



NOTICE OF REGULAR MEETING
February 26, 2020
SHENANDOAH CITY COUNCIL

STATE OF TEXAS
COUNTY OF MONTGOMERY
CITY OF SHENANDOAH

AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Shenandoah City Council will be held on Wednesday, February 26, 2020 at 7:00 p.m. at the City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas for the purpose of considering the following:

1. CALL TO ORDER
2. CALL OF ROLL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. CITIZENS FORUM

Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to stand up and approach the podium to address Council and give their name and address before sharing their comments.

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

6. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

INDIVIDUAL CONSIDERATION:

7. Introduction of new Public Works employee.
8. Presentation of the MDD report.
9. Discussion regarding adding parking spaces at the Toddler Park.
10. Discussion regarding a draft 5-10 year Capital Improvement Projects plan.
11. Discussion and possible action to adopt the following Resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS, PROVIDING FOR THE APPOINTMENT OF AN ADVISORY COMMITTEE.

12. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 2, 2020 CITY GENERAL ELECTION ELECTED TO OFFICE; CANCELLING THE GENERAL ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

13. Discussion and possible action to increase the budget for the community room project.

14. Discussion and possible action regarding the purchase of radios from the Equipment Replacement fund.

15. Discussion and possible action to approve the minutes of the January 22, 2020 regular meeting.

16. Discussion and possible action to ratify the accounts payable for January, 2020.

17. Non-Action Items

The following budgeted items were authorized by the City Administrator, per Council approval:

- Police Chevrolet Tahoe (Unit 20-01) \$42,054.26
- Community Room reconstruction \$35,000.00

18. CITIZENS FORUM

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19. City Administrator updates – Monthly Reports

- Administration
- Finance
- Police/Fire
- Public Works/Capital Projects
- Community Development/Municipal Court
- Convention and Visitors Bureau

20. COUNCIL'S INQUIRY

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EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter

551 under which the closed discussion is authorized.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

City Hall is wheelchair accessible. A sloped entry is available at the entrance with specially marked parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 281-298-5522 or Fax 281-367-2225 for information.

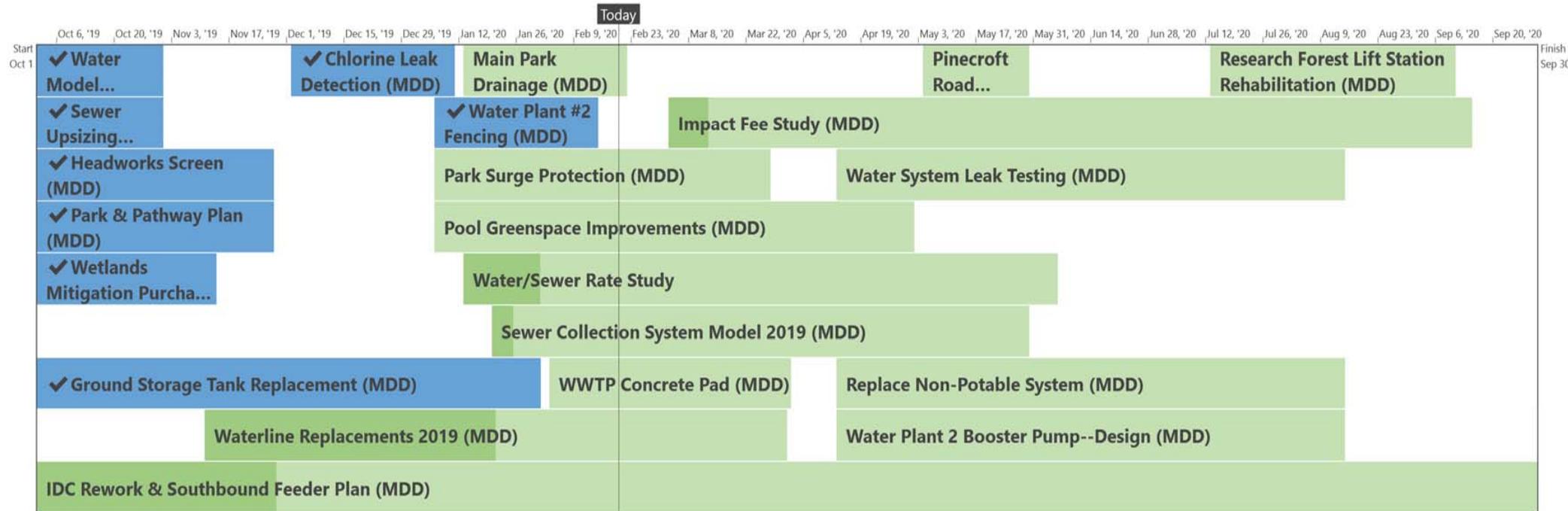
I certify that the attached notice of meeting was posted on the bulletin board at City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas, on the 21 day of February 2020 at: 2:15 o'clock p.m.


Courtney Clary, City Secretary



MDD Capital Projects

January 31, 2019



Updates:

- 1) **Pinecroft Waterline Project Change Order.**
 \$14,693.18 change order to replace Asbestos Cement Pipe (ACP) discovered during the project.
Change order was approved by the MDD board.

- 2) **Research / I45 South Feeder (Right Turn Lane Extension) and Tamina West Bound Turn Lane (Home Depot).**
 Two projects combined for Design Synergies / Economies of Scale with Bleyl Engineering; \$24,500 Design Cost.
Project was approved by the MDD board.

MDD Capital Projects (2019-2020)

January 31, 2019

Project Name	Budgeted	Spent	\$ Remaining	% Remaining	Updates
Water System Leak Detection	10,640	-	10,640	100%	Planned 2nd QTR.
Replacement of Non-Potable Water System	10,850	-	10,850	100%	Planned 2nd QTR
Research Forest Lift Station	79,100	-	79,100	100%	Planned 3rd QTR.
Impact Study	17,500	893	16,607	95%	2/21: Preliminary Study is complete. Due to Statutory requirements (Board Appointments, Public Notices & Hearings), anticipated adoption by Council is October 2020.
Water & Sewer Rate Study	28,000	3,045	24,955	89%	2/21: In Progress. Evaluate existing Water & Sanitary systems to estimate future costs of Water & Sewer Services based on historical usage / growth. City collecting existing data. Bleyl researching other cities for comparison. June delivery to Council is planned.
Sewer Collection System Model	33,950	1,223	32,727	96%	2/21: Evaluating existing sanitary sewer system & provide recommendations to accommodate future City demand. Bleyl updating existing GIS data for sewer model planning estimates. June delivery to Council is planned.
Main Park Surge Protection	7,500	-	7,500	100%	2/21: In Progress. Surge protector equipment has arrived; awaiting Contractor Installation.
Pinecroft Road Improvements	21,000	-	21,000	100%	Planned 3rd QTR.
Concrete Pad at WWTP	14,000	-	14,000	100%	2/21: Project Completed.
Main Park Drainage	26,000	22,050	3,950	15%	Completed 1/20.
Pool Greenspace Improvements	23,000	18,630	4,370	19%	Completed 1/20.
Water Plant 2 Fencing	2,100	2,100	-	0%	Completed 1/20.
Chlorine Leak Detectors	5,250	4,935	315	6%	Completed 12/19.
Wetland Mitigation Credit Purchase (Tranche 2)	1,614,000	1,614,000	-	0%	Completed 11/19.

MDD Capital Projects (2018-Prior)

January 31, 2019

Project Name	Budgeted	Spent	\$ Remaining	% Remaining	Updates
2018 - Prior Projects					
Waterline Replacements (Pinecroft & Savannah)	455,000	77,938	377,062	83%	2/21: Project started Nov 11, 2019. Savannah is complete. Pinecroft 90% complete. Expected Completion in March.
Water Plant 2 Booster Pump - Design	42,000	-	42,000	100%	2/21: Water model has been delivered and approved; Awaiting Contractor to verify MCC (Motor Control Center) capacity to add one pump. April target start date.
IDC Rework & Southbound Feeder Plan	120,000	27,593	100,448	84%	1/17: In progress. New state legislation has increased complexities of both regulating development & maintaining community standards. Cities throughout Texas are assessing options addressing limited City zoning authority.
Ground Storage Tank Replacement	91,000	7,217	83,783	92%	Completed 1/20.
WWTP Master Plan	35,000	35,000	-	0%	Completed 1/20.
Water Model Update 2019	28,000	28,000	-	0%	Completed 10/19. Final report provided.
Headworks Screen	77,000	77,000	-	0%	Completed 11/19.
Park & Pathway Plan	10,000	1,844	8,156	82%	Completed 11/19. Project maps have been updated. No subsequent project segments are currently funded.
Sewer Upsizing Project	319,673	319,673	-	0%	Completed 9/19. Installed and operational.

MDD Capital Projects (Multi-Year)

January 31, 2019

Long Term / Multi-Year Strategic Initiatives

Project Name	Budgeted	Spent	\$ Remaining	% Remaining	Updates
David Memorial Drive - Phase 2 (2016-2017)	1,927,000	43,378	1,883,622	98%	12/4: In progress. Discussions ongoing with multiple affected entities (Hospital, County, Conroe, Railroad, adjacent properties) coordinating design & funding of segments outside of Shenandoah's City Limits. Bleyl has started preliminary design. Signal at 242 is pending railroad approval. <ul style="list-style-type: none"> Met with Commisioner Metts; USACE permit is critical path moving forward.
East Side Wetlands Permit (Option 1B 1-24-18 MDD Meeting)	108,500	86,456	22,044	20%	12/12: In progress; wetlands permits pending with USACE. USACE public comments were completed; Only TCEQ filde comments.Consultants & City staff provided responses to these comments. <ul style="list-style-type: none"> USACE has now requested additional information based on our responses.
East Side Relief Pond (Option 1B 1-24-18 MDD Meeting)	864,900	90,040	774,860	90%	12/12: On hold due to 3 dependencies: <ol style="list-style-type: none"> East Side Wetlands permit from USACE. Resolution of downstream drainage issues east of the railroad tracks (outside of City). Approval of HGAC funding.
Tamina Rd/I45/Research Forest Intersection (2017-2018)	1,173,750	93,210	1,080,540	92%	2/21: Bleyl met with TXDOT area office 1/30/20. TXDOT approved project. <ul style="list-style-type: none"> Confirmed feasibility of fiber optic utility cabinet relocation. TXDOT also requested an updated traffic study / model; Bleyl will Complete and Present by 2/28.
Research / I45 SB Feeder (RT Turn Lane) & Tamina WB Right Turn Lane (Home Depot) (2017-2018)	696,000	23,079	672,921	97%	12/4: Research Forest Lane Extension & Home Depot Driveway projects presented together to MDD for design synergies / economies of scale. MDD deferred decision to move forward until January, after additional discussions with concerned entities. <ul style="list-style-type: none"> Commissioner Metts confirmed there are no current plans regarding Tamina Road near Home Depot. February meeting scheduled with Home depot to dsicuss right of way. Precint 3 approved Research right turn lane.
Park Improvements (2019-2020)	50,000	7,474	42,526	85%	11/18: Project on Hold. Funding allocated for Design / Construction Oversight of a new park. A Park itself has not been funded.
Special Events Center (2017-2018)	100,000	-	100,000	100%	8/2017: On hold; no action currently planned to allocate funds for a study only.



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>February 26, 2020</u>	ITEM NUMBER: <u>9</u>
DEPARTMENT: <u>Public Works</u>	PREPARED BY: <u>Joseph Peart</u>
PRICING: <u>\$10,000 to \$45,000</u>	EXHIBITS: <u>Sketch and photos</u>

SUBJECT/PROCEEDING:

Discussion regarding adding parking spaces at the Toddler Park.

RECOMMENDED ACTION:

Discussion only.

BACKGROUND/DISCUSSION:

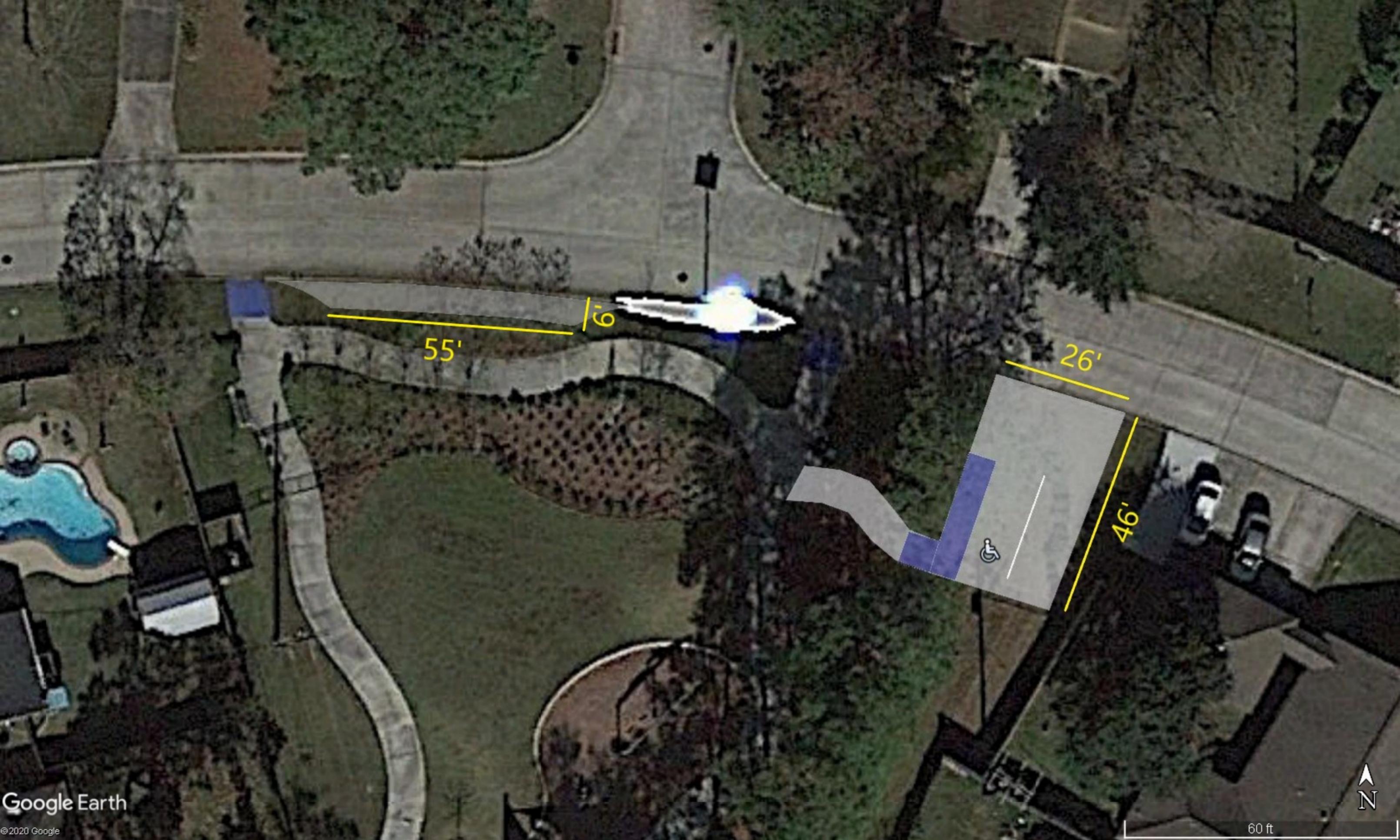
At the January 22, 2020 Municipal Development District (MDD) meeting, the board requested staff to design and provide cost estimates to add parking spaces at the Toddler Park. The board stated that they would like to consider funding for the project.

At the request of City Council, staff investigated adding parking on the eastern portion of the park. After applying the 25' setback from front and 5' setback from side there is adequate spacing for two parking spaces with one being van access handicapped parking. Approximate cost for this type of project is \$35,000 to \$45,000.

Another option would be to expand the shoulder of the roadway at the Toddler Park which would allow additional space for on-street parking. Adding an additional 6' of shoulder between the existing sidewalk ramps would cost approximately \$10,000 to \$15,000.

APPROVALS:

DEPARTMENT HEAD		DATE: <u>February 17, 2020</u>
CITY ADMINISTRATOR		DATE: <u>February 21, 2020</u>



55'

6'

26'

46'











Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	<u>February 26, 2020</u>	ITEM NUMBER:	<u>10</u>
DEPARTMENT:	<u>Public Works</u>	PREPARED BY:	<u>Joseph Peart</u>
PRICING:	<u></u>	EXHIBITS:	<u>5 and 10 Year CIP</u>

SUBJECT/PROCEEDING:

Discussion regarding 5 and 10 year CIP.

RECOMMENDED ACTION:

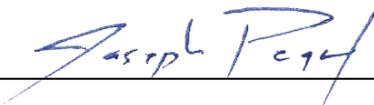
Discussion only.

BACKGROUND/DISCUSSION:

5 and 10 year Capital Improvement Plan (CIP) is attached.

This stage of planning only considered future projects that are unfunded or partially funded from the Public Works Department. CIP assumes MDD funding at maximum contribution.

APPROVALS:

DEPARTMENT HEAD	<u></u>	DATE:	<u>February 19, 2020</u>
CITY ADMINISTRATOR	<u></u>	DATE:	<u>February 21, 2020</u>

RESOLUTION R-20-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS, PROVIDING FOR THE APPOINTMENT OF AN ADVISORY COMMITTEE.

WHEREAS, the City is interested in exploring the possibility of enacting an Impact Fee Ordinance to pay a portion of the cost to improve the City's sanitary sewer and water facilities needed for future development; and

WHEREAS, Chapter 395 of the Texas Local Government Code requires that an Advisory Committee be appointed to advise and make recommendations regarding future land use, a Capital Improvement Plan and an Impact Fee; and

WHEREAS, it is the desire of the City Council to appoint the Planning and Zoning Committee, a real estate developer and a resident of the extraterritorial jurisdiction of the City to act as the Advisory Committee as permitted by Chapter 395;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHENANDOAH, THAT:

The Planning and Zoning Committee, Thom Pisula and _____ are appointed to serve as the City's Advisory Committee pursuant to Chapter 395 of the Texas Local Government Code.

PASSED, APPROVED AND ADOPTED this 26th day of February, 2020.

CITY OF SHENANDOAH, TEXAS

M. RITCHEY WHEELER, Mayor

ATTEST:

COURTNEY CLARY, City Secretary

APPROVED AS TO FORM:

WILLIAM C. FEREBEE, City Attorney



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>February 26, 2020</u>	ITEM NUMBER: <u>12</u>
DEPARTMENT: <u>Administration</u>	PREPARED BY: <u>Courtney Clary</u>
PRICING: _____	EXHIBITS: <u>Certification, Ordinance</u>

SUBJECT/PROCEEDING:

Ordinance cancelling the May 2, 2020 City General Election

RECOMMENDED ACTION:

Adopt the Ordinance to cancel the election

BACKGROUND/DISCUSSION:

The deadline to file for a place on the ballot expired at 5:00pm Friday, February 14, 2020 and the deadline to file as a write-in candidate expired at 5:00pm on Tuesday, February 18, 2020. Staff recommends adoption of the Ordinance cancelling the May 2, 2020 General Election for the purpose of electing three City Council members, Mayor and Positions 1 and 5.

APPROVALS:

DEPARTMENT HEAD _____	DATE: _____
CITY ADMINISTRATOR  _____	DATE: <u>February 19, 2020</u>

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR
OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 2, 2020

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 2 de Mayo de 2020

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)

Mayor
City Council Position 1
City Council Position 5

Candidate(s) Candidato(s)

Ritch Wheeler
Ron Raymaker
Michael McLeod



Signature (Firma)

Courtney Clary

Printed name (Nombre en letra de molde)

City Secretary

Title (Puesto)

02/20/2020

Date of signing (Fecha de firma)



(Seal) (sello)

ORDINANCE NO. O-20-007

AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 2, 2020 CITY GENERAL ELECTION ELECTED TO OFFICE; CANCELLING THE GENERAL ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Ordinance No. O-20-003, adopted by City Council on January 22, 2020 called the City General Election for the purpose of electing a three (3) City Council members, being the Mayor and Council Positions 1 and 5; and,

WHEREAS, at the deadline to file application for a place on the ballot and the deadline to file as a declared write-in candidate, only one candidate for each position had filed to run for such position; and

WHEREAS, as prescribed in Section 2.052(a) of the Texas Election Code, the City Secretary has certified that:

- 1) Each candidate whose name is to appear on the ballot is unopposed;
- 2) No candidate's name is to be placed on a list of write-in candidates for the above described offices under applicable law; and
- 3) No proposition will appear on the ballot.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS:

Section One

Based on information received and in accordance with Section 2.053, the City Council hereby authorizes the cancellation of the General election for City Council members, being the Mayor, and Council Position 1 and Position 5 called for May 2, 2020 and hereby declares the following unopposed candidates elected to the following offices:

Ritch Wheeler, Mayor

Ron Raymaker, City Council Position 1

Michael McLeod, City Council Position 5

The candidates shall be issued a Certificate of Election following the time the election would have been canvassed. A copy of the Certification of Unopposed Candidates as certified by the City Secretary is attached heretofore as Exhibit "A."

Section Two

The City Secretary is directed to cause a copy of the Order of Cancellation, as prescribed by the Secretary of State, Section 2.051-2.053, Texas Election Code, attached heretofore as Exhibit "B", to be posted on Election Day at each polling place that would have been used in the election.

Section Three

It is declared to be the intent of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance is declared invalid by the judgment or decree of a court of competent jurisdiction, the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance since the City Council would have enacted them without the invalid portion.

Section Four

This Ordinance shall become effective and applicable immediately upon its passage and approval as provided by law.

PASSED, APPROVED, AND ADOPTED this the 26TH day of February, 2020.

CITY OF SHENANDOAH, TEXAS

M. RITCHEY WHEELER, Mayor

ATTEST:

COURTNEY CLARY, City Secretary

APPROVED AS TO FORM:

WILLIAM C. FEREBEE, City Attorney



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>February 26, 2020</u>	ITEM NUMBER: <u>13</u>
DEPARTMENT: <u>Finance</u>	PREPARED BY: <u>Lisa Wasner</u>
PRICING: <u>\$10,210.00</u>	EXHIBITS: <u>Quotes</u>

SUBJECT/PROCEEDING:

Discussion and Possible Action to Increase the Budget for Community Room Capital Project

RECOMMENDED ACTION:

Staff Recommends Council Approve the Requested Increase of \$10,210.00 to the Community Room Capital Project

BACKGROUND/DISCUSSION:

During discussions that the IT Manager, Chris Grizzaffi, had with vendors regarding the improvements to the new community room some issues were discovered that are unintended consequences of the community room build out.

- **Removal of cable drops/electrical:** The area that we are converting to the new Community Room was previously PD Dispatch and 911. There are about 60-70 existing telephone and data cable drops that must be torn out during construction along with numerous electrical outlets fed from the old backup power UPS system. In tandem with this project, the electrical contractor will also be removing the UPS system and electrical panel from the old server room. Consequently, all of the electrical that feeds the EOC wall outlets are also tied to this electrical panel as well, which will be eliminated during construction.
- **Rewiring the EOC/community room:** Data and telephone cabling for both areas also terminate in the old server room. New data cabling will be installed to service the community room but will be connected to the data closet at the front of the building. It will be necessary to also run new data cabling to the EOC room from the same data closet. Rewiring the EOC will allow us to finalize the removal of all remaining infrastructure and equipment on that end of the building.

The current cost for installing 10 data cables in the community room is \$2,420. We would need an additional \$7,790 to install 38 data drops in the EOC at a total cost of \$10,210. This will be presented on the quarter 2 budget amendments to true up the capital project budget.

APPROVALS:

DEPARTMENT HEAD		DATE: <u>February 21, 2019</u>
CITY ADMINISTRATOR		DATE: <u>February 21, 2020</u>



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>February 26, 2020</u>	ITEM NUMBER: <u>14</u>
DEPARTMENT: <u>Finance</u>	PREPARED BY: <u>Lisa Wasner</u>
PRICING: <u>\$13,300.00</u>	EXHIBITS: <u>Invoice – Command Communications</u>

SUBJECT/PROCEEDING:

Police purchases from the Equipment Replacement Fund

RECOMMENDED ACTION:

Staff recommends that Council approve the purchase from the Equipment Replacement Fund

BACKGROUND/DISCUSSION:

Staff is seeking approval for purchase of four police radios from the equipment replacement fund. Per policy Council must approve any purchases from the equipment replacement fund due to the restrictive nature of the funds.

The following need approval to be purchased from the police share of equipment replacement:

Requested Purchase From Equipment Replacement			
Item	Quantity	Total Price	Balance in Equipment Replacement Fund
Mobile Radios	4	\$ 13,300.00	\$ 24,685.00
Motorola APX6500 7/800Mhz P25 Digital Radio with MCTX Options			
Total Expense		\$ 13,300.00	

APPROVALS:

DEPARTMENT HEAD		DATE: <u>February 18, 2020</u>
CITY ADMINISTRATOR		DATE: <u>February 21, 2020</u>

Command Communications

416 Woodline Drive
 Spring, TX 77386
 1-877-263-2666-Phone
 1-866-929-4585-Fax

Customized Quote

DATE	Quote #
2/12/2020	q20-2938

NAME / ADDRESS
City of Shenandoah Attn: Shenandoah Police Department 29955 I-45 N Shenandoah, Texas 77381



P.O. NO.	PROJECT

DESCRIPTION	QTY	COST	TOTAL
Motorola APX6500 7/800Mhz P25 Digital Mobile Radio w/ MCTX Options Including ADP & AES-256 Encryption Above Includes: 35 Watt Radio, Mic, Speaker, Mounting Bracket, Power Cable, & Accy Ignition/Speaker Cable, 3yr Warranty Out-of-state sale, exempt from sales tax	1	3,325.00	3,325.00T
		0.00%	0.00

Estimates are good for 30 days. Thank you for the opportunity to serve you.	TOTAL \$3,325.00
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MINUTES OF REGULAR MEETING

January 22, 2020

SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor M. Ritchey Wheeler at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Gristy, Councilmember Fletcher and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, City Attorney William Ferebee, Finance Director Lisa Wasner, Police Chief Raymond Shaw, Communications Manager Debbie Pilcher, CVB Director John Mayner, and IT Manager Chris Grizzaffi were also present.

1. CALL TO ORDER

Mayor Wheeler called the meeting to order at 7:00 p.m.

2. CALL OF ROLL

Mayor Wheeler stated for the record that all members were present.

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

Mayor Wheeler gave the invocation.

5. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Mayor Wheeler stated for the record that there were no citizens that wished to speak.

6. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Mayor Wheeler stated for the record that there were no Councilmembers wishing to speak.

MINUTES OF REGULAR MEETING

January 22, 2020

SHENANDOAH CITY COUNCIL

INDIVIDUAL CONSIDERATION

7. Update regarding mobility projects from Bleyl Engineering.

John Bleyl with Bleyl Engineering commended Ms. Reyer, Mr. Peart and Kenny

Eickelberg for their help with the project. Mr. Bleyl had the following updates:

• **Intersection Improvements I-45 at Research Forest Dr./Tamina Rd**

Met with TxDOT on December 12, 2019 and they are on board with the project and Bleyl Engineering has been authorized to move forward with the final design. The project design will take about one year with TxDOT. The third quarter of 2021 is the anticipated time to begin construction.

• **Home Depot Driveway Modifications**

Proposed new driveway with the extension of the existing right turn lane to the east on Tamina, and existing driveway to be removed once new driveway is in place. Discussions are ongoing and this will be a summer construction schedule.

• **Research Forest Dr. Right Turn Lane**

Has been submitted to Commissioner Noack's office and has been approved to move forward.

• **David Memorial Drive Extension**

Multiple meetings have taken place and a lot of progress has been made. Anticipated to have 30% of plans sent to staff and to county for review sometime in February.

• **Right turn Lane on Grogans Mill Going South to Research Forest Dr.**

This project is not in Shenandoah city limits but will affect the residents. Bleyl Engineering completed their portion of the project for the county. The advertisement for construction bid scheduled for February 19, 2020. The project is completely funded by the county.

8. Discussion and possible action regarding the 2019 annual financial report.

To view the presentation, please click [HERE](#)

COUNCILMEMBER BRADT MADE A MOTION TO ACCEPT THE ANNUAL FINANCIAL

REPORT, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

9. Presentation of a final report regarding the proposed zoning amendment for a special use permit for a Medical Services: General. The proposed zoning amendment is for 1500 Research Forest Drive, Suite 120, Shenandoah, Texas (IV Bars of The Woodlands).

MINUTES OF REGULAR MEETING

January 22, 2020

SHENANDOAH CITY COUNCIL

Ms. Reyer stated that the business will have medical waste, which requires a permit. She stated that there are 25 locations nationwide and that they will have qualified staff on hand. Ms. Reyer added that the Planning and Zoning Commission recommended approval.

10. Public hearing regarding the proposed zoning amendment for a special use permit for a Medical Services: General. The proposed zoning amendment is for 1500 Research Forest Drive, Suite 120, Shenandoah, Texas.

Mayor Wheeler opened the public hearing at 7:33 p.m.

With there being no citizens wishing to speak, Mayor Wheeler closed the public hearing at 7:34 p.m.

11. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 102, GRANTING A SPECIAL USE PERMIT FOR MEDICAL SERVICES: GENERAL FOR 1500 RESEARCH FOREST DRIVE, SUITE 120, SHENANDOAH, TEXAS; PROVIDING FOR A PENALTY IN THE AMOUNT OF \$2,000 FOR VIOLATIONS THEREOF; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

COUNCILMEMBER GRISTY MADE A MOTION TO ADOPT AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR MEDICAL SERVICES, COUNCILMEMBER BRADT SECONDED. THE MOTION CARRIED 5/0.

12. Presentation of MDD report.

To view the presentation, please click [HERE](#)

13. Presentation of a proclamation announcing Arbor Day 2020.

Mayor Wheeler presented a proclamation proclaiming April 24, 2020 as National Arbor Day. The annual celebration, tree giveaway, and plant share would be held on March 7, 2020 in Shenandoah.

14. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS, PROVIDING FOR THE HOLDING OF A

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GENERAL ELECTION TO BE HELD ON MAY 2, 2020, FOR THE PURPOSE OF ELECTING THREE (3) CITY COUNCIL MEMBERS, MAYOR, AND POSITIONS 1 AND 5; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTIONS.

COUNCILMEMBER FLETCHER MADE A MOTION TO ADOPT AN ORDINANCE PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON MAY 2, 2020, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

15. Discussion and possible action regarding the Election Services Agreement and Joint Election Agreement with Montgomery County for the May 2, 2020 City General Election.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE THE ELECTION SERVICES AGREEMENT AND JOINT ELECTION AGREEMENT WITH MONTGOMERY COUNTY FOR THE MAY 2, 2020 CITY GENERAL ELECTION, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 5/0.

16. Discussion and possible action to approve a change order for the Pinecroft waterline project.

COUNCILMEMBER RAYMAKER MADE A MOTION TO APPROVE A CHANGE ORDER FOR THE PINECROFT WATERLINE PROJECT, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

17. Discussion and possible action to approve a proposal for final design of the Home Depot driveway and Research Forest right turn lane projects.

COUNCILMEMBER GRISTY MADE A MOTION TO APPROVE A PROPOSAL FOR FINAL DESIGN OF THE HOME DEPOT DRIVEWAY AND RESEARCH FOREST RIGHT TURN LANE PROJECTS, COUNCILMEMBER BRADT SECONDED. THE MOTION CARRIED 5/0.

18. Discussion and possible action to approve the purchase of trucks from the Public Works/Water Sewer equipment replacement fund.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE THE PURCHASE OF TRUCKS FROM THE PUBLIC WORKS/WATER SEWER EQUIPMENT REPLACEMENT FUND, COUNCILMEMBER GRISTY SECONDED. THE MOTION CARRIED 5/0.

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19. Discussion and possible action to approve charges for the Stagg Bowl.

COUNCILMEMBER MCLEOD MADE A MOTION TO APPROVE AN EXPENDITURE FOR THE 2019 STAGG BOWL, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

20. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS, AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS IN 2020; AUTHORIZING THE HIRING OF LAWYERS AND RATE EXPERTS; AUTHORIZING THE CITY'S PARTICIPATION TO THE FULL EXTENT PERMITTED BY LAW AT THE PUBLIC UTILITY COMMISSION OF TEXAS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND DECLARING AN EFFECTIVE DATE.

COUNCILMEMBER BRADT MADE A MOTION TO ADOPT AN ORDINANCE AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS IN 2020; AUTHORIZING THE HIRING OF LAWYERS AND RATE EXPERTS; AUTHORIZING THE CITY'S PARTICIPATION TO THE FULL EXTENT PERMITTED BY LAW AT THE PUBLIC UTILITY COMMISSION OF TEXAS, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 5/0.

21. Discussion and possible action to ratify the accounts payable for December, 2019.

COUNCILMEMBER FLETCHER MADE A MOTION TO RATIFY THE ACCOUNTS PAYABLE FOR DECEMBER, 2019, COUNCILMEMBER GRISTY SECONDED. THE MOTION CARRIED 5/0.

22. Non-Action Items.

The following budgeted items were authorized by the City Administrator, per Council approval:

- 2019-2020 Catahoula Well Expenses - \$64,400.00

23. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

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Mayor Wheeler stated for the record that there were no citizens wishing to speak.

24. City Administrator Updates – Monthly Reports.

Ms. Reyer presented the following updates:

- The water main break at the Pincroft waterline replacement area was repaired quickly having limited impact on businesses in that area
- Annual curb repairs set to begin the week of January 27, 2020
- A Sergeant with the Shenandoah Police Department was injured on duty and was receiving treatment for his injuries
- The Shenandoah Police Department received an Excellence of Service Award from Home Depot for their loss prevention efforts. This is in addition to the recognition of Detective Sergeant Joel Gordon for his work with loss prevention at Home Depot

25. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Councilmember raymaker stated that he filed his application for the May 2, 2020 election.

Councilmember Fletcher wanted to send prayers to Sergeant Brockhoeft and his family and wished him a speedy recovery. Councilmember Fletcher added that police officers have difficult jobs and are not guaranteed to make it home. He stated that he appreciated the police department and thanked Detective Sergeant Gordon, and all SPD officers, for their hard work.

Councilmember Gristy stated that he attended the George Mitchell Memorial Highway dedication on January 17, 2020 and that the ceremony had a great turnout.

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Councilmember McLeod stated that staff was working on gathering information for upcoming 2020 Census. He also urged residents to visit the city's website to take the curb painting survey, and he wanted to make residents aware that CISD would be looking to rezone school locations in the future. Councilmember McLeod also reminded residents that February 13, 2020 was the first day to sign up for the Shenandoah Sharks swim team.

Mayor Wheeler urged residents to attend both the May 2, 2020 election at City Hall and to participate at the annual David's Dream Run event. He added that Coffee with Cops was scheduled for March 7, 2020, which would be the same date as the Arbor Day celebration, the Montgomery County Safety Expo was scheduled for March 28, 2020, and that the Easter Egg Hunt was scheduled for April 4, 2020.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

Mayor Wheeler recessed the regular meeting to move into executive session at 7:56 p.m.

Executive Session – According to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code as follows:

- i) Government Code § 551.074. Personnel Matters;
 - City Administrator
 - ii) Government Code § 551.071. Consultation with Attorney; Pending Litigation
 - Denton Dam Agreement
 - iii) Government Code § 551.087. Deliberation Regarding Economic Development Negotiation
 - PILOT Agreement with Memorial Hermann
- a) Consideration and if determined appropriate, take action resulting from the item(s) listed

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under Executive Session.

Mayor Wheeler resumed the regular meeting at 9:12 p.m. and stated for the record that no action was taken in executive session.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE THE PILOT AGREEMENT WITH MEMORIAL HERMANN REFLECTED THE CORRECTED REDLINE DOCUMENT, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 5/0.

There being no further business, Mayor Wheeler adjourned the meeting at 9:13 p.m.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

SUBMITTED BY: _____
Courtney Clary, City Secretary

DATE APPROVED: _____

M. Ritchey Wheeler, Mayor



Vendor Name	Payment Date	Payment Number	Description (Item)	Amount
Fund: 100 - GENERAL FUND				
OMNIBASE SERVICES OF TEXAS	01/14/2020	10603	OCT - DEC 2019 QUARTERLY OMNI FEES	\$ 24.00
COMPTROLLER OF PUBLIC ACCOUNTS	01/14/2020	10579	OCT - DEC 2019 STATE QUARTERLY FEES	\$ 285.08
				\$ 309.08
Function: 11 - Administration				
HOUSTON CHRONICLE	01/14/2020	10590	LEGAL NOTICES - PUBLISHED ORDINANCES 010220	\$ 194.40
THOMSON REUTERS- WEST PAYMENT CENTER	01/14/2020	10616	2020 TX LOCAL GOVERNMENT CODE BOOK	\$ 154.00
STEPTOE & JOHNSON PLLC	01/14/2020	10610	ADDITIONAL LEGAL SERVICES	\$ 123.00
STEPTOE & JOHNSON PLLC	01/14/2020	10610	DEC 2019 CITY LEGAL FEES	\$ 10,000.00
STEPTOE & JOHNSON PLLC	01/14/2020	10610	DEC 2019 ADDITIONAL LEGAL SERVICES	\$ 164.00
STEPTOE & JOHNSON PLLC	01/14/2020	10610	ADDITIONAL LEGAL FEES - PHSH	\$ 3,703.07
STEPTOE & JOHNSON PLLC	01/14/2020	10610	ADDITIONAL LEGAL FEES - OHAH	\$ 12,853.00
SLS LITIGATION SERVICES, LLC	01/14/2020	10608	LEGAL SERVICES- SUBPOENA SFCU	\$ 116.00
SLS LITIGATION SERVICES, LLC	01/14/2020	10608	LEGAL SERVICES-SUBPOENA COMMUNITY BANK	\$ 146.00
SLS LITIGATION SERVICES, LLC	01/14/2020	10608	LEGAL SERVICES- SUBPOENA CITIZENS BANK	\$ 116.00
TCMA-REGION VI	01/14/2020	10612	K. REYER 2020 TCMA MEMBERSHIP DUES	\$ 50.00
KATHIE REYER	01/14/2020	10596	K. REYER TWLG CONFERENCE - MILEAGE	\$ 74.24
HGAC	01/22/2020	10643	2020 HGAC ANNUAL MEMBERSHIP DUES	\$ 200.00
HOUSTON CHRONICLE	01/22/2020	10646	LEGAL NOTICES - PUBLISHED ORDINANCES 010220	\$ 194.40
TOUCAN PRINTING INC	01/22/2020	10656	CITY STATIONARY - ENVELOPES (ADMIN)	\$ 81.80
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	K. REYER TX WOMEN LEADING GOVT ANNUAL CONF	\$ 107.72
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 SUPPLEMENT TX MUNI LAW AND PROD MANUAL	\$ 56.50
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	C. CLARY REG FOR TEXAS WORKFORCE COMMISSION CONF	\$ 175.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	TMCA 2020 MEMBERSHIP RENEWAL	\$ 100.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	C. CLARY TEXTBOOK RENTAL	\$ 44.31
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	DEC 2019 STAFF PROVISIONS-COUNCIL MEETINGS	\$ 169.92
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	C. CLARY TEXTBOOK RENTAL	\$ 35.47
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	CREDIT FOR SHUTTLE SERVICES	\$ (35.40)
TML ADMINISTRATIVE SERVICES	01/29/2020	10695	TML MEMBERSHIP DUES APR 2020 - MARCH 2021	\$ 926.00
HOUSTON CHRONICLE	01/29/2020	10682	LEGAL NOTICES - PUBLISHED ORDINANCES 010920	\$ 122.40
MONTGOMERY COUNTY CLERK'S OFFICE	01/29/2020	10688	ESCROW PAYMENT - LEGAL RECORDING FEES	\$ 500.00
			Function 11 - Administration Total:	\$ 30,371.83
Function: 12 - Finance				
GOVERNMENT FORMS AND SUPPLIES LLC	01/14/2020	10587	2019 1099 FORMS	\$ 25.00
GOVERNMENT FORMS AND SUPPLIES LLC	01/14/2020	10587	2019 PAYROLL W2 & ACA HEALTHCARE FORMS	\$ 113.32
BROOKSWATSON & COMPANY	01/14/2020	10574	2018-2019 CITY AUDIT- FINAL	\$ 4,595.00
GULF COAST-GFOA	01/14/2020	10589	T.DALEY 2020 GULF COAST GFOA MEMERSHIP FEE	\$ 20.00
GULF COAST-GFOA	01/14/2020	10589	L. WASNER 2020 GULF COAST GFOA MEMERSHIP FEE	\$ 20.00
			Function 12 - Finance Total:	\$ 4,773.32
Function: 14 - Community Outreach				
HULA SIGNWORKS	01/14/2020	10591	BEST HOLIDAY DECORATIONS YARD SIGNS-YEAR VINYL	\$ 20.00
HULA SIGNWORKS	01/14/2020	10591	BEST HOLIDAY DECORATIONS YARD SIGNS	\$ 124.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LOTA SUPPLIES	\$ 14.99
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LOTA - HOSPITALITY SUPPLIES	\$ 81.90
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LOTA - HOSPITALITY SUPPLIES	\$ 41.64
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LOTA SUPPLIES	\$ 342.14
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LUMINARIES STAFF MEETING	\$ 32.99
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LUMINARIES SUPPLIES	\$ 20.82
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LOTA P/W MEETING	\$ 113.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LOTA SUPPLIES	\$ 31.35

BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 LOTA SUPPLIES	\$	20.18
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 SANTA FIRETRUCK SUPPLIES	\$	91.30
Function 14 - Community Outreach Total:				\$	934.31
Function: 17 - Non-Department					
JACQUELINE THOMPSON	01/14/2020	10593	STUDENT LOAN ASSISTANCE REIMBURSEMENT	\$	650.00
COURTNEY CLARY	01/14/2020	10581	STUDENT LOAN ASSISTANCE REIMBURSEMENT	\$	461.75
JAKE REUVERS	01/14/2020	10594	STUDENT LOAN ASSISTANCE REIMBURSEMENT	\$	426.88
CHRISTIAN LEHMAN	01/14/2020	10577	STUDENT LOAN ASSISTANCE REIMBURSEMENT	\$	295.71
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	REPLACEMENT ICE MACHINE	\$	3,897.56
Function 17 - Non-Department Total:				\$	5,731.90
Function: 18 - Fire Department					
WOODLANDS TOWNSHIP FIRE DEPARTMENT	01/14/2020	10626	JAN-MAR 2020 WOODLANDS FIRE SERVICE AGREEMENT	\$	157,069.00
Function 18 - Fire Department Total:				\$	157,069.00
Function: 22 - Police					
TIRE PLUS	01/08/2020	10568	UNIT 17-01 TPMS SENSOR REPLACED	\$	25.00
OSS-ACADEMY	01/08/2020	10566	C. MCDUFFIE REG FEE - ADVANCED HUMAN TRAFFICKING	\$	40.00
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 14-05 MOTOR OIL	\$	55.78
TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	01/08/2020	10569	DEC 2019 SUBSCRIPTION TO TLO INVEST. PROGRAM	\$	151.00
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 15-03 PMA BASIC	\$	69.48
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 16-04 ENGINE MOUNT WARRANTY WORK	\$	98.00
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 17-02 CRANKING SYSTEM DIAGNOSIS	\$	43.95
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 18-02 BATTERY REPLACEMENT	\$	379.24
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 19-02 PMA BASIC	\$	69.48
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 19-02 BRAKE CHECK	\$	33.85
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 19-03 PMA BASIC	\$	69.48
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 19-03 BATTERY REPLACEMENT	\$	189.24
VALERO MARKETING AND SUPPLY CO.	01/14/2020	10621	E. BAUER FUEL - GLOCK TRANSITION	\$	57.43
VALERO MARKETING AND SUPPLY CO.	01/14/2020	10621	E. BAUER FUEL - VEHICLE CQB	\$	62.82
VALERO MARKETING AND SUPPLY CO.	01/14/2020	10621	DEC 2019 PD FUEL	\$	4,446.53
KINSCO	01/14/2020	10597	PD UNIFORMS - HATS	\$	2,833.22
ENTERGY	01/14/2020	10585	DEC 2019 LPR ELECTRICAL USAGE	\$	23.12
ANALYTIC INTERVIEWING	01/14/2020	10572	J. THOMPSON REG FEE - ANALYTIC INTERVIEWING 1 & 2	\$	498.00
ANALYTIC INTERVIEWING	01/14/2020	10572	R. PICONE REG FEE - ANALYTIC INTERVIEWING 1 & 2	\$	498.00
PUBLIC AGENCY TRAINING COUNCIL	01/14/2020	10604	L. COLLINS REG FEE - LEADER FOR CHALLENGING TIMES	\$	350.00
BAYTOWN POLICE ACADEMY	01/14/2020	10573	C. MCDUFFIE REG FEE - CRISIS INTERVENTION	\$	75.00
CITY OF CONROE POLICE DEPARTMENT	01/14/2020	10578	OCT-DEC 2019 PD AFTER HOURS PHONE SUPPORT	\$	3,000.00
TEXAS POLICE CHIEF'S ASSOCIATION	01/14/2020	10613	R. SHAW - 2020 MEMBERSHIP DUES	\$	360.00
RAINBOW EXPRESS OIL & LUBE	01/14/2020	10605	JAN 2020 PD CAR WASHES/WAXES	\$	683.33
SAM HOUSTON STATE UNIVERSITY	01/22/2020	10651	J. REUVERS REG FEE - BASIC INTERNAL AFFAIRS	\$	195.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	DEC 2019 PD OFFICE SUPPLIES - CLEANING PRODUCTS	\$	26.54
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	DEC 2019 PD OFFICE SUPPLIES - BATTERIES	\$	39.35
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	PD UNIFORMS - HAT RAIN COVERS	\$	226.99
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J. REUVERS TOLL FEES - TACTICAL PISTOL	\$	44.36
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	UNIT 17-03 ADDT'L STATE INSPECTION TAXES	\$	8.43
Function 22 - Police Total:				\$	14,652.62
Function: 23 - Municipal Court					
ROBERT M. SHIRLEY	01/29/2020	10692	JAN 2020 METTING MUNICIPAL COURT PROSECUTOR	\$	303.40
GARY SCOTT	01/29/2020	10679	JAN 2020 MEETTING MUNICIPAL COURT JUDGE	\$	358.75
Function 23 - Municipal Court Total:				\$	662.15
Function: 30 - Public Works					
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 15-06 R/P MAINTENANCE	\$	105.89
CITY OF CONROE FLEET	01/08/2020	10555	UNIT 15-06 INSPECTION	\$	14.25
A QUALITY PLUS CONSTRUCTION	01/08/2020	10550	CITY HALL SIDEWALK LIGHT LED CONVERSION	\$	2,950.00
NSTS, LLC	01/08/2020	10564	STREET NAME BLADE REPLACEMENTS	\$	1,597.12

ABC HOME AND COMMERCIAL SERVICES	01/08/2020	10551	DEC 2019 PEST CONTROL	\$	206.83
TOP CUT TREE SERVICE INC.	01/14/2020	10617	SUNNINGDALE-WELLMAN MANOR GRN SPACE STUMP GRINDIN	\$	200.00
TOTAL AIR SERVICE	01/14/2020	10618	CITY HALL - SOUTH CHILLER CIRCUIT #1 SENSOR REPLM	\$	531.67
TOTAL AIR SERVICE	01/14/2020	10618	NORTH CHILLER-EXV & MODULE CIRCUIT #1	\$	2,940.30
VALERO MARKETING AND SUPPLY CO.	01/14/2020	10621	DEC 2019 PW UNLEADED FUEL	\$	262.83
VALERO MARKETING AND SUPPLY CO.	01/14/2020	10621	DEC 2019 PW DIESEL FUEL - STREET SWEEPER	\$	27.36
A QUALITY PLUS CONSTRUCTION	01/14/2020	10571	CITY HALL SIDEWALK LIGHTS LED UPGRADE	\$	1,831.50
WEBB'S UNIFORMS	01/14/2020	10623	PW - ULTRALIGHT FIELD SHIRTS - S/S	\$	323.70
WEBB'S UNIFORMS	01/14/2020	10623	PW - SPORT-TEK "LIME SHOCK" SHIRTS W/REF LOGO	\$	176.57
WEBB'S UNIFORMS	01/14/2020	10623	PW - ULTRALIGHT FIELD SHIRTS - L/S	\$	302.70
WEBB'S UNIFORMS	01/14/2020	10623	PW - ATLANCO TACTICAL PANTS	\$	599.40
NORTHWEST SYSTEMS INC.	01/14/2020	10602	JAN 2020 PUBLIC WORKS ICE MACHINE R/P MAINT	\$	500.00
CENTERPOINT ENERGY	01/14/2020	10575	DEC 2019 PW NATURAL GAS USAGE	\$	53.59
ENTERGY	01/22/2020	10642	DEC 2019 PW BLDG ELECTRIC USAGE	\$	871.75
ENTERGY	01/22/2020	10642	DEC 2019 R.O.W. ELECTRIC USAGE	\$	2,020.00
ENTERGY	01/22/2020	10642	DEC 2019 CITY HALL ELECTRIC USAGE	\$	3,282.00
ALTEC INDUSTRIES, INC.	01/22/2020	10635	UNIT 15-06 TROUBLESHOOTING	\$	837.74
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	UNIT 15-06 PW REGISTRATION TAGS	\$	7.66
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	1-1/2" X 1-1/4" BUSHING	\$	4.32
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	1-1/4" COUPLING	\$	0.78
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	PVC CEMENT RED HOT - 16 OZ	\$	13.97
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	6-1/2" CHAIN LINK TIES - 30 PK	\$	17.91
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	#12 - 24 X 1-1/4" ZINC SCREW	\$	7.08
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	5' 14GA STEEL U-POST	\$	8.96
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	1" X 1" X 4' STEP IN FENCE POST	\$	5.96
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	1-1/4" COARSE DRYWALL SCREWS	\$	4.98
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	1/2' X 1-1/2" HEX BOLTS	\$	3.54
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	8 X 1 SHEET METAL SCREWS	\$	1.28
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	MED CLEAR COMMAND HOOKS	\$	8.98
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	LARGE REMOVEABLE HOOKS	\$	7.96
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	CREDIT FROM DEC FOR FRAUD CHARGES	\$	(143.51)
HULA SIGNWORKS	01/29/2020	10683	CENSUS 2020 - 23.5" X 23.5" - COMMUNITY SIGNS	\$	253.00
DEPENDABLE KLEENING SERVICE	01/29/2020	10674	JAN 2020 CITY HALL, PW BLDG, CVB CLEANING	\$	3,642.83
DEPENDABLE KLEENING SERVICE	01/29/2020	10674	JAN 2020 FIRE BAYS CLEANING	\$	250.00
BLEYL AND ASSOCIATES	01/29/2020	10668	JAN 2020 CITY ENGINEER RETAINER	\$	1,250.00
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 ENGINEERING SERVICES	\$	350.00
ABC HOME AND COMMERCIAL SERVICES	01/29/2020	10665	JAN 2020 PEST CONTROL	\$	206.83
EXER-TECH INC	01/29/2020	10676	JAN 2020 QTRLY GYM EQUIPMENT MAINTENANCE	\$	195.00
EXER-TECH INC	01/29/2020	10676	75 LB DUMBBELL REPAIR	\$	225.40
GRAINGER, INC.	01/29/2020	10680	6" PVC CAP, SCHD 40	\$	72.25
OVERHEAD DOOR COMPANY OF CONROE	01/29/2020	10691	PW BLDG DOOR REPAIR - FRONT-2ND	\$	725.75
Function 30 - Public Works Total:				\$	26,756.13

Function: 31 - Swimming Pool

TOP CUT TREE SERVICE INC.	01/14/2020	10617	POOL STUMP GRINDING	\$	500.00
SAHARA POOLS & SPAS	01/14/2020	10607	POWER MODULE	\$	883.00
SAHARA POOLS & SPAS	01/14/2020	10607	MOTOR SEAL	\$	21.60
SAHARA POOLS & SPAS	01/14/2020	10607	1.0 HP MOTOR	\$	224.00
SAHARA POOLS & SPAS	01/14/2020	10607	INSTALLATION	\$	275.00
SAHARA POOLS & SPAS	01/14/2020	10607	REPLACE POOL PUMP MOTOR #2	\$	885.00
CENTERPOINT ENERGY	01/14/2020	10575	DEC 2019 POOL - NATURAL GAS - CITY USAGE	\$	19.85
ENTERGY	01/22/2020	10642	DEC 2019 POOL ELECTRIC USAGE	\$	582.46
WOODLANDS SCREEN PRINTING, LLC	01/22/2020	10659	PBP T-SHIRTS (YOUTH LARGE)	\$	223.75
WOODLANDS SCREEN PRINTING, LLC	01/22/2020	10659	PBP T-SHIRTS (ADULT LARGE)	\$	223.75
WAL-MART ATT: CASH OFFICE	01/29/2020	10699	WHITE VINEGAR (FOR TEST TUBES)	\$	2.64
WAL-MART ATT: CASH OFFICE	01/29/2020	10699	POLAR BEAR PLUNGE-WATER	\$	0.80
WAL-MART ATT: CASH OFFICE	01/29/2020	10699	POLAR BEAR PLUNGE- HARD CANDY	\$	4.98
WAL-MART ATT: CASH OFFICE	01/29/2020	10699	POLAR BEAR PLUNGE-SUGAR	\$	1.83
WAL-MART ATT: CASH OFFICE	01/29/2020	10699	POLAR BEAR PLUNGE- COFFEE	\$	2.63
WAL-MART ATT: CASH OFFICE	01/29/2020	10699	POLAR BEAR PLUNGE - MINI MARSHMALLOWS	\$	2.82

WAL-MART ATT: CASH OFFICE	01/29/2020	10699	POLAR BEAR PLUNGE - GEL CONE	\$	4.97
WAL-MART ATT: CASH OFFICE	01/29/2020	10699	POLAR BEAR PLUNGE - CREAMER	\$	1.50
LESLIES POOL MART	01/29/2020	10685	SALT 40 LB BAGS	\$	419.40
LESLIES POOL MART	01/29/2020	10685	15 GAL. ACID TANKS	\$	341.96
LESLIES POOL MART	01/29/2020	10685	M ACID 1 GAL	\$	18.99
LESLIES POOL MART	01/29/2020	10685	ALKALINITY UP	\$	72.18
LESLIES POOL MART	01/29/2020	10685	E-Z DECK PATCH	\$	104.97

Function 31 - Swimming Pool Total: \$ 4,818.08

Function: 32 - Parks

TOP CUT TREE SERVICE INC.	01/14/2020	10617	TODDLER PARK STUMP GRINDING	\$	200.00
ENTERGY	01/22/2020	10642	DEC 2019 MAIN PARK ELECTRIC USAGE	\$	237.68
ENTERGY	01/22/2020	10642	DEC 2019 TODDLER PARK ELECTRIC USAGE	\$	26.24

Function 32 - Parks Total: \$ 463.92

Function: 43 - Community Development

MONTGOMERY COUNTY FIRE MARSHAL'S OFFICE	01/08/2020	10563	NOV 2019 FIRE MARSHAL PLAN REVIEW AND INSPECTION	\$	4,449.50
VALERO MARKETING AND SUPPLY CO.	01/14/2020	10621	DEC 2019 BUILDING OFFICIAL FUEL	\$	58.80
GMS HOME INSPECTION SERVICE, LLC	01/14/2020	10586	DEC 26 BUILDING INSPECTION COVERAGE	\$	1,365.00
GMS HOME INSPECTION SERVICE, LLC	01/14/2020	10586	DEC 31 BUILDING INSPECTION COVERAGE	\$	1,235.00
GMS HOME INSPECTION SERVICE, LLC	01/14/2020	10586	JAN 2 BUILDING INSPECTION COVERAGE	\$	1,170.00
GMS HOME INSPECTION SERVICE, LLC	01/14/2020	10586	JAN 3 BUILDING INSPECTION COVERAGE	\$	975.00
GMS HOME INSPECTION SERVICE, LLC	01/14/2020	10586	DEC 27 BUILDING INSPECTION COVERAGE	\$	780.00
GMS HOME INSPECTION SERVICE, LLC	01/14/2020	10586	DEC 23 BUILDING INSPECTION COVERAGE	\$	715.00
GMS HOME INSPECTION SERVICE, LLC	01/14/2020	10586	DEC 30 BUILDING INSPECTION COVERAGE	\$	390.00
DAVID ASH	01/14/2020	10582	JAN 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	\$	150.00
ROBERT L. GALATAS	01/14/2020	10606	JAN 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	\$	150.00
WES STEPHENS	01/14/2020	10624	JAN 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	\$	150.00
MARK CURTIS HENDON II	01/14/2020	10598	JAN 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	\$	150.00
JAMES POLLARD	01/14/2020	10595	JAN 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	\$	150.00
MONTGOMERY COUNTY FIRE MARSHAL'S OFFICE	01/14/2020	10601	DEC 2019 FIRE MARSHAL PLAN REVIEW AND INSPECTION	\$	1,900.00
TOUCAN PRINTING INC	01/22/2020	10656	CITY STATIONARY - ENVELOPES (COM DEV)	\$	122.70
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	D.SVOBODA UNIFORM SHIRTS	\$	72.77
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	COURT FINE & FEE BOOK 2020	\$	10.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J.THOMPSON TX WORKFORCE CONFERENCE REG	\$	175.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J.THOMPSON COURT CLERK TRAVEL - MEALS	\$	130.26

