



NOTICE OF REGULAR MEETING
July 22, 2020
SHENANDOAH CITY COUNCIL

STATE OF TEXAS
COUNTY OF MONTGOMERY
CITY OF SHENANDOAH

AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Shenandoah City Council will be held on Wednesday, July 22, 2020 at 7:00 p.m. at the City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas for the purpose of considering the following:

1. CALL TO ORDER
2. CALL OF ROLL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. CITIZENS FORUM

Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to stand up and approach the podium to address Council and give their name and address before sharing their comments.

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

6. COUNCIL INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

INDIVIDUAL CONSIDERATION:

7. Presentation of the Municipal Development District monthly report.
8. Discussion and possible action regarding the following:
 - a) Excess debt collections for 2019
 - b) Certification for debt service collection rate for 2020-2021
9. Discussion regarding the 2020 – 2021 Proposed Budget.
10. Discussion regarding the water/sewer rate study.

11. Discussion and possible action regarding the funding amount for the purchase of a firearms training simulator from asset forfeiture funds.
12. Non-Action Items

The following budgeted items were authorized by the City Administrator, per Council approval:

Budgeted Purchase Orders over \$15,000:

- Water Plant 2 Booster Pump \$30,200.00
- Unit 20-02 Tahoe Emergency Equipment \$14,297.41
- Desk Improvements \$30,000.00
- Wellman Rd. trunk line \$160,000.00

City Administrator Authorizations:

- Project Manager Recruiting \$11,395.23
- SSR Meter & Antenna Upgrade \$10,750.00

13. Discussion and possible action to approve the accounts payable for June, 2020.

14. CITIZENS FORUM

Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to stand up and approach the podium to address Council and give their name and address before sharing their comments.

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

15. City Administrator updates – Monthly Reports.

16. COUNCIL INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session

concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

City Hall is wheelchair accessible. A sloped entry is available at the entrance with specially marked parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 281-298-5522 or Fax 281-367-2225 for information.

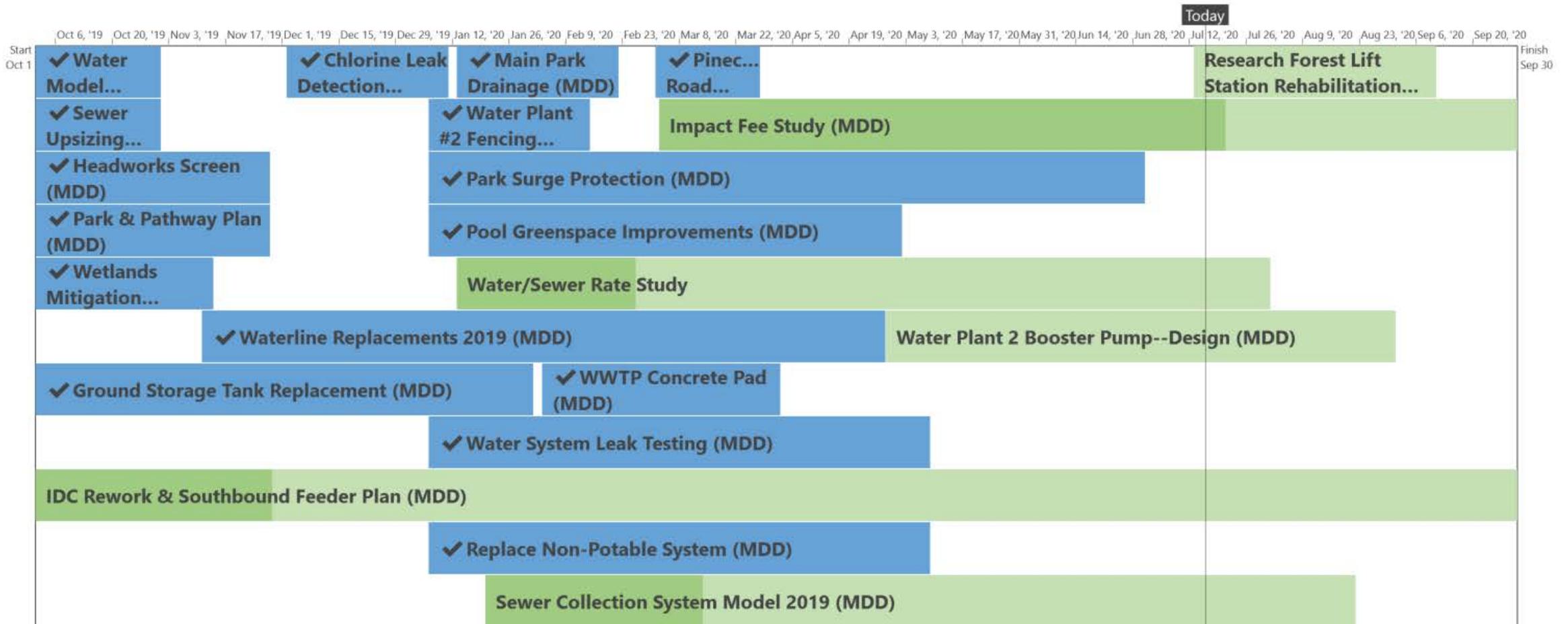
I certify that the attached notice of meeting was posted on the bulletin board at City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas, on the 17 day of July 2020 at 2:10 o'clock p.m.


Courtney Clary, City Secretary



MDD Capital Projects

June 30, 2020



June Update:

- 1) MDD Discussed the Capital Improvement Plan (CIP). No action was taken.

MDD Capital Projects (2019-2020)

June 30, 2020

| MDD Capital Projects (2019-2020) | | | | | June 30, 2020 |
|------------------------------------------------|-----------|-----------|--------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Name | Budgeted | Spent | \$ Remaining | % Remaining | Updates |
| Research Forest Lift Station | 79,100 | - | 79,100 | 100% | Planned 3rd QTR. |
| Impact Study | 17,500 | 5,937 | 11,563 | 66% | 7/17: In Progress. Preliminary Study is complete. Due to Statutory requirements (Board Appointments, Public Notices & Hearings), anticipated adoption by Council is October 2020. Impact Fee Board has been appointed and had their first meeting on 6/16 and will meet monthly. Next Board Meeting is scheduled for 7/21. |
| Water & Sewer Rate Study | 28,000 | 26,670 | 1,330 | 5% | 7/17: In Progress. Evaluate existing Water & Sewer Systems to estimate future costs of Services based on historical usage / growth. Cash flow and expense revenue analysis underway. 7/22 presentation to Council, with additional discussion at Budget workshops. |
| Sewer Collection System Model | 33,950 | 17,844 | 16,106 | 47% | 7/10: In Progress. Evaluating existing sanitary sewer system & provide recommendations to accommodate future City demand. Pump curves provided for lift stations. Presented to Staff in July; delivery to Council is planned in August. |
| Main Park Surge Protection | 7,500 | 6,200 | 1,300 | 17% | Completed June 2020. |
| Pinecroft Road Improvements | 21,000 | 20,837 | 163 | 1% | Completed Mar 2020. |
| Replacement of Non-Potable Water System | 10,850 | 10,833 | 18 | 0% | Completed Mar 2020. |
| Water System Leak Detection | 10,640 | 9,975 | 665 | 6% | Completed Mar 2020. |
| Concrete Pad at WWTP | 14,000 | 4,830 | 9,170 | 66% | Completed Feb 2020. |
| Main Park Drainage | 26,000 | 24,500 | 1,500 | 6% | Completed Jan 2020. |
| Pool Greenspace Improvements | 23,000 | 20,700 | 2,300 | 10% | Completed Jan 2020. |
| Water Plant 2 Fencing | 2,100 | 2,100 | - | 0% | Completed Jan 2020. |
| Chlorine Leak Detectors | 5,250 | 4,935 | 315 | 6% | Completed Dec 2019. |
| Wetland Mitigation Credit Purchase (Tranche 2) | 1,614,000 | 1,614,000 | - | 0% | Completed Nov 2019. |

MDD Capital Projects (2018-Prior)

June 30, 2020

| MDD Capital Projects (2018-Prior) | | | | | June 30, 2020 |
|----------------------------------------------------------|----------|---------|--------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Name | Budgeted | Spent | \$ Remaining | % Remaining | Updates |
| 2018 - Prior Projects | | | | | |
| Water Plant 2 Booster Pump - Design | 42,000 | - | 42,000 | 100% | 7/10: 500 GPM purchased and awaiting delivery. |
| IDC Rework & Southbound Feeder Plan | 120,000 | 47,259 | 100,448 | 84% | 5/21: In progress. New state legislation has increased complexities of both regulating development & maintaining community standards. Cities throughout Texas are assessing options addressing limited City zoning authority. Awaiting review by P&Z in August. |
| Waterline Replacements (Pinecroft & Savannah) | 455,000 | 193,950 | 261,050 | 57% | Completed May 2020. |
| WWTP Master Plan | 35,000 | 27,017 | - | 0% | Completed Jan 2020. |
| Water Model Update 2019 | 28,000 | 15,349 | - | 0% | Completed Oct 2019. |
| Headworks Screen | 77,000 | 92,575 | - | 0% | Completed Nov 2019. |
| Park & Pathway Plan | 10,000 | 1,844 | 8,156 | 82% | Completed Nov 2019. |
| Sewer Upsizing Project | 319,673 | 319,673 | - | 0% | Completed Sept 2019. |

MDD Capital Projects (2018-Prior)

June 30, 2020

Long Term / Multi-Year Strategic Initiatives

| Project Name | Budgeted | Spent | \$ Remaining | % Remaining | Updates |
|------------------------------------------------------------------------------------------------------------|-----------|---------|--------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| David Memorial Drive - Phase 2 (2016-2017) | 1,927,000 | 43,378 | 1,883,622 | 98% | 7/17: In progress. Discussions ongoing with multiple affected entities (Hospital, County, Conroe, Railroad, adjacent properties) coordinating design & funding of segments outside of Shenandoah's City Limits. Design nearing completion. Wetland permitting submitted to USACE. Bleyl has provided alternate routes requested from the USACE. USACE has now assigned a Project Manager for this project. |
| East Side Wetlands Permit (Option 1B 1-24-18 MDD Meeting) | 108,500 | 92,048 | 16,452 | 15% | 7/17: In progress; wetlands permits pending with USACE. Application re-submitted with all responses to comments received during public comment period. USACE continuing application review process. Estimated Approval 3/21. |
| East Side Relief Pond (Option 1B 1-24-18 MDD Meeting) | 864,900 | 90,040 | 774,860 | 90% | 7/10: Staff is seeking a grant through the Texas General Land Office GLO for the full cost of the project. On hold due to 2 pending items: 1) East Side Wetlands permit from USACE. 2) Resolution of downstream drainage issues east of the railroad tracks (outside of City) |
| Tamina Rd/I45/Research Forest Intersection (2017-2018) | 1,173,750 | 135,626 | 1,038,124 | 88% | 7/17: Bleyl met with TXDOT area office 1/30/20. TXDOT approved project. <ul style="list-style-type: none"> ▪ Confirmed feasibility of fiber optic utility cabinet relocation. ▪ ROW acquisition will be required from Home Depot, options for acquisition discussed with Home Depot ▪ MDD approved \$139,500 for Design work 4/22. |
| Research / I45 SB Feeder (RT Turn Lane) & Tamina WB Right Turn Lane (Home Depot) (2017-2018) | 696,000 | 43,405 | 652,595 | 94% | 5/12: Research Forest Lane Extension & Home Depot Driveway projects presented together to MDD for design synergies / economies of scale. <ul style="list-style-type: none"> ▪ Commissioner Metts confirmed there are no current plans regarding Tamina Road near Home Depot. ▪ Home Depot requests construction during the summer time to affect store sales the least. ▪ Precinct 3 approved Research right turn lane, Entergy needs relocate a pole to continue project. 6/15: Project on hold until Summer of 2021 due to COVID delays & pending easement discussions. Home Depot's building window is only during summer months. |
| Vision Park Rear Storm Drainage (2015-2016) | 130,000 | 31,400 | 98,600 | 76% | 6/15: Project Completed. The City realized savings through relocating excavated soil to Holly Hill Park to improve its drainage. Easements were obtained in February 2020. Bidding & Awarded March-April 2020. |
| Park Improvements (2019-2020) | 50,000 | 7,474 | 42,526 | 85% | 5/21: Funding Released to the CIP Plan. Funding had been allocated for Preliminary Design / Construction Oversight of a new park. |



Shenandoah City Council

AGENDA REPORT

| | |
|-----------------------------------|---------------------------------------------|
| AGENDA DATE: <u>July 22, 2020</u> | ITEM NUMBER: <u>8</u> |
| DEPARTMENT: <u>Finance</u> | PREPARED BY: <u>Lisa Wasner</u> |
| PRICING: _____ | EXHIBITS: <u>Tax Assessor Certification</u> |

SUBJECT/PROCEEDING:

Consideration and acceptance of (a) excess debt collections for 2019 and (b) certification for debt service collection rate for 2020-2021

RECOMMENDED ACTION:

Staff recommends that Council accept the excess collection for the 2019 debt service and certification for debt service collection rate for 2020-2021

BACKGROUND/DISCUSSION:

Each year the Tax Assessor/Collector provides the excess collections for the previous year and certifies the debt collection rate for the upcoming year. This is required by the Truth-in-Taxation laws and must be formally accepted by the Council.

- (a) For 2019 excess debt collections was \$0.00. Per the Tax Assessor, the 2019 amount “is to be used in the 2020 debt tax calculation because the 2019 actual debt calculation rate met the anticipated 2019 debt collection rate, which was equal to 100%”. This is pursuant to Sec. 26.04(e)(3)(C) of the Texas Property Code.
- (b) The Tax Assessor/Collector estimated the debt service collection rate for 2020 to be 100% “as calculated under Sec. 26.012(2)”.

The collection rate is determined by estimating the City’s debt collections July 1 through June 30 of the next year. The estimate includes ALL tax dollars collected including delinquent taxes. The exact amount will not be known until the collection period closes; however, the Truth-in-Taxation laws require an estimate be provided to, and approved by, the Council. The collection rate is calculated by dividing the estimated collections by the required debt payments. If the estimated collection rate is less than 100%, the debt levy will be higher. If the collection rate exceeds 100% (caused by delinquent taxes from previous years) the Tax Assessor/Collector uses 100%.

APPROVALS:

| | | |
|--------------------|--|----------------------------|
| DEPARTMENT HEAD | | DATE: <u>July 14, 2020</u> |
| CITY ADMINISTRATOR | | DATE: <u>July 17, 2020</u> |



Tammy J. McRae

Tax Assessor-Collector
Montgomery County

July 13, 2020

TO: All Jurisdictions Levying a 2020 Debt Service

RE: Consent Agenda Item for Governing Body

“CONSIDER AND ACCEPT EXCESS COLLECTIONS FOR 2019 DEBT SERVICE AND
CERTIFICATION FOR DEBT SERVICE COLLECTION RATE FOR 2020/2021”

Dear Governing Body;

Enclosed is the above information for your agenda. Please contact me should you have questions.

Best Regards,

Tammy McRae, PCAC

“Committed to providing the citizens of Montgomery County with excellent public service while maintaining the highest level of accountability”

400 N. San Jacinto St.
Conroe, Texas 77301

(936) 539-7897
(281) 354-5511 ext 7897



Tammy J. McRae

Tax Assessor-Collector
Montgomery County

July 13, 2020

CITY OF SHENANDOAH
2020-2021 ANTICIPATED COLLECTION RATE
2019 EXCESS DEBT TAX COLLECTIONS

In accordance with the certification requirements of Section 26.04(b), Texas Property Tax Code, the following information is provided for use on the Voter Approval Rate Worksheet:

The anticipated collection rate for 2020 is 100%, as calculated under Sec. 26.04(h)(h-1)(h-2).

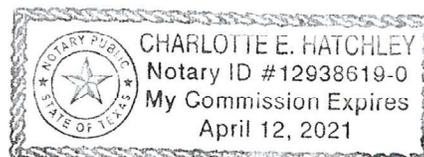
Excess 2019 debt tax collections are \$0.00. This amount is to be used in the 2020 debt tax rate calculation because the 2019 actual debt tax collection rate met the anticipated 2019 debt collection rate which was equal to 100%, pursuant to Sec. 26.04(e)(3)(C), Texas Property Tax Code.

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND COMPLIES WITH THE CERTIFICATION REQUIREMENTS OF SECTION 26.04(b), TEXAS PROPERTY TAX CODE.

Tammy McRae
MONTGOMERY COUNTY
TAX ASSESSOR/COLLECTOR

Sworn and subscribed before me this 13th day of July 2020.

Notary Public for the State of Texas



"Committed to providing the citizens of Montgomery County with excellent public service while maintaining the highest level of accountability"

400 N. San Jacinto St.
Conroe, Texas 77301

(936) 539-7897
(281) 354-5511 ext 7897



Shenandoah City Council

AGENDA REPORT

| | | | |
|--------------|----------------------|--------------|----------------------|
| AGENDA DATE: | <u>July 22, 2020</u> | ITEM NUMBER: | <u>9</u> |
| DEPARTMENT: | <u>Finance</u> | PREPARED BY: | <u>Lisa Wasner</u> |
| PRICING: | <u></u> | EXHIBITS: | <u>Condensed CIP</u> |

SUBJECT/PROCEEDING:

Discussion of the 2020 – 2021 Proposed Budget

RECOMMENDED ACTION:

Discussion Only

BACKGROUND/DISCUSSION:

Second Budget Discussion

- a. General Questions
- b. The individual budgets that will be discussed will be:
 - Police
 - Municipal Court
 - Community Development
 - Technology
 - CVB
- c. Capital Projects/Purchases – Capital Improvement Plan

APPROVALS:

| | | | |
|--------------------|-------------------------------------------------------------------------------------|-------|----------------------|
| DEPARTMENT HEAD |  | DATE: | <u>July 14, 2020</u> |
| CITY ADMINISTRATOR |  | DATE: | <u>July 17, 2020</u> |

Proposed Capital Projects 2020 - 2021

| Fund | Project Name | Priority | Cost | MDD Eligible Amount * |
|-------------------------------------------------|--------------------------------------------------------|----------|-----------------|------------------------|
| Water Plant #2 | | | | |
| Water & Sewer | Motor Control Center (MCC) Replacement | HIGH | \$ 482,000.00 | \$ 337,400.00 |
| Water Distribution System | | | | |
| Water & Sewer | ACP Waterline Replacement - I-45 at Texaco | HIGH | \$ 336,000.00 | \$ 235,200.00 |
| Water & Sewer | ACP Waterline Replacement - Memorial Hermann | HIGH | \$ 445,000.00 | \$ 311,500.00 |
| Water & Sewer | ACP Waterline Replacement - David Memorial at Vetter | HIGH | \$ 207,000.00 | \$ 144,900.00 |
| Water & Sewer | ACP Waterline Replacement - I-45 Crossing at Research | HIGH | \$ 182,000.00 | \$ 127,400.00 |
| Wastewater Treatment Plant | | | | |
| Water & Sewer | Replacement Fencing | HIGH | \$ 44,000.00 | \$ 30,800.00 |
| Equipment | | | | |
| Water & Sewer | WWTP Improvements - Preliminary Engineering | HIGH | \$ 250,000.00 | \$ 250,000.00 |
| Water & Sewer | Sewer Inspection Camera System | HIGH | \$ 13,000.00 | \$ 9,100.00 |
| Stormwater Conveyance | | | | |
| General Fund | Wellman Road Bridge - Drainage Expansion | MODERATE | \$ 239,000.00 | \$ 239,000.00 |
| General Fund | Holly Hill Reserve | HIGH | \$ 90,000.00 | \$ 90,000.00 |
| General Fund | Stormwater Mapping | MODERATE | \$ 50,000.00 | \$ 50,000.00 |
| Road Maintenance Projects | | | | |
| General Fund | David Memorial Extension | HIGH | \$ 257,760.00 | \$ 257,760.00 |
| General Fund | I-45 and Research Forest Dr. Intersection Improvements | HIGH | \$ 1,026,250.00 | \$ 1,026,250.00 |
| Pathways | | | | |
| General Fund | Shenandoah Park Drive Roadway Replacement | LOW | \$ 50,000.00 | \$ 50,000.00 |
| Park Projects - Main Park | | | | |
| General Fund | Additional Parking at Toddler Park | LOW | \$ 57,000.00 | \$ 57,000.00 |
| General Fund | Main Park Security Cameras | HIGH | \$ 27,000.00 | \$ 27,000.00 |
| Public Works Building | | | | |
| General Fund | Office Expansion | HIGH | \$ 25,000.00 | \$ - |
| General Fund | Platform and Lift | HIGH | \$ 47,000.00 | \$ - |
| General Fund | Generator Pad & Automatic Transfer Switch | MODERATE | \$ 56,000.00 | \$ - |
| Equipment | | | | |
| General Fund | Skid Loader | LOW | \$ 46,000.00 | \$ - |
| City Software - Finance | | | | |
| General Fund | Questica Budgeting & Capital Planning Software | HIGH | \$ 22,500.00 | \$ 5,625.00 |
| Information Technology | | | | |
| General Fund | Incode Public Safety Software | MODERATE | \$ 93,829.00 | \$ - |
| Total Water Sewer Projects | | | | \$ 1,959,000.00 |
| Total General Fund Projects | | | | \$ 2,087,339.00 |
| Total MDD Eligible Water Sewer Projects | | | | \$ 1,446,300.00 |
| Total MDD Eligible General Fund Projects | | | | \$ 1,802,635.00 |
| Total Projects | | | | \$ 4,046,339.00 |

* MDD Funding for Water & Sewer projects set at the 70% share based on historical funding.



Shenandoah City Council

AGENDA REPORT

| | |
|-----------------------------------|------------------------------------------|
| AGENDA DATE: <u>July 22, 2020</u> | ITEM NUMBER: <u>10</u> |
| DEPARTMENT: <u>Administration</u> | PREPARED BY: <u>Kathie Reyer</u> |
| PRICING: | EXHIBITS: <u>Rate Study Report Draft</u> |

SUBJECT/PROCEEDING:

Discussion regarding a draft of the water/sewer rate study.

RECOMMENDED ACTION:

Discussion only in preparation for budget workshop.

BACKGROUND/DISCUSSION:

City staff and Bleyl Engineering have worked together on a rate study concerning the water and sewer rates charged to residential and commercial customers. Staff used projections over the next five years when determining new rates. Expense projections included anticipated Operation and Maintenance (O&M) costs, debt service on existing bonds, and the Capital Improvement Plan (CIP). Revenue projections included predicted consumption based on past usage and anticipated growth.

The rate study was conducted using the following guidelines and assumptions:

- The water/sewer enterprise is not a “for profit” business. Ideally revenues will equally match expenses.
- No other funding source was included in the proposed rates, with the exception of a loan or bond.
- Costs will increase over time due to inflation.
- Projected revenues are fluid and can be greatly affected by environmental conditions (i.e. a drought will increase revenue due to increased consumption).
- Projected O&M expenses are estimates, with unplanned repairs quickly reaching into the hundreds of thousands of dollars.

The City’s auditor has advised that the water/sewer fund should be self-sustaining and not dependent upon contributions from MDD to make repairs or to construct needed infrastructure expansion or replacement.

APPROVALS:

| | |
|---------------------------|----------------------------|
| DEPARTMENT HEAD _____ | DATE: _____ |
| CITY ADMINISTRATOR _____ | DATE: <u>July 17, 2020</u> |



Shenandoah Utility Rate Study

July 2020

Bleyl Project No. 12534

Prepared By:

BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 NUGENT STREET | CONROE, TEXAS 77301

(936) 441-7833 | FIRM NO. 678

WWW.BLEYLENGINEERING.COM



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Attachments

- Attachment A Typical Residential Billing at 3,000/7,000 Gallons (Comparison)
- Attachment B Typical Commercial Restaurant Bill (Comparison)
- Attachment C Typical Commercial Hotel Bill (Comparison)
- Attachment D Shenandoah Audit Information

I. Introduction

The City of Shenandoah authorized Bleyl Engineering to review the existing utility rates in relation to projected expenses over the next 5 years. The City provided billing and expense data for water and sewer usage from October 2018 to September 2019. The billing data was organized to compute monthly usage for each meter size to calculate rates for the projected City expenditures. While rates stay constant over a period of time, water usage and revenue have variability based on season, water conservation, and weather. Therefore, the proposed rates included are based on what is considered fair and equitable for the estimated City expenditures with projected growth. Proposed rates were calculated with no outside revenue sources considered; however, a Texas Water Development Board (TWDB) low interest loan (to fund a portion of the CIP costs) is included as a second option for consideration.

II. City Operations and Maintenance

The City provided annual operations and maintenance (O&M) expenses for the same period as the utility billing. The table below shows the annual expenses from the City with a monthly average.

| Annual O&M Expenses | |
|---------------------------------|------------------------|
| Personnel Cost | \$ 757,700.00 |
| Supplies/Equipment Cost | \$ 110,900.00 |
| Existing Bond/Loan Payments | \$ 282,000.00 |
| Contract Services | \$ 264,800.00 |
| Maintenance | \$ 207,000.00 |
| Lift Station Gas Service | \$ 1,500.00 |
| Electricity Use | \$ 177,000.00 |
| Utility Billing | \$ 33,200.00 |
| O&M Total: | \$ 1,834,100.00 |
| O&M Monthly Average: | \$ 152,841.67 |

Depreciation (the costs of capital replacement in the future) is accounted for in the City's balance sheets (see attachment D for fiscal year ending September 30, 2019). The 2019 depreciation expense of \$597,225 was not included in this study since Capital Improvement Plan (CIP) project costs are considered in this study.

III. Capital Improvement Plan Projects (No TWDB Loan)

The City provided CIP projects for the next 5 years. These proposed expenses are water and sewer projects only.

| CIP Expenses | |
|-------------------------|----------------------|
| Year | Total |
| 2021 | \$ 1,500,000 |
| 2022 | \$ 3,400,000 |
| 2023 | \$ 2,600,000 |
| 2024 | \$ 1,000,000 |
| 2025 | \$ 500,000 |
| Total: | \$ 9,000,000 |
| Monthly Average: | \$ 150,000.00 |

The projected combined average monthly expenses for O&M and CIP over the next 5 years were calculated to be approximately **\$302,841.67**.

IV. Existing and Proposed Billing Rates (No TWDB Loan)

The existing and proposed utility billing rates for residential and commercial accounts are provided below. The proposed water and sewer rates were calculated to gather all projected O&M and CIP expenses without MDD contributions or other revenue sources in order for the utility funds to be sustained. Existing consumption charges are the same for water and sewer for all users except for the residential sewer rate which is \$2 per 1,000 gallons, with a 10,000-gallon maximum. The proposed residential sewer rate will be the billing rate for the 3,000 to 5,000-gallon usage range with a maximum at 10,000 gallons. There is no maximum sewer usage rate for commercial accounts.

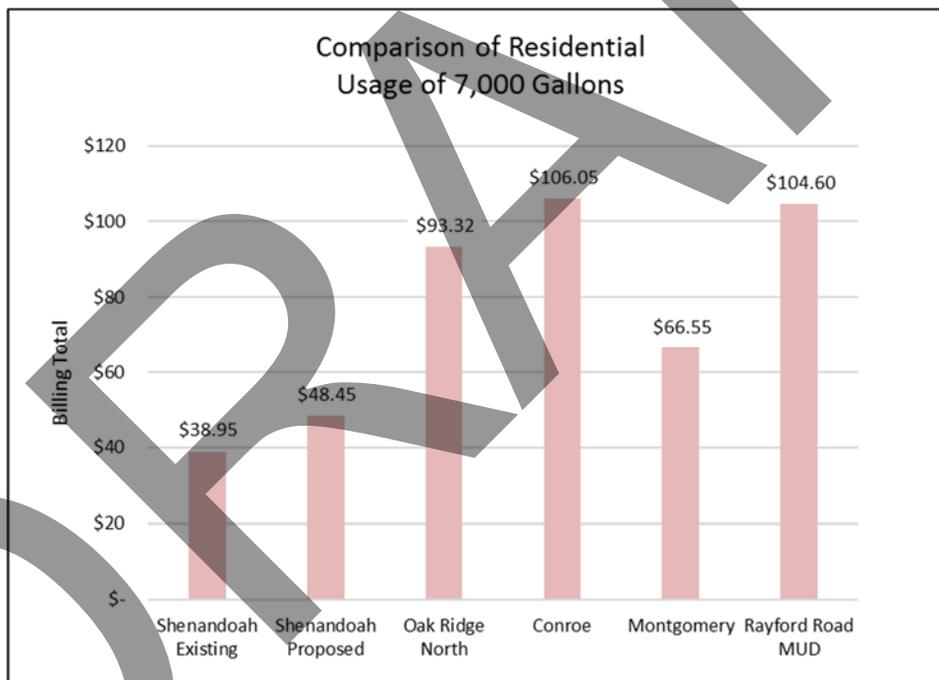
| Residential Utility Rates | Existing | Proposed |
|-----------------------------|----------|-----------------------------|
| First 3,000 gallons | \$ 9.00 | \$ 9.50 |
| 3,000 to 5,000 gallons | \$ 2.00 | \$ 3.00 (per 1,000 gallons) |
| 5,000 to 10,000 gallons | \$ 2.25 | \$ 3.50 (per 1,000 gallons) |
| 10,000 to 15,000 gallons | \$ 2.75 | \$ 4.50 (per 1,000 gallons) |
| 15,000 to 20,000 gallons | \$ 3.25 | \$ 5.50 (per 1,000 gallons) |
| 20,000 to 30,000 gallons | \$ 3.50 | \$ 6.50 (per 1,000 gallons) |
| 30,000 to 75,000 gallons | \$ 4.25 | \$ 7.50 (per 1,000 gallons) |
| Greater Than 75,000 gallons | \$ 4.50 | \$ 8.25 (per 1,000 gallons) |

| Existing Commercial Utility Rates | 0.75-Inch | 1-Inch | 1.5-Inch | 2-Inch | 3-Inch | 4-Inch | 6-Inch |
|-----------------------------------|-----------|----------|----------|----------|-----------|-----------|--------------------------|
| First 1,000 gallons | \$ 30.00 | \$ 50.00 | \$ 70.00 | \$ 90.00 | \$ 110.00 | \$ 120.00 | \$ 175.00 |
| 1,000 to 5,000 gallons | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 (per 1,000 gallons) |
| 5,000 to 10,000 gallons | 2.25 | 2.25 | 2.25 | 2.25 | 2.25 | 2.25 | 2.25 (per 1,000 gallons) |
| 10,000 to 15,000 gallons | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 (per 1,000 gallons) |
| 15,000 to 20,000 gallons | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 (per 1,000 gallons) |
| 20,000 to 30,000 gallons | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 (per 1,000 gallons) |
| 30,000 to 75,000 gallons | 4.25 | 4.25 | 4.25 | 4.25 | 4.25 | 4.25 | 4.25 (per 1,000 gallons) |
| Greater Than 75,000 gallons | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 (per 1,000 gallons) |

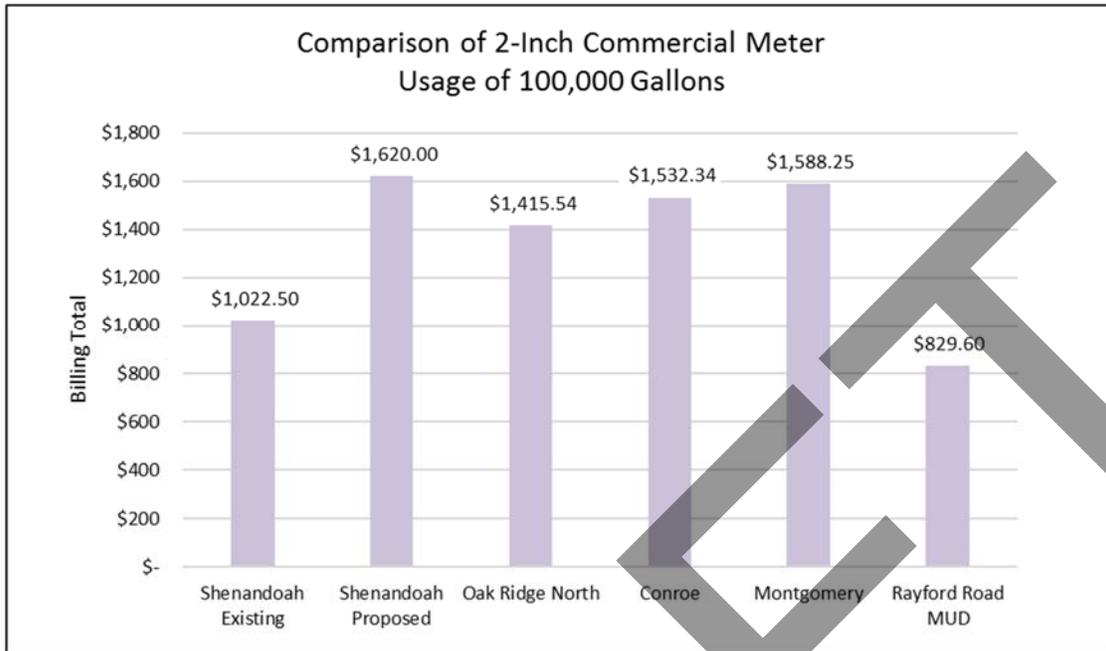
| Proposed Commercial Utility Rates | 0.75-Inch | 1-Inch | 1.5-Inch | 2-Inch | 3-Inch | 4-Inch | 6-Inch | |
|-----------------------------------|-----------|----------|----------|----------|-----------|-----------|-----------|---------------------|
| First 1,000 gallons | \$ 30.00 | \$ 50.00 | \$ 70.00 | \$ 90.00 | \$ 110.00 | \$ 120.00 | \$ 175.00 | |
| 1,000 to 5,000 gallons | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | (per 1,000 gallons) |
| 5,000 to 10,000 gallons | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | (per 1,000 gallons) |
| 10,000 to 15,000 gallons | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | (per 1,000 gallons) |
| 15,000 to 20,000 gallons | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | (per 1,000 gallons) |
| 20,000 to 30,000 gallons | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 | (per 1,000 gallons) |
| 30,000 to 75,000 gallons | 7.50 | 7.50 | 7.50 | 7.50 | 7.50 | 7.50 | 7.50 | (per 1,000 gallons) |
| Greater Than 75,000 gallons | 8.25 | 8.25 | 8.25 | 8.25 | 8.25 | 8.25 | 8.25 | (per 1,000 gallons) |

V. Neighboring Municipalities Billing Comparison

The following figures show a comparison of neighboring and similar sized cities that includes the total water and sewer bill for both residential (3/4-inch meter) and commercial (2-inch meter). The average monthly residential consumption in the 2020 Texas Municipal League survey of 574 cities in Texas is 5,586 gallons.

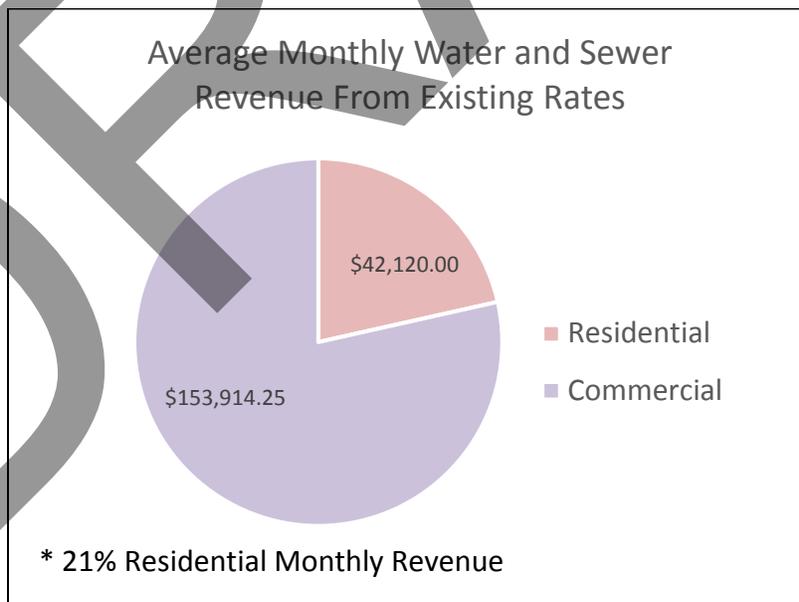


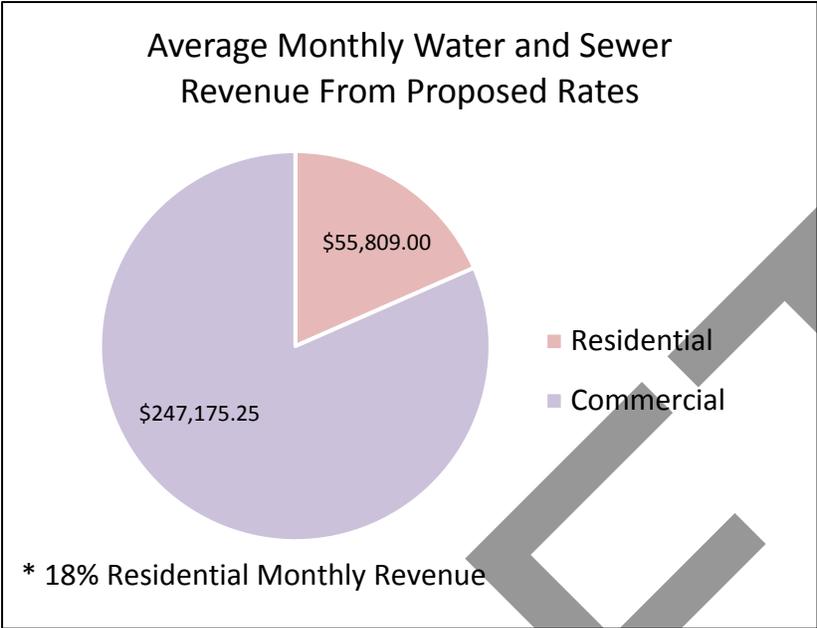
*Associated Lone Star GCD and GRP fees totaling \$0.635/1000 gallons were included in billing totals for Shenandoah. Appropriate fees were included for each subsequent City.



VI. Residential and Commercial Revenue Billing Comparison

A comparison of existing and proposed revenue from residential and commercial meters is shown below. Revenue collected from residential meters with existing rates is approximately 21 percent of the monthly revenue. With the proposed rates, the monthly revenue from residents is approximately 18 percent.





VII. Capital Improvement Plan Projects (With TWDB Loan)

The City is currently considering a loan for an upcoming CIP project. A loan of 6 million dollars would be used to finance Wastewater Treatment Plant (WWTP) upgrades currently included in the City’s 5-year CIP. The table below shows the City and CIP Expenses with the loan payments. The table below shows the total expenses for the CIP Projects over the next 5 years when utilizing a low interest loan of \$6,000,000 for the WWTP Improvements portion of the plan. The interest rate is estimated to be 1.5 percent and the amortization schedule is 20 years.

| CIP Expenses With TWDB Loan | |
|------------------------------------|---------------------|
| Year | CIP Expenses |
| 2021 | \$ 900,000 |
| 2022 | \$ 1,200,000 |
| 2023 | \$ 300,000 |
| 2024 | \$ 1,300,000 |
| 2025 | \$ 800,000 |
| Total: | \$ 4,500,000 |
| Monthly Average: | \$ 75,000.00 |

The projected combined average monthly expenses for the City O&M and CIP with the loan payments over the next 5 years were calculated to be approximately **\$227,841.67**.

VIII. Existing and Proposed Billing Rates (With TWDB Loan)

The existing and proposed utility billing rates for residential and commercial accounts with the proposed loan are provided.

