NOTICE OF REGULAR MEETING

June 24, 2020

SHENANDOAH CITY COUNCIL

STATE OF TEXAS AGENDA

COUNTY OF MONTGOMERY

CITY OF SHENANDOAH

NOTICE IS HEREBY GIVEN that a Meeting of the Shenandoah City Council will be held on Wednesday, June 24, 2020 at 7:00 p.m. at the City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas for the purpose of considering the following:

1. CALL TO ORDER
2. CALL OF ROLL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. CITIZENS FORUM

   Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to address Council and give their name and address before sharing their comments.

   Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

6. COUNCIL INQUIRY

   Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

INDIVIDUAL CONSIDERATION:

7. Introduction of new police officer and oath of office.
8. Presentation of the new CVB web site.
9. Presentation of the Municipal Development District monthly report.
10. Discussion and possible action to adopt the following resolution:

    A RESOLUTION OF THE CITY OF SHENANDOAH, TEXAS APPROVING ANNUAL SERVICE PLAN UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR PUBLIC IMPROVEMENTS FOR THE METROPARK PUBLIC IMPROVEMENT DISTRICT; AND ENACTING OTHER PROVISIONS RELATING THERETO.

11. Presentation of a final report regarding the proposed zoning amendment for a special use permit for a Beer and Wine Retailer Permit (On Premise) with Food and Beverage Certificate. The proposed zoning amendment is for 1500 Research Forest Drive, Suite 240, Shenandoah, Texas 77380. (Ploy Thai Cuisine)

12. Public hearing regarding proposed zoning amendment for a special use permit for a Beer and Wine Retailer Permit (On Premise) with Food and Beverage Certificate. The proposed zoning amendment is for 1500 Research Forest Drive, Suite 240, Shenandoah, Texas 77380.

13. Discussion and possible action to adopt the following Ordinance:

    AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 102, SO AS TO A SPECIAL USE PERMIT FOR A WINE AND BEER RETAILERS (ON-PREMISE) PERMIT WITH A FOOD AND BEVERAGE CERTIFICATE FOR PLOY THAI CUISINE LOCATED AT 1500 RESEARCH FOREST DRIVE, SUITE 240, SHENANDOAH, TEXAS; PROVIDING FOR A PENALTY IN THE AMOUNT OF $2,000 FOR VIOLATIONS THEREOF; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

14. Discussion and possible action regarding TMLIRP rerate.

15. Discussion and possible action to cast a vote for nominee(s) to the Montgomery County Emergency Communications District Board of Managers.

16. Discussion of Capital Improvement Plan (CIP).

17. Discussion and possible action to approve the minutes of the May 13, 2020 and the May 27, 2020 regular meetings.

18. Discussion and possible action to approve the accounts payable for May, 2020.

19. CITIZENS FORUM

    Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to address Council and give their name and address before sharing their comments.

    Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

20. City Administrator updates – Monthly Reports.

21. COUNCIL INQUIRY

    Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to

discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

City Hall is wheelchair accessible. A sloped entry is available at the entrance with specially marked parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 281-298-5522 or Fax 281-367-2225 for information.

I certify that the attached notice of meeting was posted on the bulletin board at City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas, on the 19 day of June 2020 at: 2:00 o'clock p.m.

Courtney Clary, City Secretary

CITY OF SHENANDOAH TEXAS

Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	June 24, 2020	ITEM NUMBER:	**7**
DEPARTMENT:	Police	PREPARED BY:	Troye Dunlap
PRICING:		EXHIBITS:	

SUBJECT/PROCEEDING:

Introduction of New Police Officer/ Badge Pin with Statement of Oath of Office

RECOMMENDED ACTION:

Staff Recommends the council announcement of New Police Officer Sha'kethia Turner and for Interim Chief Dunlap to Pin her badge and have her acknowledge the Statement of the Oath of Office.

BACKGROUND/DISCUSSION:

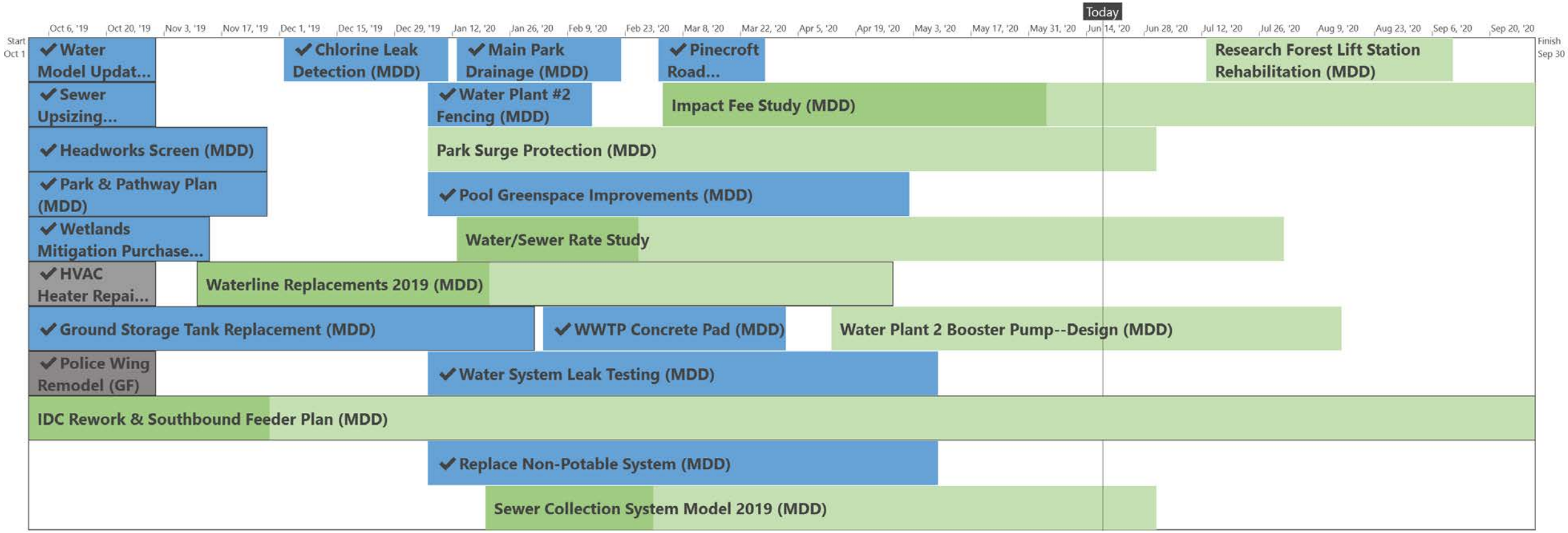
The Oath of Office is an important beginning to an officer's journey with the Shenandoah Police Department. The Oath is a sworn statement that states an Officer will uphold the Laws within the state as well as the Constitution. This act, in front of Council and the public, is symbol of an officer's loyalty to protect the citizens of Shenandoah with Integrity.

APPROVALS:

DEPARTMENT HEAD		DATE:	June 15, 2020
CITY ADMINISTRATOR		DATE:	June 17, 2020

MDD Capital Projects

May 21, 2020



May Update:

1) **MDD Approved $21,078 for the purchase of a 500 GPM booster pump for Water Plant #2.**

2) **MDD approved a pilot program with HDL Companies for a Sales Tax Audit. Additionally, approved seeking proposals from other vendors while the pilot is in progress.**

MDD Capital Projects (2019-2020)

May 31, 2020

MDD Capital Projects (2019-2020)					May 31, 2020
Project Name	**Budgeted**	**Spent**	**$ Remaining**	**% Remaining**	**Updates**
Research Forest Lift Station	79,100	-	79,100	100%	Planned 3rd QTR.
Impact Study	17,500	7,687	9,813	56%	6/15: In Progress. Preliminary Study is complete. Due to Statutory requirements (Board Appointments, Public Notices & Hearings), anticipated adoption by Council is October 2020. Impact Fee Board has been appointed and had their first meeting on 6/16 and will meet monthly. Board is comprised of the P&Z Commission members, Thom Pisula, and Patricia Bell.
Water & Sewer Rate Study	28,000	6,050	21,950	78%	6/15: In Progress. Evaluate existing Water & Sewer Systems to estimate future costs of Services based on historical usage / growth. Cash flow and expense revenue anaylsis underway. July presentation to Council targeted.
Sewer Collection System Model	33,950	8,357	25,593	75%	6/15: In Progress. Evaluating existing sanitary sewer system & provide recommendations to accommodate future City demand growth. Application efficiency Pump Curves provided for lift stations. June delivery to Council is planned.
Main Park Surge Protection	7,500	-	7,500	100%	6/15: In Progress. Delivery delayed to June due to COVID releated scheduling issues.
Pinecroft Road Improvements	21,000	20,837	163	1%	Completed Mar 2020.
Replacement of Non-Potable Water System	10,850	10,833	18	0%	Completed Mar 2020.
Water System Leak Detection	10,640	9,975	665	6%	Completed Mar 2020.
Concrete Pad at WWTP	14,000	4,830	9,170	66%	Completed Feb 2020.
Main Park Drainage	26,000	24,500	1,500	6%	Completed Jan 2020.
Pool Greenspace Improvements	23,000	20,700	2,300	10%	Completed Jan 2020.
Water Plant 2 Fencing	2,100	2,100	-	0%	Completed Jan 2020.
Chlorine Leak Detectors	5,250	4,935	315	6%	Completed Dec 2019.
Wetland Mitigation Credit Purchase (Tranche 2)	1,614,000	1,614,000	-	0%	Completed Nov 2019.

MDD Capital Projects (2018-Prior)

May 31, 2020

MDD Capital Projects (2018-Prior)

May 31, 2020

Project Name	Budgeted	Spent	$ Remaining	% Remaining	Updates
					2018 - Prior Projects
Water Plant 2 Booster Pump - Design	42,000	-	42,000	100%	6/15: Water model has been delivered and approved; Verified MCC (Motor Control Center) capacity to add one 500 GMP pump. Council approved purchase of 500 GPM pump in May. Awaiting pump delivery.
IDC Rework & Southbound Feeder Plan	120,000	47,259	100,448	84%	5/21: In progress. New state legislation has increased complexities of both regulating development & maintaining community standards. Cities throughout Texas are assessing options addressing limited City zoning authority. Awaiting review by P&Z in June.
Waterline Replacements (Pinecroft & Savanah)	455,000	193,950	261,050	57%	Completed May 2020.
WWTP Master Plan	35,000	27,017	-	0%	Completed Jan 2020.
Water Model Update 2019	28,000	15,349	-	0%	Completed Oct 2019.
Headworks Screen	77,000	92,575	-	0%	Completed Nov 2019.
Park & Pathway Plan	10,000	1,844	8,156	82%	Completed Nov 2019.
Sewer Upsizing Project	319,673	319,673	-	0%	Completed Sept 2019.

MDD Capital Projects (Multi-Year)

May 31, 2020

MDD Capital Projects (2018-Prior)

May 31, 2020

Long Term / Multi-Year Strategic Initiatives

Project Name	Budgeted	Spent	$ Remaining	% Remaining	Updates
David Memorial Drive - Phase 2 (2016-2017)	1,927,000	43,378	1,883,622	98%	6/15: In progress. Discussions ongoing with multiple affected entities (Hospital, County, Conroe, Railroad, adjacent properties) coordinating design & funding of segments outside of Shenandoah's City Limits. Design nearing completion. Wetland permitting submitted to USACE. Bleyl has provided alternate routes requested from the USACE.
East Side Wetlands Permit (Option 1B 1-24-18 MDD Meeting)	108,500	92,048	16,452	15%	5/12: In progress; wetlands permits pending with USACE. Application re-submitted with all responses to comments recieved during public comment period. USACE continuing application review process.
East Side Relief Pond (Option 1B 1-24-18 MDD Meeting)	864,900	90,040	774,860	90%	5/21: On hold due to 2 pending items: 1) East Side Wetlands permit from USACE. 2) Resolution of downstream drainage issues east of the railroad tracks (outside of City) **6/10: Drainage Easement Accquired--will significantly lower the project's overall cost.**
Tamina Rd/I45/Research Forest Intersection (2017-2018)	1,173,750	113,226	1,060,524	90%	6/15: Bleyl met with TXDOT area office 1/30/20. TXDOT approved project. ▪ Confirmed feasility of fiber optic utility cabinet relocation. ▪ ROW acquisition will be required from Home Depot, options for acquisition discussed with Home Depot ▪ MDD approved $139,500 for Design work 4/22.
Research / I45 SB Feeder (RT Turn Lane) & Tamina WB Right Turn Lane (Home Depot) (2017-2018)	696,000	41,994	654,006	94%	5/12: Research Forest Lane Extension & Home Depot Driveway projects presented together to MDD for design synergies / economies of scale. ▪ Commissioner Metts confirmed there are no current plans regarding Tamina Road near Home Depot. ▪ Home Depot requests construction during the summer time to affect store sales the least. ▪ Precinct 3 approved Research right turn lane, Entergy needs relocate a pole to continue project. **6/15: Project on hold until Summer of 2021 due to COVID delays & pending easement discussions. Home Depot's building window is only during summer months.**
Vision Park Rear Storm Drainage (2015-2016)	130,000	31,400	98,600	76%	6/15: Project Completed. The City realized savings by relocating excavated soil to Holly Hill Park to improve its drainage. Easements were obtained in February 2020. Bidding & Awarded March-April 2020.
Park Improvements (2019-2020)	50,000	7,474	42,526	85%	5/21: Funding Released to the CIP Plan. Funding had been allocated for Preliminary Design / Construction Oversight of a new park.

Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	June 24, 2020	ITEM NUMBER:	**10**
DEPARTMENT:	Finance	PREPARED BY:	Lisa Wasner
PRICING:		EXHIBITS:	Annual PID SAP Update Report; Resolution

SUBJECT/PROCEEDING:

Resolution Approving the Annual Service Plan Update for the Metropark Public Improvement District

RECOMMENDED ACTION:

Staff recommends Council approve the Resolution

BACKGROUND/DISCUSSION:

The Metropark Public Improvement District (PID) was created and adopted by the City Council on March 22, 2017.

A service and assessment plan (SAP) was subsequently prepared at the direction of the City Council identifying the authorized Improvements and their estimated costs, the manner of assessing the property in the PID for the costs of the Authorized Improvements, and the indebtedness to be incurred.

This update of the service and assessment plan (SAP) includes an update to the service plan, an update to the assessment plan, and an updated 2020 assessment roll identifying the assessments on each assessed lot, based on the method of assessment set forth in the service and assessment plan and pursuant to this annual service and assessment plan update.

APPROVALS:

DEPARTMENT HEAD		DATE:	June 18, 2020
CITY ADMINISTRATOR		DATE:	June 19, 2020

Revised 05/18

CITY OF SHENANDOAH
METROPARK PUBLIC IMPROVEMENT DISTRICT

2020
ANNUAL SERVICE AND ASSESSMENT PLAN UPDATE

PREPARED FOR:
City of Shenandoah
29955 I-45 North
Shenandoah, Texas 77381

PREPARED BY:
30 Three Sixty Public Finance
5860 Owens Avenue, Suite 210
Carlsbad, CA 92008

9330 Lookout Pointe, #164
Dallas, TX 75231

TABLE OF CONTENTS

I. Introduction 1
II. Defined Terms 2
III. Annual Service Plan Update 5
A. PID Indebtedness 5
B. Description of Authorized Improvements 6
C. Projected Costs of Authorized Improvements 7
IV. Assessment Plan 8
A. Apportionment of Costs of Authorized Improvements 8
B. Assessment Terms 8
C. Collections 13

APPENDICES

Appendix A Assessment Roll

EXHIBITS

Exhibit A PID Boundaries

Exhibit B Location of Authorized Improvements

I. Introduction

The Metropark Public Improvement District (the "PID") was created by Resolution No. R-17-007 adopted by the City Council of the City of Shenandoah (the "City Council") on March 22, 2017 in accordance with the Public Improvement District Act, being Chapter 372 of the Texas Local Government Code (the "PID Act") to finance and/or reimburse the costs of the Authorized Improvements for the benefit of the property in the PID.

A service and assessment plan (the "Service and Assessment Plan") was subsequently prepared at the direction of the City Council identifying the Authorized Improvements and their estimated costs, the manner of assessing the property in the PID for the costs of the Authorized Improvements, and the indebtedness to be incurred. Following a public hearing held on January 10, 2018, which was continued to and concluded on January 24th, 2018, the City Council accepted and approved the Service and Assessment Plan and then levied assessments by ordinance. Special assessment revenue bonds in the principal amount of $15,200,000 were issued in February 2018 pursuant to the bond ordinance approved by the City Council on January 10, 2018 (the "Series 2018 Bonds").

Pursuant to Sections 372.013, 372.014, and 372.016 of the PID Act, this update of the Service and Assessment Plan (the "Annual Service and Assessment Plan Update") includes an update to the service plan, an update to the assessment plan, and an updated 2020 assessment roll (the "2020 Assessment Roll") identifying the assessments on each Assessed Lot, based on the method of assessment set forth in the Service and Assessment Plan and pursuant to this Annual Service and Assessment Plan Update.

"Administrative Expenses" means the actual or budgeted costs and expenses of the City related to the creation and operation of the PID, the issuance and sale of PID Bonds, and the construction of the Authorized Improvements and the collection and enforcement of the Assessments, including, but not limited to, costs and expenses for: (1) the Administrator; (2) legal counsel, engineers, accountants, financial advisors, and other consultants engaged by the City; (3) calculating, collecting, and maintaining records with respect to Assessments and Annual Installments; (4) preparing and maintaining records with respect to Assessment Rolls and Annual Service Plan Updates; (5) issuing, paying, and redeeming PID Bonds; (6) investing or depositing Assessments and Annual Installments; (7) complying with this SAP and the Act with respect to the issuance and sale of PID Bonds, including continuing disclosure requirements; (8) the paying agent/registrar and Trustee in connection with PID Bonds, including their respective legal counsel; (9) complying with arbitrage rebate requirements; (10) administering the construction of the Authorized Improvements; (11) the collection of the Assessments in installments, including the costs of foreclosure, the administration of the PID, maintaining a record of installments, payments and reallocations and/or cancellation of Assessments, and associated legal costs, and costs as deemed appropriate by the City. Administrative Expenses shall also include the administrative costs and expenses of issuing, making debt service payments on, and redeeming PID Bonds; provided, however, that for the avoidance of doubt, Administrative Expenses do not include payment of the actual principal of, redemption premium, if any, and interest on PID Bonds. Administrative Expenses collected but not expended in any year shall be carried forward and applied to reduce Administrative Expenses for subsequent years.

"Additional Interest" means the revenue generated from the Additional Interest Rate permitted to be charged and collected under the PID Act.

"Additional Interest Rate" is one half of one percent (0.50%).

"Administrator" means an officer or employee of the City or third-party designee of the City who is not an officer or employee thereof, who shall have the responsibilities provided for herein, in an Indenture relating to the PID Bonds or in any other agreement approved by the City Council relating to the PID.

"Annual Installment" means the annual installment payments of an Assessment on an Assessed lot as shown on the Assessment Roll calculated by the Administrator and approved by the City Council, including: (1) annual principal amount due on the Assessment; (2) annual interest due on the Assessment; (3) Additional Interest; and (4) Administrative Expenses.

"Annual Service Plan Update" means an update to the Service Plan prepared no less frequently than annually by the Administrator and approved by the City Council.

"Assessed Lot" or "Assessed Lots" means property within the PID that benefit from the Authorized Improvements and on which Assessments have been levied as shown on the Assessment Roll.

"Assessment" means the assessment levied against a Lot imposed pursuant to an Assessment Ordinance and the provisions herein, as shown on the Assessment Roll, subject to reallocation upon the subdivision or reduction of such Parcel according to the provisions hereof and the PID Act.

"Assessment Ordinance" means the ordinance adopted by the City Council in accordance with the Act that levied the Assessments and approved the Service and Assessment Plan (including any amendments or supplements to the Service and Assessment Plan).

"Authorized Improvements" means the improvements described in Section III.B herein authorized by Section 372.003 of the PID Act, and that are acquired, constructed or installed in accordance with the Service and Assessment Plan, and any future updates and/or amendments, for which Assessments are levied against the Assessed Property that receives a special benefit from such improvements.

"Authorized Improvements Costs" means the Costs of the Authorized Improvements as set forth in Section III.C herein.

"City" means the City of Shenandoah, Texas.

"Condominium Unit" means a unit as defined in the Uniform Condominium Act being Chapter 82 of the Texas Property Code.

"Costs" means, with respect to Authorized Improvements, (i) prior to completion of the construction of an Authorized Improvement, the budgeted costs of constructing such Authorized Improvement as set forth in the Service and Assessment Plan, and (ii) following completion of the construction of an Authorized Improvement the actual, documented cost of designing and constructing the Authorized Improvements as specified in a payment request in a form that has been reviewed and approved by the City. Cost(s) may include the reasonable, allocable and allowable actual costs paid or incurred by or on behalf of owners and developers of the property within the PID: (1) to plan, finance through the issuance of PID Bonds, design, acquire, construct and install, the Authorized Improvements; (2) to prepare plans, specifications (including bid packages), contracts, and as-built drawings for the Authorized Improvements; (3) to obtain zoning, licenses, plan approvals, permits, inspections, and other governmental approvals for the Authorized Improvements; (4) to acquire easements and other right-of-way for the Authorized Improvements; (5) for third- party professional consulting services including, but not limited to, engineering, surveying, geotechnical, land planning, architectural, landscaping, legal, accounting, and appraisals; (6) of labor, materials, equipment, fixtures, payment and performance bonds and other construction security, and insurance premiums; (7) of fees charged by the City or any other political subdivision or governmental authority; and (8) to implement, administer, and manage the above-described activities including a construction management fee equal to four percent (4%) of construction costs if managed by or on behalf of the owners or developers. Costs shall not include general contractor's fees in an amount that exceeds a percentage equal to the percentage of work completed or construction management fees in an amount that exceeds an amount equal to the construction management fee amortized in approximately equal monthly installments over the term of the applicable construction management contract. Amounts expended for costs described in subsections (3), (4), (5), (7) above shall be excluded from the amount upon which the general contractor and construction management fees are calculated.

"County" means Montgomery County, Texas.

"Delinquency and Prepayment Reserve Requirement" means five and one-half percent (5.5%) of the outstanding principal balance of the PID Bonds.

"Delinquent Collection Costs" means, for an Assessed Lot, interest, penalties, and other costs and expenses authorized by the Act that directly or indirectly relate to the collection of delinquent Assessments, delinquent Annual Installments, or any other delinquent amounts due under this SAP, including costs and expenses to foreclose liens and including attorney fees to the extent permitted by Texas law.

"Developer" means Metropark Square, Ltd., its successors and permitted assigns.

"Indenture" means an indenture of trust, trust agreement, ordinance or similar document between the City and Trustee, authorizing the issuance of, and setting forth the terms and other provisions relating to any PID Bonds, including the collection of Annual Installments for the repayment thereof, as modified, amended, and/or supplemented from time to time.

"Lot" means a tract of land described as a "lot" in a plat recorded in the official real property records of the County.

"Non-Benefited Property" means any property within the PID that does not receive a special benefit from the Authorized Improvements. Non-Benefitted Property includes certain undevelopable Lots that receive no benefit from the Authorized Improvements and all Public Property. Property identified as Non- Benefitted Property at the time the Assessments (i) are imposed or (ii) are reallocated pursuant to a subdivision of a parcel, shall not be assessed. Assessed Property converted to Non-Benefitted Property, if the Assessments may not be reallocated pursuant to the provisions herein, remains subject to the Assessments and requires the Assessments to be prepaid as provided for in Section VI.C of the Service and Assessment Plan.

"Parcel ID" means the identification number assigned by the County for property tax purposes to an Assessed Lot.

"PID Bonds" means the City of Shenandoah, Texas, Special Assessment Revenue Bonds, Series 2018 (Metropark Public Improvement District) secured by Assessments.

"Prepayment Costs" means, to the extent allowed by the Act: (1) interest, penalties, costs, and Administrative Expenses, resulting from the prepayment of an Assessment; and (2) third-party costs and expenses, if any, paid or incurred by the City and resulting from the prepayment of an Assessment up to the date of prepayment.

"Public Property" means real property, whether conveyed or dedicated in fee simple, as an easement, license, or otherwise, to the Federal Government, County, City, or any other political subdivision, public or government agency, or public utility.

"Trustee" means the trustee (or successor trustee) under an Indenture.

"Zoning Ordinance" means Ordinance No. O-17-005 adopted by the City Council on January 25, 2017.

Section 372.013 of the PID Act requires that the annual service plan update (i) define the annual indebtedness and the projected costs of the Authorized Improvements and (ii) cover a period of at least five (5) years.

A. PID Indebtedness

The sources and uses of funds for the Series 2018 Bonds are shown below in Table III-1. In accordance with the Indenture, $175,000 in principal was redeemed on August 19, 2019 from excess Bond Reserve Account and Pledged Revenue Funds. The bond redemption occurred on August 19, 2019. Additionally, $160,000 in principal will be redeemed on August 7, 2020 from excess Bond Reserve Account and Pledged Revenue Funds.

The City has covenanted not to issue any additional bonds secured by the Assessments so long as the Series 2018 Bonds are outstanding. However, the City has reserved the right, subject to the provisions in the Indenture, to issue additional obligations under other indentures, assessment ordinances, or similar agreements or other obligations which do not constitute or create a lien on the trust estate for and are not payable by the revenues pledged to the Series 2018 Bonds.

TABLE III-1
METROPARK PUBLIC IMPROVEMENT DISTRICT
SERIES 2018 BONDS
SOURCES AND USES OF FUNDS

SOURCES OF FUNDS	
BOND PROCEEDS	$15,200,000.00
USES OF FUNDS	
PROJECT FUNDS	$12,383,866.44
CAPITALIZED INTEREST	$455,498.56
RESERVE FUNDS	$1,115,135.00
DELINQUENCY AND PREPAYMENT RESERVE FUNDS	$62,000.00
COSTS OF ISSUANCE	1,183,500.00
TOTAL USES	$15,200,000.00

Projected annual PID cashflows for the five-year period ending 2024 are shown in Table III-2 on the following page. The 2020 Annual Installments have been reduced (i) for excess Principal and Interest Account funds and (ii) to reflect the deposit of penalties received with the payment of delinquent Annual Installments to the Administration Fund.

Table III-2 Metropark Public Improvement District						
		Assessment Year[1]				
	Total	2020	2021	2022	2023	2024
Revenues						
Annual Installments						
Principal	$1,310,000.00	$235,000.00	$245,000.00	$260,000.00	$275,000.00	$295,000.00
Interest	$3,871,346.73	$790,231.73	$787,835.00	$776,810.00	$765,110.00	$751,360.00
Additional Interest	$348,650.00	$72,200.00	$71,025.00	$69,800.00	$68,500.00	$67,125.00
Administrative Expenses	$133,840.83	$0.00	$32,472.96	$33,122.42	$33,784.87	$34,460.57
Subtotal Annual Installments	$5,663,837.56	$1,097,431.73	$1,136,332.96	$1,139,732.42	$1,142,394.87	$1,147,945.57
Capitalized Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Credits						
Principal & Interest Account	$8,178.27	$8,178.27	$0.00	$0.00	$0.00	$0.00
Administrative Fund	$31,836.24	$31,836.24	$0.00	$0.00	$0.00	$0.00
Total Revenues	$5,703,852.07	$1,137,446.24	$1,136,332.96	$1,139,732.42	$1,142,394.87	$1,147,945.57
Expenditures						
Principal	$1,310,000.00	$235,000.00	$245,000.00	$260,000.00	$275,000.00	$295,000.00
Interest	$3,879,525.00	$798,410.00	$787,835.00	$776,810.00	$765,110.00	$751,360.00
Prepayment and Delinquency Reserve	$348,650.00	$72,200.00	$71,025.00	$69,800.00	$68,500.00	$67,125.00
Administrative Expenses	$165,677.07	$31,836.24	$32,472.96	$33,122.42	$33,784.87	$34,460.57
Total Expenditures	$5,703,852.07	$1,137,446.24	$1,136,332.96	$1,139,732.42	$1,142,394.87	$1,147,945.57

[1]Annual installments payable no later than January 31 following Assessment Year.

B. Description of Authorized Improvements

A description of the Authorized Improvements follows below.

1. Roadway Improvements

Roadway Improvements are the public road improvements depicted on Exhibit B-1 including import fill, subgrade stabilization (including lime treatment and compaction), concrete and reinforcing steel, and may include improvement and extension of David Memorial Drive.

2. Sanitary Sewer Improvements

Sanitary sewer improvements are the public sanitary sewer improvements depicted on Exhibit B-2, including trench excavation and embedment, trench safety, dewatering, PVC piping, manholes, service connections, and testing.

3. Water Improvements

Water improvements are the public water improvements depicted on Exhibit B-3 including trench excavation and embedment, trench safety, dewatering, PVC piping, valves, fittings, fire hydrants, thrust restraint devices, service connections, disinfection, and testing.

4. Storm Drainage Improvements

Storm drainage improvements are the public drainage improvements depicted on Exhibit B-4 including earthen channels, swales, excavation and embedment, trench safety, dewatering, curb and grate inlets, RCP piping and boxes, headwalls, concrete flumes, rock rip rap, and concrete outfalls.

5. Design & Engineering

Soft costs include costs related to engineering, design, surveying, inspecting, geotechnical testing, governmental permitting and approvals, and contractor completion bonds for the Authorized Improvements.

6. District-Related Soft Costs

District-related soft costs include costs approved related to the establishment, administration, and operation of the PID.

C. Projected Costs of Authorized Improvements

The original estimated Costs of the Authorized Improvements and the actual Costs reimbursed to-date are shown in Table III-3 below.

Table III-3
Metropark Public Improvement District
Estimated and Actual Cost Reimbursed To-Date

	Authorized Improvements							
	Estimated Costs				Actual Costs Reimbursed To-Date[2]			
Improvement Type	Total	Already Completed	Under Construction	To Be Completed	Total	Already Completed	Under Construction	To Be Completed
Roadway Improvements	$2,445,000	$0	$518,000	$1,927,000	$1,381,705	$0	$725,258	$656,447
Water Improvements	$840,000	$210,000	$0	$630,000	$362,956	$193,255	$0	$169,701
Sanitary Sewer Improvements	$1,070,000	$223,000	$0	$847,000	$431,104	$210,305	$0	$220,799
Storm Drainage Improvements	$3,810,000	$515,000	$0	$3,295,000	$1,402,791	$574,933	$0	$827,858
Design & Engineering	$2,940,000	$1,010,000	$0	$1,930,000	$1,293,070	$811,801	$0	$481,269
Developer District-Related Soft Costs	$413,866	$350,000	$0	$63,866	$356,283	$356,283	$0	$0
Contingency	$865,000	$0	$0	$865,000	$306,250	$0	$0	$306,250
District Formation and Financing Costs	$2,816,134	$524,847	$117,795	$2,173,492	$2,816,134	$524,847	$117,795	$2,173,492
Total	$15,200,000	$2,832,847	$635,795	$11,731,358	$8,350,293	$2,671,424	$843,053	$4,835,816

[2] Through Reimbursement Certificate 10 (January 31, 2020).

Pursuant to Section 372.015 of the PID Act, the cost of an improvement to be assessed against property in an improvement district shall be apportioned based on the special benefits accruing to the property because of the improvement. The costs of an improvement may be assessed (i) equally per front foot or square foot, (ii) according to the value of the property as determined by the Board, with or without regard to improvements on the property, or (iii) in any other manner that results in imposing equal shares of the cost on properties similarly benefitted.

A. Apportionment of Costs of Authorized Improvements

The Service and Assessment Plan provides that the Costs of the Authorized Improvements be apportioned equally per acre within the Assessed Lots. The determination to apportion the Costs of the Authorized Improvements on the basis of acreage was made by the City Council, acting in its legislative capacity, taking into consideration (i) the size and location of the property comprising the PID; (ii) the size, shape, and layout of the Lots; (iii) the market demand for retail, restaurant, hotel, entertainment, and multi-family uses in the vicinity of the PID and along the Interstate I-45 corridor; (iv) the land uses and development standards contained in the Zoning Ordinance; and (v) the construction that is underway and planned within the PID. The Assessments for each Lot are shown in Table IV-1 below.

Table IV-1
Metropark Public Improvement District
Assessments by Lot

Lot	Parcel ID	Account ID	Assessment
1	R475089	7151-00-00100	$3,475,323.00
2	R475090	7151-00-00200	$1,246,608.00
3	R475091	7151-00-00300	$0.00
4	R475092	7151-00-00400	$876,408.00
5	R475093	7151-00-00500	$1,571,472.00
6	R475094	7151-00-00600	$640,712.00
7	R475095	7151-00-00700	$653,987.00
8	R475096	7151-00-00800	$0.00
9	R475097	7151-00-00900	$3,454,284.00
10	R475098	7151-00-01000	$1,594,265.00
11-A	R496837	7151-90-00100	$662,753.66
11-B	R496840	7151-90-00200	$1,024,187.34
12	R475100	7151-00-01200	$0.00
Total			$15,200,000.00

B. Assessment Terms

A lien was established against the Assessed Lots effective as of the date of the Assessment Ordinance, privileged above all other liens, except for liens for State, county, school district or municipal ad valorem taxes, including prior mortgage liens, to the extent allowed by Section 372.018(b) of the Local

Government Code. The Assessments shall be imposed and may be collected in Annual Installments from the Assessed Lots through the application of the procedures described below. Notwithstanding the above, the lien shall be perfected immediately as to the entire Assessment but is executed only with respect to the amounts then due or past due for current or prior Annual Installments or final payment. Each Assessment shall terminate on the date the Assessment is paid in full, including unpaid Annual Installments and Delinquent Collection Costs, if any.

1. Assessment Roll

The Assessment for each Assessed Lot shall be as shown in the Assessment Roll attached hereto as Appendix A. Note, Lot 11 was subdivided into Lot 11-A and Lot 11-B. The Assessment Roll reflects the apportionment of the Assessment for Lot 11 to Lots 11-A and 11-B, the August 19, 2019 extraordinary optional redemption of $175,000 of the 2047 Term Bonds, and the anticipated August 7, 2020 extraordinary optional redemption of $160,000 of the 2047 Term Bonds. No Assessment shall be changed except pursuant to the provisions provided for in the Service and Assessment Plan or as permitted under the PID Act. The Administrator shall prepare for City Council approval updates to the Assessment Roll each year to reflect (i) any subdivision and/or consolidation of the Assessed Lots and the identification of each Assessed Lot by Parcel ID, if available, (ii) the Assessments and/or any supplemental PID assessments levied pursuant to Section 372.019 of the PID Act, including any adjustments as provided in the Service and Assessment Plan, (iii) the Annual Installment for each Assessed Lot for the year, (iv) the Administrative Expenses allocable to each Assessed Lot, (v) the payment of any Assessment in lump sum, and (vi) any other changes permitted by law.

2. Payment and Collection of Assessments

The PID Act provides that an Assessment may be paid in lump sum, in full at any time without penalty and which amount shall include the principal amount of the outstanding Assessment, interest, including Additional Interest as applicable, and Administrative Expenses. If an Annual Installment has been billed prior to payment in full of an Assessment, the Annual Installment shall be due and payable and shall be credited against the payment-in-full amount. Upon payment in full of an Assessment and all Prepayment Costs, the City shall deposit the payment to a separate account whereupon, the Assessment shall be reduced to zero, and the owner's obligation to pay the Assessment and Annual Installments thereof shall automatically terminate. The principal amount of the Annual Installments may not exceed the principal amounts shown on the Assessment Roll as finally adopted by the City Council.

If not paid in full, the PID Act authorizes the City to collect interest, Additional Interest as applicable, and Administrative Expenses on the outstanding Assessments. An Assessment that is not paid in full will be collected in Annual Installments each year in the amounts shown in the Assessment Roll, which include interest and, Additional Interest as applicable, on the outstanding balance of such Assessment and Administrative Expenses.

a. Optional Payment in Lump Sum

An owner of an Assessed Lot may pay at any time the entire Assessment then outstanding on such Assessed Lot, with interest, including Additional Interest as applicable, and Administrative Expenses on the Assessment accrued through the date of payment. At the option of the owner, the Assessment on any Assessed Lot plus interest and Administrative Expenses may be paid in part. Upon the payment of such amounts for an Assessed Lot, the Assessment for the Assessed Lot shall be reduced, the Assessment Roll shall be updated to reflect such partial payment, and the obligation to pay the Annual Installment for such Assessed Lot shall be reduced to the extent of the partial payment made. Once an Assessment is paid in full, the Finance Director of the City is hereby authorized to sign a release relating to the Assessed Lot. The form of such release shall be as determined by the City Council to comply with State law and shall effectuate the release of the Assessment lien on such Assessed Lot upon payment in full of the Assessment.

b. Mandatory Payment in Lump Sum

An owner of Assessed Property is required to pay all or part, as applicable, of the Assessment for an Assessed Lot in the event of the following circumstances:

(i) If an Assessed Lot is transferred to a person or entity that is exempt from payment of the Assessment under applicable law;
(ii) If the owner of an Assessed Lot causes the Assessed Lot to become Non-Benefited Property;
(iii) If all or any portion of an Assessed Lot becomes Non-Benefited Property (i) because of inadequate or insufficient on or off-site storm water detention facilities and/or (ii) because all or a portion of such Assessed Lot will be required to be used for storm water detention purposes, as determined by the Public Works Director of the City; or
(iv) If an Assessed Lot is divided and the reallocation of the Assessment levied against such Assessed Lot pursuant to Section VI.B.1 of the Service and Assessment Plan results in an Assessment per acre for any newly created lot that is in excess of $250,474 as set forth in Exhibit H of the Service and Assessment Plan.

Any such mandatory prepayment (a "Mandatory Prepayment") shall be treated the same as any Assessment that is due and owing under the PID Act, the Assessment Ordinance, the Service and Assessment Plan, and this Annual Service and Assessment Plan Update, including the same lien priority, penalties, procedures, and foreclosure specified by the PID Act.

c. Payment in Annual Installments

Pursuant to Sections 372.017 and 372.018 of the PID Act, the City Council may provide that the Assessments be paid in periodic installments and may bear interest at the rate specified by and beginning at the time or times or on the occurrence of one or more events specified by the City Council. Such installments must (i) be in amounts necessary to retire the indebtedness on the

improvements and (ii) continue for the period approved by the City Council for the payment of the installments.

The City Council has determined that the Assessments shall be paid in Annual Installments over a thirty-year period, as shown in the Assessment Roll, with interest accruing on the Assessments at the interest rate on the PID Bonds issued with a pledge of the Assessments plus the Additional Interest Rate. The Additional Interest shall be used for establishing the Delinquency and Prepayment Reserve or for any other purpose authorized by the PID Act, the Service and Assessment Plan, and/or as set forth in the Indenture or PID Bond ordinance. The Annual Installment of the Assessments will be due and payable at the same time property taxes are due and payable to the County. Payment of the Annual Installments commenced with tax bills mailed in October 2018.

The County Tax Assessor/Collector or City will invoice each owner of property for the Annual Installment at the same time as the County's annual property tax bill, and the Annual Installments shall be due and payable, and incur penalty and interest for unpaid installments in the same manner as provided for the County's property taxes. Thereafter, subsequent Annual Installments shall be due in the same manner in each succeeding calendar year until the Assessment together with interest and Administrative Expenses as provided herein, has been paid in full. Failure of an owner to receive an Annual Installment on the property tax bill shall not relieve the owner of the responsibility for the Assessment. Assessments or Annual Installments that are delinquent shall incur Delinquent Collection Costs. The City Council may provide for other means of collecting the Annual Installments to the extent permitted under the PID Act.

The Assessments are personal obligations of the person owning the property assessed in the year an Annual Installment payment becomes due, and only to the extent of such Annual Installment(s). Any sale of property for nonpayment of the Annual Installments shall be subject to the lien established for the remaining unpaid Annual Installments against such property and such property may again be sold at a judicial foreclosure sale if the purchaser thereof fails to make timely payment of the non-delinquent Annual Installments against such property as they become due and payable.

d. Administrative Expenses

Administrative Expenses shall be collected on a pro-rata basis by each Assessed Lot based on the amount of outstanding Assessment remaining on such Assessed Lot. Administrative Expenses shall be collected as part of the Annual Installments in the amounts shown on the Assessment Roll attached hereto as Appendix A and are subject to revision through Annual Service and Assessment Plan Updates.

3. Apportionment of Assessments Upon Consolidation of Assessed Lots

Upon the consolidation of two or more Assessed Lots, the Assessment for the Lot created by the consolidation shall be the sum of the Assessments for the Lots subject to the consolidation with the

intent being to apportion Authorized Improvements Costs uniformly per acre.

4. Apportionment of Assessments Upon Division of Assessed Lots

If an Assessed Lot is divided, the Assessment for such Assessed Lot shall be allocated to the newly created lots by the Administrator in an equitable manner consistent with the Act and with the intent being to apportion Authorized Improvements Costs uniformly per acre as follows:

$$A = B \times (C \div D)$$

Where:

- A = the Assessment for the newly created Assessed Lot
- B = the Assessment for the Assessed Lot prior to division
- C = the acreage of the newly created Assessed Lot
- D = the total acreage for all Assessed Lots created by the subdivision

However, the reallocation of an Assessment for an Assessed Lot may not exceed the Assessment prior to the reallocation without compliance with the notice and hearing requirement for the levy of assessments under the PID Act or, alternatively, a Mandatory Prepayment may be made pursuant to IV.B.2.b above. Any reallocation pursuant to this section shall be calculated by the Administrator and reflected in an Annual Service and Assessment Plan Update approved by the City Council. The reallocation of any Assessments as described herein, shall be considered an administrative action and will not require any notice or public hearing, as defined in the PID Act, by the City Council.

5. Reduction of Assessments

If (i) the Costs of completed Authorized Improvements funded with the net proceeds of PID Bonds are less than the Costs used to calculate the Assessments pledged to the PID Bonds or (ii) the City does not undertake some of the Authorized Improvements to be funded with the net proceeds of PID Bonds, the City Council shall, at its discretion and in accordance with the terms of the applicable PID Bond Indenture, reduce each Assessment pledged to the PID Bonds on a pro-rata basis to the extent that either event results in excess Assessments. Excess PID Bond proceeds shall be applied to redeem outstanding PID Bonds. The Assessments shall not, however, be reduced to an amount less than the outstanding PID Bonds. The Administrator shall include a revised Assessment Roll and corresponding Annual Installments reflecting the reduced Assessments in the next Annual Service and Assessment Plan Update for review and approval by City Council.

6. Exempt Jurisdictions

Payment of Assessments, if any, on property owned by exempt jurisdictions other than the City shall be established by contract.

C. Collections

All 2018 Annual Installments were received and timely paid. All 2019 Annual Installments were initially delinquent but have now been paid along with late penalties and interest. No Assessments prepayments have been made to-date.