Function 43 - Community Development Total: \$ 14,299.03

Function: 55 - Technology

COMCAST	01/08/2020	10556	JAN 2020 ALARM MONITORING-WELLS & L/S	\$	245.91
AT&T CORP.	01/08/2020	10552	PHONE SERVICE PARKGATE L/S #2812922543898	\$	34.03
AT&T CORP.	01/08/2020	10552	PHONE SERVICES POOL #2812927607754	\$	74.74
AT&T CORP.	01/08/2020	10552	PHONE SERVICE THORNWOOD L/S #2812924329909	\$	40.18
AT&T CORP.	01/08/2020	10552	PHONE SERVICES P/W BLDG #2812922492828	\$	74.74
MICRO FOCUS SOFTWARE, INC.	01/14/2020	10600	RETAIN SERVER SUPPORT 1-YEAR	\$	600.00
MICRO FOCUS SOFTWARE, INC.	01/14/2020	10600	RETAIN OFFICE 365 SUPPORT 1-YEAR	\$	1,003.10
MICRO FOCUS SOFTWARE, INC.	01/14/2020	10600	RETAIN ANDROID SUPPORT 1-YEAR	\$	745.16
GREATAMERICA FINANCIAL SERVICES CORPORATION	01/14/2020	10588	DEC 2019 COPIER LEASE PAYMENTS	\$	546.00
ITERSOURCE CORPORATION	01/14/2020	10592	ALLWORX VERGE 9312 DESK PHONE	\$	3,400.00
VERIZON WIRELESS	01/14/2020	10622	DEC 2019 L/S DATA LINES	\$	195.99
AT&T CORP.	01/22/2020	10636	PHONE SERVICES PARK #2812988910451	\$	85.03
SKELTON BUSINESS EQUIPMENT	01/22/2020	10652	DEC 2019 COPIER MAINTENANCE AGREEMENT-PD	\$	94.65
CONSOLIDATED COMMUNICATIONS	01/22/2020	10638	JAN 2020 WWTP PHONE & INTERNET SERVICE	\$	136.56
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	LOGITECH WIRELESS KEYBOARD / MOUSE	\$	31.99
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	BELKIN WIRELESS PHONE CHARGE PAD	\$	24.99
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	SANDISK 32GB MICROS D FLASH DRIVE	\$	25.98
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	DAMEWARE REMOTE SUPPORT 1YR RENEWAL	\$	115.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	HP USB FLASH DRIVE 8GB USB FOR PROLIANT SERVERS	\$	244.80
CONSOLIDATED COMMUNICATIONS	01/29/2020	10673	JAN 2020 PHONE SERVICE	\$	630.07
CHARTER COMMUNICATIONS	01/29/2020	10670	JAN 2020 HD CONVERTER BOXES	\$	116.58

GREATAMERICA FINANCIAL SERVICES CORPORATION	01/29/2020	10681	JAN 2020 COPIER LEASE PAYMENTS-CITY HALL/CVB	\$	705.13
LINGO COMMUNICATIONS, LLC	01/29/2020	10686	JAN 2020 FIRE ALARM LINE @ CITY HALL	\$	99.25
SKELTON BUSINESS EQUIPMENT	01/29/2020	10693	DEC 2019 COPIER MAINTENANCE AGREEMENT-CVB	\$	32.66
VERIZON WIRELESS	01/29/2020	10698	JAN 2020 CELL PHONE USAGE & DATA	\$	3,608.09
NETWORKFLEET INC.	01/29/2020	10689	DEC 2019 GPS NETWORK FLEET TRACKING	\$	492.85
Function 55 - Technology Total:				\$	13,403.48

Fund 100 - GENERAL FUND Total: \$ 274,244.85

Fund: 140 - TRASH AND RECYCLING

STATE COMPTROLLER OF PUBLIC ACCOUNTS	01/06/2020	DFT0011240	DEC 2019 SALES & USE TAX	\$	271.30
				\$	271.30

Function: 33 - Trash & Recycling

REPUBLIC WASTE SERVICES #852	01/22/2020	10650	DEC 2019 RECYCLING SERVICE	\$	3,337.92
REPUBLIC WASTE SERVICES #852	01/22/2020	10650	TRASH BINS	\$	1,700.00
REPUBLIC WASTE SERVICES #852	01/22/2020	10650	DEC 2019 TRASH SERVICE	\$	21,402.36
Function 33 - Trash & Recycling Total:				\$	26,440.28

Fund 140 - TRASH AND RECYCLING Total: \$ 26,711.58

Fund: 200 - SPECIAL REVENUE

LEARFIELD IMG COLLEGE	01/08/2020	10562	2019 NCAA STAGG BOWL-PROGRAM SALES	\$	2,364.20
				\$	2,364.20

Function: 45 - Hotel / Motel

OFFICE DEPOT CREDIT PLAN	01/08/2020	10565	2019 NCAA STAGG BOWL-FOOD TICKETS FOR FAN FEST	\$	5.89
WAVEMEDIA, INC.	01/08/2020	10570	2019 NCAA STAGG BOWL-1GB DATA SERVICIE	\$	2,000.00
JOHN MAYNER	01/08/2020	10561	JOHN MAYNER BIWEEKLY 1-9-2020 PAYROLL	\$	2,805.98
SPECTRUM	01/14/2020	10609	2019 NCAA STAGG BOWL- STAGE FOR MAIN EVENT	\$	224.00
TRAVELCLICK, INC	01/14/2020	10619	DEC 2019 TRAVELCLICK GDS ADVERTISING	\$	3,468.27
ENTERGY	01/14/2020	10585	DEC 2019 CVB ELECTRICITY USAGE	\$	531.82
HULA SIGNWORKS	01/14/2020	10591	2019 NCAA STAGG BOWL SIGNS	\$	407.75
CONROE ISD	01/14/2020	10580	2019 NCAA STAGG BOWL- STADIUM BUYOUT	\$	70,970.00
TEXAS HOTEL AND LODGING ASSOCIATION	01/22/2020	10655	2019-2020 THLA GROUP LISTING	\$	4,781.50
SPECTRUM	01/22/2020	10653	2019 NCAA STAGG BOWL-FAN FEST HIGH TOP TABLES	\$	222.00
SPECTRUM	01/22/2020	10653	2019 NCAA STAGG BOWL- FAN FEST TENT 30X80	\$	1,552.00
SPECTRUM	01/22/2020	10653	2019 NCAA STAGG BOWL- FAN FEST FENCING	\$	2,208.00
SPECTRUM	01/22/2020	10653	2019 NCAA STAGG BOWL- MEDIA CONFERENCE STAGING	\$	340.80
TRAVELCLICK, INC	01/22/2020	10657	DIGITAL MEDIA ADVERTISING	\$	5,919.00
CONSOLIDATED COMMUNICATIONS	01/22/2020	10638	POTS PHONE LINE INSTALL	\$	239.80
CONSOLIDATED COMMUNICATIONS	01/22/2020	10638	LONG DISTANCE CALLS	\$	251.60
CONSOLIDATED COMMUNICATIONS	01/22/2020	10638	STAGG BOWL 2019-SINGLE POTS LINE MONTHLY SERVICE	\$	417.30
HIGHLAND MARKET RESEARCH LLC	01/22/2020	10644	2019 STAGG BOWL-CONSULTING SERVICE	\$	1,000.00
HOTEL & LODGING ASSOCIATION/GREATER HOUSTON	01/22/2020	10645	2019-2020 HOTEL & LODGING ASSOC OF GREATER HOUSTON	\$	475.00
LUPE'S SHENANDOAH RESERVE, LLC	01/22/2020	10648	FEB 2020 CVB LEASE	\$	10,057.53
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 STAGG BOWL PHOTOGRAPHER MEETING	\$	106.99
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	COPPER GROUND ROD AND CLAMP	\$	14.63
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	30' GROUND WIRE	\$	30.30
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J. MAYNER TRAVEL GUARD	\$	14.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL-MEETING	\$	25.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 STAGG BOWL COMMITTEE MEETING	\$	218.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- MEETING ROOMS AT COURTYARD	\$	3,150.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	COMMAND VELCO STRIPS	\$	12.56
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- PRESS BOX SUPPLIES	\$	557.87
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- SPACE RENTAL AT HOLIDAY INN	\$	302.10
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- FAN FEST HAY	\$	562.50
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	CLEAR COIL EARPIECES AND EARTIPS	\$	80.65
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL-THURS TEAM MEAL NIGHT	\$	6,975.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- COMMITTEE MEETING	\$	1,320.83

BRANCH BANKING AND TRUST CO.	01/23/2020	10660	FRAUD CHARGE-CREDIT NEXT MONTH	\$ 57.94
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- HQ HOTEL	\$ 18,622.91
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	S.KONZEM NCAA TRAVEL-FLIGHT AND PRE FLIGHT	\$ 1,308.33
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J. MAYNER 2019 NCAA TRAVEL-FLIGHT	\$ 798.30
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL-FAN FEST MISC EXPENSES	\$ 126.38
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL-SEDAN RENTALS	\$ 445.28
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- SUV RENTALS	\$ 990.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- RENTAL BOX TRUCKS	\$ 1,462.54
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- GAMES	\$ 500.92
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	2019 NCAA STAGG BOWL- STORAGE TOTES	\$ 350.00
AGGREKO LLC	01/29/2020	10667	2019 NCAA STAGG BOWL-GENERATOR PACKAGE	\$ 6,741.14
AGGREKO LLC	01/29/2020	10667	2019 NCAA STAGG BOWL- GENERATOR FUEL SERVICES	\$ 208.53

Function 45 - Hotel / Motel Total: \$ 152,860.94

Fund 200 - SPECIAL REVENUE Total: \$ 155,225.14

Fund: 300 - DEBT SERVICE

Function: 80 - Debt Service

US BANK	01/22/2020	10658	ADMIN FEES FOR 2015 GO REFUNDING BOND	\$ 350.00
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Function 80 - Debt Service Total: \$ 350.00

Fund 300 - DEBT SERVICE Total: \$ 350.00

Fund: 400 - CAPITAL PROJECTS GENERAL FUND

Function: 60 - Capital Purchases/Projects General

A QUALITY PLUS CONSTRUCTION	01/08/2020	10550	PARKING LOT LED LIGHTS	\$ 5,000.00
WINDOWS OF OPPORTUNITY	01/14/2020	10625	GYM IMPROVEMENTS SOLAR SCREENS	\$ 7,125.00
JEFFREY MOON & ASSOCIATES, INC.	01/22/2020	10647	EASEMENT SURVEYING	\$ 453.75
LESLIES POOL MART	01/29/2020	10685	POOL VACCUM	\$ 1,699.99

Function 60 - Capital Purchases/Projects General Fund Total: \$ 14,278.74

Function: 61 - Capital Purchases/Projects Water & Sewer

THE WOODLANDS HOME PROS	01/14/2020	10615	WATER PLAN 2 FENCE	\$ 3,000.00
CHLORINATOR MAINT. CONSTRUCTION, INC	01/14/2020	10576	CHLORINE LEAK DETECTORS	\$ 7,050.00
EASTEX UTILITY CONSTRUCTION	01/14/2020	10584	PAYAPP 2 WATERLINE IMPROVEMENTS PINECROFT/SAVANAH	\$ 51,847.20
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 ENGINEERING WATERLINE REPLACEMENT SAVANNAH	\$ 2,000.00
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 WASTEWATER TREATMENT PLANT MASTER PLAN	\$ 650.00
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 PROFESSIONAL SERVICES STROAGE TANK REHAB	\$ 11,095.00
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 PROFESSIONAL SERVICES RATE STUDY	\$ 100.00
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 PROFESSIONAL SERVICES IMPACT FEE STUDY	\$ 750.00
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 PROFESSIONAL SERVICES SEWER MODEL	\$ 1,747.50
BLEYL AND ASSOCIATES	01/29/2020	10668	DEC 2019 WATERLINE REPLACEMENT @ PINECROFT	\$ 3,441.00

Function 61 - Capital Purchases/Projects Water & Sewer

Total:

Fund 400 - CAPITAL PROJECTS GENERAL FUND Total: \$ 95,959.44

Fund: 600 - WATER / SEWER

FENIX CONSTRUCTION	01/08/2020	10559	TEMP METER DEPOSIT REFUND	\$ 1,780.00
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\$ 1,780.00

Function: 50 - Water & Sewer

DXI INDUSTRIES, INC.	01/08/2020	10558	CHLORINE, 2000# - WWTP	\$ 948.00
CSA TECHNICAL LLC	01/08/2020	10557	NOV 2019 DAVID MEMORIAL BI-QUARTERLY INSPECTION	\$ 675.00
CSA TECHNICAL LLC	01/08/2020	10557	NOV 2019 RESEARCH FOREST BI-QUARTERLY INSPECTION	\$ 675.00
CSA TECHNICAL LLC	01/08/2020	10557	NOV 2019 PINECROFT BI-QUARTERLY INSPECTION	\$ 675.00
CSA TECHNICAL LLC	01/08/2020	10557	NOV 2019 ED ENGLISH BI-QUARTERLY INSPECTION	\$ 300.00
CSA TECHNICAL LLC	01/08/2020	10557	NOV 2019 THORNWOOD BI-QUARTERLY INSPECTION	\$ 300.00
CSA TECHNICAL LLC	01/08/2020	10557	NOV 2019 PARKGATE BI-QUARTERLY INSPECTION	\$ 300.00
CSA TECHNICAL LLC	01/08/2020	10557	NOV 2019 NTB BI-QUARTERLY INSPECTION	\$ 300.00
CENTERPOINT ENERGY	01/08/2020	10554	DEC 2019 DAVID MEMORIAL L/S-NAT GAS SERVICE	\$ 37.02

DXI INDUSTRIES, INC.	01/14/2020	10583	SULFUR DIOXIDE, 2000# - WWTP	\$	753.75
THE WOODLANDS HOME PROS	01/14/2020	10615	WP #2 - FENCE REPAIR	\$	975.00
VALERO MARKETING AND SUPPLY CO.	01/14/2020	10621	2019-2020 WS UNLEADED FUEL	\$	314.71
TEXAS811	01/14/2020	10614	DEC 2019 LINE LOCATES	\$	99.75
MDN ENTERPRISES	01/14/2020	10599	2-1/2" X 3/4" MTR CPLG	\$	497.50
MDN ENTERPRISES	01/14/2020	10599	3/4" X 1/8" RUBBER METER GASKETS	\$	10.00
WEBB'S UNIFORMS	01/14/2020	10623	WS - ATLANCO TACTICAL PANTS	\$	699.30
WEBB'S UNIFORMS	01/14/2020	10623	WS - SPORT-TEK "LIME SHOCK" SHIRTS W/REF LOGO	\$	324.89
WEBB'S UNIFORMS	01/14/2020	10623	WS - ULTRALIGHT FIELD SHIRTS - S/S	\$	431.60
WEBB'S UNIFORMS	01/14/2020	10623	WS - ULTRALIGHT FIELD SHIRTS - L/S	\$	454.05
CHLORINATOR MAINT. CONSTRUCTION, INC	01/14/2020	10576	WP #4 - TROUBLESHOOTING CHLORINE RESIDUAL	\$	531.50
CHLORINATOR MAINT. CONSTRUCTION, INC	01/14/2020	10576	WP #2 - SWITCHOVER MODULE INSTALLED	\$	660.00
CENTERPOINT ENERGY	01/14/2020	10575	DEC 2019 RESEARCH FOREST L/S-NAT GAS SERVICE	\$	24.00
CENTERPOINT ENERGY	01/14/2020	10575	DEC 2019 THORNWOOD L/S-NAT GAS SERVICE	\$	24.00
CENTERPOINT ENERGY	01/14/2020	10575	DEC 2019 PINECROFT L/S-NAT GAS SERVICE	\$	22.80
CENTERPOINT ENERGY	01/14/2020	10575	DEC 2019 PARKGATE L/S-NAT GAS SERVICE	\$	21.64
DXI INDUSTRIES, INC.	01/14/2020	10583	DEC 2019 CONTAINER RENTALS-CHEMICALS	\$	487.50
TCEQ	01/14/2020	10611	TXR040614 - STORMWATER PERMIT 2020	\$	100.00
TCEQ	01/14/2020	10611	TXR05CQ76 - STORMWATER PERMIT 2020	\$	200.00
ENTERGY	01/22/2020	10642	DEC 2019 W/S ELECTRIC USAGE	\$	16,500.69
CITY OF PANORAMA VILLAGE	01/22/2020	10637	OCT-DEC 2019 2019 CATAHOULA WELL MONITORING	\$	1,536.47
CITY OF PANORAMA VILLAGE	01/22/2020	10637	OCT-DEC 2019 CATAHOULA WELL EXPENSES	\$	19,555.94
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	L.ROLAND - WASTEWATER D LICENSE EXAM FEES	\$	55.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J.PEART - VALVE & HYDRANT MAINT. CLASS REG.	\$	420.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	CLOROX BLEACH LIQUIRD - 121 OZ	\$	8.96
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	DECKMATE III, TAN, 3-1/2"	\$	29.98
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J.PEART - GROUNDWATER PRODUCTION CLASS REG.	\$	350.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	J. PEART - AWWA MEMBERSHIP RENEWAL - WS	\$	224.00
BRANCH BANKING AND TRUST CO.	01/23/2020	10660	G. GOMEZ-WASTEWATER TRMT OPERATOR LIC RENEWAL	\$	111.00
FORT BEND SERVICES INC.	01/29/2020	10678	JAN 2020 BELT PRESS POLYMER	\$	1,440.00
O'REILLY AUTO PARTS	01/29/2020	10690	ANTIFREZ - 1 GAL	\$	44.97
O'REILLY AUTO PARTS	01/29/2020	10690	BATTERY CABLE	\$	7.99
DXI INDUSTRIES, INC.	01/29/2020	10675	CHLORINE, 2000# - WWTP	\$	948.00
DXI INDUSTRIES, INC.	01/29/2020	10675	CHLORINE, 150# - WP #4	\$	488.18
FERGUSON WATERWORKS	01/29/2020	10677	2" MTR FLG GSKT & BOLT	\$	61.50
				Function 50 - Water & Sewer Total:	\$ 69,056.17

Function: 51 - Utility Billing

PRINTING PLUS	01/08/2020	10567	MAR 2020 UTILITY BILLING PROCESS	\$	1,053.81
PRINTING PLUS	01/08/2020	10567	JAN 2020 UTILITY BILLING PROCESS	\$	1,053.81
PRINTING PLUS	01/08/2020	10567	FEB 2020 UTILITY BILLING PROCESS	\$	1,053.81
TYLER TECH	01/14/2020	10620	OCT-DEC 2019 INSITE TRANSACTION FEES	\$	1,452.50
				Function 51 - Utility Billing Total:	\$ 4,613.93

Fund 600 - WATER / SEWER Total: \$ 75,450.10

Fund: 990 - PAYROLL FUND

CC PLUS II	01/08/2020	10553	C. MCDUFFIE FIREARM PURCHASE	\$	599.99
TEXAS CHILD SUPPORT	01/09/2020	DFT0011226	CHILD SUPPORT PAYROLL DEDUCTION	\$	308.31
TEXAS CHILD SUPPORT	01/09/2020	DFT0011227	CHILD SUPPORT PAYROLL DEDUCTION	\$	253.85
TEXAS CHILD SUPPORT	01/09/2020	DFT0011228	CHILD SUPPORT PAYROLL DEDUCTION	\$	710.77
TEXAS CHILD SUPPORT	01/09/2020	DFT0011229	CHILD SUPPORT PAYROLL DEDUCTION	\$	576.92
CITY OF SHENANDOAH GENERAL FUND	01/09/2020	DFT0011230	FIREARM REIMBURSEMENT-THOMPSON	\$	50.00
CITY OF SHENANDOAH GENERAL FUND	01/09/2020	DFT0011231	FIREARM REIMBURSEMENT-GORDON	\$	25.00
CITY OF SHENANDOAH GENERAL FUND	01/09/2020	DFT0011232	FIREARM REIMBURSEMENT-READE	\$	50.00
CITY OF SHENANDOAH GENERAL FUND	01/09/2020	DFT0011233	FIREARM REIMBURSEMENT-COLLINS	\$	50.00
CITY OF SHENANDOAH GENERAL FUND	01/09/2020	DFT0011234	FIREARM REIMBURSEMENT-DUNLAP	\$	50.00
CITY OF SHENANDOAH GENERAL FUND	01/09/2020	DFT0011235	FIREARM REIMBURSEMENT-BLED SOE	\$	50.00
CITY OF SHENANDOAH GENERAL FUND	01/09/2020	DFT0011236	FIREARM REIMBURSEMENT-MCDUFFIE	\$	50.00
INTERNAL REVENUE SERVICE	01/09/2020	DFT0011237	MEDICARE	\$	4,033.28

INTERNAL REVENUE SERVICE	01/09/2020	DFT0011238	SOCIAL SECURITY	\$ 17,245.50
INTERNAL REVENUE SERVICE	01/09/2020	DFT0011239	FEDERAL W/H	\$ 13,976.84
INTERNAL REVENUE SERVICE	01/15/2020	DFT0011242	MEDICARE	\$ 58.04
INTERNAL REVENUE SERVICE	01/15/2020	DFT0011243	SOCIAL SECURITY	\$ 248.20
INTERNAL REVENUE SERVICE	01/15/2020	DFT0011244	FEDERAL W/H	\$ 32.07
TEXAS MUNICIPAL RETIREMENT SYSTEM	01/15/2020	10627	RETIREMENT (TMRS) PAYROLL DEDUCTION	\$ 695.88
TEXAS CHILD SUPPORT	01/23/2020	DFT0011249	CHILD SUPPORT PAYROLL DEDUCTION	\$ 308.31
TEXAS CHILD SUPPORT	01/23/2020	DFT0011250	CHILD SUPPORT PAYROLL DEDUCTION	\$ 253.85
TEXAS CHILD SUPPORT	01/23/2020	DFT0011251	CHILD SUPPORT PAYROLL DEDUCTION	\$ 710.77
TEXAS CHILD SUPPORT	01/23/2020	DFT0011252	CHILD SUPPORT PAYROLL DEDUCTION	\$ 576.92
CITY OF SHENANDOAH GENERAL FUND	01/23/2020	DFT0011253	FIREARM REIMBURSEMENT-THOMPSON	\$ 31.00
CITY OF SHENANDOAH GENERAL FUND	01/23/2020	DFT0011254	FIREARM REIMBURSEMENT-READE	\$ 50.00
CITY OF SHENANDOAH GENERAL FUND	01/23/2020	DFT0011255	FIREARM REIMBURSEMENT-COLLINS	\$ 50.00
CITY OF SHENANDOAH GENERAL FUND	01/23/2020	DFT0011256	FIREARM REIMBURSEMENT-DUNLAP	\$ 50.00
CITY OF SHENANDOAH GENERAL FUND	01/23/2020	DFT0011257	FIREARM REIMBURSEMENT-BLEDSCOE	\$ 50.00
CITY OF SHENANDOAH GENERAL FUND	01/23/2020	DFT0011258	FIREARM REIMBURSEMENT-MCDUFFIE	\$ 50.00
INTERNAL REVENUE SERVICE	01/23/2020	DFT0011259	MEDICARE	\$ 3,971.72
INTERNAL REVENUE SERVICE	01/23/2020	DFT0011260	SOCIAL SECURITY	\$ 16,982.32
INTERNAL REVENUE SERVICE	01/23/2020	DFT0011261	FEDERAL W/H	\$ 13,740.85
INTERNAL REVENUE SERVICE	01/23/2020	DFT0011263	MEDICARE	\$ 61.06
INTERNAL REVENUE SERVICE	01/23/2020	DFT0011264	SOCIAL SECURITY	\$ 261.06
INTERNAL REVENUE SERVICE	01/23/2020	DFT0011265	FEDERAL W/H	\$ 69.91
BLUE CROSS/BLUE SHIELD OF TEXAS	01/29/2020	10669	JAN 2020 MEDICAL ADJ.	\$ (0.01)
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	JAN 2020 DENTAL ADJ.	\$ (285.33)
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	01/29/2020	10672	JAN 2020 ADJ.	\$ 144.08
UNITED HEALTHCARE	01/29/2020	10697	JAN 2020 VISION ADJ.	\$ (0.10)
AFLAC	01/29/2020	10666	JAN 2020 ADJ.	\$ (0.02)
AFLAC	01/29/2020	10666	AFLAC AFTER TAX PAYROLL DEDUCTION	\$ 83.25
AFLAC	01/29/2020	10666	AFLAC PRETAX PAYROLL DEDUCTION	\$ 88.12
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	LIFE, AD&D, BUY UP PAYROLL DEDUCTION	\$ 168.81
CLEAT	01/29/2020	10671	CLEAT PAYROLL DEDUCTION	\$ 45.00
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	01/29/2020	10672	COLONIAL AFTERTAX PAYROLL DEDUCTION	\$ 549.37
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	01/29/2020	10672	COLONIAL PRETAX PAYROLL DEDUCTION	\$ 108.46
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION	\$ 2,706.23
ICMA-RC	01/29/2020	10684	ICMA PAYROLL DEDUCTION	\$ 390.00
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	EMPLOYEE LIFE, AD&D, BUY UP PAYROLL DEDUCTION	\$ 336.53
BLUE CROSS/BLUE SHIELD OF TEXAS	01/29/2020	10669	EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION	\$ 39,879.98
TEXAS MUNICIPAL RETIREMENT SYSTEM	01/29/2020	10694	RETIREMENT (TMRS) PAYROLL DEDUCTION	\$ 36,534.25
TX POLICE CHIEF'S ASSOC. FNDDN	01/29/2020	10696	TPCA FOUNDATION PAYROLL DEDUCTION	\$ 16.00
UNITED HEALTHCARE	01/29/2020	10697	EMPLOYEE VISION INSURANCE PAYROLL DEDUCTION	\$ 321.40
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	DENTAL INSURANCE PAYROLL DEDUCTION	\$ 157.69
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	COUNCIL BASE LIFE INSURANCE PAYROLL DEDUCTION	\$ 13.60
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	LIFE, AD&D, BUY UP PAYROLL DEDUCTION	\$ 12.60
BLUE CROSS/BLUE SHIELD OF TEXAS	01/29/2020	10669	COUNCIL MEDICAL INSURANCE PAYROLL DEDUCTION	\$ 3,025.75
UNITED HEALTHCARE	01/29/2020	10697	COUNCIL VISION INSURANCE PAYROLL DEDUCTION	\$ 22.98
AFLAC	01/29/2020	10666	AFLAC AFTER TAX PAYROLL DEDUCTION	\$ 83.25
AFLAC	01/29/2020	10666	AFLAC PRETAX PAYROLL DEDUCTION	\$ 88.12
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	LIFE, AD&D, BUY UP PAYROLL DEDUCTION	\$ 165.41
CLEAT	01/29/2020	10671	CLEAT PAYROLL DEDUCTION	\$ 45.00
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	01/29/2020	10672	COLONIAL AFTERTAX PAYROLL DEDUCTION	\$ 549.37
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	01/29/2020	10672	COLONIAL PRETAX PAYROLL DEDUCTION	\$ 108.46
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION	\$ 2,652.22
ICMA-RC	01/29/2020	10684	ICMA PAYROLL DEDUCTION	\$ 390.00
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	EMPLOYEE LIFE, AD&D, BUY UP PAYROLL DEDUCTION	\$ 326.83
BLUE CROSS/BLUE SHIELD OF TEXAS	01/29/2020	10669	EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION	\$ 39,115.67
TEXAS MUNICIPAL RETIREMENT SYSTEM	01/29/2020	10694	RETIREMENT (TMRS) PAYROLL DEDUCTION	\$ 35,727.49
TX POLICE CHIEF'S ASSOC. FNDDN	01/29/2020	10696	TPCA FOUNDATION PAYROLL DEDUCTION	\$ 16.00
UNITED HEALTHCARE	01/29/2020	10697	EMPLOYEE VISION INSURANCE PAYROLL DEDUCTION	\$ 313.25
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	LIFE, AD&D, BUY UP PAYROLL DEDUCTION	\$ 3.40
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	EMPLOYEE DENTAL INSURANCE PAYROLL DEDUCTION	\$ 54.01
METLIFE SMALL BUSINESS CENTER	01/29/2020	10687	EMPLOYEE LIFE, AD&D, BUY UP PAYROLL DEDUCTION	\$ 9.70

BLUE CROSS/BLUE SHIELD OF TEXAS	01/29/2020	10669	EMPLOYEE MEDICAL INSURANCE PAYROLL DEDUCTION	\$	764.31
TEXAS MUNICIPAL RETIREMENT SYSTEM	01/29/2020	10694	RETIREMENT (TMRS) PAYROLL DEDUCTION	\$	564.23
UNITED HEALTHCARE	01/29/2020	10697	EMPLOYEE VISION INSURANCE PAYROLL DEDUCTION	\$	8.15
BLUE CROSS/BLUE SHIELD OF TEXAS	01/29/2020	10669	JAN 2020 MED. ADJUSTMENT	\$	(0.31)
BLUE CROSS/BLUE SHIELD OF TEXAS	01/29/2020	10669	TO CORRECT PREVIOUS MED ADJ.	\$	0.02
					<u>\$ 241,585.64</u>

Fund 990 - PAYROLL FUND Total: \$ 241,585.64

GRAND TOTAL: \$ 869,526.75



COUNCIL MONTHLY REPORT

DEPARTMENT: ADMINISTRATION

MONTH: January 2020

SOCIAL MEDIA/COMMUNICATIONS

FACEBOOK

City @ShenandoahTx

Followers in January	6999
Followers in December	6992
Gain	Up 3, +0.04%

DATE	SUBJECT	REACH
1/1	Ringing out the old	372
1/2	Dense fog advisory	354
1/3	City Council agenda	295
1/3	SPD Police Blotter Dec. 22-31	296
1/6	Major MVA involving 18 wheeler	617
1/6	Phones down at City Hall/Update	450
1/9	Bad Friday weather expected	334
1/9	City Council Update	307
1/9	Law Enforcement Appreciation Day	1815
1/10	SPD Police Blotter Dec. 29-Jan 4	329
1/10	TxDOT continuing tree and shrub trimming	425
1/10	Severe Thunderstorm Alert	360
1/13	Safety Expo on the horizon	539
1/14	Dense fog advisory	268
1/14	Dense fog advisory	268
1/15	Repairs completed on water line creak	454
1/17	City Council agenda	115
1/17	MDD agenda	190
1/17	Council agenda pack	187
1/21	Council would like your input on curb painting	664
1/24	Moving closer to the 2020 Census	518
1/24	Council update	232
1/24	MDD update	147
1/24	Shenandoah Police Blotters	309
1/24	Reminder... curb painting survey	204
1/26	Dense fog	248
1/24	Roadwork on sb feeder with lane closed	518

1/27	Heads up	303
1/30	Mark your calendar for Arbor Day	338
	TOTAL	11,456

IMPORTANT POINTS: Anything above 500 for Shenandoah can be considered a “viral” posting. This month, we had 6 postings. The City’s Facebook page, Shenandoah, TX was renamed Shenandoah, TX – City Government this month to recognize that it is an official communication outlet of the city of Shenandoah. It is an instrument for providing information to our residents unlike personal and business Facebook pages that are designed for the interchange of ideas and opinions.