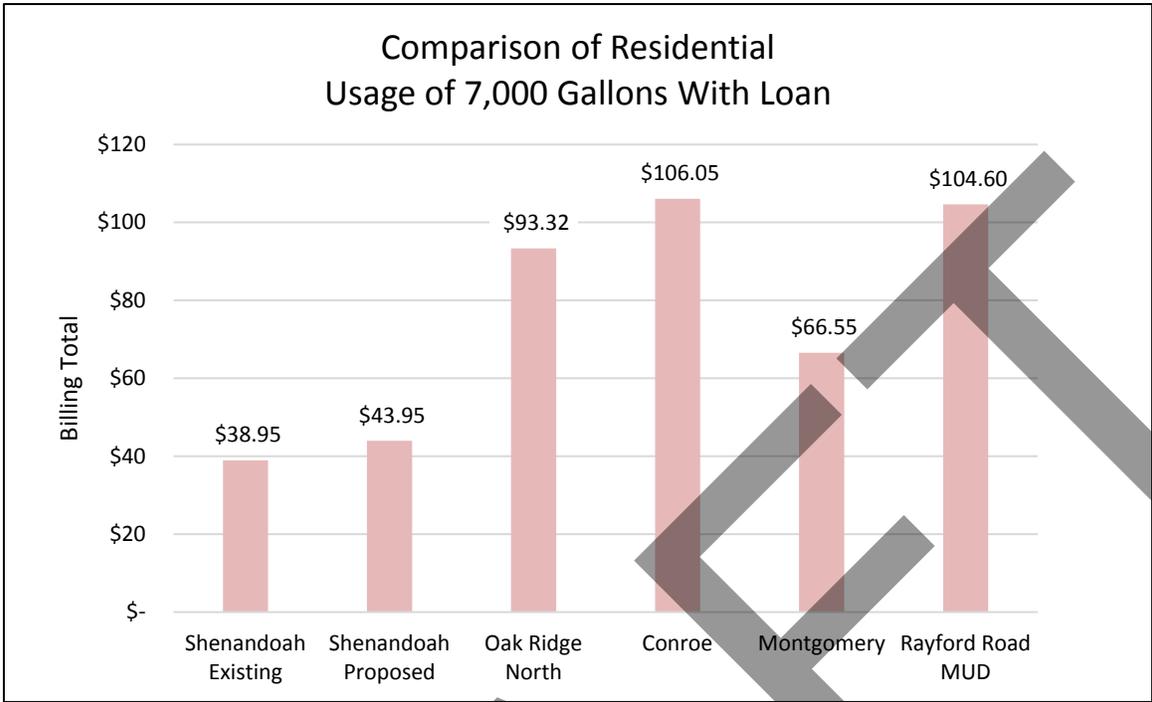
| Residential Utility Rates | Existing | Proposed |
|-----------------------------|----------|-----------------------------|
| First 3,000 gallons | \$ 9.00 | \$ 9.50 |
| 3,000 to 5,000 gallons | \$ 2.00 | \$ 2.50 (per 1,000 gallons) |
| 5,000 to 10,000 gallons | \$ 2.25 | \$ 2.75 (per 1,000 gallons) |
| 10,000 to 15,000 gallons | \$ 2.75 | \$ 3.00 (per 1,000 gallons) |
| 15,000 to 20,000 gallons | \$ 3.25 | \$ 3.50 (per 1,000 gallons) |
| 20,000 to 30,000 gallons | \$ 3.50 | \$ 4.00 (per 1,000 gallons) |
| 30,000 to 75,000 gallons | \$ 4.25 | \$ 5.00 (per 1,000 gallons) |
| Greater Than 75,000 gallons | \$ 4.50 | \$ 6.00 (per 1,000 gallons) |

| Existing Commercial Utility Rates | 0.75-Inch | 1-Inch | 1.5-Inch | 2-Inch | 3-Inch | 4-Inch | 6-Inch |
|-----------------------------------|-----------|----------|----------|----------|-----------|-----------|--------------------------|
| First 1,000 gallons | \$ 30.00 | \$ 50.00 | \$ 70.00 | \$ 90.00 | \$ 110.00 | \$ 120.00 | \$ 175.00 |
| 1,000 to 5,000 gallons | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 (per 1,000 gallons) |
| 5,000 to 10,000 gallons | 2.25 | 2.25 | 2.25 | 2.25 | 2.25 | 2.25 | 2.25 (per 1,000 gallons) |
| 10,000 to 15,000 gallons | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 (per 1,000 gallons) |
| 15,000 to 20,000 gallons | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 (per 1,000 gallons) |
| 20,000 to 30,000 gallons | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 (per 1,000 gallons) |
| 30,000 to 75,000 gallons | 4.25 | 4.25 | 4.25 | 4.25 | 4.25 | 4.25 | 4.25 (per 1,000 gallons) |
| Greater Than 75,000 gallons | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 (per 1,000 gallons) |

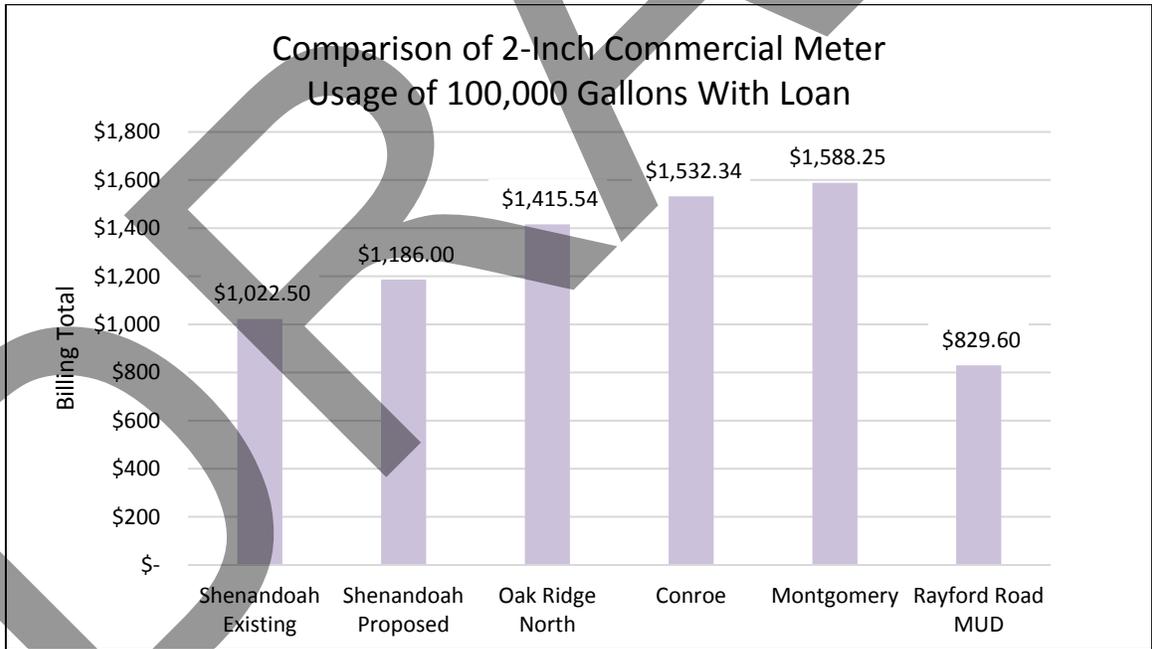
| Proposed Commercial Utility Rates | 0.75-Inch | 1-Inch | 1.5-Inch | 2-Inch | 3-Inch | 4-Inch | 6-Inch |
|-----------------------------------|-----------|----------|----------|----------|-----------|-----------|--------------------------|
| First 1,000 gallons | \$ 30.00 | \$ 50.00 | \$ 70.00 | \$ 90.00 | \$ 110.00 | \$ 120.00 | \$ 175.00 |
| 1,000 to 5,000 gallons | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 (per 1,000 gallons) |
| 5,000 to 10,000 gallons | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 (per 1,000 gallons) |
| 10,000 to 15,000 gallons | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 (per 1,000 gallons) |
| 15,000 to 20,000 gallons | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 (per 1,000 gallons) |
| 20,000 to 30,000 gallons | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 (per 1,000 gallons) |
| 30,000 to 75,000 gallons | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 (per 1,000 gallons) |
| Greater Than 75,000 gallons | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 (per 1,000 gallons) |

IX. Neighboring Municipalities Billing Comparison (With TWDB Loan)

The following figures show a comparison of neighboring and similar sized cities that includes the total water and sewer bill for residential and a 2-inch commercial meter with a 100,000-gallon usage. These comparisons include the utility rates adjusted with the proposed loan.

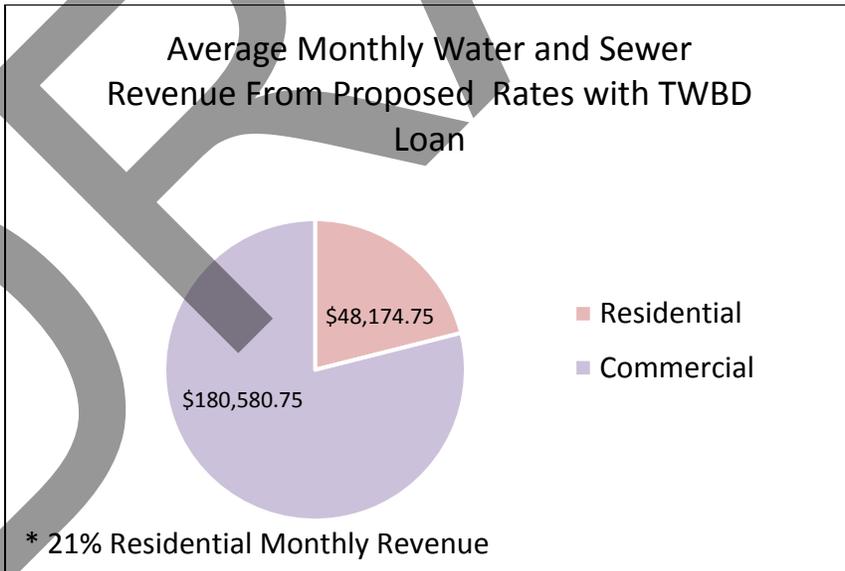
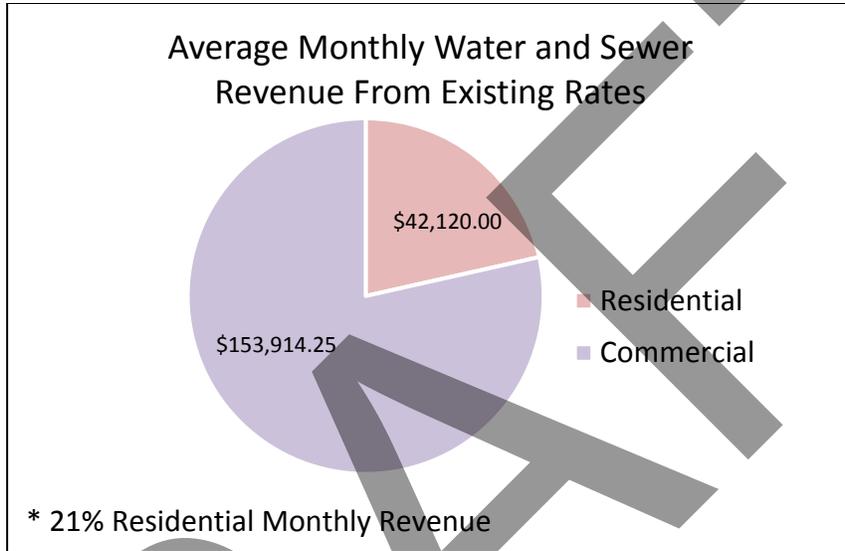


*Associated Lone Star GCD and GRP fees totaling \$0.635/1000 gallons were included in billing totals for Shenandoah. Appropriate fees were included for each subsequent City.



X. Residential and Commercial Revenue Billing Comparison (With TWBD Loan)

A comparison of existing and proposed revenue from residential and commercial meters with the proposed loan is shown below. Revenue collected from residential meters with existing rates is approximately 21 percent of the monthly revenue. With the proposed rates, the monthly revenue percentage from residents is approximately the same.



XI. Recommendations

The purpose of this study, as directed by City staff, was to analyze necessary water and sewer rates (residential and commercial) that are necessary to fully fund the water and sewer enterprise fund.

Option 1 – Proposed rates to fully fund O&M costs and CIP water and sewer projects.

Option 2 – Proposed rates to fully fund O&M costs and CIP water and sewer projects, with a low interest loan from the TWDB.

Bleyl recommends the City pursue the second option, which includes the \$6,000,000 loan for the WWTP Improvements. This option requires a lower rate increase for the residential and commercial accounts while funding the City's water and sewer fund for 5 years.

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Attachment A

City of Shenandoah

Example Billing - Residential 3,000 Gal/Month Usage

July 13, 2020

EXISTING RATES:

| | |
|-----------------------|--------------|
| Residential Water: \$ | 9.00 |
| Water Fees: \$ | 1.91 |
| Sewer: \$ | 9.00 |
| Total: \$ | 19.91 |

PROPOSED RATES WITH TWDB FINANCE:

| | |
|-----------------------|--------------|
| Residential Water: \$ | 9.50 |
| Water Fees: \$ | 1.91 |
| Sewer: \$ | 9.50 |
| Total: \$ | 20.91 |

PROPOSED RATES WITH NO TWDB FINANCE:

| | |
|-----------------------|--------------|
| Residential Water: \$ | 9.50 |
| Water Fees: \$ | 1.91 |
| Sewer: \$ | 9.50 |
| Total: \$ | 20.91 |

City of Shenandoah

Example Billing - Residential 7,000 Gal/Month Usage

July 13, 2020

EXISTING RATES:

| | |
|-----------------------|--------------|
| Residential Water: \$ | 17.50 |
| Water Fees: \$ | 4.45 |
| Sewer: \$ | 17.00 |
| Total: \$ | 38.95 |

PROPOSED RATES WITH TWDB FINANCE:

| | |
|-----------------------|--------------|
| Residential Water: \$ | 20.00 |
| Water Fees: \$ | 4.45 |
| Sewer: \$ | 19.50 |
| Total: \$ | 43.95 |

PROPOSED RATES WITH NO TWDB FINANCE:

| | |
|-----------------------|--------------|
| Residential Water: \$ | 22.50 |
| Water Fees: \$ | 4.45 |
| Sewer: \$ | 21.50 |
| Total: \$ | 48.45 |

Attachment B

DRAFT

Example Billing - Restaurant (Option 1)

EXISTING RATES:

| Low Consumption - March 2019 | | | |
|------------------------------|-----------|----|-----------------|
| Commercial Water: | 188 Units | \$ | 874.00 |
| Water Fees: | | \$ | 119.38 |
| Irrigation: | 29 Units | \$ | 170.75 |
| Irrigation Fees: | | \$ | 18.42 |
| Sewer: | 188 Units | \$ | 874.00 |
| Total: | | \$ | 2,056.55 |

| Average Consumption - May 2019 | | | |
|--------------------------------|-----------|----|-----------------|
| Commercial Water: | 214 Units | \$ | 991.00 |
| Water Fees: | | \$ | 135.89 |
| Irrigation: | 44 Units | \$ | 233.75 |
| Irrigation Fees: | | \$ | 27.94 |
| Sewer: | 214 Units | \$ | 991.00 |
| Total: | | \$ | 2,379.58 |

| High Consumption - September 2019 | | | |
|-----------------------------------|-----------|----|-----------------|
| Commercial Water: | 238 Units | \$ | 1,099.00 |
| Water Fees: | | \$ | 151.13 |
| Irrigation: | 57 Units | \$ | 289.00 |
| Irrigation Fees: | | \$ | 36.20 |
| Sewer: | 238 Units | \$ | 1,099.00 |
| Total: | | \$ | 2,674.33 |

PROPOSED RATES:

| Low Consumption | | | |
|-------------------|-----------|----|-----------------|
| Commercial Water: | 188 Units | \$ | 1,504.25 |
| Water Fees: | | \$ | 119.38 |
| Irrigation: | 29 Units | \$ | 262.00 |
| Irrigation Fees: | | \$ | 18.42 |
| Sewer: | 188 Units | \$ | 1,504.25 |
| Total: | | \$ | 3,408.30 |

| Average Consumption | | | |
|---------------------|-----------|----|-----------------|
| Commercial Water: | 214 Units | \$ | 1,718.75 |
| Water Fees: | | \$ | 135.89 |
| Irrigation: | 44 Units | \$ | 339.50 |
| Irrigation Fees: | | \$ | 27.94 |
| Sewer: | 214 Units | \$ | 1,718.75 |
| Total: | | \$ | 3,940.83 |

| High Consumption | | | |
|-------------------|-----------|----|-----------------|
| Commercial Water: | 238 Units | \$ | 1,916.75 |
| Water Fees: | | \$ | 151.13 |
| Irrigation: | 57 Units | \$ | 437.00 |
| Irrigation Fees: | | \$ | 36.20 |
| Sewer: | 238 Units | \$ | 1,916.75 |
| Total: | | \$ | 4,457.83 |

Notes:

- 1) 1 Unit = 1,000 Gallons
- 2) Water and irrigation fees are \$0.635 per 1,000 gallons for Lonestar Groundwater Conservation District and Groundwater Reduction Plan.
- 3) Rates are for a 2-Inch commercial and irrigation meter connection.

Example Billing with Loan - Restaurant (Option 2)

EXISTING RATES:

| Low Consumption - March 2019 | | | |
|------------------------------|-----------|----|-----------------|
| Commercial Water: | 188 Units | \$ | 874.00 |
| Water Fees: | | \$ | 119.38 |
| Irrigation: | 29 Units | \$ | 170.75 |
| Irrigation Fees: | | \$ | 18.42 |
| Sewer: | 188 Units | \$ | 874.00 |
| Total: | | \$ | 2,056.55 |

| Average Consumption - May 2019 | | | |
|--------------------------------|-----------|----|-----------------|
| Commercial Water: | 214 Units | \$ | 991.00 |
| Water Fees: | | \$ | 135.89 |
| Irrigation: | 44 Units | \$ | 233.75 |
| Irrigation Fees: | | \$ | 27.94 |
| Sewer: | 214 Units | \$ | 991.00 |
| Total: | | \$ | 2,379.58 |

| High Consumption - September 2019 | | | |
|-----------------------------------|-----------|----|-----------------|
| Commercial Water: | 238 Units | \$ | 1,099.00 |
| Water Fees: | | \$ | 151.13 |
| Irrigation: | 57 Units | \$ | 289.00 |
| Irrigation Fees: | | \$ | 36.20 |
| Sewer: | 238 Units | \$ | 1,099.00 |
| Total: | | \$ | 2,674.33 |

PROPOSED RATES:

| Low Consumption | | | |
|-------------------|-----------|----|-----------------|
| Commercial Water: | 188 Units | \$ | 1,089.25 |
| Water Fees: | | \$ | 119.38 |
| Irrigation: | 29 Units | \$ | 182.25 |
| Irrigation Fees: | | \$ | 18.42 |
| Sewer: | 188 Units | \$ | 1,089.25 |
| Total: | | \$ | 2,498.55 |

| Average Consumption | | | |
|---------------------|-----------|----|-----------------|
| Commercial Water: | 214 Units | \$ | 1,245.25 |
| Water Fees: | | \$ | 135.89 |
| Irrigation: | 44 Units | \$ | 256.25 |
| Irrigation Fees: | | \$ | 27.94 |
| Sewer: | 214 Units | \$ | 1,245.25 |
| Total: | | \$ | 2,910.58 |

| High Consumption | | | |
|-------------------|-----------|----|-----------------|
| Commercial Water: | 238 Units | \$ | 1,389.25 |
| Water Fees: | | \$ | 151.13 |
| Irrigation: | 57 Units | \$ | 321.25 |
| Irrigation Fees: | | \$ | 36.20 |
| Sewer: | 238 Units | \$ | 1,389.25 |
| Total: | | \$ | 3,287.08 |

Notes:

- 1) 1 Unit = 1,000 Gallons
- 2) Water and irrigation fees are \$0.635 per 1,000 gallons for Lonestar Groundwater Conservation District and Groundwater Reduction Plan.
- 3) Rates are for a 2-inch commercial and irrigation meter connection.

Attachment C

DRAFT

Example Billing - Hotel (Option 1)

EXISTING RATES:

| Low Consumption - May 2019 | | | |
|----------------------------|----------|----|--------|
| Commercial Water: | 78 Units | \$ | 379.00 |
| Water Fees: | | \$ | 49.53 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 78 Units | \$ | 379.00 |
| Total: | | \$ | 857.53 |

| Average Consumption - September 2019 | | | |
|--------------------------------------|----------|----|--------|
| Commercial Water: | 88 Units | \$ | 424.00 |
| Water Fees: | | \$ | 55.88 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 88 Units | \$ | 424.00 |
| Total: | | \$ | 953.88 |

| High Consumption - March 2019 | | | |
|-------------------------------|-----------|----|----------|
| Commercial Water: | 128 Units | \$ | 604.00 |
| Water Fees: | | \$ | 81.28 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 128 Units | \$ | 604.00 |
| Total: | | \$ | 1,339.28 |

PROPOSED RATES:

| Low Consumption | | | |
|--------------------------|----------|----|----------|
| Commercial Water: | 78 Units | \$ | 596.75 |
| Water Fees: | | \$ | 49.53 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 78 Units | \$ | 596.75 |
| Total: | | \$ | 1,293.03 |

| Average Consumption | | | |
|--------------------------|----------|----|----------|
| Commercial Water: | 88 Units | \$ | 679.25 |
| Water Fees: | | \$ | 55.88 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 88 Units | \$ | 679.25 |
| Total: | | \$ | 1,464.38 |

| High Consumption | | | |
|--------------------------|-----------|----|----------|
| Commercial Water: | 128 Units | \$ | 1,009.25 |
| Water Fees: | | \$ | 81.28 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 128 Units | \$ | 1,009.25 |
| Total: | | \$ | 2,149.78 |

Notes:

- 1) 1 Unit = 1,000 Gallons
- 2) Water and irrigation fees are \$0.635 per 1,000 gallons for Lonestar Groundwater Conservation District and Groundwater Reduction Plan.
- 3) Rates are for a 2-inch commercial meter connection and 1-inch irrigation meter.

Example Billing with Loan - Hotel (Option 2)

EXISTING RATES:

| Low Consumption - May 2019 | | | |
|----------------------------|----------|----|---------------|
| Commercial Water: | 78 Units | \$ | 379.00 |
| Water Fees: | | \$ | 49.53 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 78 Units | \$ | 379.00 |
| Total: | | \$ | 857.53 |

| Average Consumption - September 2019 | | | |
|--------------------------------------|----------|----|---------------|
| Commercial Water: | 88 Units | \$ | 424.00 |
| Water Fees: | | \$ | 55.88 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 88 Units | \$ | 424.00 |
| Total: | | \$ | 953.88 |

| High Consumption - March 2019 | | | |
|-------------------------------|-----------|----|-----------------|
| Commercial Water: | 128 Units | \$ | 604.00 |
| Water Fees: | | \$ | 81.28 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 128 Units | \$ | 604.00 |
| Total: | | \$ | 1,339.28 |

PROPOSED RATES:

| Low Consumption | | | |
|-------------------|----------|----|---------------|
| Commercial Water: | 78 Units | \$ | 429.25 |
| Water Fees: | | \$ | 49.53 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 78 Units | \$ | 429.25 |
| Total: | | \$ | 958.03 |

| Average Consumption | | | |
|---------------------|----------|----|-----------------|
| Commercial Water: | 88 Units | \$ | 489.25 |
| Water Fees: | | \$ | 55.88 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 88 Units | \$ | 489.25 |
| Total: | | \$ | 1,084.38 |

| High Consumption | | | |
|-------------------|-----------|----|-----------------|
| Commercial Water: | 128 Units | \$ | 729.25 |
| Water Fees: | | \$ | 81.28 |
| Irrigation: | 0 Units | \$ | 50.00 |
| Irrigation Fees: | | \$ | - |
| Sewer: | 128 Units | \$ | 729.25 |
| Total: | | \$ | 1,589.78 |

Notes:

- 1) 1 Unit = 1,000 Gallons
- 2) Water and irrigation fees are \$0.635 per 1,000 gallons for Lonestar Groundwater Conservation District and Groundwater Reduction Plan.
- 3) Rates are for a 2-inch commercial meter connection and 1-inch irrigation meter.

Attachment D

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City of Shenandoah, Texas

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION PROPRIETARY FUND

For the Year Ended September 30, 2019

| | Water & Sewer |
|--------------------------------------------------|------------------------------|
| <u>Operating Revenues</u> | |
| Water sales | \$ 1,341,720 |
| Sewer revenue | 1,000,773 |
| Penalties and reconnect fees | 134,995 |
| Groundwater reduction plan fees | 118,173 |
| Total Operating Revenues | 2,595,661 |
| <u>Operating Expenses</u> | |
| Personnel | 563,876 |
| Supplies and services | 247,369 |
| Maintenance | 397,281 |
| Depreciation | 597,225 |
| Total Operating Expenses | 1,805,751 |
| Operating Income | 789,910 |
| <u>Nonoperating Revenues (Expenses)</u> | |
| Investment income | 2,884 |
| Other revenue | 18,205 |
| Total Nonoperating Revenues (Expenses) | 21,089 |
| Income Before Transfers and Contributions | 810,999 |
| <u>Transfers and Contributions</u> | |
| Developer fees | 168,078 |
| Transfers in | 870,462 |
| Transfers (out) | (1,474,982) |
| Total Transfers and Contributions | (436,442) |
| Change in Net Position | 374,557 |
| Beginning net position | 17,960,808 |
| Ending Net Position | \$ 18,335,365 |

See Notes to Financial Statements.

City of Shenandoah, Texas
NOTES TO FINANCIAL STATEMENTS, Continued
September 30, 2019

The City reports the following major enterprise fund:

Water and Sewer Fund

This fund is used to account for the provision of water and sewer services to the residents of the City. Activities of the fund include administration, operations and maintenance of the water production and distribution system, water collection and treatment systems. The fund also accounts for the accumulation of resources for and the payment of long-term debt. All costs are financed through charges to utility customers.

During the course of operations the government has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

C. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.



Shenandoah City Council

AGENDA REPORT

| | |
|--------------------------------------|-----------------------------------------------|
| AGENDA DATE: <u>July 22, 2020</u> | ITEM NUMBER: <u>11</u> |
| DEPARTMENT: <u>Police Department</u> | PREPARED BY: <u>Troye Dunlap</u> |
| PRICING: <u>\$24,997.00</u> | EXHIBITS: <u>Informational Brochure/Quote</u> |

SUBJECT/PROCEEDING:

Approving the amount to purchase a Laser Shot Training Simulator from asset forfeiture funds for \$24,997.00.

RECOMMENDED ACTION:

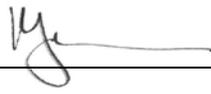
Staff recommends approval of the amount to fund.

BACKGROUND/DISCUSSION:

Due to the increasing critique of law enforcement by the public, it is important now more than ever to continue to train at a high level. Officers are expected to make decisions in a split second with little information regarding the situations they are involved in. The use of training simulators allows Officers to train in-house using an interactive video computer system that offers 853 scenarios for Officers to interact with. The system will allow an officer to be brought in off of the street, presented with an interactive training scenario and return back to the street, providing an opportunity for them to develop street survival skills and a safety first mindset.

This training will challenge decision-making skills and reaction times to potential threats that Officers may encounter while on duty. The training simulator is also equipped to input specific range qualification information into the system so that Officers who have difficulty in qualifying can practice without the need of an actual range or ammunition.

APPROVALS:

| | | |
|--------------------|-------------------------------------------------------------------------------------------------------------------|----------------------------|
| DEPARTMENT HEAD |  <hr style="width: 100%;"/> | DATE: <u>July 15, 2020</u> |
| CITY ADMINISTRATOR |  <hr style="width: 100%;"/> | DATE: <u>July 17, 2020</u> |



TRAIN FOR **ANY** SCENARIO

SIMRANGE

ULTRA SHORT THROW SIMULATOR

Laser Shot's SIMrange™ enables ultra short throw projectors with integrated hit detection cameras to be installed within 18" of the projection surface reducing the overall footprint required. The SIMrange™ is scalable and can be delivered in multiples of three lanes per screen allowing for expansion to meet throughput requirements.

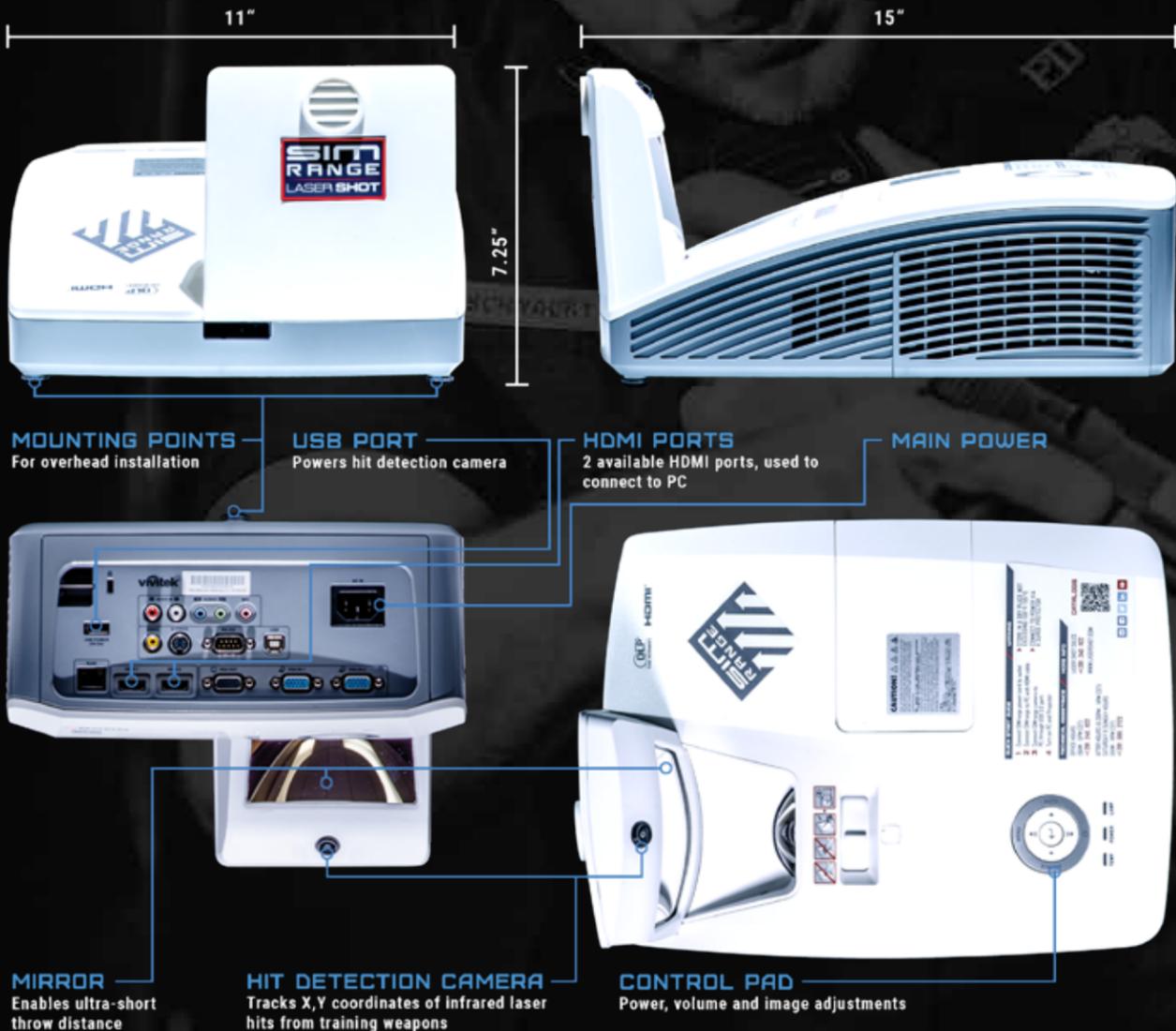
In the past, firearms simulators required installing an independent laser hit detection camera adjacent to the projector, requiring careful positioning and calibration during each setup. The SIMrange™ eliminates this task by integrating the laser hit detection camera inside the projector, ensuring constant alignment and readiness to begin training.

The SIMrange™ can be placed within 18" of the projection surface due to its ultra short throw technology. This enables smaller rooms or spaces to be converted into virtual ranges for safe, effective training without the need for ballistic facilities or live weapons and ammunition.

The SIMrange™ is typically sold in a package with Laser Shot's Judgmental Training Software (JTS) for use-of-force training. These packages include various training devices, such as simulated tasers or other non-lethal weapons.

FEATURES

- ▶ Ultra short throw capability within 18" of the projection surface
- ▶ Integrated hit detection camera
- ▶ Fastest setup time of any simulator in its class
- ▶ Ceiling-mounted capability



SETUP IN 10 MINUTES OR LESS

VIRTUAL ADVANTAGE

Simulator training environments are completely independent of live fire range access or weather conditions. Students can maintain aggressive training tempos and instructors can provide better training oversight to beginner, intermediate, and advanced marksmen. Simulators develop key technical skill sets that build proficient and experienced Law Enforcement Officers.

Use-of-force scenarios challenge individuals' decision-making skills and reaction times to potential threats that Law Enforcement Officers may encounter. Through repetitive simulations with instructor-controlled threat escalation or de-escalation, leaders can see how Law Enforcement Officers respond in active shooter situations and train to build confidence in their skill sets. Simulators with use-of-force training capabilities and a user-friendly built-in scenario editor enable instructors with basic computer skills to create or modify complex scenarios that are relevant to training.

Simulation builds upon core marksmanship training fundamentals and significantly challenges Officers' intermediate and advanced skills. Small arms weapon qualification is a fundamental requirement for all Officers, and as firearm proficiency is a perishable skill, it requires repetitive training to maintain and improve. SIMrange™ courseware was written in adherence to the standards set by the US Military and top US Law Enforcement agencies, and builds readiness and skills through repetitive Preliminary Marksmanship Instruction (PMI) training.

SMALLEST FOOTPRINT // FASTEST SETUP TIME

The SIMrange™ features a built-in hit detection camera. This simple innovation significantly reduces the time needed for setup and calibration, compared to other simulators. The operator station and accessories consist of two monitors and keyboards for individual control of instructor station and primary screen. All accessories are packed in a ruggedized wheeled hard case for transport. SIMrange™ is considered a "Plug and Play" solution that is designed specifically for the marksmanship training needs of Law Enforcement.

Setting up the SIMrange™ is an intuitive process that requires very little time or manpower. After one introductory training session, a single operator will be able to complete the setup, which includes camera calibration, and be ready for training in 10 minutes or less. Ultra short throw technology for projection and hit detection capabilities make Laser Shot's SIMrange™ the smallest footprint in the industry, which can be set up in a 10'x10' room or area, and can operate in most light environments.

SIMRANGE 2.0

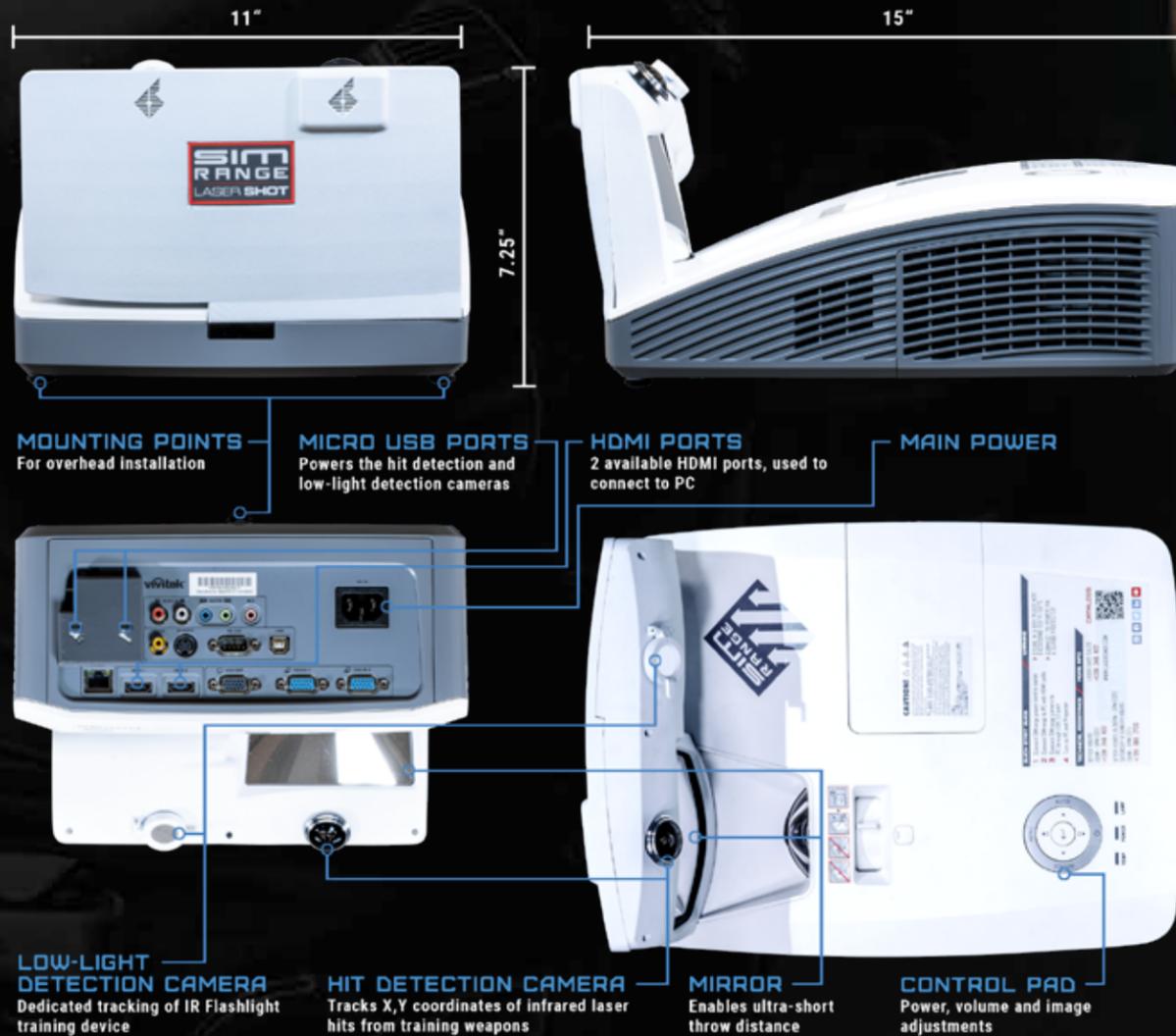
LOW-LIGHT TRAINING SIMULATOR

Laser Shot's SIMRange™ 2.0 features all of the same capabilities of the original SIMRange while also enabling the user to perform low-light training scenarios. This is achieved through the integration of a second hit detection camera that tracks the movement of Laser Shot's IR Flashlight; a simulated flashlight that mimics the real-life feel and function of flashlights used by officers in the field.

Laser Shot's Judgemental Training Courseware features a library of over 900 training scenarios. Every scenario is compatible with the low-light training technology of the SIMRange 2.0. This is accomplished by using infrared technology to cast a life-like illumination upon a scenario that has been artificially dimmed to mimic a low-light environment.

FEATURES

- ▶ Ultra short throw capability within 18" of the projection surface
- ▶ Integrated hit detection camera & second camera for low-light detection
- ▶ Fastest setup time of any simulator in its class
- ▶ Ceiling-mounted capability



CURVED SCREEN SYSTEM

IMMERSIVE ENVIRONMENT

Laser Shot Simulations Curved Screen Simulators have modernized the immersive virtual training industry by utilizing a curved, seamless screen, providing an uninterrupted image, offering the most realistic virtual firearms training experience.

Immersive training replicates the training a warfighter would receive on a traditional shooting range. This offers a large variety of military targets, qualification courses, and skill drills. Warfighters can fine tune their small arms fundamentals with Skill Drills training modules as well as put themselves into realistic battlefield simulations with Virtual Battlespace 3.

FEATURES

- ▶ Seamless curved projection screen
- ▶ Image warping/blending software
- ▶ Structural supports



CLOSE QUARTERS BATTLE SIMULATOR

MODULAR VIRTUAL SHOOT HOUSE

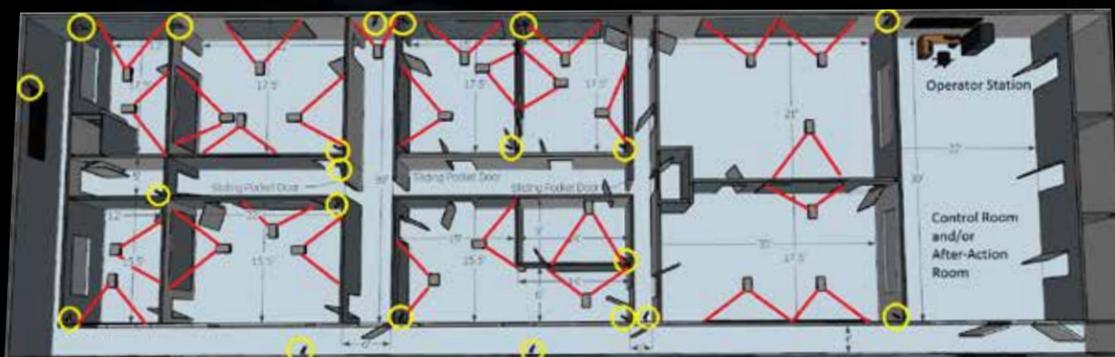
Laser Shot's Close Quarters Battle (CQB) Simulator features realistic, life sized avatars that are projected onto wall surfaces and react as authored by the user friendly editing module within the instructor control station. Animations mimic kneeling, crouching, walking, running, taking cover, escalating hostility, firing, wounding, and death.

Another important factor in CQB training is the ability to enter and clear rooms without interfering with the projection or hit detection. Laser Shot solved this issue by implementing SIMrange™ ultra short throw projection technology. The SIMrange™ is installed overhead to allow for freedom of movement without obstacles or trip hazards, and to enable warfighters to approach virtual targets within 3' without interrupting the projection. Hit detection cameras are embedded in each SIMrange™ unit to capture the impact location of the training weapon. Laser Shot's Virtual Shoot House is easily expandable and re-configurable to meet the customer's requirements should they ever change in the future.

Laser Shot provides virtual targetry solutions in existing CQB facilities, both ballistic and non-ballistic, or classroom environments. Likewise, Laser Shot offers a variety of ballistic or non-ballistic structures that provide customers with a turn-key solution. Laser Shot's virtual targetry operates with simulated weapons that emit lasers for a more controlled, safety conscious training or fitted with thermal cameras that allow for the usage of the warfighter's own service weapons and ammunition. Providing the ballistic construction of the facility, Laser Shot can accommodate either or both technologies.