APPENDIX A

ASSESSMENT ROLL

City of Shenandoah
Metropark PID
Assessment Roll - Series 2018 Bonds

Parcel ID: R475089 | Account ID: 7151-00-00100

Phase: 1A Block :1 Lot: 1

Tax Year	Bond Year	Unscheduled Principal	Scheduled Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment	Balance
2017	2018	$0.00	$0.00	$104,145.04	$0.00	$0.00	($104,145.04)	$0.00	$0.00	$0.00	$3,475,323.00
2018	2019	$40,011.94	$46,871.13	$189,125.59	$0.00	$17,376.62	$0.00	$6,996.37	$0.00	$300,381.66	$3,388,439.93
2019	2020	$36,582.35	$50,300.73	$186,760.43	$0.00	$16,942.20	$0.00	$7,136.30	$0.00	$297,722.01	$3,301,556.85
2020	2021	$0.00	$53,730.32	$182,548.20	($1,869.88)	$16,507.78	$0.00	$7,279.03	($7,279.03)	$250,916.43	$3,247,826.53
2021	2022	$0.00	$56,016.72	$180,130.34	$0.00	$16,239.13	$0.00	$7,424.61	$0.00	$259,810.80	$3,191,809.81
2022	2023	$0.00	$59,446.31	$177,609.58	$0.00	$15,959.05	$0.00	$7,573.10	$0.00	$260,588.05	$3,132,363.49
2023	2024	$0.00	$62,875.91	$174,934.50	$0.00	$15,661.82	$0.00	$7,724.56	$0.00	$261,196.79	$3,069,487.58
2024	2025	$0.00	$67,448.70	$171,790.70	$0.00	$15,347.44	$0.00	$7,879.05	$0.00	$262,465.90	$3,002,038.88
2025	2026	$0.00	$70,878.30	$168,418.27	$0.00	$15,010.19	$0.00	$8,036.63	$0.00	$262,343.39	$2,931,160.58
2026	2027	$0.00	$75,451.09	$164,874.35	$0.00	$14,655.80	$0.00	$8,197.37	$0.00	$263,178.61	$2,855,709.49
2027	2028	$0.00	$80,023.88	$161,101.80	$0.00	$14,278.55	$0.00	$8,361.31	$0.00	$263,765.55	$2,775,685.61
2028	2029	$0.00	$84,596.68	$157,100.60	$0.00	$13,878.43	$0.00	$8,528.54	$0.00	$264,104.25	$2,691,088.93
2029	2030	$0.00	$89,169.47	$152,363.19	$0.00	$13,455.44	$0.00	$8,699.11	$0.00	$263,687.22	$2,601,919.46
2030	2031	$0.00	$94,885.46	$147,369.70	$0.00	$13,009.60	$0.00	$8,873.09	$0.00	$264,137.85	$2,507,033.99
2031	2032	$0.00	$100,601.46	$142,056.11	$0.00	$12,535.17	$0.00	$9,050.56	$0.00	$264,243.29	$2,406,432.54
2032	2033	$0.00	$106,317.45	$136,422.43	$0.00	$12,032.16	$0.00	$9,231.57	$0.00	$264,003.61	$2,300,115.09
2033	2034	$0.00	$113,176.64	$130,468.66	$0.00	$11,500.58	$0.00	$9,416.20	$0.00	$264,562.07	$2,186,938.45
2034	2035	$0.00	$120,035.83	$124,130.76	$0.00	$10,934.69	$0.00	$9,604.52	$0.00	$264,705.81	$2,066,902.63
2035	2036	$0.00	$126,895.02	$117,408.76	$0.00	$10,334.51	$0.00	$9,796.61	$0.00	$264,434.90	$1,940,007.61
2036	2037	$0.00	$134,897.41	$110,302.64	$0.00	$9,700.04	$0.00	$9,992.54	$0.00	$264,892.63	$1,805,110.20
2037	2038	$0.00	$142,899.79	$102,748.38	$0.00	$9,025.55	$0.00	$10,192.40	$0.00	$264,866.12	$1,662,210.41
2038	2039	$0.00	$144,042.99	$94,745.99	$0.00	$8,311.05	$0.00	$10,396.24	$0.00	$257,496.28	$1,518,167.42
2039	2040	$0.00	$153,188.58	$86,535.54	$0.00	$7,590.84	$0.00	$10,604.17	$0.00	$257,919.13	$1,364,978.84
2040	2041	$0.00	$163,477.36	$77,803.79	$0.00	$6,824.89	$0.00	$10,816.25	$0.00	$258,922.30	$1,201,501.47
2041	2042	$0.00	$172,622.95	$68,485.58	$0.00	$6,007.51	$0.00	$11,032.58	$0.00	$258,148.62	$1,028,878.52
2042	2043	$0.00	$181,768.54	$58,646.08	$0.00	$5,144.39	$0.00	$11,253.23	$0.00	$256,812.24	$847,109.98
2043	2044	$0.00	$193,200.52	$48,285.27	$0.00	$4,235.55	$0.00	$11,478.29	$0.00	$257,199.63	$653,909.46
2044	2045	$0.00	$205,775.70	$37,272.84	$0.00	$3,269.55	$0.00	$11,707.86	$0.00	$258,025.95	$448,133.76
2045	2046	$0.00	$217,207.69	$25,543.62	$0.00	$2,240.67	$0.00	$11,942.02	$0.00	$256,934.00	$230,926.07
2046	2047	$0.00	$230,926.07	$13,162.79	$0.00	$1,154.63	$0.00	$12,180.86	$0.00	$257,424.34	$0.00
Total:		$76,594.29	$3,398,728.71	$3,692,291.55	($1,869.88)	$319,163.83	($104,145.04)	$271,404.98	($7,279.03)	$7,644,889.41	

PARCEL ID: R475090 | ACCOUNT ID: 7151-00-00200

PHASE: 1A BLOCK :1 LOT: 2

TAX YEAR	BOND YEAR	UNSCHEDULED PRINCIPAL	SCHEDULED PRINCIPAL	INTEREST	INTEREST CREDIT	ADDITIONAL INTEREST	CAPITALIZED INTEREST	COLLECTION COSTS	COLLECTION COSTS CREDIT	TOTAL ANNUAL INSTALLMENT	BALANCE
2017	2018	$0.00	$0.00	$37,357.12	$0.00	$0.00	($37,357.12)	$0.00	$0.00	$0.00	$1,246,608.00
2018	2019	$14,352.39	$16,812.81	$67,839.87	$0.00	$6,233.04	$0.00	$2,509.62	$0.00	$107,747.73	$1,215,442.80
2019	2020	$13,122.19	$18,043.01	$66,991.48	$0.00	$6,077.21	$0.00	$2,559.81	$0.00	$106,793.71	$1,184,277.60
2020	2021	$0.00	$19,273.22	$65,480.55	($670.73)	$5,921.39	$0.00	$2,611.01	($2,611.01)	$90,004.42	$1,165,004.38
2021	2022	$0.00	$20,093.35	$64,613.25	$0.00	$5,825.02	$0.00	$2,663.23	$0.00	$93,194.85	$1,144,911.03
2022	2023	$0.00	$21,323.56	$63,709.05	$0.00	$5,724.56	$0.00	$2,716.49	$0.00	$93,473.66	$1,123,587.47
2023	2024	$0.00	$22,553.76	$62,749.49	$0.00	$5,617.94	$0.00	$2,770.82	$0.00	$93,692.01	$1,101,033.71
2024	2025	$0.00	$24,194.04	$61,621.80	$0.00	$5,505.17	$0.00	$2,826.24	$0.00	$94,147.25	$1,076,839.67
2025	2026	$0.00	$25,424.24	$60,412.10	$0.00	$5,384.20	$0.00	$2,882.76	$0.00	$94,103.30	$1,051,415.43
2026	2027	$0.00	$27,064.52	$59,140.89	$0.00	$5,257.08	$0.00	$2,940.42	$0.00	$94,402.90	$1,024,350.92
2027	2028	$0.00	$28,704.79	$57,787.66	$0.00	$5,121.75	$0.00	$2,999.23	$0.00	$94,613.43	$995,646.13
2028	2029	$0.00	$30,345.06	$56,352.42	$0.00	$4,978.23	$0.00	$3,059.21	$0.00	$94,734.93	$965,301.06
2029	2030	$0.00	$31,985.34	$54,653.10	$0.00	$4,826.51	$0.00	$3,120.40	$0.00	$94,585.34	$933,315.73
2030	2031	$0.00	$34,035.68	$52,861.92	$0.00	$4,666.58	$0.00	$3,182.80	$0.00	$94,746.98	$899,280.05
2031	2032	$0.00	$36,086.02	$50,955.92	$0.00	$4,496.40	$0.00	$3,246.46	$0.00	$94,784.80	$863,194.03
2032	2033	$0.00	$38,136.36	$48,935.10	$0.00	$4,315.97	$0.00	$3,311.39	$0.00	$94,698.83	$825,057.66
2033	2034	$0.00	$40,596.77	$46,799.47	$0.00	$4,125.29	$0.00	$3,377.62	$0.00	$94,899.15	$784,460.89
2034	2035	$0.00	$43,057.18	$44,526.05	$0.00	$3,922.30	$0.00	$3,445.17	$0.00	$94,950.71	$741,403.71
2035	2036	$0.00	$45,517.59	$42,114.85	$0.00	$3,707.02	$0.00	$3,514.07	$0.00	$94,853.53	$695,886.11
2036	2037	$0.00	$48,388.07	$39,565.86	$0.00	$3,479.43	$0.00	$3,584.35	$0.00	$95,017.72	$647,498.04
2037	2038	$0.00	$51,258.55	$36,856.13	$0.00	$3,237.49	$0.00	$3,656.04	$0.00	$95,008.21	$596,239.48
2038	2039	$0.00	$51,668.62	$33,985.65	$0.00	$2,981.20	$0.00	$3,729.16	$0.00	$92,364.63	$544,570.86
2039	2040	$0.00	$54,949.17	$31,040.54	$0.00	$2,722.85	$0.00	$3,803.74	$0.00	$92,516.31	$489,621.69
2040	2041	$0.00	$58,639.78	$27,908.44	$0.00	$2,448.11	$0.00	$3,879.82	$0.00	$92,876.15	$430,981.91
2041	2042	$0.00	$61,920.33	$24,565.97	$0.00	$2,154.91	$0.00	$3,957.42	$0.00	$92,598.63	$369,061.58
2042	2043	$0.00	$65,200.88	$21,036.51	$0.00	$1,845.31	$0.00	$4,036.56	$0.00	$92,119.26	$303,860.70
2043	2044	$0.00	$69,301.56	$17,320.06	$0.00	$1,519.30	$0.00	$4,117.30	$0.00	$92,258.22	$234,559.14
2044	2045	$0.00	$73,812.32	$13,369.87	$0.00	$1,172.80	$0.00	$4,199.64	$0.00	$92,554.62	$160,746.82
2045	2046	$0.00	$77,913.00	$9,162.57	$0.00	$803.73	$0.00	$4,283.63	$0.00	$92,162.94	$82,833.82
2046	2047	$0.00	$82,833.82	$4,721.53	$0.00	$414.17	$0.00	$4,369.31	$0.00	$92,338.82	$0.00
TOTAL:		$27,474.58	$1,219,133.42	$1,324,435.22	($670.73)	$114,484.95	($37,357.12)	$97,353.72	($2,611.01)	$2,742,243.04	

City of Shenandoah
Metropark PID
Assessment Roll - Series 2018 Bonds

Parcel ID: R475091 | Account ID: 7151-00-00300

Phase: 1A Block :1 Lot: 3

Tax Year	Bond Year	Unscheduled Principal	Scheduled Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment	Balance
2017	2018	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2018	2019	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2019	2020	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2020	2021	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2021	2022	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2022	2023	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2023	2024	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2024	2025	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2025	2026	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2026	2027	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2027	2028	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2028	2029	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2029	2030	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2030	2031	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2031	2032	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2032	2033	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2033	2034	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2034	2035	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2035	2036	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2036	2037	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2037	2038	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2038	2039	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2039	2040	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2040	2041	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2041	2042	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2042	2043	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2043	2044	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2044	2045	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2045	2046	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2046	2047	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total:		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

PARCEL ID: R475092 | ACCOUNT ID: 7151-00-00400

PHASE: 1A BLOCK :1 LOT: 4

TAX YEAR	BOND YEAR	UNSCHEDULED PRINCIPAL	SCHEDULED PRINCIPAL	INTEREST	INTEREST CREDIT	ADDITIONAL INTEREST	CAPITALIZED INTEREST	COLLECTION COSTS	COLLECTION COSTS CREDIT	TOTAL ANNUAL INSTALLMENT	BALANCE
2017	2018	$0.00	$0.00	$26,263.33	$0.00	$0.00	($26,263.33)	$0.00	$0.00	$0.00	$876,408.00
2018	2019	$10,090.22	$11,819.98	$47,693.75	$0.00	$4,382.04	$0.00	$1,764.35	$0.00	$75,750.34	$854,497.80
2019	2020	$9,225.35	$12,684.85	$47,097.30	$0.00	$4,272.49	$0.00	$1,799.63	$0.00	$75,079.63	$832,587.60
2020	2021	$0.00	$13,549.73	$46,035.06	($471.55)	$4,162.94	$0.00	$1,835.63	($1,835.63)	$63,276.18	$819,037.87
2021	2022	$0.00	$14,126.31	$45,425.32	$0.00	$4,095.19	$0.00	$1,872.34	$0.00	$65,519.16	$804,911.56
2022	2023	$0.00	$14,991.19	$44,789.64	$0.00	$4,024.56	$0.00	$1,909.79	$0.00	$65,715.17	$789,920.37
2023	2024	$0.00	$15,856.07	$44,115.03	$0.00	$3,949.60	$0.00	$1,947.98	$0.00	$65,868.68	$774,064.30
2024	2025	$0.00	$17,009.23	$43,322.23	$0.00	$3,870.32	$0.00	$1,986.94	$0.00	$66,188.73	$757,055.07
2025	2026	$0.00	$17,874.11	$42,471.77	$0.00	$3,785.28	$0.00	$2,026.68	$0.00	$66,157.84	$739,180.96
2026	2027	$0.00	$19,027.28	$41,578.06	$0.00	$3,695.90	$0.00	$2,067.21	$0.00	$66,368.46	$720,153.68
2027	2028	$0.00	$20,180.45	$40,626.70	$0.00	$3,600.77	$0.00	$2,108.56	$0.00	$66,516.47	$699,973.23
2028	2029	$0.00	$21,333.62	$39,617.68	$0.00	$3,499.87	$0.00	$2,150.73	$0.00	$66,601.89	$678,639.62
2029	2030	$0.00	$22,486.78	$38,423.00	$0.00	$3,393.20	$0.00	$2,193.74	$0.00	$66,496.72	$656,152.83
2030	2031	$0.00	$23,928.24	$37,163.74	$0.00	$3,280.76	$0.00	$2,237.62	$0.00	$66,610.36	$632,224.59
2031	2032	$0.00	$25,369.71	$35,823.75	$0.00	$3,161.12	$0.00	$2,282.37	$0.00	$66,636.95	$606,854.88
2032	2033	$0.00	$26,811.17	$34,403.05	$0.00	$3,034.27	$0.00	$2,328.02	$0.00	$66,576.51	$580,043.72
2033	2034	$0.00	$28,540.92	$32,901.62	$0.00	$2,900.22	$0.00	$2,374.58	$0.00	$66,717.34	$551,502.80
2034	2035	$0.00	$30,270.67	$31,303.33	$0.00	$2,757.51	$0.00	$2,422.07	$0.00	$66,753.59	$521,232.13
2035	2036	$0.00	$32,000.42	$29,608.18	$0.00	$2,606.16	$0.00	$2,470.51	$0.00	$66,685.27	$489,231.70
2036	2037	$0.00	$34,018.47	$27,816.15	$0.00	$2,446.16	$0.00	$2,519.92	$0.00	$66,800.70	$455,213.23
2037	2038	$0.00	$36,036.51	$25,911.12	$0.00	$2,276.07	$0.00	$2,570.32	$0.00	$66,794.02	$419,176.72
2038	2039	$0.00	$36,324.81	$23,893.07	$0.00	$2,095.88	$0.00	$2,621.73	$0.00	$64,935.49	$382,851.92
2039	2040	$0.00	$38,631.14	$21,822.56	$0.00	$1,914.26	$0.00	$2,674.16	$0.00	$65,042.12	$344,220.77
2040	2041	$0.00	$41,225.77	$19,620.58	$0.00	$1,721.10	$0.00	$2,727.65	$0.00	$65,295.10	$302,995.00
2041	2042	$0.00	$43,532.11	$17,270.72	$0.00	$1,514.98	$0.00	$2,782.20	$0.00	$65,100.00	$259,462.89
2042	2043	$0.00	$45,838.44	$14,789.39	$0.00	$1,297.31	$0.00	$2,837.84	$0.00	$64,762.99	$213,624.45
2043	2044	$0.00	$48,721.37	$12,176.59	$0.00	$1,068.12	$0.00	$2,894.60	$0.00	$64,860.68	$164,903.08
2044	2045	$0.00	$51,892.58	$9,399.48	$0.00	$824.52	$0.00	$2,952.49	$0.00	$65,069.06	$113,010.51
2045	2046	$0.00	$54,775.50	$6,441.60	$0.00	$565.05	$0.00	$3,011.54	$0.00	$64,793.69	$58,235.01
2046	2047	$0.00	$58,235.01	$3,319.40	$0.00	$291.18	$0.00	$3,071.77	$0.00	$64,917.35	$0.00
TOTAL:		$19,315.57	$857,092.43	$931,123.19	($471.55)	$80,486.83	($26,263.33)	$68,442.99	($1,835.63)	$1,927,890.51	

City of Shenandoah
Metropark PID
Assessment Roll - Series 2018 Bonds

Parcel ID: R475093 | Account ID: 7151-00-00500

Phase: 1A Block :1 Lot: 5

Tax Year	Bond Year	Unscheduled Principal	Scheduled Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment	Balance
2017	2018	$0.00	$0.00	$47,092.32	$0.00	$0.00	($47,092.32)	$0.00	$0.00	$0.00	$1,571,472.00
2018	2019	$18,092.61	$21,194.19	$85,518.83	$0.00	$7,857.36	$0.00	$3,163.62	$0.00	$135,826.62	$1,532,185.20
2019	2020	$16,541.81	$22,744.99	$84,449.36	$0.00	$7,660.93	$0.00	$3,226.89	$0.00	$134,623.98	$1,492,898.40
2020	2021	$0.00	$24,295.78	$82,544.67	($845.52)	$7,464.49	$0.00	$3,291.43	($3,291.43)	$113,459.42	$1,468,602.62
2021	2022	$0.00	$25,329.65	$81,451.36	$0.00	$7,343.01	$0.00	$3,357.26	$0.00	$117,481.28	$1,443,272.97
2022	2023	$0.00	$26,880.44	$80,311.52	$0.00	$7,216.36	$0.00	$3,424.41	$0.00	$117,832.74	$1,416,392.53
2023	2024	$0.00	$28,431.24	$79,101.90	$0.00	$7,081.96	$0.00	$3,492.89	$0.00	$118,108.00	$1,387,961.29
2024	2025	$0.00	$30,498.96	$77,680.34	$0.00	$6,939.81	$0.00	$3,562.75	$0.00	$118,681.86	$1,357,462.33
2025	2026	$0.00	$32,049.76	$76,155.39	$0.00	$6,787.31	$0.00	$3,634.01	$0.00	$118,626.47	$1,325,412.57
2026	2027	$0.00	$34,117.48	$74,552.91	$0.00	$6,627.06	$0.00	$3,706.69	$0.00	$119,004.14	$1,291,295.08
2027	2028	$0.00	$36,185.21	$72,847.03	$0.00	$6,456.48	$0.00	$3,780.82	$0.00	$119,269.54	$1,255,109.87
2028	2029	$0.00	$38,252.94	$71,037.77	$0.00	$6,275.55	$0.00	$3,856.44	$0.00	$119,422.69	$1,216,856.94
2029	2030	$0.00	$40,320.66	$68,895.61	$0.00	$6,084.28	$0.00	$3,933.57	$0.00	$119,234.12	$1,176,536.27
2030	2031	$0.00	$42,905.32	$66,637.65	$0.00	$5,882.68	$0.00	$4,012.24	$0.00	$119,437.89	$1,133,630.95
2031	2032	$0.00	$45,489.98	$64,234.95	$0.00	$5,668.15	$0.00	$4,092.48	$0.00	$119,485.57	$1,088,140.97
2032	2033	$0.00	$48,074.64	$61,687.51	$0.00	$5,440.70	$0.00	$4,174.33	$0.00	$119,377.19	$1,040,066.34
2033	2034	$0.00	$51,176.23	$58,995.33	$0.00	$5,200.33	$0.00	$4,257.82	$0.00	$119,629.71	$988,890.11
2034	2035	$0.00	$54,277.82	$56,129.46	$0.00	$4,944.45	$0.00	$4,342.97	$0.00	$119,694.71	$934,612.29
2035	2036	$0.00	$57,379.41	$53,089.91	$0.00	$4,673.06	$0.00	$4,429.83	$0.00	$119,572.21	$877,232.89
2036	2037	$0.00	$60,997.93	$49,876.66	$0.00	$4,386.16	$0.00	$4,518.43	$0.00	$119,779.18	$816,234.96
2037	2038	$0.00	$64,616.45	$46,460.78	$0.00	$4,081.17	$0.00	$4,608.80	$0.00	$119,767.20	$751,618.52
2038	2039	$0.00	$65,133.38	$42,842.26	$0.00	$3,758.09	$0.00	$4,700.97	$0.00	$116,434.70	$686,485.14
2039	2040	$0.00	$69,268.83	$39,129.65	$0.00	$3,432.43	$0.00	$4,794.99	$0.00	$116,625.90	$617,216.31
2040	2041	$0.00	$73,921.22	$35,181.33	$0.00	$3,086.08	$0.00	$4,890.89	$0.00	$117,079.52	$543,295.09
2041	2042	$0.00	$78,056.67	$30,967.82	$0.00	$2,716.48	$0.00	$4,988.71	$0.00	$116,729.68	$465,238.42
2042	2043	$0.00	$82,192.12	$26,518.59	$0.00	$2,326.19	$0.00	$5,088.49	$0.00	$116,125.39	$383,046.30
2043	2044	$0.00	$87,361.44	$21,833.64	$0.00	$1,915.23	$0.00	$5,190.26	$0.00	$116,300.56	$295,684.86
2044	2045	$0.00	$93,047.68	$16,854.04	$0.00	$1,478.42	$0.00	$5,294.06	$0.00	$116,674.21	$202,637.18
2045	2046	$0.00	$98,217.00	$11,550.32	$0.00	$1,013.19	$0.00	$5,399.94	$0.00	$116,180.45	$104,420.18
2046	2047	$0.00	$104,420.18	$5,951.95	$0.00	$522.10	$0.00	$5,507.94	$0.00	$116,402.17	$0.00
Total:		$34,634.42	$1,536,837.58	$1,669,580.86	($845.52)	$144,319.54	($47,092.32)	$122,723.94	($3,291.43)	$3,456,867.08	

Parcel ID: R475094 | Account ID: 7151-00-00600

Phase: 1A Block :1 Lot: 6

Tax Year	Bond Year	Unscheduled Principal	Scheduled Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment	Balance
2017	2018	$0.00	$0.00	$19,200.22	$0.00	$0.00	($19,200.22)	$0.00	$0.00	$0.00	$640,712.00
2018	2019	$7,376.62	$8,641.18	$34,867.27	$0.00	$3,203.56	$0.00	$1,289.85	$0.00	$55,378.49	$624,694.20
2019	2020	$6,744.34	$9,273.46	$34,431.23	$0.00	$3,123.47	$0.00	$1,315.65	$0.00	$54,888.15	$608,676.40
2020	2021	$0.00	$9,905.74	$33,654.66	($344.73)	$3,043.38	$0.00	$1,341.96	($1,341.96)	$46,259.06	$598,770.66
2021	2022	$0.00	$10,327.27	$33,208.90	$0.00	$2,993.85	$0.00	$1,368.80	$0.00	$47,898.83	$588,443.39
2022	2023	$0.00	$10,959.55	$32,744.18	$0.00	$2,942.22	$0.00	$1,396.18	$0.00	$48,042.12	$577,483.84
2023	2024	$0.00	$11,591.83	$32,251.00	$0.00	$2,887.42	$0.00	$1,424.10	$0.00	$48,154.35	$565,892.01
2024	2025	$0.00	$12,434.87	$31,671.41	$0.00	$2,829.46	$0.00	$1,452.59	$0.00	$48,388.32	$553,457.14
2025	2026	$0.00	$13,067.15	$31,049.66	$0.00	$2,767.29	$0.00	$1,481.64	$0.00	$48,365.74	$540,389.99
2026	2027	$0.00	$13,910.19	$30,396.30	$0.00	$2,701.95	$0.00	$1,511.27	$0.00	$48,519.72	$526,479.79
2027	2028	$0.00	$14,753.24	$29,700.79	$0.00	$2,632.40	$0.00	$1,541.50	$0.00	$48,627.93	$511,726.56
2028	2029	$0.00	$15,596.28	$28,963.13	$0.00	$2,558.63	$0.00	$1,572.33	$0.00	$48,690.37	$496,130.28
2029	2030	$0.00	$16,439.32	$28,089.74	$0.00	$2,480.65	$0.00	$1,603.77	$0.00	$48,613.49	$479,690.96
2030	2031	$0.00	$17,493.12	$27,169.14	$0.00	$2,398.45	$0.00	$1,635.85	$0.00	$48,696.57	$462,197.83
2031	2032	$0.00	$18,546.93	$26,189.52	$0.00	$2,310.99	$0.00	$1,668.56	$0.00	$48,716.00	$443,650.91
2032	2033	$0.00	$19,600.73	$25,150.90	$0.00	$2,218.25	$0.00	$1,701.94	$0.00	$48,671.82	$424,050.18
2033	2034	$0.00	$20,865.29	$24,053.26	$0.00	$2,120.25	$0.00	$1,735.97	$0.00	$48,774.77	$403,184.89
2034	2035	$0.00	$22,129.86	$22,884.80	$0.00	$2,015.92	$0.00	$1,770.69	$0.00	$48,801.27	$381,055.03
2035	2036	$0.00	$23,394.42	$21,645.53	$0.00	$1,905.28	$0.00	$1,806.11	$0.00	$48,751.33	$357,660.61
2036	2037	$0.00	$24,869.74	$20,335.44	$0.00	$1,788.30	$0.00	$1,842.23	$0.00	$48,835.72	$332,790.87
2037	2038	$0.00	$26,345.07	$18,942.73	$0.00	$1,663.95	$0.00	$1,879.07	$0.00	$48,830.83	$306,445.81
2038	2039	$0.00	$26,555.83	$17,467.41	$0.00	$1,532.23	$0.00	$1,916.66	$0.00	$47,472.12	$279,889.98
2039	2040	$0.00	$28,241.91	$15,953.73	$0.00	$1,399.45	$0.00	$1,954.99	$0.00	$47,550.08	$251,648.07
2040	2041	$0.00	$30,138.76	$14,343.94	$0.00	$1,258.24	$0.00	$1,994.09	$0.00	$47,735.02	$221,509.31
2041	2042	$0.00	$31,824.84	$12,626.03	$0.00	$1,107.55	$0.00	$2,033.97	$0.00	$47,592.39	$189,684.47
2042	2043	$0.00	$33,510.92	$10,812.02	$0.00	$948.42	$0.00	$2,074.65	$0.00	$47,346.01	$156,173.55
2043	2044	$0.00	$35,618.53	$8,901.89	$0.00	$780.87	$0.00	$2,116.14	$0.00	$47,417.43	$120,555.02
2044	2045	$0.00	$37,936.89	$6,871.64	$0.00	$602.78	$0.00	$2,158.47	$0.00	$47,569.77	$82,618.13
2045	2046	$0.00	$40,044.50	$4,709.23	$0.00	$413.09	$0.00	$2,201.64	$0.00	$47,368.46	$42,573.63
2046	2047	$0.00	$42,573.63	$2,426.70	$0.00	$212.87	$0.00	$2,245.67	$0.00	$47,458.86	$0.00
Total:		$14,120.96	$626,591.04	$680,712.41	($344.73)	$58,841.18	($19,200.22)	$50,036.34	($1,341.96)	$1,409,415.01	

City of Shenandoah
Metropark PID
Assessment Roll - Series 2018 Bonds

Parcel ID: R475095 | Account ID: 7151-00-00700

Phase: 1A Block :1 Lot: 7

Tax Year	Bond Year	Unscheduled Principal	Scheduled Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment	Balance
2017	2018	$0.00	$0.00	$19,598.04	$0.00	$0.00	($19,598.04)	$0.00	$0.00	$0.00	$653,987.00
2018	2019	$7,529.46	$8,820.22	$35,589.69	$0.00	$3,269.94	$0.00	$1,316.58	$0.00	$56,525.88	$637,637.33
2019	2020	$6,884.07	$9,465.60	$35,144.62	$0.00	$3,188.19	$0.00	$1,342.91	$0.00	$56,025.39	$621,287.65
2020	2021	$0.00	$10,110.98	$34,351.96	($351.87)	$3,106.44	$0.00	$1,369.77	($1,369.77)	$47,217.51	$611,176.67
2021	2022	$0.00	$10,541.24	$33,896.96	$0.00	$3,055.88	$0.00	$1,397.16	$0.00	$48,891.25	$600,635.43
2022	2023	$0.00	$11,186.62	$33,422.61	$0.00	$3,003.18	$0.00	$1,425.11	$0.00	$49,037.51	$589,448.81
2023	2024	$0.00	$11,832.00	$32,919.21	$0.00	$2,947.24	$0.00	$1,453.61	$0.00	$49,152.07	$577,616.81
2024	2025	$0.00	$12,692.51	$32,327.61	$0.00	$2,888.08	$0.00	$1,482.68	$0.00	$49,390.89	$564,924.30
2025	2026	$0.00	$13,337.89	$31,692.98	$0.00	$2,824.62	$0.00	$1,512.34	$0.00	$49,367.83	$551,586.40
2026	2027	$0.00	$14,198.40	$31,026.09	$0.00	$2,757.93	$0.00	$1,542.58	$0.00	$49,525.01	$537,388.00
2027	2028	$0.00	$15,058.91	$30,316.17	$0.00	$2,686.94	$0.00	$1,573.43	$0.00	$49,635.45	$522,329.09
2028	2029	$0.00	$15,919.42	$29,563.22	$0.00	$2,611.65	$0.00	$1,604.90	$0.00	$49,699.19	$506,409.67
2029	2030	$0.00	$16,779.93	$28,671.74	$0.00	$2,532.05	$0.00	$1,637.00	$0.00	$49,620.72	$489,629.74
2030	2031	$0.00	$17,855.57	$27,732.06	$0.00	$2,448.15	$0.00	$1,669.74	$0.00	$49,705.52	$471,774.17
2031	2032	$0.00	$18,931.20	$26,732.15	$0.00	$2,358.87	$0.00	$1,703.14	$0.00	$49,725.36	$452,842.97
2032	2033	$0.00	$20,006.84	$25,672.00	$0.00	$2,264.21	$0.00	$1,737.20	$0.00	$49,680.25	$432,836.13
2033	2034	$0.00	$21,297.60	$24,551.62	$0.00	$2,164.18	$0.00	$1,771.94	$0.00	$49,785.34	$411,538.53
2034	2035	$0.00	$22,588.37	$23,358.95	$0.00	$2,057.69	$0.00	$1,807.38	$0.00	$49,812.39	$388,950.16
2035	2036	$0.00	$23,879.13	$22,094.00	$0.00	$1,944.75	$0.00	$1,843.53	$0.00	$49,761.41	$365,071.03
2036	2037	$0.00	$25,385.02	$20,756.77	$0.00	$1,825.36	$0.00	$1,880.40	$0.00	$49,847.55	$339,686.01
2037	2038	$0.00	$26,890.91	$19,335.21	$0.00	$1,698.43	$0.00	$1,918.01	$0.00	$49,842.56	$312,795.10
2038	2039	$0.00	$27,106.04	$17,829.32	$0.00	$1,563.98	$0.00	$1,956.37	$0.00	$48,455.70	$285,689.06
2039	2040	$0.00	$28,827.06	$16,284.28	$0.00	$1,428.45	$0.00	$1,995.49	$0.00	$48,535.27	$256,862.00
2040	2041	$0.00	$30,763.20	$14,641.13	$0.00	$1,284.31	$0.00	$2,035.40	$0.00	$48,724.05	$226,098.80
2041	2042	$0.00	$32,484.22	$12,887.63	$0.00	$1,130.49	$0.00	$2,076.11	$0.00	$48,578.46	$193,614.57
2042	2043	$0.00	$34,205.24	$11,036.03	$0.00	$968.07	$0.00	$2,117.63	$0.00	$48,326.98	$159,409.33
2043	2044	$0.00	$36,356.51	$9,086.33	$0.00	$797.05	$0.00	$2,159.99	$0.00	$48,399.88	$123,052.82
2044	2045	$0.00	$38,722.91	$7,014.01	$0.00	$615.26	$0.00	$2,203.19	$0.00	$48,555.38	$84,329.90
2045	2046	$0.00	$40,874.19	$4,806.80	$0.00	$421.65	$0.00	$2,247.25	$0.00	$48,349.89	$43,455.72
2046	2047	$0.00	$43,455.72	$2,476.98	$0.00	$217.28	$0.00	$2,292.20	$0.00	$48,442.17	$0.00
Total:		$14,413.53	$639,573.47	$694,816.19	($351.87)	$60,060.32	($19,598.04)	$51,073.04	($1,369.77)	$1,438,616.87	

PARCEL ID: R475096 | ACCOUNT ID: 7151-00-00800

PHASE: 1A BLOCK :1 LOT: 8

TAX YEAR	BOND YEAR	UNSCHEDULED PRINCIPAL	SCHEDULED PRINCIPAL	INTEREST	INTEREST CREDIT	ADDITIONAL INTEREST	CAPITALIZED INTEREST	COLLECTION COSTS	COLLECTION COSTS CREDIT	TOTAL ANNUAL INSTALLMENT	BALANCE
2017	2018	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2018	2019	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2019	2020	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2020	2021	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2021	2022	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2022	2023	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2023	2024	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2024	2025	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2025	2026	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2026	2027	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2027	2028	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2028	2029	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2029	2030	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2030	2031	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2031	2032	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2032	2033	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2033	2034	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2034	2035	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2035	2036	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2036	2037	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2037	2038	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2038	2039	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2039	2040	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2040	2041	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2041	2042	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2042	2043	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2043	2044	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2044	2045	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2045	2046	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2046	2047	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TOTAL:		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

City of Shenandoah
Metropark PID
Assessment Roll - Series 2018 Bonds

Parcel ID: R475097 | Account ID: 7151-00-00900

Phase: 1A Block :1 Lot: 9

Tax Year	Bond Year	Unscheduled Principal	Scheduled Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment	Balance
2017	2018	$0.00	$0.00	$103,514.56	$0.00	$0.00	($103,514.56)	$0.00	$0.00	$0.00	$3,454,284.00
2018	2019	$39,769.72	$46,587.38	$187,980.66	$0.00	$17,271.42	$0.00	$6,954.02	$0.00	$298,563.20	$3,367,926.90
2019	2020	$36,360.88	$49,996.22	$185,629.82	$0.00	$16,839.63	$0.00	$7,093.10	$0.00	$295,919.65	$3,281,569.80
2020	2021	$0.00	$53,405.05	$181,443.08	($1,858.56)	$16,407.85	$0.00	$7,234.96	($7,234.96)	$249,397.43	$3,228,164.75
2021	2022	$0.00	$55,677.60	$179,039.86	$0.00	$16,140.82	$0.00	$7,379.66	$0.00	$258,237.95	$3,172,487.15
2022	2023	$0.00	$59,086.44	$176,534.37	$0.00	$15,862.44	$0.00	$7,527.25	$0.00	$259,010.49	$3,113,400.71
2023	2024	$0.00	$62,495.27	$173,875.48	$0.00	$15,567.00	$0.00	$7,677.80	$0.00	$259,615.55	$3,050,905.44
2024	2025	$0.00	$67,040.38	$170,750.71	$0.00	$15,254.53	$0.00	$7,831.35	$0.00	$260,876.97	$2,983,865.06
2025	2026	$0.00	$70,449.21	$167,398.69	$0.00	$14,919.33	$0.00	$7,987.98	$0.00	$260,755.21	$2,913,415.85
2026	2027	$0.00	$74,994.32	$163,876.23	$0.00	$14,567.08	$0.00	$8,147.74	$0.00	$261,585.38	$2,838,421.52
2027	2028	$0.00	$79,539.43	$160,126.52	$0.00	$14,192.11	$0.00	$8,310.70	$0.00	$262,168.75	$2,758,882.09
2028	2029	$0.00	$84,084.54	$156,149.54	$0.00	$13,794.41	$0.00	$8,476.91	$0.00	$262,505.41	$2,674,797.54
2029	2030	$0.00	$88,629.66	$151,440.81	$0.00	$13,373.99	$0.00	$8,646.45	$0.00	$262,090.90	$2,586,167.89
2030	2031	$0.00	$94,311.04	$146,477.55	$0.00	$12,930.84	$0.00	$8,819.38	$0.00	$262,538.81	$2,491,856.85
2031	2032	$0.00	$99,992.43	$141,196.13	$0.00	$12,459.28	$0.00	$8,995.77	$0.00	$262,643.61	$2,391,864.41
2032	2033	$0.00	$105,673.82	$135,596.55	$0.00	$11,959.32	$0.00	$9,175.68	$0.00	$262,405.38	$2,286,190.59
2033	2034	$0.00	$112,491.49	$129,678.82	$0.00	$11,430.95	$0.00	$9,359.19	$0.00	$262,960.45	$2,173,699.11
2034	2035	$0.00	$119,309.15	$123,379.30	$0.00	$10,868.50	$0.00	$9,546.38	$0.00	$263,103.32	$2,054,389.96
2035	2036	$0.00	$126,126.82	$116,697.99	$0.00	$10,271.95	$0.00	$9,737.31	$0.00	$262,834.06	$1,928,263.14
2036	2037	$0.00	$134,080.76	$109,634.88	$0.00	$9,641.32	$0.00	$9,932.05	$0.00	$263,289.01	$1,794,182.38
2037	2038	$0.00	$142,034.70	$102,126.36	$0.00	$8,970.91	$0.00	$10,130.69	$0.00	$263,262.67	$1,652,147.68
2038	2039	$0.00	$143,170.98	$94,172.42	$0.00	$8,260.74	$0.00	$10,333.31	$0.00	$255,937.44	$1,508,976.69
2039	2040	$0.00	$152,261.20	$86,011.67	$0.00	$7,544.88	$0.00	$10,539.97	$0.00	$256,357.73	$1,356,715.49
2040	2041	$0.00	$162,487.70	$77,332.78	$0.00	$6,783.58	$0.00	$10,750.77	$0.00	$257,354.83	$1,194,227.79
2041	2042	$0.00	$171,577.92	$68,070.98	$0.00	$5,971.14	$0.00	$10,965.79	$0.00	$256,585.83	$1,022,649.87
2042	2043	$0.00	$180,668.14	$58,291.04	$0.00	$5,113.25	$0.00	$11,185.10	$0.00	$255,257.54	$841,981.72
2043	2044	$0.00	$192,030.92	$47,992.96	$0.00	$4,209.91	$0.00	$11,408.81	$0.00	$255,642.59	$649,950.81
2044	2045	$0.00	$204,529.97	$37,047.20	$0.00	$3,249.75	$0.00	$11,636.98	$0.00	$256,463.91	$445,420.83
2045	2046	$0.00	$215,892.75	$25,388.99	$0.00	$2,227.10	$0.00	$11,869.72	$0.00	$255,378.56	$229,528.08
2046	2047	$0.00	$229,528.08	$13,083.10	$0.00	$1,147.64	$0.00	$12,107.12	$0.00	$255,865.94	$0.00
Total:		$76,130.60	$3,378,153.40	$3,669,939.06	($1,858.56)	$317,231.67	($103,514.56)	$269,761.94	($7,234.96)	$7,598,608.58	