FACEBOOK

Civic Club [@STxCivicClub](#)

Followers in January	213
Followers in December	210
Gain	Up 3, +1.4%

DATE	SUBJECT	REACH
1/2	Dense fog	23
1/3	SPD Police Blotter	58
1/6	Heads up	14
1/8	City Hall phones are down	20
1/9	Be prepared for the weather	42
1/9	Council update	47
1/10	SPD Police Blotter	47
1/10	Trimming projects n service road	10
1/10	Be prepared	26
1/10	Severe thunderstorm alert	38
1/13	Montgomery County Safety Expo coming up	51
1/14	Dense fog	10
1/14	Dense fog	8
1/15	Water main break/update	20
1/17	MDD Agenda	28
1/21	Council wants your opinion about curb painting	69
1/24	Service road slowdown	8
1/24	City Council update	37
1/24	MDD Update	27
1/24	Police Blotters	18
1/26	Dense fog	12
1/27	Heads up	35
1/30	Looking for plant donations or Arbor Day	738
	TOTAL	1,386

IMPORTANT POINTS: Anything above 100 for the Civic Club can be considered a “viral” posting. This month, we had 1 viral postings.

TWITTER @ShenandoahTx

Followers in January	1553
Followers in December	1538
Gain	Up 15, +1.0%

DATE	SUBJECT	REACH
1/3	City Council agenda	244
1/3	SPD Blotter	490
1/6	Major MVA with 18 wheeler	324
1/9	City Council update	184
1/9	National Law Enforcement Day	290
1/10	SPD Blotter	211
1/10	TxDOT trimming along service roads	290
1/10	Tornado watch	497
1/14	Dense fog	277
1/14	Dense fog	260
1/15	Water main break	231
1/17	MDD meeting	158
1/22	City Council agenda	166
1/21	2020 Census PSA	171
1/24	Roadway repairs on sb feeder	159
1/24	MDD update	110
1/24	City Council update	109
1/24	SPD Police Blotter	106
	TOTAL	4,277

PRESS RELEASES

Date	Description
1/8	City Council Update
1/15	Water main break at Pinecroft
1/22	MDD Update
1/22	City Council Update
1/22	Spread the word --- Census is coming!
1/23	To Paint or Not to Paint
1/3	SPD Police Blotter Dec 22-28
1/3	SPD Police Blotter Dec 29 – Jan 4
1/12	SPD Police Blotter Jan 5-11
1/19	SPD Police Blotter Jan 12-18
1/26	SPD Police Blotter Jan 19-25
1/8	City Council Update
1/15	Water main break at Pinecroft

NEXTDOOR, agency account (information only)

Subscribers in January (by area)	837
Change	Up 16, 1.9%
Subscribers in January (by neighborhoods)	
Northline Oaks	42 (+1)
Grogan's Forest	650(+13)
The Woodlands	4 (+0)
Shenandoah	141 (+3)

DATE	SUBJECT	VIEWS
1/3	SPD Blotter	52
1/6	MVA I45	90
1/9	City Council update	73
1/9	Law Enforcement Appreciation Day	75
1/10	SPD Blotter	98
1/15	Water main break on Pinecroft	43
1/24	MDD Update/Council update	78
1/24	SPD Blotter	86
TOTAL		595

Postings are only as agency; we cannot monitor citizen postings.

YouTube City Council Meetings and Other

Subscribers in January	71
Subscribers in December	72
Change	Down 1, +1.4%

DATE	VIEWS
City Council 01/08/20	27
City Council 01/22/20	35
TOTAL VIEWS to date	9,539
TOTAL HOURS to date	1,336.6
AVG. VIEW DURATION to date	8:24 minutes

Fun Facts:

- For January, watch time was 19.6 hours
- For January, average view duration was 10 minutes 1 second
- For January, top devices used: computer (48.2%), mobile (34.2%), TV (0.9%)
- For January, on demand (11.9 hrs) vs. live (7.7 hrs)

WEBSITE

- Carousel banners:
 - Open Records Request
 - Subscribe to Notify Me
 - Watch Us on YouTube
 - Election Information
 - Next Current Event
 - 2019-20 Budget
- Subscribers
 - News Flash
 - City of Shenandoah News 114 (+6)
 - CVB News 77 (+2)
 - SPD Police Blotters 109 (+5)
 - Town Hall 97 (+4)
 - Agenda Center
 - City Council 73 (+1)
 - MDD 48 (+0)
 - P & Z 56 (+2)
 - Civic Club 4 (+1)
 - Alert Center 67 (+13)
 - Calendars
 - CVB 49 (+1)
 - Event 71 (+5)
 - Pool Season 20 (+2)
 - Meetings 55 (+13)
- Visitors (January) Total to Date
 - 13,136 visits 112,669 visits
 - 4 min 36 sec avg. visit 2 min 39 sec avg visit
 - 54% left after one page(bounced) 63% left after one. page (bounced)
 - 16,945 page views 203,096 page views
 - 615 searches 7,120 total searches
 - 23,215 downloads 55,779 downloads

ArchiveSocial, archiving source

Starting with the 2017-18 budget year, ArchiveSocial is a program that allows us to archive postings in our social media accounts for public information requests or historical reference.

- January 23 new records
- Prior 6-month averaging: 406 records/month

Currently Archiving:

Three Facebook pages:

- City Facebook page: Shenandoah, Tx
- Civic Club Facebook page: Shenandoah Civic Club
- CVB Facebook page: Visit Shenandoah TX

Two Facebook owner accounts:

- STX Shenandoah
- Shenandoah CVB

Two Twitter accounts:

- City account: @ShenandoahTX
- CVB account: @shenandoahcvb

One Instagram account:

- VisitshenandoahTX

One You Tube account:

- City of Shenandoah, Texas

The two biggest sources of records archived are City Facebook and City YouTube.

OPEN RECORD REQUESTS

The City received 20 record requests during the month of January as shown below.

DATE	REQUESTOR	INFORMATION REQUESTED	COMPLETE
1/2/2020	Construction Monitor	Building Permit Report	Yes
1/2/2020	Suma Sureshchandra	Building Permit Report	Yes
1/2/2020	Leah Overall	Building Permit Report	Yes
1/7/2020	Leah Overall	Building Permit Report - May, 2019	Yes
1/13/2020	Christine Ostrowski	Building Permit Report	Yes
1/14/2020	Mark Phillips	PD Report	Yes
1/15/2020	Jean Teague	Audio Recordings of City Council Meetings	Yes
1/15/2020	Jean Teague	All @shenandoahTX.us email addresses and users	Yes
1/15/2020	Judy Martinez	PD Report	Yes
1/17/2020	Nikhil Joshi	House Plans	Yes
1/21/2020	Michele Mandell	PID Documents	Yes
1/21/2020	Eric Bahrenburg	Council Agenda	Yes
1/22/2020	Scott Law Firm	PD Report	Yes
1/24/2020	District Investments	Petitions and Assessments	Yes
1/24/2020	Construct Connect	Building Permit	Yes
1/27/2020	Azani Creeks	Contracts with Republic Services	Yes
1/28/2020	Emily Munoz	PD Report	Yes
1/29/2020	DHS	Background Search	Yes
1/30/2020	Abbie Hughes	Permits & Violations	Yes
1/31/2020	District Investments	SAPs	Yes

HUMAN RESOURCES

Year	Budgeted Fillable Positions	Separations	Turnover Ratio
2016	50	10	20%
2017	51	11	21.6%
2018	54	4	7.4%
2019	55	2	3.6%
2020	55	0	0.0%

INFORMATIONAL TECHNOLOGY (IT)**General Support**

There were 12 IT requests for service in the month of January.

Category/Service	Service Calls Completed
Application/Software	2
Computer/Hardware	1
Desk Phone / Mobile Phone	1
Door Access / Security Cameras	1
Email Issue	0
Employee Entry / Exit Form	1
General IT Requests	2
Internet/Network	0
Police MDT/Mobile Data	0
In-Car Video/Watchguard	3
Printer / Copier / Scanner	1
User Login/Password	0
Total	12

Projects:

SUBMITTED BY:



COUNCIL MONTHLY REPORT



DEPARTMENT: FINANCE

MONTH: JANUARY 2020

REVENUE

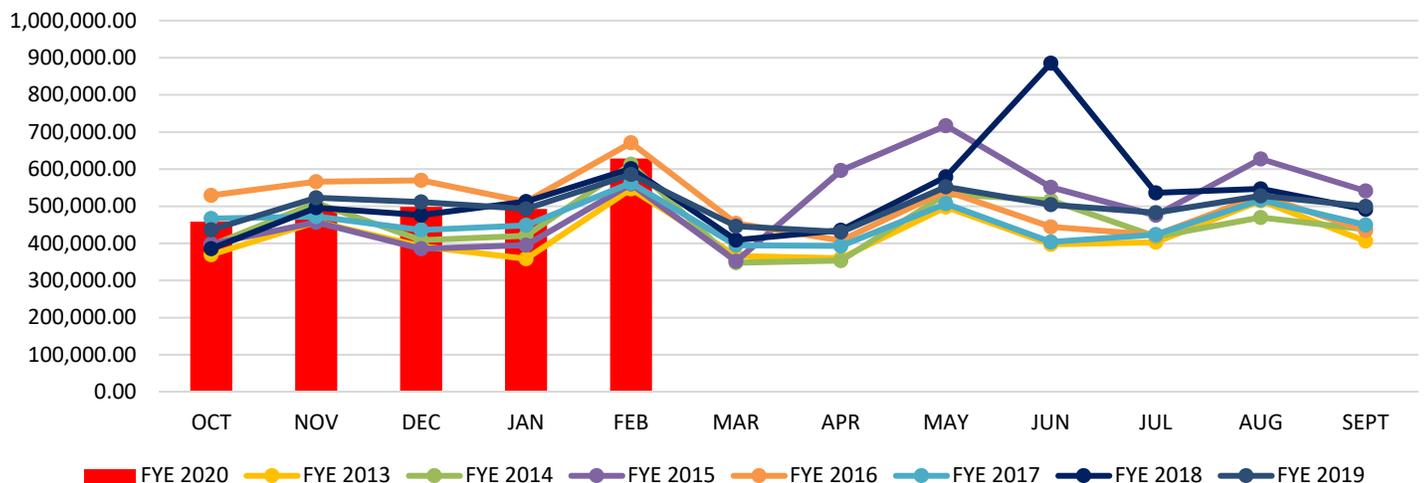
General Fund sales tax receipts received in December, reported in February are up 7.30% over the same month in 2018. Decreases from the previous year are shown in red. Significant changes from current year to previous year are primarily a result of a change in taxpayers.

General Fund Sales Tax - 8 Year Comparison

	Sales Tax FY 2012-2013	Sales Tax FY 2013-2014	Sales Tax FY 2014-2015	Sales Tax FY 2015-2016	Sales Tax FY 2016-2017	Sales Tax FY 2017-2018	Sales Tax FY 2018-2019	Sales Tax FY 2019-2020
OCT	369,391.25	394,342.33	398,463.01	529,234.52	466,912.55	385,742.59	436,594.28	458,341.89
NOV	457,850.00	508,617.69	456,877.76	566,140.52	472,341.01	495,956.78	522,751.85	490,064.73
DEC	392,284.71	408,659.61	385,601.00	569,854.76	436,159.11	476,181.30	511,522.98	498,182.36
JAN	358,544.76	420,523.80	395,068.35	511,995.45	448,458.28	512,637.50	492,914.83	492,564.36
FEB	546,714.39	613,223.58	559,795.01	670,777.67	562,788.89	601,151.52	585,556.53	628,282.84
MAR	366,007.27	348,002.56	351,977.96	453,860.55	394,952.57	408,862.33	446,044.49	
APR	360,029.06	353,675.15	596,287.50	407,769.31	393,008.04	435,325.51	430,535.67	
MAY	497,834.09	532,982.48	716,952.48	540,870.98	506,830.45	579,460.26	552,084.98	
JUN	397,331.40	515,915.97	551,161.85	444,484.92	403,627.18	885,399.08	504,229.58	
JUL	403,084.53	418,467.34	475,396.14	422,558.02	423,618.29	536,123.76	482,478.25	
AUG	514,693.41	469,711.82	627,396.71	528,924.55	516,593.06	546,764.42	528,047.73	
SEPT	406,130.59	437,844.65	541,138.70	434,327.21	449,659.93	491,282.24	499,632.39	
TOTAL	5,069,895.46	5,421,966.98	6,056,116.47	6,080,798.46	5,474,949.36	6,354,887.29	5,992,393.56	2,567,436.18

The chart below plots a history of sales tax revenue from the 2012-2013 fiscal year to the current fiscal year.

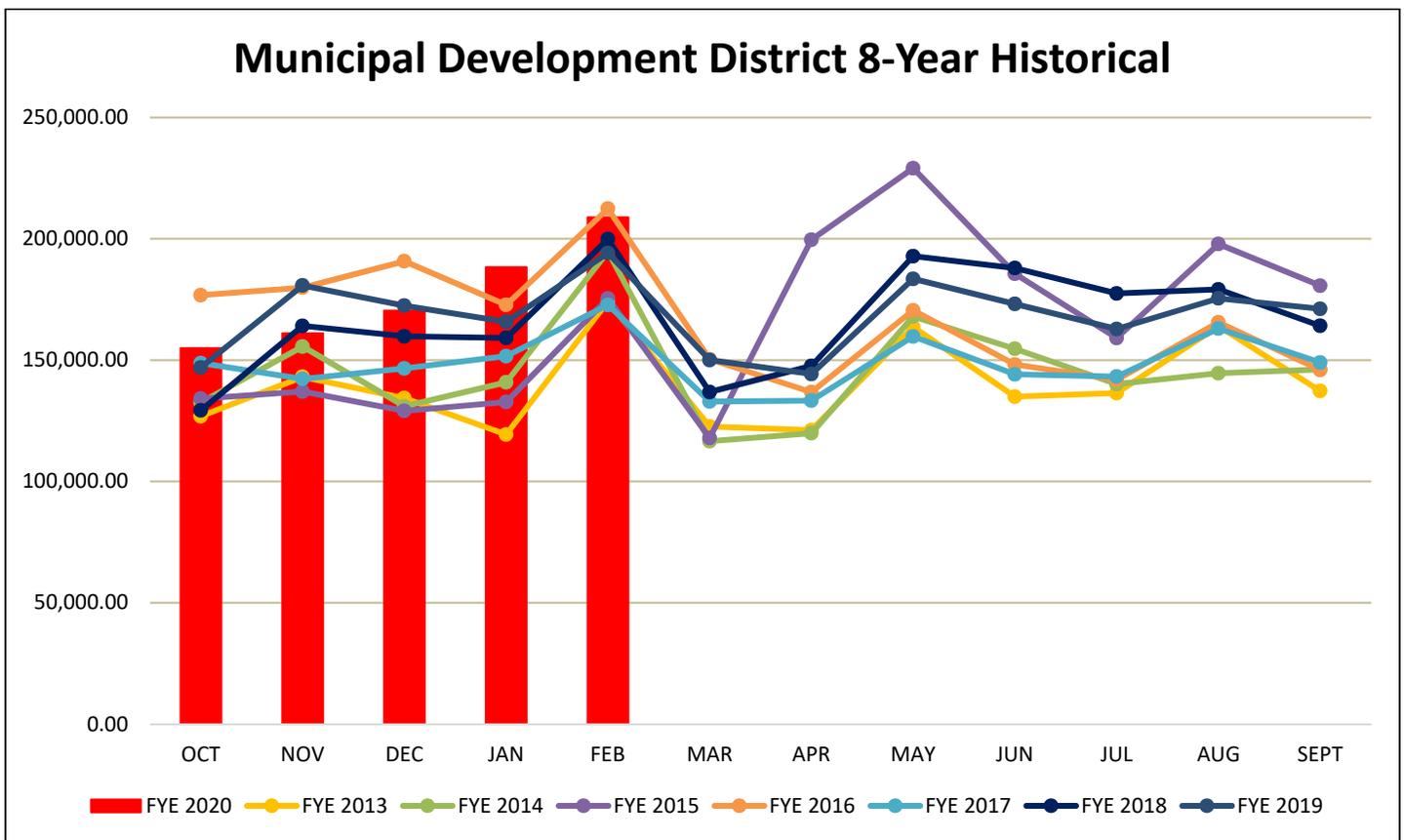
General Fund Sales Tax 8-Year History



Shenandoah Municipal Development District (MDD) sales tax receipts received in December, reported in February are up 7.56% over the same month in 2018. Decreases from the previous year are shown in red. Significant changes from current year to previous year are primarily a result of a change in taxpayers.

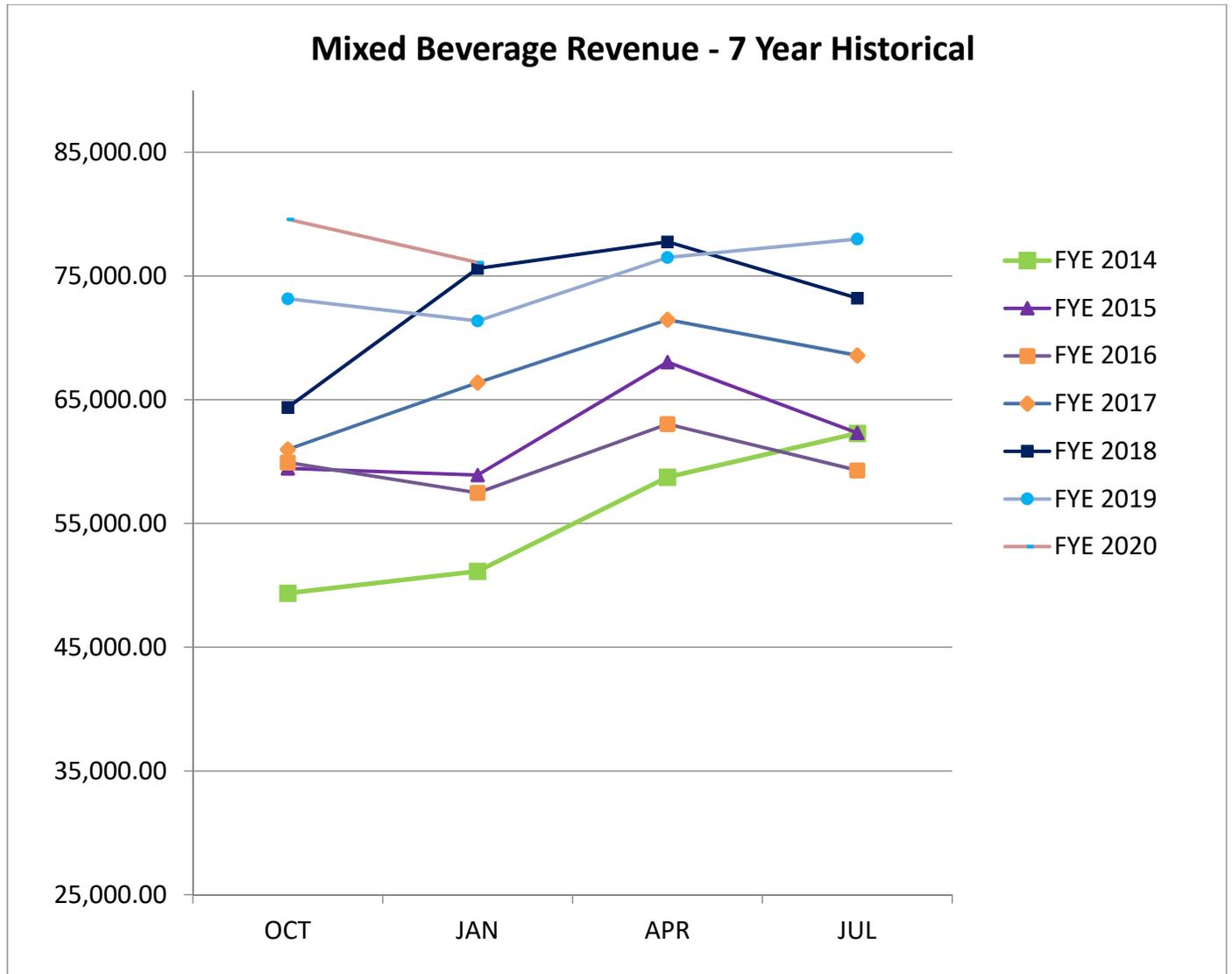
Municipal Development District Sales Tax - 8 Year Comparison								
	Sales Tax FY 2012-2013	Sales Tax FY 2013-2014	Sales Tax FY 2014-2015	Sales Tax FY 2015-2016	Sales Tax FY 2016-2017	Sales Tax FY 2017-2018	Sales Tax FY 2018-2019	Sales Tax FY 2019-2020
OCT	126,891.50	132,531.91	134,121.98	176,792.05	148,740.99	129,281.89	146,950.75	154,895.19
NOV	143,100.77	155,593.35	137,039.48	179,873.46	142,252.94	164,103.61	180,771.96	161,037.71
DEC	134,331.77	130,963.08	129,069.45	190,743.79	146,576.50	159,833.39	172,461.06	170,373.02
JAN	119,334.34	140,870.35	132,715.53	172,779.54	151,645.82	159,154.91	165,765.46	188,314.94
FEB	174,244.21	194,711.99	175,420.84	212,442.67	172,758.57	199,847.14	194,183.48	208,869.55
MAR	122,620.90	116,577.23	117,910.59	150,369.51	132,930.14	136,863.98	150,051.70	
APR	121,105.17	119,859.74	199,614.21	136,812.78	133,298.06	147,610.07	144,266.74	
MAY	163,670.43	167,939.73	229,109.08	170,507.99	159,755.34	192,839.04	183,504.67	
JUN	134,934.74	154,665.14	185,611.00	148,191.12	144,141.89	187,959.08	173,157.86	
JUL	136,413.94	140,109.37	159,123.20	141,933.67	143,212.27	177,469.43	162,828.18	
AUG	164,059.76	144,599.73	197,857.45	165,575.36	162,982.51	179,143.98	175,474.58	
SEPT	137,281.10	146,173.09	180,695.27	145,925.17	149,025.29	164,145.34	171,161.70	
TOTAL	1,677,988.63	1,744,594.71	1,797,592.81	1,991,947.11	1,787,320.32	1,998,251.86	2,020,578.14	883,490.41

The chart below plots a history of MDD sales tax revenue from the 2012-2013 fiscal year to the current fiscal year.



Mixed Beverage tax receipts received for the past seven years are detailed below. Decreases from the previous year are shown in red.

Mixed Beverage Revenue - 7 Year Historical							
	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
OCT	49,367.66	59,453.27	59,926.12	60,986.07	64,378.92	73,161.11	79,584.53
JAN	51,138.78	58,912.43	57,476.93	66,379.59	75,607.85	71,364.25	76,091.42
APR	58,740.02	68,036.47	63,028.71	71,467.72	77,758.68	76,494.83	
JUL	62,287.56	62,318.74	59,294.13	68,580.98	73,206.92	77,980.89	
Total	221,534.02	248,720.91	239,725.89	267,414.36	290,952.37	299,001.08	155,675.95



The City currently has 30 businesses that hold a mixed beverage permit.

Below is a gross receipt listing from this December as compared to the same month in the previous year.

Mixed Beverage Monthly Gross Receipts by Vendor									
	December 2018				December 2019				DIFFERENCE
	Liquor Receipts	Wine Receipts	Beer Receipts	Total Receipts	Liquor Receipts	Wine Receipts	Beer Receipts	Total Receipts	
TWIN PEAKS	\$93,587.00	\$3,418.00	\$181,804.00	\$278,809.00	\$93,381.00	\$3,616.00	\$175,781.00	\$272,778.00	(\$6,031.00)
PAPPASITOS	\$150,332.00	\$4,891.00	\$33,239.00	\$188,462.00	\$153,269.00	\$4,286.00	\$31,553.00	\$189,108.00	\$646.00
PAPPADEAUX	\$110,158.00	\$51,903.00	\$30,746.00	\$192,807.00	\$109,338.00	\$49,997.00	\$27,855.00	\$187,190.00	(\$5,617.00)
GOODE COMPANY	\$88,316.00	\$8,857.00	\$18,083.00	\$115,256.00	\$85,010.00	\$9,059.00	\$16,578.00	\$110,647.00	(\$4,609.00)
BJ'S	\$33,623.00	\$14,329.00	\$44,831.00	\$92,783.00	\$32,646.00	\$12,678.00	\$37,857.00	\$83,181.00	(\$9,602.00)
CHUY'S	\$56,073.00	\$1,406.00	\$11,312.00	\$68,791.00	\$62,742.00	\$1,293.00	\$11,152.00	\$75,187.00	\$6,396.00
GUADALAJARA	\$84,152.00	\$4,415.00	\$15,878.00	\$104,445.00	\$79,119.00	\$3,505.00	\$15,405.00	\$98,029.00	(\$6,416.00)
LUPE TORTILLA	\$67,805.00	\$3,852.00	\$17,296.00	\$88,953.00	\$76,873.00	\$4,292.00	\$17,757.00	\$98,922.00	\$9,969.00
BUFFALO WILD WINGS	\$20,483.00	\$1,310.00	\$48,231.00	\$70,024.00	\$18,035.00	\$1,006.00	\$40,462.00	\$59,503.00	(\$10,521.00)
FIELDING'S WOOD GRILL	\$35,189.00	\$26,665.00	\$13,510.00	\$75,364.00	\$32,379.00	\$13,855.00	\$12,567.00	\$58,801.00	(\$16,563.00)
MAIN EVENT	\$59,570.00	\$3,949.00	\$35,902.00	\$99,421.00	\$71,046.00	\$2,912.00	\$32,834.00	\$106,792.00	\$7,371.00
SALTGRASS STEAKHOUSE	\$40,977.00	\$17,293.00	\$15,777.00	\$74,047.00	\$38,649.00	\$16,579.00	\$13,443.00	\$68,671.00	(\$5,376.00)
MI RANCHO	\$51,988.00	\$977.00	\$12,670.00	\$65,635.00	\$53,207.00	\$1,134.00	\$10,875.00	\$65,216.00	(\$419.00)
BUCA DE BEPPO	\$12,106.00	\$22,020.00	\$4,804.00	\$38,930.00	\$11,404.00	\$18,056.00	\$4,673.00	\$34,133.00	(\$4,797.00)
HOOTERS	\$6,438.00	\$312.00	\$18,271.00	\$25,021.00					(\$25,021.00)
BABIN'S SEAFOOD HOUSE	\$22,555.00	\$12,140.00	\$7,616.00	\$42,311.00	\$20,828.00	\$11,580.00	\$6,065.00	\$38,473.00	(\$3,838.00)
EL BOSQUE	\$12,918.00	\$280.00	\$4,300.00	\$17,498.00	\$15,222.00	\$477.00	\$4,854.00	\$20,553.00	\$3,055.00
JOHNNY'S ITALIAN STEAK HOUSE	\$13,342.00	\$9,077.00	\$7,228.00	\$29,647.00	\$14,175.00	\$8,637.00	\$8,485.00	\$31,297.00	\$1,650.00
RED LOBSTER	\$8,784.00	\$5,193.00	\$3,534.00	\$17,511.00	\$7,851.00	\$3,817.00	\$2,745.00	\$14,413.00	(\$3,098.00)
RED ROBIN	\$4,374.00	\$859.00	\$6,336.00	\$11,569.00	\$3,475.00	\$515.00	\$5,608.00	\$9,598.00	(\$1,971.00)
CASA MEDINA	\$8,911.00	\$164.00	\$2,540.00	\$11,615.00	\$10,297.00	\$244.00	\$3,622.00	\$14,163.00	\$2,548.00
OUTBACK STEAKHOUSE	\$10,071.00	\$7,418.00	\$7,291.00	\$24,780.00	\$11,062.00	\$6,203.00	\$6,116.00	\$23,381.00	(\$1,399.00)
ANOTHER BROKEN EGG	\$6,952.00	\$10,182.00	\$0.00	\$17,134.00	\$6,096.00	\$10,708.00	\$0.00	\$16,804.00	(\$330.00)
COURTYARD	\$1,917.00	\$997.00	\$1,270.00	\$4,184.00	\$3,143.00	\$1,113.00	\$2,270.00	\$6,526.00	\$2,342.00
MIA'S TABLE	\$3,981.00	\$4,917.00	\$5,234.00	\$14,132.00	\$2,208.00	\$2,452.00	\$2,855.00	\$7,515.00	(\$6,617.00)
AVENIDA BRAZIL CHURRASCARIA	\$16,559.00	\$19,016.00	\$2,313.00	\$37,888.00	\$22,635.00	\$20,477.00	\$3,639.00	\$46,751.00	\$8,863.00
AMC METROPARK 10	\$0.00	\$0.00	\$0.00	\$0.00	\$9,229.00	\$1,295.00	\$5,667.00	\$16,191.00	\$16,191.00
KILLEN'S STEAKHOUSE	\$0.00	\$0.00	\$0.00	\$0.00	\$44,713.00	\$84,653.00	\$3,235.00	\$132,601.00	\$132,601.00
FIRST WATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DAVE & BUSTER'S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOP SUSHI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,021,161.00	\$235,840.00	\$550,016.00	\$1,807,017.00	\$1,088,032.00	\$294,439.00	\$503,953.00	\$1,886,424.00	\$79,407.00

As of January 31, 2020 the City's outstanding property taxes totaled \$484,725.00. Of this amount, \$484,529.68 is from 2009 to 2019 and \$195.32 is from years prior to 2009. The table below shows the remaining balances as reported on the tax collector's monthly report.