FEATURES

- ▶ Accurate target sizing ratio
- ▶ Monolithic instructor control station



PROJECTOR DISPLAY DIRECTION CCTV CAMERAS PROJECTOR / HIT DETECTION CAMERA

LVS

LASER SHOT VIRTUAL SHOOT HOUSE

Laser Shot Virtual Shoot House (LVS) courseware simulates realistic close quarter engagement scenarios with life-sized 3D character models to mimic the movements and reactions of real humans. LVS incorporates an easy to use and intuitive user interface allowing the instructor to quickly manipulate and configure the training system from the operator station. The LVS courseware allows for the authoring of scenarios and offers an extensive after action review capability which provides detailed data on shot placement.

COURSEWARE

- 16 JTS // JUDGMENTAL TRAINING SOFTWARE
 - 17 JTS EDITOR
 - 18 KDR // KNOWN DISTANCE RANGE
 - 19 PMI LE // PRELIMINARY MARKSMANSHIP INSTRUCTION
 - 20 COF // COURSE OF FIRE
- SKILL DRILLS**

Laser Shot recognizes that the key to successful training comes from a combination of both hardware and software. To that end, Laser Shot continually updates a library of realistic, effective, and doctrine-based courseware with our in-house team of software engineers in conjunction with law enforcement subject matter experts.

By writing our courseware straight from law enforcement and federal qualification manuals, officers are able to train for live-fire events that they may encounter in the future.

Laser Shot understands that organizations may have different training needs and works with end users to develop specific courseware that meets their requirements.





JTS

JUDGMENTAL TRAINING SOFTWARE

Judgmental Training Software (JTS) is designed to challenge cognition through the use of real life interactive simulated scenarios. The scenarios were designed based on real life exposure to emergent threats in the law enforcement and military communities. As the student reacts to the scenarios presented to them, the instructor has the ability to manipulate the scenario based on the student's presentation of their organizations force continuum. The instructor also has the ability to save progress and conduct after action reviews (AAR's) which aid in continued coaching, mentoring, and reinforcing organizational standard operating procedures.

With over 900 training scenarios to choose from in the JTS library, from responding to a domestic disturbance or burglary to more complex branching scenarios such as active shooter and concealed carry scenarios, the instructor has the ability to challenge the student all while reinforcing the force continuum.

In a controlled environment the instructor can provide an atmosphere indicative of situations where the student may be required to take cover, move towards or away from a perceived threat, and to draw and fire from behind cover, all while verbally working through the threat as if their life was truly in danger. Included in this package is a remote tablet used as the instructor station, which does not restrict this instructor to a static position. This allows for the instructor to give personal critique and display a shot by shot after action review to the student.

While training, the instructor can manually direct the scenario to create multiple outcomes based on the student's interaction, reinforcing communication and deeper understanding of the use-of-force continuum.

JTS EDITOR

An optional add-on is a user-friendly built-in scenario editor, which enables instructors with basic computer skills an opportunity to effortlessly create or modify complex scenarios to their specifications.

Easy to use tools such as advanced zoning options, and simple drag-and-drop controls support the act of importing scenarios into the design canvas. This creates a simple platform for generating new simulations and branches that are automatically generated and displayed in a top-down, real-time 3D, hierarchal view.

PMI LE

PRELIMINARY MARKSMANSHIP INSTRUCTION

A self-paced interactive courseware designed specifically for small arms development, sustainment and qualification, that adheres strictly to the doctrines of all services. When the officer achieves an optimum shot group, the zeroing process will walk them through adjusting physical sights on simulated weapons. Upon successful zeroing, the shooter will transition to a qualification course and qualify using all tables and appropriate rounds.

An AAR will illustrate each shot location and differentiate tables by color. Final scores will post for review and results can be printed or exported to a spreadsheet for training records. PMI features a comprehensive library of training courses, such as standard popup ranges, pistol qualification ranges, courses of fire, and Military Police qualification ranges. With a 14' portable screen, four lanes can be simulated simultaneously. Laser Shot maintains accurate perspective calculated for exact target size to distance ratio.

KDR

KNOWN DISTANCE RANGE

Featuring milspec targetry in vivid 1080P virtual immersion, Known Distance (KD) Range is a fundamental element of Laser Shot's comprehensive marksmanship instruction curriculum, adhering to the doctrinal standards of military field manuals with targets 5 - 500 meters. This virtual version of real-world marksmanship instruction includes functions designed to enhance the officer's training experience and provide instant feedback to the instructor, such as a responsive LOMAH indicator (Location of Misses and Hits) in the peripheral view of the officer, which displays instant shot placement without the need to interrupt the sight picture.

Additionally, this powerful courseware visualizes both POA and POI (point-of-aim and point-of-impact) to the warfighter to clearly conceptualize the relationship between where the weapon is aimed and the impact location of the virtual bullet based on the type of firearm / round type ballistics and distance in the virtual environment. These added features greatly reduce the amount of time required for an officer to become proficient with their weapon system at varied distances.

CURRICULUM

A KD range has three primary objectives: fire tight shot groups at a known distance, make sight adjustments at range while experiencing the effects of wind and gravity, and marksmanship testing. The firing task on a KD range is an intermediate step toward the firing task of an officer. Information concerning the precise hit-or-miss location of every bullet fired is provided. KD firing is conducted with a single, clearly visible target at a known distance, and the officer can establish a position that provides a natural point of aim on that single target.

CoF

COURSE OF FIRE

Laser Shot's Course of Fire™ supports qualification requirements for Basic Marksmanship Instruction by enabling instructors at any level of computer knowledge, skill, or ability, to replicate any physical firing range and target condition. Course of Fire provides up to 4 individual qualification lanes per Virtual Range set, all operated through a single dedicated IOS or remote tablet. The user-friendly GUI features include a simple menu interface for selecting and inputting shooters, selecting courses, course editing, and developing and exporting training reports to reflect student performance and progress. Course of Fire has unique and user-friendly course editor options to create virtually any qualification course.

Laser Shot's Course of Fire supports qualification requirements for Basic Marksmanship Instruction by enabling instructors at any level of computer knowledge, skill, or ability, to replicate any physical firing range and target condition. Course of Fire provides up to 4 individual qualification lanes per Virtual Range set, all operated through a single dedicated IOS or remote tablet. The user-friendly GUI features include a simple menu interface for selecting and inputting shooters, selecting courses, course editing, and developing and exporting training reports to reflect student performance and progress. Additional lanes can be added by networking more systems, as seen with the 72 lane system at FLETC - the Federal Law Enforcement Training Centers.

SKILL DRILLS

ADVANCED MARKSMANSHIP PROFICIENCY

Skill Drills are advanced drills that significantly increase marksmanship proficiency. Laser Shot Simulations skill building exercises develop strong transferable skills that carry over in to live-fire applications. Included are various training drills that focus on the improvement of Officers' speed, accuracy, and reaction times. Designed by subject matter experts in advanced firearms training, drills are designed

to focus on critical eye and hand coordination while introducing stressors like timers, no shoot targets, reflexive fire, and head-to-head competition with other officers to reinforce urgency in speed and accuracy. Each drill has adjustable settings to allow for the progression of training and determining degree of difficulty required to challenge all skill levels to perform better. Drills can be used with any simulated weapon types.



WEAPONS & ACCESSORIES

- 24 SIMULATED SMALL ARMS
- 26 SIMULATED NON-LETHAL WEAPONS
COUNTING MAGAZINES
- 28 C/CAT // COVER/CONCEALMENT ANGLE TRAINER
- 30 CROSSHAIR // MAGNIFIED OPTICS SIMULATOR

In order to fully immerse trainees and provide unforgettable muscle memory, a comprehensive virtual training system should include realistic simulated weapons or recoil kits for real firearms.

Laser Shot designs, manufactures and assembles a variety of simulated firearms solutions ranging from sidearms to crew-served weapons at our state-of-the-art engineering facility in Sugar Land, Texas.



SIM WEAPONS

SIMULATED INERT & RECOIL FIREARMS

Laser Shot's in-house team of firearm engineers has created simulated versions of countless small arms and are constantly adding more models to the available collection.



M4 RECOIL

A training weapon is only as realistic as its trigger pull weight, take-up, and reset. Laser Shot is the first simulator company to design our pneumatic recoil to be filled inside barrel reservoirs instead of the magazines. The barrel reservoirs can be filled with a CO2 adapter on a CO2 tank with siphon tube. Since magazine changes are required more frequently during normal training, the seals are commonly worn out and cause increase air leaks. Laser Shot improved this feature by leaving the magazines inert and constructed air reservoirs inside the barrels.

No additional accessories to the weapon are required that would not normally be standard issue. This design allows for a higher fidelity simulated weapon. Synthetic audio is not necessary because the mechanical action is sufficient to replicate the cracking of the weapon begin fired. All assist in working towards mitigating flinching or anticipation of recoil.



SIM4

Laser Shot's team of firearm engineers built the SIM4 around a true-to-life trigger mechanism and equipped it with realistic form, fit, and function to that of the M4/M16 series of rifles. Available in dry-fire or recoil configurations, this training weapon is currently used by elite military and law enforcement units worldwide to instill unforgettable muscle memory during virtual phases of their training regimens.



SIM870

Featuring functional pump action and true-to-life form, fit, and function, the SIM870 is modeled after the iconic police shotgun and is ideal for virtual qualifications and drills.



870 RECOIL

Featuring functional pump action and true-to-life form, fit, and function, the SIM870 is modeled after the iconic police shotgun and is ideal for virtual qualifications and drills.



SIM7

Designed by firearm engineers to replicate the form, fit, and function of prolific polymer-framed sidearms, the SIM7 instills unforgettable muscle memory into the user with its true-to-life trigger weight, take-up, and reset. This simulated firearm can be outfitted with the user's choice of a visible laser for standard dry-fire training or an 850nm infrared laser for integration with Laser Shot virtual firearm training simulators.



SIM M17

Designed by firearm engineers to replicate the form, fit, and function of prolific polymer-framed sidearms, the SIM7 instills unforgettable muscle memory into the user with its true-to-life trigger weight, take-up, and reset. This simulated firearm can be outfitted with the user's choice of a visible laser for standard dry-fire training or an 850nm infrared laser for integration with Laser Shot virtual firearm training simulators.

SIMULATED NON-LETHAL WEAPONS & ACCESSORIES

OVERVIEW

Laser Shot's training systems are centered around marksmanship and the use-of-force continuum. To that end, a line of realistic non-lethal simulated weapons is available for officers to train on every step of de-escalation to ensure that threats in the virtual environment are met with the correct tier of force.

X2 TASER

When the simulated X2's trigger is pressed during JTS scenarios, the suspect in the simulation will react as though a taser has been deployed. This shot is then recorded in the software for AAR purposes.



X26p TASER

Constructed from a standard ASP model baton, a kinetic switch is activated when swung by an officer that elicits a corresponding response from suspects in JTS scenarios.



SIM BATON

Constructed from a standard ASP model baton, a kinetic switch is activated when swung by an officer that elicits a corresponding response from suspects in JTS scenarios.



OC SPRAY

Designed to match the dimensions of standard-issued OC Spray devices, when the trigger is pressed, characters in select HD scenarios will react as if OC Spray has been deployed.



IR FLASHLIGHT

The IR Flashlight Trainer is an infrared laser based training device that upon activation triggers illumination of the screen in low light scenarios.



COUNTING MAGAZINES

Laser Shot has developed simulated magazines capable of adjustable round counts. When the number of shots fired equals the round count setting, a follower is actuated to lock the bolt or slide to the rear, replicating the physical characteristics of an empty weapon.

Officers must physically eject the magazine and press down on the actuator to reset/reload and re-insert in to the magazine well to resume firing. Each magazine replicates the weight and feel of a real magazine and feature true-to-life dimensions for seamless carrying in tactical gear or duty belts for reload drills.

FEATURE

- ▶ Micro USB charging port
- ▶ Adjustable round counts





C/CAT

COVER/CONCEALMENT ANGLE TRAINER

Laser Shot's C/CAT is a portable, modular barrier system that enables shooters to utilize cover and concealment, enhancing simulated and force-on-force training scenarios.

Barricades measure 4'x6' and are built with modularity in mind. A C/CAT can be configured to replicate obstacles found in the field, such as doorways, hallways, corners, and other architectural layouts. Barriers also incorporate 2'x2' removable panels to create apertures and windows.

Each C/CAT system is comprised of two barricades which can be set up and torn down in minutes. The entire system packs easily into a single case measuring 13'x39' and weighs only 46 lbs.



LASERSHOT



CROSSHAIR SIMULATED WEAPONS & OPTICS

Crosshair™ technology can be adapted to any physical optic. Our team of firearm engineers are standing by to create custom training devices to meet specialized training requirements. Below are some of the most commonly used simulated optics and weapons.

SIM4 RECOIL

When paired with the SIM RCO, this simulated weapon offers a tetherless option to train designated marksmen.



M24

This simulated weapon features a real M24/Remington 700 action and Harris bipod for realistic precision marksmanship training.



M110

Modified from a real weapon system, this training device mimics special purpose rifles found in all services and elite law enforcement units.



SIM RCO

Magnified view is achieved using specialized lenses within the mock optic body, allowing the shooter to focus on the projection surface.



RIFLE SCOPE

Features functional windage and elevation turrets, as well as standard eye relief for a long range optic of its size.



M22 Binoculars

Ideal for sniper / spotter team training and CFF (Call For Fire). Features realistic zoom and focus adjustments.



CROSSHAIR

MAGNIFIED OPTICS SIMULATOR

Crosshair™ Magnified Optics Simulator is a unique, high-fidelity training simulator for distance shooting and the use of long-range optics. By utilizing micro-displays embedded in a variety of optic housings, Laser Shot is able to offer snipers, marksmen, and observers the ability to use virtual magnified optics to execute tactical scenarios incorporating observation, cover, and engagement.

Crosshair simulated weapons or optic devices contain an always-on infrared laser that the detection camera tracks for aim data. This aim data is used to produce the magnified image that is displayed in the virtual scope. In the case of weapons, when a trigger pull is sensed, a shot will be created at the aim point. Crosshair's simulated rifle scope has functioning elevation and windage turrets along with adjustable focus and zoom rings.

FEATURES

- ▶ Realistic ballistics engine
- ▶ Conduct mission rehearsal
- ▶ Can replicate long range engagement inside a classroom
- ▶ Train for windage, elevation and distance factors without the need for live-fire
- ▶ Multiple weapon and optic platforms can be networked together within the same scenario for collective training
- ▶ Multiple optic models available



LIVE-FIRE RANGES

- 34 **CONTAINER RANGE // COMPACT LIVE-FIRE FACILITY**
- 35 **MOBILE RANGE // TOWABLE SHOOTING SOLUTION**
- 36 **MODULAR SMALL ARMS RANGE // MODULAR SHOOTING SOLUTION**
- 37 **THERMAL SHOT // LIVE-FIRE VIRTUAL TARGETRY SYSTEM**
SVALIN BULLET TRAP

Shooting Range Technologies™ is a leading authority on live-fire range design, fabrication and equipment. With more than seventy combined years of industry experience, SRT personnel are uniquely qualified to take on your range project and complete it on time and within budget. We use the very latest in computer aided design technology, and operate some of the largest computer driven dual-head water jet cutting machines in North America. As the live-fire division of Laser Shot, Inc., and previously operating solely under the Laser Shot name, SRT has been designing, fabricating and equipping specialized, 360° containment / zero SDZ live-fire shooting range facilities since 2005.

RANGES TO FIT ANY NEED // Products include SRT's Modular Small Arms Ranges (MSAR), Mobile Ranges, Container Ranges, and Shoot Houses. We'll even help you with your custom conventional style range if you like. We have built and supplied range facilities for every branch of the U.S. military, including SOCOM; foreign militaries, including the Canadian Special Forces; DHS/ ICE / Border Patrol; and The Federal Reserve; as well as Law Enforcement Agencies and Civilian/Commercial customers, worldwide. Even Sturm, Ruger & Co., one of the world's largest firearms manufacturers, after exhaustive research, chose SRT to design, build and outfit their new, modular live-fire testing facilities in two of their manufacturing plants.



CONTAINER RANGE

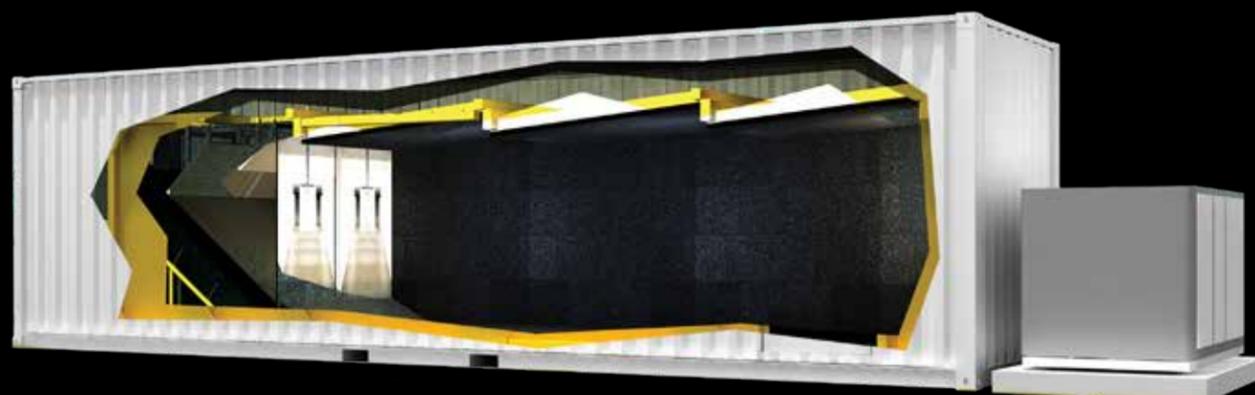
COMPACT LIVE-FIRE FACILITY

SRT installs the latest shooting range technologies in a compact self-contained unit through the use of modified 40' shipping containers, which can be connected end-to-end for a maximum shooting distance of 100 meters. These ranges are in use by firearm manufacturers who need a testing range, police and military units who have frequent training and qualification needs.

Optionally, Laser Shot's powerful Thermal Shot technology can transform each Container Range into a virtual training center featuring challenging software with moving targets at simulated distances.

FEATURES

- ▶ Bullet trap options (granulated rubber, snail, Svalin, etc)
- ▶ HVAC system
- ▶ Soundproofing
- ▶ Exterior / interior paint
- ▶ Virtual targetry with Thermal Shot technology
- ▶ Interior lighting
- ▶ Instructor control station



MOBILE RANGE

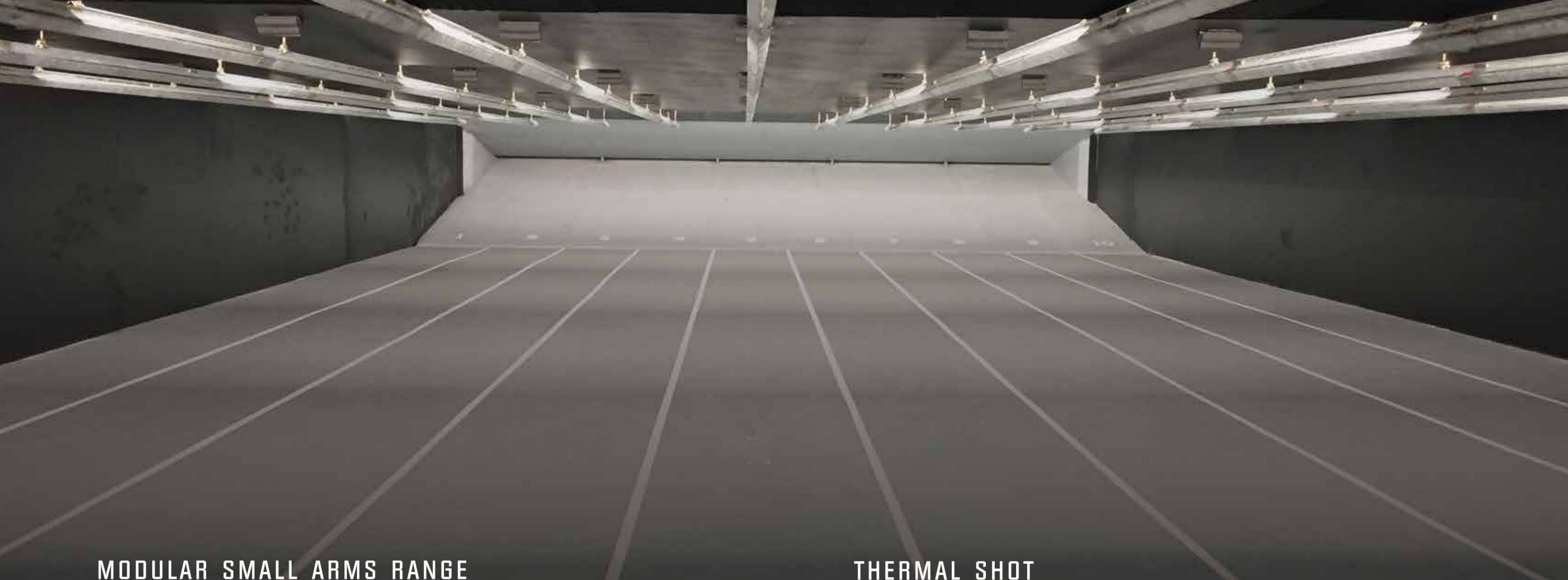
TOWABLE SHOOTING SOLUTION

SRT's Mobile Range is a completely self-contained live-fire training facility, transportable by standard over-the-road methods, without special permitting. Available in several target distances including 7, 10, and a 25 yards/meters. A 'drive-up' solution providing on-site, live-fire training. The Mobile Range can be customized to include monorail targets, shooting booths and/or Laser Shot's Thermal Shot™ live-fire simulator. Other custom options available.

FEATURES

- ▶ Bullet trap options (granulated rubber, snail, Svalin, etc.)
- ▶ HVAC system
- ▶ Soundproofing
- ▶ Exterior / interior paint
- ▶ Virtual targetry with Thermal Shot technology
- ▶ Interior lighting
- ▶ Instructor control station
- ▶ Simulated Weapons
- ▶ Software
- ▶ Screen





MODULAR SMALL ARMS RANGE

MODULAR SHOOTING SOLUTION

The Modular Small Arms Range (MSAR) provides a zero-surface-danger-zone alternative solution to the standard constructed indoor firing range. The completed MSAR includes a weathertight enclosure, and all range systems such as OSHA/NIOSH/EPA/ASHRAE compliant HEPA-filtered ventilation, ballistic containment, sound isolation, target, lighting, communication, touchscreen controls and safety/emergency systems. Storage space and classrooms, as well as a choice in bullet trap and target styles; including patented Thermal Shot™ Live-fire Virtual Targetry are available. MSAR is a turnkey small arms training solution--Just provide a solid, level foundation/support for anchorage and utility connections and we do the rest! Modular prefabrication drastically shortens acquisition time and simplifies procurement requirements. Weapons cleaning and storage, as well as restroom/washing module options are also available.

Available with fixed or dynamic (tactical) firing lines; with full ballistic and splatter protection and NO interior dividing walls, columns or supports within the shooting area, MSAR offers a safe and affordable and small arms range solution which is superior to ranges constructed from shipping containers and to conventional indoor ranges constructed as permanent 'brick and mortar' buildings.

FEATURES

- ▶ 360° enclosed AR-500 armored shooting bay - No-Surface-Danger-Zone required
- ▶ 99.97% HEPA-filtered ventilation/HVAC available in Purge or Recirculating style
- ▶ Meets all applicable NIOSH, ASHRAE, OSHA & EPA requirements
- ▶ Only indoor range certified for use with new 7.62mm and 5.56mm EPR (M80A1 and M855A1) ammunition
- ▶ Modular assembly and training device classification simplify and shorten procurement
- ▶ "Green" Range with complete particulate and fragmented lead containment & management
- ▶ Noise pollution controls minimize the impact on neighbors and sound exposure to users
- ▶ Steel or rubber bullet trap choices using proven designs
- ▶ Multiple target options, including Thermal Shot™ Live-fire virtual targetry/video wall
- ▶ Built-in Range Control Office with touch-screen automation controls

THERMAL SHOT

LIVE-FIRE VIRTUAL TARGETRY SYSTEM COMPATIBLE W/

Thermal Shot™ technology is the exclusive live-fire solution that ensures the entire target wall is tracked. This implies that all areas of the screen will accurately track and register projectiles, resulting in zero blind spots and rogue shots. As a projectile passes through or strikes the Thermal Shot™

- ▶ Live rounds
- ▶ Training munitions (UTM®/Simunition®)
- ▶ Soft Air
- ▶ Rubber Projectiles

SVVALIN

BULLET TRAP

The Svalin Bullet Trap is the latest addition to the options offered by Shooting Range Technologies in partnership with Odin Target. Designed to maximize shooting distance and contain bullets first from varying angles, the Svalin is virtually maintenance-free while withstanding high loads (Approx. 950,000 per square meter before maintenance is required).

The Svalin is covered with a self-healing rubber later that eliminates ricochets and provides a surface for virtual targetry to be projected upon. These bullet traps can be installed in 360°, creating an immersive shooting experience.



UTILIZED BY THE FEDERAL LAW ENFORCEMENT TRAINING CENTERS

SINCE 2009



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 4214 Bluebonnet Dr
 Stafford Texas 77477
 (281) 240-1122 * FAX (281) 476-7464
 www.lasershot.com

Quote

Date: 6/8/2020
 Quote #: 33111
 Expiration Date: 7/8/2020

To: Shenandoah Police Department
 Jeremy Thompson
 29955 I-45
 Shenandoah, TX 77381

| Salesperson | Email | Telephone | Shipping | Payment Terms |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------|-------------------------------|---------------|
| Scott Goodhart | sgoodhart@lasershot.com | 281-240-1122 | Our Truck | Check |
| Qty | Description | Unit Price | Line Total | |
| 1 | CUSTOM SYSTEM, LE SIM RANGE | 24,997.00 | \$ 24,997.00 | |
| System includes the following items: | | | | |
| Hardware: | | | | |
| 1 | Sim Range Projector w/Integrated Camera | | | |
| 1 | Laser Detection Tracking Software | | | |
| 1 | LS Series III Speakers | | | |
| 1 | LS Mini Gaming PC | | | |
| 1 | Wireless Keyboard & Touchpad | | | |
| 1 | JTS Wireless Control Tablet | | | |
| 1 | JTS Router | | | |
| 1 | 1650 Pelican Case | | | |
| Software: | | | | |
| 1 | Software, Course of Fire | | | |
| 1 | Software, CQC | | | |
| 1 | Software, JTS Player w/Standard Library | | | |
| 1 | Software, JTS Remote Viewer | | | |
| 1 | Software, Practical Shooting: Alpha, Bravo, Charlie, Delta, Echo, Foxtrot, Golf, Hotel, India & Juliet | | | |
| 1 | Software, Preliminary Marksmanship Instruction LE (PMI LE) w/Custom Course Creation | | | |
| 1 | Software, Skill Drills I | | | |
| 1 | Software, Skill Drills II | | | |
| 1 | Software, Steel Challenge | | | |
| Training Weapons: | | | | |
| 2 | SIM 7, IR | | | |
| 1 | 191 I, IR | | | |
| 1 | Sig M17, IR | | | |
| Installation, Training & Warranty: | | | | |
| 1 | One Day System Training | | Local - Scott Goodhart | |
| 1 | 12 Month Warranty | | | |

"Confidentiality Notice: This Quote is confidential and is intended only for the review of the party to whom it is addressed, This Quote is subject to Laser Shot's Standard Terms and Conditions of Sales. "The BUYER must obtain at his own risk and expense any export and/or import license or other official authorization and carry out, where applicable, all customs formalities necessary for the export and/or import of the goods. Laser Shot, Inc. shall under no circumstances be responsible for any failure to fill an order due to: 1) failure of buyer to obtain export licenses, 2) export controls or authorizations, or 3) any existing or future laws or acts of Government (including specifically, but not exclusively, any orders, rules, or regulations issued by any official of any such government)." All prices quoted are US Dollars. "Laser Shot is responsible for collecting sales tax in the following states: AZ, CA, FL, GA, IN, IL, KS, KY, ME, MN, NJ, NY, NC, PA, SC, TX, VA, WA, WI, WV. Purchase order (s) issued as a result of this proposal in any of these states, applicable sales tax will be added to the final invoice. If your organization is federal or state tax exempt, provide a copy of the tax exemption certificate.

| | | |
|--------------|-----------|------------------|
| Subtotal | \$ | 24,997.00 |
| Freight | | Delivered |
| Total | \$ | 24,997.00 |



| Vendor Name | Payment Date | Payment Number | Description (Item) | Amount |
|--------------------------------------------------|--------------|----------------|----------------------------------------------------|---------------------|
| Fund: 100 - GENERAL FUND | | | | |
| Function: 11 - Administration | | | | |
| NEOFUNDS / TOTALFUNDS | 06/03/2020 | 11231 | APR 2020 DEPARTMENT POSTAGE | \$ 28.10 |
| DANIEL OFFICE PRODUCTS | 06/03/2020 | 11215 | CHAMBER/CONF. ROOM OFFICE SUPPLIES | \$ 30.77 |
| SLS LITIGATION SERVICES, LLC | 06/09/2020 | 11261 | LEGAL SERVICES- JACOBSON HOTEL | \$ 145.00 |
| STEPTOE & JOHNSON PLLC | 06/09/2020 | 11262 | MAY 2020 CITY LEGAL FEES | \$ 10,000.00 |
| STEPTOE & JOHNSON PLLC | 06/09/2020 | 11262 | LEGAL FEES - DENTON/MUD 95 | \$ 246.00 |
| STEPTOE & JOHNSON PLLC | 06/09/2020 | 11262 | LEGAL FEES - OHAH | \$ 11,927.37 |
| THE MERIWEATHER GROUP | 06/17/2020 | 11283 | COMPENSATION REVIEW & UPDATE | \$ 2,850.00 |
| THE MERIWEATHER GROUP | 06/17/2020 | 11283 | MANAGEMENT ANALYSIS | \$ 562.50 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | STAFF PROVISIONS-COUNCIL MEETINGS -05.13.2020 | \$ 144.90 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | C. CLARY TEXTBOOK RENTAL EXTENSION | \$ 17.74 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | STAFF PROVISIONS-COUNCIL MEETINGS 05.27.2020 | \$ 130.00 |
| Function 11 - Administration Total: | | | | \$ 26,082.38 |
| Function: 12 - Finance | | | | |
| NEOFUNDS / TOTALFUNDS | 06/03/2020 | 11231 | APR 2020 DEPARTMENT POSTAGE | \$ 178.35 |
| MONTGOMERY CENTRAL APPRAISAL DIST | 06/09/2020 | 11260 | APR-JUN 2020 APPRAISAL SHARE | \$ 4,200.50 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | GAAFR 2020 EDITION | \$ 159.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | GFOA BUDGETING SERIES CLASSICS | \$ 75.00 |
| Function 12 - Finance Total: | | | | \$ 4,612.85 |
| Function: 14 - Community Outreach | | | | |
| FIVE STAR ENTERTAINERS | 06/24/2020 | 11312 | 2020 INDEPENDENCE CELEBRATION - ENTERTAINMENT | \$ 2,350.00 |
| Function 14 - Community Outreach Total: | | | | \$ 2,350.00 |
| Function: 17 - Non-Department | | | | |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | MAY 2020 CITY HALL SUPPLIES | \$ 180.66 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | MAY 2020 CITY HALL SUPPLIES | \$ 38.76 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | MAY 2020 CITY HALL SUPPLIES | \$ 16.80 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | MAY 2020 LOCAL PROMO AD-HOUSTON CHRON/HEARST MEDIA | \$ 3,688.00 |
| Function 17 - Non-Department Total: | | | | \$ 3,924.22 |
| Function: 21 - Emergency Management | | | | |
| CLEANSAFE SOLUTIONS, LLC | 06/24/2020 | 11304 | 2020 COVID-19 PRECAUTIONARY DISINFECTING | \$ 1,350.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | HAND SANITIZER UNAVAILBLE | \$ (123.55) |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | HAND SANITIZER UNAVAILBLE | \$ (123.55) |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | HAND SANITIZER UNAVAILBLE | \$ (123.55) |
| Function 21 - Emergency Management Total: | | | | \$ 979.35 |
| Function: 22 - Police | | | | |
| NEOFUNDS / TOTALFUNDS | 06/03/2020 | 11231 | APR 2020 DEPARTMENT POSTAGE | \$ 25.85 |
| SIRCHIE FINGER PRINT LABS | 06/03/2020 | 11235 | MAR 2020 EVIDENCE ROOM SUPPLIES | \$ 232.47 |
| OFFICE DEPOT CREDIT PLAN | 06/03/2020 | 11233 | MAY 2020 EVIDENCE ROOM SUPPLIES - CDS | \$ 38.48 |
| TOUCAN PRINTING INC | 06/03/2020 | 11239 | T. DUNLAP BUSINESS CARDS - CHIEF | \$ 69.50 |
| TOUCAN PRINTING INC | 06/03/2020 | 11239 | J. REUVERS BUSINESS CARDS - LIEUTENANT | \$ 69.50 |
| TIRE PLUS | 06/03/2020 | 11238 | UNIT 18-03 TIRE REPAIR/PATCH | \$ 10.00 |
| DANIEL OFFICE PRODUCTS | 06/03/2020 | 11215 | MAY 2020 PD OFFICE SUPPLIES | \$ 129.05 |
| OSS-ACADEMY | 06/03/2020 | 11234 | D. SWETNAM REG FEE - ADVANCED HUMAN TRAFFICKING | \$ 40.00 |
| TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS | 06/03/2020 | 11240 | MAY 2020 SUBSCRIPTION TO TLO INVEST. PROGRAM | \$ 158.00 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 15-01 AUXILLARY BATTERY REPLACED (WARRANTY) | \$ 44.86 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 15-02 AIR CONDITIONER REPAIR | \$ 638.70 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 15-02 ENGINE MOUNT REPAIR | \$ 755.75 |

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|----------------------------------|------------|-------|---------------------------------------------------|----|-----------|
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 15-03 BACK-UP BATTERY REPLACED | \$ | 273.23 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 15-03 AUXILLARY BATTERY REPLACED (WARRANTY) | \$ | 52.75 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 15-03 STATE INSPECTION / EMISSIONS | \$ | 32.75 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 16-05 AUXILLARY BATTERY REPLACED (WARRANTY) | \$ | 100.29 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 17-03 BACK-UP BATTERY REPLACED | \$ | 183.19 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 18-02 TIRE ROTATION/REPLACEMENT | \$ | 173.69 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 18-02 BRAKE REPLACEMENT | \$ | 368.17 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 18-02 BRAKE CHECK | \$ | 33.85 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 18-02 PMC FULL | \$ | 106.33 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 19-01 BATTERY REPLACMENT (WARRANTY) | \$ | 29.96 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 16-04 BATTERY DIAGNOSIS | \$ | 39.24 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 17-01 POST-WARRANTY INSPECTION | \$ | 31.75 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 17-01 BRAKE CHECK | \$ | 33.85 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 17-01 PMC FULL | \$ | 106.33 |
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 17-02 BACK-UP BATTERY REPLACED | \$ | 189.54 |
| LONE STAR PRODUCTS/EQUIPMENT LLC | 06/09/2020 | 11259 | UNIT 20-02 EMERGENCY EQUIPMENT | \$ | 14,297.41 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - MAGAZINE HOLDER | \$ | 53.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - LONG SLEEVE SHIRT | \$ | 52.99 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - BELT | \$ | 49.99 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - BATON HOLDER | \$ | 29.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - OC HOLDER | \$ | 28.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - UNDER BELT | \$ | 18.99 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - CUFF CASE | \$ | 59.98 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - NAMEPLATE | \$ | 6.99 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - HOLSTER | \$ | 150.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - BELT KEEPERS | \$ | 17.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | S. TURNER (NEW HIRE) UNIFORM - PANTS | \$ | 54.99 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | J. REUVERS UNIFORM - INTERNAL VEST BODY ARMOR | \$ | 830.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/09/2020 | 11258 | L. COLLINS UNIFORM - INTERNAL VEST BODY ARMOR | \$ | 830.00 |
| RION N. HART, PH.D | 06/17/2020 | 11279 | S. TURNER (NEW HIRE) - PSYCH SCREENING | \$ | 250.00 |
| TIRE PLUS | 06/17/2020 | 11284 | UNIT 20-20 STATE INSPECTION / EMISSION | \$ | 25.50 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 LPR ELECTRICAL USAGE | \$ | 23.92 |
| WEX INC | 06/17/2020 | 11288 | MAY 2020 PD FUEL | \$ | 3,521.79 |
| RAINBOW EXPRESS OIL & LUBE | 06/17/2020 | 11277 | JUN 2020 PD CAR WASHES/WAXES | \$ | 683.33 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | MAY 2020 EVIDENCE ROOM SUPPLIES - DVD-R | \$ | 39.94 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | J. LEDESMA REG FEE - CIT TRAINING | \$ | 150.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | K. FRANTZ REG FEE - CIT TRAINING | \$ | 150.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | UNIT 17-01 ADDT'L STATE INSPECTION FEES | \$ | 8.43 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | PD REPLACEMENT KEYS | \$ | 43.67 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | UNIT 14-01 STATE INSPECTION TAXES | \$ | 8.43 |
| NEW BART PRODUCTS | 06/24/2020 | 11324 | ID PRINTER INK & CLEANING KIT | \$ | 237.98 |
| HULA SIGNWORKS | 06/24/2020 | 11316 | PD RANGE RULES - SIGNS | \$ | 131.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/24/2020 | 11320 | M. BLEDSOE UNIFORM - SHORT SLEEVE SHIRTS W/ NAME | \$ | 139.98 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/24/2020 | 11320 | M. BLEDSOE UNIFORM - PANTS | \$ | 123.98 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/24/2020 | 11320 | S. TURNER (NEW HIRE) - NAMETAPES | \$ | 30.00 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/24/2020 | 11320 | S. TURNER (NEW HIRE) - SHORT SLEEVE SHIRTS | \$ | 149.97 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/24/2020 | 11320 | S. TURNER (NEW HIRE) - PANTS | \$ | 185.97 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/24/2020 | 11320 | PD UNIFORMS - GOLD EMBROID VELCRO NAME STRIPS | \$ | 37.50 |
| LAWMAN'S UNIFORM/EQUIPMENT | 06/24/2020 | 11320 | PD UNIFORMS - SILVER EMBROID VELCRO NAME STRIP. | \$ | 127.50 |
| OSS-ACADEMY | 06/24/2020 | 11325 | S. TURNER REG FEE - ADVANCED HUMAN TRAFFICKING | \$ | 40.00 |
| OSS-ACADEMY | 06/24/2020 | 11325 | S. TURNER REG FEE - CHILD SAFETY CHECK LIST | \$ | 12.50 |
| OSS-ACADEMY | 06/24/2020 | 11325 | S. TURNER REG FEE - CHILD ABUSE PREVENTION | \$ | 50.00 |
| OSS-ACADEMY | 06/24/2020 | 11325 | S. TURNER REG FEE - ARREST, SEARCH & SEIZURE | \$ | 50.00 |
| OSS-ACADEMY | 06/24/2020 | 11325 | S. TURNER REG FEE - MISSING & EXPLOITED CHILDREN | \$ | 25.00 |
| OSS-ACADEMY | 06/24/2020 | 11325 | S. TURNER REG FEE - USE OF FORCE | \$ | 50.00 |
| OSS-ACADEMY | 06/24/2020 | 11325 | S. TURNER REG FEE - SPANISH FOR LAW ENFORCEMENT | \$ | 50.00 |
| TAPEIT | 06/24/2020 | 11329 | R. PICONE REG FEE - 2020 T.A.P.E.I.T. CONFERENCE | \$ | 350.00 |
| TAPEIT | 06/24/2020 | 11329 | J. FERRAND REG FEE - 2020 T.A.P.E.I.T. CONFERENCE | \$ | 350.00 |
| KUSTOM WERX AUTOBODY | 06/24/2020 | 11319 | UNIT 15-04 BUMPER REPAIR | \$ | 513.40 |
| ECOATM, LLC | 06/24/2020 | 11308 | RETURN OF EVIDENCE MONEY #19M009832 | \$ | 25.00 |