PARCEL ID: R475098 | ACCOUNT ID: 7151-00-01000

PHASE: 1A BLOCK :1 LOT: 10

TAX YEAR	BOND YEAR	UNSCHEDULED PRINCIPAL	SCHEDULED PRINCIPAL	INTEREST	INTEREST CREDIT	ADDITIONAL INTEREST	CAPITALIZED INTEREST	COLLECTION COSTS	COLLECTION COSTS CREDIT	TOTAL ANNUAL INSTALLMENT	BALANCE
2017	2018	$0.00	$0.00	$47,775.36	$0.00	$0.00	($47,775.36)	$0.00	$0.00	$0.00	$1,594,265.00
2018	2019	$18,355.02	$21,501.60	$86,759.22	$0.00	$7,971.33	$0.00	$3,209.51	$0.00	$137,796.68	$1,554,408.38
2019	2020	$16,781.74	$23,074.89	$85,674.23	$0.00	$7,772.04	$0.00	$3,273.70	$0.00	$136,576.59	$1,514,551.75
2020	2021	$0.00	$24,648.18	$83,741.92	($857.78)	$7,572.76	$0.00	$3,339.17	($3,339.17)	$115,105.07	$1,489,903.57
2021	2022	$0.00	$25,697.03	$82,632.75	$0.00	$7,449.52	$0.00	$3,405.95	$0.00	$119,185.25	$1,464,206.54
2022	2023	$0.00	$27,270.32	$81,476.38	$0.00	$7,321.03	$0.00	$3,474.07	$0.00	$119,541.81	$1,436,936.22
2023	2024	$0.00	$28,843.61	$80,249.22	$0.00	$7,184.68	$0.00	$3,543.56	$0.00	$119,821.06	$1,408,092.61
2024	2025	$0.00	$30,941.33	$78,807.04	$0.00	$7,040.46	$0.00	$3,614.43	$0.00	$120,403.25	$1,377,151.28
2025	2026	$0.00	$32,514.62	$77,259.97	$0.00	$6,885.76	$0.00	$3,686.71	$0.00	$120,347.06	$1,344,636.66
2026	2027	$0.00	$34,612.33	$75,634.24	$0.00	$6,723.18	$0.00	$3,760.45	$0.00	$120,730.20	$1,310,024.33
2027	2028	$0.00	$36,710.05	$73,903.62	$0.00	$6,550.12	$0.00	$3,835.66	$0.00	$120,999.45	$1,273,314.28
2028	2029	$0.00	$38,807.77	$72,068.12	$0.00	$6,366.57	$0.00	$3,912.37	$0.00	$121,154.83	$1,234,506.52
2029	2030	$0.00	$40,905.48	$69,894.89	$0.00	$6,172.53	$0.00	$3,990.62	$0.00	$120,963.52	$1,193,601.03
2030	2031	$0.00	$43,527.63	$67,604.18	$0.00	$5,968.01	$0.00	$4,070.43	$0.00	$121,170.24	$1,150,073.40
2031	2032	$0.00	$46,149.78	$65,166.63	$0.00	$5,750.37	$0.00	$4,151.84	$0.00	$121,218.61	$1,103,923.63
2032	2033	$0.00	$48,771.92	$62,582.24	$0.00	$5,519.62	$0.00	$4,234.88	$0.00	$121,108.66	$1,055,151.70
2033	2034	$0.00	$51,918.50	$59,851.02	$0.00	$5,275.76	$0.00	$4,319.57	$0.00	$121,364.85	$1,003,233.21
2034	2035	$0.00	$55,065.07	$56,943.58	$0.00	$5,016.17	$0.00	$4,405.97	$0.00	$121,430.79	$948,168.13
2035	2036	$0.00	$58,211.65	$53,859.94	$0.00	$4,740.84	$0.00	$4,494.08	$0.00	$121,306.51	$889,956.48
2036	2037	$0.00	$61,882.65	$50,600.08	$0.00	$4,449.78	$0.00	$4,583.97	$0.00	$121,516.49	$828,073.83
2037	2038	$0.00	$65,553.66	$47,134.65	$0.00	$4,140.37	$0.00	$4,675.65	$0.00	$121,504.33	$762,520.17
2038	2039	$0.00	$66,078.09	$43,463.65	$0.00	$3,812.60	$0.00	$4,769.16	$0.00	$118,123.50	$696,442.08
2039	2040	$0.00	$70,273.52	$39,697.20	$0.00	$3,482.21	$0.00	$4,864.54	$0.00	$118,317.47	$626,168.56
2040	2041	$0.00	$74,993.39	$35,691.61	$0.00	$3,130.84	$0.00	$4,961.83	$0.00	$118,777.67	$551,175.17
2041	2042	$0.00	$79,188.82	$31,416.98	$0.00	$2,755.88	$0.00	$5,061.07	$0.00	$118,422.75	$471,986.35
2042	2043	$0.00	$83,384.25	$26,903.22	$0.00	$2,359.93	$0.00	$5,162.29	$0.00	$117,809.70	$388,602.09
2043	2044	$0.00	$88,628.55	$22,150.32	$0.00	$1,943.01	$0.00	$5,265.54	$0.00	$117,987.41	$299,973.55
2044	2045	$0.00	$94,397.27	$17,098.49	$0.00	$1,499.87	$0.00	$5,370.85	$0.00	$118,366.48	$205,576.28
2045	2046	$0.00	$99,641.56	$11,717.85	$0.00	$1,027.88	$0.00	$5,478.26	$0.00	$117,865.56	$105,934.71
2046	2047	$0.00	$105,934.71	$6,038.28	$0.00	$529.67	$0.00	$5,587.83	$0.00	$118,090.50	$0.00
TOTAL:		$35,136.76	$1,559,128.24	$1,693,796.86	($857.78)	$146,412.79	($47,775.36)	$124,503.95	($3,339.17)	$3,507,006.29	

CITY OF SHENANDOAH
METROPARK PID
ASSESSMENT ROLL - SERIES 2018 BONDS

PARCEL ID: R475100 | ACCOUNT ID: 7151-00-01200

PHASE: 1A BLOCK :1 LOT: 12

TAX YEAR	BOND YEAR	UNSCHEDULED PRINCIPAL	SCHEDULED PRINCIPAL	INTEREST	INTEREST CREDIT	ADDITIONAL INTEREST	CAPITALIZED INTEREST	COLLECTION COSTS	COLLECTION COSTS CREDIT	TOTAL ANNUAL INSTALLMENT	BALANCE
2017	2018	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2018	2019	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2019	2020	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2020	2021	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2021	2022	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2022	2023	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2023	2024	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2024	2025	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2025	2026	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2026	2027	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2027	2028	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2028	2029	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2029	2030	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2030	2031	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2031	2032	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2032	2033	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2033	2034	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2034	2035	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2035	2036	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2036	2037	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2037	2038	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2038	2039	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2039	2040	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2040	2041	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2041	2042	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2042	2043	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2043	2044	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2044	2045	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2045	2046	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2046	2047	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TOTAL:		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

PARCEL ID: R496837 | ACCOUNT ID: 7151-90-00100

PHASE: 1A BLOCK :1 LOT: 11-A

TAX YEAR	BOND YEAR	UNSCHEDULED PRINCIPAL	SCHEDULED PRINCIPAL	INTEREST	INTEREST CREDIT	ADDITIONAL INTEREST	CAPITALIZED INTEREST	COLLECTION COSTS	COLLECTION COSTS CREDIT	TOTAL ANNUAL INSTALLMENT	BALANCE
2017	2018	$0.00	$0.00	$19,860.75	$0.00	$0.00	($19,860.75)	$0.00	$0.00	$0.00	$662,753.66
2018	2019	$7,630.39	$8,938.45	$36,066.77	$0.00	$3,313.77	$0.00	$1,334.23	$0.00	$57,283.61	$646,184.82
2019	2020	$6,976.35	$9,592.49	$35,615.73	$0.00	$3,230.92	$0.00	$1,360.91	$0.00	$56,776.41	$629,615.98
2020	2021	$0.00	$10,246.52	$34,812.44	($356.59)	$3,148.08	$0.00	$1,388.13	($1,388.13)	$47,850.45	$619,369.46
2021	2022	$0.00	$10,682.54	$34,351.35	$0.00	$3,096.85	$0.00	$1,415.89	$0.00	$49,546.63	$608,686.91
2022	2023	$0.00	$11,336.58	$33,870.64	$0.00	$3,043.43	$0.00	$1,444.21	$0.00	$49,694.86	$597,350.34
2023	2024	$0.00	$11,990.61	$33,360.49	$0.00	$2,986.75	$0.00	$1,473.10	$0.00	$49,810.95	$585,359.73
2024	2025	$0.00	$12,862.65	$32,760.96	$0.00	$2,926.80	$0.00	$1,502.56	$0.00	$50,052.97	$572,497.08
2025	2026	$0.00	$13,516.69	$32,117.83	$0.00	$2,862.49	$0.00	$1,532.61	$0.00	$50,029.61	$558,980.39
2026	2027	$0.00	$14,388.73	$31,441.99	$0.00	$2,794.90	$0.00	$1,563.26	$0.00	$50,188.89	$544,591.66
2027	2028	$0.00	$15,260.78	$30,722.56	$0.00	$2,722.96	$0.00	$1,594.53	$0.00	$50,300.82	$529,330.88
2028	2029	$0.00	$16,132.82	$29,959.52	$0.00	$2,646.65	$0.00	$1,626.42	$0.00	$50,365.41	$513,198.06
2029	2030	$0.00	$17,004.86	$29,056.08	$0.00	$2,565.99	$0.00	$1,658.94	$0.00	$50,285.88	$496,193.20
2030	2031	$0.00	$18,094.92	$28,103.81	$0.00	$2,480.97	$0.00	$1,692.12	$0.00	$50,371.82	$478,098.28
2031	2032	$0.00	$19,184.97	$27,090.49	$0.00	$2,390.49	$0.00	$1,725.97	$0.00	$50,391.92	$458,913.31
2032	2033	$0.00	$20,275.03	$26,016.13	$0.00	$2,294.57	$0.00	$1,760.49	$0.00	$50,346.21	$438,638.28
2033	2034	$0.00	$21,583.10	$24,880.73	$0.00	$2,193.19	$0.00	$1,795.69	$0.00	$50,452.71	$417,055.18
2034	2035	$0.00	$22,891.16	$23,672.08	$0.00	$2,085.28	$0.00	$1,831.61	$0.00	$50,480.13	$394,164.02
2035	2036	$0.00	$24,199.23	$22,390.17	$0.00	$1,970.82	$0.00	$1,868.24	$0.00	$50,428.46	$369,964.79
2036	2037	$0.00	$25,725.31	$21,035.02	$0.00	$1,849.82	$0.00	$1,905.61	$0.00	$50,515.75	$344,239.48
2037	2038	$0.00	$27,251.38	$19,594.40	$0.00	$1,721.20	$0.00	$1,943.72	$0.00	$50,510.70	$316,988.10
2038	2039	$0.00	$27,469.40	$18,068.32	$0.00	$1,584.94	$0.00	$1,982.59	$0.00	$49,105.25	$289,518.70
2039	2040	$0.00	$29,213.48	$16,502.57	$0.00	$1,447.59	$0.00	$2,022.24	$0.00	$49,185.89	$260,305.22
2040	2041	$0.00	$31,175.58	$14,837.40	$0.00	$1,301.53	$0.00	$2,062.69	$0.00	$49,377.20	$229,129.64
2041	2042	$0.00	$32,919.67	$13,060.39	$0.00	$1,145.65	$0.00	$2,103.94	$0.00	$49,229.65	$196,209.97
2042	2043	$0.00	$34,663.76	$11,183.97	$0.00	$981.05	$0.00	$2,146.02	$0.00	$48,974.80	$161,546.20
2043	2044	$0.00	$36,843.87	$9,208.13	$0.00	$807.73	$0.00	$2,188.94	$0.00	$49,048.68	$124,702.33
2044	2045	$0.00	$39,241.99	$7,108.03	$0.00	$623.51	$0.00	$2,232.72	$0.00	$49,206.26	$85,460.34
2045	2046	$0.00	$41,422.10	$4,871.24	$0.00	$427.30	$0.00	$2,277.38	$0.00	$48,998.02	$44,038.24
2046	2047	$0.00	$44,038.24	$2,510.18	$0.00	$220.19	$0.00	$2,322.92	$0.00	$49,091.53	$0.00
TOTAL:		$14,606.74	$648,146.92	$704,130.16	($356.59)	$60,865.42	($19,860.75)	$51,757.68	($1,388.13)	$1,457,901.45	

City of Shenandoah
Metropark PID
Assessment Roll - Series 2018 Bonds

Parcel ID: R496840 | Account ID: 7151-90-00200

Phase: 1A Block :1 Lot: 11-B

Tax Year	Bond Year	Unscheduled Principal	Scheduled Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment	Balance
2017	2018	$0.00	$0.00	$30,691.83	$0.00	$0.00	($30,691.83)	$0.00	$0.00	$0.00	$1,024,187.34
2018	2019	$11,791.63	$13,813.05	$55,735.84	$0.00	$5,120.94	$0.00	$2,061.85	$0.00	$88,523.31	$998,582.66
2019	2020	$10,780.92	$14,823.76	$55,038.82	$0.00	$4,992.91	$0.00	$2,103.09	$0.00	$87,739.50	$972,977.97
2020	2021	$0.00	$15,834.48	$53,797.46	($551.06)	$4,864.89	$0.00	$2,145.15	($2,145.15)	$73,945.77	$957,143.50
2021	2022	$0.00	$16,508.28	$53,084.91	$0.00	$4,785.72	$0.00	$2,188.05	$0.00	$76,566.96	$940,635.21
2022	2023	$0.00	$17,518.99	$52,342.04	$0.00	$4,703.18	$0.00	$2,231.81	$0.00	$76,796.02	$923,116.22
2023	2024	$0.00	$18,529.71	$51,553.68	$0.00	$4,615.58	$0.00	$2,276.45	$0.00	$76,975.42	$904,586.52
2024	2025	$0.00	$19,877.32	$50,627.20	$0.00	$4,522.93	$0.00	$2,321.98	$0.00	$77,349.43	$884,709.20
2025	2026	$0.00	$20,888.03	$49,633.33	$0.00	$4,423.55	$0.00	$2,368.42	$0.00	$77,313.33	$863,821.16
2026	2027	$0.00	$22,235.65	$48,588.93	$0.00	$4,319.11	$0.00	$2,415.79	$0.00	$77,559.47	$841,585.52
2027	2028	$0.00	$23,583.26	$47,477.15	$0.00	$4,207.93	$0.00	$2,464.10	$0.00	$77,732.44	$818,002.26
2028	2029	$0.00	$24,930.88	$46,297.98	$0.00	$4,090.01	$0.00	$2,513.38	$0.00	$77,832.26	$793,071.38
2029	2030	$0.00	$26,278.49	$44,901.86	$0.00	$3,965.36	$0.00	$2,563.65	$0.00	$77,709.36	$766,792.89
2030	2031	$0.00	$27,963.01	$43,430.26	$0.00	$3,833.96	$0.00	$2,614.93	$0.00	$77,842.16	$738,829.88
2031	2032	$0.00	$29,647.53	$41,864.33	$0.00	$3,694.15	$0.00	$2,667.22	$0.00	$77,873.23	$709,182.35
2032	2033	$0.00	$31,332.05	$40,204.07	$0.00	$3,545.91	$0.00	$2,720.57	$0.00	$77,802.60	$677,850.31
2033	2034	$0.00	$33,353.47	$38,449.48	$0.00	$3,389.25	$0.00	$2,774.98	$0.00	$77,967.18	$644,496.84
2034	2035	$0.00	$35,374.89	$36,581.68	$0.00	$3,222.48	$0.00	$2,830.48	$0.00	$78,009.54	$609,121.94
2035	2036	$0.00	$37,396.31	$34,600.69	$0.00	$3,045.61	$0.00	$2,887.09	$0.00	$77,929.70	$571,725.63
2036	2037	$0.00	$39,754.64	$32,506.49	$0.00	$2,858.63	$0.00	$2,944.83	$0.00	$78,064.59	$531,970.99
2037	2038	$0.00	$42,112.97	$30,280.23	$0.00	$2,659.85	$0.00	$3,003.73	$0.00	$78,056.78	$489,858.02
2038	2039	$0.00	$42,449.87	$27,921.91	$0.00	$2,449.29	$0.00	$3,063.80	$0.00	$75,884.87	$447,408.15
2039	2040	$0.00	$45,145.10	$25,502.26	$0.00	$2,237.04	$0.00	$3,125.08	$0.00	$76,009.48	$402,263.05
2040	2041	$0.00	$48,177.23	$22,928.99	$0.00	$2,011.32	$0.00	$3,187.58	$0.00	$76,305.12	$354,085.82
2041	2042	$0.00	$50,872.46	$20,182.89	$0.00	$1,770.43	$0.00	$3,251.33	$0.00	$76,077.12	$303,213.36
2042	2043	$0.00	$53,567.69	$17,283.16	$0.00	$1,516.07	$0.00	$3,316.36	$0.00	$75,683.28	$249,645.66
2043	2044	$0.00	$56,936.73	$14,229.80	$0.00	$1,248.23	$0.00	$3,382.68	$0.00	$75,797.45	$192,708.93
2044	2045	$0.00	$60,642.67	$10,984.41	$0.00	$963.54	$0.00	$3,450.34	$0.00	$76,040.96	$132,066.26
2045	2046	$0.00	$64,011.71	$7,527.78	$0.00	$660.33	$0.00	$3,519.35	$0.00	$75,719.16	$68,054.55
2046	2047	$0.00	$68,054.55	$3,879.11	$0.00	$340.27	$0.00	$3,589.73	$0.00	$75,863.67	$0.00
Total:		$22,572.55	$1,001,614.79	$1,088,128.57	($551.06)	$94,058.47	($30,691.83)	$79,983.80	($2,145.15)	$2,252,970.14	

City of Shenandoah
Metropark PID
Assessment Roll - Series 2018 Bonds

	Unscheduled Principal	Principal	Interest	Interest Credit	Additional Interest	Capitalized Interest	Collection Costs	Collection Costs Credit	Total Annual Installment
Grand Total:	$335,000.00	$14,865,000.00	$16,148,954.07	($8,178.27)	$1,395,925.00	($455,498.56)	$1,187,042.38	($31,836.24)	$33,436,408.37

EXHIBIT A

PID BOUNDARIES

CURVE	RADIUS	DELTA	ARC	BEARING	CHORD
C1	270.00'	42°31'55"	200.40'	N 65°46'15" E	195.83'
C2	330.00'	42°31'54"	244.93'	N 65°46'16" E	239.35'

LINE	DISTANCE	BEARING
L1	53.73'	N 86°57'03" E
L2	58.00'	S 86°57'39" W

VICINITY MAP – NO SCALE

ABBREVIATIONS LEGEND:
FND.....FOUND
SET.....SET 5/8" CAPPED IRON ROD
MCOF No.....MONTGOMERY COUNTY CLERK'S FILE
MCMR.....MONTGOMERY COUNTY MAP RECORDS
MCDR.....MONTGOMERY COUNTY DEED RECORDS
V.....VOLUME
P.....PAGE
ROW.....RIGHT OF WAY
I.R.....IRON ROD
I.P.....IRON PIPE
A#.....ABSTRACT NUMBER
BL.....BUILDING LINE
UE.....UTILITY EASEMENT
LSL.....LANDSCAPE SETBACK LINE
ESMT.....EASEMENT
SQ FT.....SQUARE FEET

NOTES:

1. Boundary information shown hereon is based on an ALTA/ASCM Land Title Survey preformed in August of 2015 and an ALTA/NSPS Land Title Survey preformed in June of 2016. The boundary shown hereon is for illustrative purposes only and this exhibit is not intended or suitable to be used for fee title transfer.

2. This tract is subject to zoning ordinances of the City of Shenandoah, Texas. The 68.89 acre portion of the tract shown hereon that lies outside of the boundaries of the 0.9060 acre tract as described in the deed to SM Center Conroe, LTD. recorded under Montgomery County Clerk's File Number 2016075533 is currently zoned PDD #13 per the City of Shenandoah Ordinance number 0-15-014.

3. Bearings shown hereon are based on the Texas State Plane Coordinate System, Central Zone No. 4203.

4. There exist a separate metes and bounds description prepared by this firm at an even date to which reference is made hereon.

REV.NO.	DESCRIPTION	DATE	APP.
1	ADDED ACERAGE	08/30/18	APP

EXHIBIT
69.76 ACRES

MONTGOMERY COUNTY SCHOOL SURVEY A-350
WM McDERMOTT SURVEY A-389
MONTGOMERY COUNTY, TEXAS

TERRA SURVEYING CO, INC
3000 WILCREST – SUITE 210
HOUSTON, TEXAS 77042
(713) 993-0327 FAX: (713) 993-9231

DRAWN BY: MJP	SCALE: 1" = 100'	KEY MAP: 218-S
REVIEWED BY: GC	DATE: 02/10/15	PROJECT NO: 1617-1420-2
APPROVED BY: MJP	FIELD BOOK: 14-25	SHEET 1 OF 1

EXHIBIT B

LOCATION OF AUTHORIZED IMPROVEMENTS

Exhibit B-1
Roadway Improvements

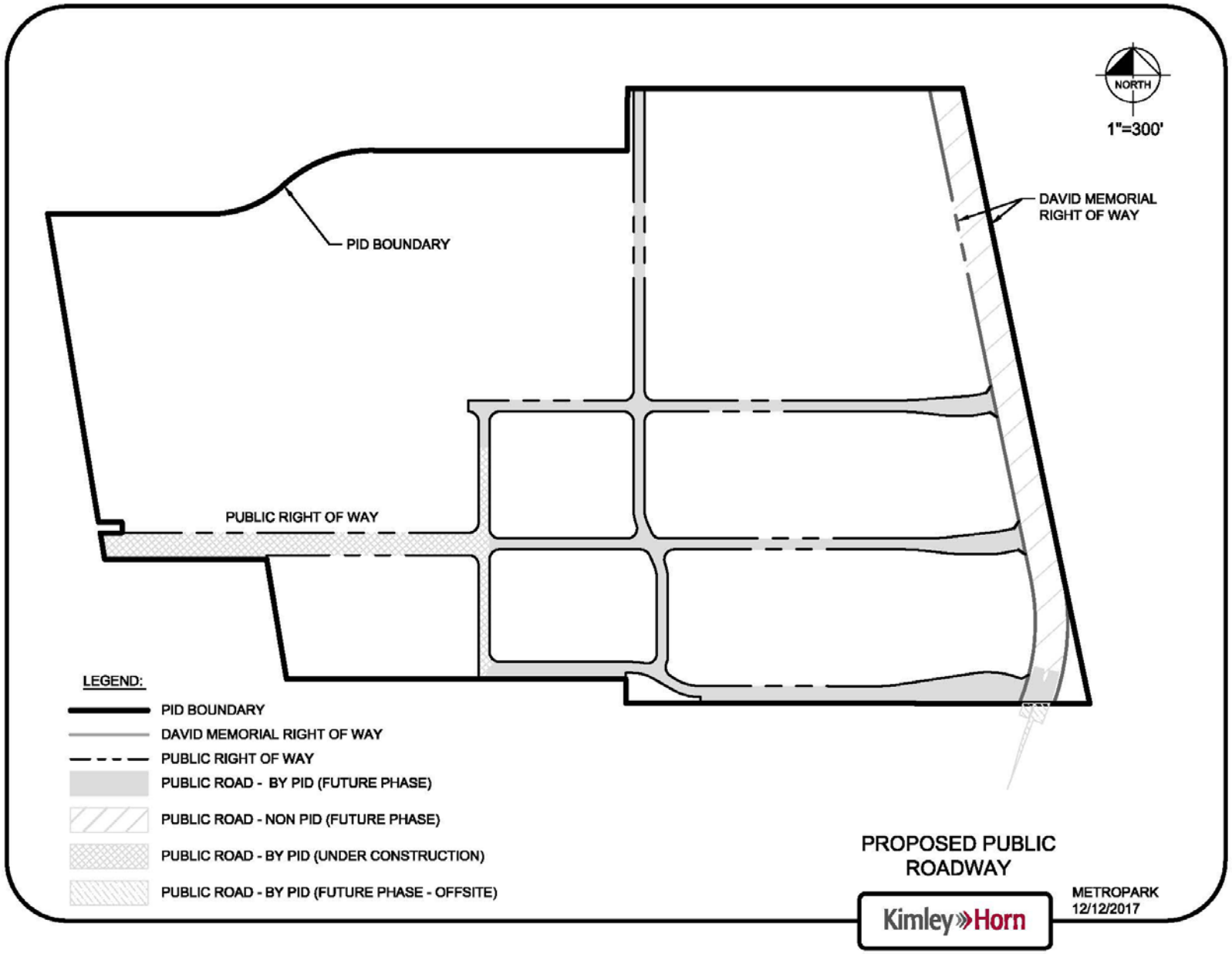


Exhibit B-2
Sanitary Sewer Improvements

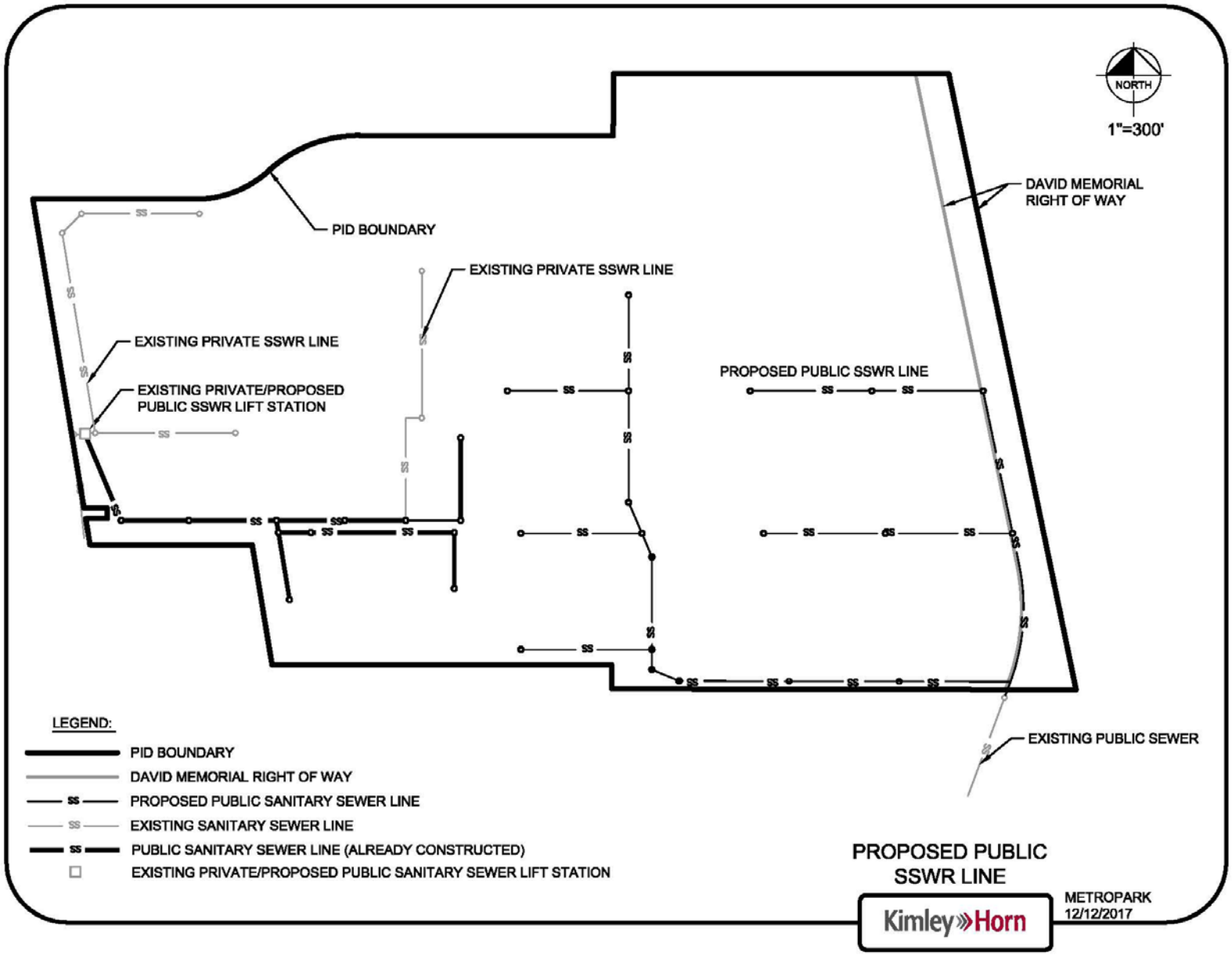


Exhibit B-3
Water Improvements

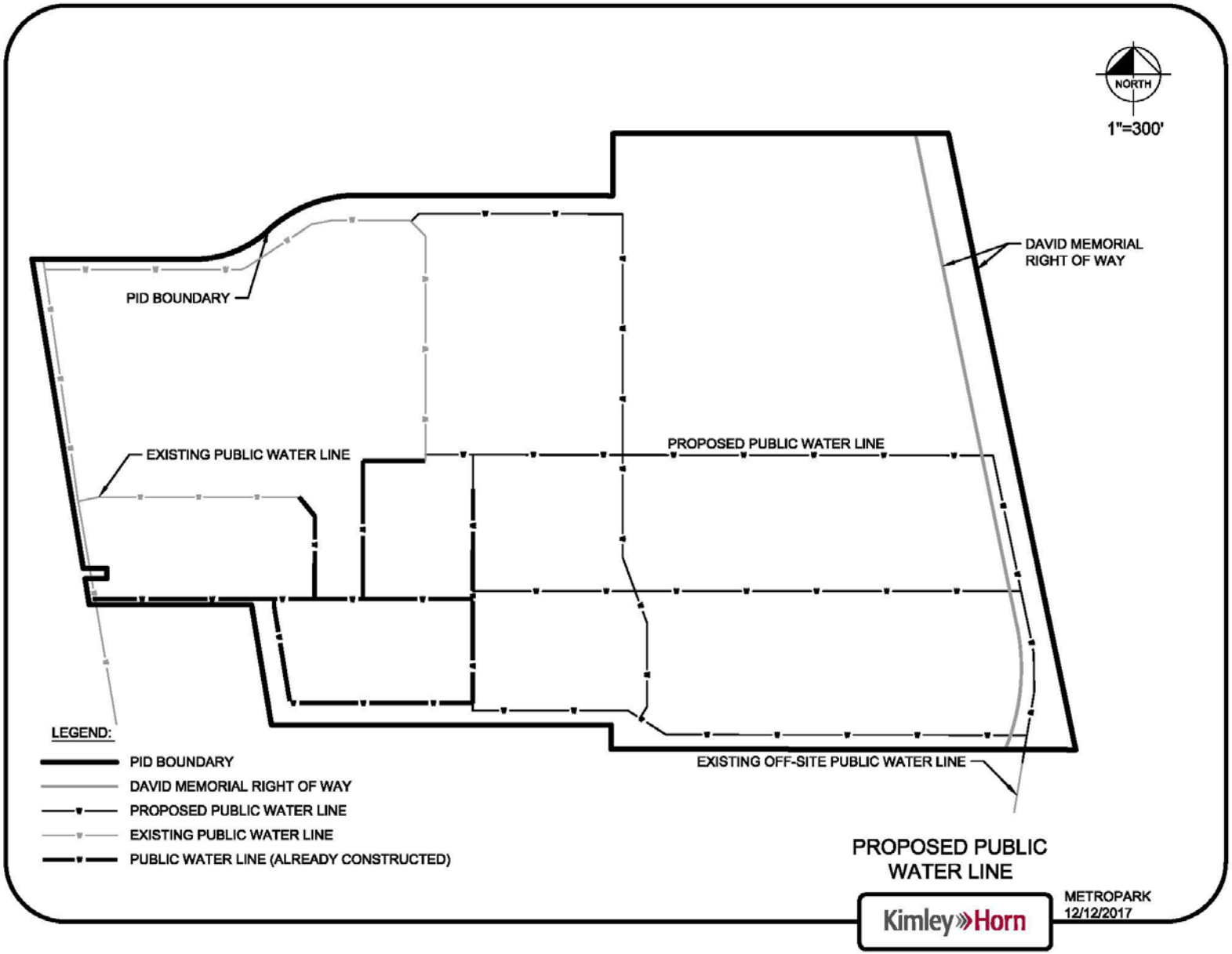
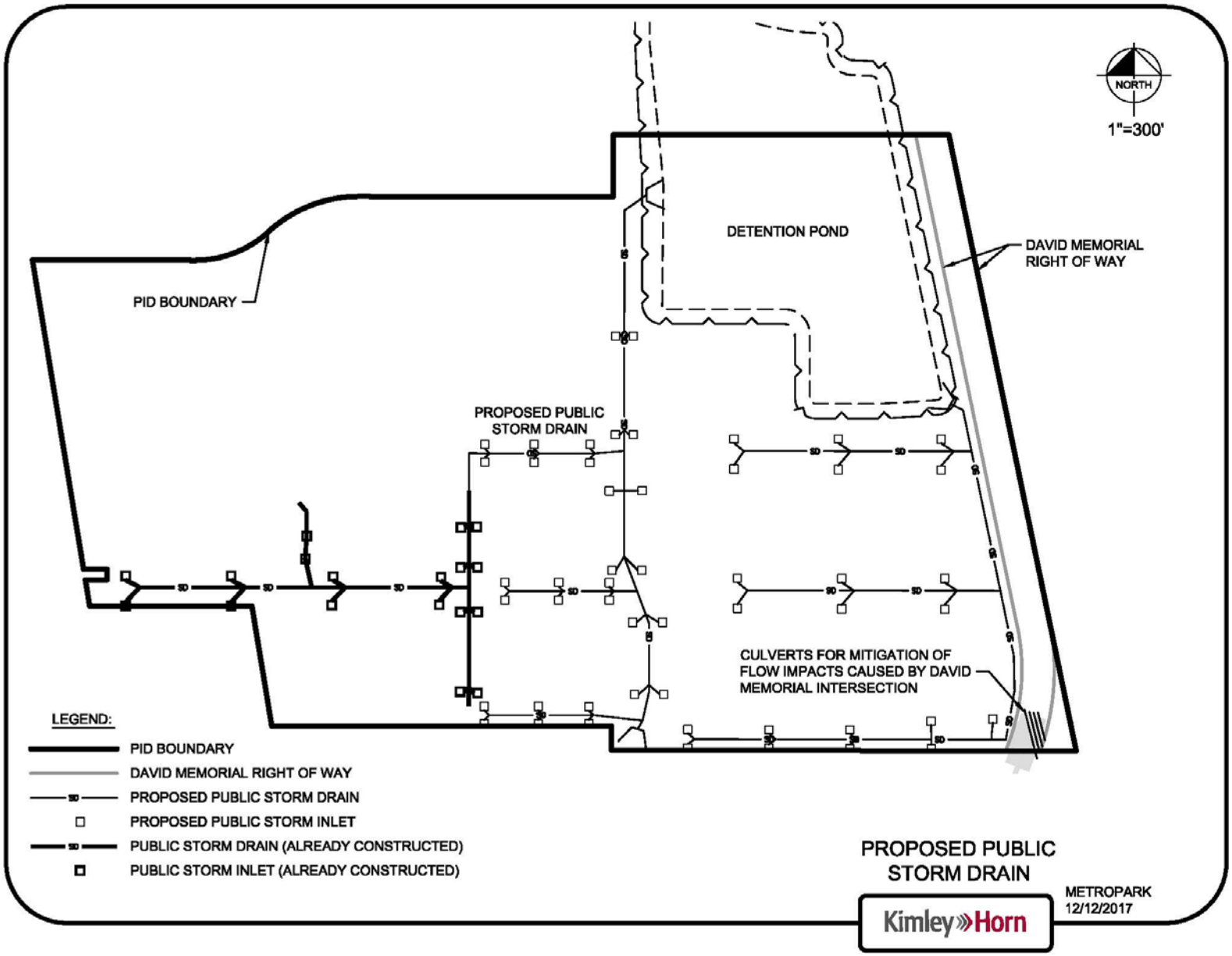


Exhibit B-4
Storm Drainage Improvements



RESOLUTION R-20-005

A RESOLUTION OF THE CITY OF SHENANDOAH, TEXAS APPROVING ANNUAL SERVICE PLAN UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR PUBLIC IMPROVEMENTS FOR THE METROPARK PUBLIC IMPROVEMENT DISTRICT; AND ENACTING OTHER PROVISIONS RELATING THERETO

WHEREAS, the City of Shenandoah, Texas (the "City") received a petition meeting the requirements of Sec. 372.005 of the Public Improvement District Assessment Act (the "Act") requesting the creation of a public improvement district over a portion of the area of the City to be known as the Metropark Public Improvement District (the "District"); and

WHEREAS, the petition contained the signatures of the owners of taxable property representing more than fifty percent of the appraised value of taxable real property liable for assessment within the boundaries of the proposed District, as determined by the then current ad valorem tax rolls of the Montgomery Central Appraisal District and the signatures of property owners who own taxable real property that constitutes more than fifty percent of the area of all taxable property that is liable for assessment by the City; and

WHEREAS, on March 8, 2017, the City Council of the City (the "City Council") accepted the Petition and called a public hearing for March 22, 2017 to on the advisability of the improvements; and

WHEREAS, notice of the hearing was mailed on March 8, 2017 and was published in The Conroe Courier, a, newspaper of general circulation in the City on March 10, 2017; and,

WHEREAS, the owners of 100% of the property subject to assessment under the proposed District had actual knowledge of the public hearing to be held on March 22, 2017, have waived notice of such public hearing, and have consented to the creation of the proposed District; and

WHEREAS, the City Council opened and conducted such public hearing on the advisability of the improvements, and closed such hearing on March 22, 2016; and

WHEREAS, on March 22, 2017, after due notice, the City Council of the City (the "City Council") held the public hearings in the manner required by law on the advisability of the Authorized Improvements described in the petition as required by Sec. 372.009 of the Act and made the findings required by Sec. 372.009(b) of the Act and, by Resolution adopted by a majority of the members of the City Council, authorized the District in accordance with its finding as to the advisability of certain public improvement projects and services; and

WHEREAS, on March 29, 2017, the City published notice of its authorization of the District in the Conroe Courier, a newspaper of general circulation in the City; and

WHEREAS, no written protests of the District from any owners of record of property within the District were filed with the City within 20 days after publication; and

WHEREAS, the City, pursuant to Section 372.016(b) of the Act, published notice on December 27, 2018 in a newspaper of general circulation in the City to consider the proposed Service and Assessment Plan for the District and the levy of the Assessments on property in the DISTRICT on the 10th day of January, 2018; and

WHEREAS, the City, at its regularly scheduled meeting on January 10, 2018 opened the public hearing for the levy of assessments on property in the District and in open session continued such public hearing to a date and time certain of January 24th, 2018 at 7:00 p.m.; and

WHEREAS, the City Council, pursuant to Section 372.016(c) of the Act, caused the mailing of notice of the public hearing to consider the proposed Service and Assessment Plan and the related assessment roll (the "Assessment Roll") and the levy of Assessments on property in the District to the address of the last known address of the owners of the property liable for the Assessments; and

WHEREAS, the City Council continued the public hearing at 7:00 p.m. on the 24th day of January, 2018, at which all persons who appeared, or requested to appear, in person or by their attorney, were given the opportunity to contend for or contest the Service and Assessment Plan, the Assessment Roll, and each proposed Assessment, and to offer testimony pertinent to any issue presented on the amount of the Assessment, the allocation of the costs of the Authorized Improvements, the purposes of the Assessment, the special benefits of the Assessment, and the penalties and interest on annual installments and on delinquent annual installments of the Assessments; and

WHEREAS, pursuant to Sections 372.013 and 372.014 of the Act, the City Council approved and adopted the Service and Assessment Plan for the District and levied Assessments on property within the District for the financing of the Authorized Improvements; and

WHEREAS, pursuant to Section 371.013, the Service and Assessment Plan must cover a period of at least five years and must also define the annual indebtedness and projected costs for improvements and such Service and Assessment Plan must be reviewed and updated annually for the purpose of determining the annual budget for improvements; and

WHEREAS, pursuant to Act, the District has issued its Special Assessment Revenue Bonds, Series 2018 (Metropark Public Improvement District) (the "Bonds") payable from the assessments levied for the Authorized Improvements on property within the District; and

WHEREAS, the Act requires the City to annually update the Service and Assessment Plan and Assessment Roll, and in compliance with the requirements of the Act, the City has directed that an update to the Service and Assessment Plan, including the Assessment Roll, be prepared for the 2020-2021 fiscal year (together, the "2020 Annual Service Plan Update");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHENANDOAH, THAT:

Section 1. Findings. The findings and determinations set forth in the preambles hereto are hereby incorporated by reference for all purposes.

Section 2. Terms. Terms not otherwise defined herein are defined in the 2020 Annual Service Plan Update attached hereto as Exhibit A.

Section 3. Approval of Update: The 2020 Annual Service Plan Update attached hereto as Exhibit A is hereby approved and accepted by the City Council of the City.

[Signature Page Follows]

PASSED AND APPROVED this 24th day of June, 2020.

CITY OF SHENANDOAH, TEXAS

_____
M. RITCHEY WHEELER, Mayor

ATTEST:

_____
COURTNEY CLARY, City Secretary

APPROVED AS TO FORM:

_____
WILLIAM C. FEREBEE City Attorney

#5760229.1

EXHIBIT A

ANNUAL UPDATES TO SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL

Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	June 24, 2020	ITEM NUMBER:	**11 - 13**
DEPARTMENT:	Community Development	PREPARED BY:	Jackie Thompson
PRICING:	N/A	EXHIBITS:	Final Report, Property Location, SUP Application, Ordinance

SUBJECT/PROCEEDING:

Final Report regarding the proposed zoning amendment for a special use permit for a Wine and Beer Retailers (On-Premise) Permit with Food and Beverage Certificate. The proposed zoning amendment is for 1500 Research Forest, Suite 240, Shenandoah, Texas.

Public Hearing regarding the proposed zoning amendment for a special use permit for a Wine and Beer Retailers (On-Premise) Permit with Food and Beverage Certificate. The proposed zoning amendment is for 1500 Research Forest, Suite 240, Shenandoah, Texas.

Consideration and possible action to approve or deny the proposed zoning amendment for a special use permit for a Wine and Beer Retailers (On-Premise) Permit with Food and Beverage Certificate. The proposed zoning amendment is for 1500 Research Forest, Suite 240, Shenandoah, Texas.

RECOMMENDED ACTION:

The Planning and Zoning Commission reviewed the application for Wine and Beer Retailers (On-Premise) Permit with Food and Beverage Certificate for 1500 Research Forest Drive, Suite 240, and unanimously recommend approval.

BACKGROUND/DISCUSSION:

Ploy Thai Cuisine, located at 1500 Research Forest Drive, Suite 240 has requested a Special Use Permit to allow for a Wine and Beer Retailers (On-Premise) Permit with Food and Beverage Certificate.

The Special Use Permit will allow the following permits to be issued to the property:

Wine and Beer Retailers (On-Premise) (BQ) – Permit authorizes the sale for consumption on or off the premises where sold but not for resale, beer, ale, malt liquor and wine not more than 14% or 17% (Section 251.81). Requires adequate seating area for customers.

Food and Beverage Certificate (FB) - A Food and Beverage Certificate may be issued to the holder of a Beer Retailer's On-Premise Permit or Wine and Beer Retailer's Permit if food service is the primary business being operated on the licensed premise or to the holder of a Mixed Beverage Permit or Private Club Permit if food service is available on the premises and the gross receipts of alcoholic beverages do not exceed 50% of total gross receipts.

The business is located in the "NS" – Neighborhood Service Zoning District.

APPROVALS:

DEPARTMENT HEAD	JThompson	DATE:	June 17, 2020
CITY ADMINISTRATOR		DATE:	June 17, 2020

Shenandoah City Council
June 24, 2020 Public Hearing
Final Report

Subject: Ploy Thai Cuisine has requested a Special Use Permit (SUP) at 1500 Research Forest Drive, Suite 240, Shenandoah, TX to allow for a Special Use Permit for a Wine and Beer (On-Premise) Permit with Food and Beverage Certificate.

Public Hearings: Planning & Zoning Commission –May 19, 2020
Planning & Zoning Commission –June 17, 2020
City Council – June 24, 2020

Current Zoning District: "NS" Neighborhood Service Zoning District

Proposed SUP: An alcohol permit is required to allow the sale of wine and beer for on-site consumption within any zoning district in the City. The requested SUP for a Wine and Beer Retailers (On-Premise) permit authorizes the sell for consumption on or off the premises where sold but not for resale, beer, ale, malt liquor and wine not more than 14% or 17% (Section 251.81). Requires adequate seating area for customers. The SUP will be applicable to 1500 Research Forest Drive, Suite 240, Shenandoah, TX.

Recommendation: The Planning and Zoning Commission reviewed the application for Wine and Beer Retailers (On-Premise) Permit with Food and Beverage Certificate for 1500 Research Forest Drive, Suite 240, and unanimously recommend approval.

Prepared by: Jackie Thompson
Community Development Manager

Date Prepared: June 17, 2020

Alcoholic Beverage License Service
8556 Katy Freeway, Ste 102, Houston, TX 77024
Phone: 713-682-2100 Cell: 832-794-8800
Email: info@ablstx.com Website: www.ablstx.com

April 22, 2020

City of Shenandoah
29955 I H 45
Shenandoah, TX, 77381

Attn: City Secretary

RE: New Beer and Wine Permit with a Food and Beverage Certficiate

Ploy Thai Cuisine
1500 Research Forest Drive, Ste 240
Shenandoah, TX, 77380

Dear Madam:

Enclosed is the Pre-Qualification packet for the above referenced applicant along with your special use city application and required documents. Please place on the next planning and Zoning Meeting.