Outstanding Property Tax Report FY 2019-2020						
	2009 to Present		Prior to 2009		Total	
Month	Balance	Change from Prev Month	Balance	Change from Prev Month	Balance	Change from Prev Month
OCT	2,033,285.60	1,990,111.45	195.32	19.04	2,033,480.92	1,990,130.49
NOV	1,959,352.15	-73,933.45	195.32	0.00	1,959,547.47	-73,933.45
DEC	1,397,348.46	-562,003.69	195.32	0.00	1,397,543.78	-562,003.69
JAN	484,529.68	-912,818.78	195.32	0.00	484,725.00	-912,818.78
FEB	0.00	0.00	0.00	0.00	0.00	0.00
MAR	0.00	0.00	0.00	0.00	0.00	0.00
APR	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00
JUN	0.00	0.00	0.00	0.00	0.00	0.00
JUL	0.00	0.00	0.00	0.00	0.00	0.00
AUG	0.00	0.00	0.00	0.00	0.00	0.00
SEPT	0.00	0.00	0.00	0.00	0.00	0.00

The table below shows other revenue receipts for the month of January. Most franchise fees are received on a quarterly basis but may not follow the quarters of the calendar year.

Other Revenue Ending January 31, 2020			
	Monthly Activity	YTD	Budgeted Amount
Development Fees:	0.00	13,000.00	10,000.00
Property Taxes:	332,799.84	558,001.21	903,040.00
Mixed Beverage Tax:	76,091.42	155,675.95	320,994.00
Building Permit:	45,847.10	444,420.65	450,000.00
Other Permits:	330.00	5,476.00	15,000.00
Gas Franchise:	0.00	86.86	35,000.00
Electric Franchise:	0.00	0.00	282,000.00
Cable Franchise:	0.00	17,170.82	20,000.00
Telephone Franchise:	6,389.34	33,824.97	70,000.00
Trash Collection:	2,474.13	10,116.93	39,398.00
Recycling:	3,335.56	13,020.66	27,044.00
Code Enforcement Violation	0.00	0.00	800.00
Pool Use Fees:	0.00	0.00	9,964.00
Court Fines:	345.00	927.00	10,000.00
Court Fees:	195.12	433.92	5,000.00
Interest:	4,563.64	10,565.53	8,000.00
Leases:	1,250.00	5,000.00	15,000.00
Undesignated Revenue:	924.90	1,947.81	20,000.00
Payment in Lieu of Taxes:	7,867.50	15,735.00	71,468.00
Proceeds/Sale of Cap. Assets:	15,000.00	15,000.00	45,000.00

All revenue percent remaining will show as a negative due to the software system requirements. These numbers are subject to change due to end of year accounts payable and audit adjustments.

Budget Report				
For Fiscal: 2019-2020 Period Ending: January 31, 2020				
	Current Total Budget	Period Activity	Fiscal Activity	Percent Remaining
Fund: 100 - GENERAL FUND				
00 - Revenue	9,755,603.00	984,774.22	3,231,599.94	-66.87%
11 - Administration	761,929.00	67,234.14	275,387.11	63.86%
12 - Finance	304,796.00	21,598.11	102,783.02	66.28%
14 - Community Outreach	33,885.00	934.31	17,913.48	47.13%
17 - Non-Department	2,545,354.00	85,553.27	550,673.10	78.37%
18 - Fire Department	649,041.00	157,069.00	259,714.00	59.98%
21 - Emergency Management	2,180.00	0.00	0.00	100.00%
22 - Police	3,101,170.00	210,909.66	1,014,752.66	67.28%
23 - Municipal Court	4,329.00	1,820.68	2,646.71	38.86%
30 - Public Works	1,025,431.00	57,854.79	266,572.15	74.00%
31 - Swimming Pool	116,258.00	6,290.05	28,032.69	75.89%
32 - Parks	34,680.00	487.32	9,584.74	72.36%
43 - Community Development	485,675.00	38,588.12	200,087.50	58.80%
55 - Technology	380,115.00	23,264.06	159,949.68	57.92%
Fund: 101 - TREE FUND				
00 - Revenue	0.00	0.00	0.00	0.00%
30 - Public Works	0.00	0.00	0.00	0.00%
Fund: 102 - PARK BEAUTIFICATION FUND				
00 - Revenue	3,900.00	195.00	985.00	0.00%
30 - Public Works	3,900.00	0.00	0.00	0.00%
Fund: 120 - EQUIPMENT REPLACEMENT FUND				
00 - Revenue	138,822.00	0.00	34,705.50	75.00%
22 - Police	0.00	0.00	0.00	0.00%
Fund: 130 - BUILDING PERMITS TECHNOLOGY FUND				
00 - Revenue	0.00	1,170.00	2,600.00	0.00%
30 - Public Works	0.00	0.00	440.18	0.00%
Fund: 140 - TRASH AND RECYCLING				
00 - Revenue	320,016.00	5,835.74	23,220.07	-92.74%
33 - Trash & Recycling	294,222.00	26,440.28	75,781.90	74.24%
Fund: 200 - SPECIAL REVENUE				
00 - Revenue	1,714,467.00	90,326.48	453,044.28	-73.58%
45 - Hotel / Motel	1,338,308.00	165,474.94	463,253.84	65.39%
Fund: 300 - DEBT SERVICE				
00 - Revenue	2,320,150.00	483,920.58	792,295.03	-65.85%
80 - Debt Service	2,320,150.00	350.00	3,467.00	99.85%
Fund: 400 - CAPITAL PROJECTS GENERAL FUND				
00 - Revenue	799,622.00	5,000.00	146,856.11	-81.63%
45 - Capital Purchases/Projects Hotel/Motel	0.00	0.00	0.00	0.00%
60 - Capital Purchases/Projects General Fund	411,922.00	14,278.74	146,889.79	64.34%
61 - Capital Purchases/Projects Water & Sewer	387,700.00	81,702.70	189,936.07	51.01%
Fund: 500 - DESIGNATED COURT FUNDS				
00 - Revenue	0.00	21.00	175.00	0.00%
23 - Office Equip. & Furnishings-Court-Tech. Fund	0.00	0.00	0.00	0.00%
Fund: 600 - WATER / SEWER				
00 - Revenue	2,772,574.00	205,025.03	916,396.33	-66.95%
50 - Water & Sewer	2,606,315.00	119,857.90	439,158.95	83.15%
51 - Utility Billing	36,960.00	6,087.70	12,376.70	66.51%
51 - Utility Billing	33,070.00	0.00	12,376.70	62.57%

FINANCIAL**Bank Balances**

The table below shows the account balances for all city bank accounts as of January 31, 2020

City of Shenandoah Bank Accounts			
Ending Balances as of January 31, 2020			
Wells Fargo		Texpool	
Pooled Cash	14,356,366.00	General Fund	204,774.33
MDD	2,783,927.28	Hotel/Motel	216,719.52
Metro PID	45.33	Debt Service	34,976.51
Land Trust Fund		Water/Sewer	34,434.17
Woodforest	3,493.75	MDD	1,152,496.67

As of January 31, 2020, the City has \$ 17,683,148.48 in pledged securities with BNY Mellon which is 103% of all balances held in Wells Fargo.

Reserve Balance

The reserve balance is calculated using cash balances and deducting liabilities; "days" are calculated using average monthly expenditures. This balance is subject to change daily.

Reserve Balance for Major Funds			
As of Date	Fund	Reserve Balance	Days Operating
1/31/2020	100 - General Fund	6,707,706.81	304.90
1/31/2020	200- Special Revenue (CVB)	3,574,465.85	255.32
1/31/2020	600- Water & Sewer	733,590.34	73.36
1/31/2020	801- Muncial Development District	(714,346.58)	-

*Note: These numbers are subject to change with year end journal entries and transfers.

**Note: MDD reserves negative balance due to large projects earmarked.

UTILITY BILLING**Revenue**

Utility Billing Revenue Ending January 31, 2020			
	Monthly Activity	YTD	Budgeted Amount
Water	95,033.75	460,244.50	1,499,820.00
Sewer	78,159.75	340,164.50	1,026,827.00
Penalty	1,435.39	4,880.02	24,000.00
Tap Fees	17,227.00	39,571.70	35,000.00
Temporary Water Meters	220.00	3,205.00	8,000.00
Groundwater Reduction Plan Fees	10,911.30	56,043.30	152,327.00
Lonestar Groundwater Conservation District	1,991.16	10,193.10	23,276.00

SUBMITTED BY: Lisa Wasner, Finance Director



Finance Department



COUNCIL MONTHLY REPORT

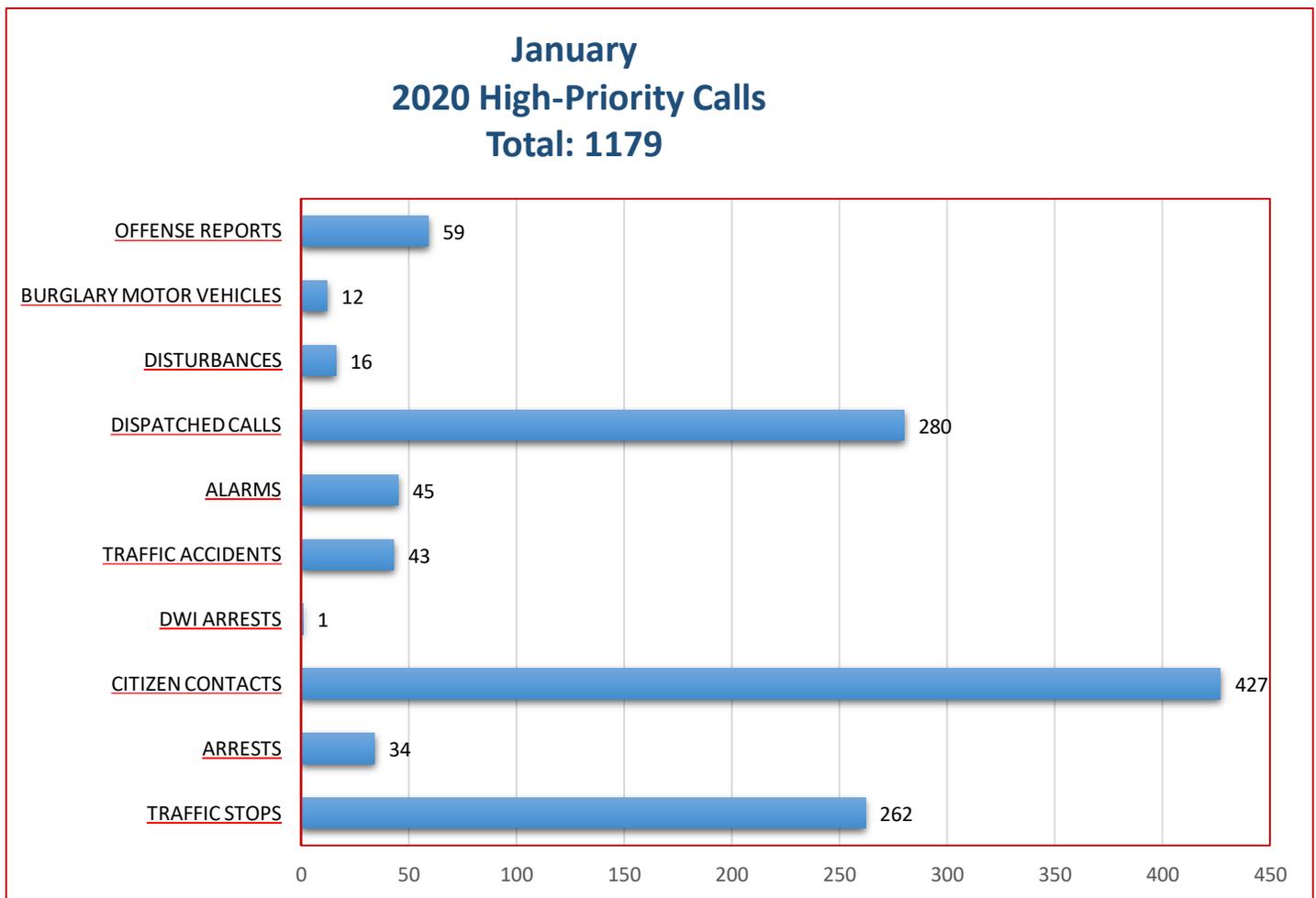
DEPARTMENT: SHENANDOAH POLICE

January 2020



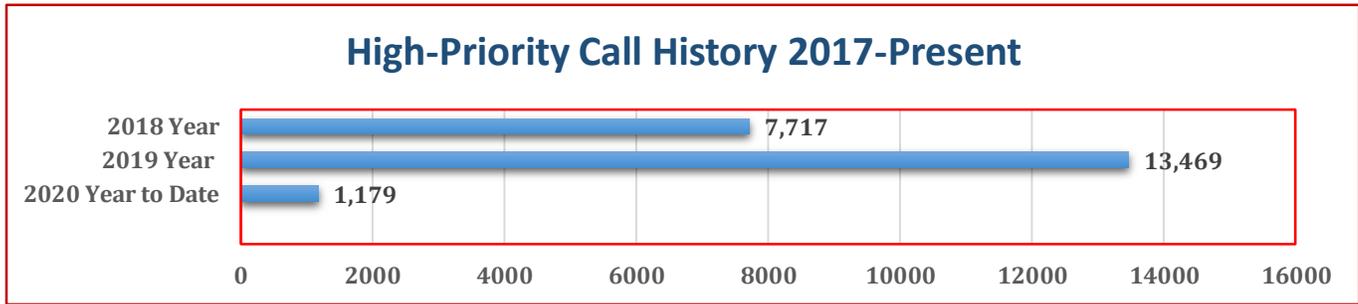
PATROL OPERATIONS I

The following is a breakdown of high-priority Shenandoah Police Department Patrol activities for **January 2020**.



PATROL OPERATIONS II PRIORITY CALLS YTD

Per the request of City Council, the Shenandoah Police Department Officer yearly contact statistics are attached to this monthly report. See 2018 call totals, 2019 call totals, and 2020 priority calls year to date in the totals.



NOTES: Although the report parameters and format have changed slightly, a significant increase in officer contacts with citizens is observed due to an obvious increase in population and traffic volume within the last three years.

PATROL OPERATIONS III LICENSE PLATE READERS

January 2020

Accepted (HITS) Alarms- See Table Below

READER	READS	SEX OFFENDER HITS	STOLEN VEHICLE HITS	STOLEN PLATE HITS	WARRANT HITS	UNIQUE HITS
Shenandoah Dr. Fixed	43,290	9	1	0	0	0
Wellman Rd Fixed	45,833	6	0	0	0	0
17-02 Mobile	37,856	7	2	2	0	0
17-03 Mobile	93,895	17	0	1	0	0
18-01 Mobile	41,412	6	0	0	0	0
Total	245,186	45	2	3	0	0

The table above shows number of HITS. All HITS require officers to accept HIT and take some type of action whether it be just observing an offender or other enforcement actions. Occasionally an officer may miss accepting a HIT if he or she is occupied with another type call for service. Not all HITS that are accepted are acted upon by the officer.

- Sex offender license plates may HIT on *multiple or all* of the Shenandoah Police Department cameras on a *variety of times, locations, dates* resulting in multiple reads on HITS. The LPR cameras will occasionally double read on a license plate at the same location and time resulting in double reads on HITS. Most Sexual Offender

HITS are single reads. The officers will accept the HIT but in nearly all instances, do not have any probable cause to stop or detain any of the sexual offender vehicles. Sexual Offenders cannot be stopped unless probable cause

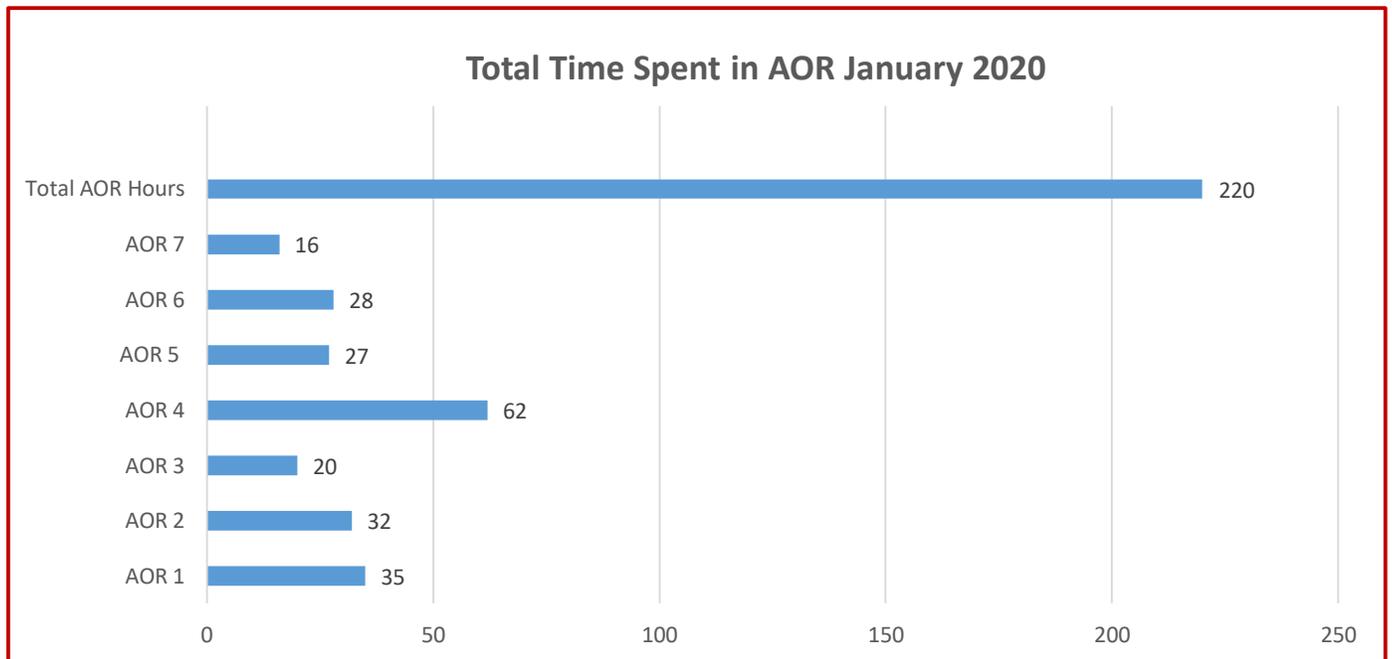
or reasonable suspicion for criminal activity exist. This information is used by law enforcement to observe these individuals in their daily activity.

The information can also serve an affirmative link to locations where criminal activity is occurring within the city if necessary. Sex crime investigations can benefit from LPR information when or if those crimes occur in the city of Shenandoah. This information can also assist other jurisdictions where there is a need for the information during an open investigation or sexual offender compliance checks.

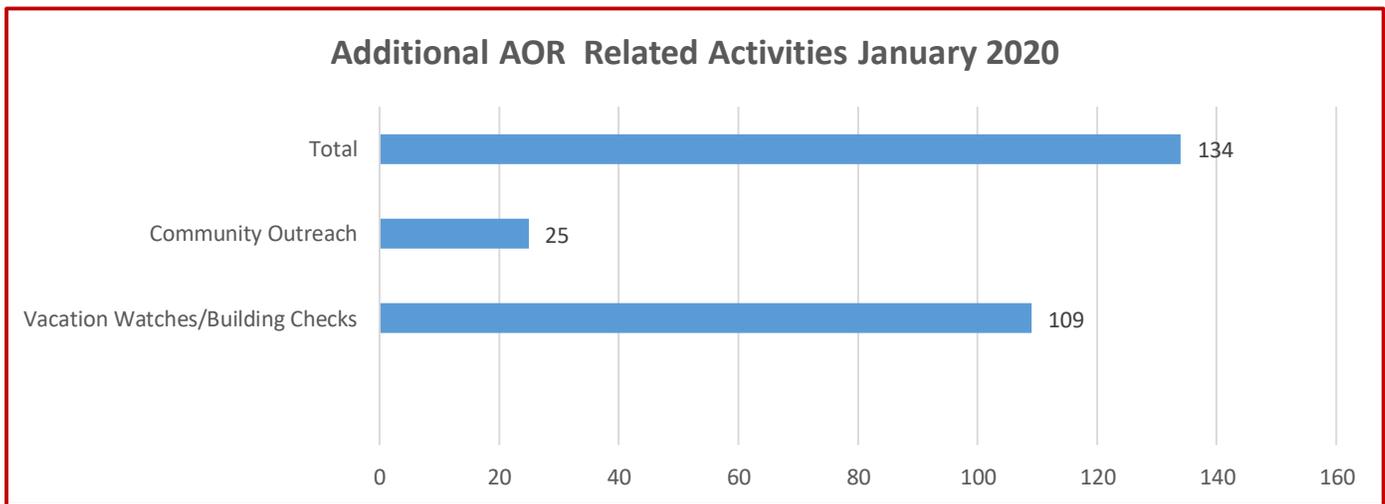
For **January 2020**, there were forty-five (45) HITS, of which (44) were Sexual Offender HITS. There were twelve (15) Sexual Offender license plate HITS that were fixed HITS. There were (30) Sex Offender license plate HITS that were mobile HITS. No HITS were stolen license plate hits from mobile units and one (1) were stolen vehicle HITS from mobile a unit.

AREAS OF RESPONSIBILITY (AOR) OPERATIONS

The following is a breakdown of AOR activities during the month of **January 2020**:



AORContinued:



AOR CONTACTS, EGOV ENTRIES, AND AOR FOLLOW UPS

	Number of AOR General Contacts	Number of AOR Specific EGOV Entries	AOR Post-Event Follow-Ups
AOR #1	33	0	0
AOR #2	18	0	0
AOR #3	26	1	0
AOR #4	72	0	0
AOR #5	9	0	1
AOR #6	27	0	0
AOR #7	21	0	0

“AFTER-HOURS” CALLS FOR SERVICE

The City of Shenandoah received 27 “after hours” phone calls during **January 2020**. The Conroe Police Department Communications Center provides non-emergency after-hours dispatching services for the Shenandoah Police Department, which includes relay of information for Public Works issues.

SHENANDOAH PATROLS AND THE WOODLANDS TOWNSHIP ACTIVITIES

During the month of **January, 2020**, Shenandoah officers conducted 390 residential patrols, 923 commercial patrols, and 215 dedicated AOR patrols. More than 1597:02 patrol hours that were specific to the City of Shenandoah were logged. There were an additional 302 patrols conducted within the extended service area with more than 343:19 hours of activity specific to The Woodlands Township, as demonstrated by the chart below:

PATROLS	TRAFFIC ENFORCEMENT	ASSISTS/ CALLS	TOTAL TIME
302	12	23	343:19

Total time dedicated to The Woodlands Township service: 343:19 hours/12 hours per day. The “per day” time is based upon a full 24-hour cycle, or two 12-hour shifts. Each shift is responsible for at least six hours of patrol time within the service agreement area, per shift, barring any critical issues affecting the City of Shenandoah.

TRAFFIC ENFORCEMENT OPERATIONS SHENANDOAH

In **January 2020**, Shenandoah officers initiated 262 traffic stops while engaged in aggressive traffic enforcement activities within the city. Shenandoah Police Officers wrote 21 citations. The following table indicates general locations and number of traffic stops in conducted in each area.

AREA OF TRAFFIC ENFORCEMENT	January 2020	December 2019	November 2019
North Bound Service Road and Eastern Commercial Areas	209	171	236
South Bound Service Road	12	12	44
Residential Areas	24	12	19
Interstate 45 Main Lanes	5	7	16
Woodlands Township Area	12	14	27
Total	262	216	342

CRIMINAL INVESTIGATIONS

There were approximately 280 patrol dispatched complaints for the month of **January 2020** with 87 complaints that required the initiation of a criminal offense report or an incident report. The 59 written reports are composed from the following **complaints** made to the Shenandoah Police Department: (Complaint numbers may differ from report numbers as not all complaints contain all the elements of a penal code offense or the complaint cannot be substantiated)

TYPE OF OFFENSE	NUMBER OF INCIDENTS INITIATED JANUARY 2020	NUMBER OF INCIDENTS INITIATED December 2019
Burglary (Vehicle)	12	14
Criminal Mischief	3	
Theft (Vehicle)	2	1
Fraud/Forgery/CC Abuse	7	5
Theft	20	14
Robbery	0	1
Narcotics	9	3
DWI	1	
Public Intoxication	0	1
Assault/Family Violence	2	3
Arrests	34	18
Warrant Arrest	14	7
FSGI Report	3	4
Sexual Assault	0	
Death investigation	0	1
Recovery of Stolen Vehicle	3	2
Recovery of Missing Person	0	1
Lost/Found Property	3	3
Burglary of Building	0	3
Disturbance (All)	16	17

Continued:

During the month of January, 2020 a total of 47 cases were generated. All reports were reviewed, including but not limited to the following offense types:

Assault –	Indecent Exposure - 0
Assist other agency - 0	Indecency with a Child – 0
Burglary of Building - 0	Narcotics – 8
Burglary of a Habitation - 0	Prostitution - 0
Burglary of Motor Vehicle – 10	Public Intoxication – 0
Criminal Mischief – 2	Recovery of Stolen Property - 0
Criminal Trespass - 0	Resisting Arrest - 0
Death investigation –	Recovery of Stolen Vehicle – 2
	Robbery - 0
	Sexual Assault - 0
Disorderly Conduct - 0	Terroristic Threat - 0
DWI – 1	Theft – 13
Found Property - 0	Theft of Motor Vehicle - 2
Fraud - 2	Traffic Hazard - 1
Harassment - 0	Warrant Service – 8
Hit and Run Accident – 2	Welfare Concern - 0

Pending Assigned Cases

Pending Active Arrest Warrants

Gordon – 12	Gordon – 4
Thompson – 8	Thompson - 8

Additional

Multiple arrest warrants, subpoenas, and search warrants were sought and obtained.

Cases of note

2006-2017 GM half ton vehicles, both trucks and S.U.V.'s, are being targeted for theft. The suspects are using advanced techniques to very quickly steal these vehicles. Most of our thefts are from the Memorial Hermann Hospital parking areas. The last two stolen vehicles have been recovered and one arrest has been made. Detectives are working with area law enforcement and Memorial Hermann security staff and continue to investigate this theft ring.

A warrant has been issued for the arrest of one suspect in connection with a least three thefts from a Home Depot. This suspect had been linked to at least 7 different offenses in the South Montgomery County / North Harris County area.

CODE ENFORCEMENT ACTIVITIES

The following is a list of quality of life issues that were submitted during **January 2020** either by residents, Administrative Code Enforcement or police officers in the course of maintaining assigned Areas of Responsibility.

50 GoGov action items submitted to the Shenandoah Police Department in **January 2020**:

TYPE OF ACTION LINE REQUEST	NUMBER OF ACTION LINE REQUESTS	NUMBER OF REQUESTS RESOLVED	NUMBER OF REQUESTS UNRESOLVED
Animal Control	0	0	0
Grass Complaint	0	1	0
Code Enforcement	15	15	2
Vacation Watch	4	4	0
Graffiti	0	0	0
Non-Conforming Signs	26	26	0
Other	5	5	0
Junk Motor vehicle	0	0	0

The action items submitted revealed **45** by Shenandoah PD officers, **1** by city employees and **4** by citizens. In **January, 1** property lien was recorded for city ordinance violations (high weeds and grass). **2** Citation was issued for city ordinance violations. 1 yard force mowed.