Function 22 - Police Total: \$ 28,030.21

Function: 30 - Public Works

| | | | | | |
|------------------------------------|------------|-------|----------------------------------------------------|----|-----------|
| LANDCARE USA LLC | 06/03/2020 | 11226 | MAY 2020 CITY LANDSCAPING & IRRIGATION SERV. | \$ | 25,638.16 |
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | MAY 2020 CITY ENGINEER RETAINER | \$ | 1,250.00 |
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | APR 2020 INTERIM CAPITAL PROJECT DIRECTOR | \$ | 1,470.00 |
| ANY LAB TEST NOW SHENANDOAH | 06/09/2020 | 11246 | M.SWANNER 2020 DRUG SCREENS | \$ | 42.00 |
| ANY LAB TEST NOW SHENANDOAH | 06/09/2020 | 11246 | B.SEAY MAY 2020 DRUG SCREENS | \$ | 42.00 |
| ANY LAB TEST NOW SHENANDOAH | 06/09/2020 | 11246 | J.LAMBERTI MAY 2020 DRUG SCREENS | \$ | 42.00 |
| CITY OF CONROE FLEET | 06/09/2020 | 11249 | UNIT 10-11 TIRE REPAIR | \$ | 86.00 |
| ABC HOME AND COMMERCIAL SERVICES | 06/09/2020 | 11245 | MAY 2020 PEST CONTROL | \$ | 206.83 |
| CENTERPOINT ENERGY | 06/09/2020 | 11248 | MAY 2020 PW NATURAL GAS USAGE | \$ | 24.36 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 CITY HALL ELECTRIC USAGE | \$ | 3,362.23 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 PW BLDG ELECTRIC USAGE | \$ | 1,087.72 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 R.O.W. ELECTRIC USAGE | \$ | 2,771.85 |
| HOUSTON BARRICADE AND SUPPLY, LLC. | 06/17/2020 | 11272 | T3B PNL 08' HIP7 O/W 2-WAY L/R | \$ | 468.00 |
| G J BORING & CONSTRUCTION SRVS INC | 06/17/2020 | 11270 | ROSEWOOD RESERVE | \$ | 2,250.00 |
| G J BORING & CONSTRUCTION SRVS INC | 06/17/2020 | 11270 | CEDARWOOD RESERVE | \$ | 1,950.00 |
| WEX INC | 06/17/2020 | 11288 | MAY 2020 P/W VEHICLE FUEL-DIESEL | \$ | 75.46 |
| WEX INC | 06/17/2020 | 11288 | MAY 2020 P/W VEHICLE FUEL-UNLEADED | \$ | 142.61 |
| GRAINGER, INC. | 06/17/2020 | 11271 | SURFACE MOUNT ADA WARNING PADS | \$ | 455.60 |
| GRAINGER, INC. | 06/17/2020 | 11271 | RESERVED PARKING, VAN ACCESSIBLE SIGNS | \$ | 46.06 |
| GRAINGER, INC. | 06/17/2020 | 11271 | 6' X 4" X 8", YELLOW, PARKING CURB STOP, 2465 PSI | \$ | 63.32 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 250 WATT OUTDOOR WHITE LED 5000K - WALL PACK | \$ | 140.48 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1-1/2" X 10' PVC DWV PE PIPE | \$ | 5.73 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1-1/2" PVC COMPRESSION COUPLING | \$ | 19.52 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | MASONRY SPIRAL SET - 14PC | \$ | 19.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 3/8" HEX NUTS | \$ | 0.30 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 3/8-16" X 1*-1/2" CARRIAGE BOLT | \$ | 0.78 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | GORILLA CLEAR MOUNTING TAPE | \$ | 5.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | HEAVY DUTY UTILITY BLADES - 100 PK | \$ | 9.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | RAYOVAC D BATTERIES - 8 PK | \$ | 10.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | ENERGIZER D BATTERIES - 8 PK | \$ | 13.98 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | PAYOVAC 9V BATTERIES - 12 PK | \$ | 21.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 2019-2020 PW REGISTRATION TAGS | \$ | 8.43 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1-1/2" X 1" PVC BUSHING | \$ | 4.32 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1-1/2" X 3/4" PVC BUSHINGS | \$ | 3.42 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1" X 3/4" PVC BUSHINGS | \$ | 0.85 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1-1/4" PVC TEE | \$ | 2.58 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1-1/4" X 1" PVC BUSHING | \$ | 1.44 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | FIRM GRIP GLOVES - XXL | \$ | 9.99 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1/2" ANGLE SASH OIL PAINT BRUSH | \$ | 7.47 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | BEHR OIL BASE 3830 SG DEEP - BLUE - 116 OZ | \$ | 29.98 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | AA BATTERIES - 36 PK | \$ | 16.98 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 9MM METAL SNAP OFF KNIFE | \$ | 4.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 32 OZ SPRAY BOTTLES | \$ | 13.68 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 9MM SNAP BLADES | \$ | 6.81 |
| TOTAL AIR SERVICE | 06/24/2020 | 11330 | NORTH & SOUTH CHILLER CIRCUIT ALARM REPAIRS | \$ | 748.58 |
| TOTAL AIR SERVICE | 06/24/2020 | 11330 | NORTH & SOUTH CHILLER CONDENSOR COILS DIRTY | \$ | 380.00 |
| TOTAL AIR SERVICE | 06/24/2020 | 11330 | AHU #7 VFD REPLACEMENT | \$ | 3,780.00 |
| TOTAL AIR SERVICE | 06/24/2020 | 11330 | AHU # 3 VFD REPLACEMENT | \$ | 3,195.00 |
| SIGMA CONSULTING & TRAINING, INC. | 06/24/2020 | 11328 | M.COOLEY - CHEMICAL SPILL RESPONES REG. FEE | \$ | 125.00 |
| SIGMA CONSULTING & TRAINING, INC. | 06/24/2020 | 11328 | R.PALACIOS - CHEMICAL SPILL RESPONES REG. FEE | \$ | 125.00 |
| EXER-TECH INC | 06/24/2020 | 11310 | CONTROLLER & POWER SUPPLY REPLACEMENT | \$ | 1,667.44 |
| GRAINGER, INC. | 06/24/2020 | 11314 | HANDICAP PARKING SIGN | \$ | 23.03 |
| GRAINGER, INC. | 06/24/2020 | 11314 | GOJO FOAM SOAP REFILLS (2PK) | \$ | 98.20 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | RAIN BIRD ESP CONTROLLER - 1 STA W/SOLENOID BATT | \$ | 217.85 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | HUNTER X-CORE HYBRID IN/OUTDOOR CONTROLLER - 6 STA | \$ | 122.21 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1" VALVE | \$ | 47.52 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 17MM INSERT ELBOW | \$ | 8.53 |

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|------------------------------|------------|-------|------------------------------------------|----|--------|
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 17MM INSERT COUPLINGS | \$ | 12.85 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | HUNTER NODE OUTDOOR 1 STATION CONTROLLER | \$ | 304.56 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | HUNTER NODE OUTDOOR 1 STATION CONTROLLER | \$ | 101.51 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1/4" RAIN BIRD XB CONNECTOR BARB | \$ | 0.38 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | JOHN DEERE MOWER BLADES | \$ | 84.96 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 9V BATTERIES (CONTROLLERS & TIMERS) | \$ | 21.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | WHITE LITHIUM GREASE - 11 OZ | \$ | 4.97 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 3/16" COBALT BIT | \$ | 4.97 |

Function 30 - Public Works Total: \$ 52,909.29

Function: 31 - Swimming Pool

| | | | | | |
|-----------------------------------|------------|-------|----------------------------------------------|----|--------|
| LESLIES POOL MART | 06/03/2020 | 11227 | THERM SURFIN SHARK | \$ | 14.49 |
| KAREN J. PENEWITT | 06/09/2020 | 11257 | LIFEGUARD CERTIFICATION | \$ | 325.00 |
| CENTERPOINT ENERGY | 06/09/2020 | 11248 | MAY 2020 POOL - NATURAL GAS - CITY USAGE | \$ | 19.85 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 POOL ELECTRIC USAGE | \$ | 591.18 |
| LESLIES POOL MART | 06/24/2020 | 11321 | FRESH N CLEAR | \$ | 389.97 |
| SIGMA CONSULTING & TRAINING, INC. | 06/24/2020 | 11328 | M.CROSBY - CHEMICAL SPILL RESPONSES REG. FEE | \$ | 125.00 |

Function 31 - Swimming Pool Total: \$ 1,465.49

Function: 32 - Parks

| | | | | | |
|------------------------------|------------|-------|--------------------------------------------|----|----------|
| BSN SPORTS, LLC. | 06/03/2020 | 11210 | EDWARDS 30LS TENNIS NET - TNET30LS | \$ | 209.94 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 TODDLER PARK ELECTRIC USAGE | \$ | 25.85 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 MAIN PARK ELECTRIC USAGE | \$ | 206.44 |
| JEC ENERGY SOLUTIONS | 06/17/2020 | 11274 | SOLAR LED LIGHT INSTALLATION | \$ | 1,380.00 |
| JEC ENERGY SOLUTIONS | 06/17/2020 | 11274 | ALL-IN-ONE SOLAR LED W/MOTION CONTROLS-40W | \$ | 2,883.00 |
| JEC ENERGY SOLUTIONS | 06/17/2020 | 11274 | 16' DIRECT BURIAL FLUTED ALUMINUM POLE | \$ | 956.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | WEIMAN SS CLEANER & POLISH - 17 OZ | \$ | 10.98 |

Function 32 - Parks Total: \$ 5,672.21

Function: 43 - Community Development

| | | | | | |
|-----------------------------------------|------------|-------|----------------------------------------------------|----|-----------|
| CITY OF CONROE FLEET | 06/03/2020 | 11211 | UNIT 16-03 RPM AND STATE INSPECTION | \$ | 69.34 |
| NEOFUNDS / TOTALFUNDS | 06/03/2020 | 11231 | APR 2020 DEPARTMENT POSTAGE | \$ | 152.40 |
| HONOR TROPHIES & AWARDS | 06/03/2020 | 11222 | DUNLAP INTERIM CHIEF NAME PLATE | \$ | 10.00 |
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | PLAN REVIEW AND INSPECTIONS | \$ | 1,610.00 |
| MONTGOMERY COUNTY FIRE MARSHAL'S OFFICE | 06/03/2020 | 11230 | MAY 2020 FIRE MARSHAL PLAN REVIEW AND INSPECTION | \$ | 1,050.00 |
| MONTGOMERY COUNTY FIRE MARSHAL'S OFFICE | 06/03/2020 | 11230 | APR 2020 FIRE MARSHAL PLAN REVIEW AND INSPECTION | \$ | 30,200.00 |
| WEX INC | 06/17/2020 | 11288 | MAY 2020 BUILDING INSPECTOR FUEL | \$ | 26.67 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | UNIT 16-03 REGISTRATION | \$ | 8.43 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | BUILDING OFFICIAL FIELD SUPPLY - TAPE | \$ | 4.97 |
| JOHN G. ESCOTO | 06/24/2020 | 11318 | JUNE 2020 REGULAR PLANNING & ZONING COMMISSION MTG | \$ | 150.00 |
| ROBERT M. CLONINGER | 06/24/2020 | 11327 | JUNE 2020 REGULAR PLANNING & ZONING COMMISSION MTG | \$ | 150.00 |
| WES STEPHENS | 06/24/2020 | 11332 | JUNE 2020 REGULAR PLANNING & ZONING COMMISSION MTG | \$ | 150.00 |
| JAMES POLLARD | 06/24/2020 | 11317 | JUNE 2020 REGULAR PLANNING & ZONING COMMISSION MTG | \$ | 150.00 |

Function 43 - Community Development Total: \$ 33,731.81

Function: 55 - Technology

| | | | | | |
|---------------------------------------------|------------|-------|----------------------------------------------|----|----------|
| AT&T CORP. | 06/03/2020 | 11207 | PHONE SERVICE THORNWOOD L/S #2812924329909 | \$ | 39.88 |
| AT&T CORP. | 06/03/2020 | 11207 | PHONE SERVICES P/W BLDG #2812922492828 | \$ | 73.74 |
| AT&T CORP. | 06/03/2020 | 11207 | PHONE SERVICES POOL #2812927607754 | \$ | 73.74 |
| AT&T CORP. | 06/03/2020 | 11207 | PHONE SERVICE PARKGATE L/S #2812922543898 | \$ | 33.73 |
| GREATAMERICA FINANCIAL SERVICES CORPORATION | 06/03/2020 | 11220 | MAY 2020 COPIER LEASE PAYMENTS - CVB | \$ | 159.13 |
| GREATAMERICA FINANCIAL SERVICES CORPORATION | 06/03/2020 | 11220 | MAY 2020 COPIER LEASE PAYMENTS | \$ | 546.00 |
| ECONET.COM INC. | 06/03/2020 | 11218 | JUL-SEP 2020 IPS SITEMINDER SERVICE | \$ | 1,047.00 |
| SKELTON BUSINESS EQUIPMENT | 06/03/2020 | 11236 | MAY 2020 COPIER MAINTENANCE AGREEMENT -FD/PW | \$ | 106.45 |
| WAVEMEDIA, INC. | 06/03/2020 | 11244 | JUN 2020 INTERNET SERVICES | \$ | 975.00 |
| ITERSOURCE CORPORATION | 06/03/2020 | 11225 | JUN 2020 CITY HALL TELEPHONE SUPPORT | \$ | 125.00 |
| VERIZON WIRELESS | 06/03/2020 | 11243 | MAY 2020 CELL PHONE USAGE & DATA | \$ | 3,648.38 |
| NETWORKFLEET INC. | 06/03/2020 | 11232 | MAY 2020 GPS NETWORK FLEET TRACKING | \$ | 501.15 |
| COMCAST | 06/09/2020 | 11250 | JUN 2020 ALARM MONITORING-WELLS & L/S | \$ | 245.91 |
| CONSOLIDATED COMMUNICATIONS | 06/17/2020 | 11266 | JUN 2020 PHONE SERVICE | \$ | 221.72 |

| | | | | | |
|---------------------------------------------|------------|-------|---------------------------------------------|----------------------------------------|--------------------|
| CONSOLIDATED COMMUNICATIONS | 06/17/2020 | 11266 | JUN 2020 PHONE SERVICE | \$ | 680.00 |
| SKELTON BUSINESS EQUIPMENT | 06/17/2020 | 11280 | MAY 2020 COPIER MAINTENANCE AGREEMENT - PD | \$ | 48.46 |
| SKELTON BUSINESS EQUIPMENT | 06/17/2020 | 11280 | MAY 2020 COPIER MAINTENANCE AGREEMENT - CVB | \$ | 11.71 |
| VERIZON WIRELESS | 06/17/2020 | 11287 | MAY 2020 L/S DATA LINES | \$ | 195.99 |
| CONSOLIDATED COMMUNICATIONS | 06/17/2020 | 11266 | JUN 2020 WWTP PHONE & INTERNET SERVICE | \$ | 131.94 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | CAT5 CABLE AND AUDIO AMPLIFIER | \$ | 204.90 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | QVS 6FT 3.5MM STEREO CABLE | \$ | 3.99 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 2-1/2" DRYWALL SCREWS AND 2'X2' PLYWOOD | \$ | 13.82 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | ACRONIS REVIVE 2019, 1 COMPUTER LICENSE | \$ | 54.11 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 12 GALLON TOUGH TOTE | \$ | 23.91 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 7 GALLON TOUGH TOTE | \$ | 15.88 |
| AT&T CORP. | 06/24/2020 | 11300 | PHONE SERVICES PARK #2812988910451 | \$ | 86.05 |
| GREATAMERICA FINANCIAL SERVICES CORPORATION | 06/24/2020 | 11315 | JUN 2020 COPIER LEASE PAYMENTS - CVB | \$ | 159.13 |
| LINGO COMMUNICATIONS, LLC | 06/24/2020 | 11322 | JUN 2020 FIRE ALARM @ CITY HALL | \$ | 101.11 |
| | | | | Function 55 - Technology Total: | \$ 9,527.83 |

Fund 100 - GENERAL FUND Total: \$ 169,285.64

Fund: 140 - TRASH AND RECYCLING

Function: 33 - Trash & Recycling

| | | | | | |
|------------------------------|------------|-------|----------------------------|---------------------------------------------------|---------------------|
| REPUBLIC WASTE SERVICES #852 | 06/17/2020 | 11278 | MAY 2020 RECYCLING SERVICE | \$ | 3,461.04 |
| REPUBLIC WASTE SERVICES #852 | 06/17/2020 | 11278 | MAY 2020 TRASH SERVICE | \$ | 21,882.14 |
| | | | | Function 33 - Trash & Recycling Total: | \$ 25,343.18 |

Fund 140 - TRASH AND RECYCLING Total: \$ 25,343.18

Fund: 200 - SPECIAL REVENUE

Function: 45 - Hotel / Motel

| | | | | | |
|------------------------------|------------|-------|------------------------------------------|-------------------------------------------|---------------------|
| SKELTON BUSINESS EQUIPMENT | 06/03/2020 | 11236 | CVB COPIER MOVE | \$ | 135.00 |
| TRAVELCLICK, INC | 06/17/2020 | 11285 | MAY 2020 TRAVELCLICK GDS ADVERTISING | \$ | 9,741.17 |
| TRAVELCLICK, INC | 06/17/2020 | 11285 | MAY 2020 DIGITAL MEDIA ADVERTISING | \$ | 2,290.18 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | CVB MAILING CHANGE | \$ | 10.55 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | CVB MOVING SERVICES | \$ | 55.29 |
| TOURTEXAS.COM | 06/24/2020 | 11331 | TOUR TEXAS CONTENT PLAN AUTO RENEW (AJR) | \$ | 3,145.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | CVB MOVING SERVICES | \$ | 122.17 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | CVB MOVING SERVICES | \$ | 1,044.71 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | CVB MAIL FORWARD | \$ | 1.05 |
| | | | | Function 45 - Hotel / Motel Total: | \$ 16,545.12 |

Fund 200 - SPECIAL REVENUE Total: \$ 16,545.12

Fund: 300 - DEBT SERVICE

Function: 80 - Debt Service

| | | | | | |
|---------|------------|-------|---------------------------------------|------------------------------------------|------------------|
| US BANK | 06/09/2020 | 11265 | ADMIN FEES FOR 2013 GO REFUNDING BOND | \$ | 350.00 |
| | | | | Function 80 - Debt Service Total: | \$ 350.00 |

Fund 300 - DEBT SERVICE Total: \$ 350.00

Fund: 400 - CAPITAL PROJECTS GENERAL FUND

Function: 60 - Capital Purchases/Projects General Fund

| | | | | | |
|------------------------------|------------|-------|----------------------------------------------------|---------------------------------------------------------------------|----------------------|
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | APR 2020 VISION PARK REAR STORM SEWER | \$ | 2,250.00 |
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | APR 2020 ADA REPORT | \$ | 4,150.00 |
| ENTERGY TEXAS | 06/24/2020 | 11309 | OVERHEAD CONVERSION ELECTRICAL LINES | \$ | 160,000.00 |
| NELSON WELDING & FABRICATION | 06/24/2020 | 11323 | STEEL PLATES - DESK IMPROVEMENTS PAYMENT 1 | \$ | 1,597.11 |
| A STATUS CONSTRUCTION, LLC | 06/24/2020 | 11299 | VISION PARK DRAINAGE IMPROVEMENTS PAYAPP 1 | \$ | 79,552.30 |
| A STATUS CONSTRUCTION, LLC | 06/24/2020 | 11299 | VISION PARK DRAINAGE IMPROVEMENTS RETAINAGE PAYAPP | \$ | 8,839.15 |
| | | | | Function 60 - Capital Purchases/Projects General Fund Total: | \$ 256,388.56 |

Function: 61 - Capital Purchases/Projects Water & Sewer

| | | | | | |
|--------------------------------------------------------------------------|------------|-------|----------------------------------------------------|-----------|-------------------|
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | APR 2020 PROFESSIONAL SERVICES RATE STUDY | \$ | 17,700.00 |
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | APR 2020 PROFESSIONAL SERVICES IMPACT FEE STUDY | \$ | 105.00 |
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | APR 2020 PROFESSIONAL SERVICES SEWER MODEL | \$ | 7,835.00 |
| BLEYL AND ASSOCIATES | 06/03/2020 | 11208 | APR 2020 PROFESSIONAL SERVICES STORAGE TANK REHAB | \$ | 5,703.48 |
| EASTEX UTILITY CONSTRUCTION | 06/03/2020 | 11217 | WATERLINE IMPROVEMENTS PINECROFT/SAVANAH FINAL PAY | \$ | 51,103.36 |
| EASTEX UTILITY CONSTRUCTION | 06/03/2020 | 11217 | WATERLINE IMPROVEMENT RETAINAGE | \$ | 25,790.77 |
| TANK PRO, INC. | 06/09/2020 | 11263 | HYDROPILLAR REHAB PAYAPP 3 | \$ | 127,609.20 |
| Function 61 - Capital Purchases/Projects Water & Sewer Total: | | | | \$ | 235,846.81 |

Fund 400 - CAPITAL PROJECTS GENERAL FUND Total: \$ 492,235.37

Fund: 600 - WATER / SEWER

| | | | | | |
|---------------------|------------|-------|--------------------------------------------|-----------|-----------------|
| KEYSTONE SITEWORK | 06/02/2020 | 11205 | TEMP METER DEPOSIT REFUND (9250 PINECROFT) | \$ | 1,655.00 |
| FERGUSON WATERWORKS | 06/24/2020 | 11311 | 3/4" STD LL BRZ IB MTR SSR 5' NIC | \$ | 3,700.00 |
| FERGUSON WATERWORKS | 06/24/2020 | 11311 | MINODE M WTR MIU 1 PORT 5' NCR *X | \$ | 2,080.00 |
| | | | | \$ | 7,435.00 |

Function: 50 - Water & Sewer

| | | | | | |
|------------------------------------|------------|-------|---------------------------------------------------|----|-----------|
| LESLIES POOL MART | 06/03/2020 | 11227 | 100# POWER POWDER GRANULAR | \$ | 712.47 |
| NEOFUNDS / TOTALFUNDS | 06/03/2020 | 11231 | APR 2020 DEPARTMENT POSTAGE | \$ | 15.30 |
| DXI INDUSTRIES, INC. | 06/03/2020 | 11216 | CHLORINE, 2000# - WWTP | \$ | 948.00 |
| HACH COMPANY | 06/03/2020 | 11221 | MAY 2020 WWTP CHEMICAL SUPPLIES | \$ | 240.31 |
| HACH COMPANY | 06/03/2020 | 11221 | MAY 2020 WWTP CHEMICAL SUPPLIES | \$ | 257.07 |
| CSA TECHNICAL LLC | 06/03/2020 | 11214 | PINECROFT L/S - SCADA TROUBLESHOOTING | \$ | 395.00 |
| ERA - A WATERS COMPANY | 06/03/2020 | 11219 | RESIDUAL CHLORINE TESTING - DMRQA-40 | \$ | 197.32 |
| THE WOODLANDS JOINT POWERS AGENCY | 06/03/2020 | 11237 | MAY 2020 WATER/SEWER USAGE @ GUADALAJARA | \$ | 629.24 |
| THE WOODLANDS JOINT POWERS AGENCY | 06/03/2020 | 11237 | MAY 2020 SPRINKLER USAGE @ GUADALAJARA | \$ | 80.42 |
| FERGUSON WATERWORKS | 06/09/2020 | 11254 | MI.NODE M WTR MIU 1 PORT 5' NCR *X | \$ | 104.00 |
| ANY LAB TEST NOW SHENANDOAH | 06/09/2020 | 11246 | R. PALACIOS DRUG SCREENING | \$ | 42.00 |
| TEXAS811 | 06/09/2020 | 11264 | MAY 2020 LINE LOCATES | \$ | 76.95 |
| CSA TECHNICAL LLC | 06/09/2020 | 11251 | PINECROFT L/S REPAIR | \$ | 500.00 |
| G J BORING & CONSTRUCTION SRVS INC | 06/09/2020 | 11255 | 16" VALVE MAIN LINE RPL-VISION PARK @ WATER TOWER | \$ | 18,500.00 |
| G J BORING & CONSTRUCTION SRVS INC | 06/09/2020 | 11255 | LEAK REPAIR @ BLVD GREEN | \$ | 3,850.00 |
| GRAINGER, INC. | 06/09/2020 | 11256 | RUBBER BOOTS, MEN'S 9, KNEE, STEEL TOE, BLACK | \$ | 29.07 |
| GRAINGER, INC. | 06/09/2020 | 11256 | PAPER TOWEL ROLL W/INSERTS - 6 PER CASE | \$ | 154.42 |
| EASTEX ENVIRONMENTAL LAB INC | 06/09/2020 | 11253 | MAY 2020 WATER TESTING | \$ | 1,559.00 |
| DSHS CENTRAL LAB MC2004 | 06/09/2020 | 11252 | APR 2020 WATER LAB TESTING | \$ | 547.54 |
| CENTERPOINT ENERGY | 06/09/2020 | 11248 | MAY 2020 PARKGATE L/S-NAT GAS SERVICE | \$ | 21.55 |
| CENTERPOINT ENERGY | 06/09/2020 | 11248 | MAY 2020 RESEARCH FOREST L/S-NAT GAS SERVICE | \$ | 23.80 |
| CENTERPOINT ENERGY | 06/09/2020 | 11248 | MAY 2020 PINECROFT L/S-NAT GAS SERVICE | \$ | 23.80 |
| CENTERPOINT ENERGY | 06/09/2020 | 11248 | MAY 2020 DAVID MEMORIAL L/S-NAT GAS SERVICE | \$ | 24.36 |
| CENTERPOINT ENERGY | 06/09/2020 | 11248 | MAY 2020 THORNWOOD L/S-NAT GAS SERVICE | \$ | 31.69 |
| BATTERIES PLUS LLC | 06/09/2020 | 11247 | UNIT 14-03 - NEW BATTERY | \$ | 80.41 |
| ENTERGY | 06/17/2020 | 11269 | MAY 2020 W/S ELECTRIC USAGE | \$ | 16,044.56 |
| CSA TECHNICAL LLC | 06/17/2020 | 11267 | NEW FLYGT 3153 PUMP & INSTALLATION | \$ | 16,785.50 |
| USA BLUEBOOK CUST NO.919735 | 06/17/2020 | 11286 | HOLDFAST GRADUATED CYLINDER - 1000 ML | \$ | 114.09 |
| HULA SIGNWORKS | 06/17/2020 | 11273 | DETENTION POND LIFT STATION SIGN - OAK HAVEN | \$ | 126.75 |
| G J BORING & CONSTRUCTION SRVS INC | 06/17/2020 | 11270 | HAMPTON INN METER ASSEMBLY REPLACEMENT | \$ | 2,100.00 |
| G J BORING & CONSTRUCTION SRVS INC | 06/17/2020 | 11270 | LUPE TORILLAS LEAK INVESTIGATION | \$ | 2,500.00 |
| SUNDANCE FUELS, LTD | 06/17/2020 | 11282 | #2 DYED DIESEL FOR GENERATORS - 1500 GALS | \$ | 1,545.00 |
| WEX INC | 06/17/2020 | 11288 | MAY 2020 W/S VEHICLE FUEL-UNLEADED | \$ | 325.15 |
| PINNACLE PUMPING SERVICES, LLC | 06/17/2020 | 11275 | DAMAGED SANITARY SEWER LINE - CEDARWOOD/WELLMAN | \$ | 1,022.50 |
| SPRINT WASTE SERVICES | 06/17/2020 | 11281 | MAY 2020 SLUDGE HAULS | \$ | 1,500.00 |
| DXI INDUSTRIES, INC. | 06/17/2020 | 11268 | MAY 2020 CONTAINER RENTALS-CHEMICALS | \$ | 487.50 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | MAY 2020 WS REGISTRATION TAGS | \$ | 16.85 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | TIER II PUBLIC EMPLOYER FEE | \$ | 50.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 1/2" X 4" GAL NIPPLE | \$ | 4.30 |
| DXI INDUSTRIES, INC. | 06/24/2020 | 11307 | CHLORINE 150# - WP #2 | \$ | 122.05 |
| DXI INDUSTRIES, INC. | 06/24/2020 | 11307 | CHLORINE 150# - WP #4 | \$ | 610.23 |
| DXI INDUSTRIES, INC. | 06/24/2020 | 11307 | SULFUR DIOXIDE 2000# - WWTP | \$ | 753.75 |

| | | | | | |
|-----------------------------------------------|------------|-------|-----------------------------------------------|-----------|------------------|
| DXI INDUSTRIES, INC. | 06/24/2020 | 11307 | CHLORINE 2000# - WWTP | \$ | 948.00 |
| FERGUSON WATERWORKS | 06/24/2020 | 11311 | 1-1/2" NYL DI SSR 5' W/MINODE *X | \$ | 1,160.00 |
| FERGUSON WATERWORKS | 06/24/2020 | 11311 | 2" NYL DI SSR 5' W/MINODE M *X | \$ | 645.00 |
| TOTAL AIR SERVICE | 06/24/2020 | 11330 | WP #4 A/C TROUBLESHOOTING | \$ | 3,253.93 |
| CSA TECHNICAL LLC | 06/24/2020 | 11305 | ELECTRICAL CONTACTORS & WIRING REPAIRS | \$ | 1,755.00 |
| G J BORING & CONSTRUCTION SRVS INC | 06/24/2020 | 11313 | SANITARY SEWER LINE REPAIRS-CEDARWOOD/WELLMAN | \$ | 4,858.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | SIEMENS USB IRDA ADAPTER | \$ | 175.00 |
| BRANCH BANKING AND TRUST CO. | 06/24/2020 | 11301 | 14" C900 PVC WATER PIPE | \$ | 432.00 |
| SIGMA CONSULTING & TRAINING, INC. | 06/24/2020 | 11328 | L. ROLAND - CHEMICAL SPILL RESPONES REG. FEE | \$ | 125.00 |
| SIGMA CONSULTING & TRAINING, INC. | 06/24/2020 | 11328 | S. EARLY - CHEMICAL SPILL RESPONES REG. FEE | \$ | 125.00 |
| DSHS CENTRAL LAB MC2004 | 06/24/2020 | 11306 | MAY 2020 WATER LAB TESTING | \$ | 856.87 |
| Function 50 - Water & Sewer Total: | | | | \$ | 87,485.75 |

Function: 51 - Utility Billing

| | | | | | |
|---------------------------------------------|------------|-------|---------------------------------------|-----------|-----------------|
| PRINTING PLUS | 06/17/2020 | 11276 | MAY 2020 FOLDING AND STUFFING INSERTS | \$ | 41.92 |
| PRINTING PLUS | 06/24/2020 | 11326 | JUL 2020 UTILITY BILLING PROCESS | \$ | 1,030.00 |
| PRINTING PLUS | 06/24/2020 | 11326 | AUG 2020 UTILITY BILLING PROCESS | \$ | 1,030.00 |
| PRINTING PLUS | 06/24/2020 | 11326 | SEP 2020 UTILITY BILLING PROCESS | \$ | 1,101.43 |
| Function 51 - Utility Billing Total: | | | | \$ | 3,203.35 |

Fund 600 - WATER / SEWER Total: \$ 98,124.10

Fund: 990 - PAYROLL FUND

| | | | | | |
|--------------------------------------------|------------|-------|-----------------------------------------------|----|-----------|
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION | \$ | (49.68) |
| BLUE CROSS/BLUE SHIELD OF TEXAS | 06/03/2020 | 11209 | EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION | \$ | (779.12) |
| UNITED HEALTHCARE | 06/03/2020 | 11242 | EMPLOYEE VISION INSURANCE PAYROLL DEDUCTION | \$ | (6.68) |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | (3.40) |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION | \$ | (20.85) |
| BLUE CROSS/BLUE SHIELD OF TEXAS | 06/03/2020 | 11209 | EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION | \$ | (359.01) |
| BLUE CROSS/BLUE SHIELD OF TEXAS | 06/03/2020 | 11209 | JUN 2020 BCBS ADJ. | \$ | (810.91) |
| AFLAC | 06/03/2020 | 11206 | JUNE 2020 AFLAC ADJ. | \$ | (0.02) |
| AFLAC | 06/03/2020 | 11206 | AFLAC AFTER TAX PAYROLL DEDUCTION | \$ | 83.25 |
| AFLAC | 06/03/2020 | 11206 | AFLAC PRETAX PAYROLL DEDUCTION | \$ | 88.12 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | 168.81 |
| CLEAT | 06/03/2020 | 11212 | CLEAT PAYROLL DEDUCTION | \$ | 45.00 |
| COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | 06/03/2020 | 11213 | COLONIAL AFTERTAX PAYROLL DEDUCTION | \$ | 518.07 |
| COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | 06/03/2020 | 11213 | COLONIAL PRETAX PAYROLL DEDUCTION | \$ | 108.46 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION | \$ | 2,660.54 |
| ICMA-RC | 06/03/2020 | 11224 | ICMA PAYROLL DEDUCTION | \$ | 390.00 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | 374.73 |
| BLUE CROSS/BLUE SHIELD OF TEXAS | 06/03/2020 | 11209 | EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION | \$ | 39,131.41 |
| TEXAS MUNICIPAL RETIREMENT SYSTEM | 06/03/2020 | 2 | RETIREMENT (TMRS) PAYROLL DEDUCTION | \$ | 36,952.72 |
| TX POLICE CHIEF'S ASSOC. FNDTN | 06/03/2020 | 11241 | TPCA FOUNDATION PAYROLL DEDUCTION | \$ | 16.00 |
| UNITED HEALTHCARE | 06/03/2020 | 11242 | EMPLOYEE VISION INSURANCE PAYROLL DEDUCTION | \$ | 314.39 |
| TEXAS MUNICIPAL RETIREMENT SYSTEM | 06/03/2020 | 2 | RETIREMENT (TMRS) PAYROLL DEDUCTION | \$ | 1,028.06 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | DENTAL INSURANCE PAYROLL DEDUCTION | \$ | 157.69 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | COUNCIL BASE LIFE INSURANCE PAYROLL DEDUCTION | \$ | 13.60 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | 12.60 |
| BLUE CROSS/BLUE SHIELD OF TEXAS | 06/03/2020 | 11209 | COUNCIL MEDICAL INSURANCE PAYROLL DEDUCTION | \$ | 3,025.75 |
| UNITED HEALTHCARE | 06/03/2020 | 11242 | COUNCIL VISION INSURANCE PAYROLL DEDUCTION | \$ | 22.98 |
| ICMA-RC | 06/03/2020 | 11224 | ICMA PAYROLL DEDUCTION | \$ | 100.00 |
| TEXAS MUNICIPAL RETIREMENT SYSTEM | 06/03/2020 | 2 | RETIREMENT (TMRS) PAYROLL DEDUCTION | \$ | 5,643.00 |
| AFLAC | 06/03/2020 | 11206 | AFLAC AFTER TAX PAYROLL DEDUCTION | \$ | 83.25 |
| AFLAC | 06/03/2020 | 11206 | AFLAC PRETAX PAYROLL DEDUCTION | \$ | 51.07 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | 165.41 |
| CLEAT | 06/03/2020 | 11212 | CLEAT PAYROLL DEDUCTION | \$ | 45.00 |
| COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | 06/03/2020 | 11213 | COLONIAL AFTERTAX PAYROLL DEDUCTION | \$ | 479.07 |
| COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | 06/03/2020 | 11213 | COLONIAL PRETAX PAYROLL DEDUCTION | \$ | 77.00 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION | \$ | 2,523.69 |
| ICMA-RC | 06/03/2020 | 11224 | ICMA PAYROLL DEDUCTION | \$ | 300.00 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | 344.23 |

| | | | | | |
|--------------------------------------------|------------|------------|-----------------------------------------------|----|-----------|
| BLUE CROSS/BLUE SHIELD OF TEXAS | 06/03/2020 | 11209 | EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION | \$ | 37,993.28 |
| TEXAS MUNICIPAL RETIREMENT SYSTEM | 06/03/2020 | 2 | RETIREMENT (TMRS) PAYROLL DEDUCTION | \$ | 32,221.06 |
| TX POLICE CHIEF'S ASSOC. FNDDN | 06/03/2020 | 11241 | TPCA FOUNDATION PAYROLL DEDUCTION | \$ | 11.00 |
| UNITED HEALTHCARE | 06/03/2020 | 11242 | EMPLOYEE VISION INSURANCE PAYROLL DEDUCTION | \$ | 295.92 |
| AFLAC | 06/03/2020 | 11206 | AFLAC PRETAX PAYROLL DEDUCTION | \$ | 37.05 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | 6.80 |
| COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | 06/03/2020 | 11213 | COLONIAL AFTERTAX PAYROLL DEDUCTION | \$ | 39.00 |
| COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | 06/03/2020 | 11213 | COLONIAL PRETAX PAYROLL DEDUCTION | \$ | 31.46 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION | \$ | 157.70 |
| ICMA-RC | 06/03/2020 | 11224 | ICMA PAYROLL DEDUCTION | \$ | 90.00 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | EMPLOYEE LIFE, AD&D, BUY UP PAYROLL DEDUCTION | \$ | 30.50 |
| BLUE CROSS/BLUE SHIELD OF TEXAS | 06/03/2020 | 11209 | EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION | \$ | 2,307.74 |
| TEXAS MUNICIPAL RETIREMENT SYSTEM | 06/03/2020 | 2 | RETIREMENT (TMRS) PAYROLL DEDUCTION | \$ | 1,969.25 |
| TX POLICE CHIEF'S ASSOC. FNDDN | 06/03/2020 | 11241 | TPCA FOUNDATION PAYROLL DEDUCTION | \$ | 5.00 |
| UNITED HEALTHCARE | 06/03/2020 | 11242 | EMPLOYEE VISION INSURANCE PAYROLL DEDUCTION | \$ | 18.47 |
| UNITED HEALTHCARE | 06/03/2020 | 11242 | JUN 2020 VISION ADJ. | \$ | 22.88 |
| COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | 06/03/2020 | 11213 | MAY 2020 COLONIAL LIFE ADJ. | \$ | 62.60 |
| METLIFE SMALL BUSINESS CENTER | 06/03/2020 | 11228 | JUN 2020 DENTAL & LIFE ADJ. | \$ | 159.60 |
| INTERNAL REVENUE SERVICE | 06/10/2020 | DFT0011482 | MEDICARE | \$ | 1.44 |
| INTERNAL REVENUE SERVICE | 06/10/2020 | DFT0011483 | SOCIAL SECURITY | \$ | 6.20 |
| INTERNAL REVENUE SERVICE | 06/10/2020 | DFT0011484 | FEDERAL W/H | \$ | 10.23 |
| TEXAS CHILD SUPPORT | 06/11/2020 | DFT0011463 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 308.31 |
| TEXAS CHILD SUPPORT | 06/11/2020 | DFT0011464 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 253.85 |
| TEXAS CHILD SUPPORT | 06/11/2020 | DFT0011465 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 710.77 |
| TEXAS CHILD SUPPORT | 06/11/2020 | DFT0011466 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 576.92 |
| CITY OF SHENANDOAH GENERAL FUND | 06/11/2020 | DFT0011467 | FIREARM REIMBURSEMENT-READE | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/11/2020 | DFT0011468 | FIREARM REIMBURSEMENT-COLLINS | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/11/2020 | DFT0011469 | FIREARM REIMBURSEMENT-DUNLAP | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/11/2020 | DFT0011470 | FIREARM REIMBURSEMENT-BLEDSE | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/11/2020 | DFT0011471 | FIREARM REIMBURSEMENT-REUVERS | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/11/2020 | DFT0011472 | FIREARM REIMBURSEMENT-THOMPSON | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/11/2020 | DFT0011473 | FIREARM REIMBURSEMENT-BAUER | \$ | 50.00 |
| INTERNAL REVENUE SERVICE | 06/11/2020 | DFT0011474 | MEDICARE | \$ | 4,077.20 |
| INTERNAL REVENUE SERVICE | 06/11/2020 | DFT0011475 | SOCIAL SECURITY | \$ | 17,433.24 |
| INTERNAL REVENUE SERVICE | 06/11/2020 | DFT0011476 | FEDERAL W/H | \$ | 13,978.97 |
| INTERNAL REVENUE SERVICE | 06/11/2020 | DFT0011478 | MEDICARE | \$ | 58.00 |
| INTERNAL REVENUE SERVICE | 06/11/2020 | DFT0011479 | SOCIAL SECURITY | \$ | 248.00 |
| INTERNAL REVENUE SERVICE | 06/11/2020 | DFT0011480 | FEDERAL W/H | \$ | 153.09 |
| INTERNAL REVENUE SERVICE | 06/15/2020 | DFT0011486 | MEDICARE | \$ | 121.32 |
| INTERNAL REVENUE SERVICE | 06/15/2020 | DFT0011487 | SOCIAL SECURITY | \$ | 518.86 |
| INTERNAL REVENUE SERVICE | 06/15/2020 | DFT0011488 | FEDERAL W/H | \$ | 127.57 |
| INTERNAL REVENUE SERVICE | 06/19/2020 | DFT0011490 | MEDICARE | \$ | 130.04 |
| INTERNAL REVENUE SERVICE | 06/19/2020 | DFT0011491 | SOCIAL SECURITY | \$ | 556.04 |
| INTERNAL REVENUE SERVICE | 06/19/2020 | DFT0011492 | FEDERAL W/H | \$ | 420.16 |
| INTERNAL REVENUE SERVICE | 06/24/2020 | DFT0011520 | MEDICARE | \$ | (68.30) |
| INTERNAL REVENUE SERVICE | 06/24/2020 | DFT0011521 | SOCIAL SECURITY | \$ | (292.10) |
| INTERNAL REVENUE SERVICE | 06/24/2020 | DFT0011522 | FEDERAL W/H | \$ | (298.31) |
| INTERNAL REVENUE SERVICE | 06/24/2020 | DFT0011513 | MEDICARE | \$ | 61.22 |
| INTERNAL REVENUE SERVICE | 06/24/2020 | DFT0011514 | SOCIAL SECURITY | \$ | 261.76 |
| INTERNAL REVENUE SERVICE | 06/24/2020 | DFT0011515 | FEDERAL W/H | \$ | 201.38 |
| TEXAS CHILD SUPPORT | 06/25/2020 | DFT0011494 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 308.31 |
| TEXAS CHILD SUPPORT | 06/25/2020 | DFT0011495 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 253.85 |
| TEXAS CHILD SUPPORT | 06/25/2020 | DFT0011496 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 710.77 |
| TEXAS CHILD SUPPORT | 06/25/2020 | DFT0011497 | CHILD SUPPORT PAYROLL DEDUCTION | \$ | 576.92 |
| CITY OF SHENANDOAH GENERAL FUND | 06/25/2020 | DFT0011498 | FIREARM REIMBURSEMENT-READE | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/25/2020 | DFT0011499 | FIREARM REIMBURSEMENT-COLLINS | \$ | 41.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/25/2020 | DFT0011500 | FIREARM REIMBURSEMENT-DUNLAP | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/25/2020 | DFT0011501 | FIREARM REIMBURSEMENT-BLEDSE | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/25/2020 | DFT0011502 | FIREARM REIMBURSEMENT-REUVERS | \$ | 50.00 |
| CITY OF SHENANDOAH GENERAL FUND | 06/25/2020 | DFT0011503 | FIREARM REIMBURSEMENT-THOMPSON | \$ | 50.00 |

| | | | | | |
|---------------------------------|------------|------------|------------------------------|----|-------------------|
| CITY OF SHENANDOAH GENERAL FUND | 06/25/2020 | DFT0011504 | FIREARM REIMBURSEMENT- BAUER | \$ | 50.00 |
| INTERNAL REVENUE SERVICE | 06/25/2020 | DFT0011505 | MEDICARE | \$ | 3,876.96 |
| INTERNAL REVENUE SERVICE | 06/25/2020 | DFT0011506 | SOCIAL SECURITY | \$ | 16,577.12 |
| INTERNAL REVENUE SERVICE | 06/25/2020 | DFT0011507 | FEDERAL W/H | \$ | 12,837.21 |
| INTERNAL REVENUE SERVICE | 06/25/2020 | DFT0011509 | MEDICARE | \$ | 82.66 |
| INTERNAL REVENUE SERVICE | 06/25/2020 | DFT0011510 | SOCIAL SECURITY | \$ | 353.40 |
| INTERNAL REVENUE SERVICE | 06/25/2020 | DFT0011511 | FEDERAL W/H | \$ | 190.22 |
| INTERNAL REVENUE SERVICE | 06/26/2020 | DFT0011517 | MEDICARE | \$ | 12.72 |
| INTERNAL REVENUE SERVICE | 06/26/2020 | DFT0011518 | SOCIAL SECURITY | \$ | 54.38 |
| INTERNAL REVENUE SERVICE | 06/26/2020 | DFT0011519 | FEDERAL W/H | \$ | 50.00 |
| | | | | \$ | 244,484.92 |