Once signed, please return in the prepaid UPS return envelope enclosed for your convenience.

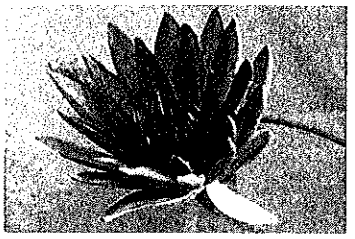
If you have any questions or need further information, please do not hesitate to contact me.

Thank you,

APerez

Ady Perez

Ploy Thai Cuisin
1500 Research Forest driv
Phone: 281-465-839
Fax: 281-465-839
www.ploythaicuisine.co



January 29, 2020

Dear City of Shenandoah

Please allow this letter to request that my TABC application and Special Use Permit Application be put before the Planning and Zoning Commission at their next meeting for review.

Warm regards,

Patricia Utama Thomas
Owner & CEO
ph_utama@yahoo.com
Phone: 8326934677

ABLS
8556 Katy Freeway, Ste 102
Houston, TX 77024
713-682-2100 cell 832-794-8800
judy@ablstx.com ablstx.com

TEXAS ALCOHOLIC BEVERAGE COMMISSION
Texans Helping Businesses & Protecting Communities

ON-PREMISE PREQUALIFICATION PACKET

L-ON (9/2019)

Submit this packet to the proper governmental entities to obtain certification for the type of license/permit for which you are applying as required by Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13
Contact your local TABC office to verify requirements of Sections 11.391 and 61.381 as you may be required to post a sign at your proposed location 60-days prior to the issuance of your license/permit.
All statutory and rule references mentioned in this application refer to and can be found in the Texas Alcoholic Beverage Code or Rules located on our website. ***www.tabc.texas.gov/laws/code_and_rules.asp***

LOCATION INFORMATION

1. Application for: ☒ Original ☐ Add Late Hours Only License/Permit Number _____

☐ Reinstatement ☐ Reinstatement and Change of Trade Name License/Permit Number _____

☐ Change of Location ☐ Change of Location and Trade Name License/Permit Number _____

2. Type of On-Premise License/Permit

- ☒ **BG** Wine and Beer Retailer's Permit
- ☐ **BE** Beer Retail Dealer's On-Premise License
- ☐ **BL** Retail Dealer's On-Premise Late Hours License
- ☐ **BP** Brewpub License
- ☐ **V** Wine & Beer Retailer's Permit for Excursion Boats
- ☐ **MB** Mixed Beverage Permit
- ☐ **O** Private Carrier's Permit **–Brewpubs (BP) with a BG only**
- ☐ **LB** Mixed Beverage Late Hours Permit
- ☐ **MI** Minibar Permit
- ☐ **CB** Caterer's Permit
- ☒ **FB** Food and Beverage Certificate
- ☐ **PE** Beverage Cartage Permit
- ☐ **RM** Mixed Beverage Restaurant Permit with FB
- ☐ **E** Local Cartage Permit - **Wine/Beer retailers (BG) Only**

3. Indicate Primary Business at this Location

- ☒ Restaurant
- ☐ Grocery/Market
- ☐ Sporting Arena, Civic Center, Hotel
- ☐ Sexually Oriented
- ☐ Bar
- ☐ Miscellaneous _____

4. Trade Name of Location (Name of restaurant, bar, store, etc.)
Ploy Thai Cuisine

5. Location Address
1500 Research Forest Drive, Suite 240

City	County	State	Zip Code
Shenandoah	Montgomery	TX	77380

6. Mailing Address	City	State	Zip Code
918 Owl Landing Dr	Katy	TX	77494

7. Business Phone No.	Alternate Phone No.	E-mail Address
281-465-8399	832-693-4677	ph_utama@yahoo.com

OWNER INFORMATION

8. Type of Owner

- ☐ Individual
- ☐ Partnership
- ☐ Limited Partnership
- ☐ Limited Liability Partnership
- ☐ Corporation
- ☒ Limited Liability Company
- ☐ Joint Venture
- ☐ Trust
- ☐ City/County/University
- ☐ Other _____

9. Owner of Business/Applicant (Name of Corporation, LLC, etc.)
Ploy Thai Texas, LLC

PRIMARY CONTACT PERSON

The primary contact person should be a person who can answer questions TABC may have about the application. The contact **phone and email are mandatory and must be active and updated regularly**. If additional information is needed, it will be requested from this contact person. **Delays in responding to requests may delay the processing and approval of your license/permit.**

10. Contact Person: Patricia Thomas	Relation to Business: Owner
Phone (mandatory): 832-693-4677	Email (mandatory): ph_utama@yahoo.com

TABC DATESTAMP

11. Are you, the applicant a veteran-owned business?	☐ Yes ■ No
12. Are you, the applicant a Historically Underutilized Business (HUB)?	☐ Yes ■ No

13. As indicated on the chart, enter the individuals that pertain to your business type:
(For additional space, use Form L-OIC)

Individual/Individual Owner	Limited Liability Company/All Officers or Managers
Partnership/All Partners	Joint Venture/Venturers
Limited Partnership/All General Partners	Trust/Trustee(s)
Corporation/All Officers	City, County, University/Official

Last Name	First Name	MI	Title
Thomas	Patricia		Manager
Koekkoek	Marinus	J	Manager

MEASUREMENT INFORMATION
Section 109.31 et seq.

14. Will your business be located within 300 feet of a church or public hospital?	☐ Yes ■ No

NOTE: *For churches or public hospitals measure from front door to front door, along the property lines of the street fronts and in a direct line across intersections.*

15. Will your business be located within 300 feet of any private/public school, day care or child care facility?	☐ Yes ■ No
15.a If "YES," are the facilities located on different floors or stories of the building?	☐ Yes ☐ No

NOTE: *For private/public schools, day care centers and child care facilities measure in a direct line from the nearest property line of the school, day care center or child care facility to the nearest property line of the place of business, and in a direct line across intersections.*

NOTE: *For multistory building: businesses may be within 300 feet of a day care center or child care facility as long as the facilities are located on different floors of the building.*

NOTE: *If located on or above the fifth story of a multistory building: measure in a direct line from the property line of the private/public school to property line of your place of business in a direct line across intersections vertically up the building at the property line to the base of the floor on which your business is located.*

16. Will your business be located within 1,000 feet of a private school?	☐ Yes ■ No
17. Will your business be located within 1,000 feet of a public school?	☐ Yes ■ No

60-DAY SIGN

18. If required under Section 11.391 and 61.381, enter the exact date the 60-Day sign was posted at your location.	Exact Date (MM/DD/YYYY) n/a

ALL APPLICANTS

19. IF YOUR LOCATION IS NOT WITHIN THE CITY LIMITS, CHECK HERE ☐
I, the applicant, have confirmed I am not located in the city limits of any city, therefore, city certifications are not required.

COMPLETE THE FOLLOWING CHECKLIST BEFORE SUBMITTING YOUR APPLICATION

Per Sec. 102.01, a tied house is defined as any overlapping ownership between those engaged in the alcoholic beverage industry at different levels of the three-tier system. No person having an interest in a permit issued by TABC may secure or hold, directly or indirectly, an ownership interest in a business on a different level.

All required forms have been completed.	■ Yes ☐ No
I have reviewed all forms to ensure they are complete.	■ Yes ☐ No
I have obtained all required local and state certifications (pages 3-5).	■ Yes ☐ No
All application packets have been notarized.	■ Yes ☐ No
Phone numbers and email address for Contact Person are up to date.	■ Yes ☐ No
All additional documentation as required by the application packets is attached	■ Yes ☐ No
If required, out of state criminal history checks are attached (PHS #7).	☐ Yes ☐ No ■ N/A
Certification of publication in local newspaper has been completed (page 5).	■ Yes ☐ No ☐ N/A
A copy of the newspaper publication is attached (page 5).	■ Yes ☐ No ☐ N/A

WARNING AND SIGNATURE

IF APPLICANT IS SHOWN AS:	WHO MUST SIGN:
Proprietorship	Individual Owner
Partnership	Partner
Corporation	Officer
Limited Partnership	General Partner
Limited Liability Partnership	General Partner
Limited Liability Company	Officer/Manager

WARNING: Section 101.69 of the Texas Alcoholic Beverage Code states: "...a person who makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the Commission and required to be sworn commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 nor more than 10 years."

I, UNDER PENALTY OF LAW, HEREBY SWEAR THAT I HAVE READ ALL THE INFORMATION PROVIDED IN THE APPLICATION AND ANY ATTACHMENTS AND THE INFORMATION IS TRUE AND CORRECT. I ALSO UNDERSTAND ANY FALSE STATEMENT OR REPRESENTATION IN THIS APPLICATION CAN RESULT IN MY APPLICATION BEING DENIED AND/OR CRIMINAL CHARGES FILED AGAINST ME. I ALSO AUTHORIZE THE TEXAS ALCOHOLIC BEVERAGE COMMISSION TO USE ALL LEGAL MEANS TO VERIFY THE INFORMATION PROVIDED.

PRINT NAME Patricia Thomas **SIGN HERE** Pr Utama

TITLE Manager

Before me, the undersigned authority, on this 16th day of Jan, 2020, the person whose name is signed to the foregoing application personally appeared and, duly sworn by me, states under oath that he or she has read the said application and that all the facts therein set forth are true and correct.

SIGN HERE A Perez

NOTARY PUBLIC

SEAL

ADRIANA PEREZ MONZALVO
Notary Public, State of Texas
Comm. Expires 08-14-2022
Notary ID 13168276-7

CERTIFICATE OF CITY SECRETARY (FOR MB, RM & V)

Section 11.37

I hereby certify on this _____ day of _____, 20_____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a **"wet"** area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

SIGN HERE _____ City Secretary/Clerk _____ City **, TEXAS**

SEAL

CERTIFICATE OF CITY SECRETARY (FOR BG & BE)

Section 11.37 & 61.37

I hereby certify on this_____ day of_____, 20_____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a **"wet"** area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

Election for given location was held for:

- ☐ legal sale of all alcoholic beverages
- ☐ legal sale of all alcoholic beverages except mixed beverages
- ☐ legal sale of all alcoholic beverages including mixed beverages
- ☐ legal sale of beer/wine (17%) on-premise ***AFTER*** Sept. 1, 1999
- ☐ legal sale of beer/wine (14%) on-premise ***BEFORE*** Sept. 1, 1999

OR IF ABOVE DOES NOT APPLY:

Be advised the location must have had two election passages per Section 25.14 or Section 69.17 of the TABC Code. One for beer and wine off-premise and one for mixed beverage.

- ☐ legal sale of beer and wine for off-premise consumption only

AND EITHER:

- ☐ legal sale of mixed beverages

OR

- ☐ legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG or BE)

SIGN HERE _____ City Secretary/Clerk _____ City **, TEXAS**

SEAL

CERTIFICATE OF CITY SECRETARY FOR LATE HOURS LICENSE/PERMIT (LB & BL)

Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20_____, that one of the below is correct:

☐ The governing body of this city has by ordinance authorized the sale of ***mixed beverages*** between midnight and 2:00 A.M.; or

☐ The governing body of this city has by ordinance authorized the sale of ***beer*** between midnight and _____ A.M.; or

☐ The population of the city or county where premises are located was 500,000 or more according to the 22nd Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or

☐ The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN HERE _____, **TEXAS**

City Secretary/Clerk City

SEAL

CERTIFICATE OF COUNTY CLERK (FOR MB, RM & V)

Section 11.37

I hereby certify on this _____ day of _____, 20_____, that the location for which the license/permit is sought is in a **"wet"** area for such license/permit, and is not prohibited by any valid order of the Commissioner's Court.

SIGN HERE _____ _____ **COUNTY**

County Clerk

SEAL

CERTIFICATE OF COUNTY CLERK (FOR BG & BE)

Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20_____, that the location for which the license/permit is sought is in a **"wet"** area and is not prohibited by any valid order of the Commissioner's Court.

Election for given location was held for:

☐ legal sale of all alcoholic beverages

☐ legal sale of all alcoholic beverages except mixed beverages

☐ legal sale of all alcoholic beverages including mixed beverages

☐ legal sale of beer/wine (17%) on-premise ***AFTER*** Sept. 1, 1999

☐ legal sale of beer/wine (14%) on-premise ***BEFORE*** Sept. 1, 1999

OR IF ABOVE DOES NOT APPLY:

Be advised the location must have had two election passages per 25.14 or 69.17 of the TAB Code. One for beer and wine off-premise and one for mixed beverage.

☐ legal sale of beer and wine for off-premise consumption only

AND EITHER:

☐ legal sale of mixed beverages

OR

☐ legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG or BE)

SIGN HERE _____ _____ **COUNTY**

County Clerk

SEAL

CERTIFICATE OF COUNTY CLERK FOR LATE HOURS LICENSE/PERMIT (LB & BL)

Chapters 29 & 70 et seq

I hereby certify on this _____ day of _____, 20_____, that one of the below are correct:

☐ The Commissioner's Court of the county has by order authorized the sale of ***mixed beverages*** between midnight and 2:00 A.M.; or

☐ The Commissioner's Court of the county has by order authorized the sale of ***beer*** between midnight and _____ A.M.; or

☐ The population of the city or county where premises are located was 500,000 or more according to the 22nd Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or

☐ The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN HERE _____ _____ **COUNTY**

County Clerk

SEAL

COMPTROLLER OF PUBLIC ACCOUNTS CERTIFICATE

Section 11.46 (b) & 61.42 (b)

This is to certify on this 28 day of January, 20 20, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit.

Sales Tax Permit Number 32072346987 Outlet Number 00001

Print Name of Comptroller Employee Chirag Bhakta

Print Title of Comptroller Employee Enforcement officer

SIGN HERE _____ **FIELD OFFICE** 2430 (Houston SW)

SEAL

PUBLISHER'S AFFIDAVIT (FOR MB, LB, RM, BP, BG, BE, BL & V)

Section 11.39 and 61.38

Name of newspaper		ATTACH PRINTED COPY OF THE NOTICE HERE Hover over to see example
City, County		
Dates notice published in daily/weekly newspaper (MM/DD/YYYY)		
Publisher or designee certifies attached notice was published in newspaper stated on dates shown.		
Signature of publisher or designee		
Sworn to and subscribed before me on this date (MM/DD/YYYY)		
Signature of Notary Public		
SEAL		

ORDINANCE NO. O-20-011

AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 102, GRANTING A SPECIAL USE PERMIT FOR A WINE AND BEER RETAILERS (ON-PREMISE) PERMIT WITH A FOOD AND BEVERAGE CERTIFICATE FOR PLOY THAI CUISINE LOCATED AT 1500 RESEARCH FOREST DRIVE, SUITE 240, SHENANDOAH, TEXAS; PROVIDING FOR A PENALTY IN THE AMOUNT OF $2,000 FOR VIOLATIONS THEREOF; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Secretary of the City of Shenandoah, Texas, directed that notices of public hearings be issued, as required by the Zoning Ordinance of the City of Shenandoah, Texas and laws of the State of Texas for the purpose of considering a change in the Zoning Ordinance; and

WHEREAS, the City Secretary of said City accordingly caused to be issued and published the notices required by its Zoning Ordinance and laws of the State of Texas applicable thereto, the same having been published in a paper of general circulation at least fifteen days prior to the time for such hearing; and

WHEREAS, pursuant to such notice, public hearings were held on May 19, 2020, June 16, 2020 and June 24, 2020 allowing all persons wishing to be heard both for and against the aforesaid change in the Zoning Ordinance to voice their opinions; and

WHEREAS, the Planning and Zoning Commission has recommended approval of this special use permit; and

WHEREAS, the City Council finds that such change would not be detrimental to the public health, safety, or general welfare in the City of Shenandoah, and as well, the owners and occupants thereof.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS, THAT:

Section 1. Code of Ordinances, City of Shenandoah, Texas, Chapter 102 is hereby amended to approve a Special Use Permit for a Wine and Beer Retailers (On-Premise) Permit with a Food and Beverage Certificate. The proposed special use permit is for 1500 Research Forest Drive, Suite 240 in the City of Shenandoah, Montgomery County, Texas.

Section 2. All provisions of the ordinances of the City of Shenandoah in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Shenandoah, not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. The provisions of this Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent that such inconsistency is apparent.

Section 4. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the code of Ordinances of the City of Shenandoah, and upon conviction, shall be punished by a fine not to exceed the sum of TWO THOUSAND AND NO/100 DOLLARS ($2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

Section 5. It is the intention of the City Council that this Ordinance, and every provision thereof, shall be considered severable and the invalidity of any section, clause or provision or part or portion of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

Section 6. This Ordinance shall become effective immediately upon its passage and publication as required by law. If the use is not established by June 24, 2021 and no extension is approved, the Special Use Permit will expire by its own terms.

PASSED, APPROVED AND ADOPTED this the 24th day of June, 2020.

CITY OF SHENANDOAH, TEXAS

_____

M. RITCHEY WHEELER, Mayor

ATTEST:

_____

COURTNEY CLARY, City Secretary

APPROVED AS TO FORM:

_____

WILLIAM C. FEREBEE City Attorney

Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	June 24, 2020	ITEM NUMBER:	**14**
DEPARTMENT:	Finance	PREPARED BY:	Lisa Wasner
PRICING:		EXHIBITS:	

SUBJECT/PROCEEDING:

Texas Municipal League Intergovernmental Risk Pool (TMLIRP) Rerate Exposure

RECOMMENDED ACTION:

Staff recommends Council approve the limits and deductibles as listed.

BACKGROUND/DISCUSSION:

TMLIRP is the City's insurance company and each year the City must review the coverage limits and inform TMLIRP of any requested changes. The rerate exposure was reviewed by the City attorney several years ago and changes were suggested based on legal limitations.

The limits are provided to Council annually for approval and are shown below. These limits and deductibles are recommended by the City Attorney and have been approved by Council for the past five years.

Liability Coverages	Current Limits	Current Deductibles
Automobile liability:	$1,000,000.00	$1,000.00
Automobile medical payments:	$25,000.00	$1,000.00
Automobile physical damage:	per schedule	$1,000.00
Cyber Breach Response Service	$50,000.00	-
Cyber Information Security and Privacy	$1,000,000.00	-
Errors & omissions liability:	$2,000,000.00	$2,500.00
General liability:	$1,000,000.00	$2,500.00
Hired & Non-Owned Automobile	$1,000,000.00	$1,000.00
Law enforcement liability:	$3,000,000.00	$2,500.00
Supplemental sewage backup:	$50,000.00	$250.00
Uninsured/Underinsured Motorists	$1,000,000.00	$250.00

Property	Current Limits	Current Deductibles
Boiler & Machinery	$1,082,000.00	$250.00
Crime Coverage - Computer Fraud	$100,000.00	$1,000.00
Crime Coverage - Forgery & Alteration	$100,000.00	-
Crime Coverage - Public Employee Dishonesty	$100,000.00	-
Crime Coverage - Theft, Disappearance & Destruction	$10,000.00	-
Mobile Equipment	$378,837.00	$1,000.00
Real & Personal Property	$31,057,932.00	$1,000.00

Coverage Extensions:	Standard Limit	Current Limit
Valuable papers & records & EDP media:	$10,000.00	$100,000.00
Accounts receivable:	$10,000.00	$20,000.00
Loss of revenue, extra expense & rental value:	$50,000.00	$50,000.00
Personal property of employees and officials:	$5,000.00	$10,000.00
Leasehold interest:	$5,000.00	$5,000.00
outdoor trees and shrubs ($250 per item):	$10,000.00	$10,000.00
Newly acquired property:	$1 million or real/personal property limits, whichever is less	Standard limit
Pollutant cleanup and removal:	$20,000 each premises	Standard limit

The following limits and deductibles are available:

- Liability: $300,000, $500,000, $1,000,000, $2,000,000, $3,000,000, $5,000,000 and $10,000,000;
- Minimum deductible for law enforcement liability and errors & omissions liability is $1,000;
- Subject to the above minimums, standard liability deductibles are: $0, $1,000, $2,500, $5,000, $10,000 and $25,000;
- Auto physical damage standard deductibles are: $250, $500, $1,000, $2,500, $5,000, $10,000 and $25,000;
- Limits for newly acquired property and pollutant clean up cannot be increased above the standard limits;
- Limits for outdoor trees and shrubs are $10,000, $25,000 or $50,000 per occurrence.

This is a snapshot of the TML Rerate Exposure Summary. The entire document is not included as it consists mostly of a schedule of equipment and property owned by the City. If you would like to see the document in its entirety, please contact Lisa Wasner.

Many years ago staff made the determination regarding the limits and deductibles. Upon review by the previous City Administrator and the previous Finance Director it was determined the rerate exposure needed review by the City Attorney and approval by the City Council. Upon review by the City Attorney, it was determined the limits in use exceeded the limits allowed by tort law. The City Attorney made suggested changes and it has been presented to Council for the past five years.

APPROVALS:

DEPARTMENT HEAD _____ DATE: June 18, 2020

CITY ADMINISTRATOR _____ DATE: June 19, 2020

Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	June 24, 2020	ITEM NUMBER:	**15**
DEPARTMENT:	Administration	PREPARED BY:	Courtney Clary
PRICING:		EXHIBITS:	

SUBJECT/PROCEEDING:

MCECD Board of Managers Appointment for Completion of Term Ending September 30, 2020 and the Term October 1, 2020 - September 30, 2022

RECOMMENDED ACTION:

BACKGROUND/DISCUSSION:

Jack Yates' service on the Board of Managers of the Montgomery County Emergency Communication District ended April 30, 2020. Nominations were requested to complete the current term and for service in the next term. A ballot is provided for the election based on the nominations received.

Nominees are:

- Richard Tramm, by City of Shenandoah to complete current and next term
- Richard Tramm, by City of Oak Ridge North to complete the current term
- Heather Neeley, by City of Oak Ridge North for next term
- Matthew Dantzer, by City of Magnolia to complete current and next term
- Richard Tramm by City of Montgomery to complete current and next term

APPROVALS:

DEPARTMENT HEAD		DATE:	
CITY ADMINISTRATOR		DATE:	June 16, 2020

Revised 05/18

Montgomery County Emergency Communication District

June 10, 2020

Mayor Ritch Wheeler
City of Shenandoah
29955 I-45 North
Shenandoah, Texas 77381

Dear Mayor Wheeler:

As previously notified, Jack Yates' service on the Board of Managers of the Montgomery County Emergency Communication District ended April 30, 2020. Nominations were requested to complete the current term and for service in the next term.

Nominees are:

Richard Tramm, by City of Shenandoah to complete current and next term
Richard Tramm, by City of Oak Ridge North to complete the current term
Heather Neeley, by City of Oak Ridge North for next term
Matthew Dantzer, by City of Magnolia to complete current and next term
Richard Tramm by City of Montgomery to complete current and next term

Enclosed with this letter is a ballot for the election based on the nominations received. Please return it as soon as possible, but no later than close of business on Friday, July 10, 2020.

Thank you for your participation in selecting a member of the MCECD Board of Managers. If you should have any questions, please call me at (936) 523-5915.

Sincerely,

Chip VanSteenberg
Executive Director

Enclosure

2257 N Loop 336 W #140144 Conroe, Texas 77304

Mayors of the Cities and Towns of Montgomery County
9-1-1 Board of Managers Appointment for
Completion of Term Ending September 30, 2020
and the Term October 1, 2020 – September 30, 2022

BALLOT

Nominee	Place an "X" in the box for your Candidate	
	Complete Current 2020 Term	Next Term Ending 2022
Richard Tramm		
Matthew Dantzer		
Heather Neeley		

Signature: _____

Printed Name: M. RITCHEY WHEELER

Date: JUNE 24, 2020

City: CITY OF SHENANDOAH

Please complete and fax to (936) 539-9111, or email to tgill@mc911.org no later than close of business on July 10, 2020.

Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	June 24, 2020	ITEM NUMBER:	**16**
DEPARTMENT:	Public Works	PREPARED BY:	Joseph Peart
PRICING:	NA	EXHIBITS:	Capital Improvement Plan (CIP)

SUBJECT/PROCEEDING:

Discussion regarding 5 year Capital Improvement Plan (CIP) with estimated revenues.

RECOMMENDED ACTION:

Discussion only.

BACKGROUND/DISCUSSION:

The CIP is a tool for city council to use during budgeting. The CIP details funding requirements for large capital projects that are separate from the operation and maintenance budget. The CIP is grouped with the following categories: Water, Wastewater, Stormwater, Roadways, Parks and Pool, and City Facilities and Equipment.

The CIP shows MDD funding at maximum contribution, this is subject to change by the board. A brief description of each project is provided in the exhibit.

APPROVALS:

DEPARTMENT HEAD	Joseph Peart	DATE:	June 16, 2020
CITY ADMINISTRATOR		DATE:	June 19, 2020

Capital Improvement Plan 2020-2030

Legend	
Planning & Design	15%
Construction	85%

5 Year CIP Projects / City CIP Schedule / MDD CIP Schedule

Project	Cost Estimate	Priority (H, M, L)	% MDD Eligible	City 2020	City 2021	City 2022	City 2023	City 2024	City 2025	MDD 2020	MDD 2021	MDD 2022	MDD 2023	MDD 2024	MDD 2025	Construction		Cost Estimate Change
Water Plant #2 - 1984 - well #4 - 2010																		
Booster Pump Cover	$ 30,000	L	70%					$ 9,000						$ 21,000		$ 25,000		$ 5,000
Motor Control Center (MCC) Replacement	$ 482,000	H	70%		$ 21,690	$ 122,910					$ 50,610	$ 286,790				$ 550,000		$ (68,000)
Chlorine System Replacement and Building Update	$ 60,000	M	70%						$ 18,000						$ 42,000	$ 60,000		$ -
																		$ -
Water Plant #3 - 2001																		$ -
Chlorine System Replacement	$ 73,000	M	70%					$ 21,900.00						$ 51,100		$ 25,000		$ 48,000
Hydropillar Rehabilitation	$ 684,853	H	0%	$ 684,853						$ -						$ 684,853		$ -
																		$ -
Water Distribution System																		$ -
ACP Waterline Replacement - I-45 at Texaco	$ 336,000	H	70%			$ 100,800						$ 235,200				$ 250,000		$ 86,000
ACP Waterline Replacement - Memorial Hermann	$ 445,000	H	70%			$ 133,500						$ 311,500				$ 500,000		$ (55,000)
ACP Waterline Replacement - David Memorial at Vetter	$ 207,000	H	70%		$ 62,100						$ 144,900					$ 250,000		$ (43,000)
ACP Waterline Replacement - I-45 Crossing at Research	$ 182,000	H	70%					$ 54,600						$ 127,400		$ 50,000		$ 132,000
																		$ -
Wastewater Treatment Plant - 1984 (expanded 2004)																		$ -
																		$ -
Replacement Fencing	$ 44,000	M	70%		$ 13,200						$ 30,800					$ 42,000		$ 2,000
WWTP Improvements*	$ 6,000,000	H	70%		$ 270,000	$ 765,000	$ 765,000				$ 630,000	$ 1,785,000	$ 1,785,000			$ 6,000,000		$ -
WWTP Drainage Improvements	$ 370,000	M	70%					$ 16,650	$ 94,350					$ 38,850	$ 220,150	$ 370,000		$ -
WWTP Security Cameras	$ 22,000	M	70%			$ 6,600						$ 15,400				$ -	added project	$ 22,000
																		$ -
NTB Lift Station																		$ -
Pump Replacement	$ 56,000	M	70%			$ 16,800						$ 39,200				$ 30,000		$ 26,000
																		$ -
Pinecroft Lift Station																		$ -
Solids Treatment with Conditioning Pump	$ 73,000	L	70%					$ 21,900						$ 51,100		$ 100,000		$ (27,000)
																		$ -
Wastewater Collection Lines																		$ -
I&I Testing and Repair	$ 200,000	M	70%			$ 60,000						$ 140,000				$ 200,000		$ -
Savanah Dr. Sanitary Rehabilitation	$ 78,000	M	70%				$ 3,510	$ 19,890					$ 8,190	$ 46,410		$ 500,000		$ (422,000)
Saddlewood Dr. Sanitary Rehabilitation	$ 59,000	M	70%					$ 2,655	$ 15,045					$ 6,195	$ 35,105	$ 500,000		$ (441,000)
																		$ -
Equipment																		$ -
Sewer Inspection Camera System	$ 13,000	H	70%		$ 3,900						$ 9,100					$ 20,000		$ (7,000)
																		$ -
Detention Ponds																		$ -
East Relief Pond	$ 24,000,000	H	100%				$ -	$ -	$ -				$ 1,800,000	$ 1,800,000	$ 20,400,000	$ 24,000,000		$ -
Sediment Removal	$ 250,000	M	100%					$ -	$ -					$ 125,000	$ 125,000	$ 250,000		$ -
																		$ -
Stormwater Collection Lines																		$ -
Wellman Road Bridge - Drainage Expansion	$ 239,000	L	100%		$ -						$ 239,000					$ 30,000		$ 209,000
Cedarwood Reserve	$ 130,000	L	0%					$ 130,000						$ -		$ 130,000		$ -
Holly Hill Reserve	$ 90,000	H	100%		$ -						$ 90,000					$ 100,000		$ (10,000)
Cedarwood to Headwall Improvements	$ 70,000	L	0%					$ 70,000						$ -		$ 70,000		$ -
Stormwater Mapping	$ 50,000	H	50%		$ 25,000						$ 25,000					$ 50,000		$ -
																		$ -
Road Maintenance Projects																		$ -
David Memorial at Tamina Intersection Improvements	$ 277,000	H	100%				$ -	$ -					$ 41,550	$ 235,450		$ 200,000		$ 77,000
David Memorial Extension	$ 1,700,000	H	100%		$ -	$ -					$ 255,000	$ 1,445,000				$ 3,000,000		$ (1,300,000)
Research Forest Right Turn Lane Extension	$ 75,000	H	100%		$ -						$ 75,000					$ 75,000	already funded	$ -
I-45 and Research Forest Dr. Intersection Improvements	$ 2,500,000	H	100%			$ -	$ -	$ -				$ 187,500	$ 187,500	$ 2,125,000		$ 2,500,000	approximately $1M	$ -
Home Depot Driveway Modification	$ 75,000	H	100%		$ -						$ 75,000					$ 75,000	already funded	$ -
																		$ -
Road Replacement																		$ -
Shenandoah Park Drive Roadway Replacement	$ 50,000	H	100%		$ -						$ 50,000					$ 50,000		$ -
																		$ -
Pathways																		$ -
David Memorial and Shenandoah Park	$ 400,000	L	100%			$ -	$ -					$ 60,000	$ 340,000			$ 400,000		$ -
																		$ -
Park Projects Main Park - updated 2014																		$ -
All Court Resurfacing at Main Park	$ 25,000	H	100%				$ -						$ 25,000			$ 25,000		$ -
Additional Parking at Toddler Park	$ 57,000	L	100%		$ -						$ 57,000					$ 50,000		$ 7,000
Construction of Holly Hill Park	$ 150,000	M	100%			$ -						$ 150,000				$ 150,000		$ -
Main Park Security Cameras	$ 27,000	H	100%		$ -						$ 27,000					$ 27,000		$ -
																		$ -
Pool Facilities - updated 2013																		$ -
Deck Resurface	$ 45,000	H	100%				$ -						$ 45,000			$ 45,000		$ -
																		$ -
City Hall																		$ -
Flooring	$ 55,000	L	0%		$ 55,000						$ -					$ 55,000		$ -
CVB buildout	$ 50,000	H	0%		$ -						$ -					$ -	CVB Funding	$ 50,000
Interior Paint	$ 15,000	L	0%		$ 15,000						$ -					$ 30,000		$ (15,000)
Parking Rehabilitation and Fencing	$ 943,000	M	0%				$ 141,450	$ 801,550					$ -	$ -		$ 680,000		$ 263,000
																		$ -
Public Works Building - 2012																		$ -
Office expansion	$ 25,000	M	0%		$ 25,000						$ -					$ 25,000		$ -
Platform and Lift	$ 47,000	H	0%		$ 47,000						$ -					$ 25,000		$ 22,000
Generator Pad and Automatic Transfer Switch	$ 56,000	L	0%		$ 56,000						$ -					$ 70,000		$ (14,000)
																		$ -
Equipment																		$ -
Skid Loader	$ 46,000	M	0%		$ 46,000						$ -					$ 55,000		$ (9,000)
																		$ (1,462,000)
Total	**$ 40,861,853**			$ 684,853	$ 639,890	$ 1,205,610	$ 909,960	$ 1,148,145	$ 127,395	$ -	$ 1,758,410	$ 4,655,590	$ 4,232,240	$ 4,627,505	$ 20,822,255			
Water and Sewer Portion	**$ 9,414,853**			$ 684,853	$ 370,890	$ 1,205,610	$ 768,510	$ 146,595	$ 127,395	$ -	$ 865,410	$ 2,813,090	$ 1,793,190	$ 342,055	$ 297,255			
City & MDD Totals				$ 684,853	$ 2,398,300	$ 5,861,200	$ 5,142,200	$ 5,775,650	$ 20,949,650									
W&S City & MDD				$ 684,853	$ 1,236,300	$ 4,018,700	$ 2,561,700	$ 488,650	$ 424,650									

10 Year CIP / CIP Schedule City & MDD Combined

Item	Cost Estimate	Priority (H, M, L)	% MDD Eligible	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Water Plant #3 - 2001														
Transfer Pumps to Elevated Storage Tank	$ 2,421,000	M	70%							$ 363,150	$ 2,057,850			
Wastewater Treatment Plant														
WWTP Expansion to 2 MGD**	$ 9,000,000	H	70%								$ 675,000	$ 675,000	$ 3,825,000	$ 3,825,000
Road Replacement														
David Memorial (Tamina to Oak Ridge School)	$ 2,487,000	H	100%							$ 186,525	$ 186,525	$ 2,113,950		
Shenandoah Park Asphalt Replacement	$ 1,597,000	M	100%									$ 119,775	$ 119,775	$ 1,357,450
Ed English Asphalt Replacement	$ 963,000	M	100%							$ 144,450	$ 818,550			
Total	**$ 16,468,000**			$ -	$ -	$ -	$ -	$ -	$ -	$ 694,125	$ 3,737,925	$ 2,908,725	$ 3,944,775	$ 5,182,450
Water and Sewer Portion	**$ 11,421,000**			$ -	$ -	$ -	$ -	$ -	$ -	$ 363,150	$ 2,732,850	$ 675,000	$ 3,825,000	$ 3,825,000

*Phase 1 only based on 2020 WWTP Master Plan
**Phase 2 only based on 2020 WWTP Master Plan

CAPITAL IMPROVEMENT PLAN

2020-2025

DEPARTMENT OF PUBLIC WORKS

JANUARY 2020

Table of Contents

Water Capital Projects 3
Water Plant #2 3
Water Plant #3 3
Water Distribution System 3
Wastewater Capital Projects 5
Wastewater Treatment Plant (WWTP) 5
Lift Stations 5
Wastewater Collection System 6
Equipment 6
Stormwater Capital Projects 7
Detention Ponds 7
Stormwater Collection Lines 7
Road and Pathway Capital Projects 9
Road Maintenance Projects 9
Road Replacement 9
Pathways 9
Park and Pool Capital Projects 11
Park Projects 11
Pool Facilities 11
Facilities Capital Projects 12
City Hall 12
Public Works Building 12
Equipment 13

Water Capital Projects

Water Plant #2

Booster Pump Cover

- Construction of a fixed metal shade structure
- Protects booster pumps from the outdoor elements and reduces maintenance and replacement of pumps

Motor Control Center (MCC) Replacement

- Original MCC since construction
- MCC components are aging and failing more frequently, replacement is recommended by city engineers
- Out of space to add additional booster pump controls 1000 GPM or greater

Chlorine System Replacement and Building Update

- Original chlorination system
- Components are aging and requiring regular maintenance, replacement is recommended by staff

Water Plant #3

Chlorine System Replacement

- Repair and replacement of worn components

Hydropillar Rehabilitation

- Repair and replacement of water storage tank protective coating
- Replacement of exterior and interior protective coating
- Repair of overflow drain piping

Water Distribution System

ACP Waterline Replacement - I-45 at Texaco

- Replacement of existing ACP along Interstate 45 service road between Shenandoah Dr. and Research Forest Dr.
- Unknown length of pipe, pot hole digging will need to be completed to determine extent

ACP Waterline Replacement - Memorial Hermann

- Replacement of ACP under the west parking lot at Memorial Hermann hospital

- Unknown length of pipe, pot hole digging will need to be completed to determine extent
- Very disruptive project due to ACP being located under concrete parking spaces

ACP Waterline Replacement - David Memorial at Vetter

- Replacement of existing ACP at the intersection of David Memorial Dr. and David J. Vetter Blvd.
- Unknown length of pipe, pot hole digging will need to be completed to determine extent

ACP Waterline Replacement - I-45 Crossing at Research

- Replacement of existing ACP that crosses under IH-45 at the Research Forest/Tamina intersection
- Coordination and permitting with TxDOT will be required

Wastewater Capital Projects

Wastewater Treatment Plant (WWTP)

Replacement Fencing

- Replacement of wooden 8’ fencing surrounding the wastewater treatment facility with cedar pickets and rot board

WWTP Improvements

- Upgrades recommended by the city engineer as follows:
    - Replace blowers, upgrade electrical system, and expand MCC room
    - Upgrade generator
    - Repair uneven airflow in chlorine contact basin
    - Extend 3-phase power to chemical building
    - Recoat Clarifier No. 1 bearing ring
    - Modify Return Activated Sludge (RAS) transfer from Clarifier No. 2
    - Begin building first half of digester complex
    - Convert existing aerobic digester to aeration
    - Supervisory Control and Data Acquisition (SCADA) improvements
    - Modify dewatering method

WWTP Drainage Improvements

- Installation of sheet pile walls along the east and southern fence at the WWTP to prevent flooding of WWTP during heavy storm events
- Also includes the installation of a manual floodgate to release accumulated stormwater from the site into the outfall structure

WWTP Security Cameras

- Installation of security cameras as part of the police department security plan
- Cameras will also allow operators to view treatment processes remotely

Lift Stations

Pump Replacement at NTB Lift Station

- Purchase and installation of new pump

Solids Treatment with Conditioning Pump at Pinecroft Lift Station

- The Pinecroft Lift Station handles a large amount of rags from the hospital district

- A conditioning pump will homogenize the wastewater and rags coming from the hospital district before the lift pumps active, reducing the size of rags for easy passage

Wastewater Collection System

Inflow and Infiltration (I&I) Testing and Repair

- City data shows that our wastewater collection system has evidence of I&I
- Testing of the wastewater collection lines will identify and locate areas of inflow of storm water and infiltration of groundwater
- Often pressurized smoke is used during testing, public notifications are strongly recommended
- Funding for repairs also included in total cost

Savanah Dr. Sanitary Rehabilitation

- This area experiences a higher rate of clogs and it caused by low spots in the line
- Pipe bursting and spot repair will allow the flowline to be corrected and prevent sewer line clogs and excursions of wastewater onto the ground or into homes
- Approximately 740 linear feet of repairs

Saddlewood Dr. Sanitary Rehabilitation

- This area experiences a higher rate of clogs and it caused by low spots in the line
- Pipe bursting and spot repair will allow the flowline to be corrected and prevent sewer line clogs and excursions of wastewater onto the ground or into homes
- Approximately 1200 linear feet of repairs

Equipment

Sewer Inspection Camera System

- Purchase of camera to replace camera system from 2007

Stormwater Capital Projects

Detention Ponds

East Relief Pond

- A city owned property between David Memorial Dr. and the Pacific Union railroad tracks is acting as a detention pond for the region
- This project would deepen and improve the land into a wet-bottom amenity pond
- A large pump station with ten 20,000 gpm pumps will reduce the 100 year surface elevation and provide capacity during large storm events
- The project also includes funding to provide landscaping and pathways to create an amenity area

Sediment Removal

- Detention ponds regularly collect sediment over time as organic and inorganic debris is washed downstream
- The project provide sediment removal from all of the city's detention ponds (Vision Park, Oak Haven, and City Hall)

Stormwater Collection Lines

Wellman Road Bridge - Drainage Expansion

- Expansion of storm collection lines just east of the bridge on Wellman Rd.
- During heavy storm events this section of road closes due to high waters when the collection lines are overwhelmed

Cedarwood Reserve

- Installation of new storm collection lines in the 3 acre reserve west of Cedarwood Dr. and south of Blue Ridge Dr.
- This will provide drainage to areas that regularly have standing water after storm events

Holly Hill Reserve

- Installation of new storm collection lines in the 4.5 acre reserve at the north end of Holly Hill Dr.
- Amenity detention pond will be considered as a possible solution
- This will provide drainage to areas that regularly have standing water after storm events
- This project will consider the end use of the property for a park as discussed by city council and residents during townhall meetings

Cedarwood to Headwall Improvements

- Replacement and repair of existing storm collection lines that will connect the Cedarwood Reserve to the drainage headwall to the north
- Project can be completed separately from the Cedarwood Reserve project, however if the Cedarwood Reserve project is completed this project will need to be completed as well to handle additional flows and accommodate new flow lines

Stormwater Mapping

- No comprehensive map exists for the city's stormwater system
- Project would include GIS mapping of the entire stormwater system, pipe diameters, inverts, manhole locations, etc.