Park Permits	16
Wrecker Drivers	3
Wrecker Trucks	2
Residential Alarm Permits (Updated)	5
Commercial Alarm Permits (Updated)	2
Pet Permits	0

FIRE January 2020

INCIDENT CODE	INCIDENT DESCRIPTION	September 2019	October 2019	November 2019	December 2019	January 2020
111	Building Fire					
113	Cooking fire, confined to container		2	1		1
131	Passenger vehicle fire		1	2		1
142	Brush or brush and grass mixture fire			1		
154	Dumpster or Outside Trash Receptacle Fire					
143	Grass Fire					
151	Outside Rubbish, Trash, or Waste Fire				1	
130	Mobile Property Fire (vehicle)			1		
200	Overpressure rupture, explosion, overheat		1	1		
300	Rescue EMS Incident, other					
311	Medical Assist EMS Crew	32	42	28	35	35
320	EMS, Other					
321	EMS Call Excludes MVA w/Injury	10	6	8	8	12
322	MVA With Injury	1	1	3		3
324	MVA No Injury		4	2	2	5
331	Lock In					
352	Extricate Victim From Vehicle					
353	Remove Person Stalled Elevator					
410	Combustible/Flammable/Liquid Gas call					
411	Gasoline or Other Flammable Liquid Spill			1		
412	Gas Leak (Natural or LP)		1		3	
422	Chemical Spill or Leak	1				
440	Electrical Wiring/Equipment Problem, Other				2	3
444	Power Line Down			1		2
445	Arcing, Shorted Electrical Equipment					
463	Vehicle Accident General Clean Up					
500	Service Call, Other					
510	Person in Distress, Other					
511	Lock-out		1			
521	Water Evacuation					
522	Water or steam leak		1			
531	Smoke or Odor Removal		1	1		2
551	Assist Police or Other Agency				1	
553	Public Service					
561	Unauthorized Burning					
600	Good Intent Call, Other				2	
611	Dispatched- Cancelled Enrt.	4	4	4	2	5
6111	Dispatched- Cancelled Enrt.-Automatic Alarm	6	3	16	4	4
6112	Dispatched- Cancelled Enrt. EMS Call	9	15	13	14	13
6113	Dispatched- Cancelled Enrt. MVA	1	5	5	1	2
622	No Incident Found Upon Arrival at Address	1	1		2	4
621	Wrong location				1	
631	Authorized Controlled Burn					
651	Smoke Scare, Odor of Smoke	1	1			
661	EMS call, party transported by non-fire					
671	HazMAT release investigation w/no HazMat					
700	False Alarm or False Call, Other	2	2	3	1	
730	System Malfunction, Other	2	1			1
733	Smoke Detector Activation-Malfunction	2	1			1
734	Heat Detector Activation- Malfunction					1
735	Alarm System Sounded Due to Malfunction	1	2	3	1	1
740	Unintentional Transmission of Alarm, Other			1	2	1
743	Smoke Detector Activation, No Fire or Malice		3	5	2	2

744	Detector Activation, No Fire, Unintentional			1	1	
745	Alarm System Activation, No Fire, No Malice		1	3		1
746	Carbon Monoxide Detector Activation No CO					
	TOTAL INCIDENT COUNT	78	100	105	85	100

SHORT TERM RENTALS

The department has checked the following address on January 30, 2020 for municipal ordinance violations, criminal offense reports, and calls for service within the Caliber Report Management System, EGOV system, and Computer Aided Dispatch System (Spillman) call incidents.

No records of calls or reports were observed for **January 2020** in reference to any short-term rental. Short term rental web sites checked that are available to the department for inquiry include AirBnb, VRBO, Home Away, Rent by Owner, and WIMDU.

The 28923 Pecan Circle home is back on VRBO plus one previously identified home that remains on the above sites. These two homes are the only ones that can be identified. It is important to note that the web sites do not list addresses of the privately-owned homes and many of the advertisements do not show photographs of the exterior of the available homes. The department is also attempting to identify advertisements for room rental in private homes within the city of Shenandoah, but none have been identified as of the report date.

The department has no real estate database or subscription allowing access to a portal where information can be obtained inside the real estate community. This is the only residence that is currently advertised as short-term rental.

1. 515 Thornwood No calls for service or code violations
2. 28923 Pecan Circle No calls for service or code violations

Submitted by





COUNCIL MONTHLY REPORT

DEPARTMENT: PUBLIC WORKS

MONTH: JANUARY 2020

PUBLIC WORKS

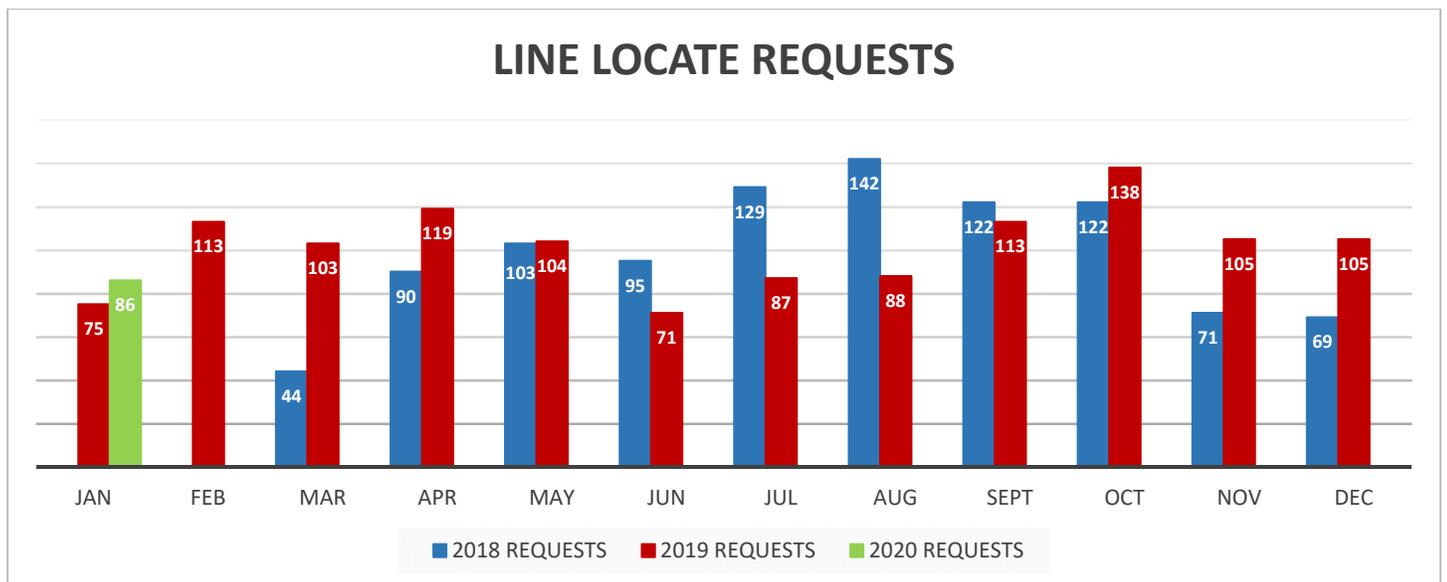
During this month, Public Works staff responded to 74 requests for service submitted through the City's E-Gov software. Of those requests for service 16% were generated from outside City Hall.

Public Works staff ran the street sweeper three times this month. The table below records the debris recovered, diesel used, hours swept, and the volume of water used.

Date Swept	Diesel Used (gallons)	Hours Swept	Collected Amount (cubic yards)	Water Used (gallons)
1/02/2020	** METER READ DAY - DID NOT SWEEP **			
1/09/2020	10	4	8	150
1/16/2020	** DID NOT SWEEP **			
1/24/2020	11	3	8	150
1/30/2020	8	3	8	150
JANUARY	29	10	24	450

In January, there was one cut of the irrigated areas (those areas of the City with sprinkler systems), and one cut of the non-irrigated areas. Once a week LandCare's staff checks these areas and picks up any debris.

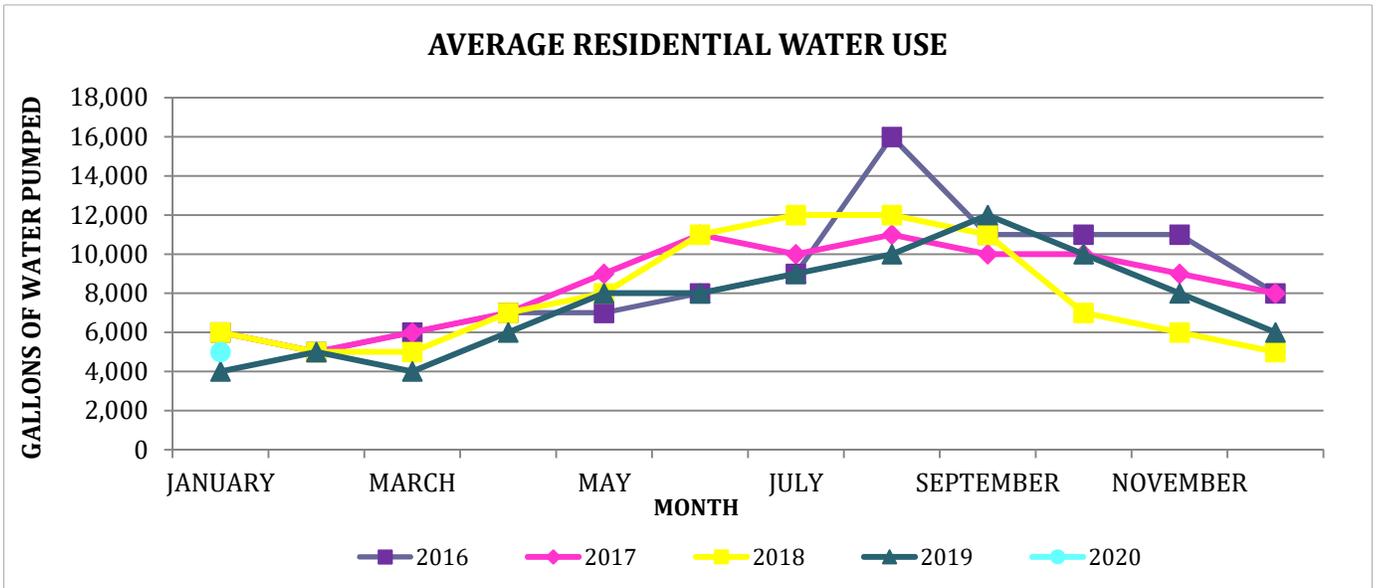
In March 2018 the City became a member of Lone Star 811. The chart below shows the number of requests the City has received to locate our water and sewer lines from contractors before they dig.



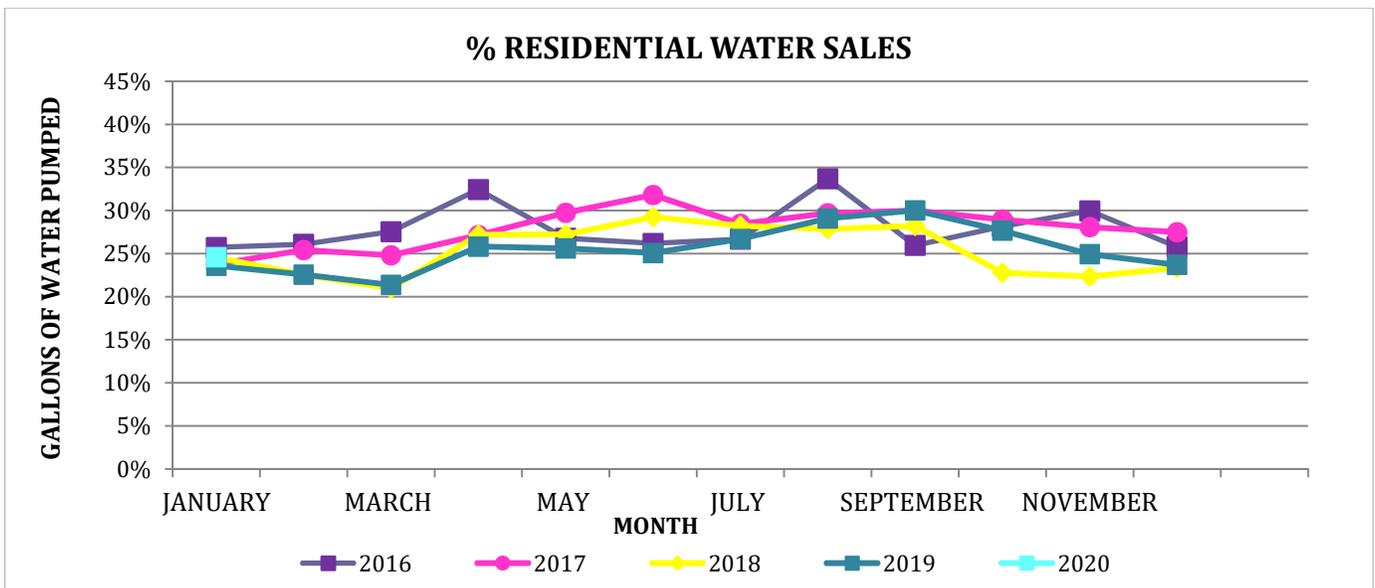
WATER & SEWER

Water and sewer data is reported on monthly reports as calendar months except for the average residential water use and the water loss data which are reported for the billing month as these data points are based on use data which is only available on a billing month cycle.

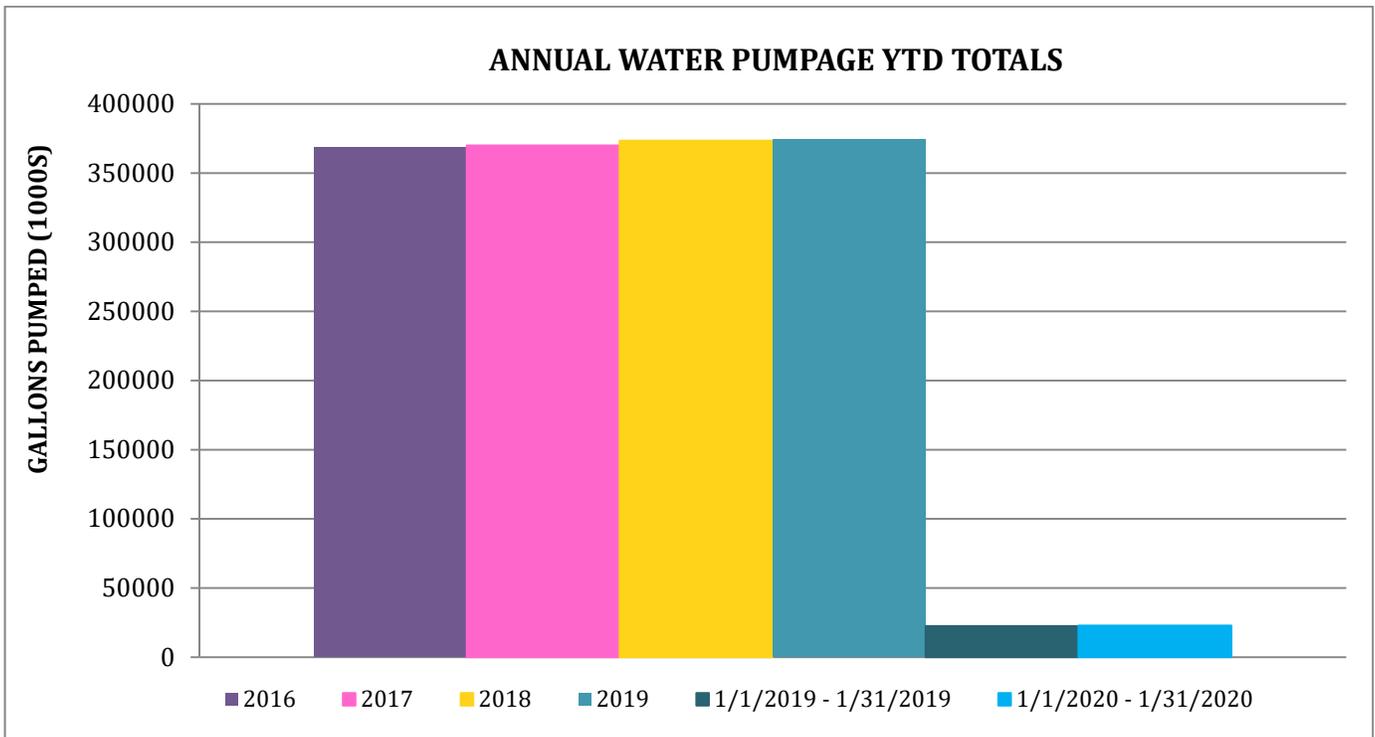
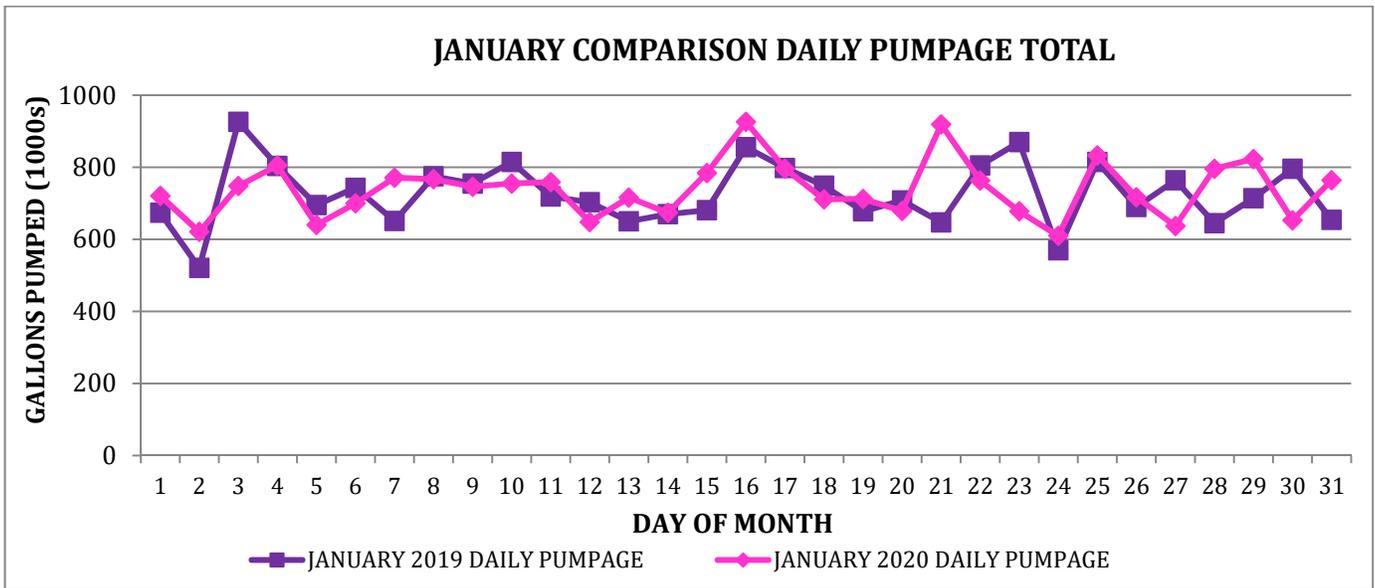
Groundwater production for the calendar month of January was approximately 22.9 million gallons with an average daily use of 738,000 gallons. The average residential water use for the billing month was 5,000 gallons. The next chart shows the average residential water use for each month compared to previous months.



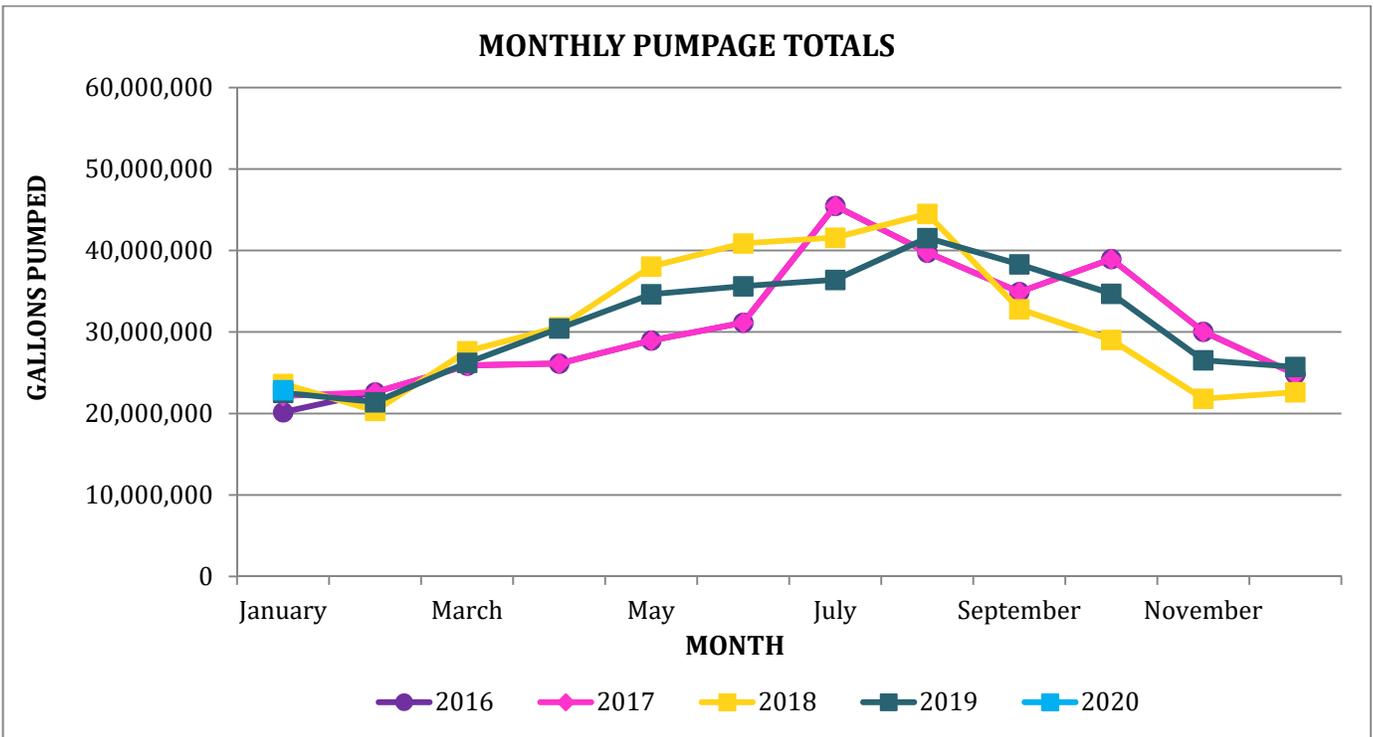
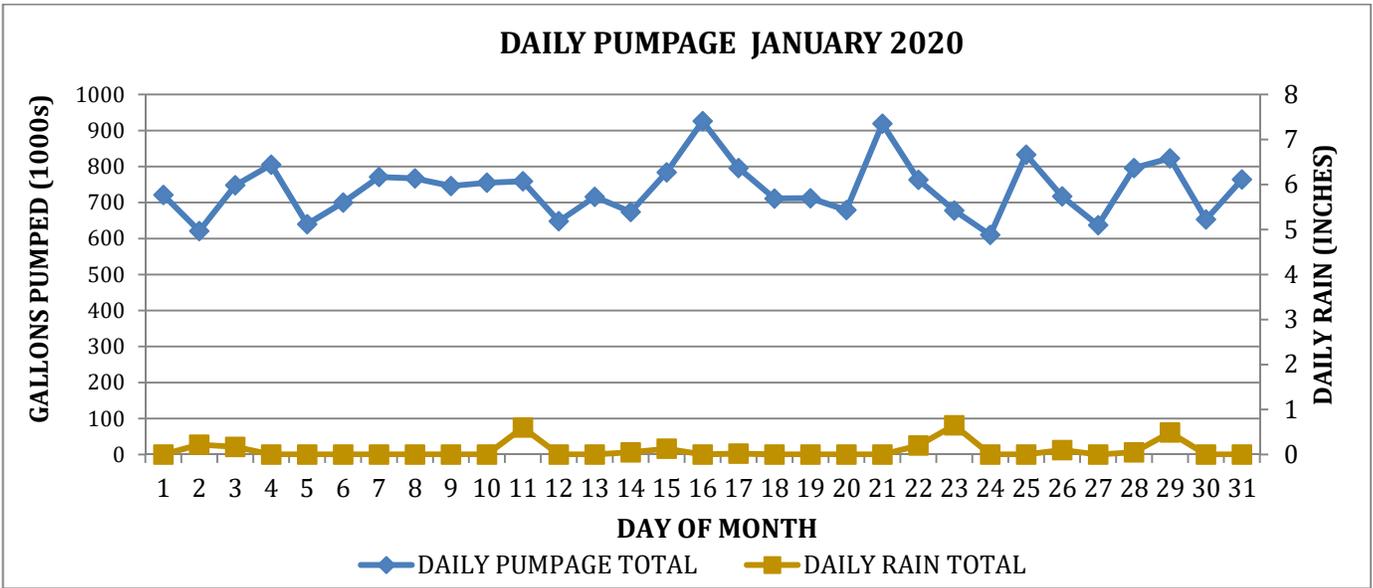
The next chart shows how much residential water sales have accounted for. In January 2019 residential water sales accounted for 23.59% of all water sales compared to 24.58% for the current month.



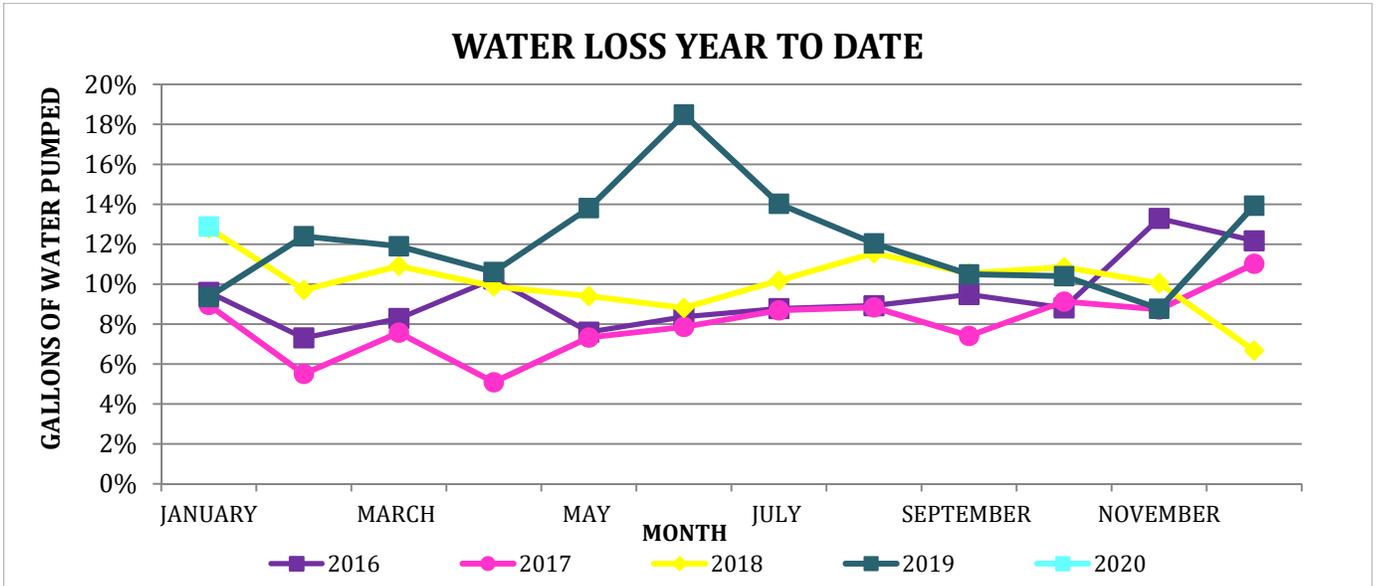
The next two charts show the daily pumpage data compared to previous years. Through January the City has pumped 23.6 million gallons of water this year. Last year during the same period the City pumped 19.4 million gallons.



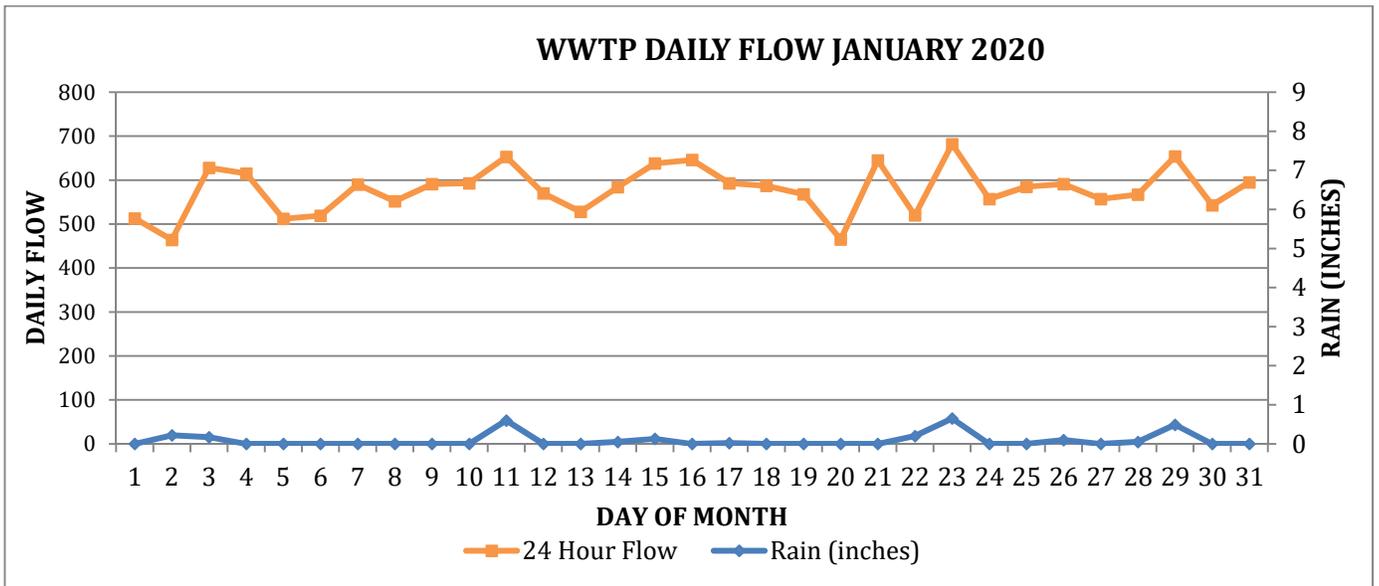
The next charts show the daily pumpage compared with rain and monthly pumpage totals.