Fund 990 - PAYROLL FUND Total: \$ 244,484.92

TOTAL: \$ 1,046,368.33



COUNCIL MONTHLY REPORT

DEPARTMENT: ADMINISTRATION

MONTH: June 2020

SOCIAL MEDIA/COMMUNICATIONS

FACEBOOK

City @ShenandoahTx

| | |
|-------------------|------------------------|
| Followers in June | 7143 |
| Followers in May | 7009 |
| Change | Up 34 (+0.49 %) |

| DATE | SUBJECT | REACH |
|------|------------------------------------------------------|-------|
| 6/1 | City Council Update | 385 |
| 6/1 | MDD Update | 440 |
| 6/1 | Updated: slated a graduate powerpoint scheduled | 643 |
| 6/2 | June Yard of the Month | 1189 |
| 6/3 | Demonstrations at Northshore Park | 12563 |
| 6/5 | Municipal Complex to reopen Monday | 792 |
| 6/5 | Weekly police blotter | 483 |
| 6/5 | Entergy crews to work on Wellman next two months | 692 |
| 6/5 | SHPD responds to burglary call | 709 |
| 6/5 | Demonstration at Woodlands Mall this evening | 3961 |
| 6/5 | City Council packet | 429 |
| 6/8 | Heat advisory issued | 1691 |
| 6/9 | Traffic change near Memorial Hermann | 1044 |
| 6/9 | Update for the graduate PowerPoints | 575 |
| 6/9 | Latest census report shows 3 rd in county | 567 |
| 6/9 | 9 days into Hurricane Season and are you ready? | 263 |
| 6/10 | I45 reopens from earlier traffic accident | 840 |
| 6/10 | Calling blood donors! | 520 |
| 6/11 | City Council update | 440 |
| 6/12 | Weekly police blotter | 448 |
| 6/12 | New Community Rom available July 1 | 1661 |
| 6/12 | Blood donation spots still available | 485 |
| 6/12 | SHPD investigates burglary of a habitation | 743 |
| 6/16 | Motel robbery suspect arrested | 850 |
| 6/16 | Home burglary story on the Courier | 829 |
| 6/16 | Trash collection times delayed today | 723 |
| 6/17 | Splash pad at City Park reopens | 1698 |
| 6/17 | Updated Senior powerpoint | 490 |
| 6/17 | Organized demonstration at Town Green Park today | 3745 |

| | | |
|------|-----------------------------------------------|---------------|
| 6/19 | Weekly police blotter | 293 |
| 6/19 | Thank you, blood donors | 796 |
| 6/19 | Urban Air reopens Saturday | 697 |
| 6/19 | Another update of our graduates | 95 |
| 6/19 | MDD packet | 316 |
| 6/19 | City Council packet | 296 |
| 6/23 | Holiday Inn car burglar nabbed | 338 |
| 6/23 | Flash flood watch issued | 579 |
| 6/24 | SHSD seeking help in ID | 430 |
| 6/25 | Shenandoah Resident Scholarship provides help | 214 |
| 6/25 | MDD update | 227 |
| 6/25 | City Council update | 315 |
| 6/26 | Weekly police blotter | 315 |
| 6/26 | Vote early | 336 |
| | TOTAL REACH | 45,145 |

IMPORTANT POINTS: Anything above 500 for Shenandoah can be considered a “viral” posting. This month, we had 23 postings. The City’s Facebook page, Shenandoah, TX was renamed Shenandoah, TX – City Government this month to recognize that it is an official communication outlet of the city of Shenandoah. It is an instrument for providing information to our residents unlike personal and business Facebook pages that are designed for the interchange of ideas and opinions.

FACEBOOK

Civic Club [@STxCivicClub](#)

| | |
|-------------------|--------------------|
| Followers in June | 220 |
| Followers in May | 218 |
| Change | Up 2(+1.1%) |

| DATE | SUBJECT | REACH |
|------|----------------------------------------------------------------------|-------|
| 6/1 | City Council Update | 23 |
| 6/1 | MDD updates | 18 |
| 6/1 | Updated Shenandoah graduate powerpoint | 20 |
| 6/2 | Civic Club Yard of the Month | 34 |
| 6/3 | Demonstrations at Northshore Park | 21 |
| 6/5 | Shenandoah Municipal Complex reopens to the public on Monday | 13 |
| 6/5 | Weekly police blotter | 32 |
| 6/5 | Entergy crews working on Wellman for next 2 months | 21 |
| 6/5 | SHOF responds to burglary call | 29 |
| 6/5 | Demonstration scheduled at The Woodlands Mall this afternoon | 17 |
| 6/8 | Heat advisory issued | 16 |
| 6/9 | Traffic changes near Memorial Hermann | 9 |
| 6/9 | More graduates to our powerpoint | 20 |
| 6/9 | Census reports shows we have fallen to 3 rd place in area | 38 |

| | | |
|--------------|----------------------------------------------------------|------------|
| 6/10 | Accident on IH45 now cleared | 9 |
| 6/10 | Calling all blood donors | 20 |
| 6/11 | City Council update | 25 |
| 6/12 | Weekly police blotter | 30 |
| 6/12 | Community Room available July 1 | 26 |
| 6/12 | Still openings on the blood donation schedule | 12 |
| 6/12 | SHPD talks burglary of a habitation | 25 |
| 6/16 | Motel robbery suspect arrested | 24 |
| 6/16 | Home burglary story on the Courier | 35 |
| 6/16 | Collection time running slow on trash; recycling fine | 5 |
| 6/17 | Splash pad opens | 9 |
| 6/17 | Updated- graduate powerpoint | 22 |
| 6/18 | Demonstration planned for Town Green Park | 11 |
| 6/19 | Weekly police blotter | 22 |
| 6/19 | Thanks to all the blood donors | 13 |
| 6/19 | Urban Air opens Saturday | 7 |
| 6/19 | Another update to our graduates | 15 |
| 6/23 | Holiday Inn car burglar arrested | 23 |
| 6/23 | Flash Flood Watch | 8 |
| 6/24 | SHPD seeking ID help | 17 |
| 6/25 | Shenandoah Resident Scholarship possible with donor help | 24 |
| 6/25 | MDD update | 19 |
| 6/25 | City Council update | 16 |
| 6/26 | SHOD Weekly Blotter | 18 |
| 6/30 | Vote Early! | 28 |
| TOTAL | | 774 |

IMPORTANT POINTS: Anything above 100 for the Civic Club can be considered a “viral” posting. This month, we had no viral postings.

TWITTER [@ShenandoahTx](https://twitter.com/ShenandoahTx)

| | |
|-------------------|----------------------|
| Followers in June | 1633 |
| Followers in May | 1619 |
| Change | Up 14 (+0.8%) |

| DATE | SUBJECT | REACH |
|------|--------------------------------------|-------|
| 6/1 | Council update | 179 |
| 6/1 | MDD update | 241 |
| 6/2 | Civic Club Yard of the Month | 419 |
| 6/5 | Weekly police blotter | 153 |
| 6/5 | SHPD respond to burglary call | 231 |
| 6/5 | Demonstrations at the Woodlands Mall | 1063 |
| 6/5 | Council agenda | 204 |
| 6/8 | Heat advisory | 251 |

| | | |
|--------------|-----------------------------------------------|-------------|
| 6/9 | Changes in traffic flow near Memorial Hermann | 169 |
| 6/9 | Have you been counted? | 177 |
| 6/10 | MVA nb on IH45 | 125 |
| 6/10 | Blood Drive this Thursday | 119 |
| 6/10 | Accident cleared | 126 |
| 6/11 | Council update | 155 |
| 6/12 | SHPD talks burglary | 141 |
| 6/18 | Demonstration at Town Green | 245 |
| 6/19 | Police blotter | 133 |
| 6/19 | Thank you blood donors | 214 |
| 6/19 | Urban Air opens tomorrow | 454 |
| 6/19 | MDD agenda | 162 |
| 6/19 | Council agenda | 116 |
| 6/23 | Holiday Inn car burglar nabbed | 186 |
| 6/23 | Flash flood watch | 155 |
| 6/24 | SHPD seeks ID help | 163 |
| 6/25 | Resident Scholarship depends on donations | 134 |
| 6/25 | MDD update | 127 |
| 6/25 | Council update | 126 |
| 6/27 | SHPD police blotter | 157 |
| 6/30 | Early voting is going on | 132 |
| TOTAL | | 6257 |

NEXTDOOR, agency account (information only)

Postings are only as agency; we cannot monitor citizen postings.

| | |
|----------------------------------------|----------------------|
| Subscribers in June (by area) | 922 |
| Change | Up 14 (+1.5%) |
| Subscribers in June (by neighborhoods) | |
| Northline Oaks | 45(+0) |
| Grogan's Forest | 722(+12) |
| The Woodlands | 5 (+0) |
| Shenandoah | 150 (+2) |

| DATE | SUBJECT | VIEWS |
|-------------|----------------------------------------------|--------------|
| 6/1 | Council update | 81 |
| 6/1 | MDD update | 98 |
| 6/2 | Yard of the Month | 60 |
| 6/5 | Police blotter | 60 |
| 6/5 | SHPD responds to burglary | 83 |
| 6/5 | Demonstrations at Woodlands Mall parking lot | 106 |

| | | |
|------|--------------------------------------|-------------|
| 6/8 | Heat advisory issued | 81 |
| 6/9 | Traffic change near Memorial Hermann | 77 |
| 6/9 | Are you counted? | 58 |
| 6/10 | Blood donors needed | 330 |
| 6/11 | Council update | 58 |
| 6/12 | Police blotter | 64 |
| 6/12 | SHPD talks burglary of a habitation | 96 |
| 6/16 | Shenandoah sees few burglaries | 187 |
| 6/16 | Motel burglary suspect nabbed | 88 |
| 6/18 | Demonstration at town Green today | 184 |
| 6/19 | Police blotter | 164 |
| 6/19 | Thank you blood donors | 101 |
| 6/19 | Urban Air opens Saturday | 68 |
| 6/23 | Holiday Inn car burglary nabbed | 147 |
| 6/23 | Flash flood watch | 153 |
| 6/24 | SHPD seeks ID help | 188 |
| 6/25 | Donations accepted for scholarship | 101 |
| 6/25 | MDD update | 133 |
| 6/25 | Council update | 70 |
| 6/26 | Police update | 40 |
| 6/29 | Early voting! | 66 |
| | TOTAL | 2951 |

PRESS RELEASES

| DATE | SUBJECT |
|------|------------------------------------------|
| 6/2 | Civic Club names Yard of the Month |
| 6/5 | Burglary of a Habitation |
| 6/11 | Council update |
| 6/12 | Community Room available July 1 |
| 6/12 | Facts about burglary of habitation calls |
| 6/16 | Motel car burglary nabbed |
| 6/16 | Congrats to our Graduates |
| 6/23 | Holiday Inn car burglar arrested |
| 6/25 | Scholarship thanks donors |
| 6/24 | SHPD seeks unsuccessful ATM burglars |
| 6/24 | MDD update |
| 6/24 | Council update |

WEBSITE

1. Carousel banners:

- Open Records Request
- Subscribe to Notify Me
- Watch Us on YouTube
- Election Information (replaced with COVID-19)
- Next Current Event-
- 2020-2021 Proposed Budget
- COVID-19 Information

2. Subscribers

- News Flash
 - City of Shenandoah News 134(+5)
 - CVB News 91(+2)
 - SPD Police Blotters 127 (+5)
 - Town Hall 109 (+2)
- Agenda Center
 - City Council 85(+1)
 - MDD 53 (+0)
 - P & Z 61 (+0)
 - Civic Club 15 (+2)
- Alert Center 126 (+11)
- Calendars
 - CVB 59 (+2)
 - Event 85(+4)
 - Pool Season 29 (+0)
 - Meetings 66 (+2)

3. Visitors (June)

Total to Date

- | | |
|-------------------------------------|-------------------------------------|
| ○ 1,027 visits | 189,183 visits |
| ○ 2 min 32 sec avg. visit | 2 min 37 sec avg. visit |
| ○ 43% left after one page (bounced) | 59 % left after one. page (bounced) |
| ○ 1,300 page views | 294,388 page views |
| ○ 50 searches | 10,264 total searches |
| ○ 1,685 downloads | 180,628 downloads |

YouTube City Council Meetings and Other

| | |
|-----------------------------|---------------|
| Subscribers in June | 88 |
| Subscribers in May | 87 |
| Change | +1 |
| DATE | VIEWS |
| June 10 | 146 |
| June 24 | 65 |
| TOTAL VIEWS to date | 10,847 |
| TOTAL VIEWING HOURS to date | 1,584.3 hours |
| AVG. VIEW DURATION to date | 8:45 minutes |

Fun Facts ----

- For June, watch time was 50.8 hrs.
- For June, average view duration was 8 minutes 42 seconds
- For June, top devices used: computer (30.3 %), mobile (46.0 %), tablet (18.3%), TV (4.9%)
- For June, on demand (36.7 hrs.) vs. live (14.1 hrs.)

OPEN RECORD REQUESTS

The City received 21 record requests during the month of June as shown below.

| DATE | REQUESTOR | INFORMATION REQUESTED | COMPLETE |
|----------|-----------------|-----------------------------------------------------|----------|
| 6/1/2020 | Terry Woodson | Current waste contract, pricing, and correspondence | Yes |
| 6/1/2020 | Michele Mandell | PID petitions, svc, submissions, SAP updates | Yes |
| 6/1/2020 | Julia Hepburn | Loan reimbursements 2014-2017 | Yes |
| 6/1/2020 | Julia Hepburn | expense report 2016 TD, RS, JG, BG | Yes |
| 6/1/2020 | Julia Hepburn | expense report 2015 TD, RS, JG, BG | Yes |
| 6/1/2020 | Julia Hepburn | expense report 2014 TD, RS, JG, BG | Yes |

| | | | |
|-----------|---------------------|------------------------------------------------------|-----|
| 6/1/2020 | Carole Bartholomew | May 2020 permits | Yes |
| 6/2/2020 | Suma Sureshchandra | May 2020 permits | Yes |
| 6/2/2020 | Leah Overall | May 2020 permits | Yes |
| 6/2/2020 | Paul Vigushin | 150 Pine Forest Dr | Yes |
| 6/2/2020 | Nikki Crawford | Police document case number 20M003949 | Yes |
| 6/2/2020 | Marcus Bilbrew | Police document case number 20M003949 | Yes |
| 6/7/2020 | Joshua Garcia | Waste collection contract | Yes |
| 6/8/2020 | Jean Teague | Inspection reports for water tank(s)/wells 2017-2019 | Yes |
| 6/10/2020 | Milly Smithson | Background check for Emma Brady-Miller | Yes |
| 6/11/2020 | Dawn Diamond | Signage vendors pulled permits within the past year | Yes |
| 6/17/2020 | Christine Ostrowski | Building Permits June 1, 2020 thru June 15, 2020 | Yes |
| 6/19/2020 | James Sadd | Crime Grids/Police Call Logs | Yes |
| 6/19/2020 | Delfino Estrada | Plumbing final suites at 129 Vision Park | Yes |
| 6/24/2020 | Jeff Forward | COVID-19 procedures and testing | Yes |
| 6/25/2020 | Dan Elkins | Civil plans for hotel development | Yes |

INFORMATIONAL TECHNOLOGY (IT)

General Support

There were 18 IT requests for service in the month of June.

| Category/Service | Service Calls Completed |
|--------------------------------|-------------------------|
| Application/Software | 0 |
| Computer/Hardware | 1 |
| Desk Phone / Mobile Phone | 2 |
| Door Access / Security Cameras | 3 |

| | |
|----------------------------|-----------|
| Email Issue | 1 |
| Employee Entry / Exit Form | 1 |
| General IT Requests | 0 |
| Internet/Network | 1 |
| Police MDT/Mobile Data | 3 |
| In-Car Video/Watchguard | 4 |
| Printer / Copier / Scanner | 0 |
| User Login/Password | 2 |
| | |
| Total | 18 |

SUBMITTED BY: 

COUNCIL MONTHLY REPORT



DEPARTMENT: FINANCE

MONTH: JUNE 2020

REVENUE

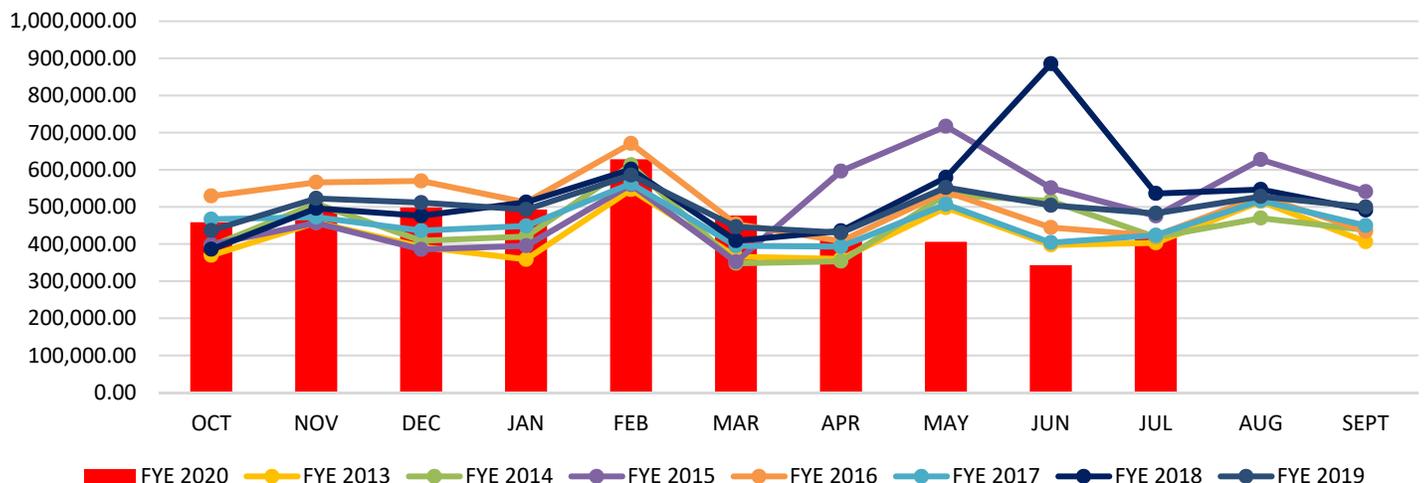
General Fund sales tax receipts received in May, reported in July are down 11.59% over the same month in 2019. Decreases from the previous year are shown in red. Significant changes from current year to previous year are primarily a result of a change in taxpayers and reduction in operation due to COVID-19.

General Fund Sales Tax - 8 Year Comparison

| | Sales Tax FY 2012-2013 | Sales Tax FY 2013-2014 | Sales Tax FY 2014-2015 | Sales Tax FY 2015-2016 | Sales Tax FY 2016-2017 | Sales Tax FY 2017-2018 | Sales Tax FY 2018-2019 | Sales Tax FY 2019-2020 |
|--------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| OCT | 369,391.25 | 394,342.33 | 398,463.01 | 529,234.52 | 466,912.55 | 385,742.59 | 436,594.28 | 458,341.89 |
| NOV | 457,850.00 | 508,617.69 | 456,877.76 | 566,140.52 | 472,341.01 | 495,956.78 | 522,751.85 | 490,064.73 |
| DEC | 392,284.71 | 408,659.61 | 385,601.00 | 569,854.76 | 436,159.11 | 476,181.30 | 511,522.98 | 498,182.36 |
| JAN | 358,544.76 | 420,523.80 | 395,068.35 | 511,995.45 | 448,458.28 | 512,637.50 | 492,914.83 | 492,564.36 |
| FEB | 546,714.39 | 613,223.58 | 559,795.01 | 670,777.67 | 562,788.89 | 601,151.52 | 585,556.53 | 628,282.84 |
| MAR | 366,007.27 | 348,002.56 | 351,977.96 | 453,860.55 | 394,952.57 | 408,862.33 | 446,044.49 | 476,413.62 |
| APR | 360,029.06 | 353,675.15 | 596,287.50 | 407,769.31 | 393,008.04 | 435,325.51 | 430,535.67 | 412,912.09 |
| MAY | 497,834.09 | 532,982.48 | 716,952.48 | 540,870.98 | 506,830.45 | 579,460.26 | 552,084.98 | 405,559.96 |
| JUN | 397,331.40 | 515,915.97 | 551,161.85 | 444,484.92 | 403,627.18 | 885,399.08 | 504,229.58 | 342,944.67 |
| JUL | 403,084.53 | 418,467.34 | 475,396.14 | 422,558.02 | 423,618.29 | 536,123.76 | 482,478.25 | 426,559.80 |
| AUG | 514,693.41 | 469,711.82 | 627,396.71 | 528,924.55 | 516,593.06 | 546,764.42 | 528,047.73 | |
| SEPT | 406,130.59 | 437,844.65 | 541,138.70 | 434,327.21 | 449,659.93 | 491,282.24 | 499,632.39 | |
| TOTAL | 5,069,895.46 | 5,421,966.98 | 6,056,116.47 | 6,080,798.46 | 5,474,949.36 | 6,354,887.29 | 5,992,393.56 | 4,631,826.32 |

The chart below plots a history of sales tax revenue from the 2012-2013 fiscal year to the current fiscal year.

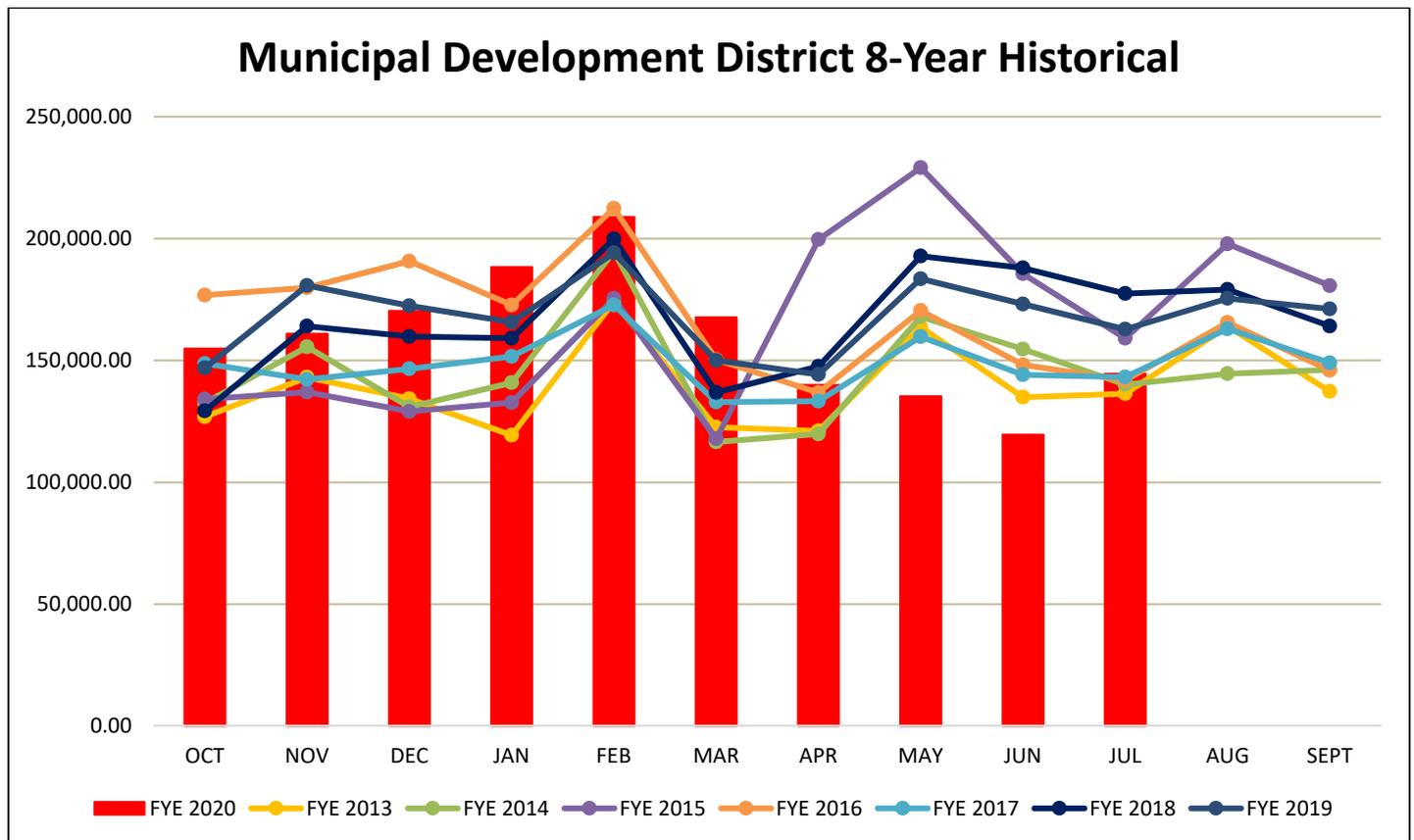
General Fund Sales Tax 8-Year History



Shenandoah Municipal Development District (MDD) sales tax receipts received in May, reported in July are down 11.21% over the same month in 2019. Decreases from the previous year are shown in red. Significant changes from current year to previous year are primarily a result of a change in taxpayers and reduction in operation due to COVID-19.

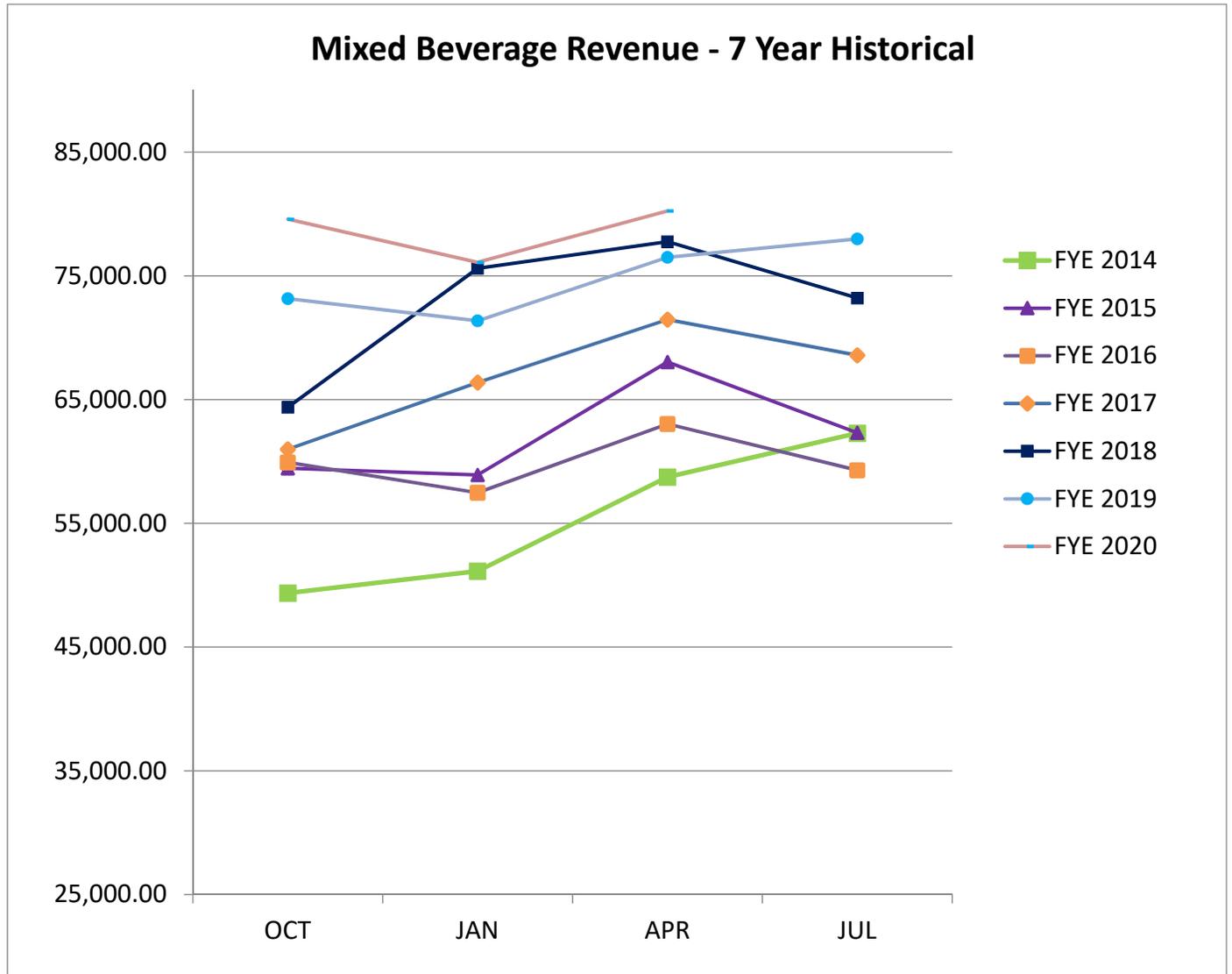
| Municipal Development District Sales Tax - 8 Year Comparison | | | | | | | | |
|--------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Sales Tax FY 2012-2013 | Sales Tax FY 2013-2014 | Sales Tax FY 2014-2015 | Sales Tax FY 2015-2016 | Sales Tax FY 2016-2017 | Sales Tax FY 2017-2018 | Sales Tax FY 2018-2019 | Sales Tax FY 2019-2020 |
| OCT | 126,891.50 | 132,531.91 | 134,121.98 | 176,792.05 | 148,740.99 | 129,281.89 | 146,950.75 | 154,895.19 |
| NOV | 143,100.77 | 155,593.35 | 137,039.48 | 179,873.46 | 142,252.94 | 164,103.61 | 180,771.96 | 161,037.71 |
| DEC | 134,331.77 | 130,963.08 | 129,069.45 | 190,743.79 | 146,576.50 | 159,833.39 | 172,461.06 | 170,373.02 |
| JAN | 119,334.34 | 140,870.35 | 132,715.53 | 172,779.54 | 151,645.82 | 159,154.91 | 165,765.46 | 188,314.94 |
| FEB | 174,244.21 | 194,711.99 | 175,420.84 | 212,442.67 | 172,758.57 | 199,847.14 | 194,183.48 | 208,869.55 |
| MAR | 122,620.90 | 116,577.23 | 117,910.59 | 150,369.51 | 132,930.14 | 136,863.98 | 150,051.70 | 167,745.33 |
| APR | 121,105.17 | 119,859.74 | 199,614.21 | 136,812.78 | 133,298.06 | 147,610.07 | 144,266.74 | 139,963.48 |
| MAY | 163,670.43 | 167,939.73 | 229,109.08 | 170,507.99 | 159,755.34 | 192,839.04 | 183,504.67 | 135,379.02 |
| JUN | 134,934.74 | 154,665.14 | 185,611.00 | 148,191.12 | 144,141.89 | 187,959.08 | 173,157.86 | 119,548.64 |
| JUL | 136,413.94 | 140,109.37 | 159,123.20 | 141,933.67 | 143,212.27 | 177,469.43 | 162,828.18 | 144,576.27 |
| AUG | 164,059.76 | 144,599.73 | 197,857.45 | 165,575.36 | 162,982.51 | 179,143.98 | 175,474.58 | |
| SEPT | 137,281.10 | 146,173.09 | 180,695.27 | 145,925.17 | 149,025.29 | 164,145.34 | 171,161.70 | |
| TOTAL | 1,677,988.63 | 1,744,594.71 | 1,797,592.81 | 1,991,947.11 | 1,787,320.32 | 1,998,251.86 | 2,020,578.14 | 1,590,703.15 |

The chart below plots a history of MDD sales tax revenue from the 2012-2013 fiscal year to the current fiscal year.



Mixed Beverage tax receipts received for the past seven years are detailed below. Decreases from the previous year are shown in red.

| Mixed Beverage Revenue - 7 Year Historical | | | | | | | |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | FY 2013-2014 | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 | FY 2018-2019 | FY 2019-2020 |
| OCT | 49,367.66 | 59,453.27 | 59,926.12 | 60,986.07 | 64,378.92 | 73,161.11 | 79,584.53 |
| JAN | 51,138.78 | 58,912.43 | 57,476.93 | 66,379.59 | 75,607.85 | 71,364.25 | 76,091.42 |
| APR | 58,740.02 | 68,036.47 | 63,028.71 | 71,467.72 | 77,758.68 | 76,494.83 | 80,244.81 |
| JUL | 62,287.56 | 62,318.74 | 59,294.13 | 68,580.98 | 73,206.92 | 77,980.89 | |
| Total | 221,534.02 | 248,720.91 | 239,725.89 | 267,414.36 | 290,952.37 | 299,001.08 | 235,920.76 |



The City currently has 31 businesses that hold a mixed beverage permit.