Road and Pathway Capital Projects

Road Maintenance Projects

David Memorial at Tamina Intersection Improvements

- Relocation of utilities on northwest corner of intersection and extension of north most lane to the intersection
- Repair of crosswalk located on the south side of the intersection

David Memorial Extension to HWY 242

- Extension of David Memorial Dr. to HWY 242 as a four lane boulevard with grassy median
- Project is planned to create a four way intersection with HWY 242 and S. Trade Center Blvd.
- Total project cost is approximately $9.2M with 1/3 of the project located inside city limits
- Project requires extensive wetlands mitigation as well as ROW acquisition

Research Forest Right Turn Lane Extension

- Extension of dedicated right turn lane for Research Forest as it approaches I-45
- Noted in a traffic study to improve intersection wait times

I-45 and Research Forest Dr. Intersection Improvements

- Project to add two additional lanes underneath I-45 at Research Forest/Tamina
- Extensive work with TxDOT will be required for completion
- Relocation of a fiber data point will add significant cost to project

Home Depot Driveway Modification

- Project to add a driveway from Home Depot's loading dock to Tamina Rd. to reduce traffic delays due to shipping trucks exiting the drive and blocking all lanes during maneuver
- Project also includes the removal of Home Depot's existing driveway off David Memorial Dr. closest to the intersection
- ROW will need to be acquired from multiple parties

Road Replacement

Shenandoah Park Drive Roadway Replacement

- Removal of asphalt paving and replacement with concrete to tie in with existing driveway
- The existing tie-in is a common source of pot holes and maintenance issues

Pathways

David Memorial and Shenandoah Park

- Project to extend the pathway from the David Memorial roundabout west to IH-45 and south to existing an existing pathway at the Wood Forest Stadium
- This will provide a connection between two divided sections of the city's pathway system

Park and Pool Capital Projects

Park Projects

All Court Resurfacing at Main Park

- Project to repair and resurface both tennis courts and basketball court

Additional Parking at Toddler Park

- Project to add two parking spaces at the Toddler Park

Construction of Holly Hill Park

- Construction of a walking trail style park on the City's property at the north end of Holly Hill Dr.
- This project could be completed separately after drainage work is completed in the same area or together with the drainage project

Main Park Security Camera

- Installation of security cameras as part of the police department security plan

Pool Facilities

Deck Resurface

- Resurfacing of pool deck area with new texture and grip material to provide anti-slip surface around the pool

Facilities Capital Projects

City Hall

Flooring

- Removal and replacement of worn flooring surfaces throughout city hall

CVB Buildout

- Project to buildout the space inside city hall to accommodate CVB

Interior Paint

- Project to repaint walls inside of city hall that are in disrepair

Parking Rehabilitation and Fencing

- Project to remove all asphalt paving for the parking lot in front of city hall and replacement with concrete
- Repair of storm inlets and replacement of grates
- Demolition of existing parking lot lights and electrical, then installation of new LED parking lot lights
- Installation of fencing and security cameras to secure the police fleet

Public Works Building

Office Expansion

- Modification of interior space to create additional offices in the eastern side of the building
- City hall is reaching capacity and the staff members are sharing office space in the public works building

Platform and Lift

- Installation of a permanent platform and motorized lift for safe access to the storage on the second story
- Load bearing ratings for the second story will need to be checked in conjunction with this project

Set Generator and Automatic Transfer Switch

- Project to place the backup generator on a concrete pad outside of the public works building
- Installation of new electrical and an auto transfer switch to provide the building with backup power

Equipment

Skid Loader

- Purchase of skid loader, bobcat
- This equipment will receive regular use to move heavy materials and for drainage projects that are currently outsourced

MINUTES OF REGULAR MEETING

May 13, 2020

SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor M. Ritchey Wheeler at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Gristy, Councilmember Fletcher and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, City Attorney William Ferebee, Finance Director Lisa Wasner, Public Works Director Joseph Peart, Interim Police Chief Troye Dunlap, Communications Manager Debbie Pilcher, CVB Director John Mayner, and IT Manager Chris Grizzaffi were also present.

1. CALL TO ORDER

Mayor Wheeler called the meeting to order at 7:00 p.m.

2. CALL OF ROLL

Mayor Wheeler stated for the record that all members were present.

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

Mayor Wheeler gave the invocation.

5. CITIZENS FORUM (CALL IN ONLY)

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Jean Teague – To hear citizen comments, please click HERE

6. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Mayor Wheeler stated for the record that there were no Councilmembers wishing to speak.

DRAFT

INDIVIDUAL CONSIDERATION:

7. Promotion of Sergeant Jake Reuvers.

Interim Police Chief Troye Dunlap pinned the lieutenant badge onto Jake Reuvers uniform.

8. Discussion regarding monument sign designs.

To view the presentation, please click HERE

Mr. Peart stated that in February Council was presented with a proposal with Landology to do design work for an updated monument sign for the City. He added that the goal was to carry similar design elements of the new residential entrance signs to the proposed monument sign.

Councilmember McLeod asked if LifeTime Fitness would be covering the cost of the new monument sign. Mr. Peart stated that this was correct.

After some discussion Mayor Wheeler requested that the item be brought back with option A shown with elevation for a vote at the next meeting.

9. Discussion regarding the Water/Sewer rate study.

To view the presentation, please click HERE

Mayor Wheeler pointed out that this is a discussion item only and that no vote would be taken. He added that a rate study was mentioned in 2019 and that the intention was to find out the true cost of water in the City.

Mr. Peart stated the discussion would cover a rate study concerning the water and sewer rates charged to residential and commercial customers and that revenue projections included predicted consumption based on past usage and anticipated growth.

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John Bleyl of Bleyl Engineering stated that he had exhibits to present and that the goal was to make the revenue and expenses line up. He stated that the exhibits included example billing information with the proposed rates and that option two was the recommended rate option.

10. Discussion regarding the residential permit fee schedule.

Ms. Reyer stated that new residential homes and additions over $100,000 would incur fees due to a greater workload in regard to inspections and staff time.

Councilmember Fletcher stated that his understanding was that if a resident wanted to improve their property for less than $100,00 that no permit fees would be paid.

Ms. Thompson stated the scope of the work on additions determine the extent of the inspections required and that, in regard to additions, it is not possible to include a threshold. In other words, there will be a fee for all additions or there will not be a fee required for additions.

Councilmember Fletcher stated that the intent is to give back to the residents, especially if residents are trying to improve their properties.

Councilmember McLeod stated that he would be in favor of removing all fees for remodels and new additions.

Mr. Ferebee stated that the City is not allowed to charge a fee based on the value and that fees were set at all or nothing.

After some discussion it was decided that the City Attorney would review the fee schedule and would bring the agenda item back to Council.

11. Discussion and possible action regarding an appointment to the Montgomery County Emergency

DRAFT

Communication District Board of Managers.

COUNCILMEMBER BRADT MADE A MOTION TO NOMINATE RICHARD TRAMM TO SERVE IN THE UNEXPIRED TERM AND IN THE NEW TERM THAT WILL FOLLOW, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 5/0.

12. Discussion and possible action to renew a Mayoral Declaration of Local State of Disaster Due to Public Health Emergency.

COUNCILMEMBER MCLEOD MADE A MOTION TO RENEW A MAYORAL DECLARATION OF LOCAL STATE OF DISASTER DUE TO PUBLIC HEALTH EMERGENCY THROUGH JUNE 10, 2020, COUNCILMEMBER GRISTY SECONDED. THE MOTION CARRIED 5/0.

13. Discussion and possible action to adopt the following Resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS, PROVIDING FOR THE APPOINTMENT TO FILL THE POSITIONS OF PLACE TWO (2) AND PLACE THREE (3) ON THE SHENANDOAH PLANNING AND ZONING COMMISSION.

COUNCILMEMBER RAYMAKER MADE A MOTION TO ADOPT A RESOLUTION APPOINTING JOHN ESCATO TO PLACE 2 AND ROBERT CLONINGER TO POSITION 3 ON THE PLANNING AND ZONING COMMISSION, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

14. Discussion and possible action to amend the Civic Club bylaws.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE PROPOSED AMENDMENTS TO THE CIVIC CLUB BYLAWS, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

15. Discussion and possible action regarding approval of the 2020 Budget Workshop dates.

COUNCILMEMBER MCLEOD MADE A MOTION TO APPROVE THE 2020 BUDGET WORKSHOP DATES AS JULY 31, 2020 AND AUGUST 1, 2020, COUNCILMEMBER GRISTY

DRAFT

SECONDED. THE MOTION CARRIED 5/0.

16. Discussion regarding 2020-2021 Council Budget Requests.

Ms. Wasner stated that one request was submitted regarding Holly Hill park and that staff would like to get more feedback from Council.

Mayor Wheeler stated that he did not feel it was the right time to build a park.

Councilmember McLeod stated that he wanted to see where the City would be financially by the end of July at Budget Workshop.

Ms. Reyer stated that staff would look at drainage improvements as a possible option to bring to budget and then look at other updates in the future.

17. Discussion and possible action to approve the minutes of the April 8, 2020 regular meeting.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE MINUTES OF THE APRIL 8, 2020 REGULAR MEETING, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

18. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Collete White – To view the citizens comments, please click HERE

Maria Vasquez – To view the citizens comments, please click HERE

Shannon Sullivan – To view the citizens comments, please click HERE

19. City Administrator Updates.

Ms. Reyer presented the following updates:

- The water tower was completely tented and exterior sandblasting had begun
- Parks were open Monday, May 11, 2020 with the exception of the splash pad
- The pool was scheduled to open May 16, 2020, with 25% capacity maximum, which is equal to 50 patrons

20. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Councilmember McLeod inquired about the ad campaign as the City would begin to open back up. Ms. Reyer stated that Mr. Mayner's had mapped out a one, two, and three month plan and had locked in good rates. Ms. Reyer stated that the goal was to be ready once the restaurants were open. Mr. Mayner added that he was reviewing unique digital campaigns along with working with the Houston Chronicle and Community Impact.

Councilmember Fletcher asked if there were time limits at the pool with the new restrictions. Mr. Peart stated that a low number of residents had registered. He stated that if residents began waiting outside the pool that staff would announce it during the breaks and ask for volunteers to leave so that others would have the option to swim.

Mayor Wheeler asked that residents be responsible and practice social distancing. Mayor Wheeler also inquired about updates on the Entergy project on the Wellman Loop. Ms. Reyer stated that some staking had been done and that cabinets had been delivered. She stated that they were also working remotely due to COVID-19 which had delayed some of the communication. Councilmember Raymaker stated that he had seen the foundation and the transformer when he was out in the neighborhood and that the project was moving forward.

DRAFT

MINUTES OF REGULAR MEETING

May 13, 2020

SHENANDOAH CITY COUNCIL

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

Mayor Wheeler stated for the record that Council would move into executive session at 8:41 p.m.

Executive Session – According to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code as follows:

i) Government Code § 551.074. Personnel Matters

- Police Chief

a) Consideration and if determined appropriate, take action resulting from the item(s) listed under Executive Session.

Mayor Wheeler reconvened the regular meeting at 9:06 p.m. and stated for the record that no action was taken in executive session.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE AGREEMENT WITH RAYMOND SHAW, COUNCILMEMBER GRISTY SECONDED. THE MOTION CARRIED 5/0.

There being no further business, Mayor Wheeler adjourned the meeting at 9:07 p.m.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

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MINUTES OF REGULAR MEETING

May 13, 2020

SHENANDOAH CITY COUNCIL

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

SUBMITTED BY: _____ DATE APPROVED: _____

Courtney Clary, City Secretary

_____

M. Ritchey Wheeler, Mayor

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MINUTES OF REGULAR MEETING

May 27, 2020

SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor M. Ritchey Wheeler at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Gristy, Councilmember Fletcher and Councilmember Raymaker. City Secretary Courtney Clary, City Attorney William Ferebee, Finance Director Lisa Wasner, Public Works Director Joseph Peart, Interim Police Chief Troye Dunlap, Communications Manager Debbie Pilcher, CVB Director John Mayner, and IT Manager Chris Grizzaffi were also present. Community Development Manager Jackie Thompson was available by phone.

1. CALL TO ORDER

Mayor Wheeler called the meeting to order at 7:07 p.m.

2. CALL OF ROLL

Mayor Wheeler stated for the record that all members were present.

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

Mayor Wheeler gave the invocation.

5. CITIZENS FORUM (CALL IN ONLY)

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Julia Hepburn – To hear citizen comments, please click HERE

6. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Mayor Wheeler stated for the record that there were no Councilmembers wishing to speak.

DRAFT

INDIVIDUAL CONSIDERATION:

7. Presentation of the Municipal Development District monthly report.

To view the presentation, please click HERE

8. Presentation of a final report regarding the proposed zoning amendment for a special use permit for a Mixed Beverage Restaurant Permit with Food and Beverage Certificate. The proposed zoning amendment is for 1644 Research Forest Drive, Suite 100, Shenandoah, Texas 77381.

Mr. Thompson stated that the Planning and Zoning Commission unanimously recommended approval.

9. Public hearing regarding the proposed zoning amendment for a special use permit for a Mixed Beverage Restaurant Permit with Food and Beverage Certificate. The proposed zoning amendment is for 1644 Research Forest Drive, Suite 100, Shenandoah, Texas 77381.

Mayor Wheeler opened the public hearing at 7:16 p.m.

With there being no citizens wishing to speak, Mayor Wheeler closed the public hearing at 7:17 p.m.

10. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 102, SO AS TO A SPECIAL USE PERMIT FOR A MIXED BEVERAGE PERMIT FOR LAMA MEDITERRANEAN CUISINE LOCATED AT 1644 RESEARCH FOREST DRIVE, SUITE 100, SHENANDOAH, TEXAS; PROVIDING FOR A PENALTY IN THE AMOUNT OF $2,000 FOR VIOLATIONS THEREOF; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

COUNCILMEMBER RAYMAKER MADE A MOTION TO ADOPT AN ORDINANCE FOR A SPECIAL USE PERMIT FOR A MIXED BEVERAGE PERMIT FOR LAMA MEDITERRANEAN CUISINE, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

11. Discussion and possible action to approve a bid for test pumping at the east side pond.

COUNCILMEMBER RAYMAKER MADE A MOTION TO TABLE THE AGENDA ITEM REGARDING A BID FOR TEST PUMPING AT THE EAST SIDE POND, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 5/0.

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12. Discussion and possible action to adopt the following resolutions:

    a. Appoint a judge for the Shenandoah Municipal Court

    A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS APPOINTING A JUDGE FOR THE MUNICIPAL COURT OF THE CITY OF SHENANDOAH, TEXAS AND AUTHORIZING PAYMENT FOR SERVICES.

    b. Appoint a municipal clerk for the Shenandoah Municipal Court

    A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS APPOINTING A MUNICIPAL COURT CLERK FOR THE MUNICIPAL COURT OF THE CITY OF SHENANDOAH, TEXAS.

COUNCILMEMBER MCLEOD MADE A MOTION TO ADOPT A RESOLUTION APPOINTING GARY SCOTT AS JUDGE FOR THE MUNICIPAL COURT OF THE CITY OF SHENANDOAH, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

COUNCILMEMBER FLETCHER MADE A MOTION TO ADOPT A RESOLUTION APPOINTING JACKIE THOMPSON AS THE MUNICIPAL COURT CLERK FOR THE MUNICIPAL COURT OF THE CITY OF SHENANDOAH, COUNCILMEMBER GRISTY SECONDED. THE MOTION CARRIED 5/0.

13. Discussion and possible action to adopt revisions to the residential permit fee schedule.

COUNCILMEMBER MCLEOD MADE A MOTION TO TABLE THE AGENDA ITEM REGARDING REVISIONS TO THE RESIDENTIAL PERMIT FEE SCHEDULE, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

14. Discussion and possible action to appoint a Mayor Pro-tem.

COUNCILMEMBER MCLEOD MADE A MOTION TO APPOINT CHARLIE BRADT AS MAYOR PRO TEM, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 4/0/1 WITH COUNCILMEMBER BRADT ABSTAINING.

15. Discussion and possible action regarding second quarter budget amendments.

COUNCILMEMBER GRISTY MADE A MOTION TO APPROVE THE BUDGET AMENDMENTS PRESENTED, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

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16. Discussion and possible action to approve payment to the Montgomery County Fire Marshal's office.

COUNCILMEMBER MCLEOD MADE A MOTION TO APPROVE PAYMENT TO THE MONTGOMERY COUNTY FIRE MARSHAL'S OFFICE, COUNCILMEMBER BRADT SECONDED. THE MOTION CARRIED 5/0.

17. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE PROTECTING THE WATER SUPPLY OF ALL PUBLIC WELLS IN THE CITY OF SHENANDOAH BY MEANS OF CREATING SANITARY CONTROL EASEMENTS WITHIN 150 FEET OF WELLS AND ESTABLISHING EXCEPTIONS TO SUCH EASEMENTS; PROVIDING ENFORCEMENT AUTHORITY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PENALTIES OF UP TO $2000 FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR A SAVINGS CLAUSE IF ANY PORTION HEREOF IS DEEMED TO BE INVALID; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION AS PROVIDED BY LAW.

COUNCILMEMBER MCLEOD MADE A MOTION TO ADOPT AN ORDINANCE PROTECTING THE WATER SUPPLY OF ALL PUBLIC WELLS IN THE CITY OF SHENANDOAH BY MEANS OF CREATING SANITARY CONTROL EASEMENTS WITHIN 150 FEET OF WELLS AND ESTABLISHING EXCEPTIONS TO SUCH EASEMENTS, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

18. Discussion of General Fund Capital Improvement Plan (CIP) projects.

Mr. Peart stated that the plan covered roadways, pathways, parks, city facilities, and drainage projects and would provide Council with an overview of what staff recommended and what improvements were needed.

Councilmember Gristy stated that he liked the format a lot.

Councilmember Raymaker stated that he appreciated the dashboard view.

Mr. Peart stated that the plan moving forward would to put everything together and provide revenue and expense estimates and stated that he would like the item to be discussed at a joint meeting in the future.

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19. Discussion and possible action to approve the purchase of a booster pump for Water Plant No.2.

COUNCILMEMBER RAYMAKER MADE A MOTION TO APPROVE THE PURCHASE OF A BOOSTER PUMP FOR WATER PLAN NUMBER TWO, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

20. Discussion and possible action to approve a new design for the city entrance monuments.

COUNCILMEMBER RAYMAKER MADE A MOTION TO APPROVE DESIGN OPTION B FOR THE CITY ENTRANCE MONUMENTS, COUNCILMEMBER BRADT SECONDED. THE MOTION FAILED 2/3 WITH COUNCILMEMBERS MCLEOD, FLETCHER, AND GRISTY AS THE OPPOSING VOTES.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE DESIGN OPTION A FOR THE CITY ENTRANCE MONUMENTS, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 3/2 WITH COUNCILMEMBERS BRADT AND RAYMAKER AS THE OPPOSING VOTES.

21. Discussion and possible action to approve the minutes of the April 22, 2020 regular meeting.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE MINUTES OF THE APRIL 22, 2020 REGULAR MEETING, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

22. Discussion and possible action to approve the accounts payable for April, 2020.

COUNCILMEMBER MCLEOD MADE A MOTION TO RATIFY THE ACCOUNTS PAYABLE FOR APRIL, 2020, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

23. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Julia Hepburn – To view the citizens comments, please click HERE

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24. City Administrator Updates – Monthly Reports.

Mr. Peart presented the following updates:

- The drainage project between Wellman Road and Vision Park was underway and that there had not been any serious disruption to residents and business owners

25. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Councilmember Raymaker stated that the Wellman loop was well underway and that the project was moving right along and that they were still targeting the third quarter for completion. He added that he was happy to be back on the dais and that it was great to see the parking lots busy again at Portofino. Councilmember Raymaker also stated that it would be important to remain watchful of spending during budget planning.

Councilmember Fletcher congratulated all the Seniors who graduated, wished them luck, and commended them all on their hard work.

Councilmember McLeod requested that the parks open back up and allow the residents to be responsible. He also stated that C.I.S.D. would be holding graduations and he asked everyone to be mindful of the traffic in and around the stadium.

Councilmember McLeod also stated that the reason the City saves money is for planned and unplanned expenses. He asked Ms. Wasner what the debt balance was for 2016. Ms. Wasner stated that the debt balance for May of 2016 was $30,838,616. Councilmember McLeod asked what the balance was for May of 2020. Ms. Wasner stated that the balance was $20,570,000. Councilmember

DRAFT

McLeod asked what the general fund reserves were for 2017 compared to 2020. Ms. Wasner stated that in 2017 the general fund reserves were around 5.5 million and in May 2020 they were around 7.6 million dollars. Councilmember McLeod stated that around 10 million dollars in debt had been paid and that the City's reserves had increased by around 2 million dollars.

Mayor Wheeler stated that he and Ms. Reyer had been discussing opening the parks. He stated that he wanted the residents to have access to the parks and reminded residents that by opening the parks there would potentially be an influx in people visiting the parks from outside the City. Mayor Wheeler asked that everyone remain patient and aware. He also stated that he too was happy to see some normalcy in getting back to the way things were before COVID-19.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

Mayor Wheeler stated for the record that Council would move into executive session at 8:05 p.m.

Executive Session – According to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code as follows:

i) Government Code § 551.074. Personnel Matters

- Police Chief

a) Consideration and if determined appropriate, take action resulting from the item(s) listed under Executive Session.

Mayor Wheeler reconvened the regular meeting at 9:18 p.m. and stated for the record that no

action was taken in executive session.

There being no further business, Mayor Wheeler adjourned the meeting at 9:18 p.m.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

SUBMITTED BY: _____ DATE APPROVED: _____
Courtney Clary, City Secretary

_____
M. Ritchey Wheeler, Mayor

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Expense Approval Report
City of Shenandoah **By Fund**
Payment Dates 05/01/2020- 05/31/2020

Vendor Name	Payment Date	Payment Number	Description (Item)	Amount
Fund: 100 - GENERAL FUND				
Function: 11 - Administration				
MUNICIPAL CODE CORPORATION	05/12/2020	11142	CODE OF ORDINANCES NO 27	$ 1,674.00
KATHIE REYER	05/12/2020	11139	K. REYER TWLG CONFERENCE - MILEAGE	$ 74.24
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	STAFF PROVISIONS-COUNCIL MEETING 4/8	$ 107.89
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	STAFF PROVISIONS-COUNCIL MEETING 4/22	$ 125.92
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	ADMIN OFFICE SUPPLIES	$ 52.66
STEPTOE & JOHNSON PLLC	05/20/2020	11170	ADD. LEGAL SERVICES - DENTON/MUD 95	$ 186.67
STEPTOE & JOHNSON PLLC	05/20/2020	11170	ADDITIONAL LEGAL FEES - OHAH	$ 5,043.00
STEPTOE & JOHNSON PLLC	05/20/2020	11170	APR 2020 CITY LEGAL FEES	$ 10,000.00
STEPTOE & JOHNSON PLLC	05/20/2020	11170	ADDITIONAL LEGAL FEES - JACOBSON HOTEL	$ 6,100.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SYMPATHY MAGNOLIA PLANT FOR BLEYL FAMILY	$ 101.95
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	ADMIN REFRIGERATOR REPAIR PARTS	$ 73.93
			Function 11 - Administration Total:	**$ 23,540.26**
Function: 17 - Non-Department				
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	APR 2020 CITY HALL PAPER GOODS	$ 141.62
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	APR 2020 BREAKROOM SUPPLIES	$ 89.84
STERICYCLE, INC.	05/27/2020	11200	MAY 2020 SHRED BOXES AND SERVICES FOR CITY HALL	$ 122.30
			Function 17 - Non-Department Total:	**$ 353.76**
Function: 21 - Emergency Management				
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	2020 COVID-19 - SPRAY BOTTLES FOR HAND SANITIZER	$ 19.99
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	2020 COVID-19 - PC MICROPHONE VIDEO CONF.	$ 25.66
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	2020 COVID-19 - 5 GALLON BUCKET FOR HAND SANITIZER	$ 5.04
			Function 21 - Emergency Management Total:	**$ 50.69**
Function: 22 - Police				
HULA SIGNWORKS	05/05/2020	11110	COIVD-19 SIGNS - TESTING CENTER	$ 63.00
LONE STAR PRODUCTS/EQUIPMENT LLC	05/05/2020	11114	UNIT 15-03 RADIO REMOVAL/INSTALL	$ 95.00
TRANSUNION RISK & ALTERNATIVE DATA	05/05/2020	11120	APR 2020 SUBSCRIPTION TO TLO INVEST. PROGRAM	$ 150.00
TRANSUNION RISK & ALTERNATIVE DATA	05/05/2020	11120	MAR 2020 SUBSCRIPTION TO TLO INVEST. PROGRAM	$ 150.00
DAWSON SAFE & LOCK SERVICES, INC.	05/12/2020	11134	EVIDENCE ROOM RE-KEY	$ 175.00
VALERO MARKETING AND SUPPLY CO.	05/12/2020	11149	APR 2020 PD FUEL	$ 381.88
THE WOODLANDS WRECKER SERVICE	05/12/2020	11146	UNIT 17-03 TOWED TO FLEET	$ 85.00
ENTERGY	05/12/2020	11136	APR 2020 LPR ELECTRICAL USAGE	$ 22.92
LAWMAN'S UNIFORM/EQUIPMENT	05/12/2020	11141	J. REUVERS UNIFORM - SHIRTS	$ 180.91
COMMAND COMMUNICATIONS	05/12/2020	11131	HANDHELD RADIO BATTERIES	$ 158.00
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 17-02 BATTERY REPLACEMENT (WARRANTY)	$ 7.25
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 17-01 STATE INSPECTION / EMISSIONS	$ 32.75
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 15-02 A/C HOSE REPAIR	$ 294.61
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 18-03 PMA BASIC	$ 89.68
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 19-01 TIRE REPLACEMENT (LEFT FRONT)	$ 191.11
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 19-01 PMA BASIC	$ 72.78
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 19-01 BRAKE CHECK	$ 33.85
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 19-02 FLAT TIRE REPAIR & TIRE ROTATION	$ 70.74
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 19-02 PMA BASIC	$ 69.48
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 19-02 BRAKE CHECK	$ 33.85
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 15-01 TIRE REPLACEMENT (3 TIRES)	$ 555.85
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 15-03 TIRE REPLACEMENT (2 TIRES)	$ 329.62
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 16-04 HEADLIGHT BULB REPLACEMENT	$ 49.05

CITY OF CONROE FLEET	05/12/2020	11128	UNIT 17-02 CHECK ENGINE LIGHT DIAGNOSIS	$	162.96
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 17-02 ELECTRICAL RELAY REPAIR	$	122.35
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 18-02 TIRE REPLACEMENT	$	150.99
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 18-04 PMA BASIC	$	66.60
CITY OF CONROE FLEET	05/12/2020	11128	UNIT 19-03 FLAT TIRE REPAIR	$	26.49
RAINBOW EXPRESS OIL & LUBE	05/12/2020	11143	MAY 2020 PD CAR WASHES/WAXES	$	683.33
WEX INC	05/20/2020	11173	APR 2020 PD FUEL	$	4,063.40
OSS-ACADEMY	05/27/2020	11194	J. LEDESMA REG FEE - CHILD ABUSE & INVESTIGATION	$	50.00
OSS-ACADEMY	05/27/2020	11194	C. DUENAS REG FEE - ARREST SEARCH & SEIZURE	$	50.00
OSS-ACADEMY	05/27/2020	11194	C. DUENAS REG FEE - CHILD ABUSE PREVENTION	$	50.00
OSS-ACADEMY	05/27/2020	11194	C. DUENAS REG FEE - USE OF FORCE	$	50.00
OSS-ACADEMY	05/27/2020	11194	C. DUENAS REG FEE - SPANISH FOR LE	$	50.00
OSS-ACADEMY	05/27/2020	11194	C. DUENAS REG FEE - MISSING & EXPLOITED CHILD	$	25.00
SPRING GUNS & AMMO	05/27/2020	11199	MAY 2020 AMMUNITION	$	3,591.50
TEEX	05/27/2020	11201	J. FERRAND REG FEE - FOUNDATIONS OF COURTROOM	$	45.00
TEEX	05/27/2020	11201	J. FERRAND REG FEE - DEATH INVESTIGATION	$	75.00
TEEX	05/27/2020	11201	J. FERRAND REG FEE - BASIC CRIMINAL INVESTIGATION	$	75.00
TEEX	05/27/2020	11201	J. FERRAND REG FEE - FOUNDATIONS OF FORENSIC PHOTO	$	45.00
TEEX	05/27/2020	11201	M. BLEDSOE REG FEE - FOUNDATIONS OF COURTROOM	$	45.00
TEEX	05/27/2020	11201	M. BLEDSOE REG FEE - FORENSIC PHOTOGRAPHY I	$	495.00
TEEX	05/27/2020	11201	M. BLEDSOE REG FEE - BASIC CRIMINAL INVESTIGATION	$	75.00
TEEX	05/27/2020	11201	M. BLEDSOE REG FEE - DEATH INVESTIGATION	$	75.00
TEEX	05/27/2020	11201	M. BLEDSOE REG FEE - FOUNDATIONS OF FORENSIC PHOTO	$	45.00
TEEX	05/27/2020	11201	J. THOMPSON REG FEE-FOUNDATIONS OF FORENSIC PHOTO	$	45.00
TEEX	05/27/2020	11201	J. THOMPSON REG FEE - FORENSIC PHOTO I	$	495.00
			Function 22 - Police Total:	**$**	**13,949.95**

Function: 30 - Public Works

CITY OF CONROE FLEET	05/05/2020	11098	UNIT 10-07 - R/P MAINTENANCE	$	63.08
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 10-07 - INSPECTION	$	32.75
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 10-07 - REAR BRAKE LIGHT ASSEMBLY REPLACEMENT	$	468.51
DANIEL OFFICE PRODUCTS	05/05/2020	11100	CHALK MARKERS	$	6.38
DANIEL OFFICE PRODUCTS	05/05/2020	11100	ASTROBRIGHT PAPER - 24 LB - TERRA GREEN	$	14.33
DANIEL OFFICE PRODUCTS	05/05/2020	11100	ADHESIVE PUTTY DOTS	$	2.84
DANIEL OFFICE PRODUCTS	05/05/2020	11100	ELMER'S TAC N STIK ADHESIVE	$	1.77
DANIEL OFFICE PRODUCTS	05/05/2020	11100	ASTROBRIGHT PAPER - 24 LB - ROCKET RED	$	14.33
DANIEL OFFICE PRODUCTS	05/05/2020	11100	ASTROBRIGHT PAPER - 24 LB - COSMIC ORANGE	$	13.72
DANIEL OFFICE PRODUCTS	05/05/2020	11100	PACKING TAPE	$	43.60
DANIEL OFFICE PRODUCTS	05/05/2020	11100	AVERY BUINESS CARDS-400 PK	$	33.39
LANDCARE USA LLC	05/05/2020	11112	APR 2020 CITY LANDSCAPING & IRRIGATION SERV.	$	19,285.11
VALERO MARKETING AND SUPPLY CO.	05/12/2020	11149	APR 2020 P/W VEHICLE FUEL	$	73.42
TOTAL AIR SERVICE	05/12/2020	11147	APR 2020 HVAC CHILLER R/P MAINTENANCE	$	656.00
TOTAL AIR SERVICE	05/12/2020	11147	APR 2020 HVAC INSPECTIONS	$	885.50
ALTEC INDUSTRIES, INC.	05/12/2020	11125	UNIT 15-06 TROUBLESHOOTING	$	350.35
ABC HOME AND COMMERCIAL SERVICES	05/12/2020	11124	APR 2020 PEST CONTROL	$	206.83
CENTERPOINT ENERGY	05/12/2020	11126	APR 2020 PW NATURAL GAS USAGE	$	24.83
LESLIES POOL MART	05/20/2020	11163	EZ COMBO THERMOMETER W/STRING	$	14.24
ENTERGY	05/20/2020	11160	APR 2020 CITY HALL ELECTRIC USAGE	$	3,662.85
ENTERGY	05/20/2020	11160	APR 2020 R.O.W. ELECTRIC USAGE	$	2,697.24
ENTERGY	05/20/2020	11160	APR 2020 PW BLDG ELECTRIC USAGE	$	1,159.34
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	250 WATT OUTDOOR WHITE LED 5000K - WALL PACK	$	140.48
LIBERTY FIRE PROTECTION, INC	05/20/2020	11165	PW BLDG - FIRE SIDE - ALARM ISSUE	$	210.00
LETCO-THE WOODLANDS	05/20/2020	11164	SOD FOR COMMUNITY ROOM AREA	$	260.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	AQUAPAC TRAILPROOF VHF PRO WATERPROOF-BLACK	$	35.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	PURPLE PRIMER - 32 OZ	$	14.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	PVC CEMENT RED HOT LOW VOC - 32 OZ	$	20.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	STARTER HANDLE	$	4.99
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	OZIUM SPRAY	$	5.98

BRANCH BANKING AND TRUST CO.	05/20/2020	11154	COMMAN HOOKS - MEDIUM - 8 PC	$	8.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	PALM SOAP DISPENSER	$	7.94
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	GRAY SELF-LEVEING SEALANT - 29 OZ	$	80.82
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	DWIK SEAL PLUS CLEAR 5.5 OZ	$	4.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	1/2" X 4" X 5' EXPANSION JOINT	$	5.94
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	1/2" X 4" X 5' EXPANSION JOINT	$	47.64
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	DAP ULTRA CLEAR 10.1 OZ	$	8.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	DISPOSABLE EAR PLUGS - 50 PK	$	9.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	3M TINTED SAFETY GLASSES	$	12.92
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	WD-40	$	9.40
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	HEAVY DUTY GORILLA TAPE - 35 YD	$	8.48
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	1.88" SCOTCH BLUE TAPE	$	6.58
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SUPER GLUE	$	5.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	E6000 ADHESIVE	$	4.29
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	ANCHOR KIT W/SCREWS & BIT - #4, #16 - 202 PC	$	8.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SIKA GRAY SELF-LEVELING SEALANT - 29 OZ	$	161.64
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	TRIPLE-GRIP W/#10 SCREWS - 70 PK	$	11.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	9" X 3/4" KNIT POLY ROLLER	$	3.87
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	9" X 1/2" KNIT POLY ROLLER	$	3.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	1" X 2" X 8' FVRR STRIP	$	14.16
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	BEHR PREM PAINT 6300 DEEP 116 OZ	$	59.96
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	21" MULCHING MOWER BLADE	$	15.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SELF LEVELING SEALANT - SANDSTONE	$	67.35
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	GUMOUT STARTING FLUID	$	4.17
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	GUMOUT CARB & CHOKE FLUID	$	3.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	FIRM GRIP GLOVES - XXL	$	9.99
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SMALL MORTAR TUB	$	5.75
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	BEHR ULTRA 220 SATIN PAINT SAMPLES	$	19.90
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SIKA GRAY SELF-LEVELING SEALANT	$	121.23
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	9 VOLT BATTERS - 2 PK	$	23.04
GRAINGER, INC.	05/20/2020	11162	ADA HANDLE REPLACEMENT	$	10.03
GRAINGER, INC.	05/20/2020	11162	DIAPHRAGM ASSEMBLY KIT	$	27.82
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	17MM X 1/2" BARB X MIPT MALE ADAPTER	$	3.77
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	MAR 2020 SURVEY MONKEY CREDIT	$	(409.34)
WEX INC	05/20/2020	11173	APR 2020P/W VEHICLE FUEL-DIESEL	$	150.38
WEX INC	05/20/2020	11173	APR 2020 P/W VEHICLE FUEL-UNLEADED	$	143.66
DEPENDABLE KLEENING SERVICE	05/27/2020	11183	MAY 2020 CITY HALL, PW BLDG, CVB CLEANING	$	3,642.83
DEPENDABLE KLEENING SERVICE	05/27/2020	11183	MAY 2020 FIRE BAYS CLEANING	$	250.00
TOTAL AIR SERVICE	05/27/2020	11202	EXV & MODULE REPLACEMENT - N CHILLER CIRC #1	$	961.07
TOTAL AIR SERVICE	05/27/2020	11202	NORTH CHILLER - CONDENSOR FAN MOTOR	$	1,892.94
TOTAL AIR SERVICE	05/27/2020	11202	AHU # 3 VFD REPLACEMENT	$	252.50
TOTAL AIR SERVICE	05/27/2020	11202	AHU #7 VFD REPLACEMENT	$	1,049.25
DOG WASTE DEPOT	05/27/2020	11184	PET WASTE BAGS - PW	$	175.98
			Function 30 - Public Works Total:	**$**	**39,312.53**

Function: 31 - Swimming Pool

STERLINGTON MEDICAL	05/05/2020	11117	HEARTSINE PEDIATRIC-PAK - BATTERY & PAD	$	180.00
CENTERPOINT ENERGY	05/12/2020	11126	APR 2020 POOL - NATURAL GAS - CITY USAGE	$	20.88
LESLIES POOL MART	05/20/2020	11163	MURIATIC ACID	$	37.98
LESLIES POOL MART	05/20/2020	11163	HARDNESS PLUS 50LB BAG	$	136.76
LESLIES POOL MART	05/20/2020	11163	MURIATIC ACID 15 GAL. TANKS	$	322.96
LESLIES POOL MART	05/20/2020	11163	ALKALINITY UP 50LB BAG	$	72.18
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	10 FT UMBRELLAS	$	259.96
ENTERGY	05/20/2020	11160	APR 2020 POOL ELECTRIC USAGE	$	591.79
ANY LAB TEST NOW SHENANDOAH	05/20/2020	11153	2020 PRE-EMPLOYMENT SCREENS - SMASON & JLAMBERTI	$	84.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	4 LAMP T8 4' 120-277V BALLAST	$	47.36
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	4 LAMP T8 120V BALLAST	$	18.98
SWIM SHOPS OF THE SOUTHWEST	05/20/2020	11171	LIFEGUARD HATS	$	101.50

BRANCH BANKING AND TRUST CO.	05/20/2020	11154	RUBBER GLOVES	$	14.88
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	2300 PSI ELECTRIC POWER WASHER	$	279.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	POWER WASHER SPRAYER	$	29.97
LESLIES POOL MART	05/27/2020	11190	PATCH IT 10#	$	32.29
LESLIES POOL MART	05/27/2020	11190	MURIATIC ACID	$	56.97
LESLIES POOL MART	05/27/2020	11190	CONDITIONER #100 DRUM	$	160.00
LESLIES POOL MART	05/27/2020	11190	ALKALINITY UP	$	216.54
WOODLANDS SCREEN PRINTING, LLC	05/27/2020	11204	WHITE T-SHIRTS: LARGE	$	21.50
WOODLANDS SCREEN PRINTING, LLC	05/27/2020	11204	WHITE TANK TOPS	$	178.50
			Function 31 - Swimming Pool Total:	**$**	**2,864.00**

Function: 32 - Parks

ENTERGY	05/20/2020	11160	APR 2020 MAIN PARK ELECTRIC USAGE	$	207.32
ENTERGY	05/20/2020	11160	APR 2020 TODDLER PARK ELECTRIC USAGE	$	21.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	10" X 14" 24HR VIDEO SURVEILLANCE SIGNS	$	12.56
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	8 X 1 SHEET METAL SCREWS	$	5.25
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	5" X 10" SMILE YOU'RE ON CAMERA SIGNS	$	3.14
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	10" X 14" ALUM SECURITY CAMERAS IN USE SIGN	$	3.13
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SCOTCH VHB EXTREME MOUNTING TAPE	$	39.94
GRAINGER, INC.	05/20/2020	11162	ENMOTION PAPER TOWEL DISPENSER	$	296.16
DOG WASTE DEPOT	05/27/2020	11184	TARIFF MITIGATION ALLOWANCE FEE 8.9%	$	36.66
DOG WASTE DEPOT	05/27/2020	11184	PET WASTE BAGS - PARKS	$	175.98
DOG WASTE DEPOT	05/27/2020	11184	DEPOT ROLL BAG DISPENSER - GREEN	$	59.99
			Function 32 - Parks Total:	**$**	**862.10**

Function: 43 - Community Development

DANIEL OFFICE PRODUCTS	05/05/2020	11100	PAPER MATE RETRACTABLE PENS	$	11.22
DAVID ASH	05/12/2020	11133	MAY 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	$	150.00
ROBERT L. GALATAS	05/12/2020	11144	MAY 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	$	150.00
WES STEPHENS	05/12/2020	11151	MAY 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	$	150.00
JAMES POLLARD	05/12/2020	11138	MAY 2020 SPECIAL PLANNING & ZONING COMMISSION MTG	$	150.00
WEX INC	05/20/2020	11173	2019-2020 BUILDING INSPECTOR FUEL	$	33.33
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	WIRELESS KEYBOARD AND MOUSE - J.THOMPSON	$	39.99
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	WALL CHARGER - BUILDING OFFICIAL IPAD	$	49.97
DAVID ASH	05/27/2020	11182	MAY 2020 REGULAR PLANNING & ZONING COMMISSION MTG	$	150.00
ROBERT L. GALATAS	05/27/2020	11196	MAY 2020 REGULAR PLANNING & ZONING COMMISSION MTG	$	150.00
WES STEPHENS	05/27/2020	11203	MAY 2020 REGULAR PLANNING & ZONING COMMISSION MTG	$	150.00
MARK CURTIS HENDON II	05/27/2020	11193	MAY 2020 REGULAR PLANNING & ZONING COMMISSION MTG	$	150.00
JAMES POLLARD	05/27/2020	11189	MAY 2020 REGULAR PLANNING & ZONING COMMISSION MTG	$	150.00
			Function 43 - Community Development Total:	**$**	**1,484.51**

Function: 55 - Technology

NETWORKFLEET INC.	05/05/2020	11115	APR 2020 GPS NETWORK FLEET TRACKING	$	501.15
TYLER TECH	05/05/2020	11121	2020-2021 INCODE AMR INTERFACE MODULE-MAINTENANCE	$	636.70
VERIZON WIRELESS	05/05/2020	11122	APR 2020 CELL PHONE USAGE & DATA	$	3,714.04
AT&T CORP.	05/05/2020	11096	PHONE SERVICES P/W BLDG #2812922492828	$	73.53
AT&T CORP.	05/05/2020	11096	PHONE SERVICES POOL #2812927607754	$	73.53
AT&T CORP.	05/05/2020	11096	PHONE SERVICE THORNWOOD L/S #2812924329909	$	39.81
AT&T CORP.	05/05/2020	11096	PHONE SERVICE PARKGATE L/S #2812922543898	$	33.66
WAVEMEDIA, INC.	05/05/2020	11123	MAY 2020 INTERNET SERVICES	$	975.00
ITERSOURCE CORPORATION	05/05/2020	11111	MAY 2020 CITY HALL TELEPHONE SUPPORT	$	125.00
COMCAST	05/12/2020	11130	MAY 2020 ALARM MONITORING-WELLS & L/S	$	245.91
VERIZON WIRELESS	05/12/2020	11150	APR 2020 L/S DATA LINES	$	195.99
SHI	05/12/2020	11145	VMWARE WORKSPACE ONE STANDARD ADD-0N LICENSE	$	311.84
SHI	05/12/2020	11145	VMWARE WORKSPACE ONE STANDARD LICENS 1-YEAR	$	1,432.20
CONSOLIDATED COMMUNICATIONS	05/20/2020	11157	APR 2020 PHONE SERVICE	$	680.00
CONSOLIDATED COMMUNICATIONS	05/20/2020	11157	MAY 2020 PHONE SERVICE	$	680.00