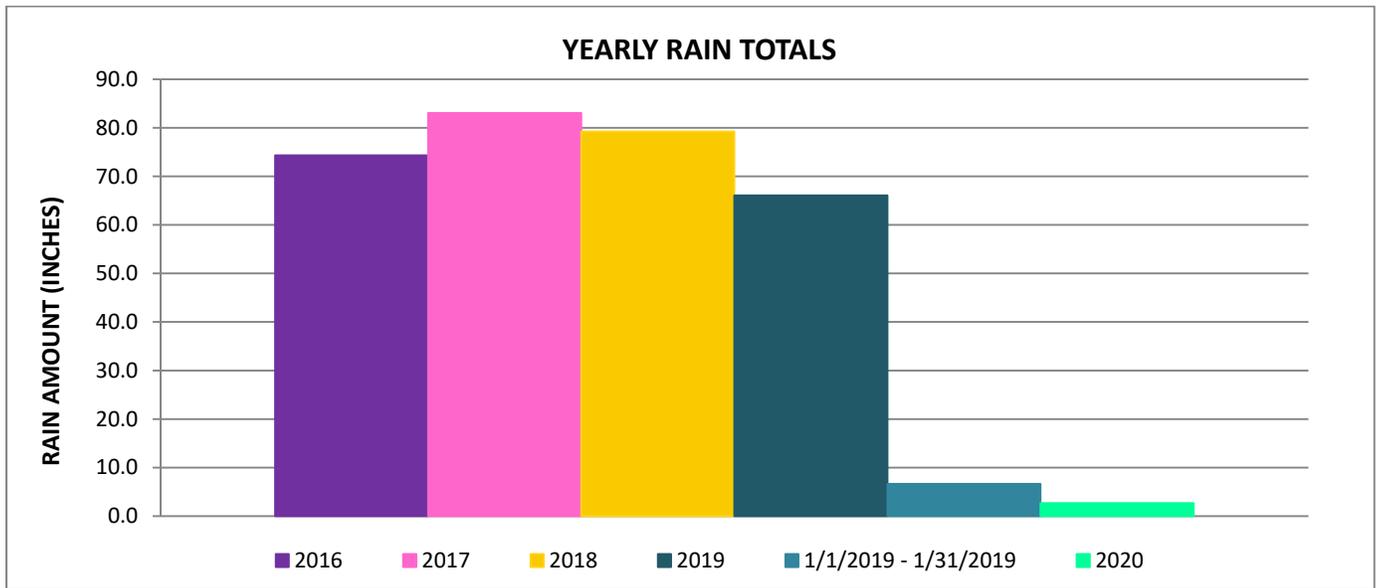
The water loss for the month of January was 12.89%. The next chart compares the loss rate to previous years.



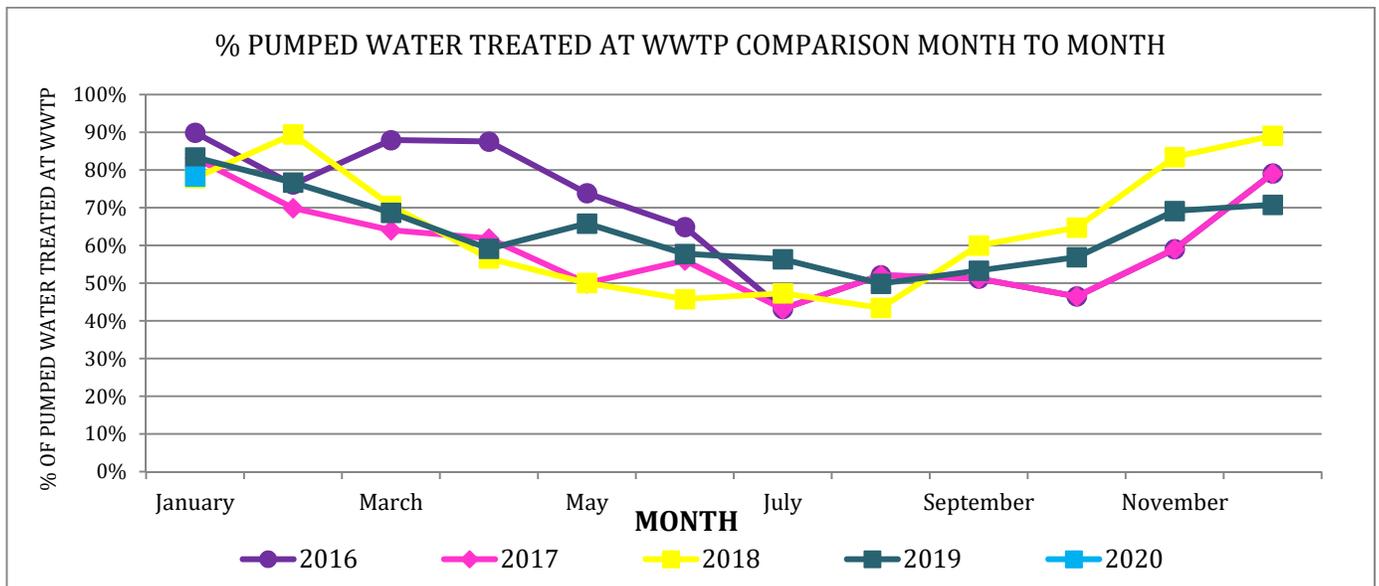
The City's wastewater treatment plant flowed 22.9 million gallons this month for an average of 577,581 gallons per day. Through the year, the City has treated 17.9 million gallons of drinking water. The next chart shows the daily flow at the treatment plant and daily.



Through January 31st the City has registered 2.68 inches of rain at the treatment plant compared to 6.65 and 5.48 inches in previous years. The next chart summarizes rainfall from previous years.



The City “recovered” over 78.28 % of the water pumped at the treatment plant. The next chart compares the monthly percent recovery to previous years.



Our water system has been reviewed by TCEQ and rated to be a Superior water system.

CAPITAL PROJECTS & INFRASTRUCTURE

PROJECTS UNDER DESIGN

- **Elevated Storage Tank Rehabilitation 2019**
Bleyl design ongoing.
- **Impact Fee Study 2019**
Bleyl Engineering has all information to complete study. – January.
- **Water/Sewer Rate Study 2019**
Bleyl Engineering was sent all information required to complete draft report/study. –January.
- **Sewer Collection System Model 2019**
Bleyl continued to work on system base map with data sent from city and information already in position by Bleyl. – January.
- **Transportation Coordination Meeting (Tamina, David Memorial, I-45, Research, and Grogan's Mill at Research)**
Design and construction projects have been started from the work completed under this project.
- **Eastside Relief Pond (Eastside Regional Detention Pond) PER**

Nov 2019: Received formal letter from the US ACE regarding public comments. Most comments were from State or federal agencies with a couple of comments from national environmental groups. Staff and consultants are working on putting together the response to the comments.

Dec 2019: Project on hold until the downstream dam is resolved. Received formal letter from the US ACE regarding public comments. Comments responded to.

Jan 2020: Public Comments responded to and letter from USACE was sent back that not all information requested during public comment was address. Bleyl and Kimley Horn spoke with USACE and resolved the issue with additional information being prepared to send to USACE.

PROJECTS UNDER CONSTRUCTION

- **Vision Park Rear Lot Storm Sewer Improvement Project**

Nov 2019: Working on getting all easement necessary for the project.

Dec 2019: Working on getting all easement necessary for the project.

Jan 2020: Obtained one of the two remaining easements.

- **Pineroft/Savanah Waterline Replacement Project**

Oct 2019: Contractor getting contract documents together and signed. Contract sign by all parties
NTP date set for Nov 11, 2019.

Nov 2019: Notice To Proceed was Nov 11, 2019. Project underway starting at Savanah and I-45.
Located all existing pipe after and replaced ACP run. There was already a PVC pipe from
I-45 back to the backyard fences for Savanah that was removed from the contract.
As-Builts and other city documents have been updated with this information.

Dec 2019: Savanah water line has been installed and is operational. Work still ongoing on Pineroft,
weather and some manmade buried objects were found. Council was presented with a
change order to replace ACP under Pineroft at Research Forest and approved. Contractor
has added that to the project to complete.

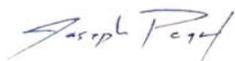
Jan 2020: Work still ongoing on Pineroft.

- **Lone Star Groundwater Conservation District (LSGCD)**

LSGCD had meetings in Jan. 14, 2020, DFCs and rules – District filed against TWDB regarding not accepting
the report. Existing Board members voted for new positions since Melder resigned.

President – Harry Hardman
Vice President – Stuart Traylor
Treasurer – Jim Springer
Secretary – Larry A. Rogers

SUBMITTED BY: Joseph Peart

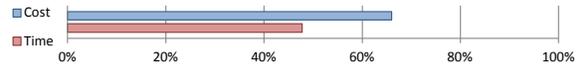


City of Shenandoah Engineer's Report January 2020 (January 15, 2020 - February 14, 2020)

Projects Under Construction

<i>Project Name</i>	<i>Contractor</i>	<i>Contract Start Date</i>	<i>Contract Time</i>	<i>Contract End Date</i>	<i>Substantial Completion</i>	<i>Days Over Contract Time</i>	<i>Percent of Contract Cost</i>	<i>Percent of Contract Time Expired</i>
Savannah and Pinecroft Waterline Improvements (Phase 2 - Pinecroft)	Eastex Utility Construction	12/2/2019	80 Working Days (Phase 2)	3/24/2020			65.97%	47.78%

* Time is at the beginning of the month if there is no date of substantial completion.



Savannah and Pinecroft Waterline Improvements

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 12/12/18 for Pinecroft and 2/28/18 for Savannah for engineering and management services to design waterline improvements off of Savannah Drive and along Pinecroft Drive.	Phase 1 was substantially completed on 11/29/19. Phase 2 of construction began 12/2/19 and will be completed March 2020.

Projects Under Design

Shenandoah Vision Park Back Lot Storm Drain

<i>Project Description</i>	<i>Update</i>
Bleyl Engineering was authorized on 4/27/16 by the City Council to proceed with design on the necessary improvements to the storm drain system that ties into the Vision Park Detention Pond.	The easements have been identified on the revised route. Coordination is underway with the property owners to finalize the easements. Preliminary plans were submitted to the City on 9/25/19 for review. Project should be bid in February 2020 contingent on securing easements.

Shenandoah East Side Wetlands Permitting

<i>Project Description</i>	<i>Update</i>
In support of the East Relief Pond Project, Bleyl was authorized on 6/28/17 for wetlands permitting for the City site east of David Memorial Drive. Kimley Horn is a sub consultant for this project.	The permit application was submitted in March 2018 and is under review by the Corps of Engineers. The City has acquired the credits needed for mitigation. A public notice was published in August 2019. Comments were received on 11/4/19 and a response was sent on 12/4/19. Additional information required by the Corps was submitted in February 2020.

David Memorial Extension Phase II and III

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 1/25/17 for design of phase II including approximately 1,500 LF from the end of phase I to the northern City limits. The interlocal agreement between the City and County was approved by all parties.	Bleyl has started preliminary design, and is coordinating with adjacent property owners, the hospital, and the County. The signal at 242 is on hold by TXDOT due to waiting for railroad approval. Bleyl discussed the permit with USACE. A partial transfer of the existing hospital and Sam Moon permit is required. Bleyl is planning to submit 60% plans to City and County in February 2020. The Corps permit application is planned to be submitted in March 2020. Anticipated construction completion is 2023.

City of Shenandoah Engineer's Report January 2020 (January 15, 2020 - February 14, 2020)

East Relief Pond Option 1B

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 1/24/18 for engineering and management services to construct a stormwater pump station at the existing east pond.	Project is on hold to explore additional options for draining this area by gravity east of the railroad. Negotiations are continuing with the property owners to the east to secure drainage easements for the project. Schedule is unknown. Bleyl is obtaining new bids for test pumping.

Carter's Slough Hydraulic Study

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 11/14/18 to perform a drainage study on Carter's Slough downstream of the railroad to determine potential impacts of downstream developments.	The hydraulic study is complete. The City is working on an agreement with property owners to provide drainage relief to the East.

MS4 General Permit Renewal

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 12/12/18 to obtain authorization for stormwater discharge for the City under the renewed General Permit TXR040000.	NOI and updated SWMP were submitted in July 2019 to the TCEQ. Bleyl is awaiting further direction from the TCEQ once they have reviewed the submittal. Bleyl had an annual meeting with City staff on 12/4/19 to discuss the storm water management program for the City.

Tamina West Bound Turn Lane

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 1/23/19 to prepare a detailed design and submittal to TXDOT of a plan to modify the west bound turn lane on Tamina in front of Home Depot.	Home Depot prefers construction to occur in June and July of 2020. Bleyl provided preliminary drawings to Home Depot on 10/30/19 for approval. Bleyl anticipates submitting final plans in March 2020.

Research Forest/Tamina Major Intersection Improvements

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 1/23/19 to prepare a detailed design and submittal to TXDOT of a plan to modify the Research Forest and Tamina Road intersection. (Adding one lane each direction).	The detailed design layout has been completed. Bleyl met with the TXDOT Conroe area office on 10/3/19. Bleyl met with the Houston TXDOT office on 12/12/19. Traffic counts were approved to update the traffic model. Bleyl met with TXDOT and the County to determine location of the CTMS vault.

City of Shenandoah Engineer's Report January 2020 (January 15, 2020 - February 14, 2020)

Elevated Storage Tank Rehabilitation

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 9/25/19 to provide plans and specifications for sand blasting and recoating the existing elevated storage tank.	Final plans were submitted the City Staff in December. Bleyl is currently working on comments from the City. Bids are being received and will be presented to the City in March 2020.

Shenandoah Impact Study

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 9/25/19 to evaluate the City's water and sewer system demands for potential development within the City's ETJ.	The City is collecting existing data. Bleyl is researching other cities to use as a comparison. The impact study is estimated to be complete by June 2020.

Shenandoah Rate Study

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 9/25/19 to evaluate the existing water and sanitary system to estimate the cost of water and sewer based on historical usage and cost analysis.	The City is collecting existing data. Bleyl is researching other cities to use as a comparison. The rate study is estimated to be complete by June 2020.

Shenandoah Sewer Model

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 9/25/19 to evaluate the existing sanitary sewer system and provide recommendations for the City.	Bleyl is updating existing GIS data to be used in the sewer model. The sewer study is estimated to be complete by April 2020.

ADA Completion Report

<i>Project Description</i>	<i>Update</i>
Bleyl was authorized on 12/11/19 to evaluate ADA compliance for parking lots, City facilities, parks, etc. for the City.	Inspections are underway.



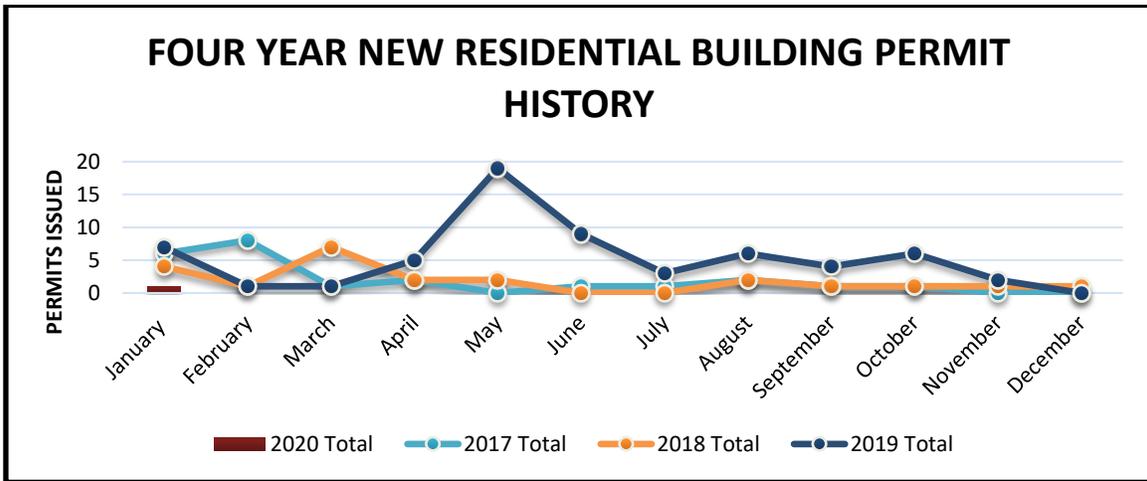
COUNCIL MONTHLY REPORT

DEPARTMENT: COMMUNITY
DEVELOPMENT AND MUNICIPAL COURT

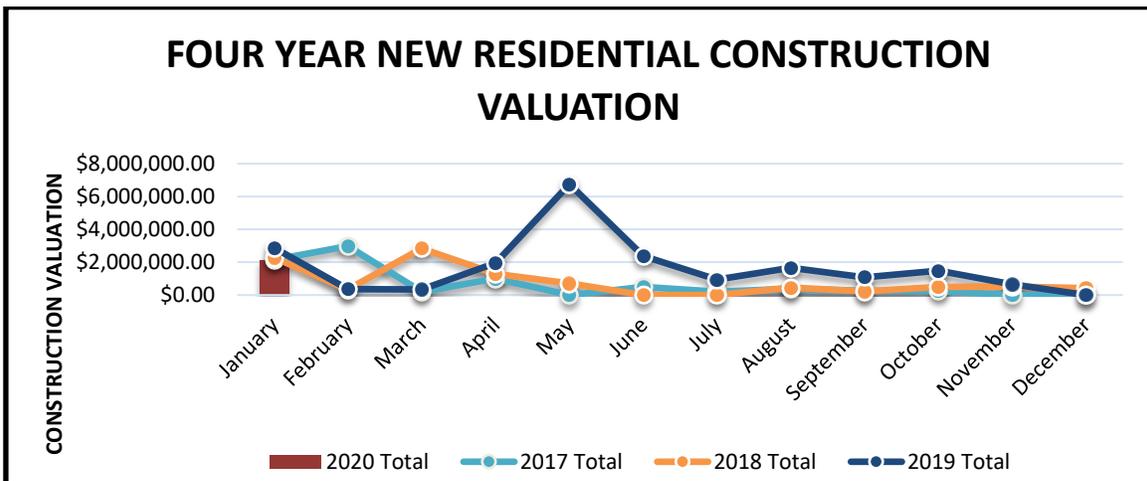
MONTH: JANURAY 2020

COMMUNITY DEVELOPMENT

During January the City issued six permits for a new residential home compared to seven in January 2019. The chart below compares residential permits issued from 2017 to current year.



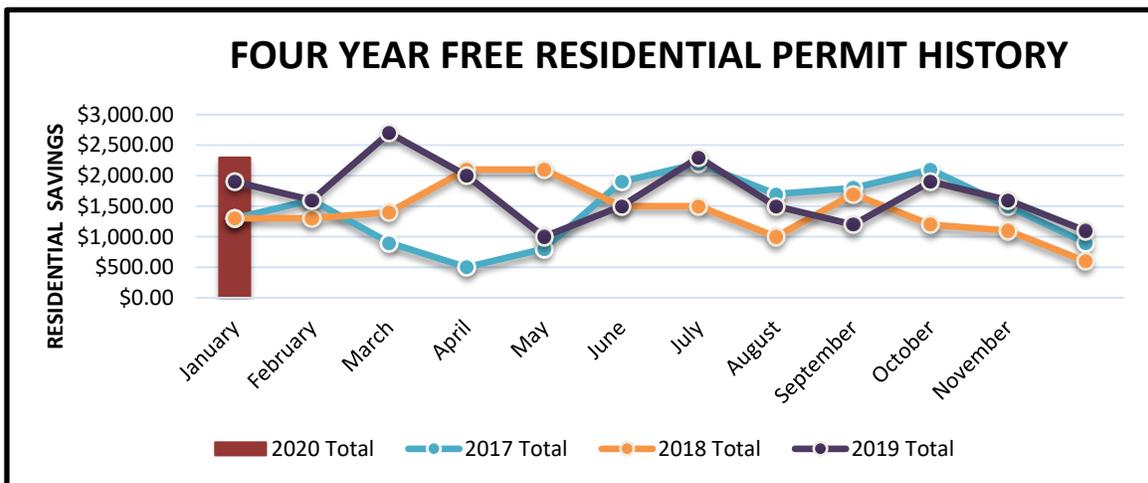
Residential construction value based on the contractors' declared construction cost during the month of January is \$2,091,351.00. A YTD decrease of 27% compared to 2019. The chart compares new residential construction valuation data from 2017 to current year.



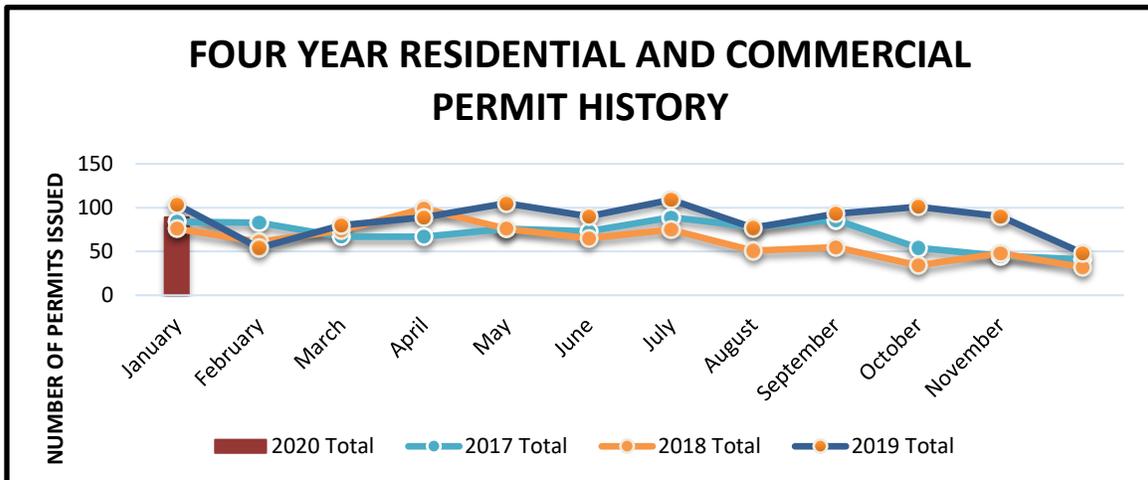
The table below shows the residential development and each subdivisions overall completion rate. Shenandoah has a total of 1,293 lots in the residential subdivisions and is currently at 82% built out. Vacant lots also include lots which residents have fenced in as part of their yard but a house could be built on those lots in the future.

Residential Subdivision Development					
	Total Lots	Open permits	Vacant Lots	Completed	Percentage Completed
Parkgate Reserve	58	0	1	57	98%
Tuscany Woods	101	1	0	100	99%
Malaga Forest	36	0	5	31	86%
Reserve at Grogan's Mill	42	0	1	41	98%
Marion	44	0	0	44	100%
Silverwood Ranch	80	0	0	80	100%
Grogans Forest	128	0	0	128	100%
Shenandoah Valley	506	0	3	503	99%
Lily	62	19	2	41	66%
Wellman Manor	32	5	21	6	19%
Boulevard Green	90	21	47	22	24%
The Centro	114	17	94	3	3%
CITY TOTAL	1293	63	174	1056	82%

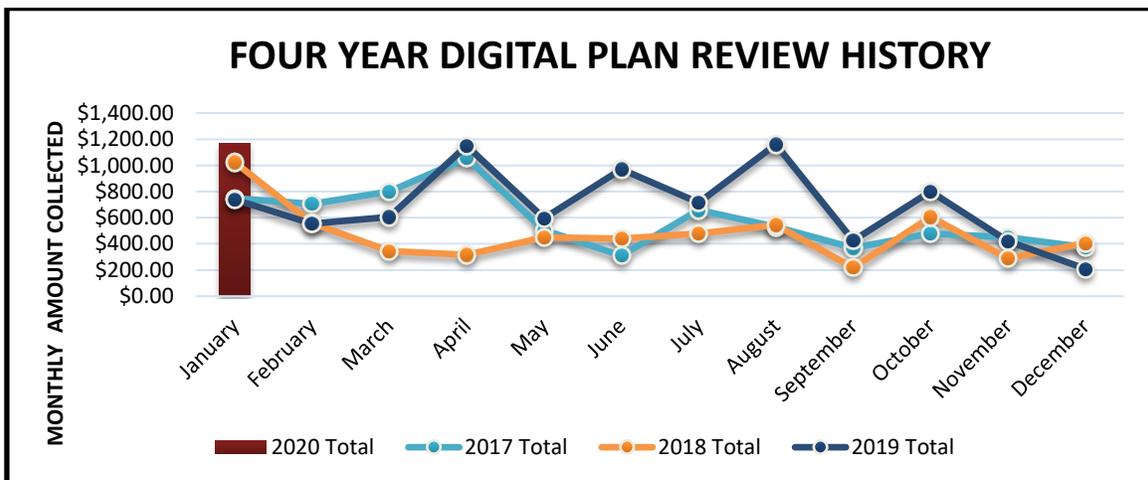
Currently the City issues permits for residential remodels, roofs, irrigation systems and pools for no charge. In January the City issued 23 free permits for residential improvements. Total savings to residents is \$113,000.00. The chart below compares free residential improvement permit data from 2017 to current year.



During January the City issued 89 residential and commercial permits compared to 104 in 2019. The chart below compares all residential and commercial permits issued from 2017 to current year.



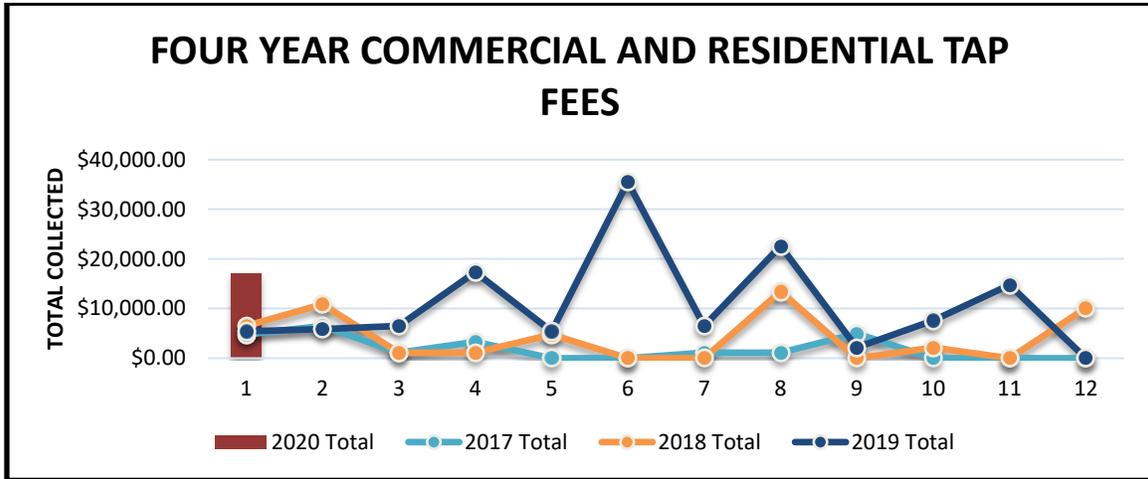
In 2014 the City implemented a digital plan review process to provide better service for the contractors and to accept plans digitally, charging a nominal fee depending on the number of pages submitted for review. During January the City collected \$1,170.00 for digital plan review fees. The revenue collected since implementation in 2014 is \$38,939.99. The chart below outlines the fees collected for the digital plan review from 2017 to current year.



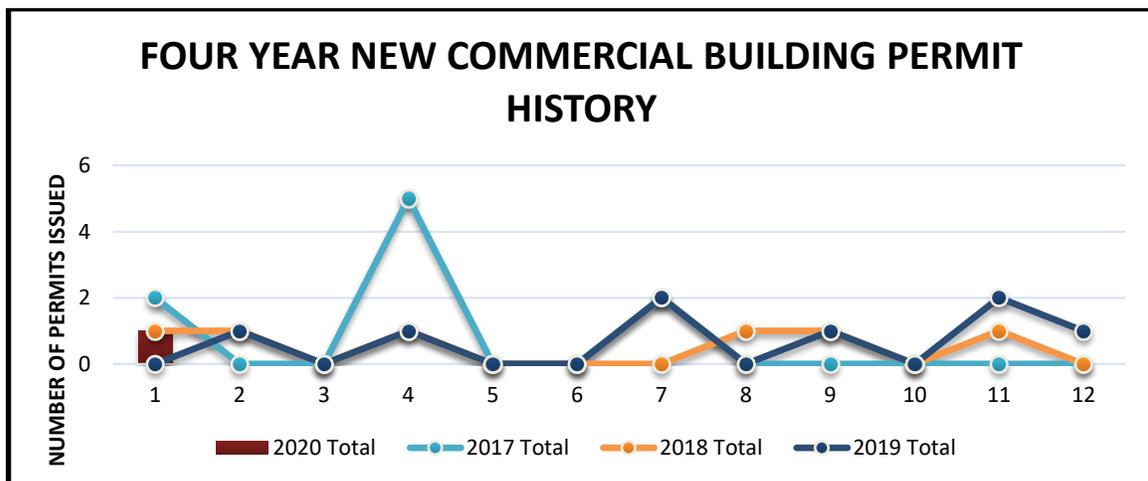
The digital plan review fee is used to purchase equipment and enhance the digital plan review process. In January there was one purchases from the digital plan review account. The digital plan review fee balance is \$23,548.93. The chart below outlines the digital plan review revenue and the expenses based on each fiscal year.