Below is a gross receipt listing from this May as compared to the same month in the previous year.

| Mixed Beverage Monthly Gross Receipts by Vendor | | | | | | | | | |
|--------------------------------------------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|--------------------|---------------------|---------------------|-----------------------|
| | May 2019 | | | | May 2020 | | | | DIFFERENCE |
| | Liquor Receipts | Wine Receipts | Beer Receipts | Total Receipts | Liquor Receipts | Wine Receipts | Beer Receipts | Total Receipts | |
| TWIN PEAKS | \$85,381.00 | \$2,739.00 | \$171,008.00 | \$259,128.00 | \$102,327.00 | \$2,116.00 | \$143,432.00 | \$247,875.00 | (\$11,253.00) |
| PAPPASITOS | \$146,470.00 | \$5,099.00 | \$28,875.00 | \$180,444.00 | \$45,995.00 | \$362.00 | \$3,284.00 | \$49,641.00 | (\$130,803.00) |
| PAPPADEAUX | \$88,180.00 | \$40,987.00 | \$23,259.00 | \$152,426.00 | \$23,152.00 | \$5,702.00 | \$2,785.00 | \$31,639.00 | (\$120,787.00) |
| GOODE COMPANY | \$86,298.00 | \$8,570.00 | \$17,428.00 | \$112,296.00 | \$47,564.00 | \$1,963.00 | \$4,831.00 | \$54,358.00 | (\$57,938.00) |
| BJ'S | \$29,850.00 | \$11,142.00 | \$33,647.00 | \$74,639.00 | \$16,348.00 | \$5,713.00 | \$16,623.00 | \$38,684.00 | (\$35,955.00) |
| CHUY'S | \$58,044.00 | \$1,013.00 | \$9,879.00 | \$68,936.00 | \$14,848.00 | \$233.00 | \$2,367.00 | \$17,448.00 | (\$51,488.00) |
| GUADALAJARA | \$81,515.00 | \$3,560.00 | \$15,952.00 | \$101,027.00 | \$45,782.00 | \$880.00 | \$3,789.00 | \$50,451.00 | (\$50,576.00) |
| LUPE TORTILLA | \$82,719.00 | \$3,902.00 | \$21,198.00 | \$107,819.00 | \$64,369.00 | \$1,539.00 | \$7,783.00 | \$73,691.00 | (\$34,128.00) |
| BUFFALO WILD WINGS | \$17,305.00 | \$879.00 | \$38,165.00 | \$56,349.00 | \$10,374.00 | \$263.00 | \$19,577.00 | \$30,214.00 | (\$26,135.00) |
| FIELDING'S WOOD GRILL | \$31,485.00 | \$21,453.00 | \$15,678.00 | \$68,616.00 | \$26,442.00 | \$7,955.00 | \$5,446.00 | \$39,843.00 | (\$28,773.00) |
| MAIN EVENT | \$27,788.00 | \$1,951.00 | \$22,809.00 | \$52,548.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$52,548.00) |
| SALTGRASS STEAKHOUSE | \$35,687.00 | \$15,651.00 | \$12,176.00 | \$63,514.00 | \$20,356.00 | \$7,091.00 | \$6,199.00 | \$33,646.00 | (\$29,868.00) |
| MI RANCHO | \$59,270.00 | \$1,063.00 | \$13,294.00 | \$73,627.00 | \$59,009.00 | \$618.00 | \$9,109.00 | \$68,736.00 | (\$4,891.00) |
| BUCA DE BEPPO | \$6,040.00 | \$11,926.00 | \$3,079.00 | \$21,045.00 | \$2,069.00 | \$3,219.00 | \$719.00 | \$6,007.00 | (\$15,038.00) |
| HOOTERS | \$5,149.00 | \$195.00 | \$14,740.00 | \$20,084.00 | | | | | (\$20,084.00) |
| BABIN'S SEAFOOD HOUSE | \$21,904.00 | \$10,748.00 | \$7,146.00 | \$39,798.00 | \$16,799.00 | \$7,482.00 | \$4,012.00 | \$28,293.00 | (\$11,505.00) |
| EL BOSQUE | \$16,384.00 | \$227.00 | \$3,922.00 | \$20,533.00 | \$14,349.00 | \$211.00 | \$5,262.00 | \$19,822.00 | (\$711.00) |
| JOHNNY'S ITALIAN STEAK HOUSE | \$12,317.00 | \$8,250.00 | \$8,426.00 | \$28,993.00 | \$3,391.00 | \$1,580.00 | \$1,479.00 | \$6,450.00 | (\$22,543.00) |
| RED LOBSTER | \$8,230.00 | \$3,523.00 | \$2,765.00 | \$14,518.00 | \$3,184.00 | \$1,416.00 | \$784.00 | \$5,384.00 | (\$9,134.00) |
| RED ROBIN | \$4,161.00 | \$666.00 | \$5,659.00 | \$10,486.00 | \$815.00 | \$52.00 | \$635.00 | \$1,502.00 | (\$8,984.00) |
| CASA MEDINA | \$10,020.00 | \$156.00 | \$3,136.00 | \$13,312.00 | \$4,310.00 | \$0.00 | \$228.00 | \$4,538.00 | (\$8,774.00) |
| OUTBACK STEAKHOUSE | \$8,026.00 | \$5,181.00 | \$4,615.00 | \$17,822.00 | \$3,123.00 | \$2,068.00 | \$2,125.00 | \$7,316.00 | (\$10,506.00) |
| ANOTHER BROKEN EGG | \$6,224.00 | \$11,116.00 | \$0.00 | \$17,340.00 | \$4,497.00 | \$10,025.00 | \$0.00 | \$14,522.00 | (\$2,818.00) |
| COURTYARD | \$2,617.00 | \$1,842.00 | \$2,037.00 | \$6,496.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$6,496.00) |
| MIA'S TABLE | \$4,287.00 | \$2,799.00 | \$4,113.00 | \$11,199.00 | \$1,064.00 | \$1,144.00 | \$943.00 | \$3,151.00 | (\$8,048.00) |
| AVENIDA BRAZIL CHURRASCARIA | \$8,216.00 | \$7,935.00 | \$1,271.00 | \$17,422.00 | \$3,386.00 | \$1,907.00 | \$211.00 | \$5,504.00 | (\$11,918.00) |
| AMC METROPARK 10 | \$8,819.00 | \$1,991.00 | \$5,955.00 | \$16,765.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$16,765.00) |
| KILLEN'S STEAKHOUSE | \$36,954.00 | \$84,782.00 | \$2,836.00 | \$124,572.00 | \$10,495.00 | \$16,288.00 | \$324.00 | \$27,107.00 | (\$97,465.00) |
| FIRST WATCH | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| DAVE & BUSTER'S | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| BURGERIM | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOP SUSHI | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTALS | \$989,340.00 | \$269,346.00 | \$493,068.00 | \$1,751,754.00 | \$544,048.00 | \$79,827.00 | \$241,947.00 | \$865,822.00 | (\$885,932.00) |

As of June 30, 2020 the City's outstanding property taxes totaled \$47,824.73. Of this amount, \$47,637.02 is from 2009 to 2019 and \$187.71 is from years prior to 2009. The table below shows the remaining balances as reported on the tax collector's monthly report.

| Outstanding Property Tax Report FY 2019-2020 | | | | | | |
|-----------------------------------------------------|------------------------|-------------------------------|----------------------|-------------------------------|----------------|-------------------------------|
| | 2009 to Present | | Prior to 2009 | | Total | |
| Month | Balance | Change from Prev Month | Balance | Change from Prev Month | Balance | Change from Prev Month |
| OCT | 2,033,285.60 | 1,990,111.45 | 195.32 | 19.04 | 2,033,480.92 | 1,990,130.49 |
| NOV | 1,959,352.15 | -73,933.45 | 195.32 | 0.00 | 1,959,547.47 | -73,933.45 |
| DEC | 1,397,348.46 | -562,003.69 | 195.32 | 0.00 | 1,397,543.78 | -562,003.69 |
| JAN | 484,529.68 | -912,818.78 | 195.32 | 0.00 | 484,725.00 | -912,818.78 |
| FEB | 194,182.90 | -290,346.78 | 187.71 | 0.00 | 194,370.61 | -290,346.78 |
| MAR | 68,113.87 | -126,069.03 | 187.71 | 0.00 | 68,301.58 | -126,069.03 |
| APR | 62,439.35 | -5,674.52 | 187.71 | 0.00 | 62,627.06 | -5,674.52 |
| MAY | 54,800.72 | -7,638.63 | 187.71 | 0.00 | 54,988.43 | -7,638.63 |
| JUN | 47,637.02 | -7,163.70 | 187.71 | 0.00 | 47,824.73 | -7,163.70 |
| JUL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| AUG | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

The table below shows other revenue receipts for the month of June. Most franchise fees are received on a quarterly basis but may not follow the quarters of the calendar year.

| Other Revenue Ending June 30, 2020 | | | |
|-------------------------------------------|-------------------------|--------------|------------------------|
| | Monthly Activity | YTD | Budgeted Amount |
| Development Fees: | 12,000.00 | 29,600.00 | 10,000.00 |
| Property Taxes: | 7,841.39 | 1,174,000.06 | 903,040.00 |
| Mixed Beverage Tax: | 0.00 | 235,920.76 | 320,994.00 |
| Building Permit: | 19,634.90 | 871,638.80 | 450,000.00 |
| Other Permits: | 2,045.00 | 12,213.00 | 15,000.00 |
| Gas Franchise: | 0.00 | 37,615.74 | 35,000.00 |
| Electric Franchise: | 0.00 | 0.00 | 282,000.00 |
| Cable Franchise: | 0.00 | 26,856.02 | 20,000.00 |
| Telephone Franchise: | 33.00 | 80,891.17 | 70,000.00 |
| Trash Collection: | 2,534.32 | 27,751.47 | 39,398.00 |
| Recycling: | 3,474.51 | 30,022.60 | 27,044.00 |
| Code Enforcement Violation | 0.00 | 0.00 | 800.00 |
| Pool Use Fees: | 3,042.00 | 4,242.00 | 9,964.00 |
| Court Fines: | 713.00 | 4,715.00 | 10,000.00 |
| Court Fees: | 279.00 | 1,931.82 | 5,000.00 |
| Interest: | 0.00 | 22,078.79 | 8,000.00 |
| Leases: | 1,250.00 | 11,250.00 | 15,000.00 |
| Undesignated Revenue: | 243.94 | 9,933.55 | 20,000.00 |
| Payment in Lieu of Taxes: | 7,867.50 | 63,602.50 | 71,468.00 |
| Proceeds/Sale of Cap. Assets: | 0.00 | 15,000.00 | 45,000.00 |

All revenue percent remaining will show as a negative due to the software system requirements. These numbers are subject to change due to end of year accounts payable and audit adjustments.

| Budget Report | | | | |
|-----------------------------------------------------------|-----------------------------|------------------------|------------------------|--------------------------|
| For Fiscal: 2020-2021 Period Ending: June 30, 2020 | | | | |
| | Current Total Budget | Period Activity | Fiscal Activity | Percent Remaining |
| Fund: 100 - GENERAL FUND | | | | |
| 00 - Revenue | 9,755,603.00 | 387,785.40 | 6,815,227.60 | -30.14% |
| 11 - Administration | 761,929.00 | 69,555.50 | 604,759.01 | 20.63% |
| 12 - Finance | 304,796.00 | 20,819.56 | 211,284.24 | 30.68% |
| 14 - Community Outreach | 33,885.00 | 2,695.00 | 21,709.02 | 35.93% |
| 17 - Non-Department | 2,545,354.00 | 253,599.22 | 1,169,897.44 | 54.04% |
| 18 - Fire Department | 649,041.00 | 0.00 | 416,783.00 | 35.78% |
| 21 - Emergency Management | 2,180.00 | 979.35 | 6,678.90 | -206.37% |
| 22 - Police | 3,101,170.00 | 232,831.50 | 2,370,335.99 | 23.57% |
| 23 - Municipal Court | 4,329.00 | 0.00 | 1,627.90 | 62.40% |
| 30 - Public Works | 1,025,431.00 | 81,797.26 | 606,702.50 | 40.83% |
| 31 - Swimming Pool | 116,258.00 | 15,568.28 | 68,885.16 | 40.75% |
| 32 - Parks | 34,680.00 | 5,672.21 | 23,877.05 | 31.15% |
| 43 - Community Development | 485,675.00 | 61,347.12 | 408,798.07 | 15.83% |
| 55 - Technology | 380,115.00 | 17,617.74 | 284,943.63 | 25.04% |
| Fund: 101 - TREE FUND | | | | |
| 00 - Revenue | 0.00 | 0.00 | 0.00 | 0.00% |
| 30 - Public Works | 0.00 | 0.00 | 900.00 | 0.00% |
| Fund: 102 - PARK BEAUTIFICATION FUND | | | | |
| 00 - Revenue | 3,900.00 | 25.00 | 1,385.00 | 0.00% |
| 30 - Public Works | 3,900.00 | 0.00 | 0.00 | 0.00% |
| Fund: 120 - EQUIPMENT REPLACEMENT FUND | | | | |
| 00 - Revenue | 138,822.00 | 34,705.50 | 104,117.00 | 25.00% |
| 55 - Technology | 0.00 | 0.00 | 65,479.49 | 0.00% |
| Fund: 130 - BUILDING PERMITS TECHNOLOGY FUND | | | | |
| 00 - Revenue | 0.00 | 345.00 | 12,725.00 | 0.00% |
| 30 - Public Works | 0.00 | 0.00 | 810.99 | 0.00% |
| Fund: 140 - TRASH AND RECYCLING | | | | |
| 00 - Revenue | 320,016.00 | 6,008.83 | 57,920.68 | -81.90% |
| 33 - Trash & Recycling | 294,222.00 | 25,343.18 | 201,119.30 | 31.64% |
| Fund: 200 - SPECIAL REVENUE | | | | |
| 00 - Revenue | 1,714,467.00 | 36,370.04 | 793,469.83 | -53.72% |
| 45 - Hotel / Motel | 1,338,308.00 | 32,709.90 | 628,974.78 | 53.00% |
| Fund: 300 - DEBT SERVICE | | | | |
| 00 - Revenue | 2,320,150.00 | 4,416.30 | 844,719.98 | -63.59% |
| 80 - Debt Service | 2,320,150.00 | 350.00 | 310,192.00 | 86.63% |
| Fund: 400 - CAPITAL PROJECTS GENERAL FUND | | | | |
| 00 - Revenue | 799,622.00 | 512,929.23 | 936,016.93 | 17.06% |
| 45 - Capital Purchases/Projects Hotel/Motel | 0.00 | 0.00 | 0.00 | 0.00% |
| 60 - Capital Purchases/Projects General Fund | 411,922.00 | 264,348.56 | 471,896.91 | -14.56% |
| 61 - Capital Purchases/Projects Water & Sewer | 387,700.00 | 420,166.25 | 1,255,261.04 | -223.77% |
| Fund: 500 - DESIGNATED COURT FUNDS | | | | |
| 00 - Revenue | 0.00 | 350.00 | 676.18 | 0.00% |
| 23 - Court-Tech. Fund | 0.00 | 0.00 | 0.00 | 0.00% |
| Fund: 600 - WATER / SEWER | | | | |
| 00 - Revenue | 2,772,574.00 | 202,926.44 | 1,850,995.82 | -33.24% |
| 50 - Water & Sewer | 2,606,315.00 | 489,801.10 | 1,666,317.93 | 36.07% |

FINANCIAL

Bank Balances

The table below shows the account balances for all city bank accounts as of June 30, 2020.

| City of Shenandoah Bank Accounts | | | |
|--------------------------------------------|---------------|----------------|--------------|
| Ending Balances as of June 30, 2020 | | | |
| Wells Fargo | | Texpool | |
| Pooled Cash | 13,573,016.51 | General Fund | 205,371.24 |
| MDD | 3,372,575.78 | Hotel/Motel | 217,349.67 |
| Metro PID | 45.33 | Debt Service | 35,093.18 |
| Land Trust Fund | | Water/Sewer | 34,535.80 |
| Woodforest | 3,493.75 | MDD | 1,155,837.65 |

As of June 30, 2020, the City has \$ 17,561,086.79 in pledged securities with BNY Mellon which is 104% of all balances held in Wells Fargo.

Reserve Balance

The reserve balance is calculated using cash balances and deducting liabilities; “days” are calculated using average monthly expenditures. This balance is subject to change daily.

| Reserve Balance for Major Funds | | | |
|----------------------------------------|-----------------------------------|------------------------|-----------------------|
| As of Date | Fund | Reserve Balance | Days Operating |
| 6/30/2020 | 100 - General Fund | 6,821,247.38 | 310.06 |
| 6/30/2020 | 200- Special Revenue (CVB) | 3,726,012.98 | 266.14 |
| 6/30/2020 | 600- Water & Sewer** | 235,767.67 | 23.58 |
| 6/30/2020 | 801- Muncial Development District | 929,968.20 | - |

*Note: These numbers are subject to change with year-end journal entries and transfers.

**Note: Water & Sewer Reserve subject to change with current revenues affected by COVID.

UTILITY BILLING

Revenue

| Utility Billing Revenue Ending June 30, 2020 | | | |
|-----------------------------------------------------|-------------------------|------------|------------------------|
| | Monthly Activity | YTD | Budgeted Amount |
| Water | 108,397.25 | 925,598.28 | 1,499,820.00 |
| Sewer | 73,781.00 | 699,816.20 | 1,026,827.00 |
| Penalty | 0.00 | 6,834.74 | 24,000.00 |
| Tap Fees | 2,170.00 | 64,857.90 | 35,000.00 |
| Temporary Water Meters | 0.00 | 3,205.00 | 8,000.00 |
| Groundwater Reduction Plan Fees | 13,882.15 | 111,624.99 | 152,327.00 |
| Lonestar Groundwater Conservation District | 2,478.71 | 20,223.65 | 23,276.00 |

SUBMITTED BY: Lisa Wasner, Finance Director





COUNCIL QUARTERLY INVESTMENT REPORT

QUARTER ENDING JUNE 30, 2020

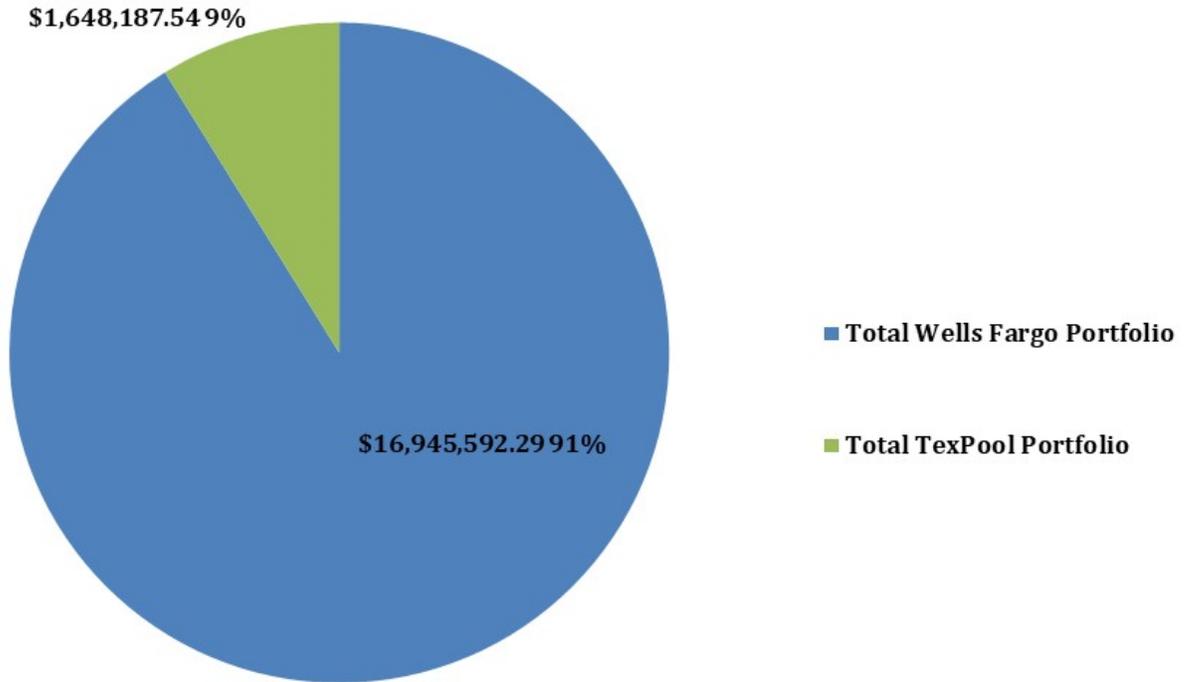
| |
|--------------------------------------------------------------------------|
| SCHEDULE OF BEGINNING AND ENDING MARKET VALUE AND INTEREST EARNED |
|--------------------------------------------------------------------------|

| Summary of Funds held at Wells Fargo Bank | | | | |
|--------------------------------------------------|-----------------------------------------------|----------------------------------------|-------------------------------------------|---------------------------------------|
| Portfolio | Quarter Beginning Market Value | Quarter Ending Market Value | Interest Income Earned Quarter | Interest Income Earned YTD |
| Pooled Cash Fund | \$14,611,266.49 | \$13,573,016.51 | \$1,488.48 | \$28,155.66 |
| Municipal Development District | \$3,057,301.63 | \$3,372,575.78 | \$388.37 | \$3,343.41 |
| MetroPark Square PID | \$80,030.22 | \$38.33 | \$0.00 | \$0.00 |
| Total Wells Fargo Portfolio | \$17,668,568.12 | \$16,945,592.29 | \$1,876.85 | \$31,499.07 |

| Summary of Funds held at TexPool | | | | |
|-----------------------------------------|-----------------------------------------------|----------------------------------------|-------------------------------------------|---------------------------------------|
| Portfolio | Quarter Beginning Market Value | Quarter Ending Market Value | Interest Income Earned Quarter | Interest Income Earned YTD |
| General Fund | \$205,208.88 | \$205,371.24 | \$162.36 | \$1,768.08 |
| Hotel/Motel Fund | \$217,178.90 | \$217,349.67 | \$170.77 | \$1,868.91 |
| Debt Service Fund | \$35,064.43 | \$35,093.18 | \$28.75 | \$317.32 |
| Water & Sewer Fund | \$34,507.63 | \$34,535.80 | \$28.17 | \$299.05 |
| Municipal Development District | \$1,154,936.59 | \$1,155,837.65 | \$901.06 | \$9,924.31 |
| Total TexPool Portfolio | \$1,646,896.43 | \$1,648,187.54 | \$1,291.11 | \$14,177.67 |

| | | | | |
|-----------------------------|------------------------|------------------------|-------------------|--------------------|
| Total City Portfolio | \$19,315,464.55 | \$18,593,779.83 | \$3,167.96 | \$45,676.74 |
|-----------------------------|------------------------|------------------------|-------------------|--------------------|

Summary of Bank Distribution of Funds



This report is in compliance with the investment strategy as established in the City's Investment Policy and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Per the 2018 adopted Investment Policy:

AUTHORIZED INVESTMENTS

All investments on behalf of the City shall comply with the Investment Act for investment of public funds. It is the policy of the City to limit its investments to:

1. Money market accounts in the City's main depository bank;
2. Certificates of deposits from Council approved public depositories that are domiciled in the State of Texas;
3. Local Government Investment pools as allowed by the Investment Act such as TexPool and TexPool Prime.

Prepared on: July 15, 2020

Lisa Wasner
Finance Director

SUBMITTED BY: Lisa Wasner



CITY COUNCIL MONTHLY REPORT

POLICE DEPARTMENT

June 2020



PATROL OPERATIONS

Shenandoah PD's largest function and operation is patrol in terms of staffing, time utilization, and response. The patrol division spends a great deal of time responding to calls for service and making proactive contacts and arrests. The tables below provide indicators of patrol activity for the month of **June 2020**.

CALLS FOR SERVICE

| CALL NATURE | June 2020 |
|--------------------------|-----------|
| 911 Call | 31 |
| ATL/BOLO | 16 |
| Alarm | 52 |
| Animal Call | 5 |
| Assault | 1 |
| Assault Family Violence | 2 |
| Attempted Suicide | 2 |
| Auto Theft | 2 |
| Burglary of a Vehicle | 8 |
| Burglary of a Building | 1 |
| Burglary of a Habitation | 1 |
| Child Discipline | 1 |
| Civil Call | 0 |
| Criminal Mischief | 4 |
| Death Investigation | 3 |
| Disturbance | 7 |
| Disturbance (Noise) | 6 |

| | |
|----------------------------------------------------|----|
| Duty on Striking Unattended Vehicle | 1 |
| Found Property | 5 |
| Fraud | 2 |
| Harassment | 2 |
| Lost Property | 1 |
| Motor Vehicle Accident – Non-reportable | 11 |
| Motor Vehicle Accident – No Injury | 14 |
| Motor Vehicle Accident with Injury | 5 |
| Medical Call | 26 |
| Missing Person | 0 |
| Motorist Assist | 14 |
| Open Door | 3 |
| Public Service (Information call handled by phone) | 12 |
| Reckless Driving | 0 |
| Recovered Stolen Vehicle | 1 |
| Robbery | 1 |
| Shots Fired | 0 |
| Suspicious Person | 41 |
| Suspicious Vehicle | 46 |
| Theft (Felony - \$2,500+ Value) | 3 |
| Theft (Misdemeanor – under \$2,500 Value) | 7 |
| Towed Vehicle | 18 |
| Traffic Hazard | 20 |
| Welfare Concern | 75 |

PROACTIVE CONTACTS/ARRESTS

| | |
|---------------------------|----|
| Driving While Intoxicated | 6 |
| Public Intoxication | 5 |
| Narcotics | 14 |
| Warrant Service | 12 |
| Arrest Felony | 18 |
| Arrest Misdemeanor | 26 |

PROBLEM SOLVING EFFORTS

The police department encounters and addresses a wide assortment of criminal trends, nuisances, and quality of life issues that vary at any given time. Below are some issues encountered and addressed for **June 2020**.

- Increased traffic enforcement throughout the city to reduce the amount of traffic accidents that are increasing throughout the county. The increase in traffic stops also produced more arrests of criminal activity.
- A focus for traffic enforcement was also made in the residential areas due to ongoing complaints. The result was 27 residential traffic stops in the residential area.
- Ten (22) identified instances of nearby jurisdiction (The Woodlands, Oak Ridge North, South Montgomery County) car burglaries where officers saturated similar areas/parking lots, resulting in no further vehicle burglaries in Shenandoah.
- (12) Robberies occurred within Montgomery County from Conroe, The Woodlands, Oak Ridge North, and South Montgomery County. One incident occurred in Shenandoah, however; the suspect was apprehended.

TRAFFIC ENFORCEMENT OPERATIONS

In **June 2020**, Shenandoah officers made 220 traffic stops. The following table indicates general locations and number of traffic stops in conducted in each area.

| TRAFFIC ENFORCEMENT AREA | June 2020 | May 2020 | April 2020 |
|-------------------------------------------------------|------------------|-----------------|-------------------|
| North Bound Service Road and Eastern Commercial Areas | 130 | 96 | 24 |
| South Bound Service Road | 29 | 14 | 9 |
| Residential Areas | 27 | 18 | 2 |
| Interstate 45 Main Lanes | 16 | 7 | 1 |
| Woodlands Township Area | 18 | 15 | 0 |
| Total | 220 | 150 | 36 |

CRIMINAL INVESTIGATIONS

There were approximately 52 patrol dispatched complaints for the month of **June, 2020** with complaints that required the initiation of a criminal offense report or an incident report.

There are currently 27 open cases, assigned to the criminal investigations section. 1 case has been submitted to the D.A.'s office for review, and 3 active arrests warrants are pending service.

Cases of note

Burglary of a Habitation – Residential - An unknown male suspect forced entry into a home and an attached garage, in Shenandoah Valley. Nothing was taken from the home but items were staged, as if it was an attempted burglary. Detectives responded to the scene and attempted to locate latent fingerprints, with negative results. A photograph, of a potential suspect, was obtained but to this date the suspect has not been identified.

Robbery – 19300 block of David Memorial – A male suspect robbed a local motel. **The suspect was located and arrested.** No weapons were used during the commission of this offense. The same suspect was linked to a separated theft case, at another motel in the city, and that case had been cleared as well.

Burglary of a Building – 200 block of Ed English – Unknown suspect forced entry into a business and stole computers.

Attempted Theft from an ATM – 1400 block of Research Forest – Three unknown suspects attempted to break into the vault of an ATM. Suspects were unsuccessful but the ATM was heavily damaged.

Burglary of Vehicle – 19300 block of David Memorial – Four cars were burglarized. **Officers located the suspect and made an arrest.** All property was recovered and a link has been established between the suspect a multiple burglaries that occurred in Galveston. Local detectives are working with detectives in Galveston, and other jurisdictions, and this arrest will likely clear over 20 burglaries in the region.

Motor Vehicle Thefts – Two motor vehicles were stolen, by unknown suspects, from commercial parking lots. Both vehicles were quickly recovered but were unoccupied and abandoned at the time of recovery.

CODE ENFORCEMENT ACTIVITIES

The following is a list of quality of life issues that were submitted during **June 2020** either by residents, Administrative Code Enforcement or police officers in the course of maintaining assigned Areas of Responsibility.

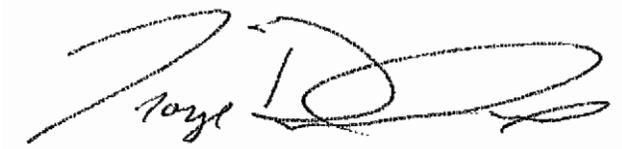
21 GoGov action items submitted to the Shenandoah Police Department in **June 2020**:

| TYPE OF ACTION LINE REQUEST | NUMBER OF ACTION LINE REQUESTS | NUMBER OF REQUESTS RESOLVED | NUMBER OF REQUESTS UNRESOLVED |
|-----------------------------|--------------------------------|-----------------------------|-------------------------------|
| Animal Control | 2 | 2 | 0 |
| Grass Complaint | 1 | 1 | 0 |
| Code Enforcement | 6 | 6 | 0 |
| Vacation Watch | 2 | 2 | 0 |

| | | | |
|----------------------|---|---|---|
| Graffiti | 0 | 0 | 0 |
| Non-Conforming Signs | 6 | 6 | 0 |
| Other | 0 | 0 | 0 |
| Junk Motor vehicle | 4 | 4 | 0 |

The action items submitted revealed **19** by Shenandoah PD officers, **0** by city employees and **2** by citizens. In **June No** property liens were recorded for city ordinance violations (high weeds and grass). **0** Citations were issued for city ordinance violations. No yards were force mowed.

Submitted by

A handwritten signature in black ink, appearing to read "Royce" followed by a stylized, cursive flourish.



COUNCIL MONTHLY REPORT

DEPARTMENT: PUBLIC WORKS

MONTH: JUNE 2020

PUBLIC WORKS

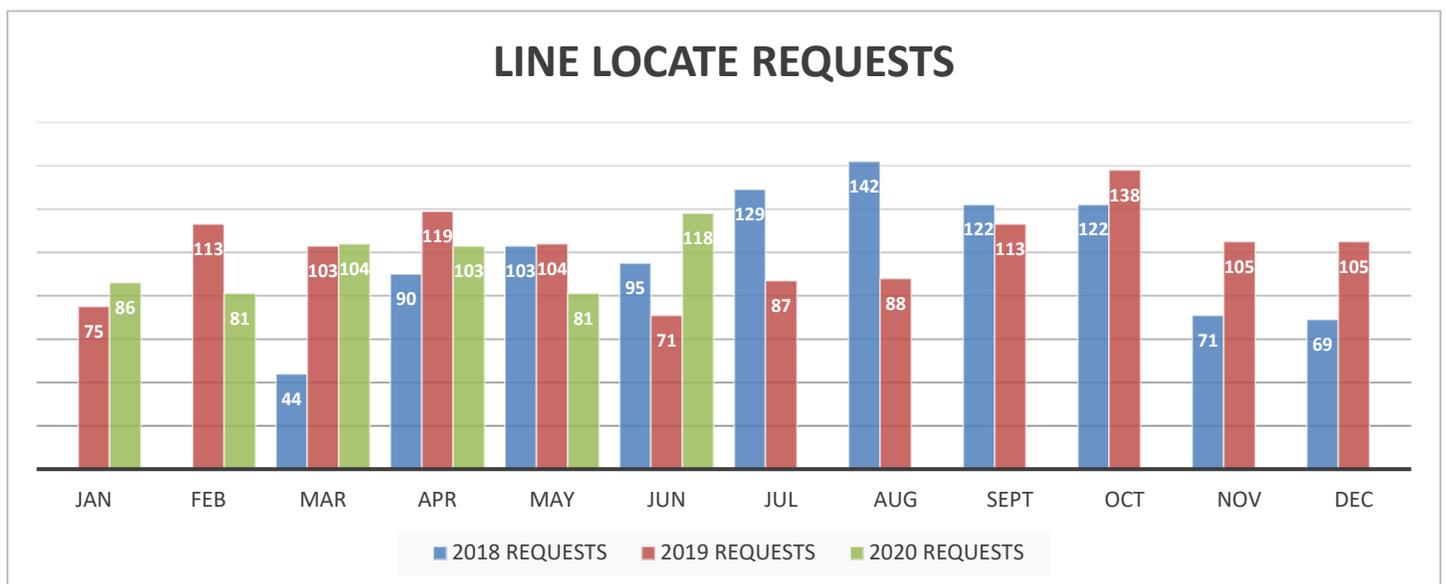
During this month, Public Works staff responded to 36 requests for service submitted through the City's E-Gov software. Of those requests for service 9% were generated from outside City Hall.

Public Works staff ran the street sweeper four times this month. The table below records the debris recovered, diesel used, hours swept, and the volume of water used.

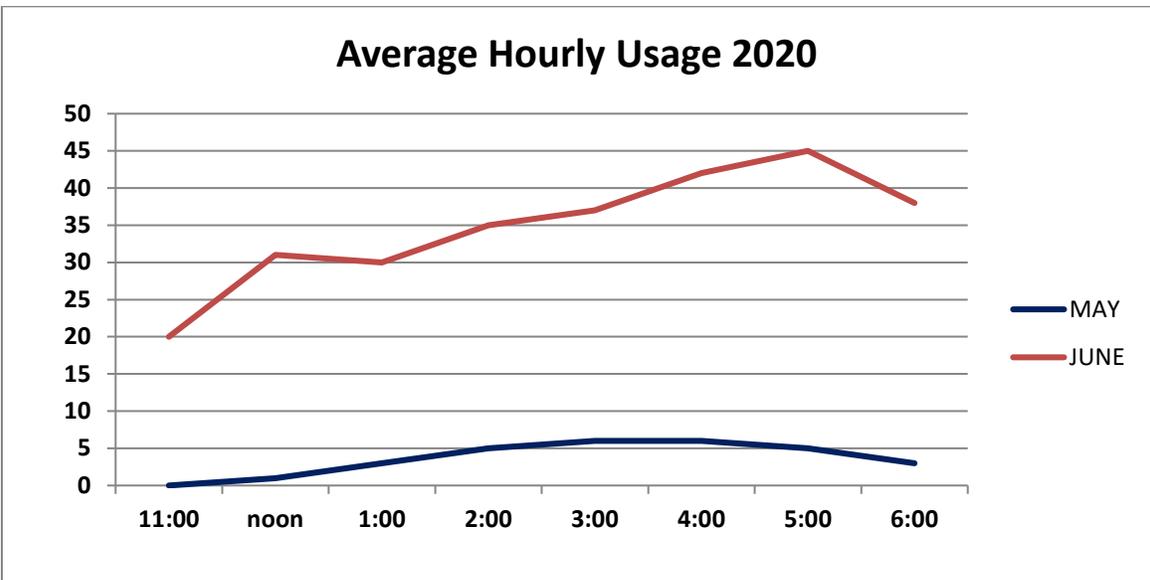
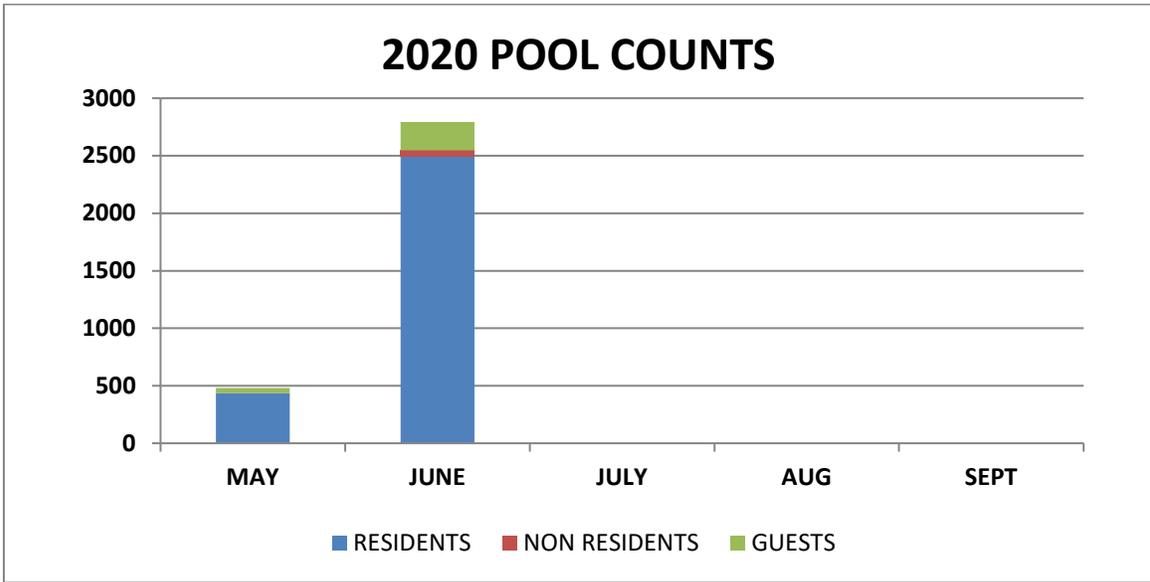
| Date Swept | Diesel Used (gallons) | Hours Swept | Collected Amount (cubic yards) | Water Used (gallons) |
|-------------|-----------------------|-------------|--------------------------------|----------------------|
| 6/04/2020 | 8 | 4 | 4 | 300 |
| 6/11/2020 | 9 | 4 | 4 | 300 |
| 6/18/2020 | 9 | 4 | 4 | 300 |
| 6/26/2020 | 7 | 4 | 4 | 150 |
| | | | | |
| JUNE | 33 | 16 | 16 | 1050 |

In June, there was four cuts of the irrigated areas (those areas of the City with sprinkler systems), and four cuts of the non-irrigated areas. Once a week LandCare's staff checks these areas and picks up any debris.

In March 2018 the City became a member of Lone Star 811. The chart below shows the number of requests the City has received to locate our water and sewer lines from contractors before they dig.



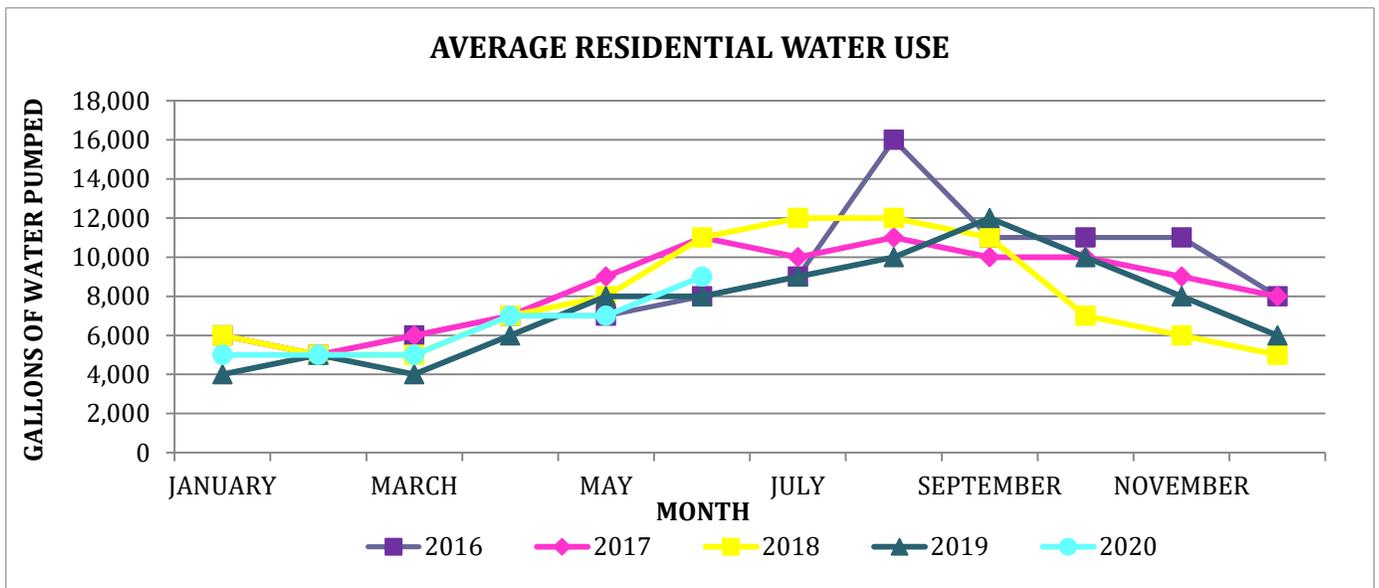
Pool data is recorded in the following charts.



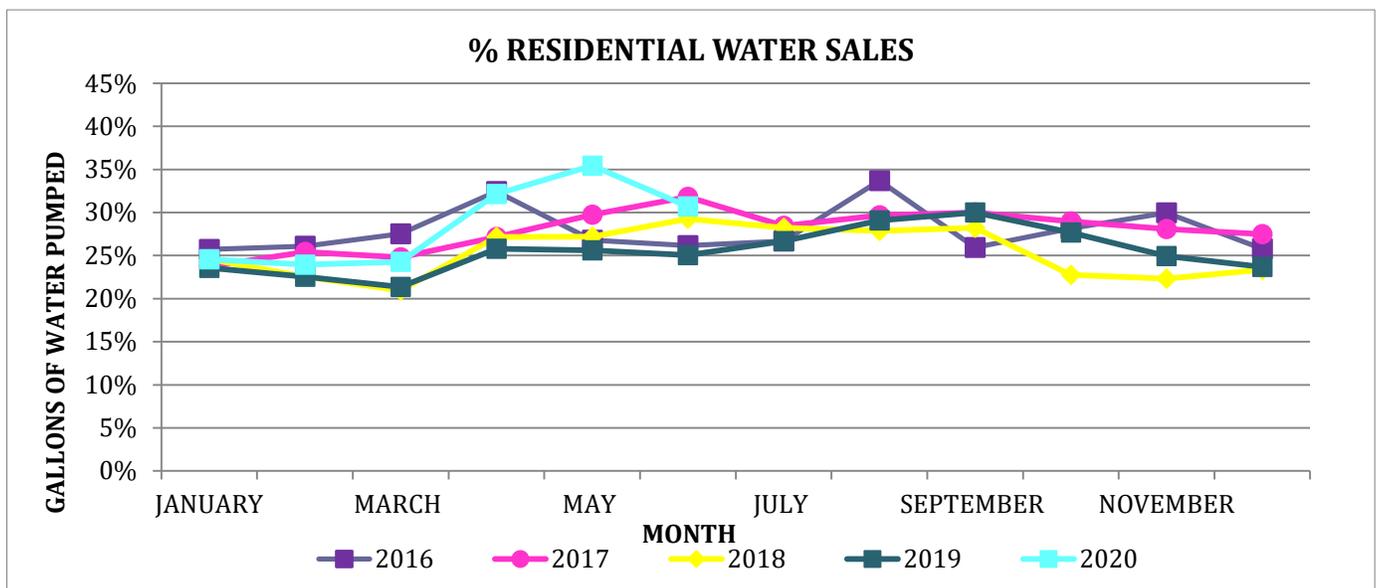
WATER & SEWER

Water and sewer data is reported on monthly reports as calendar months except for the average residential water use and the water loss data which are reported for the billing month as these data points are based on use data which is only available on a billing month cycle.