CONSOLIDATED COMMUNICATIONS	05/20/2020	11157	APR 2020 PHONE SERVICE	$	198.99
CONSOLIDATED COMMUNICATIONS	05/20/2020	11157	MAY 2020 PHONE SERVICES	$	163.61
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	TOSHIBA PORTABLE AIR CONDITIONER	$	399.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	BLACKMAGIC MINI HDMI STREAM SWITCH	$	295.00
SKELTON BUSINESS EQUIPMENT	05/20/2020	11168	APR 2020 COPIER MAINTENANCE AGREEMENT - FD/PW	$	28.81
SKELTON BUSINESS EQUIPMENT	05/20/2020	11168	APR 2020 COPIER MAINTENANCE AGREEMENT- PD	$	65.60
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	TELCO SCISSORS	$	19.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	MIN ROLLER TRAY AND SANDPAPER	$	7.64
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SUPPORT CONTRACT FOR CODE TOW EXCHANGE RULES	$	79.00
CONSOLIDATED COMMUNICATIONS	05/20/2020	11157	MAY 2020 WWTP PHONE & INTERNET SERVICE	$	131.94
SOUTHERN COMPUTER WAREHOUSE INC	05/27/2020	11198	FORITNET FORTIAP 221E WIRELESS ACCESS POINT	$	1,744.95
LINGO COMMUNICATIONS, LLC	05/27/2020	11192	MAY 2020 FIRE ALARM LINE @ CITY HALL	$	103.13
AT&T CORP.	05/27/2020	11178	PHONE SERVICES PARK #2812988910451	$	86.05
CHARTER COMMUNICATIONS	05/27/2020	11179	MAY 2020 HD CONVERTER BOXES	$	60.22
SKELTON BUSINESS EQUIPMENT	05/27/2020	11197	APR 2020 COPIER MAINTENANCE AGREEMENT - CVB	$	8.75
			Function 55 - Technology Total:	**$**	**13,111.02**
			Fund 100 - GENERAL FUND Total:	**$**	**95,528.82**

Fund: 102 - PARK BEAUTIFICATION FUND

Function: 00 - Revenue

BETHANY BROOKINS	05/18/2020	11152	PARK PAVILLION RESERVATION REFUND	$	35.00
VINCE GIACONA	05/20/2020	11174	PARK PAVILLION RESERVATION REFUND	$	25.00
			Function 00 - Revenue Total:	**$**	**60.00**
			Fund 102 - PARK BEAUTIFICATION FUND Total:	**$**	**60.00**

Fund: 140 - TRASH AND RECYCLING

STATE COMPTROLLER OF PUBLIC ACCOUNTS	05/05/2020	DFT0011409	APR 2020 RECYCLING SALES TAX	$	276.47
STATE COMPTROLLER OF PUBLIC ACCOUNTS	05/31/2020	DFT0011461	MAY 2020 RECYCLING SALES TAX	$	281.81
				$	**558.28**

Function: 33 - Trash & Recycling

REPUBLIC WASTE SERVICES #852	05/20/2020	11166	APR 2020 RECYCLING SERVICE	$	3,426.84
REPUBLIC WASTE SERVICES #852	05/20/2020	11166	APR 2020 TRASH SERVICE	$	21,736.12
			Function 33 - Trash & Recycling Total:	**$**	**25,162.96**
			Fund 140 - TRASH AND RECYCLING Total:	**$**	**25,721.24**

Fund: 200 - SPECIAL REVENUE

Function: 45 - Hotel / Motel

DATAVOX, INC	05/05/2020	11101	ADD ACCESS CONTROL CARD READER & CABLING	$	84.05
DAWSON SAFE & LOCK SERVICES, INC.	05/05/2020	11102	CVB OFFICE REKEYING@ CITY HALL	$	175.00
OFFICE DEPOT CREDIT PLAN	05/05/2020	11116	CVB MOVING BOXES	$	38.48
TOTAL AIR SERVICE	05/12/2020	11147	APR 2020 CVB HVAC MAINTENANCE	$	642.00
TRAVELCLICK, INC	05/12/2020	11148	APR 2020 TRAVELCLICK GDS ADVERTISING	$	549.70
TRAVELCLICK, INC	05/12/2020	11148	APR 2020 DIGITAL MEDIA ADVERTISING	$	2,817.17
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	2019-2020 DESTINATIONS INTERNATIONAL MEMBERSHIP	$	3,060.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	DEPOSIT FOR CVB MOVE	$	100.00
ENTERGY	05/27/2020	11186	APR & MAY 2020 CVB ENTERGY USAGE	$	607.27
			Function 45 - Hotel / Motel Total:	**$**	**8,073.67**
			Fund 200 - SPECIAL REVENUE Total:	**$**	**8,073.67**

Fund: 400 - CAPITAL PROJECTS GENERAL

Function: 60 - Capital Purchases/Projects General Fund

ETHOS DATACOM, LLC	05/05/2020	11105	INSTALL 48 DATA DROPS / CAT6 TO FRONT IDF ROOM	$	5,105.25
DATAVOX, INC	05/05/2020	11101	INSTALLATION OF VIDEO CAMERAS AND DOOR ACCESS	$	855.75
STERLINGTON MEDICAL	05/05/2020	11117	COMMUNITY ROOM DEFIBRILLATOR	$	1,460.00
LANDOLOGY	05/12/2020	11140	APR 2020 ENTRANCE MONUMENT SIGNS PROJECT	$	4,250.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	SCREEN GOO 2.0 1000ML MAX CONTRACT SCREEN PAINT	$	192.29
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	COMMUNITY ROOM PAINT SUPPLIES	$	27.43
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	COMMUNITY ROOM FURNITURE	$	2,798.58
A QUALITY PLUS CONSTRUCTION	05/27/2020	11177	COMMUNITY ROOM CONSTRUCTION FINAL PAY	$	20,325.00
A QUALITY PLUS CONSTRUCTION	05/27/2020	11177	RETAINGE COMMUNITY ROOM	$	3,495.00
A QUALITY PLUS CONSTRUCTION	05/27/2020	11177	COMMUNITY ROOM CEILING AND KITCHEN UPDATE	$	3,800.00
A QUALITY PLUS CONSTRUCTION	05/27/2020	11177	COMMUNITY ROOM PLUMBING DEMO AND UPDATE	$	700.00
LIBERTY FIRE PROTECTION, INC	05/27/2020	11191	5 LB ABC EXTINGUISHER & SEMI RECESSED CABINET	$	592.15
			Function 60 - Capital Purchases/Projects General Fund Total:	**$**	**43,601.45**

Function: 61 - Capital Purchases/Projects Water & Sewer

TANK PRO, INC.	05/05/2020	11118	HYDROPILLAR REHAB PAYAPP 2	$	184,725.00
			Function 61 - Capital Purchases/Projects Water & Sewer Total:	**$**	**184,725.00**

Fund 400 - CAPITAL PROJECTS GENERAL FUND Total:	**$**	**228,326.45**

Fund: 600 - WATER / SEWER

Function: 50 - Water & Sewer

LESLIES POOL MART	05/05/2020	11113	POLE 8 - 16'	$	37.99
LESLIES POOL MART	05/05/2020	11113	STD BRUSH	$	68.36
LESLIES POOL MART	05/05/2020	11113	PIOLE 4 - 8'	$	33.24
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 14-03 - R/P MAINTENANCE	$	105.55
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 14-03 - INSPECTION	$	32.75
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 14-03 - NEW TIRES AND BRAKES	$	934.37
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 14-03 - WATER PUMP REPAIR	$	319.67
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 09-03 - INSPECTION	$	32.75
CITY OF CONROE FLEET	05/05/2020	11098	UNIT 09-03 - R/P MAINTENANCE	$	154.10
DXI INDUSTRIES, INC.	05/05/2020	11103	CHLORINE, 2000# - WWTP	$	948.00
FERGUSON WATERWORKS	05/05/2020	11106	RINGS FOR SSR REGISTERS	$	60.00
FERGUSON WATERWORKS	05/05/2020	11106	MI.NODE M RADIO W/BARE WIRE	$	2,080.00
FERGUSON WATERWORKS	05/05/2020	11106	WEDGE FOR SSR REGISTERS	$	30.00
CSA TECHNICAL LLC	05/05/2020	11099	WWTP - BLOWER #2 TROUBLESHOOTING	$	580.00
EASTEX UTILITY CONSTRUCTION	05/05/2020	11104	NEW HYDRANT INSTALL @ WP #4	$	6,470.00
G J BORING & CONSTRUCTION SRVS INC	05/05/2020	11107	PINECROFT - 6" HYMAXX WATER COUPLING	$	430.00
G J BORING & CONSTRUCTION SRVS INC	05/05/2020	11107	WATER LEAK EXPLORATION @ 30 S. PARKGATE	$	4,890.00
GRAINGER, INC.	05/05/2020	11108	ENM 24V, 6 DIGIT, RD BEZEL HOUR METER	$	63.87
CENTERPOINT ENERGY	05/05/2020	11097	APR 2020 DAVID MEMORIAL L/S-NAT GAS SERVICE	$	23.70
THE WOODLANDS JOINT POWERS AGENCY	05/05/2020	11119	APR 2020 SPRINKLER USAGE @ GUADALAJARA	$	80.42
THE WOODLANDS JOINT POWERS AGENCY	05/05/2020	11119	APR 2020 WATER/SEWER USAGE @ GUADALAJARA	$	692.65
VALERO MARKETING AND SUPPLY CO.	05/12/2020	11149	APR 2020 W/S VEHICLE FUEL	$	27.38
FERGUSON WATERWORKS	05/12/2020	11137	WARRANTY HOT ROD ANTENNA UPGRADE TO MINODE M	$	707.20
CSA TECHNICAL LLC	05/12/2020	11132	WTP#2 - 250HP ABB SOFT START	$	8,768.88
CHLORINATOR MAINT. CONSTRUCTION	05/12/2020	11127	SUPERIOR AUTOVALVE W/6" ROTAMETER 100#	$	3,250.00
COBURN SUPPLY COMPANY, INC.	05/12/2020	11129	1" CTS UNIQUE COMP X COMP COUPLING	$	175.00
COBURN SUPPLY COMPANY, INC.	05/12/2020	11129	1600 BLK SOLID LID ONLY	$	141.48
COBURN SUPPLY COMPANY, INC.	05/12/2020	11129	1600 SING MTR BOX BODY ONLY	$	238.56
CENTERPOINT ENERGY	05/12/2020	11126	APR 2020 THORNWOOD L/S-NAT GAS SERVICE	$	24.83
CENTERPOINT ENERGY	05/12/2020	11126	APR 2020 PARKGATE L/S-NAT GAS SERVICE	$	22.58
CENTERPOINT ENERGY	05/12/2020	11126	APR 2020 PINECROFT L/S-NAT GAS SERVICE	$	25.39
CENTERPOINT ENERGY	05/12/2020	11126	APR 2020 RESEARCH FOREST L/S-NAT GAS SERVICE	$	23.70
DXI INDUSTRIES, INC.	05/12/2020	11135	APR 2020 CONTAINER RENTALS-CHEMICALS	$	487.50
FORT BEND SERVICES INC.	05/20/2020	11161	APR 2020 BELT PRESS POLYMER	$	1,440.00
DXI INDUSTRIES, INC.	05/20/2020	11158	SULFUR DIOXIDE, 2000# - WWTP	$	753.75
ENTERGY	05/20/2020	11160	APR 2020 W/S ELECTRIC USAGE	$	15,267.35

ANY LAB TEST NOW SHENANDOAH	05/20/2020	11153	PRE-EMPLOYMENT SCREEN - ABANDA	$	45.00
TEXAS811	05/20/2020	11172	APR 2020 LINE LOCATES	$	97.85
SAN JACINTO RIVER AUTH	05/20/2020	11167	MAIN LINE BREAK	$	1,014.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	80" AIRPORT RIP-STOP WIND SOCK	$	21.98
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	60" AIRPORT RIP-STOP WIND SOCK	$	35.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	4PC HEX SHK TTNM DRILL BIT SET	$	7.97
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	32 OZ ZEP SPRAY BOTTLE	$	3.28
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	5/16" X 6" CLOTHES LINE #542	$	7.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	5/16" ZINC FENDER WASHERS	$	1.60
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	3/8" X 5-1/2" SS EYEBOLT W/NUT	$	3.90
SPRINT WASTE SERVICES	05/20/2020	11169	APR 2020 SLUDGE HAULS	$	1,500.00
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	BEIGE/TAN UPPER BARREL HYDRANT PAINT - 5 GAL	$	132.00
EASTEX ENVIRONMENTAL LAB INC	05/20/2020	11159	APR 2020 WATER TESTING	$	4,012.00
WEX INC	05/20/2020	11173	APR 2020 W/S VEHICLE FUEL-UNLEADED	$	297.71
DXI INDUSTRIES, INC.	05/27/2020	11185	CHLORINE, 150# - WP #4	$	488.18
COBURN SUPPLY COMPANY, INC.	05/27/2020	11181	14" HYMAX 15.00-17.10 AC-C9-16	$	2,500.00
POWERS ELECTRIC PRODUCT INC.	05/27/2020	11195	2/C STD. ELECTRODE	$	66.27
HOUSTON BEARING & SUPPLY CO., INC.	05/27/2020	11188	WWTP - CLARIFIER REPAIR	$	1,270.00
HOUSTON BEARING & SUPPLY CO., INC.	05/27/2020	11188	MAR 2020 QTRLY MAINT - CONVERYOR BELT & CLARIFIER	$	842.02
GRAINGER, INC.	05/27/2020	11187	15-1/2" POLYESTER HOOK BRUSH	$	32.70
GRAINGER, INC.	05/27/2020	11187	A34 V-BELT 36"	$	25.50
CITY OF PANORAMA VILLAGE	05/27/2020	11180	JAN - MAR 2020 CATAHOULA WELL MONITORING	$	1,561.38
CITY OF PANORAMA VILLAGE	05/27/2020	11180	JAN - MAR 2020 CATAHOULA WELL EXPENSE	$	18,964.72
			Function 50 - Water & Sewer Total:	**$**	**82,352.05**

Function: 51 - Utility Billing

BRANCH BANKING AND TRUST CO.	05/20/2020	11154	L. DAVIS TYLER CONNECT REFUND	$	(590.41)
BRANCH BANKING AND TRUST CO.	05/20/2020	11154	T. DALEY TYLER CONNECT REFUND	$	(590.41)
			Function 51 - Utility Billing Total:	**$**	**(1,180.82)**
			Fund 600 - WATER / SEWER Total:	**$**	**81,171.23**

Fund: 990 - PAYROLL FUND

INTERNAL REVENUE SERVICE	05/01/2020	DFT0011406	MEDICARE	$	6.20
INTERNAL REVENUE SERVICE	05/01/2020	DFT0011407	SOCIAL SECURITY	$	26.52
INTERNAL REVENUE SERVICE	05/01/2020	DFT0011408	FEDERAL W/H	$	25.67
TEXAS CHILD SUPPORT	05/14/2020	DFT0011411	CHILD SUPPORT PAYROLL DEDUCTION	$	308.31
TEXAS CHILD SUPPORT	05/14/2020	DFT0011412	CHILD SUPPORT PAYROLL DEDUCTION	$	253.85
TEXAS CHILD SUPPORT	05/14/2020	DFT0011413	CHILD SUPPORT PAYROLL DEDUCTION	$	710.77
TEXAS CHILD SUPPORT	05/14/2020	DFT0011414	CHILD SUPPORT PAYROLL DEDUCTION	$	576.92
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011415	FIREARM REIMBURSEMENT-READE	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011416	FIREARM REIMBURSEMENT-COLLINS	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011417	FIREARM REIMBURSEMENT-DUNLAP	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011418	FIREARM REIMBURSEMENT-BLEDSOE	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011419	FIREARM REIMBURSEMENT-MCDUFFIE	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011420	FIREARM REIMBURSEMENT-REUVERS	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011421	FIREARM REIMBURSEMENT-THOMPSON	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/14/2020	DFT0011422	FIREARM REIMBURSEMENT- BAUER	$	50.00
INTERNAL REVENUE SERVICE	05/14/2020	DFT0011423	MEDICARE	$	4,079.84
INTERNAL REVENUE SERVICE	05/14/2020	DFT0011424	SOCIAL SECURITY	$	17,444.72
INTERNAL REVENUE SERVICE	05/14/2020	DFT0011425	FEDERAL W/H	$	13,820.07
INTERNAL REVENUE SERVICE	05/14/2020	DFT0011427	MEDICARE	$	117.46
INTERNAL REVENUE SERVICE	05/14/2020	DFT0011428	SOCIAL SECURITY	$	502.28
INTERNAL REVENUE SERVICE	05/14/2020	DFT0011429	FEDERAL W/H	$	392.84
INTERNAL REVENUE SERVICE	05/15/2020	DFT0011431	MEDICARE	$	121.32
INTERNAL REVENUE SERVICE	05/15/2020	DFT0011432	SOCIAL SECURITY	$	518.86
INTERNAL REVENUE SERVICE	05/15/2020	DFT0011433	FEDERAL W/H	$	127.57
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011438	MEDICARE	$	644.78
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011439	SOCIAL SECURITY	$	2,757.02
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011440	FEDERAL W/H	$	6,007.95

TEXAS CHILD SUPPORT	05/28/2020	DFT0011442	CHILD SUPPORT PAYROLL DEDUCTION	$	308.31
TEXAS CHILD SUPPORT	05/28/2020	DFT0011443	CHILD SUPPORT PAYROLL DEDUCTION	$	253.85
TEXAS CHILD SUPPORT	05/28/2020	DFT0011444	CHILD SUPPORT PAYROLL DEDUCTION	$	710.77
TEXAS CHILD SUPPORT	05/28/2020	DFT0011445	CHILD SUPPORT PAYROLL DEDUCTION	$	576.92
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011446	FIREARM REIMBURSEMENT-READE	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011447	FIREARM REIMBURSEMENT-COLLINS	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011448	FIREARM REIMBURSEMENT-BLEDSOE	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011449	FIREARM REIMBURSEMENT-MCDUFFIE	$	49.99
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011450	FIREARM REIMBURSEMENT-THOMPSON	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011451	FIREARM REIMBURSEMENT- BAUER	$	50.00
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011452	MEDICARE	$	3,591.56
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011453	SOCIAL SECURITY	$	15,356.72
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011454	FEDERAL W/H	$	11,867.81
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011456	FIREARM REIMBURSEMENT-DUNLAP	$	50.00
CITY OF SHENANDOAH GENERAL FUND	05/28/2020	DFT0011457	FIREARM REIMBURSEMENT-REUVERS	$	50.00
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011458	MEDICARE	$	210.12
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011459	SOCIAL SECURITY	$	898.46
INTERNAL REVENUE SERVICE	05/28/2020	DFT0011460	FEDERAL W/H	$	613.58
				$	**83,631.04**

Fund 990 - PAYROLL FUND Total: $ 83,631.04

GRAND TOTAL: $ 522,512.45

COUNCIL MONTHLY REPORT

DEPARTMENT: ADMINISTRATION

MONTH: May 2020

SOCIAL MEDIA/COMMUNICATIONS

FACEBOOK
City @ShenandoahTx

Followers in May	7009
Followers in April	6997
Gain	**Up 12, +0.2%**

DATE	SUBJECT	REACH
5/1	Attorney General clarifies closure of bars, hair salons	588
5/1	Weekly police blotter	270
5/4	Shenandoah has uncounted residents … complete your census	341
5/5	Civic Club names Yard of the Month	1185
5/5	Shenandoah Police Chief resigns	811
5/6	Shenandoah says "Hi, Blue Angels!"	4913
5/7	SHPD investigates scam check scheme	389
5/7	Weekly police blotter	330
5/8	CenterPoint Energy contractor in the neighborhood next week	926
5/8	City Council agenda	285
5/9	Woodlands Church visits SHPD with snacks and prayers	1630
5/11	City update	1051
5/12	Graduating seniors?	968
5/13	Virtual candlelight ceremony to honor police	265
5/14	City Council update	474
5/14	Weekly police blotter	403
5/14	New appliances in your future?	469
5/15	Special weather statement	615
5/20	Weekly police blotter	612
5/20	Fire, police respond to small electrical fire	344
5/21	SHPD investigates identity theft	443
5/21	Reporting on the census- Shenandoah at 69.9%	551
5/21	SHPD announces police changes	2896
5/22	City Council Meeting	302
5/22	MDD meeting	360
5/27	NWS issues thunderstorm warning	854
5/28	Park update – opened except for splash pad	664

	TOTAL	**22,939**

IMPORTANT POINTS: Anything above 500 for Shenandoah can be considered a "viral" posting. This month, we had **13** postings. The City's Facebook page, Shenandoah, TX was renamed Shenandoah, TX – City Government this month to recognize that it is an official communication outlet of the city of Shenandoah. It is an instrument for providing information to our residents unlike personal and business Facebook pages that are designed for the interchange of ideas and opinions.

FACEBOOK
Civic Club @STxCivicClub

Followers in May	218
Followers in April	216
Gain	**Up 2, +0.9%**

DATE	SUBJECT	REACH
5/1	AG rulings affirms closures	31
5/1	Weekly police blotter	26
5/5	Chief of Police resigns	48
5/5	Civic Club names Yard of the Month	28
5/6	City sees Blue Angel flyover	40
5/7	Fake check scam	26
5/7	Weekly police blotter	21
5/8	Heads up!	11
5/5	Council meeting agenda	22
5/9	Thank you!	21
5/11	City update	11
5/12	Calling all graduates	12
5/14	Council update	31
5/14	Weekly police blotter	18
5/14	Needing appliances?	22
5/16	Special weather alert	22
5/20	Weekly police blotter	12
5/20	Fire, police respond to small fire	28
5/21	SHP investigation	30
5/21	Census home visits begin May 27	7
5/21	SHPD has new management	34
5/27	Still looking for Shenandoah graduates	3
5/27	Bad weather on the way	8
5/28	Parks are reopened!	4
	TOTAL	**516**

IMPORTANT POINTS: Anything above 100 for the Civic Club can be considered a "viral" posting. This month, we had **no** viral postings.

TWITTER @ShenandoahTx

Followers in May	1619
Followers in April	1621
Gain	**Down 2, -0.12%**

DATE	SUBJECT	REACH
5/1	Weekly police blotter	296
5/5	Shenandoah Police Chief resigns	285
5/7	SHPD investigates fake check scam	195
5/7	Weekly police blotter	204
5/8	CenterPoint contractor will be in the city next week	408
5/8	City Council agenda	267
5/11	Virtual candlelight vigil to honor police	159
5/14	Council update	281
5/14	Weekly police blotter	216
5/14	Need appliances?	316
5/16	Strong thunderstorm on the way	373
5/20	Weekly police blotter	132
5/20	Fire, police respond to small fire	154
5/21	SHPD investigating identity theft	122
5/21	SHOD announces department changes	114
5/22	City Council agenda	154
5/22	MDD agenda	171
5/27	Severe thunderstorm watch issued	169
5/27	Watch issued until 9 pm	388
5/28	Parks are open but splash pads still closed12	123
	TOTAL	**4,527**

YouTube City Council Meetings and Other

Subscribers in May	87
Subscribers in April	81
Change	**Up 6, +7.4%**

DATE	VIEWS
City Council 05/13/20	221
City Council 05/27/20	57
TOTAL VIEWS to date	**10,475**
TOTAL HOURS to date	**1,530.5 hours**
AVG. VIEW DURATION to date	**8:46 minutes**

Fun Facts:

- For May, watch time was 120.6 hours
- For May, average view duration was 16 minutes 06 seconds
- For May, top devices used: computer (51.9%), mobile (37.0%), tablet (7.1%), TV (3.8%)
- For May, on demand (48.1 hrs) vs. live (72.4 hrs)

PRESS RELEASES

Date	Description
5/5	SHPD Chief resigns
5/5	Civic Club names Yard of the Month
5/7	SHPD investigated fake check scam
5/12	May 15 is National Police Officers Memorial Day
5/14	City Council update
5/15	Shenandoah announces SHPD changes
5/20	Fire, police respond to small electrical fire
5/21	Census home visits begin May 27
5/28	City parks now open
5/1	Police blotter Apr 19-25
5/1	Police blotter Apr 26- May 2
5/14	Police Blotter May 3-9
5/20	Police Blotter May 10-16
5/30	Police Blotter May 17-23

ArchiveSocial, archiving source

Starting with the 2017-18 budget year, ArchiveSocial is a program that allows us to archive postings in our social media accounts for public information requests or historical reference.

- May: 8 new records
- Prior 6-month averaging: 296 records/month
- Total Records: 25,823

Currently Archiving:

Three Facebook pages:

- City Facebook page: Shenandoah, Tx
- Civic Club Facebook page: Shenandoah Civic Club
- CVB Facebook page: Visit Shenandoah TX

Two Facebook owner accounts:

- STX Shenandoah
- Shenandoah CVB

Two Twitter accounts:

- City account: @ShenandoahTX
- CVB account: @shenandoahcvb

One Instagram account:

- Visitshenandoahtx

One You Tube account:

- City of Shenandoah, Texas

The two biggest sources of records archived are City Facebook and City YouTube.

NEXTDOOR, agency account (information only)
Postings are only as agency; we cannot monitor citizen postings.

Subscribers in May (by area)	910
Change	**Up 12, 1.3%**
Subscribers in May (by neighborhoods)	
Northline Oaks	44 (+0)
Grogan's Forest	710(+5)
The Woodlands	5 (+0)
Shenandoah	150 (+5)

DATE	SUBJECT	VIEWS
5/1	Weekly police blotter	87
5/5	SHPD Chief resigns	124
5/7	SHOD investigates fake check scan	84
7/7	Weekly police blotter	117
5/8	Contractor in neighborhood	68
5/14	City Council update	88
5/14	Weekly police blotter	73
5/15	Weather alert	47
5/20	Weekly police blotter	65
5/20	Fire, police respond to small electrical fire	71
5/21	SHPD investigating identity theft	138
5/21	Census home visits start 5/27	76
5/21	Are you counted in the 2020 census?	68
5/21	City announces police management changes	97
5/27	Bad weather on the way	24
5/28	Parks are open!	37
TOTAL		**1,264**

WEBSITE

- Carousel banners:
  - Open Records Request
  - Subscribe to Notify Me
  - Watch Us on YouTube
  - Election Information (replaced with COVID-19)
  - Next Current Event
  - 2019-20 Budget
  - COVID-19 Information
- Subscribers
  - News Flash
    - City of Shenandoah News 129 (+25)
    - CVB News 89 (+3)
    - SPD Police Blotters 122 (+4)
    - Town Hall 107 (+3)
  - Agenda Center
    - City Council 84 (+6)
    - MDD 53 (+3)
    - P & Z 61 (-3)
    - Civic Club 13 (+2)
  - Alert Center 115 (+17)
  - Calendars
    - CVB 57 (+2)
    - Event 81 (+2)
    - Pool Season 29 (+2)
    - Meetings 64 (+3)
- Visitors (May) Total to Date
  - 15,400 visits 172,770 visits
  - 2 min 9 sec avg. visit 2 min 40 sec avg. visit
  - 50% left after one page (bounced) 60 % left after one. page (bounced)
  - 18.686 page views 274,394 page views
  - 686 searches 9,959 total searches
  - 24,561 downloads 155,647 downloads

OPEN RECORD REQUESTS

The City received 29 record requests during the month of May as shown below.

DATE	REQUESTOR	INFORMATION REQUESTED	COMPLETE
5/1/2020	Carole Bartholomew	Building Permit Report	Yes
5/1/2020	Ted Bennatt	Building Video and Body Cam	Waiting
5/4/2020	Leah Overall	Building Permit Report	Yes
5/5/2020	Julia Hepburn	Letter & Emails	Yes
5/5/2020	Construction Monitor	Building Permit Report	Yes
5/5/2020	Jeff Forward	Council Meeting Audio	Yes
5/6/2020	Jeff Forward	Council Meeting Video	Yes
5/6/2020	Jeff Forward	Letter & Emails	Yes
5/6/2020	Suma Sureshchrandra	Building Permit Report	Yes
5/6/2020	Jeff Forward	Emails	Dismissed
5/7/2020	Jeff Forward	Emails	Yes
5/8/2020	Oralia Wiehe	Certificates	Yes
5/8/2020	David Ash	Permits	Yes
5/11/2020	Solomon Phillips	Violations and shut-offs	Yes
5/11/2020	Christine Ostrowski	Building Permit Report	Yes
5/15/2020	Jean Teague	Agreements	Yes
5/15/2020	Jean Teague	Social media activity	Yes
5/15/2020	Jean Teague	Emails, Study	Yes
5/18/2020	Julia Hepburn	Body Cam Video	Yes
5/18/2020	Julia Hepburn	Emails	No
5/20/2020	Julia Hepburn	Agreements	Yes
5/21/2020	Leonie Hanson	Permits	Yes
5/22/2020	Julia Hepburn	Policy manual	Yes
5/22/2020	Julia Hepburn	Communications	Yes
5/22/2020	Jeff Forward	Program Utilization	Yes
5/22/2020	Jeff Forward	Communications	Yes
5/26/2020	Frank Broussard	Permits	Yes
5/27/2020	Martha Lout	Permits	Yes
5/29/2020	Jean Teague	Council Agendas & Minutes	Yes

HUMAN RESOURCES

Year	Budgeted Fillable Positions	Separations	Turnover Ratio
2016	50	10	20%
2017	51	11	21.6%
2018	54	4	7.4%
2019	55	2	3.6%
2020	55	3	5.5%

INFORMATIONAL TECHNOLOGY (IT)

General Support

There were 11 IT requests for service in the month of May.

Category/Service	Service Calls Completed
Application/Software	1
Computer/Hardware	2
Desk Phone / Mobile Phone	0
Door Access / Security Cameras	0
Email Issue	0
Employee Entry / Exit Form	0
General IT Requests	2
Internet/Network	0
Police MDT/Mobile Data	2
In-Car Video/Watchguard	4
Printer / Copier / Scanner	0
User Login/Password	0
Total	**11**

Projects:

SUBMITTED BY:

COUNCIL MONTHLY REPORT

DEPARTMENT: FINANCE

MONTH: MAY 2020

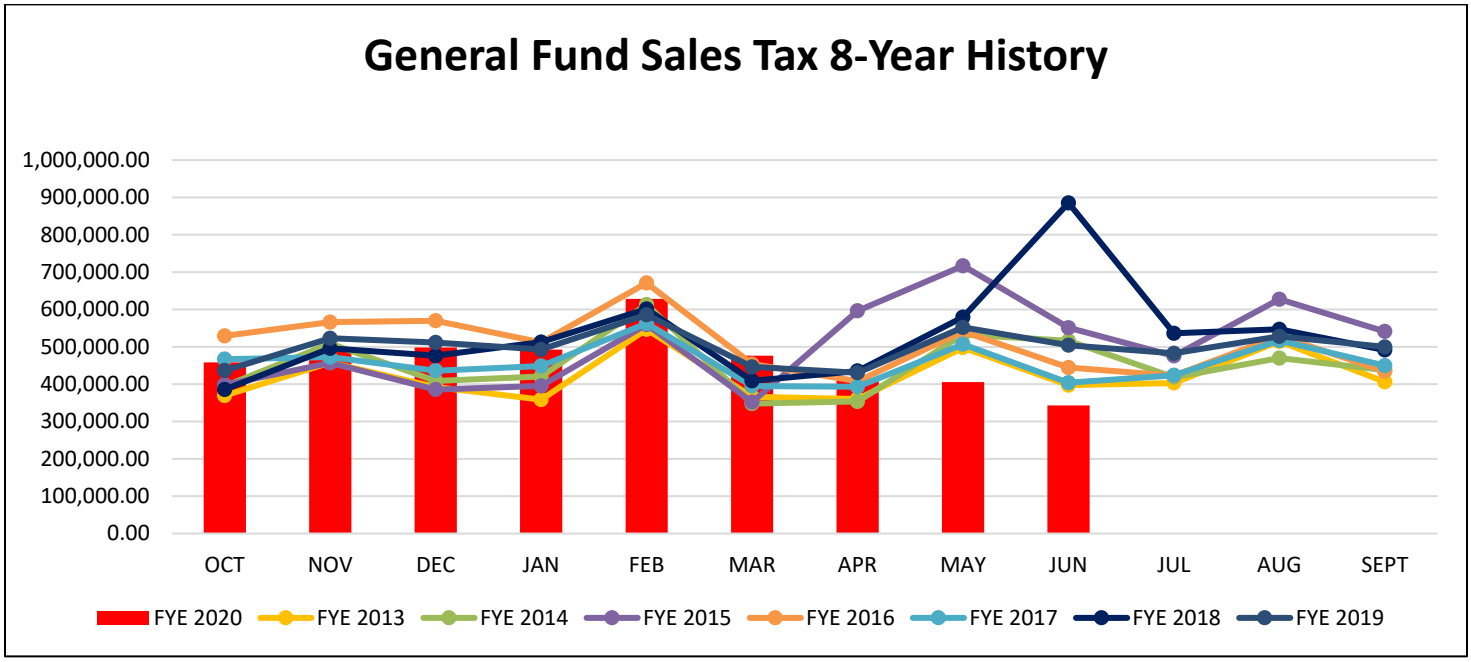
REVENUE

General Fund sales tax receipts received in April, reported in June are down 31.99% over the same month in 2019. Decreases from the previous year are shown in red. Significant changes from current year to previous year are primarily a result of a change in taxpayers and reduction in operation due to COVID-19.

General Fund Sales Tax - 8 Year Comparison

	Sales Tax FY 2012-2013	Sales Tax FY 2013-2014	Sales Tax FY 2014-2015	Sales Tax FY 2015-2016	Sales Tax FY 2016-2017	Sales Tax FY 2017-2018	Sales Tax FY 2018-2019	Sales Tax FY 2019-2020
OCT	369,391.25	394,342.33	398,463.01	529,234.52	466,912.55	385,742.59	436,594.28	458,341.89
NOV	457,850.00	508,617.69	456,877.76	566,140.52	472,341.01	495,956.78	522,751.85	490,064.73
DEC	392,284.71	408,659.61	385,601.00	569,854.76	436,159.11	476,181.30	511,522.98	498,182.36
JAN	358,544.76	420,523.80	395,068.35	511,995.45	448,458.28	512,637.50	492,914.83	492,564.36
FEB	546,714.39	613,223.58	559,795.01	670,777.67	562,788.89	601,151.52	585,556.53	628,282.84
MAR	366,007.27	348,002.56	351,977.96	453,860.55	394,952.57	408,862.33	446,044.49	476,413.62
APR	360,029.06	353,675.15	596,287.50	407,769.31	393,008.04	435,325.51	430,535.67	412,912.09
MAY	497,834.09	532,982.48	716,952.48	540,870.98	506,830.45	579,460.26	552,084.98	405,559.96
JUN	397,331.40	515,915.97	551,161.85	444,484.92	403,627.18	885,399.08	504,229.58	342,944.67
JUL	403,084.53	418,467.34	475,396.14	422,558.02	423,618.29	536,123.76	482,478.25	
AUG	514,693.41	469,711.82	627,396.71	528,924.55	516,593.06	546,764.42	528,047.73	
SEPT	406,130.59	437,844.65	541,138.70	434,327.21	449,659.93	491,282.24	499,632.39	
TOTAL	**5,069,895.46**	**5,421,966.98**	**6,056,116.47**	**6,080,798.46**	**5,474,949.36**	**6,354,887.29**	**5,992,393.56**	**4,205,266.52**

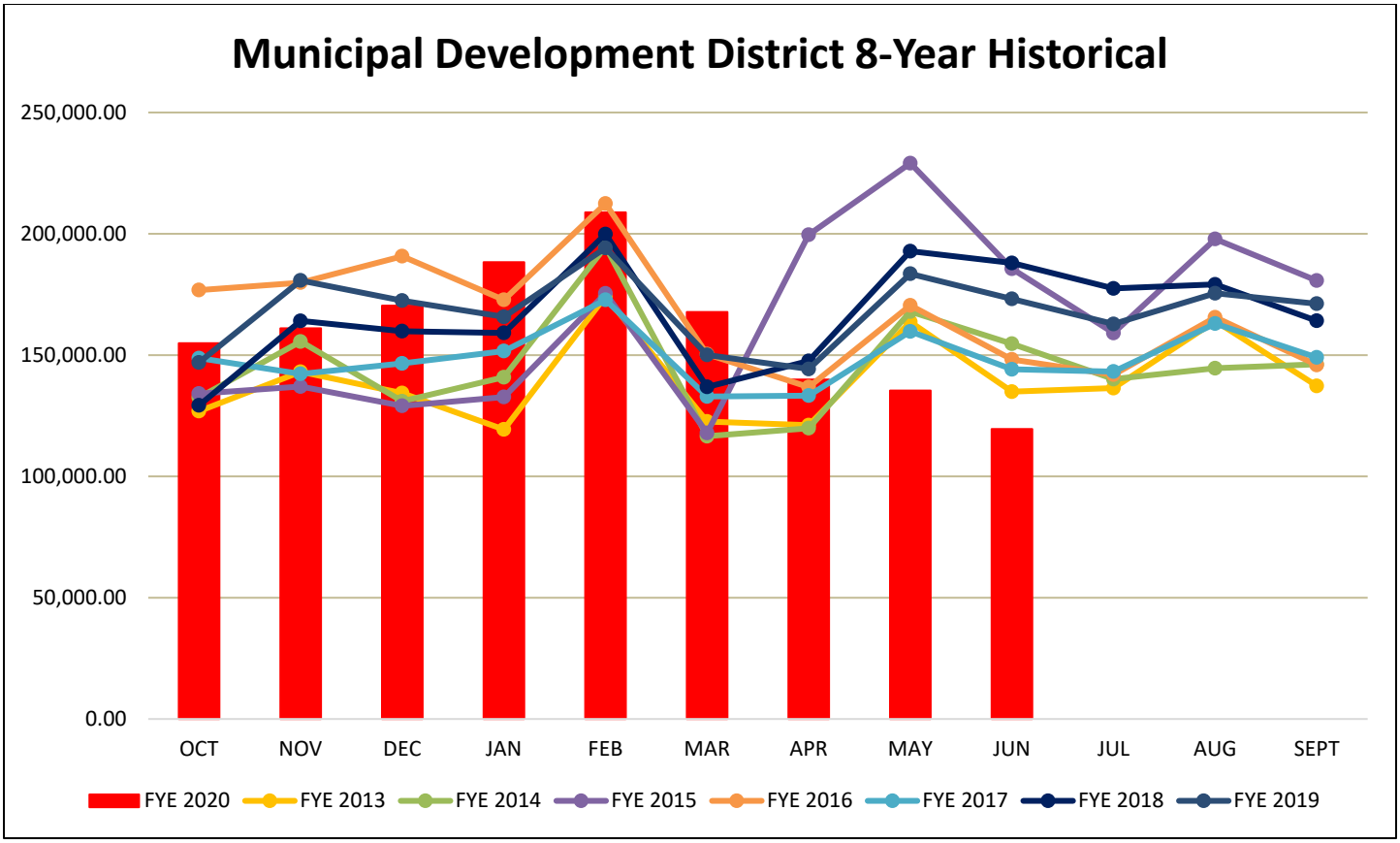
The chart below plots a history of sales tax revenue from the 2012-2013 fiscal year to the current fiscal year.



Shenandoah Municipal Development District (MDD) sales tax receipts received in April, reported in June are down 30.96% over the same month in 2019. Decreases from the previous year are shown in red. Significant changes from current year to previous year are primarily a result of a change in taxpayers and reduction in operation due to COVID-19.

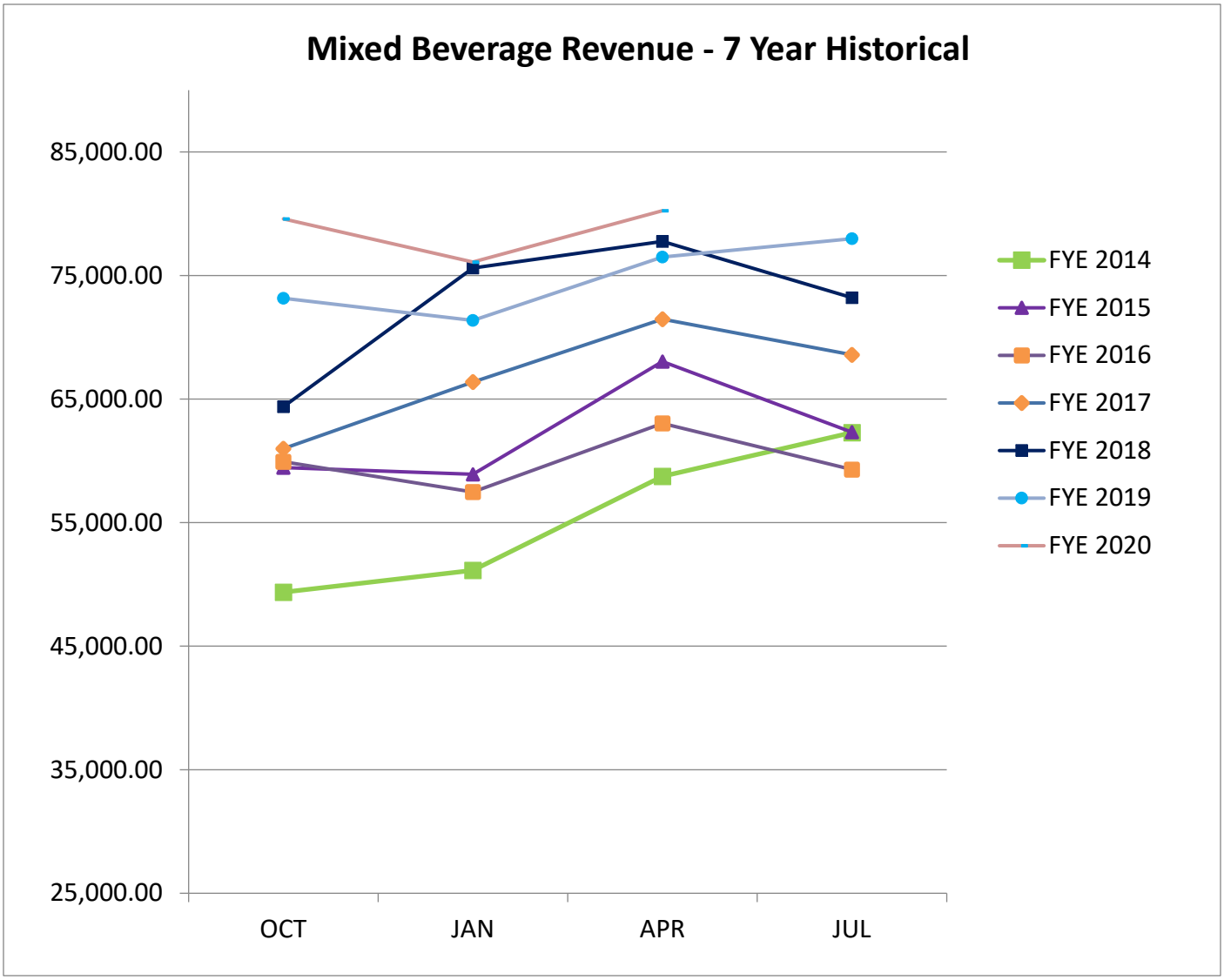
Municipal Development District Sales Tax - 8 Year Comparison								
	Sales Tax FY 2012-2013	Sales Tax FY 2013-2014	Sales Tax FY 2014-2015	Sales Tax FY 2015-2016	Sales Tax FY 2016-2017	Sales Tax FY 2017-2018	Sales Tax FY 2018-2019	Sales Tax FY 2019-2020
OCT	126,891.50	132,531.91	134,121.98	176,792.05	148,740.99	129,281.89	146,950.75	154,895.19
NOV	143,100.77	155,593.35	137,039.48	179,873.46	142,252.94	164,103.61	180,771.96	161,037.71
DEC	134,331.77	130,963.08	129,069.45	190,743.79	146,576.50	159,833.39	172,461.06	170,373.02
JAN	119,334.34	140,870.35	132,715.53	172,779.54	151,645.82	159,154.91	165,765.46	188,314.94
FEB	174,244.21	194,711.99	175,420.84	212,442.67	172,758.57	199,847.14	194,183.48	208,869.55
MAR	122,620.90	116,577.23	117,910.59	150,369.51	132,930.14	136,863.98	150,051.70	167,745.33
APR	121,105.17	119,859.74	199,614.21	136,812.78	133,298.06	147,610.07	144,266.74	139,963.48
MAY	163,670.43	167,939.73	229,109.08	170,507.99	159,755.34	192,839.04	183,504.67	135,379.02
JUN	134,934.74	154,665.14	185,611.00	148,191.12	144,141.89	187,959.08	173,157.86	119,548.64
JUL	136,413.94	140,109.37	159,123.20	141,933.67	143,212.27	177,469.43	162,828.18	
AUG	164,059.76	144,599.73	197,857.45	165,575.36	162,982.51	179,143.98	175,474.58	
SEPT	137,281.10	146,173.09	180,695.27	145,925.17	149,025.29	164,145.34	171,161.70	
TOTAL	**1,677,988.63**	**1,744,594.71**	**1,797,592.81**	**1,991,947.11**	**1,787,320.32**	**1,998,251.86**	**2,020,578.14**	**1,446,126.88**

The chart below plots a history of MDD sales tax revenue from the 2012-2013 fiscal year to the current fiscal year.