Digital Plan Review History							
	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	Balance
Total Revenue	\$7,047.00	\$6,095.84	\$7,226.15	\$5,680.00	\$8,215.00	\$2,600.00	
Total Expenses	\$3,344.25	\$5,029.99	\$795.00	\$475.22	\$0.00	\$440.18	
Total	\$3,702.75	\$1,065.85	\$6,431.15	\$5,204.78	\$8,215.00	\$2,159.82	\$23,548.93

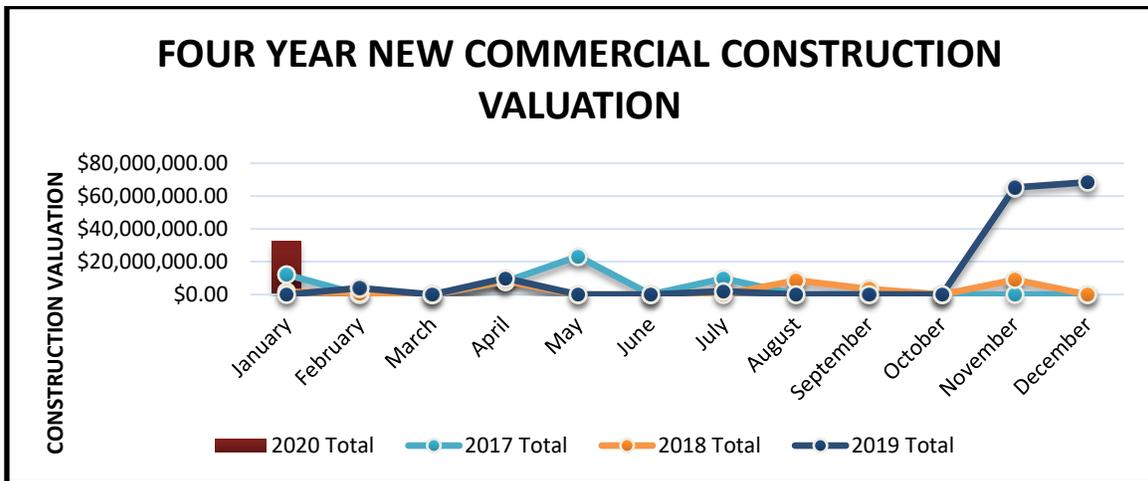
During January the City collected \$17,227.00 for commercial and residential tap fees. The chart below compares commercial and residential tap fees collected from 2017 to current.



During January the City issued one new commercial permit comparable to zero in 2019. The chart below compares commercial building permits issued from 2017 to current year.



The commercial construction value based on the contractors' declared construction cost during the month of January is \$32,378,586.00. The chart below compares new commercial valuation data from 2017 to current year



The table below provides a snapshot of new commercial development and the date the permit was issued.

Active New Commercial Projects		
Address	Description	Date permit issued
19391 David Memorial	Aloft Hotel	August 15, 2018
18850 David Memorial Drive	Even Hotel	November 21, 2018
17645 Residence Drive	Hyatt House Hotel	April 26, 2019
8920 Metropark Dr.	Building K	July 16, 2019
8980 Metropark Dr.	Building L	July 16, 2019
The Centro, 301 N Centro Circle	Pool Cover	September 18, 2019
9000 Six Pines Drive	LifeTime Fitness	November 6, 2019
9002 Six Pines Drive	Lifetime Fitness Parking	November 6, 2019
8900 Six Pines Drive	Mill Creek Multifamily	December 3, 2019
201 David Vetter Blvd.	The Woodlofts	January 10, 2020

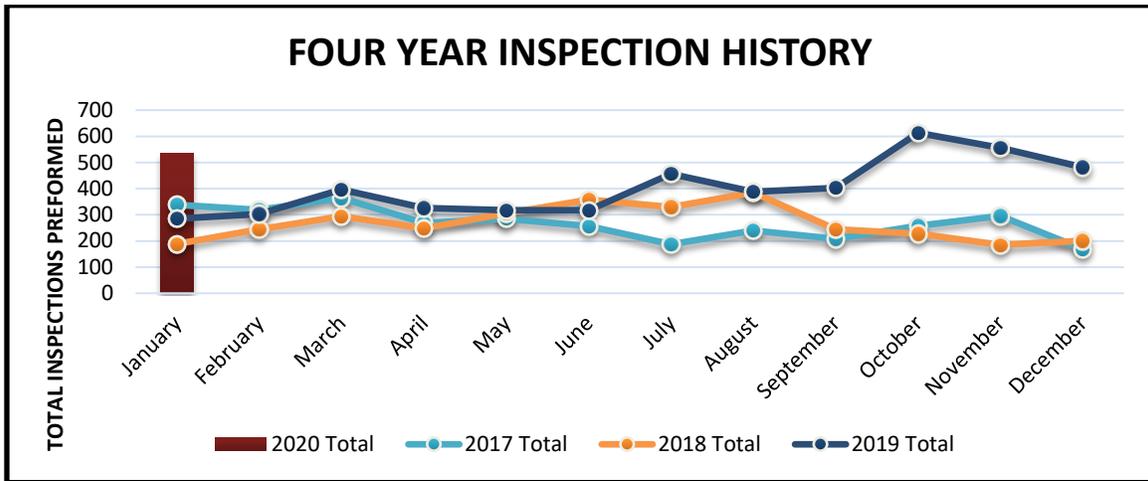
The table below provides a snapshot of commercial remodels/buildouts and the date the permit was issued.

Active Commercial Remodel/Buildout Projects		
Address	Description	Date permit issued
109 Honey Berry Street	Communication Antenna	March 26, 2019
8915 Metropark Drive	Dave & Busters Buildout	June 24, 2019
8851 Metropark Drive, Suite 100	Top Sushi	August 16, 2019
18456 IH 45	Shenandoah Inn, Exterior Stone work	October 7, 2019
19103 IH 45N	Home Depot Tool Rental	November 12, 2019
129 Vision Park Blvd. Suite 201	Dr. Laura Bonds	November 15, 2019
18550 IH 45	Encompass Health	November 21, 2019
117 Vision Park Blvd	Encompass Health, Infill Pool	December 17, 2019
19075 IH 45, Suite 108	Five Below	January 8, 2020
19075 IH 45, Suite 108	Façade Five Below	January 8, 2020
19075 IH 45, Suite 116B	Mens Warehouse	January 21, 2020

During January the Building Official had nine scheduled development meeting.

Development Meetings	
Meeting Date	Topic for Discussion
January 8, 2020	Preconstruction meeting with Mill Creek Apartments
January 17, 2020	On-site meeting with contractor for Aloft Hotel
January 20, 2020	Predevelopment Meeting with Memorial Hermann Hospital
January 21, 2020	Meeting with Lifetime Fitness project manager and engineer to discuss potential changes
January 22, 2020	On-site meeting with business owner for 118 Shenandoah Drive, Suite E
January 23, 2020	On-site meeting with electrician to discuss temporary power for residence at 410 Twisted Oak Ct.
January 27, 2020	Phone Conference with LJA/PHSH Construction regarding civil requirements for The Centro Development
January 29, 2020	Predevelopment Meeting with Memorial Hermann Hospital
January 30, 2020	On-site meeting with homeowner to discuss inspection process and requirements at 410 Twisted Oak Ct.

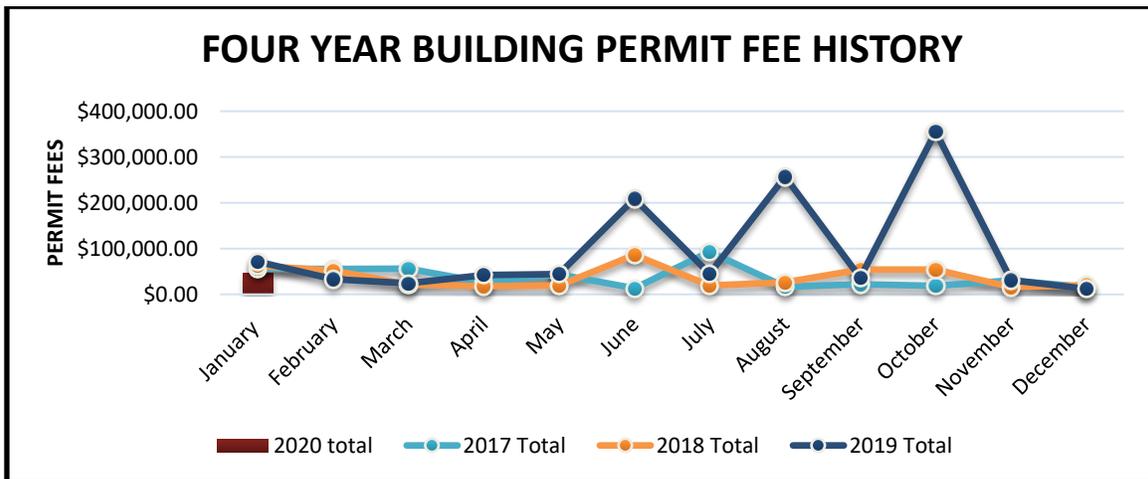
During January the City performed 535 inspections. A YTD increase by 87% compared to 2019. The chart below compares the total number of inspections performed from 2017 to current year.



Inspections performed include:

- Building Department – 450
- Fire Inspector – 45
- Third Party Inspector – 40

During January the City collected \$45,847.10 for building permit fees. Permit fees have decrease by 36% YTD compared to 2019. The chart below compares building permit fees collected from 2017 to current year.



There were 25 Certificates of Occupancy/completion issued in January including the following:

Owner	Address	Project	Date Issued
**PHSH CONSTRUCTION LLC	18716 CENTRO MAIN ST.	20190236	01.06.2020
**PHSH CONSTRUCTION LLC	18736 CENTRO MAIN ST.	20190159	01.07.2020
**PHSH CONSTRUCTION LLC	18712 CENTRO MAIN ST.	20190237	01.07.2020
**MOON REAL ESTATE HOLDINGS LTD	8950 METROPARK DR.	20171259	01.07.2020
CC MEMORIAL HERMAN EQUIPMENT EXCHANGE	9250 PINECROFT DR.	20190560	01.09.2020
**DAVE & BUSTER'S L.P	8915 METROPARK DR	20181428	01.14.2020
CC MEMORIAL HERMAN PHARMACY REMODEL	9250 PINECROFT DR.	20190450	01.15.2020
DAVID WEEKLY HOMES LLC	115 CHATSWORTH LN	20190301	01.15.2020
MOON REAL ESTATE HOLDINGS LTD	8950 METROPARK DR.	20171259	01.17.2020
BEAR TRACKS HOLDINGS, LLC	8821 METROPARK DRIVE, SUITE 100	20190266	01.17.2020
GRACEPOINT HOMES	102 ALLENE RIDGE	20190375	01.22.2020
GRACE LILY LP	123 ALLENE RIDGE	20190331	01.22.2020
MARTINI'S & MANICURES	8821 METROPARK DR. SUITE 500	20190464	01.23.2020
PHSH CONSTRUCTION	458 S CENTRO CIRCLE	20190362	01.24.2020
DAVID WEEKLY HOMES LLC	134 CHATSWORTH LN.	20190417	01.27.2020
IV BAR OF THE WOODLANDS	1500 RESEARCH FOREST DR. SUITE 120	20190595	01.27.2020
**MEN'S WAREHOUSE	19075 I-45 BLDG 900 SUITE 910	20201046	01.27.2020
PHSH CONSTRUCTION	462 S CENTRO CIRCLE	20190283	01.28.2020
PHSH CONSTRUCTION	466 S CENTRO CIRCLE	20190178	01.28.2020
**THA BODY SPECIALIST	118 SHENANDOAH DR. SUITE E	20201054	01.28.2020
GRACE LILY LP	115 ALLENE RIDGE	20190334	01.29.2020
PARADISE GRILLS	19053 I-45 SUITE H	20190631	01.29.2020
**PHSH CONSTRUCTION	18724 CENTRO MAIN STREET	20190234	01.30.2020
**PHSH CONSTRUCTION	18728 CENTRO MAIN STREET	20190233	01.30.2020
BURGERIM	8821 METROPARK DR. SUITE 1600	20190489	01.31.2020

** Indicate a Temporary Certificate of Occupancy was issued

During January 10 sign permits were issued.

- 8821 Metropark Drive – Panel Sign (X2)
- 19103 IH 45 – Wall Sign
- 1455 Research Forest Drive – Refacing Monument Sign
- 8821 Metropark Drive, Suite 100 – Temporary Banner, Wall Sign (X2)
- 9000 Six Pines Drive – Construction Sign
- 19075 IH 45, Suite 910 – Temporary Banner
- 19053 IH 45, Suite H – Temporary Banner

PLANNING/DEVELOPMENT ACTIVITY

During the month of January the Planning and Zoning Commission met twice for a special scheduled meeting and the regular scheduled meeting.

AGENDA DATE	MEETING TYPE
January 7, 2020	Special Meeting
January 21, 2020	Regular Scheduled Meeting

During the month of January no applications pertaining to property development were filed with the City.

A breakdown of approved development applications is outline below.

DEVELOPMENT APPLICATIONS				
APPLICATION	PROPERTY ADDRESS/PARCEL IDENTIFICATION	PROJECT/APPLICANT	APPROVAL/ISSUED DATE	EXPIRATION DATE
Extension of a Mixed Beverage Sales Permit with Late Hours	8915 Metropark Drive	Dave & Busters	January 23, 2019	February 28, 2020
Extension of a Use Permit to allow minimum square footage of retail space and parking structure	Restricted Reserve "A" of the Eastwood Village Replat No. 1	The Woodlofts	January 23, 2019	August 14, 2019
Minor Replat of Lot 11 Metropark Square Phase 1A	Cabinet Z, Sheet 4586	MetroPark	February 21, 2019	-
Special Use Permit to allow Mixed Beverage Restaurant Permit with Food and Beverage Certificate	1700 Research Forest Drive	Killen's Steakhouse	February 27, 2019	February 27, 2020
Special Use Permit to allow minimum square footage, parking garage, increased FAR and building height	11.323 acres of land under Clerk's File No. 2010087585 Montgomery County Official Public Records	LifeTime Fitness/Mill Creek Multifamily	February 27, 2019	February 27, 2020
Application for a Zoning Regulation Amendment for Planned Development District #11 (PDD #11) to allow an alternate building material	PDD #11 The Centro	The Centro	-	-
Special Use Permit to allow for a Beer Retail Dealer's Permit Off-Premise and a Wine Only Package Store Permit	19091 IH 45, Shenandoah Texas	Sam's Club	May 22, 2019	May 22, 2020
Final Plat for 11.323 acres of land	11.323 acres of land under Clerk's File No. 2010087585 Montgomery County Official Public Records	LifeTime Fitness/Mill Creek Multifamily	May 22, 2019	-
Special Use Permit to allow for a Mixed Beverage On-Premise Permit	1620 Research Forest Drive, Suite 100	First Watch	June 26, 2019	June 26, 2019
Special Use Permit to allow for a Mixed Beverage On-Premise Permit	8851 MetroPark Drive, Suite 100	Top Sushi	August 14, 2019	August 14, 2020
Final Plat for 2.203 acres of land	Being 2.203 acres of land under Clerk's File No. 2016117550 Montgomery County Official Public Records	Metro Development, Office Building		
Variance to the minimum lot depth for property located within the Commercial Corridor "CC" Zoning District	Being 2.203 acres of land under Clerk's File No. 2016117550 Montgomery County Official Public Records	Metro Development, Office Building		
Application for Sign Exception to allow for signage on an accessory structure (X3)	28727 IH45 S, Shenandoah, Texas 77381	Skipper Beverage Company/Valero	August 25, 2019	-
Application for Sign Exception to allow for a single-family residential development use of a construction sign.	Wellman Manor/David Weekley Homes, LLC	Wellman Manor	September 19, 2019	-
Special Use Permit to allow for a Mixed Beverage On-Premise Permit	8821 MetroPark Drive, Suite 1600	BurgerIM	December 11, 2019	December 11, 2020
Administrative Appeal to exterior elevations	The Centro	PHSH, LLC	-	-
Variance to the maximum building height to allow for construction of two additional parking levels on an existing parking garage	910 Medical Plaza, Parking Garage	Memorial Hermann	December 11, 2019	
Application for Sign Exception to allow for signage the north and west elevation to which exceed the allowable color requirements.	19053 IH 45, Suite H, Shenandoah, Texas	Paradise Grills	November 25, 2019	
Application for Sign Exception to allow for and additional wall sign and existing wall signs (above the allowed number of signs) to remain on the front elevation.	19103 IH 45, Shenandoah, Texas 77385	Home Depot	December 17, 2019	
Application for Sign Exception to allow panel sign to exceed the allowable color requirements.	8821 Metropark Drive	Dave & Busters	December 17, 2019	
Special Use Permit to allow for Medical Services: General	1500 Research Forest Drive, Suite 120, Shenandoah, Texas	IV Bars of The Woodlands		

MUNICIPAL COURT

In January code enforcement issued no citation and warning filed with the court. A monthly breakdown of outstanding cases and value is shown below.

Status of Outstanding Cases									
	Cases 2007 to Present	Dollar Value	Cases Prior to 2007	Dollar Value	Total Cases	Case Count Change	Total Dollar Value	Total Dollar Value Change	
OCT	1,850	516,702.76	3,797	956,510.78	5,647	2	\$ 1,473,213.54	571.00	
NOV	1,849	516,373.76	3,796	956,215.78	5,645	2	\$ 1,472,589.54	624.00	
DEC	1,847	515,760.56	3,796	956,215.78	5,643	2	\$ 1,471,976.34	613.20	
JAN	1,844	514,686.46	3,796	956,215.78	5,640	3	\$ 1,470,902.24	1,074.10	

In January the Court closed three outstanding cases reducing the value of outstanding cases by \$1,074.10. A breakdown of the dispositions of the outstanding closed cases is shown below.

- Cases Paid In Full – 2 (\$586.00)
- Cases dismissed by Prosecutor – 1 (\$274.10)
- Case Paid in Full but remain active – 1 (\$214.00)

MISC. REPORTED ACTIVITY

Development Activity													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN
Plans Processed	73	46	44	53	62	64	63	85	81	68	57	25	67
Additional Municipal Court Activity													
Warrants Issued	0	0	0	0	1	0	0	0	0	0	0	0	0
Court Cases Set	0	0	0	4	1	2	1	0	0	0	0	2	0
General Activity													
Payments Processed	546	435	444	637	513	512	536	532	390	560	474	486	503

SUBMITTED BY: Jackie Thompson 



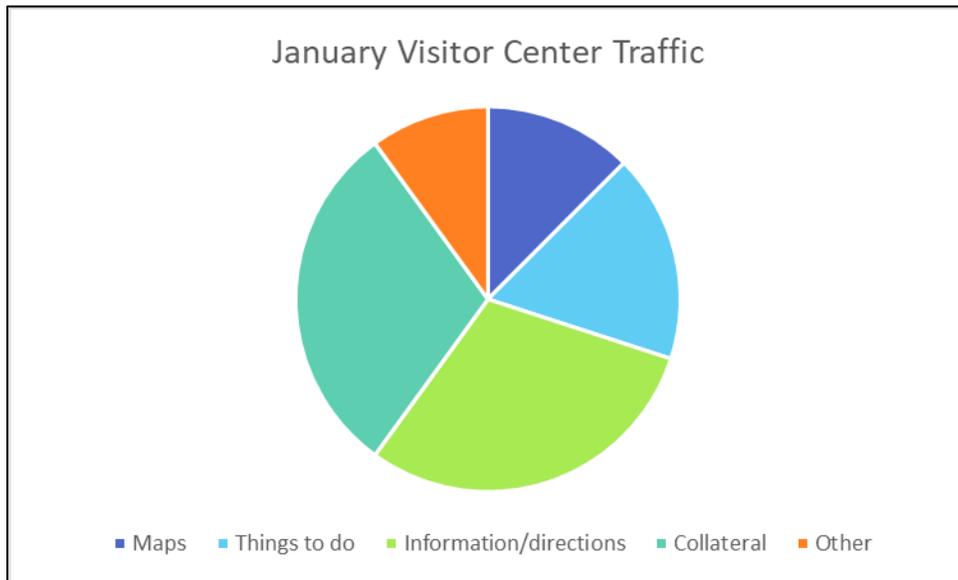
COUNCIL MONTHLY REPORT

DEPARTMENT: CVB

MONTH: JANUARY 2020

VISITOR CENTER

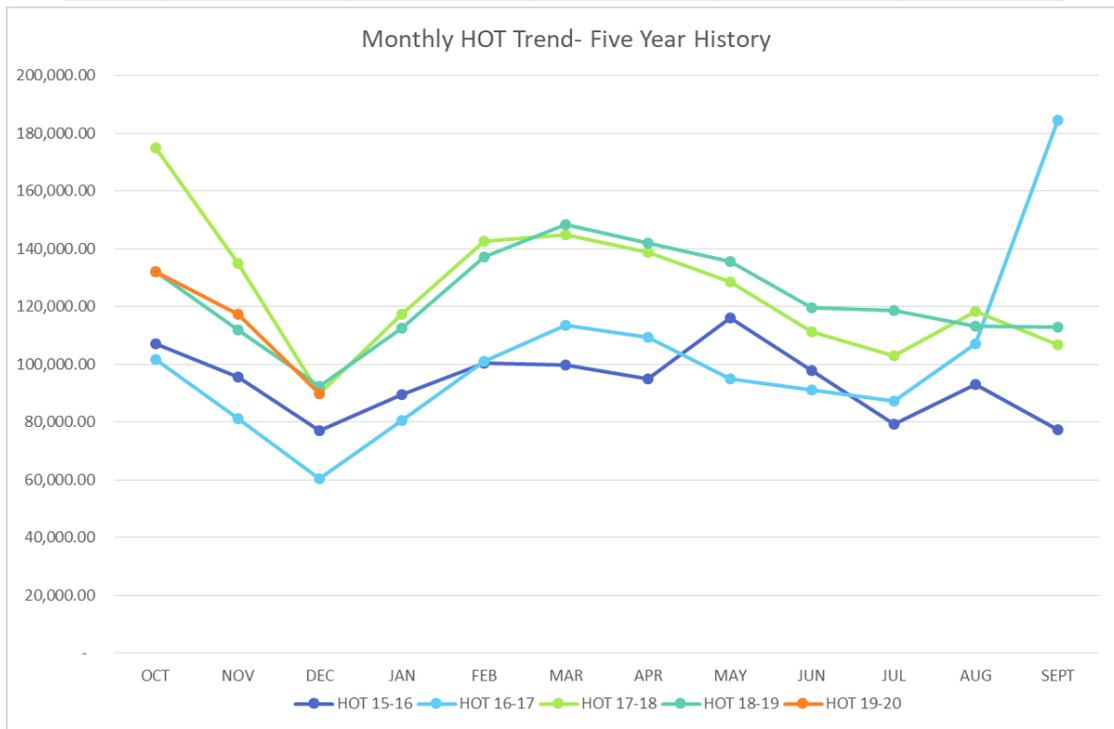
For the month of January, CVB staff was able to capture 19 visits and 29 visitors to the visitor's center.



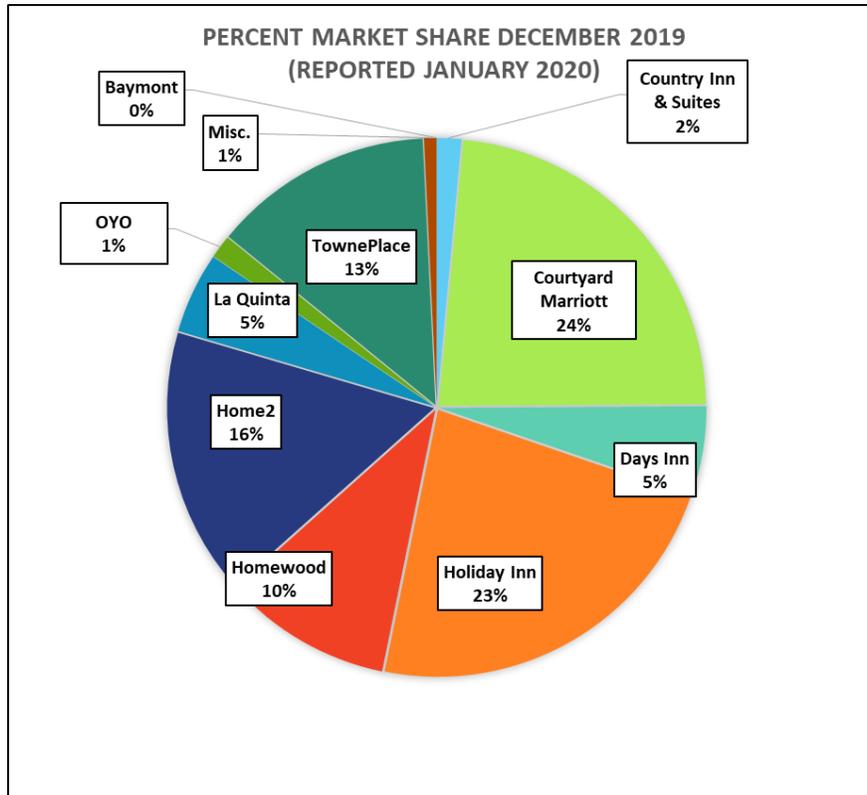
HOTEL OCCUPANCY TAX

The tables below show hotel occupancy tax receipt trends over the past five fiscal years. All decreases from the prior year are highlighted in red. Occupancy tax received in December is for hotel stays in November.

Hotel Occupancy Tax Revenue - Five Year Comparison					
	HOT 15-16	HOT 16-17	HOT 17-18	HOT 18-19	HOT 19-20
OCT	107,316.66	101,567.28	175,090.83	132,006.78	132,121.00
NOV	95,637.35	81,222.24	134,841.48	111,923.97	117,269.67
DEC	76,939.84	60,413.59	89,775.76	92,456.12	90,033.53
JAN	89,514.69	80,722.70	117,308.07	112,506.44	
FEB	100,594.30	101,060.82	142,637.52	137,124.53	
MAR	99,833.41	113,472.00	144,851.34	148,563.47	
APR	95,071.78	109,344.66	138,900.23	141,999.06	
MAY	116,269.63	95,131.35	128,682.39	135,771.76	
JUN	97,725.93	91,319.31	111,248.88	119,591.55	
JUL	79,301.81	87,254.82	103,005.12	118,614.77	
AUG	92,999.88	107,252.20	118,355.96	113,192.04	
SEPT	77,493.65	184,439.12	106,834.03	113,013.72	
TOTAL	1,128,698.93	1,213,200.09	1,511,531.61	1,476,764.21	339,424.20



The graphic below explains the percentage of market share each property claims for the month, based on occupancy tax receipts received. Courtyard by Marriott has claimed the largest portion of market share, followed by Holiday Inn and Suites.



The table below shows hotel occupancy tax revenue collected from each property during FY 2019-2020. Any stays that extend past 30 days are exempt of any taxes.

Monthly Hotel Occupancy Tax Receipt Comparison by Property FY 2019-2020												
	Baymont	Country Inn & Suites	Courtyard	Days Inn	Holiday Inn	Homewood	Home2	La Quinta	OYO	TownePlace	Misc.	Total
OCT	\$726.65	\$1,249.26	\$25,478.36	\$5,960.03	\$29,027.88	\$13,877.03	\$22,732.49	\$9,457.44	\$2,062.23	\$21,004.55	\$545.08	\$132,121.00
NOV	\$0.00	\$1,285.55	\$21,351.27	\$4,975.11	\$25,688.95	\$13,457.78	\$20,324.87	\$7,794.29	\$1,678.25	\$19,959.21	\$754.39	\$117,269.67
DEC	\$0.00	\$1,326.86	\$21,093.27	\$4,822.51	\$20,657.50	\$9,186.20	\$14,543.31	\$4,417.19	\$1,267.38	\$12,029.62	\$689.69	\$90,033.53
JAN												\$0.00
FEB												\$0.00
MAR												\$0.00
APR												\$0.00
MAY												\$0.00
JUN												\$0.00
JUL												\$0.00
AUG												\$0.00
SEP												\$0.00
Tot.	\$726.65	\$3,861.67	\$67,922.90	\$15,757.65	\$75,374.33	\$36,521.01	\$57,600.67	\$21,668.92	\$5,007.86	\$52,993.38	\$1,989.16	\$339,424.20

EXPEDIA ADVERTISING

Below is a recap of December 2019 performance on Expedia TravelAds. Current reporting lag time is running one month behind in order to coincide with occupancy tax and self-reported occupancy data.



SUBMITTED BY:

John R. Maynes, III