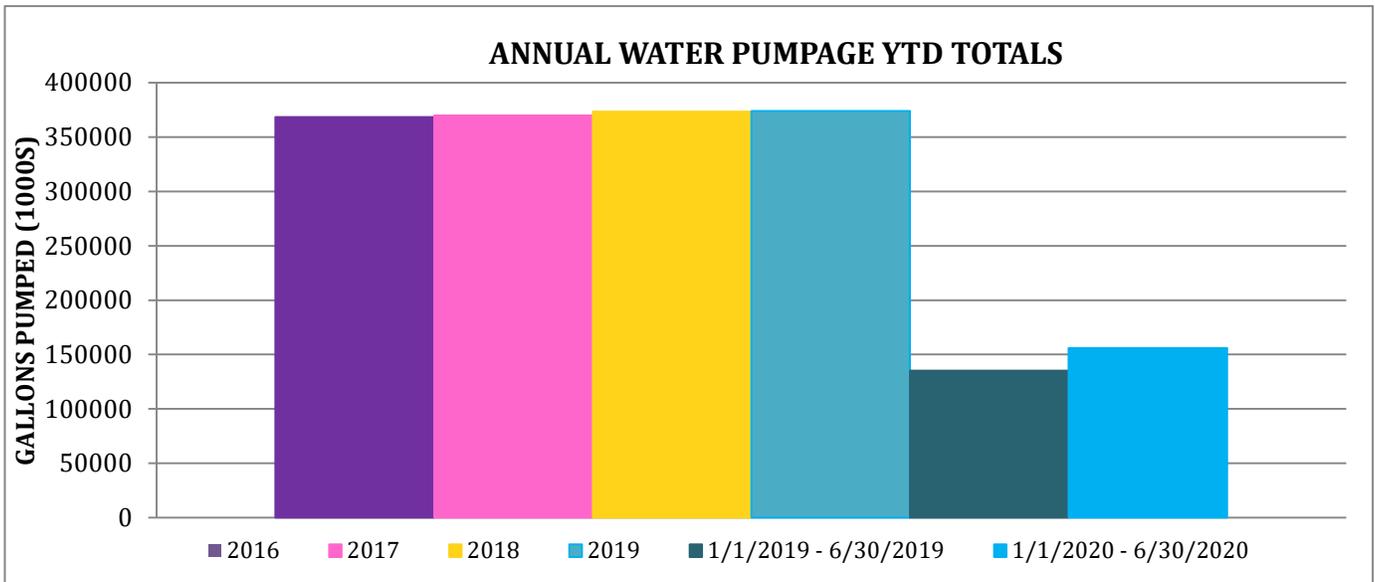
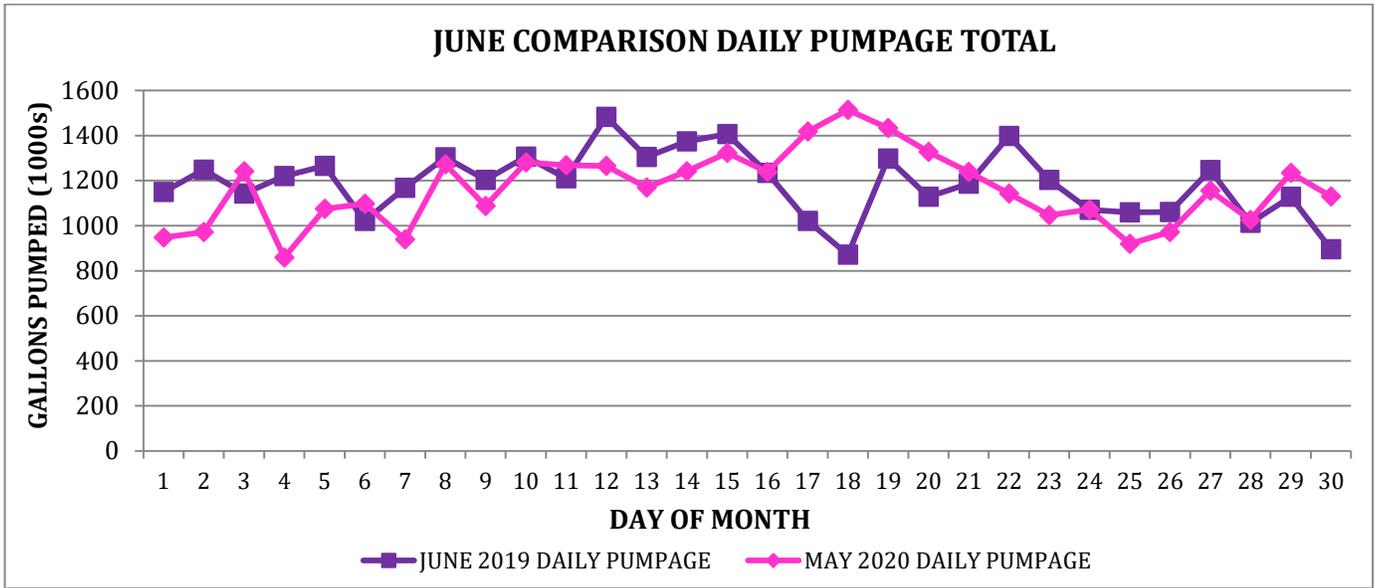
Groundwater production for the calendar month of June was approximately 34.9 million gallons with an average daily use of 1,164,000 gallons. The average residential water use for the billing month was 9,000 gallons. The next chart shows the average residential water use for each month compared to previous months.



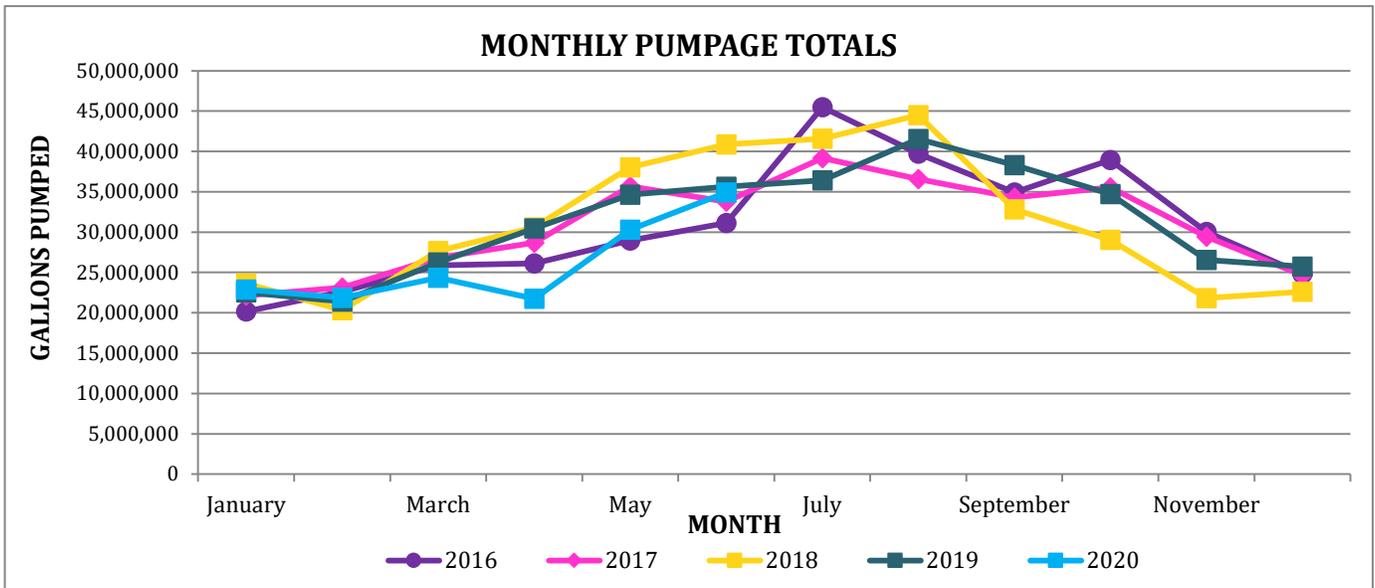
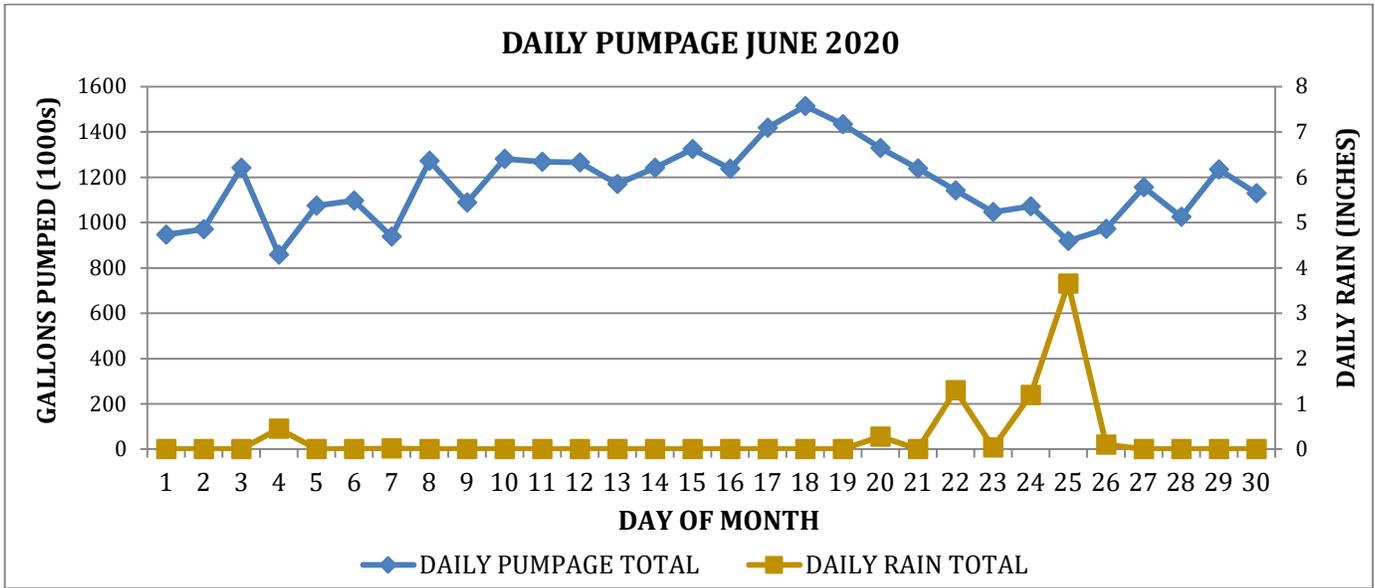
The next chart shows how much residential water sales have accounted for. In June 2019 residential water sales accounted for 25.07% of all water sales compared to 30.69% for the current month.



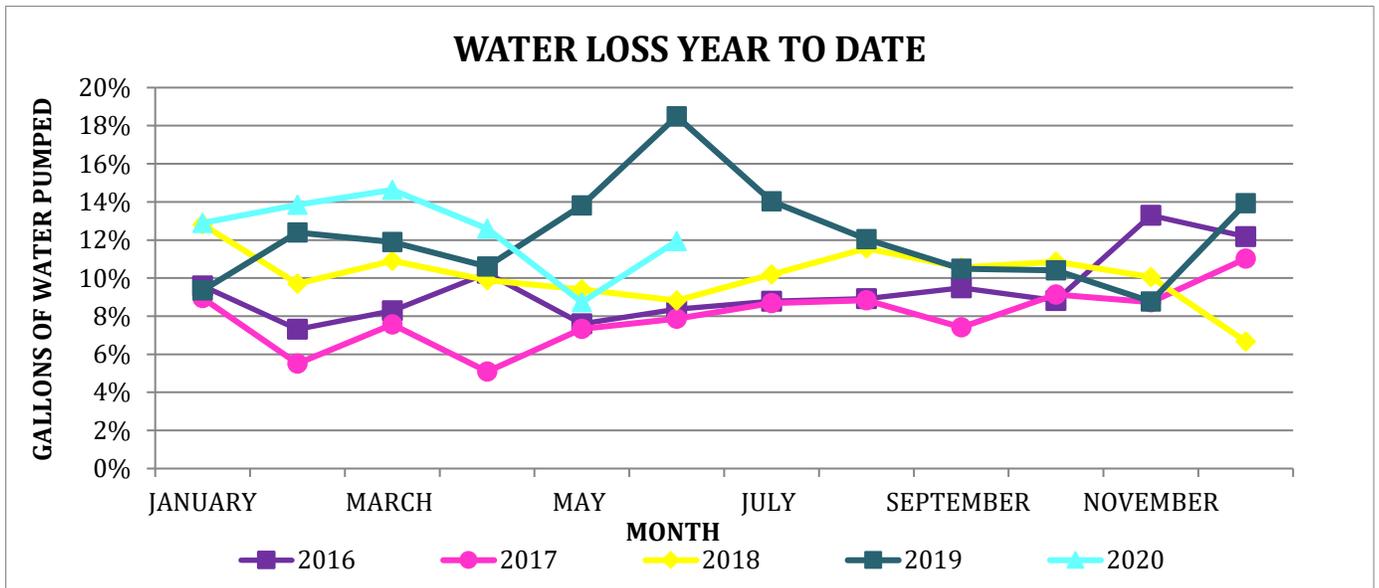
The next two charts show the daily pumpage data compared to previous years. Through June the City has pumped 156 million gallons of water this year. Last year during the same period the City pumped 170.9 million gallons.



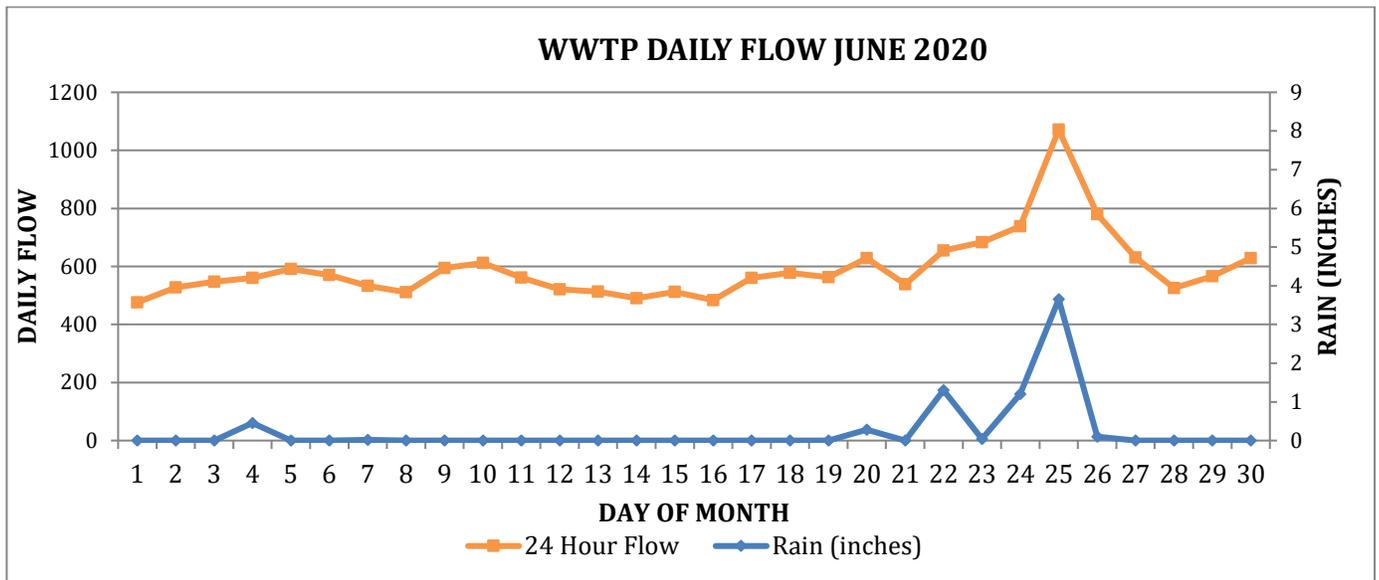
The next charts show the daily pumpage compared with rain and monthly pumpage totals.



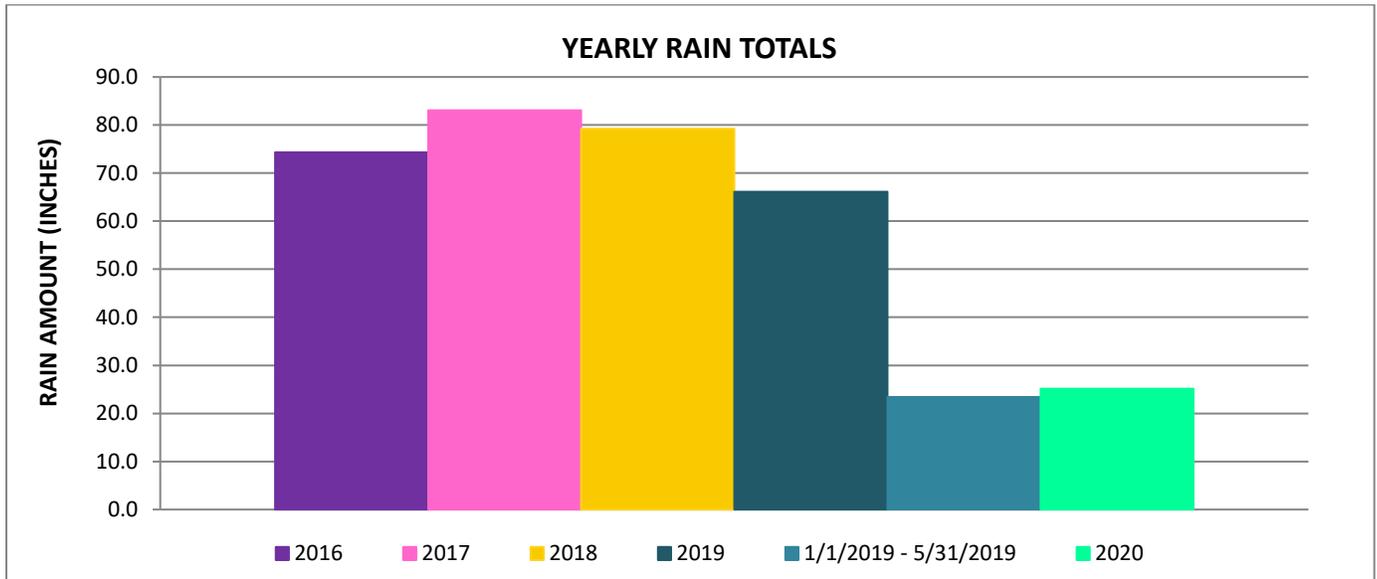
The water loss for the month of June was 11.95%. The next chart compares the loss rate to previous years.



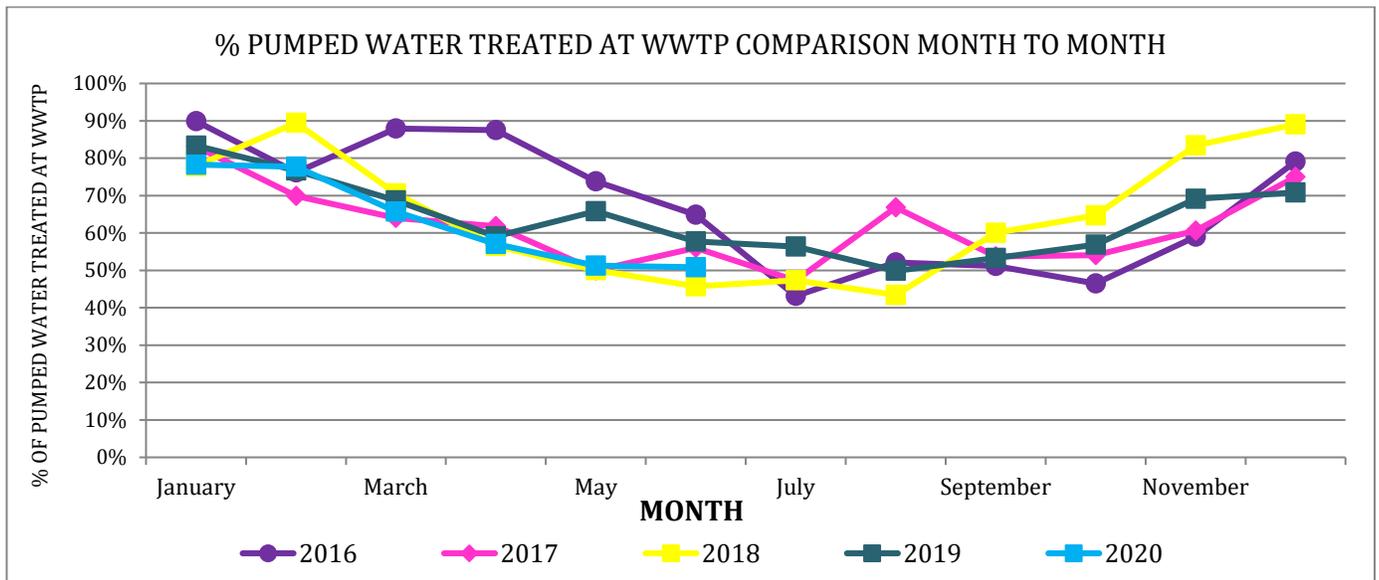
The City's wastewater treatment plant flowed 34.9 million gallons this month for an average of 591.7 gallons per day. Through the year, the City has treated 76.6 million gallons of drinking water. The next chart shows the daily flow at the treatment plant and daily.



Through June 30th the City has registered 25.11 inches of rain at the treatment plant compared to 34.67 and 31.67 inches in previous years. The next chart summarizes rainfall from previous years.



The City “recovered” over 50.85 % of the water pumped at the treatment plant. The next chart compares the monthly percent recovery to previous years.



Our water system has been reviewed by TCEQ and rated to be a Superior water system.

CAPITAL PROJECTS

PROJECTS UNDER DESIGN

- **East Relief Pond (Eastside Regional Detention Pond)**

April – Ongoing discussions with property owners to obtain drainage easements.

May – Easement acquisition discussions still underway.

June – Easement acquisition discussions still underway. Wetlands permit under review. Staff has commenced work on a Texas General Land Office (GLO) grant application for full funding of the project.

- **David Memorial Extension Phase II and III**

April – ROW deeds in preparation.

May – Revised USACE application submitted for the section in the county and city of Conroe limits.

June – Project design is being funded through a County grant program. ROW deeds in preparation.

- **Impact Fee Study 2019**

April – Impact Fee advisory committee meetings delayed by COVID-19.

May – Impact Fee advisory committee meetings delayed by COVID-19.

June – Impact Fee committee has 1st meeting on June 16th. Land use discussed.

- **Water/Sewer Rate Study 2019**

April – Rate study nearly completed, presentation of findings to city council anticipated in May.

May – Rate study presentation completed. Modifications underway based on council comment. Additional financials are being organized for presentation. A second presentation likely to occur in July with additional data.

June – Work commences in preparation for budgeting. Rates to be adjusted dependent on outside funding sources.

- **Sewer Collection System Model 2019**

April – Several locations across the city are lacking sizing data and invert elevations. Subcontractor considered by Bleyl to collect remaining missing data.

May – Additional data (lift station pump sizing, pump curves, etc.) being collected for final report.

June – Staff met to review draft final report. Additional surveying needed for two locations.

- **Transportation Coordination (Tamina, David Memorial, I-45, Research, and Grogan’s Mill at Research)**

April – Design of Research Forest right turn lane extension and Home Depot driveway swap is nearing completion. ROW discussions are in progress with Home Depot to complete IH-45 Intersection improvements at Tamina/Research Forest. Grogan’s Mill improvements on hold while Entergy moves an existing pole out of proposed lane.

May – ROW discussions still underway with Home Depot.

June – ROW discussions still underway with Home Depot.

- **Research Forest Lift Station Rehabilitation**

June – Request for proposal (RFP) draft started.

PROJECTS UNDER CONSTRUCTION

- **Elevated Storage Tank Rehabilitation 2019**

April – Construction ongoing. Several items not listed in original bid in need of repair are being combined in Change Order #1.

May – Exterior sandblasting nearing completion. Repairs of interior tank nearly completed and ready to be put back in service.

June – Exterior and interior blasting completed. Water storage tank coating applied.

- **Vision Park Rear Lot Storm Sewer Improvement Project**

April – Project bid and approved for construction by city council.

May – Project underway and projected completion in June.

June – Project completed.

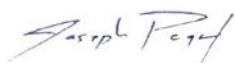
- **Park Surge Protector**

April – COVID-19 delays to rebuilding of surge protector.

May – COVID-19 delays to rebuilding of surge protector.

June – Project completed.

SUBMITTED BY: Joseph Peart

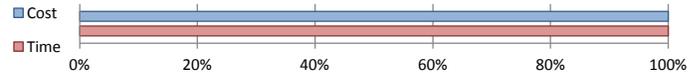


City of Shenandoah Engineer's Report June 2020 (June 10, 2020 through July 8, 2020)

Projects Under Construction

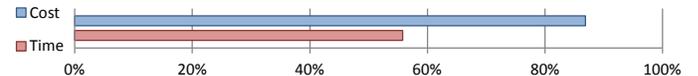
| Project Name | Contractor | Contract Start Date | Contract Time | Contract End Date | Substantial Completion | Days Over Contract Time | Percent of Contract Cost | Percent of Contract Time Expired |
|---------------------------------------------------------------------|-----------------------------|---------------------|---------------------------|-------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Savannah and Pinecroft Waterline Improvements (Phase 2 - Pinecroft) | Eastex Utility Construction | 12/2/2019 | 90 Working Days (Phase 2) | 4/3/2020 | 4/23/2020 | | 100.00% | 100.00% |
| Elevated Storage Tank Rehabilitation | Tank Pro, Inc. | 3/27/2020 | 160 Working Days | 9/9/2020 | | | 86.90% | 55.81% |
| Vision Park Storm Drain | A-Status Construction | 5/12/2020 | 60 Days | 7/11/2020 | 6/11/2020 | | 100.00% | 100.00% |

* Time is at the beginning of the month if there is no date of substantial completion.



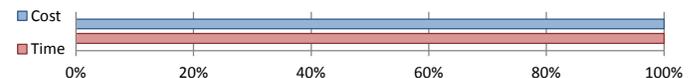
Savannah and Pinecroft Waterline Improvements - 12243

| Project Description | Update |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Bleyl was authorized on 12/12/18 for Pinecroft and 2/28/18 for Savannah for engineering and management services to design waterline improvements off of Savannah Drive and along Pinecroft Drive. | The project is complete and placed into the one-year warranty period (April 23, 2020). |



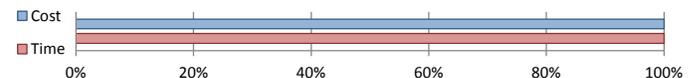
Elevated Storage Tank Rehabilitation - 12531

| Project Description | Update |
|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bleyl was authorized on 9/25/19 to provide plans and specifications for sand blasting and recoating the existing elevated storage tank. | The project is in construction and completion is scheduled for September 2020. The painting and logos are 90% complete and the tank has been refilled. |



Shenandoah Vision Park Storm Drain - 11824

| Project Description | Update |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bleyl Engineering was authorized on 4/27/16 by the City Council to proceed with design on the necessary improvements to the storm drain system that ties into the Vision Park Detention Pond. | The project was awarded to A-Status Construction and began on 5/12/20. The construction is substantially complete and a final inspection was held on 6/11/20. The project is complete and placed into the one year warranty period (June 11, 2020). |



City of Shenandoah Engineer's Report June 2020 (June 10, 2020 through July 8, 2020)

Projects Under Design

Shenandoah East Side Wetlands Permitting - 12101

| <i>Project Description</i> | <i>Update</i> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Bleyl was authorized on 6/28/17 to obtain a Corps of Engineers Permit for working in a wetlands area.</p> <p>The current estimated approval date is March 2021.</p> | <p>Application was submitted in March 2018. Public Notice was given in August 2019. COE comments have been received and addressed, most recently in March 2020.</p> <p>The permit application is being reviewed.</p> |

David Memorial Extension Phase II and III - 12473

| <i>Project Description</i> | <i>Update</i> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Bleyl was authorized on 1/25/17 for design of Phase II including approximately 1,500 LF from the end of Phase I to the northern City limits. The interlocal agreement between the City and County was approved by all parties. Phase III (Montgomery County and City of Conroe) has been authorized.</p> <p>Design Completion - 12/31/20 Wetlands Permits - 12/31/22 Construction - 2023</p> | <p>A revised USACE application was submitted in May. Additional information was submitted on 7/1/20.</p> <p>The hospital will provide the metes and bounds description for the right-of-way. Right-of-way deeds are being prepared. The 60% design was submitted in June 2020.</p> <p>A proposal from Sam Moon regarding expedited construction was presented to Council on 6/10/20. This proposal is in negotiation.</p> |

East Relief Pond Option 1B - 12203

| <i>Project Description</i> | <i>Update</i> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Bleyl was authorized on 1/24/18 for engineering and management services to construct a stormwater pump station at the existing east pond.</p> <p>The following is for the east drainage solution: Design Completion - 8/31/20 Permits - 11/30/20 Construction - 2/1/20</p> | <p>The project is on hold for funding and to explore additional options for draining this area by gravity east of the railroad. A proposed plan, schedule and budget was presented at the May 27 Council meeting. An update was given to Council on 6/10/20.</p> <p>The acquisition of a drainage strip is underway. (to drain a portion of the area to the east.)</p> |

Carter's Slough Hydraulic Study - 12370

| <i>Project Description</i> | <i>Update</i> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Bleyl was authorized on 11/14/18 to perform a drainage study on Carter's Slough downstream of the railroad to determine potential impacts of downstream developments.</p> | <p>The hydraulic study is complete. An update was given to Council on 6/10/20.</p> <p>The acquisition of a drainage strip is underway. (to drain a portion of the area to the east.)</p> |

City of Shenandoah Engineer's Report June 2020 (June 10, 2020 through July 8, 2020)

MS4 General Permit Renewal - 12391

| <i>Project Description</i> | <i>Update</i> |
|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bleyl was authorized on 12/12/18 to obtain authorization for stormwater discharge for the City under the renewed General Permit TXR040000. | NOI and updated SWMP were submitted in July 2019 to the TCEQ. Bleyl is awaiting further direction from the TCEQ once they have reviewed the submittal. Bleyl had an annual meeting with City staff on 12/4/19 to discuss the storm water management program for the City. |

Tamina West Bound Turn Lane/Research Forest East Bound Right Turn Lane - 12402

| <i>Project Description</i> | <i>Update</i> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Bleyl was authorized on 1/23/19 to prepare a detailed design and submittal to TXDOT of a plan to modify the west bound turn lane on Tamina in front of Home Depot, along with the Research Forest right turn lane. A Home Depot driveway relocation was added to the scope of work. Design - Complete Construction - June 2021 | The project schedule has changed to June 2021 construction. |

Research Forest/Tamina Major Intersection Improvements - 12403

| <i>Project Description</i> | <i>Update</i> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bleyl was authorized on 1/23/19 to prepare a detailed design and submittal to TXDOT of a plan to modify the Research Forest and Tamina Road intersection. (Adding one lane each direction). Design Completion/Approval - December 2020 Bidding and Construction - February 2021 | TxDOT has approved the project for final design. The proposal for final design was approved at the 4/22/20 MDD and Council meetings. Final design is underway. |

Shenandoah Impact Fee Study - 12535

| <i>Project Description</i> | <i>Update</i> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bleyl was authorized on 9/25/19 to evaluate the City's water and sewer system demands for potential development within the City's ETJ. Study Completion - October 2020 Impact Fee Adopted - October 2021 | The Impact Fee Study is estimated to be completed by October 2020. The first committee meeting for the study was cancelled. A committee meeting was held on June 16, 2020. A second meeting is scheduled for July 21, 2020. |

City of Shenandoah Engineer's Report June 2020 (June 10, 2020 through July 8, 2020)

Shenandoah Utility Rate Study - 12534

| <i>Project Description</i> | <i>Update</i> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bleyl was authorized on 9/25/19 to evaluate the existing water and sanitary system to estimate the cost of water and sewer based on historical usage and cost analysis. Final Draft - 7/22/20 | The draft Rate Study was presented at the May 13th Council Meeting. Bleyl is working with staff to complete the final draft. The final draft study will be discussed at the July 22, 2020 Council meeting and the July 31, 2020, Budget Workshop. |

Shenandoah Sewer Model - 12536

| <i>Project Description</i> | <i>Update</i> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bleyl was authorized on 9/25/19 to evaluate the existing sanitary sewer system and provide recommendations for the City. Final Report - 8/12/20 | The model was submitted to the City in June 2020, along with recommendations for infrastructure improvements. Additional surveying and line televising is underway. |



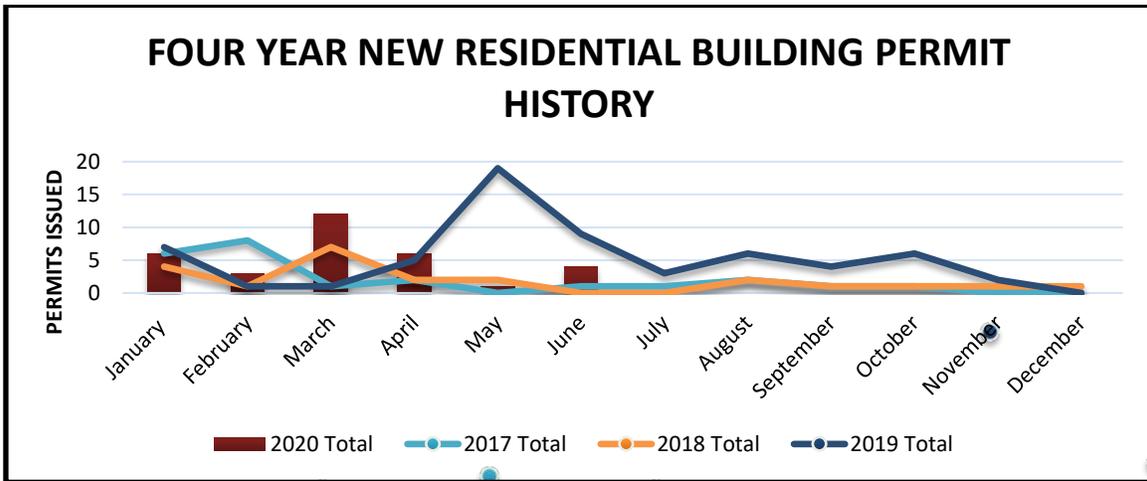
COUNCIL MONTHLY REPORT

DEPARTMENT: COMMUNITY
DEVELOPMENT AND MUNICIPAL COURT

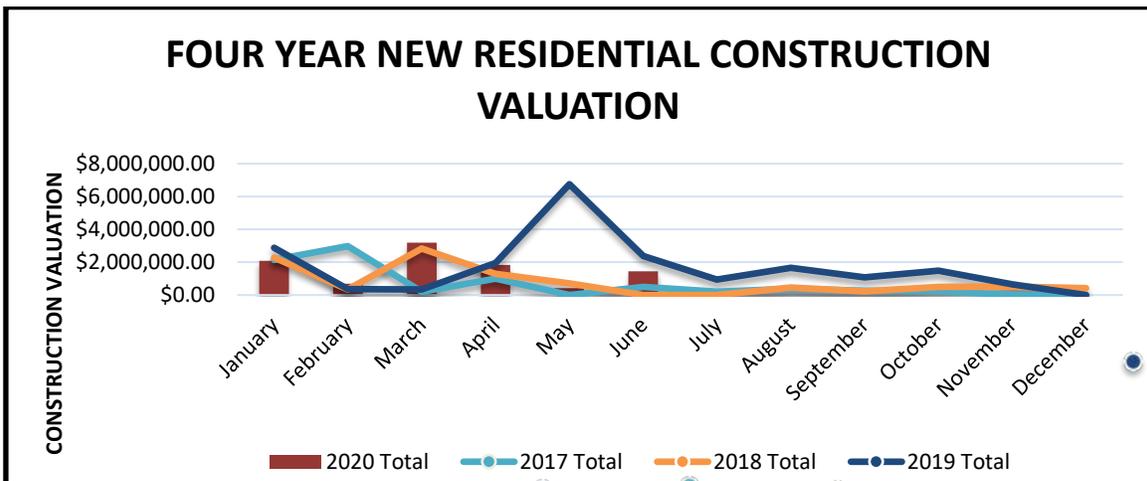
MONTH: JUNE 2020

COMMUNITY DEVELOPMENT

During June the City issued four permits for a new residential home compared to nine in June 2019. The chart below compares residential permits issued from 2017 to current year.



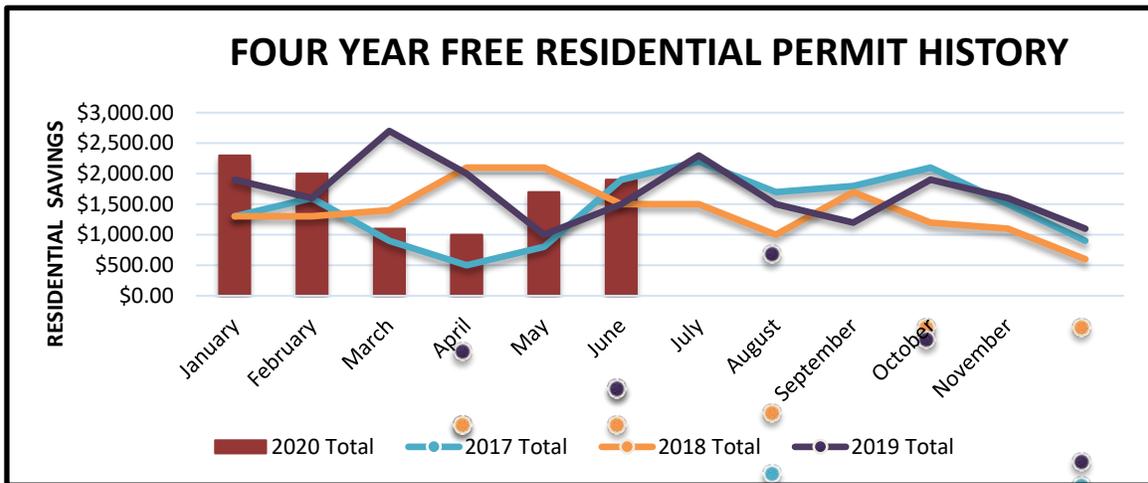
Residential construction value based on the contractors' declared construction cost during the month of June is \$1,437,470.00, which represents a YTD decrease of 34% compared to 2019. The chart compares new residential construction valuation data from 2017 to current year.



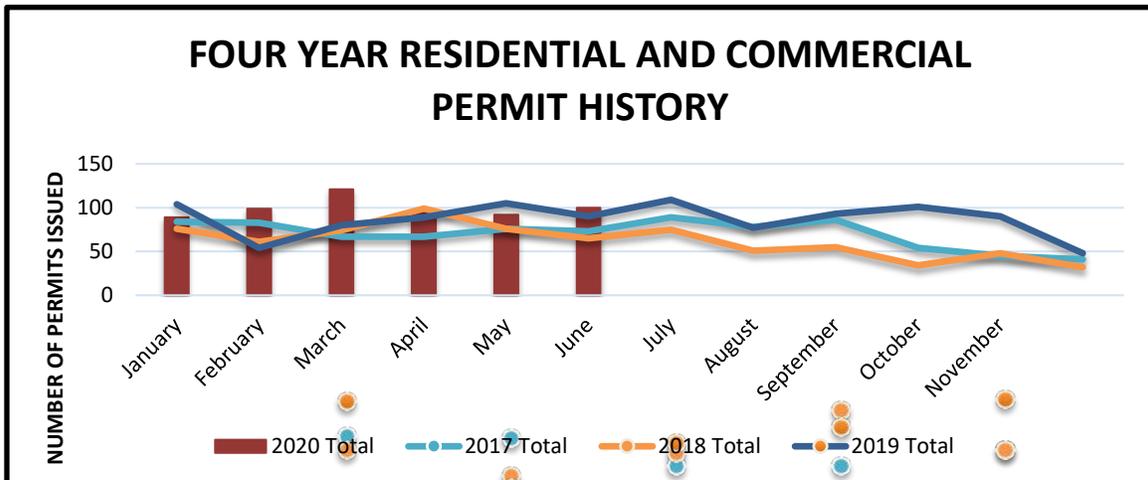
The table below shows the residential development and each subdivisions overall completion rate. Shenandoah has a total of 1,292 lots in the residential subdivisions and is currently at 85% built out. Vacant lots also include lots which residents have fenced in as part of their yard but a house could be built on those lots in the future.

| Residential Subdivision Development | | | | | |
|-------------------------------------|-------------|--------------|-------------|-------------|----------------------|
| | Total Lots | Open permits | Vacant Lots | Completed | Percentage Completed |
| Parkgate Reserve | 58 | 0 | 1 | 57 | 98% |
| Tuscany Woods | 101 | 1 | 0 | 100 | 99% |
| Malaga Forest | 36 | 1 | 4 | 31 | 86% |
| Reserve at Grogan's Mill | 42 | 0 | 1 | 41 | 98% |
| Marion | 44 | 0 | 0 | 44 | 100% |
| Silverwood Ranch | 80 | 0 | 0 | 80 | 100% |
| Grogans Forest | 128 | 0 | 0 | 128 | 100% |
| Shenandoah Valley | 506 | 0 | 3 | 503 | 99% |
| Lily | 62 | 15 | 0 | 47 | 76% |
| Wellman Manor | 32 | 9 | 14 | 9 | 28% |
| Boulevard Green | 89 | 4 | 50 | 35 | 39% |
| The Centro | 114 | 10 | 86 | 18 | 16% |
| CITY TOTAL | 1292 | 40 | 159 | 1093 | 85% |

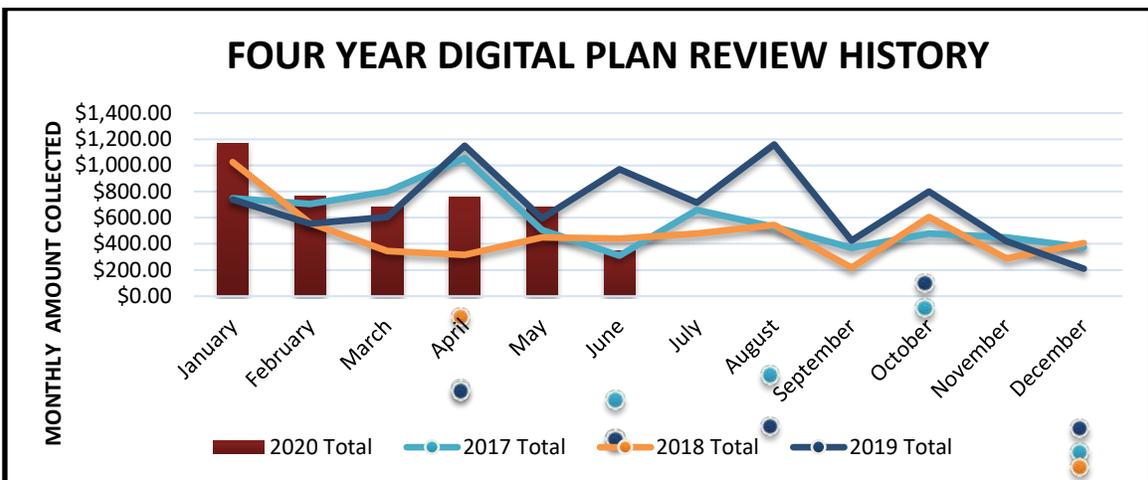
Currently the City issues permits for residential remodels, roofs, irrigation systems and pools for no charge. In June the City issued 19 free permits for residential improvements. Total savings to residents is \$120,700.00. The chart below compares free residential improvement permit data from 2017 to current year.