Mixed Beverage tax receipts received for the past seven years are detailed below. Decreases from the previous year are shown in red.

Mixed Beverage Revenue - 7 Year Historical							
	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
OCT	49,367.66	59,453.27	59,926.12	60,986.07	64,378.92	73,161.11	79,584.53
JAN	51,138.78	58,912.43	57,476.93	66,379.59	75,607.85	71,364.25	76,091.42
APR	58,740.02	68,036.47	63,028.71	71,467.72	77,758.68	76,494.83	80,244.81
JUL	62,287.56	62,318.74	59,294.13	68,580.98	73,206.92	77,980.89	
Total	**221,534.02**	**248,720.91**	**239,725.89**	**267,414.36**	**290,952.37**	**299,001.08**	**235,920.76**



The City currently has 31 businesses that hold a mixed beverage permit.
Below is a gross receipt listing from this March as compared to the same month in the previous year.

Mixed Beverage Monthly Gross Receipts by Vendor

	April 2019				April 2020				DIFFERENCE
	Liquor Receipts	Wine Receipts	Beer Receipts	**Total Receipts**	Liquor Receipts	Wine Receipts	Beer Receipts	**Total Receipts**	
TWIN PEAKS	$84,239.00	$3,004.00	$160,484.00	**$247,727.00**	$0.00	$0.00	$0.00	**$0.00**	**($247,727.00)**
PAPPASITOS	$116,390.00	$3,113.00	$23,849.00	**$143,352.00**	$50,827.00	$223.00	$280.00	**$51,330.00**	**($92,022.00)**
PAPPADEAUX	$76,468.00	$40,495.00	$23,059.00	**$140,022.00**	$17,744.00	$238.00	$43.00	**$18,025.00**	**($121,997.00)**
GOODE COMPANY	$73,556.00	$7,241.00	$15,228.00	**$96,025.00**	$0.00	$0.00	$0.00	**$0.00**	**($96,025.00)**
BJ'S	$25,685.00	$10,530.00	$30,780.00	**$66,995.00**	$0.00	$434.00	$2,505.00	**$2,939.00**	**($64,056.00)**
CHUY'S	$50,901.00	$1,022.00	$9,340.00	**$61,263.00**	$0.00	$0.00	$0.00	**$0.00**	**($61,263.00)**
GUADALAJARA	$63,055.00	$3,136.00	$11,782.00	**$77,973.00**	$26,505.00	$115.00	$161.00	**$26,781.00**	**($51,192.00)**
LUPE TORTILLA	$71,007.00	$4,498.00	$16,605.00	**$92,110.00**	$31,772.00	$122.00	$136.00	**$32,030.00**	**($60,080.00)**
BUFFALO WILD WINGS	$14,700.00	$1,238.00	$36,976.00	**$52,914.00**	$1,058.00	$0.00	$937.00	**$1,995.00**	**($50,919.00)**
FIELDING'S WOOD GRILL	$27,635.00	$20,432.00	$13,740.00	**$61,807.00**	$11,474.00	$7,309.00	$146.00	**$18,929.00**	**($42,878.00)**
MAIN EVENT	$45,060.00	$2,502.00	$30,373.00	**$77,935.00**	$0.00	$0.00	$0.00	**$0.00**	**($77,935.00)**
SALTGRASS STEAKHOUSE	$30,846.00	$11,819.00	$12,070.00	**$54,735.00**	$700.00	$591.00	$89.00	**$1,380.00**	**($53,355.00)**
MI RANCHO	$47,401.00	$1,139.00	$10,690.00	**$59,230.00**	$19,537.00	$0.00	$469.00	**$20,006.00**	**($39,224.00)**
BUCA DE BEPPO	$4,927.00	$10,609.00	$2,286.00	**$17,822.00**	$0.00	$511.00	$39.00	**$550.00**	**($17,272.00)**
HOOTERS	$4,309.00	$174.00	$13,120.00	**$17,603.00**					**($17,603.00)**
BABIN'S SEAFOOD HOUSE	$18,749.00	$9,542.00	$6,625.00	**$34,916.00**	$1,712.00	$538.00	$289.00	**$2,539.00**	**($32,377.00)**
EL BOSQUE	$12,714.00	$233.00	$3,511.00	**$16,458.00**	$2,527.00	$60.00	$1,879.00	**$4,466.00**	**($11,992.00)**
JOHNNY'S ITALIAN STEAK HOUSE	$11,175.00	$6,757.00	$5,775.00	**$23,707.00**	$68.00	$0.00	$32.00	**$100.00**	**($23,607.00)**
RED LOBSTER	$6,672.00	$3,733.00	$2,653.00	**$13,058.00**	$0.00	$0.00	$0.00	**$0.00**	**($13,058.00)**
RED ROBIN	$4,382.00	$675.00	$5,410.00	**$10,467.00**	$52.00	$19.00	$153.00	**$224.00**	**($10,243.00)**
CASA MEDINA	$8,653.00	$241.00	$2,952.00	**$11,846.00**	$4,310.00	$0.00	$228.00	**$4,538.00**	**($7,308.00)**
OUTBACK STEAKHOUSE	$7,314.00	$5,139.00	$5,055.00	**$17,508.00**	$0.00	$0.00	$0.00	**$0.00**	**($17,508.00)**
ANOTHER BROKEN EGG	$4,679.00	$9,461.00	$0.00	**$14,140.00**	$0.00	$0.00	$0.00	**$0.00**	**($14,140.00)**
COURTYARD	$2,876.00	$1,591.00	$1,261.00	**$5,728.00**	$0.00	$0.00	$0.00	**$0.00**	**($5,728.00)**
MIA'S TABLE	$3,831.00	$2,433.00	$3,649.00	**$9,913.00**	$0.00	$0.00	$0.00	**$0.00**	**($9,913.00)**
AVENIDA BRAZIL CHURRASCARIA	$6,369.00	$6,585.00	$832.00	**$13,786.00**	$244.00	$109.00	$0.00	**$353.00**	**($13,433.00)**
AMC METROPARK 10	$4,930.00	$1,632.00	$6,923.00	**$13,485.00**	$0.00	$0.00	$0.00	**$0.00**	**($13,485.00)**
KILLEN'S STEAKHOUSE	$0.00	$0.00	$0.00	**$44,776.00**	$0.00	$0.00	$0.00	**$0.00**	**($44,776.00)**
FIRST WATCH	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00	**$0.00**	**$0.00**
DAVE & BUSTER'S	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00	**$0.00**	**$0.00**
BURGERIM	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00	**$44,775.00**	**$44,775.00**
TOP SUSHI	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00	**$0.00**	**$0.00**
TOTALS	**$828,523.00**	**$168,974.00**	**$455,028.00**	**$1,497,301.00**	**$168,530.00**	**$10,269.00**	**$7,386.00**	**$230,960.00**	**($1,266,341.00)**

As of May 31, 2020 the City's outstanding property taxes totaled $54,988.43. Of this amount, $54,800.72 is from 2009 to 2019 and $187.71 is from years prior to 2009. The table below shows the remaining balances as reported on the tax collector's monthly report.

Outstanding Property Tax Report FY 2019-2020						
	2009 to Present		Prior to 2009		Total	
Month	Balance	Change from Prev Month	Balance	Change from Prev Month	Balance	Change from Prev Month
OCT	2,033,285.60	1,990,111.45	195.32	19.04	2,033,480.92	1,990,130.49
NOV	1,959,352.15	-73,933.45	195.32	0.00	1,959,547.47	-73,933.45
DEC	1,397,348.46	-562,003.69	195.32	0.00	1,397,543.78	-562,003.69
JAN	484,529.68	-912,818.78	195.32	0.00	484,725.00	-912,818.78
FEB	194,182.90	-290,346.78	187.71	0.00	194,370.61	-290,346.78
MAR	68,113.87	-126,069.03	187.71	0.00	68,301.58	-126,069.03
APR	62,439.35	-5,674.52	187.71	0.00	62,627.06	-5,674.52
MAY	54,800.72	-7,638.63	187.71	0.00	54,988.43	-7,638.63
JUN	0.00	0.00	0.00	0.00	0.00	0.00
JUL	0.00	0.00	0.00	0.00	0.00	0.00
AUG	0.00	0.00	0.00	0.00	0.00	0.00
SEPT	0.00	0.00	0.00	0.00	0.00	0.00

The table below shows other revenue receipts for the month of May. Most franchise fees are received on a quarterly basis but may not follow the quarters of the calendar year.

Other Revenue Ending May 31, 2020			
	Monthly Activity	YTD	Budgeted Amount
Development Fees:	0.00	17,600.00	10,000.00
Property Taxes:	3,587.67	1,166,158.67	903,040.00
Mixed Beverage Tax:	0.00	235,920.76	320,994.00
Building Permit:	19,058.10	852,003.90	450,000.00
Other Permits:	710.00	10,168.00	15,000.00
Gas Franchise:	0.00	37,615.74	35,000.00
Electric Franchise:	0.00	0.00	282,000.00
Cable Franchise:	2,940.07	26,856.02	20,000.00
Telephone Franchise:	23,828.30	80,858.17	70,000.00
Trash Collection:	2,516.30	25,217.15	39,398.00
Recycling:	3,432.70	26,548.09	27,044.00
Code Enforcement Violation	0.00	0.00	800.00
Pool Use Fees:	600.00	1,200.00	9,964.00
Court Fines:	946.00	4,002.00	10,000.00
Court Fees:	360.10	1,652.82	5,000.00
Interest:	47.71	22,078.79	8,000.00
Leases:	1,250.00	10,000.00	15,000.00
Undesignated Revenue:	1,602.68	9,689.61	20,000.00
Payment in Lieu of Taxes:	0.00	55,735.00	71,468.00
Proceeds/Sale of Cap. Assets:	0.00	15,000.00	45,000.00

All revenue percent remaining will show as a negative due to the software system requirements. These numbers are subject to change due to end of year accounts payable and audit adjustments.

Budget Report				
For Fiscal: 2020-2021 Period Ending: May 31, 2020				
	Current Total Budget	Period Activity	Fiscal Activity	Percent Remaining
Fund: 100 - GENERAL FUND				
00 - Revenue	9,755,603.00	461,290.58	6,427,442.20	-34.12%
11 - Administration	761,929.00	63,550.70	535,203.51	29.76%
12 - Finance	304,796.00	19,204.91	190,464.68	37.51%
14 - Community Outreach	33,885.00	0.00	19,014.02	43.89%
17 - Non-Department	2,545,354.00	121,963.96	916,298.22	64.00%
18 - Fire Department	649,041.00	0.00	416,783.00	35.78%
21 - Emergency Management	2,180.00	50.69	5,699.55	-161.45%
22 - Police	3,101,170.00	232,707.55	2,137,504.49	31.07%
23 - Municipal Court	4,329.00	156.15	1,627.90	62.40%
30 - Public Works	1,025,431.00	59,386.48	524,905.24	48.81%
31 - Swimming Pool	116,258.00	7,467.23	53,316.88	54.14%
32 - Parks	34,680.00	862.10	18,204.84	47.51%
43 - Community Development	485,675.00	27,014.33	347,450.95	28.46%
55 - Technology	380,115.00	29,233.66	267,325.89	29.67%
Fund: 101 - TREE FUND				
00 - Revenue	0.00	0.00	0.00	0.00%
30 - Public Works	0.00	0.00	900.00	0.00%
Fund: 102 - PARK BEAUTIFICATION FUND				
00 - Revenue	3,900.00	-60.00	1,360.00	0.00%
30 - Public Works	3,900.00	0.00	0.00	0.00%
Fund: 120 - EQUIPMENT REPLACEMENT FUND				
00 - Revenue	138,822.00	0.00	69,411.50	50.00%
55 - Technology	0.00	0.00	65,479.49	0.00%
Fund: 130 - BUILDING PERMITS TECHNOLOGY FUND				
00 - Revenue	0.00	685.00	12,380.00	0.00%
30 - Public Works	0.00	0.00	810.99	0.00%
Fund: 140 - TRASH AND RECYCLING				
00 - Revenue	320,016.00	5,949.00	51,911.85	-83.78%
33 - Trash & Recycling	294,222.00	25,162.96	175,776.12	40.26%
Fund: 200 - SPECIAL REVENUE				
00 - Revenue	1,714,467.00	23,400.47	757,099.79	-55.84%
45 - Hotel / Motel	1,338,308.00	22,465.37	596,264.88	55.45%
Fund: 300 - DEBT SERVICE				
00 - Revenue	2,320,150.00	8.51	840,303.68	-63.78%
80 - Debt Service	2,320,150.00	0.00	309,842.00	86.65%
Fund: 400 - CAPITAL PROJECTS GENERAL FUND				
00 - Revenue	799,622.00	228,406.45	423,087.70	-47.09%
45 - Capital Purchases/Projects Hotel/Motel	0.00	0.00	0.00	0.00%
60 - Capital Purchases/Projects General Fund	411,922.00	43,601.45	207,548.35	49.61%
61 - Capital Purchases/Projects Water & Sewer	387,700.00	184,747.00	835,094.79	-115.40%
Fund: 500 - DESIGNATED COURT FUNDS				
00 - Revenue	0.00	42.00	326.18	0.00%
23 - Court-Tech. Fund	0.00	0.00	0.00	0.00%
Fund: 600 - WATER / SEWER				
00 - Revenue	2,772,574.00	160,287.44	1,648,069.38	-40.56%
50 - Water & Sewer	2,606,315.00	317,900.47	1,176,516.83	54.86%
51 - Utility Billing	36,960.00	465.11	22,873.71	38.11%

FINANCIAL

Bank Balances

The table below shows the account balances for all city bank accounts as of May 31, 2020.

City of Shenandoah Bank Accounts				
Ending Balances as of May 31, 2020				
Wells Fargo			**Texpool**	
Pooled Cash	14,254,719.07		General Fund	205,334.21
MDD	3,275,292.61		Hotel/Motel	217,310.61
Metro PID	80,030.22		Debt Service	35,086.55
Land Trust Fund			Water/Sewer	34,529.31
Woodforest	3,493.75		MDD	1,155,632.05

As of May 31, 2020, the City has $ 18,131,004.56 in pledged securities with BNY Mellon which is 103% of all balances held in Wells Fargo.

Reserve Balance

The reserve balance is calculated using cash balances and deducting liabilities; "days" are calculated using average monthly expenditures. This balance is subject to change daily.

Reserve Balance for Major Funds			
As of Date	Fund	Reserve Balance	Days Operating
5/31/2020	100 - General Fund	7,205,325.00	327.51
5/31/2020	200- Special Revenue (CVB)	3,676,355.71	262.60
5/31/2020	600- Water & Sewer	218,584.93	21.86
5/31/2020	801- Municial Development District	819,634.05	-

***Note: These numbers are subject to change with year-end journal entries and transfers.**
****Note: MDD reserves negative balance due to large projects earmarked.**

UTILITY BILLING

Revenue

Utility Billing Revenue Ending May 31, 2020			
	Monthly Activity	YTD	Budgeted Amount
Water	84,447.28	817,201.03	1,499,820.00
Sewer	60,579.20	626,035.20	1,026,827.00
Penalty	0.00	6,834.74	24,000.00
Tap Fees	3,255.00	62,687.90	35,000.00
Temporary Water Meters	0.00	3,205.00	8,000.00
Groundwater Reduction Plan Fees	10,160.09	97,742.84	152,327.00
Lonestar Groundwater Conservation District	1,837.52	17,744.94	23,276.00

SUBMITTED BY: Lisa Wasner, Finance Director

CITY COUNCIL MONTHLY REPORT

POLICE DEPARTMENT

May 2020

PATROL OPERATIONS

Shenandoah PD's largest function and operation is patrol in terms of staffing, time utilization, and response. The patrol division spends a great deal of time responding to calls for service and making proactive contacts and arrests. The tables below provide indicators of patrol activity for the month of **May 2020.**

CALLS FOR SERVICE

CALL NATURE	May 2020
911 Call	31
ATL/BOLO	7
Alarm	35
Animal Call	7
Assault	4
Assault Family Violence	2
Attempted Suicide	1
Auto Theft	1
Burglary of a Vehicle	3
Child Discipline	2
Civil Call	6
Criminal Mischief	1
Death Investigation	1
Disturbance	21
Disturbance (Noise)	10

Duty on Striking Unattended Vehicle	1
Found Property	2
Fraud	3
Harassment	4
Lost Property	3
Motor Vehicle Accident – Non-reportable	9
Motor Vehicle Accident – No Injury	14
Motor Vehicle Accident with Injury	2
Medical Call	16
Missing Person	1
Motorist Assist	12
Open Door	2
Public Service (Information call handled by phone)	10
Reckless Driving	1
Recovered Stolen Vehicle	1
Shots Fired	2
Suspicious Person	31
Suspicious Vehicle	30
Theft (Felony - $2,500+ Value)	1
Theft (Misdemeanor – under $2,500 Value)	4
Towed Vehicle	5
Traffic Hazard	22
Welfare Concern	73

PROACTIVE CONTACTS/ARRESTS

Driving While Intoxicated	2
Public Intoxication	1
Narcotics	9
Warrant Service	7
Arrest Felony	12
Arrest Misdemeanor	9

PROBLEM SOLVING EFFORTS

The police department encounters and addresses a wide assortment of criminal trends, nuisances, and quality of life issues that vary at any given time. Below are some issues encountered and addressed for **May 2020.**

- Multiple complaints of COVID-19 disaster declaration capacity violations on City Park basketball court. Officers addressed each call until park facilities were completely opened.
- Ten (10) identified instances of nearby jurisdiction (The Woodlands, Oak Ridge North, South Montgomery County) car burglaries where officers saturated similar areas/parking lots, resulting in no further vehicle burglaries in Shenandoah.

TRAFFIC ENFORCEMENT OPERATIONS

In **May 2020**, Shenandoah officers made 150 traffic stops. The following table indicates general locations and number of traffic stops in conducted in each area.

TRAFFIC ENFORCEMENT AREA	May 2020	April 2020	March 2020
North Bound Service Road and Eastern Commercial Areas	96	24	76
South Bound Service Road	14	9	10
Residential Areas	18	2	5
Interstate 45 Main Lanes	7	1	5
Woodlands Township Area	15	0	14
Total	**150**	**36**	**110**

CRIMINAL INVESTIGATIONS

There were approximately 33 patrol dispatched complaints for the month of **May, 2020** with complaints that required the initiation of a criminal offense report or an incident report.

There are currently 20 open cases, assigned to the criminal investigations section. Two cases have been submitted to the D.A.'s office for review, and four active arrest warrants are pending service.

Cases of note

Identity Theft Case – Home 2 Suites – Two suspects were arrested by patrol after being found in possession of numerous credit cards and identifying information belonging to other people. To date nine victims have been identified and the suspects have been linked to cases in Houston, the Dallas area, Louisiana, and Indiana. This investigation is ongoing and detectives are in contact with the outside agencies involved.

Fire Call – 8821 Metro Park – An electrician working on a new build out was electrocuted during an electrical explosion. The Fire Marshal's Office and city Building Inspector were called to the scene to assist in the investigation. The victim was transported to the medical center for treatment. No signs of criminal activity.

CODE ENFORCEMENT ACTIVITIES

The following is a list of quality of life issues that were submitted during **May** 2020 either by residents, administrative code enforcement or police officers in the course of maintaining assigned Areas of Responsibility.

11 GoGov action items submitted to the Shenandoah Police Department in **May** 2020:

TYPE OF ACTION LINE REQUEST	NUMBER OF ACTION LINE REQUESTS	NUMBER OF REQUESTS RESOLVED	NUMBER OF REQUESTS UNRESOLVED
Animal Control	**0**	**0**	**0**
Grass Complaint	**3**	**3**	**0**
Code Enforcement	**6**	**6**	**0**
Vacation Watch	**0**	**0**	**0**
Graffiti	**0**	**0**	**0**
Non-Conforming Signs	**1**	**1**	**0**
Other	**0**	**0**	**0**
Junk Motor vehicle	**1**	**1**	**0**

The action items submitted revealed **9** by Shenandoah PD officers, **0** by city employees and **2** by citizens. In **May** No property liens were recorded for city ordinance violations (high weeds and grass). **0** Citations were issued for city ordinance violations. No yard force mowed.

FIRE May 2020

INCIDENT CODE	INCIDENT DESCRIPTION	January 2020	February 2020	March 2020	April 2020	May 2020
111	Building Fire					3
113	Cooking fire, confined to container	1		1		
131	Passenger vehicle fire	1				
142	Brush or brush and grass mixture fire		1			
154	Dumpster or Outside Trash Receptacle Fire				1	
143	Grass Fire					
151	Outside Rubbish, Trash, or Waste Fire					
130	Mobile Property Fire (vehicle)					
200	Overpressure rupture, explosion, overheat					
300	Rescue EMS Incident, other					1
311	Medical Assist EMS Crew	35	35	29	11	9
320	EMS, Other					
321	EMS Call Excludes MVA w/Injury	12	12	6	1	4
322	MVA With Injury	3	3	1		
324	MVA No Injury	5	2	1	2	4
331	Lock In				1	1
352	Extricate Victim From Vehicle					
353	Remove Person Stalled Elevator					
410	Combustible/Flammable/Liquid Gas call					
411	Gasoline or Other Flammable Liquid Spill		1			
412	Gas Leak (Natural or LP)		2		1	1
422	Chemical Spill or Leak					
440	Electrical Wiring/Equipment Problem, Other	3				
444	Power Line Down	2				
445	Arcing, Shorted Electrical Equipment					
463	Vehicle Accident General Clean Up					1
500	Service Call, Other		1	1		1
510	Person in Distress, Other					
511	Lock-out		1			
521	Water Evacuation				1	
522	Water or steam leak					
531	Smoke or Odor Removal	2		1		1
551	Assist Police or Other Agency					
553	Public Service					
561	Unauthorized Burning					
600	Good Intent Call, Other		1	3	2	
611	Dispatched- Cancelled Enrt.	5	8	9	3	3
6111	Dispatched- Cancelled Enrt.-Automatic Alarm	4	3	8		7
6112	Dispatched- Cancelled Enrt. EMS Call	13	17	13	8	10
6113	Dispatched- Cancelled Enrt. MVA	2	6	1		2
622	No Incident Found Upon Arrival at Address	4	1		1	1
621	Wrong location					
631	Authorized Controlled Burn		1		1	
651	Smoke Scare, Odor of Smoke					1
661	EMS call, party transported by non-fire					
671	HazMAT release investigation w/no HazMat				1	
700	False Alarm or False Call, Other		1	3	2	
730	System Malfunction, Other	1	2		1	1
733	Smoke Detector Activation-Malfunction	1	1	4	1	
734	Heat Detector Activation- Malfunction	1		1		
735	Alarm System Sounded Due to Malfunction	1	1	2		1
740	Unintentional Transmission of Alarm, Other	1				1
743	Smoke Detector Activation, No Fire or Malice	2		2	1	

744	Detector Activation, No Fire, Unintentional		2	2	1	1
745	Alarm System Activation, No Fire, No Malice	1	1	3	1	2
746	Carbon Monoxide Detector Activation No CO					
	TOTAL INCIDENT COUNT	**100**	**103**	**91**	**42**	**61**

Submitted by

COUNCIL MONTHLY REPORT

DEPARTMENT: PUBLIC WORKS

MONTH: MAY 2020

PUBLIC WORKS

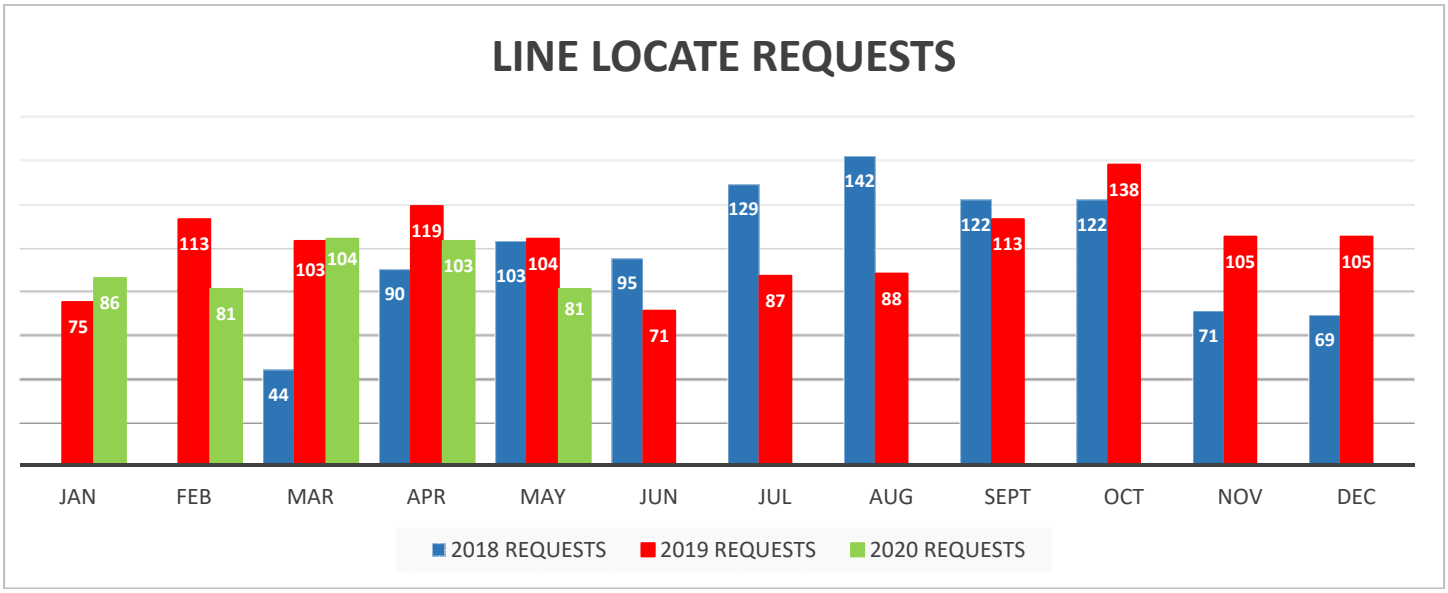
During this month, Public Works staff responded to 20 requests for service submitted through the City's E-Gov software. Of those requests for service 25% were generated from outside City Hall.

Public Works staff ran the street sweeper four times this month. The table below records the debris recovered, diesel used, hours swept, and the volume of water used.

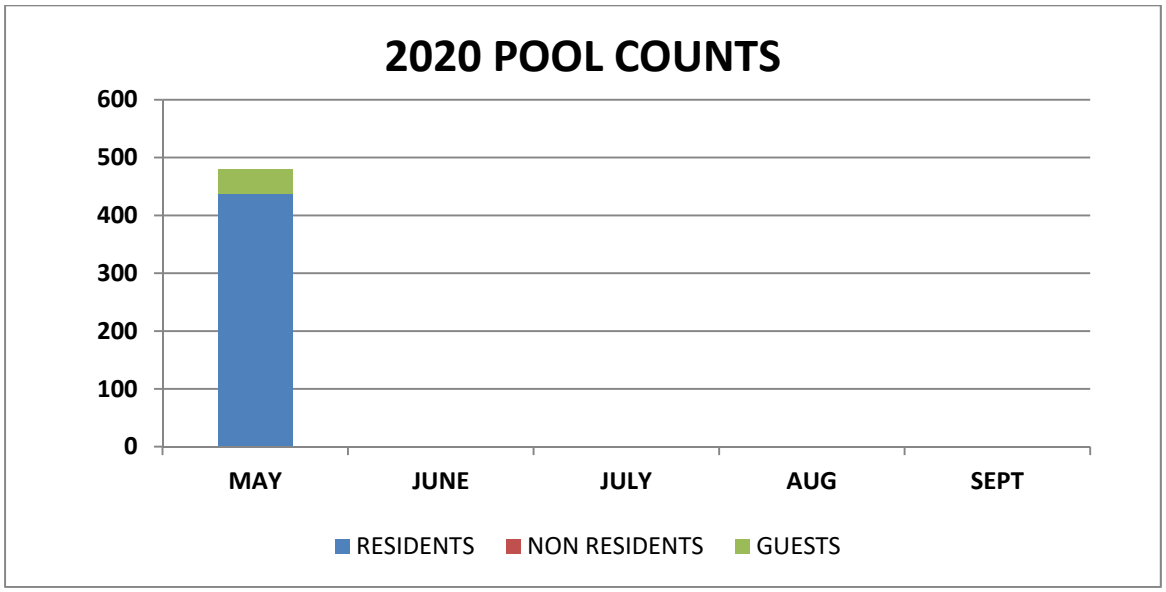
Date Swept	Diesel Used (gallons)	Hours Swept	Collected Amount (cubic yards)	Water Used (gallons)
5/07/2020	7	2	4	150
5/14/2020	7	2	4	150
5/21/2020	8	4	4	300
5/28/2020	9	3	4	300
MAY	**31**	**11**	**16**	**900**

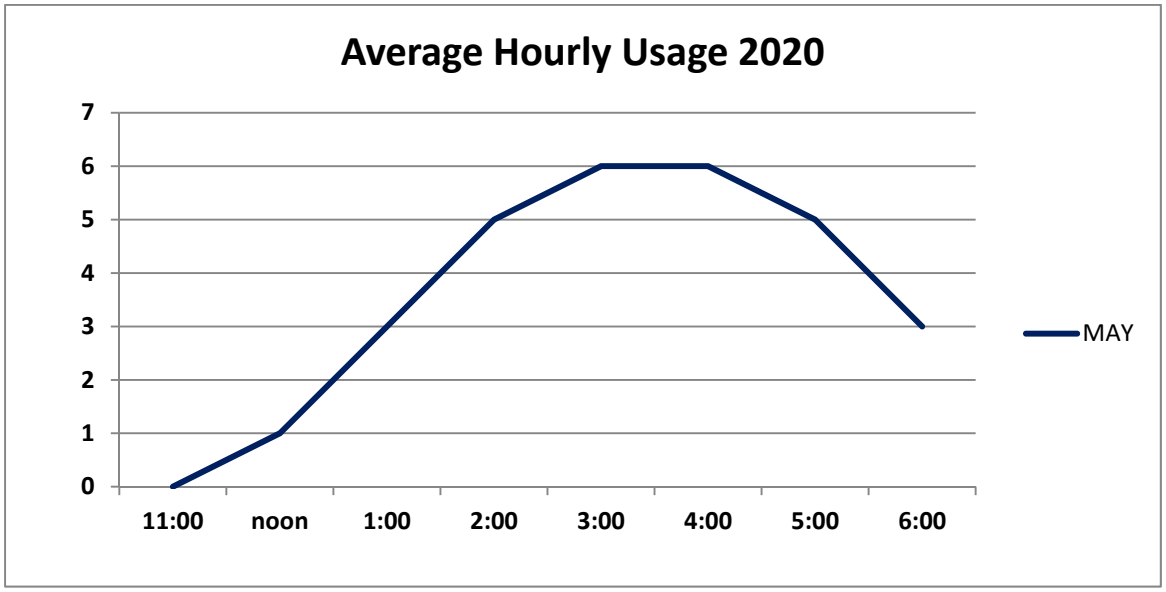
In May, there was five cuts of the irrigated areas (those areas of the City with sprinkler systems), and five cuts of the non-irrigated areas. Once a week LandCare's staff checks these areas and picks up any debris.

In March 2018 the City became a member of Lone Star 811. The chart below shows the number of requests the City has received to locate our water and sewer lines from contractors before they dig.



The pool opened for weekends only in May. Pool data is recorded in the following charts.

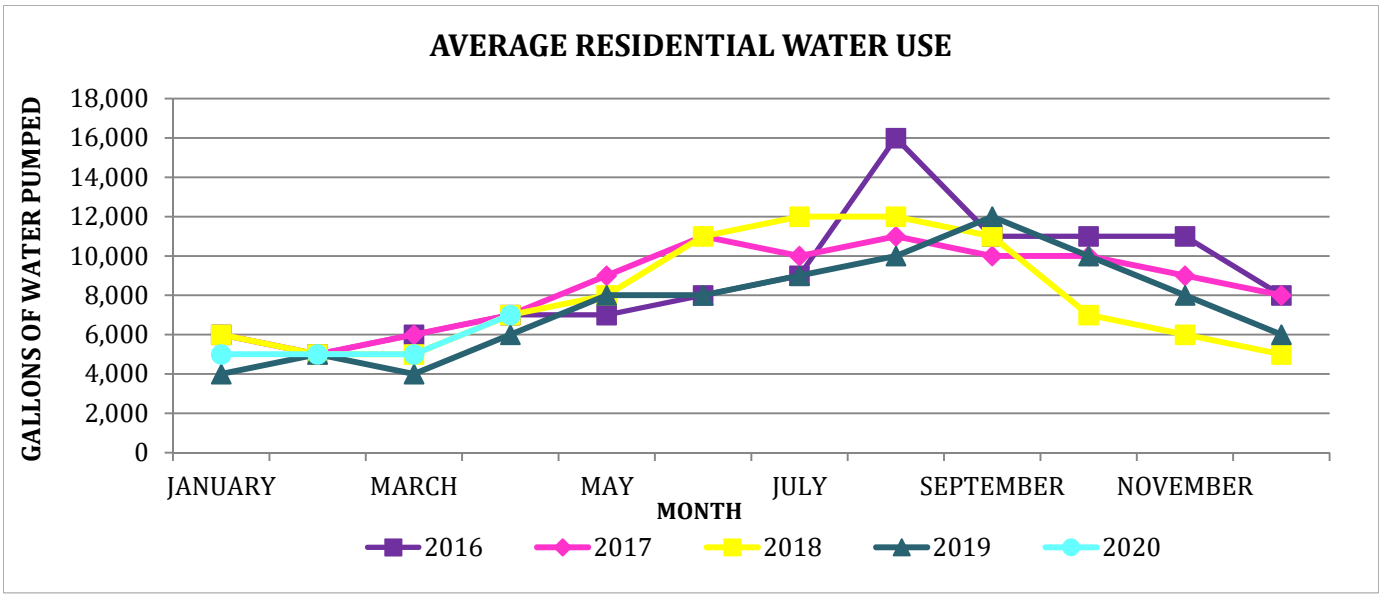




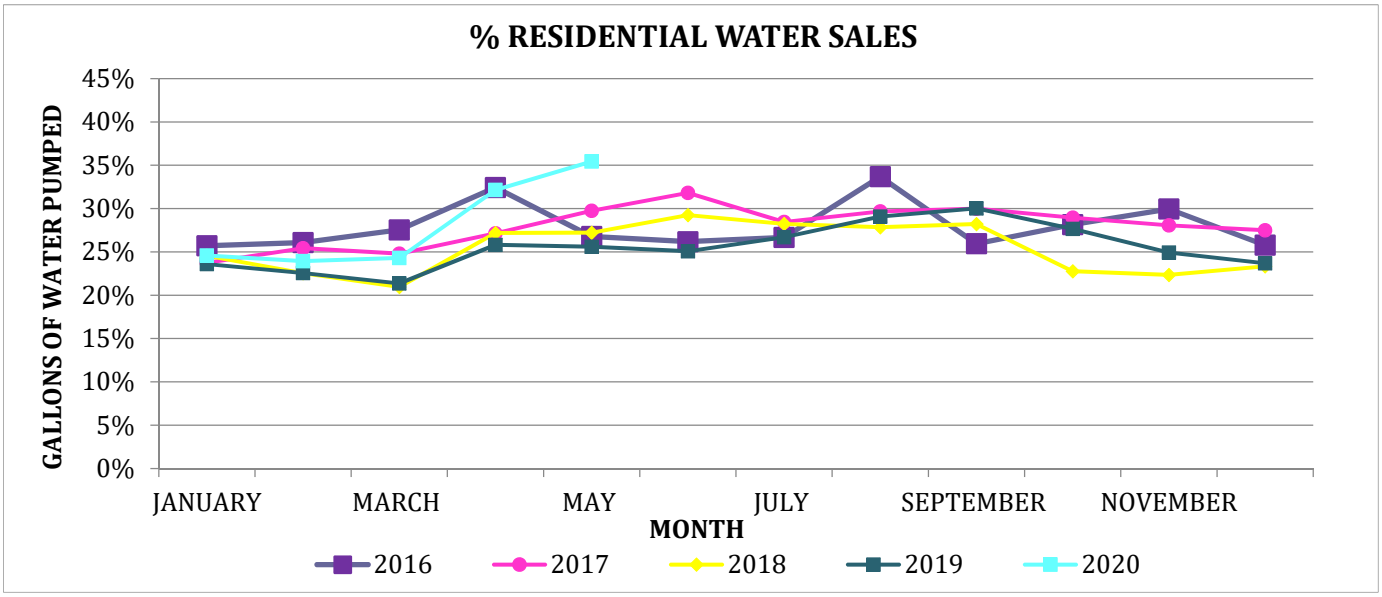
WATER & SEWER

Water and sewer data is reported on monthly reports as calendar months except for the average residential water use and the water loss data which are reported for the billing month as these data points are based on use data which is only available on a billing month cycle.

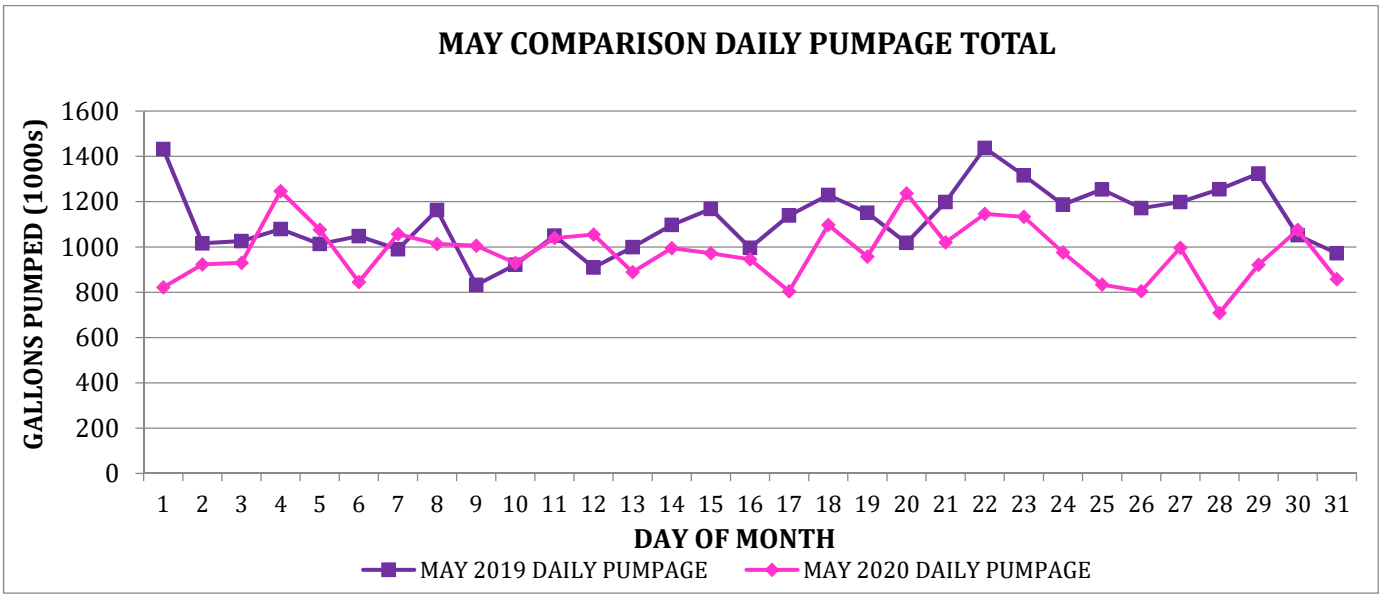
Groundwater production for the calendar month of May was approximately 30.3 million gallons with an average daily use of 978,000 gallons. The average residential water use for the billing month was 7,000 gallons. The next chart shows the average residential water use for each month compared to previous months.

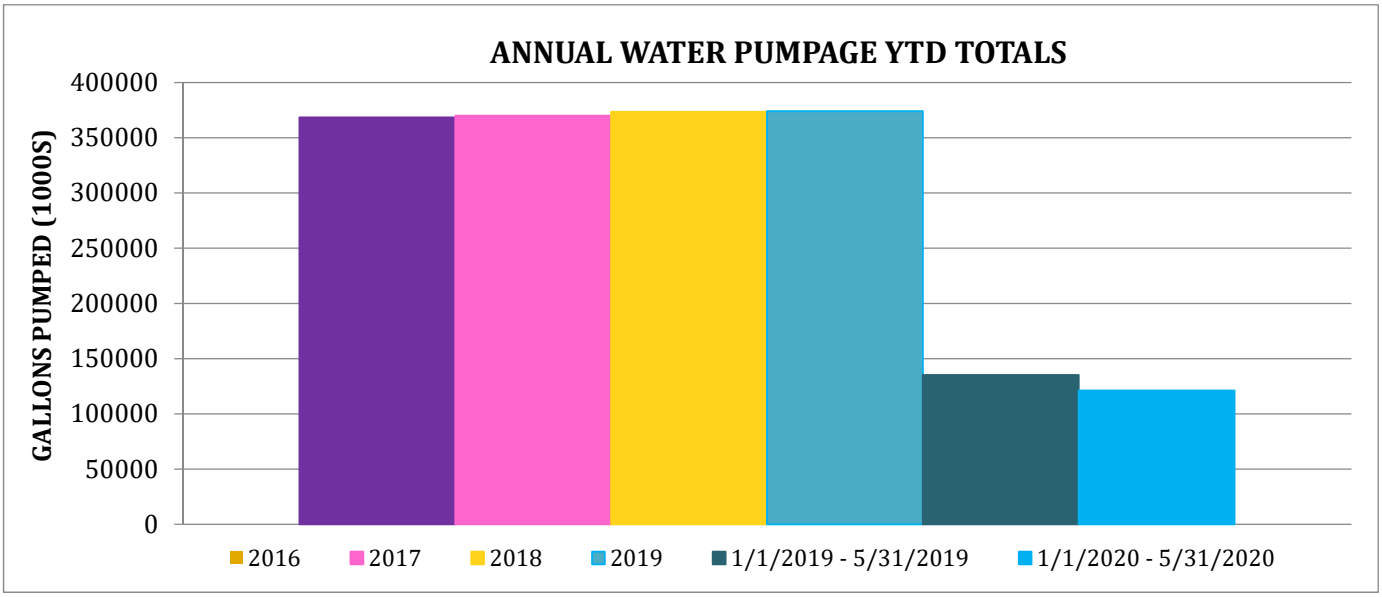


The next chart shows how much residential water sales have accounted for. In May 2019 residential water sales accounted for 25.60% of all water sales compared to 35.43% for the current month.