During June the City issued 100 residential and commercial permits compared to 90 in 2019. The chart below compares all residential and commercial permits issued from 2017 to current year.



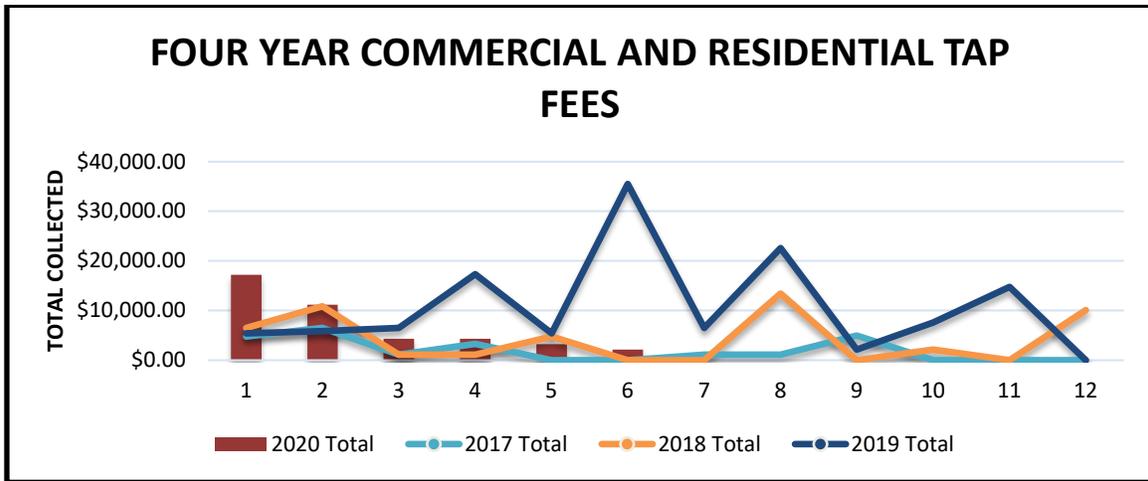
In 2014 the City implemented a digital plan review process to provide better service for the contractors and to accept plans digitally, charging a nominal fee depending on the number of pages submitted for review. During June the City collected \$345.00 for digital plan review fees. The revenue collected since implementation in 2014 is \$41,179.99. The chart below outlines the fees collected for the digital plan review from 2017 to current year.



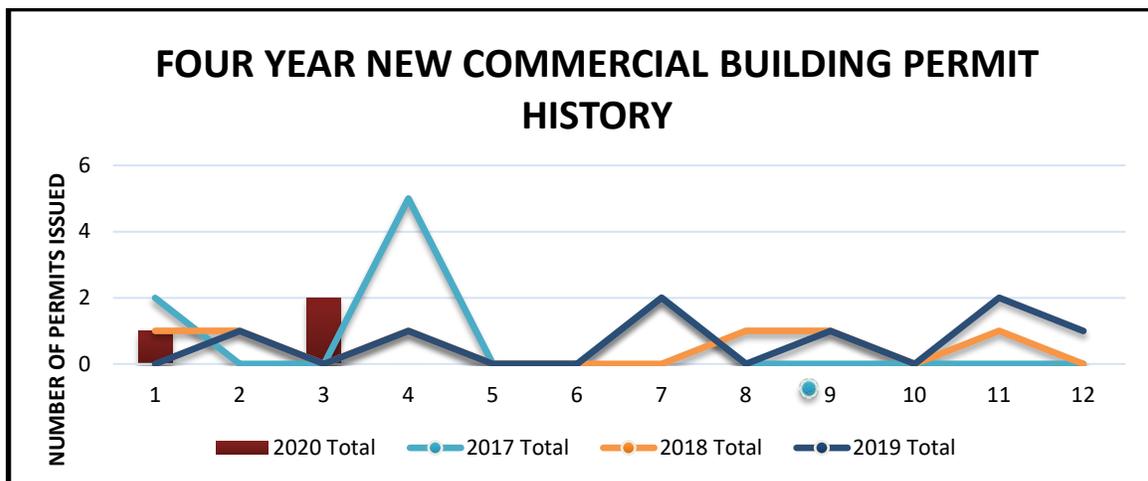
The digital plan review fee is used to purchase equipment and enhance the digital plan review process. In June there was one purchases from the digital plan review account. The digital plan review fee balance is \$26,418.12. The chart below outlines the digital plan review revenue and the expenses based on each fiscal year.

| Digital Plan Review History | | | | | | | |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 | FY 2018-2019 | FY 2019-2020 | Balance |
| Total Revenue | \$7,047.00 | \$6,095.84 | \$7,226.15 | \$5,680.00 | \$8,215.00 | \$5,840.00 | |
| Total Expenses | \$3,344.25 | \$5,029.99 | \$795.00 | \$475.22 | \$0.00 | \$810.99 | |
| Total | \$3,702.75 | \$1,065.85 | \$6,431.15 | \$5,204.78 | \$8,215.00 | \$5,029.01 | \$26,418.12 |

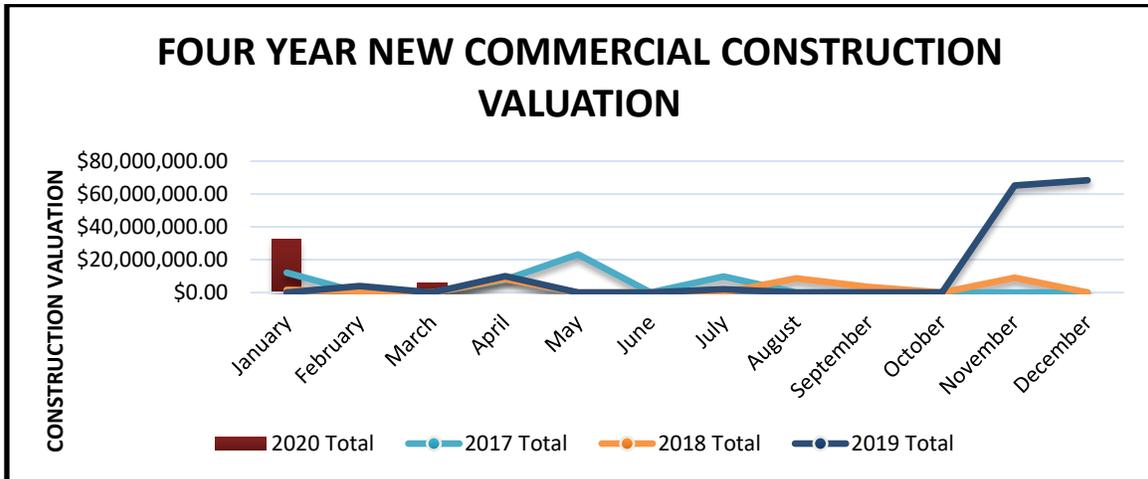
During June the City collected \$2,170.00 for commercial and residential tap fees. The chart below compares commercial and residential tap fees collected from 2017 to current.



During June the City issued zero new commercial permit comparable to none in 2019. The chart below compares commercial building permits issued from 2017 to current year.



The commercial construction value based on the contractors' declared construction cost during the month of June is \$0.00. The chart below compares new commercial valuation data from 2017 to current year



The table below provides a snapshot of new commercial development and the date the permit was issued.

| Active New Commercial Projects | | |
|-----------------------------------|--------------------------|--------------------|
| Address | Description | Date permit issued |
| 19391 David Memorial | Aloft Hotel | August 15, 2018 |
| 18850 David Memorial Drive | Even Hotel | November 21, 2018 |
| 17645 Residence Drive | Hyatt House Hotel | June 26, 2019 |
| The Centro, 301 N Centro Circle | Pool Cover | September 18, 2019 |
| 9000 Six Pines Drive | LifeTime Fitness | November 6, 2019 |
| 9002 Six Pines Drive | Lifetime Fitness Parking | November 6, 2019 |
| 8900 Six Pines Drive | Mill Creek Multifamily | December 3, 2019 |
| 201 David Vetter Blvd. | The Woodlofts | January 10, 2020 |
| The Centro, 18346 W Centro Circle | Dog Park | Mach 3, 2020 |
| 18200 IH 45 | Hampton Inn & Suites | March 9, 2020 |

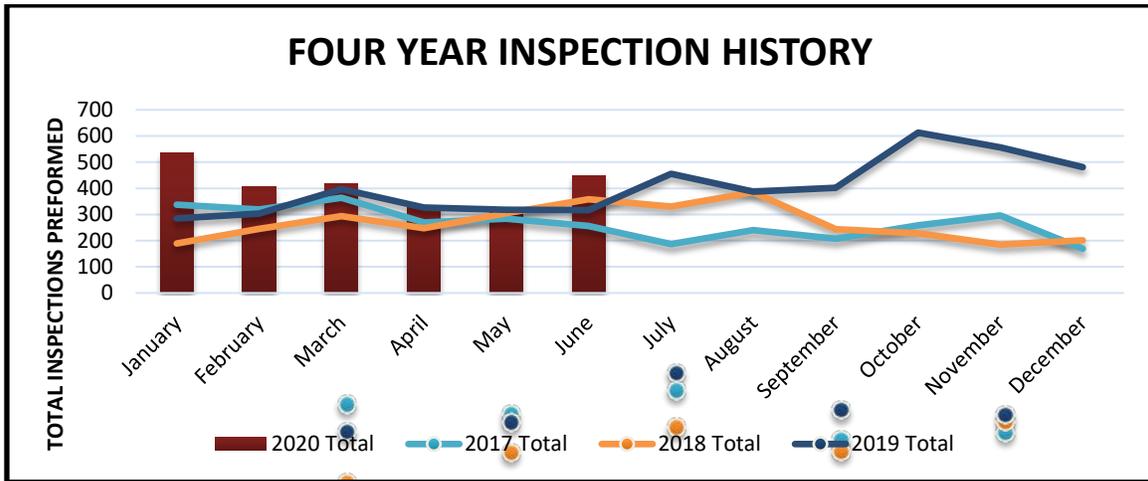
The table below provides a snapshot of commercial remodels/buildouts and the date the permit was issued.

| Active Commercial Remodel/Buildout Projects | | |
|----------------------------------------------------|-------------------------------------------|---------------------------|
| Address | Description | Date permit issued |
| 109 Honey Berry Street | Communication Antenna | March 26, 2019 |
| 8851 Metropark Drive, Suite 100 | Top Sushi | August 16, 2019 |
| 19103 IH 45N | Home Depot Tool Rental | November 12, 2019 |
| 8821 Metropark Drive, Suite 1500 | Aesthetics Smiles Dentistry | February 24, 2020 |
| 1120 Medical Plaza Drive, Suite 230 | Memorial Hermann Tenant Space | February 26, 2020 |
| 9250 Pinecroft Drive | Memorial Hermann Transformer Update | March 24, 2020 |
| 8880 Metropark Drive, Suite 100 | Sharetea | March 25, 2020 |
| 8851 Metropark Drive, Suite 900 | Jordans Sweet Shoppe | March 25, 2020 |
| 9305 Pinecroft, Suite 200 | Memorial Hermann Surgery Center | March 30, 2020 |
| 910 Medical Plaza Drive | Memorial Hermann Parking Garage Expansion | April 16, 2020 |
| 9180 Pinecroft Drive, Suite 405 | Memorial Hermann Cardio Expansion | April 24, 2020 |
| 121 Vision Park Blvd., Suite 300 | Orbis Education | May 8, 2020 |
| 19333 David Memorial Drive | Crowne Plaza | May 21, 2020 |
| 19265 David Memorial Drive | Floors for Living | May 28, 2020 |
| 9303 Pinecroft Drive, Suite 320 | Texas Regional Urology | June 10, 2020 |

During June the Building Official had five scheduled development meeting.

| Meeting Date | Topic for Discussion |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| June 4, 2020 | 19391 David Memorial Drive - Courtesy walk with GC and Owners representative. |
| June 15, 2020 | 18635 Residence - Courtesy walk with superintendents and plumber to discuss areas not meeting code and possible alternative solutions |
| June 18, 2020 | 18635 Residence - Courtesy walk with superintendents and plumber to discuss areas not meeting code and possible alternative solutions |
| June 19, 2020 | 9200 Pinecroft - Meeting with regional vice president, building maintenance, mechanical contractor, head nurse and fire marshal to discuss deficiencies with mechanical equipment and required repairs |
| Junst 19, 2020 | 18850 David Memorial - Courtesy walk with superintendent and trades |

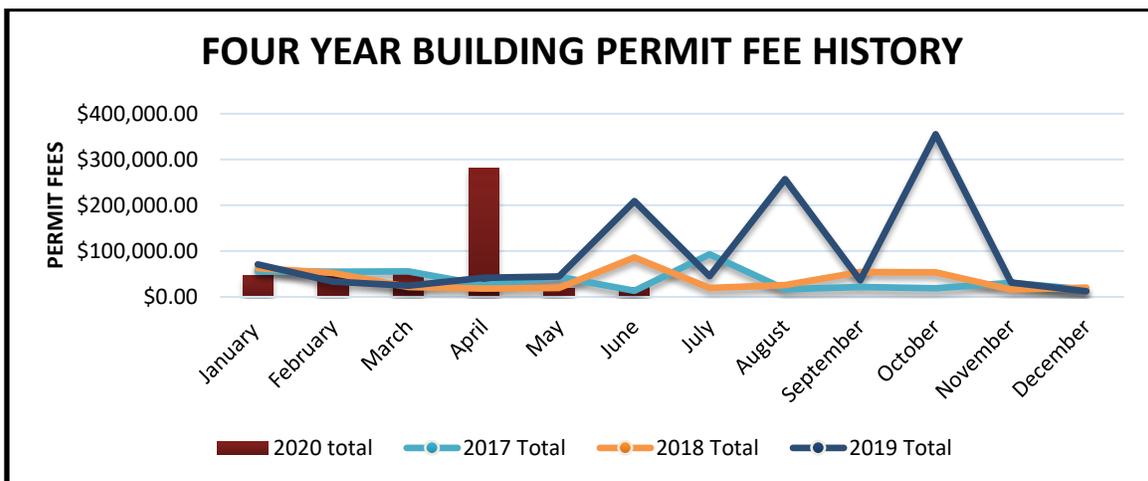
During June the City performed 450 inspections. A YTD increase by 26% compared to 2019. The chart below compares the total number of inspections performed from 2017 to current year.



Inspections performed include:

- Building Department – 418
- Fire Inspector – 32
- Third Party Inspector – 0

During June the City collected \$19,634.90 for building permit fees. Permit fees have increase by 11% YTD compared to 2019. The chart below compares building permit fees collected from 2017 to current year.



There were ten Certificates of Occupancy/completion issued in June including the following:

| Owner | Address | Project | Date Issued |
|-----------------------|-------------------------------------|----------|-------------|
| REVITA RETREAT LLC | 260 ED ENGLISH BLDG 5 SUITE B | 20201285 | 06.03.2020 |
| GRACE LILY LP | 174 BONNIE RIDGE CIRCLE | 20190505 | 06.05.2020 |
| DAVID WOODY | 410 TWISTED OAK CT | 20190569 | 06.16.2020 |
| GRACE LILY LP | 179 BONNIE RIDGE CIRCLE | 20190418 | 06.19.2020 |
| MILLENNIUM PHYSICIANS | 129 VISION PARK #206 | 20201144 | 06.19.2020 |
| HOPE FOR HEALING | 121 VISION PARK SUITE 200 | 20201039 | 06.23.2020 |
| (CC) VP2 PARTNERS, LP | 121 VISION PARK 2ND FLOOR CORRIDOOR | 20201191 | 06.25.2020 |
| THA BODY SPECIALIST | 118 SHENANDOAH DR. SUITE E | 20201054 | 06.30.2020 |

** Indicate a Temporary Certificate of Occupancy was issued

During June 13 sign permits were issued.

- 19075 IH45, Suite 116B – Wall Sign
- 1625 Research Forest Drive – Wall Sign
- 19265 David Memorial Drive – Wall Sign (X2)
- 19265 David Memorial Drive – Panel Sign
- 397 N Centro Circle – Wall Sign
- 19333 David Memorial Drive – Monument Sign
- 19333 David Memorial Drive – Wall Sign (X2)
- 19445 IH 45 - Real Estate Sign
- 19645 Residence Drive – Wall Sign (X3)

PLANNING/DEVELOPMENT ACTIVITY

During the month of June the Planning and Zoning Commission had two scheduled meetings.

| AGENDA DATE | MEETING TYPE |
|------------------|----------------------------------|
| January 7, 2020 | Special Meeting |
| January 21, 2020 | Regular Scheduled Meeting |
| June 5, 2020 | Special Meeting |
| May 19, 2020 | Regular Scheduled Meeting |
| June 16, 2020 | Regular Scheduled Meeting |

During the month of June two applications pertaining to property development were filed with the City.

A breakdown of approved development applications is outline below.

| DEVELOPMENT APPLICATIONS | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------|-------------------|
| APPLICATION | PROPERTY ADDRESS/PARCEL IDENTIFICATION | PROJECT/APPLICANT | APPROVAL/ISSUED DATE | EXPIRATION DATE |
| Extension of a Mixed Beverage Sales Permit with Late Hours | 8915 Metropark Drive | Dave & Busters | January 23, 2019 | February 28, 2020 |
| Extension of a Use Permit to allow minimum square footage of retail space and parking structure | Restricted Reserve "A" of the Eastwood Village Replat No. 1 | The Woodlofts | January 23, 2019 | August 14, 2019 |
| Minor Replat of Lot 11 Metropark Square Phase 1A | Cabinet Z, Sheet 4586 | MetroPark | February 21, 2019 | - |
| Special Use Permit to allow Mixed Beverage Restaurant Permit with Food and Beverage Certificate | 1700 Research Forest Drive | Killen's Steakhouse | February 27, 2019 | February 27, 2020 |
| Special Use Permit to allow minimum square footage, parking garage, increased FAR and building height | 11.323 acres of land under Clerk's File No. 2010087585 Montgomery County Official Public Records | LifeTime Fitness/Mill Creek Multifamily | February 27, 2019 | February 27, 2020 |
| Application for a Zoning Regulation Amendment for Planned Development District #11 (PDD #11) to allow an alternate building material | PDD #11 The Centro | The Centro | - | - |
| Special Use Permit to allow for a Beer Retail Dealer's Permit Off-Premise and a Wine Only Package Store Permit | 19091 IH 45, Shenandoah Texas | Sam's Club | May 22, 2019 | May 22, 2020 |
| Final Plat for 11.323 acres of land | 11.323 acres of land under Clerk's File No. 2010087585 Montgomery County Official Public Records | LifeTime Fitness/Mill Creek Multifamily | May 22, 2019 | - |
| Special Use Permit to allow for a Mixed Beverage On-Premise Permit | 1620 Research Forest Drive, Suite 100 | First Watch | June 26, 2019 | June 26, 2019 |
| Special Use Permit to allow for a Mixed Beverage On-Premise Permit | 8851 MetroPark Drive, Suite 100 | Top Sushi | August 14, 2019 | August 14, 2020 |
| Final Plat for 2.203 acres of land | Being 2.203 acres of land under Clerk's File No. 2016117550 Montgomery County Official Public Records | Metro Development, Office Building | Withdrawn | |
| Variance to the minimum lot depth for property located within the Commercial Corridor "CC" Zoning District | Being 2.203 acres of land under Clerk's File No. 2016117550 Montgomery County Official Public Records | Metro Development, Office Building | Withdrawn | |
| Application for Sign Exception to allow for signage on an accessory structure (X3) | 28727 IH45 S, Shenandoah, Texas 77381 | Skipper Beverage Company/Valero | August 25, 2019 | - |
| Application for Sign Exception to allow for a single-family residential development use of a construction sign. | Wellman Manor/David Weekley Homes, LLC | Wellman Manor | September 19, 2019 | - |
| Special Use Permit to allow for a Mixed Beverage On-Premise Permit | 8821 MetroPark Drive, Suite 1600 | BurgerIM | December 11, 2019 | December 11, 2020 |
| Administrative Appeal to exterior elevations | The Centro | PHSH, LLC | - | - |
| Variance to the maximum building height to allow for construction of two additional parking levels on an existing parking garage | 910 Medical Plaza, Parking Garage | Memorial Hermann | December 11, 2019 | - |
| Application for Sign Exception to allow for signage the north and west elevation to which exceed the allowable color requirements. | 19053 IH 45, Suite H, Shenandoah, Texas | Paradise Grills | November 25, 2019 | - |
| Application for Sign Exception to allow for and additional wall sign and existing wall signs (above the allowed number of signs) to remain on the front elevation. | 19103 IH 45, Shenandoah, Texas 77385 | Home Depot | December 17, 2019 | - |
| Application for Sign Exception to allow panel sign to exceed the allowable color requirements. | 8821 Metropark Drive | Dave & Busters | December 17, 2019 | - |
| Special Use Permit to allow for Medical Services: General | 1500 Research Forest Drive, Suite 120, Shenandoah, Texas | IV Bars of The Woodlands | January 22, 2020 | January 22, 2021 |
| Special Use Permit to allow Beer and Wine Retailers Permit with Food and Beverage Certificate | 1500 Research Forest Drive, Suite 240, Shenandoah, Texas | Ploy Thai Cuisine | June 24, 2020 | June 24, 2021 |
| Special Use Permit to allow Mixed Beverage Restaurant Permit with Food and Beverage Certificate | 1644 Research Forest Drive, Suite 100, Shenandoah, Texas | Lama Mediterranean | May 27, 2020 | May 27, 2021 |
| Application to amend a Special Use Permit allowing minimum square footage of retail space and parking structure | Restricted Reserve "A" of the Eastwood Village Replat No. 1 | The Woodlofts | Withdrawn | |
| Application for zoning amendment from Retail Commercial Zoning District to Planned Development District | Restricted Reserve "A" of the Eastwood Village Replat No. 1 | The Woodlofts | | |
| Special Use Permit to allow Beer and Wine Retailers Permit with Food and Beverage Certificate | 8890 Six Pines Drive | Killen's Barbeque | | |

MUNICIPAL COURT

In June code enforcement issued zero citation and warning filed with the court. A monthly breakdown of outstanding cases and value is shown below.

| Status of Outstanding Cases | | | | | | | | | |
|-----------------------------|-----------------------------|--------------|---------------------------|--------------|-------------|-------------------------|-----------------------|------------------------------|--|
| | Cases 2007 to Present | Dollar Value | Cases Prior to 2007 | Dollar Value | Total Cases | Case Count Change | Total Dollar Value | Total Dollar Value Change | |
| OCT | 1,850 | 516,702.76 | 3,797 | 956,510.78 | 5,647 | 2 | \$ 1,473,213.54 | 571.00 | |
| NOV | 1,849 | 516,373.76 | 3,796 | 956,215.78 | 5,645 | 2 | \$ 1,472,589.54 | 624.00 | |
| DEC | 1,847 | 515,760.56 | 3,796 | 956,215.78 | 5,643 | 2 | \$ 1,471,976.34 | 613.20 | |
| JAN | 1,844 | 514,686.46 | 3,796 | 956,215.78 | 5,640 | 3 | \$ 1,470,902.24 | 1,074.10 | |
| FEB | 1,841 | 514,015.26 | 3,796 | 956,215.78 | 5,637 | 3 | \$ 1,470,231.04 | 671.20 | |
| MAR | 1,841 | 514,015.26 | 3,793 | 955,295.78 | 5634 | 3 | \$ 1,469,311.04 | 920.00 | |
| APR | 1,839 | 513,474.06 | 3,787 | 953,600.78 | 5626 | 8 | \$ 1,467,074.84 | 2,236.20 | |
| MAY | 1,832 | 511,661.06 | 3,787 | 953,600.78 | 5619 | 7 | \$ 1,465,261.84 | 1,813.00 | |
| JUN | 1,832 | 511,661.06 | 3,782 | 952,153.78 | 5614 | 5 | \$ 1,463,814.84 | 1,447.00 | |

In June the Court closed five outstanding cases reducing the value of outstanding cases by \$2,236.20. A breakdown of the dispositions of the outstanding closed cases is shown below.

- Cases Paid In Full – 5 (\$1,447.00)

MISC. REPORTED ACTIVITY

| Development Activity | | | | | | | | | | | | | |
|-------------------------------------|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | JUN | JUL | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
| Plans Processed | 64 | 63 | 85 | 81 | 68 | 57 | 25 | 67 | 58 | 55 | 36 | 63 | 44 |
| Additional Municipal Court Activity | | | | | | | | | | | | | |
| Warrants Issued | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Court Cases Set | 2 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 3 | 0 | 3 |
| General Activity | | | | | | | | | | | | | |
| Payments Processed | 512 | 536 | 532 | 390 | 560 | 474 | 486 | 503 | 547 | 499 | 427 | 436 | 545 |

SUBMITTED BY: Jackie Thompson 



COUNCIL MONTHLY REPORT

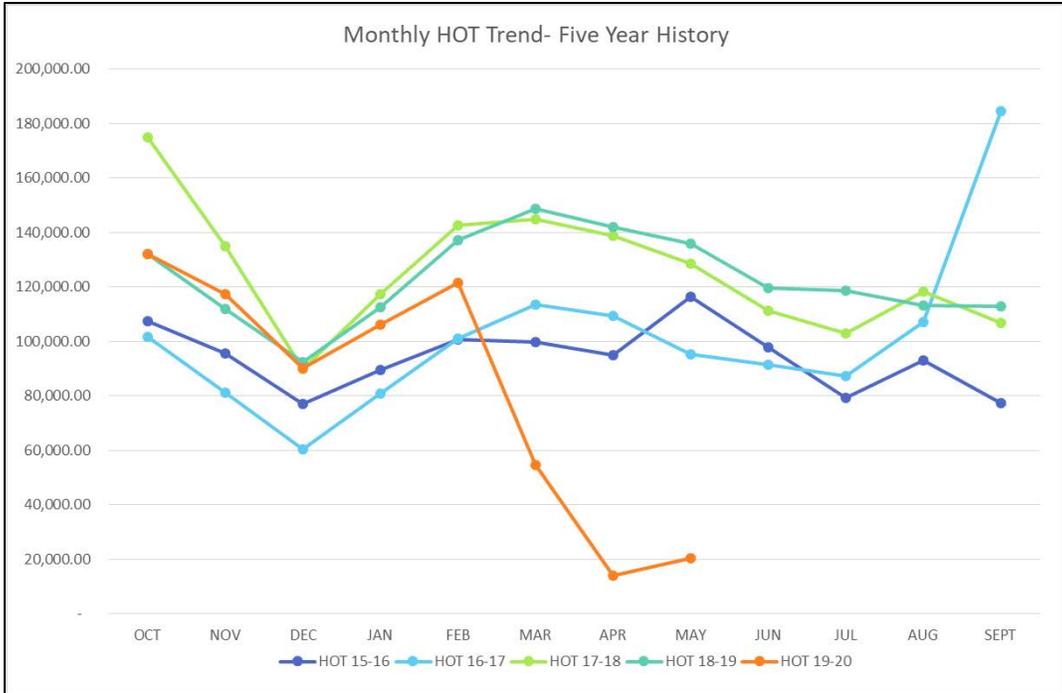
DEPARTMENT: CVB

MONTH: JUNE 2020

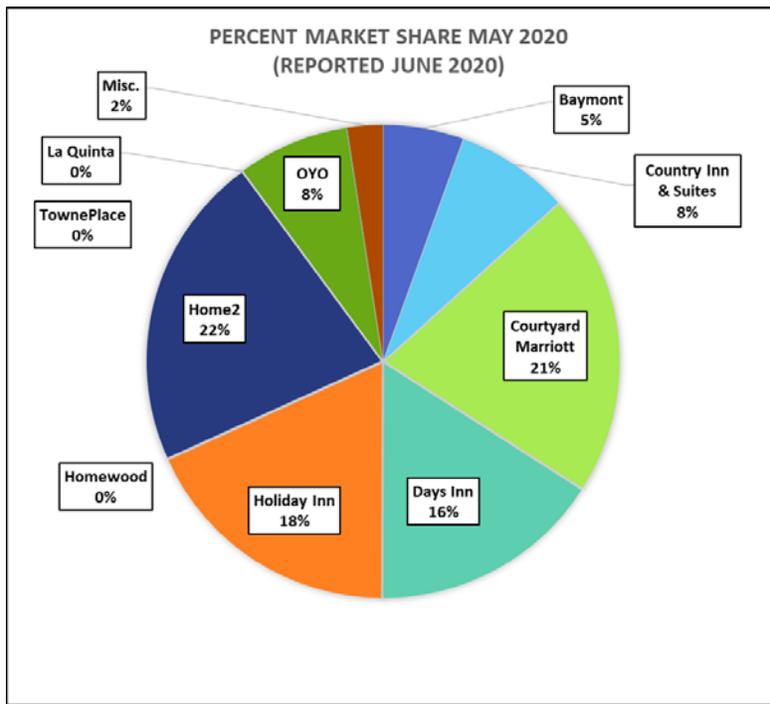
HOTEL OCCUPANCY TAX

The tables below show hotel occupancy tax receipt trends over the past five fiscal years. All decreases from the prior year are highlighted in red. Occupancy tax received in June is for hotel stays in May.

| Hotel Occupancy Tax Revenue - Five Year Comparison | | | | | |
|-----------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| | HOT 15-16 | HOT 16-17 | HOT 17-18 | HOT 18-19 | HOT 19-20 |
| OCT | 107,316.66 | 101,567.28 | 175,090.83 | 132,006.78 | 132,121.00 |
| NOV | 95,637.35 | 81,222.24 | 134,841.48 | 111,923.97 | 117,269.67 |
| DEC | 76,939.84 | 60,413.59 | 89,775.76 | 92,456.12 | 90,033.53 |
| JAN | 89,514.69 | 80,722.70 | 117,308.07 | 112,506.44 | 106,155.18 |
| FEB | 100,594.30 | 101,060.82 | 142,637.52 | 137,124.53 | 121,375.69 |
| MAR | 99,833.41 | 113,472.00 | 144,851.34 | 148,563.47 | 54,692.77 |
| APR | 95,071.78 | 109,344.66 | 138,900.23 | 141,999.06 | 13,875.69 |
| MAY | 116,269.63 | 95,131.35 | 128,682.39 | 135,771.76 | 20,262.27 |
| JUN | 97,725.93 | 91,319.31 | 111,248.88 | 119,591.55 | |
| JUL | 79,301.81 | 87,254.82 | 103,005.12 | 118,614.77 | |
| AUG | 92,999.88 | 107,252.20 | 118,355.96 | 113,192.04 | |
| SEPT | 77,493.65 | 184,439.12 | 106,834.03 | 113,013.72 | |
| TOTAL | 1,128,698.93 | 1,213,200.09 | 1,511,531.61 | 1,476,764.21 | 655,785.80 |



The graphic below explains the percentage of market share each property claims for the month, based on occupancy tax receipts received. Home2 Suites has claimed the largest portion of market share, followed by Courtyard by Marriott.



The table below shows hotel occupancy tax revenue collected from each property during FY 2019-2020. Any stays that extend past 30 days are exempt of any taxes.

| Monthly Hotel Occupancy Tax Receipt Comparison by Property FY 2019-2020 | | | | | | | | | | | | |
|-------------------------------------------------------------------------|------------|----------------------|--------------|-------------|--------------|-------------|--------------|-------------|-------------|-------------|------------|--------------|
| | Baymont | Country Inn & Suites | Courtyard | Days Inn | Holiday Inn | Homewood | Home2 | La Quinta | OYO | TownePlace | Misc. | Total |
| OCT | \$726.65 | \$1,249.26 | \$25,478.36 | \$5,960.03 | \$29,027.88 | \$13,877.03 | \$22,732.49 | \$9,457.44 | \$2,062.23 | \$21,004.55 | \$545.08 | \$132,121.00 |
| NOV | \$0.00 | \$1,285.55 | \$21,351.27 | \$4,975.11 | \$25,688.95 | \$13,457.78 | \$20,324.87 | \$7,794.29 | \$1,678.25 | \$19,959.21 | \$754.39 | \$117,269.67 |
| DEC | \$0.00 | \$1,326.86 | \$21,093.27 | \$4,822.51 | \$20,657.50 | \$9,186.20 | \$14,543.31 | \$4,417.19 | \$1,267.38 | \$12,029.62 | \$689.69 | \$90,033.53 |
| JAN | \$0.00 | \$2,887.83 | \$22,657.38 | \$4,759.15 | \$24,085.57 | \$10,991.57 | \$19,537.47 | \$5,993.93 | \$1,119.32 | \$13,472.22 | \$650.74 | \$106,155.18 |
| FEB | \$1,690.27 | \$3,473.79 | \$23,899.12 | \$5,211.65 | \$24,950.15 | \$13,630.47 | \$20,304.04 | \$8,449.33 | \$1,270.46 | \$18,349.38 | \$147.03 | \$121,375.69 |
| MAR | \$1,068.33 | \$2,538.62 | \$9,668.49 | \$4,648.63 | \$10,283.49 | \$0.00 | \$9,706.61 | \$4,399.94 | \$1,210.44 | \$10,728.90 | \$439.32 | \$54,692.77 |
| APR | \$216.88 | \$808.95 | \$1,536.19 | \$2,783.20 | \$1,720.18 | \$0.00 | \$3,412.57 | \$1,478.69 | \$970.18 | \$752.22 | \$196.63 | \$13,875.69 |
| MAY | \$1,117.20 | \$1,579.32 | \$4,208.86 | \$3,236.17 | \$3,683.44 | \$0.00 | \$4,386.19 | \$0.00 | \$1,551.42 | \$7.34 | \$492.33 | \$20,262.27 |
| JUN | | | | | | | | | | | | \$0.00 |
| JUL | | | | | | | | | | | | \$0.00 |
| AUG | | | | | | | | | | | | \$0.00 |
| SEP | | | | | | | | | | | | \$0.00 |
| Tot. | \$4,819.33 | \$15,150.18 | \$129,892.94 | \$36,396.45 | \$140,097.16 | \$61,143.05 | \$114,947.55 | \$41,990.81 | \$11,129.68 | \$96,303.44 | \$3,915.21 | \$655,785.80 |

The following chart shows occupancy tax data by property for both May 2019 and May 2020, reported June 2019 and June 2020, respectively. Year-over-year decrease in amount of occupancy tax collected is notated in light red.

| Year Over Year Occupancy Tax Comparison | | | | | | | | | | | | |
|-----------------------------------------|-------------|----------------------|--------------|-------------|--------------|--------------|--------------|-------------|-------------|--------------|-----------|------------|
| | Baymont | Country Inn & Suites | Courtyard | Days Inn | Holiday Inn | Homewood | Home2 | La Quinta | OYO | TownePlace | Misc. | Total |
| May-19 | \$ 2,396.88 | \$ 1,326.17 | \$ 25,817.80 | \$ 6,628.14 | \$ 30,889.83 | \$ 16,544.22 | \$ 20,539.30 | \$ 9,782.98 | \$ 1,751.14 | \$ 19,803.43 | \$ 291.87 | 135,771.76 |
| May-20 | \$ 1,117.20 | \$ 1,579.32 | \$ 4,208.86 | \$ 3,236.17 | \$ 3,683.44 | \$ - | \$ 4,386.19 | \$ - | \$ 1,551.42 | \$ 7.34 | \$ 492.33 | 20,262.27 |

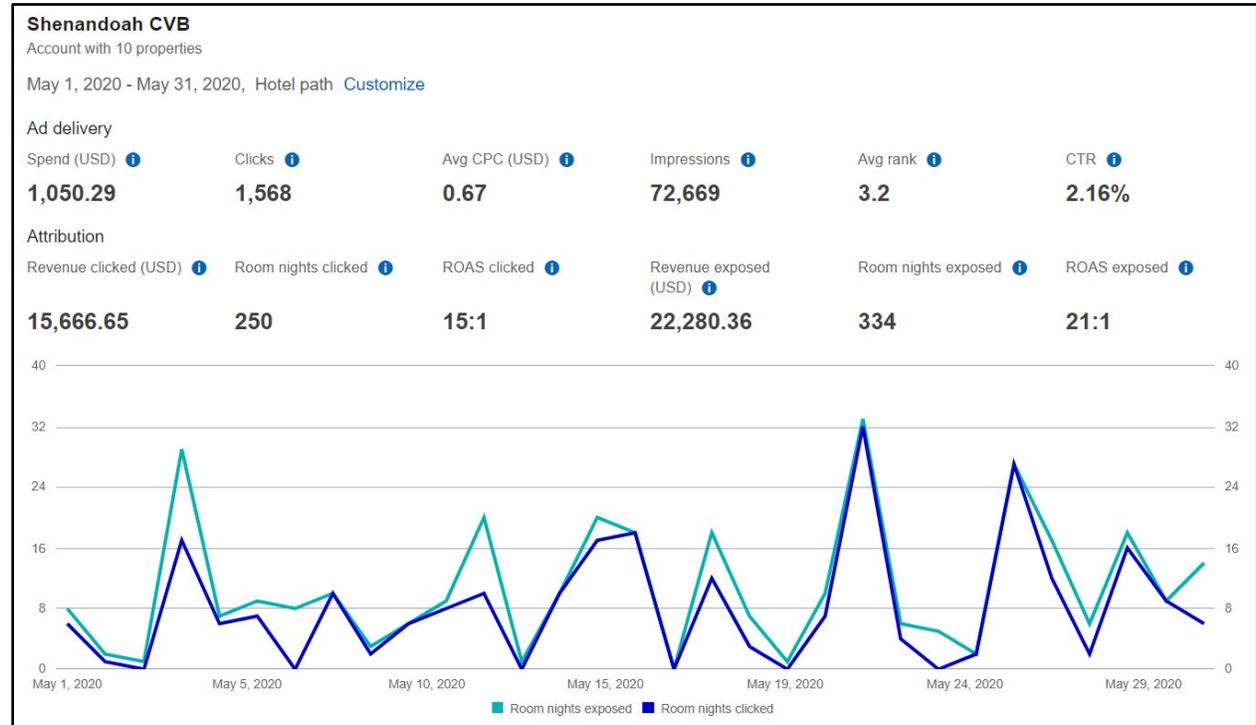
The following tables report the individual Shenandoah hotels' self-reported Average Daily Rate (ADR) and Occupancy information, respectively, for Fiscal Year 2019-2020. All data is provided where available. Data is collected with Hotel Occupancy Tax Reporting Forms. Not all properties choose to self-report this data.

| SELF REPORTED AVERAGE DAILY RATE FY 2019-2020 | | | | | | | | | | | | |
|-----------------------------------------------|----------|----------|----------|----------|----------|----------|----------|---------|-----|-----|-----|------|
| | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT |
| BAYMONT | | | | | | | | | | | | |
| COUNTRY INN & SUITES | | | | | | | | | | | | |
| COURTYARD | \$125.65 | \$116.93 | \$110.80 | \$123.78 | \$126.18 | \$117.92 | \$102.36 | \$87.08 | | | | |
| DAYS INN | \$ 55.00 | \$ 55.00 | \$ 55.00 | \$ 53.00 | \$ 59.41 | \$ 52.00 | \$ 49.78 | \$51.32 | | | | |
| HOLIDAY INN | \$117.00 | \$112.00 | \$116.00 | \$118.00 | \$123.00 | | | \$90.52 | | | | |
| HOMEWOOD | \$106.13 | \$ 97.82 | \$ 96.58 | \$ 99.01 | \$ 96.14 | \$ 88.27 | \$ 88.57 | | | | | |
| HOME 2 SUITES | \$125.08 | \$122.73 | \$115.17 | \$122.20 | \$125.18 | \$110.69 | \$ 80.90 | \$75.30 | | | | |
| LA QUINTA | | | | | | | | | | | | |
| OYO | | \$ 34.00 | | | | | | | | | | |
| TOWNEPLACE | \$107.20 | \$103.35 | \$ 92.67 | \$ 98.36 | \$108.59 | \$ 95.19 | \$ 63.59 | | | | | |

| SELF REPORTED OCCUPANCY RATE FY 2019-2020 | | | | | | | | | | | | |
|-------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT |
| BAYMONT | | | | | | | | | | | | |
| COUNTRY INN & SUITES | | | | | | | | | | | | |
| COURTYARD | 76% | 71% | 72% | 69% | 77% | 36% | 13% | 19% | | | | |
| DAYS INN | 59% | 51% | 45% | 46% | 55% | 46% | 30% | 34% | | | | |
| HOLIDAY INN | 75% | 72% | 54% | 62% | 66% | | | 13% | | | | |
| HOMEWOOD | 52% | 60% | 36% | 95% | 44% | 23% | 26% | | | | | |
| HOME 2 SUITES | 79% | 74% | 53% | 67% | 75% | 38% | 21% | 31% | | | | |
| LA QUINTA | | | | | | | | | | | | |
| OYO | | 63% | | | | | | | | | | |
| TOWNEPLACE | 90% | 86% | 59% | 67% | 86% | 49% | 12% | | | | | |

EXPEDIA ADVERTISING

Below is a recap of May 2020 performance on Expedia TravelAds. Current reporting lag time is running one month behind in order to coincide with occupancy tax and self-reported occupancy data.



SUBMITTED BY:

John R. Maynes, III