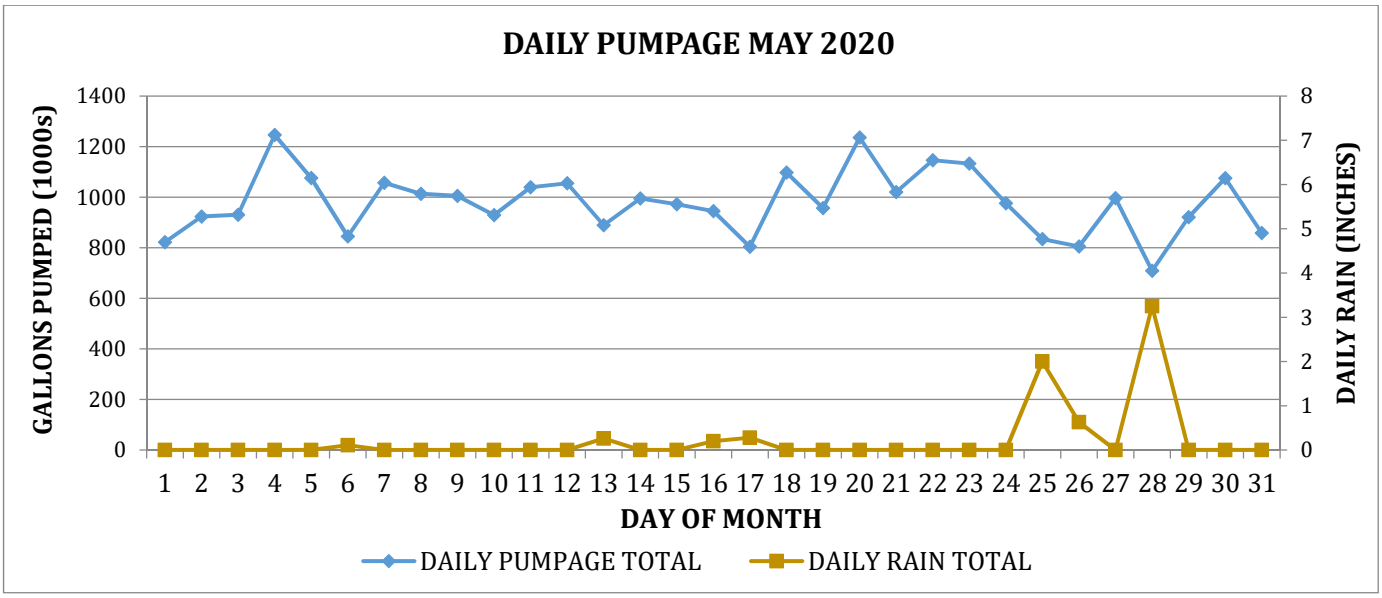


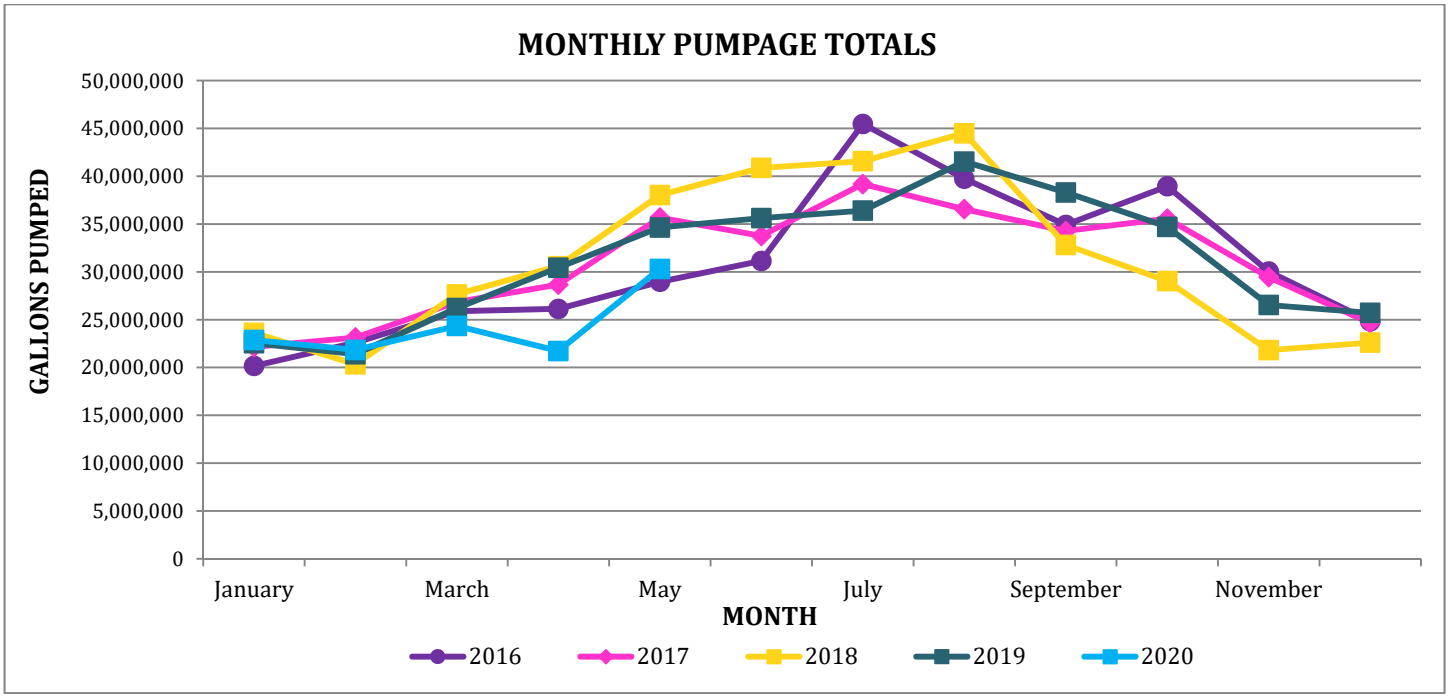
The next two charts show the daily pumpage data compared to previous years. Through May the City has pumped 121.1 million gallons of water this year. Last year during the same period the City pumped 135.2 million gallons.



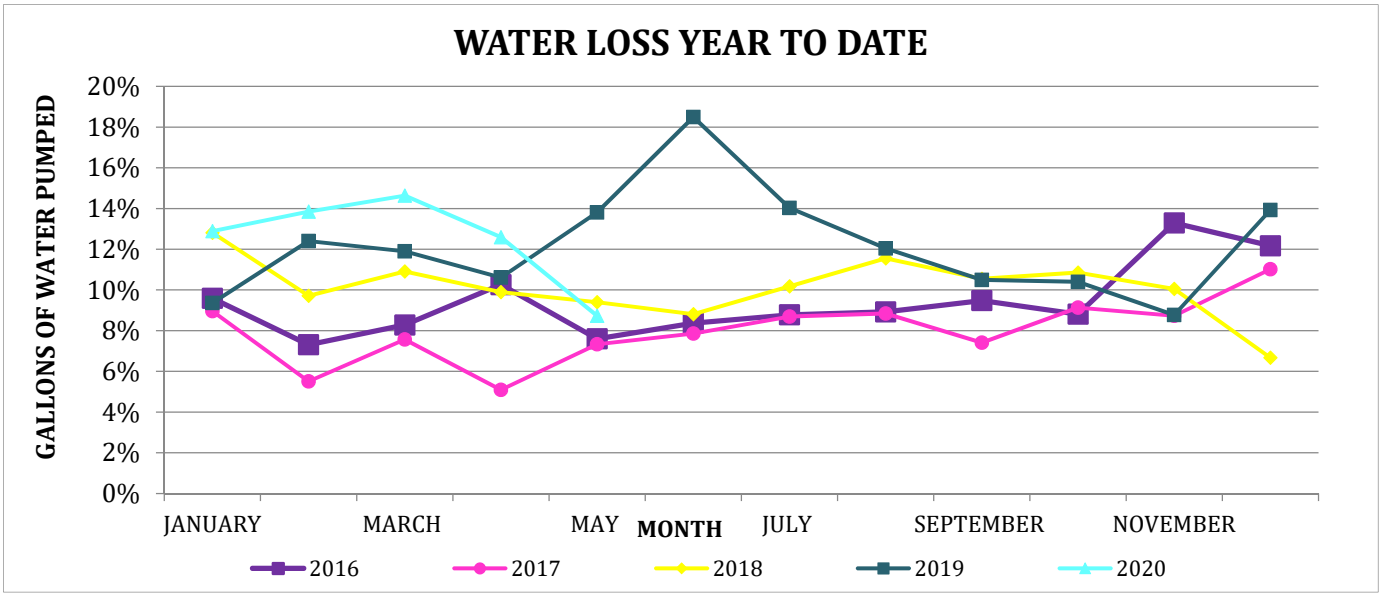


The next charts show the daily pumpage compared with rain and monthly pumpage totals.

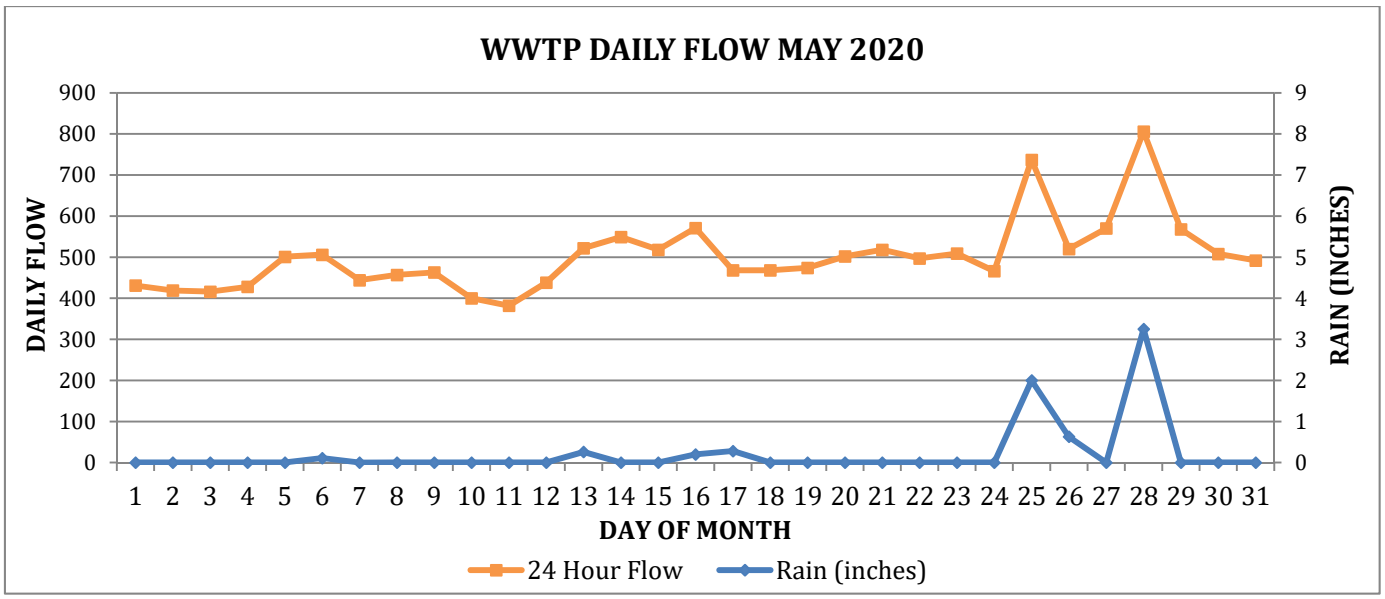




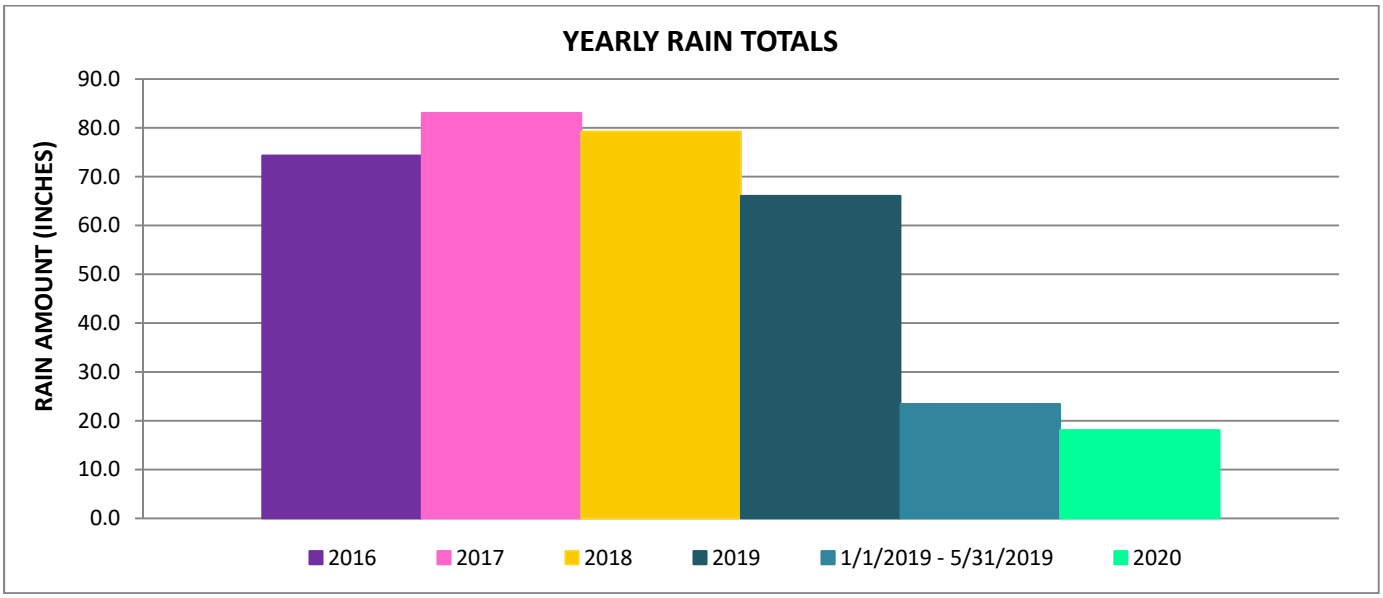
The water loss for the month of May was 8.73%. The next chart compares the loss rate to previous years.



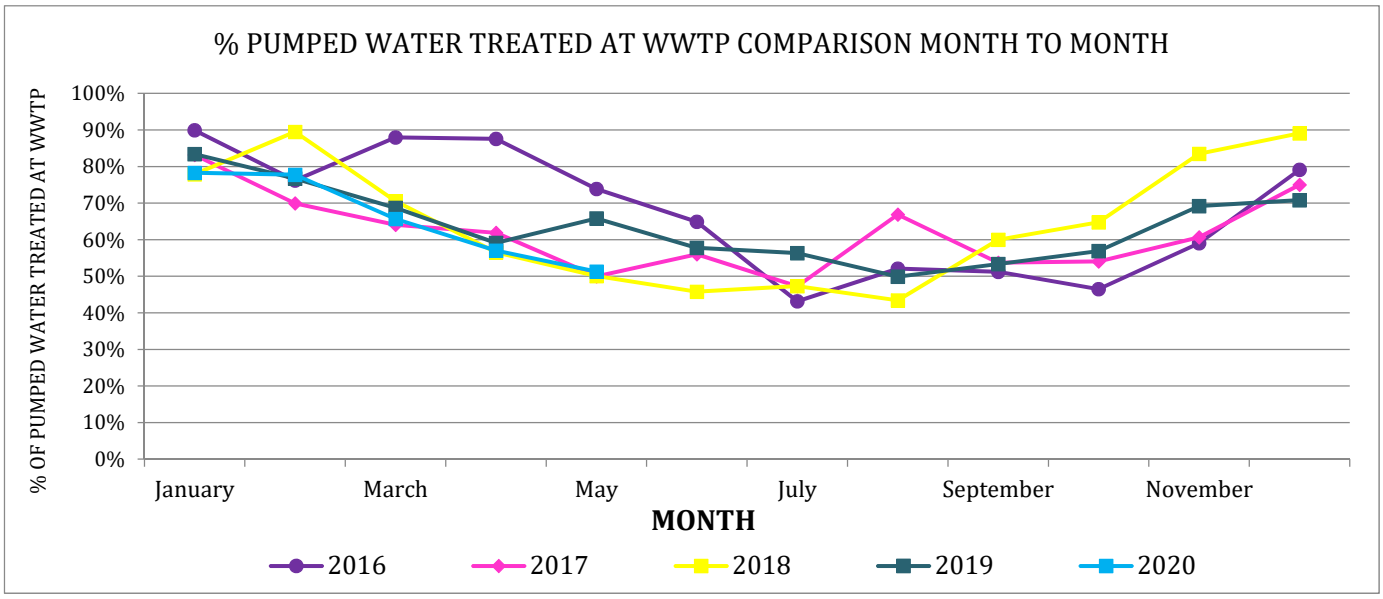
The City's wastewater treatment plant flowed 30.3 million gallons this month for an average of 501.5 gallons per day. Through the year, the City has treated 78.8 million gallons of drinking water. The next chart shows the daily flow at the treatment plant and daily.



Through May 31st the City has registered 18.07 inches of rain at the treatment plant compared to 23.42 and 27.04 inches in previous years. The next chart summarizes rainfall from previous years.



The City "recovered" over 51.30 % of the water pumped at the treatment plant. The next chart compares the monthly percent recovery to previous years.



Our water system has been reviewed by TCEQ and rated to be a Superior water system.

CAPITAL PROJECTS

PROJECTS UNDER DESIGN

- **East Relief Pond (Eastside Regional Detention Pond)**

  March – Ongoing

  April – Ongoing discussions with property owners to obtain drainage easements.

  May – Easement acquisition discussions still underway.

- **David Memorial Extension Phase II and III**

  March – Project design is being funded through a County grant program.

  April – ROW deeds in preparation.

  May – Revised USACE application submitted for the section in the county and city of Conroe limits.

- **Impact Fee Study 2019**

  March - Bleyl Engineering submitted a draft report for staff to review and a review by the public including outside of the city limits needs to make a recommendation. An impact fee advisor committee was selected by city council to review staff recommendations for impact fees.

  April – Impact Fee advisory committee meetings delayed by COVID-19.

  May – Impact Fee advisory committee meetings delayed by COVID-19.

- **Water/Sewer Rate Study 2019**

  March - Bleyl Engineering was sent all information required to complete draft report(s)/study.

  April – Rate study nearly completed, presentation of findings to city council anticipated in May.

  May – Rate study presentation completed. Modifications underway based on council comment. Additional financials are being organized for presentation. A second presentation likely to occur in July with additional data.

- **Sewer Collection System Model 2019**

  March - Bleyl continued to work on system base map with data sent from city and information already in position by Bleyl.

  April – Several locations across the city are lacking sizing data and invert elevations. Subcontractor

considered by Bleyl to collect remaining missing data.

May – Additional data (lift station pump sizing, pump curves, etc.) being collected for final report.

- **Transportation Coordination (Tamina, David Memorial, I-45, Research, and Grogan's Mill at Research)**

  March - Design and construction projects have been started from the work completed under this project.

  April – Design of Research Forest right turn lane extension and Home Depot driveway swap is nearing completion. ROW discussions are in progress with Home Depot to complete IH-45 Intersection improvements at Tamina/Research Forest. Grogan's Mill improvements on hold while Entergy moves an existing pole out of proposed lane.

  May – ROW discussions still underway with Home Depot.

- **Research Forest Lift Station Rehabilitation**

  Project not started.

PROJECTS UNDER CONSTRUCTION

- **Elevated Storage Tank Rehabilitation 2019**

  March – Construction started on the 27th.

  April – Construction ongoing. Several items not listed in original bid in need of repair are being combined in Change Order #1.

  May – Exterior sandblasting nearing completion. Repairs of interior tank nearly completed and ready to be put back in service.

- **Vision Park Rear Lot Storm Sewer Improvement Project**

  March – Project advertised and bid.

  April – Project bid and approved for construction by city council.

  May – Project underway and projected completion in June.

- **Pinecroft/Savanah Waterline Replacement Project**

  March – Waterline install almost completed and customer tie-ins complete but one. A power/communication box was placed in the path of the old and new water line tie in and is being scheduled for relocation.

  April – All customer tie-ins completed. Change order #1 completed, final walkthrough scheduled for May.

  May – Project completed. Few punch list items remain to be completed.

- **Community Room**

  March – Demolition in progress. Change order #1 added for re-plumbing work, and HVAC electrical and thermostat modifications.

  April – Re-construction of room nearing completion, ADA accessible exterior door yet to be completed and some minor electrical work. Final walkthrough scheduled for May.

  May – Project is complete. Few punch list items remain to be completed.

- **Park Surge Protector**

  March – COVID-19 delays to rebuilding of surge protector.

  April – COVID-19 delays to rebuilding of surge protector.

  May – COVID-19 delays to rebuilding of surge protector.

SUBMITTED BY: Joseph Peart

BLEYL ENGINEERING
PLANNING • DESIGN • MANAGEMENT

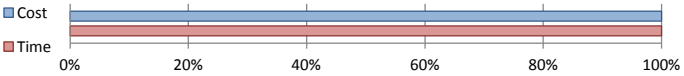
CITY OF SHENANDOAH TEXAS

City of Shenandoah Engineer's Report
May 2020
(May 14, 2020 through June 10, 2020)

Projects Under Construction

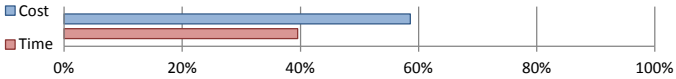
Project Name	*Contractor*	*Contract Start Date*	*Contract Time*	*Contract End Date*	*Substantial Completion*	*Days Over Contract Time*	*Percent of Contract Cost*	*Percent of Contract Time Expired*
Savanah and Pinecroft Waterline Improvements (Phase 2 - Pinecroft)	Eastex Utility Construction	12/2/2019	90 Working Days (Phase 2)	4/3/2020	4/23/2020		100.00%	100.00%
Elevated Storage Tank Rehabilitation	Tank Pro, Inc.	3/27/2020	160 Working Days	9/9/2020			58.61%	39.52%
Vision Park Storm Drain	A-Status Construction	5/12/2020	60 Days	7/11/2020			100.00%	66.67%

* Time is at the beginning of the month if there is no date of substantial completion.



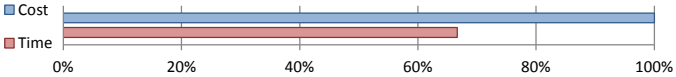
Savanah and Pinecroft Waterline Improvements - 12243

Project Description	*Update*
Bleyl was authorized on 12/12/18 for Pinecroft and 2/28/18 for Savanah for engineering and management services to design waterline improvements off of Savanah Drive and along Pinecroft Drive.	**The project is complete and placed into the one-year warranty period (April 23, 2020).**



Elevated Storage Tank Rehabilitation - 12531

Project Description	*Update*
Bleyl was authorized on 9/25/19 to provide plans and specifications for sand blasting and recoating the existing elevated storage tank.	The project is in construction and completion is scheduled for September 2020. **The interior and exterior blasts and prime are complete. The logo and colors have been approved.**



Shenandoah Vision Park Storm Drain - 11824

Project Description	*Update*
Bleyl Engineering was authorized on 4/27/16 by the City Council to proceed with design on the necessary improvements to the storm drain system that ties into the Vision Park Detention Pond. Route changes and pond easement acquisition have delayed the project.	The project was awarded to A-Status Construction and began on 5/12/20. **The construction is substantially complete and a final inspection is scheduled for 6/11/20.**

City of Shenandoah Engineer's Report
May 2020
(May 14, 2020 through June 10, 2020)

Projects Under Design

Shenandoah East Side Wetlands Permitting - 12101

Project Description	*Update*
Bleyl was authorized on 6/28/17 to obtain a Corps of Engineers Permit for working in a wetlands area. **The current estimated approval date is March 2021.**	**Application was submitted in March 2018.** **Public Notice was given in August 2019.** **COE comments have been received and addressed, most recently in March 2020.**

David Memorial Extension Phase II and III - 12473

Project Description	*Update*
Bleyl was authorized on 1/25/17 for design of Phase II including approximately 1,500 LF from the end of Phase I to the northern City limits. The interlocal agreement between the City and County was approved by all parties. Phase III (Montgomery County and City of Conroe) has been authorized. **Design Completion - 12/31/20** **Wetlands Permits - 12/31/22** **Construction - 2023**	A revised USACE application was submitted in May. The hospital is coordinating on the roadway alignment. The hospital will provide the metes and bounds description for the right-of-way. Right-of-way deeds are being prepared. **The 60% design will be submitted in June 2020. A proposal from Sam Moon regarding expedited construction will be presented to Council on 6/10/20.**

East Relief Pond Option 1B - 12203

Project Description	*Update*
Bleyl was authorized on 1/24/18 for engineering and management services to construct a stormwater pump station at the existing east pond.	The project is on hold to explore additional options for draining this area by gravity east of the railroad. Negotiations are continuing with the property owners to the east to secure drainage easements for the project. Additional options are also being considered. A proposed plan, schedule and budget was presented at the May 27 Council meeting. **An update will be given to Council on 6/10/20.**

Carter's Slough Hydraulic Study - 12370

Project Description	*Update*
Bleyl was authorized on 11/14/18 to perform a drainage study on Carter's Slough downstream of the railroad to determine potential impacts of downstream developments.	The hydraulic study is complete. The City is working on an agreement with property owners to provide drainage relief to the East. **An update will be given to Council on 6/10/20.**

City of Shenandoah Engineer's Report
May 2020
(May 14, 2020 through June 10, 2020)

MS4 General Permit Renewal - 12391

Project Description	*Update*
Bleyl was authorized on 12/12/18 to obtain authorization for stormwater discharge for the City under the renewed General Permit TXR040000.	NOI and updated SWMP were submitted in July 2019 to the TCEQ. Bleyl is awaiting further direction from the TCEQ once they have reviewed the submittal. Bleyl had an annual meeting with City staff on 12/4/19 to discuss the storm water management program for the City.

Tamina West Bound Turn Lane/Research Forest East Bound Right Turn Lane - 12402

Project Description	*Update*
Bleyl was authorized on 1/23/19 to prepare a detailed design and submittal to TXDOT of a plan to modify the west bound turn lane on Tamina in front of Home Depot, along with the Research Forest right turn lane. **A Home Depot driveway relocation was added to the scope of work.**	Home Depot prefers construction to occur in June and July of 2020. The project needs authorization from Home Depot for a temporary construction easemen**t.** Precinct 2 has approved the Research Forest right turn lane. Final plans are ready for bidding. **The project schedule has changed to June 2021 construction.**

Research Forest/Tamina Major Intersection Improvements - 12403

Project Description	*Update*
Bleyl was authorized on 1/23/19 to prepare a detailed design and submittal to TXDOT of a plan to modify the Research Forest and Tamina Road intersection. (Adding one lane each direction). **Design Completion/Approval - December 2020** **Bidding and Construction 2021**	The detailed design layout has been completed. The updated traffic model and study was submitted to the City and TxDOT on 3/2/20. TxDOT has approved the project for final design. The proposal for final design was approved at the 4/22/20 MDD and Council meetings. **Final design is underway.**

Shenandoah Impact Fee Study - 12535

Project Description	*Update*
Bleyl was authorized on 9/25/19 to evaluate the City's water and sewer system demands for potential development within the City's ETJ.	The Impact Fee Study is estimated to be completed by October 2020. The first committee meeting for the study was cancelled. The project is on hold until a committee meeting can be rescheduled **(Scheduled for June 16, 2020).**

Shenandoah Utility Rate Study - 12534

Project Description	*Update*
Bleyl was authorized on 9/25/19 to evaluate the existing water and sanitary system to estimate the cost of water and sewer based on historical usage and cost analysis.	The draft Rate Study was presented at the May 13th Council Meeting. **Bleyl is working with staff to complete the final draft. The final draft study will be discussed at the August 1, 2020, Budget Workshop.**

City of Shenandoah Engineer's Report
May 2020
(May 14, 2020 through June 10, 2020)

Shenandoah Sewer Model - 12536

Project Description		*Update*
Bleyl was authorized on 9/25/19 to evaluate the existing sanitary sewer system and provide recommendations for the City.		**The model will be submitted to the City in June 2020, along with recommendations for infrastructure improvements.**

ADA Completion Report - 12567

Project Description		*Update*
Bleyl was authorized on 12/11/19 to evaluate ADA compliance for parking lots, City facilities, parks, etc. for the City.		The ACCESS partnership, an ADA consultant, has completed a field inspection. The final report was submitted to the City in April 2020. **Public Works is addressing the comments.**

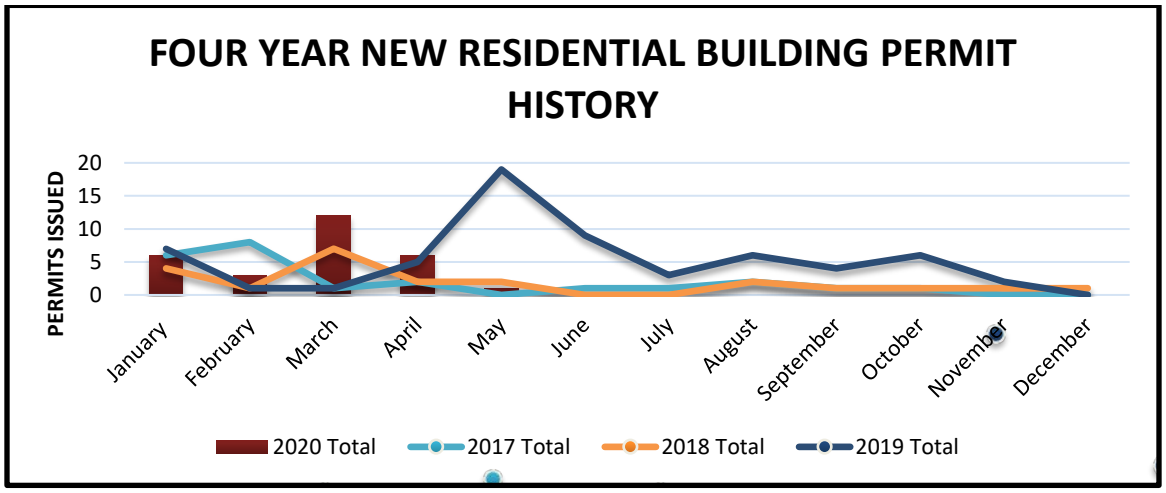
COUNCIL MONTHLY REPORT

DEPARTMENT: COMMUNITY DEVELOPMENT AND MUNICIPAL COURT

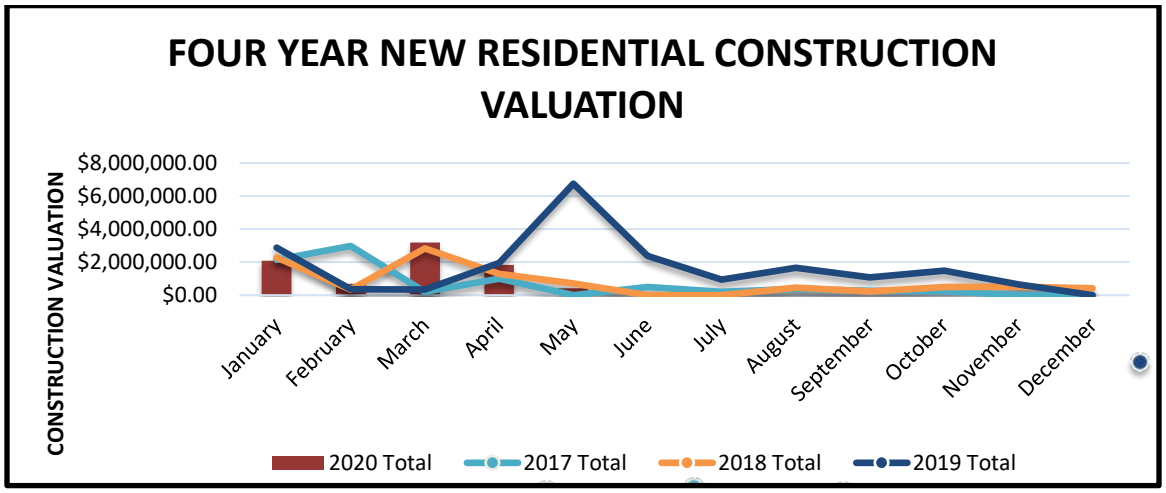
MONTH: MAY 2020

COMMUNITY DEVELOPMENT

During May the City issued one permit for a new residential home compared to 19 in May 2019. The chart below compares residential permits issued from 2017 to current year.



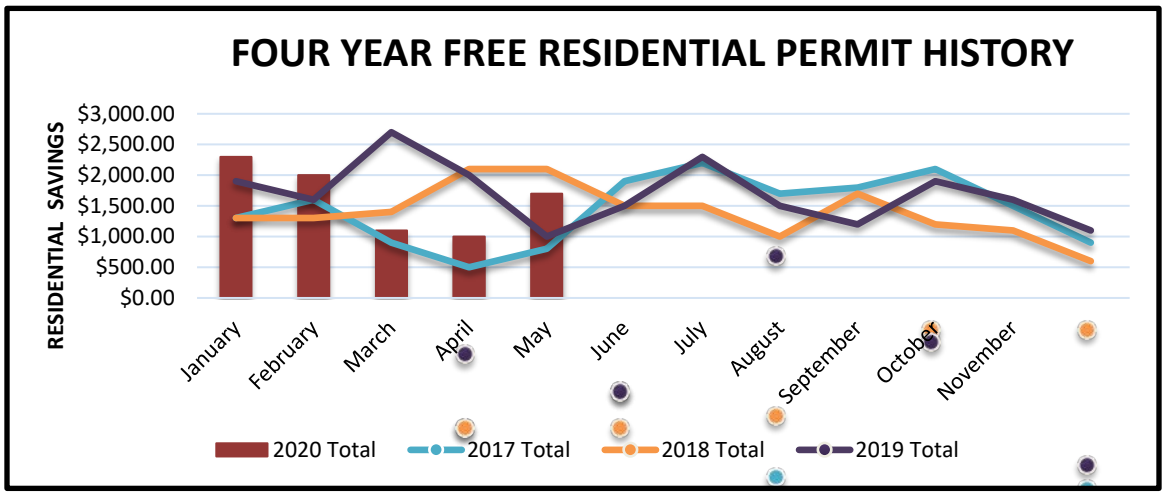
Residential construction value based on the contractors' declared construction cost during the month of May is $419,990.00. A YTD decrease of 33% compared to 2019. The chart compares new residential construction valuation data from 2017 to current year.



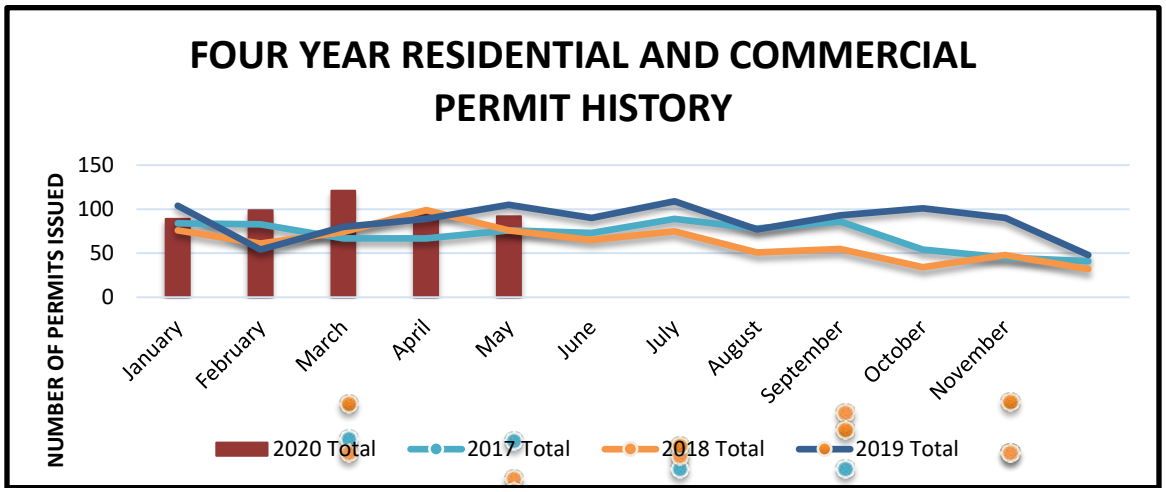
The table below shows the residential development and each subdivisions overall completion rate. Shenandoah has a total of 1,292 lots in the residential subdivisions and is currently at 84% built out. Vacant lots also include lots which residents have fenced in as part of their yard but a house could be built on those lots in the future.

Residential Subdivision Development					
	Total Lots	**Open permits**	**Vacant Lots**	**Completed**	**Percentage Completed**
Parkgate Reserve	58	0	1	57	98%
Tuscany Woods	101	1	0	100	99%
Malaga Forest	36	1	4	31	86%
Reserve at Grogan's Mill	42	0	1	41	98%
Marion	44	0	0	44	100%
Silverwood Ranch	80	0	0	80	100%
Grogans Forest	128	0	0	128	100%
Shenandoah Valley	506	0	3	503	99%
Lily	62	18	0	44	71%
Wellman Manor	32	6	17	9	28%
Boulevard Green	89	4	50	35	39%
The Centro	114	10	86	18	16%
CITY TOTAL	**1292**	**40**	**162**	**1090**	**84%**

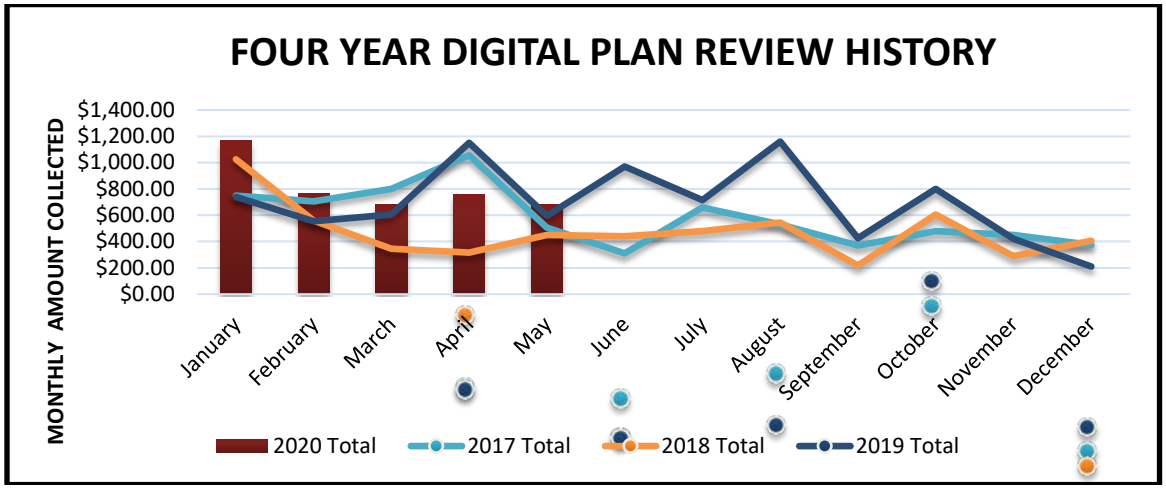
Currently the City issues permits for residential remodels, roofs, irrigation systems and pools for no charge. In May the City issued ten free permits for residential improvements. Total savings to residents is $118,800.00. The chart below compares free residential improvement permit data from 2017 to current year.



During May the City issued 92 residential and commercial permits compared to 105 in 2019. The chart below compares all residential and commercial permits issued from 2017 to current year.



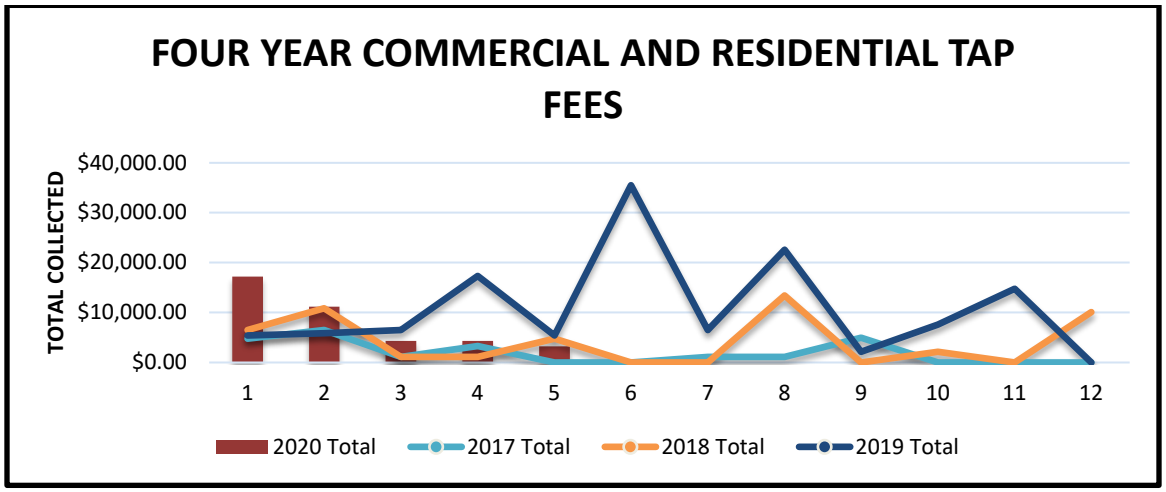
In 2014 the City implemented a digital plan review process to provide better service for the contractors and to accept plans digitally, charging a nominal fee depending on the number of pages submitted for review. During May the City collected $685.00 for digital plan review fees. The revenue collected since implementation in 2014 is $41,834.99. The chart below outlines the fees collected for the digital plan review from 2017 to current year.



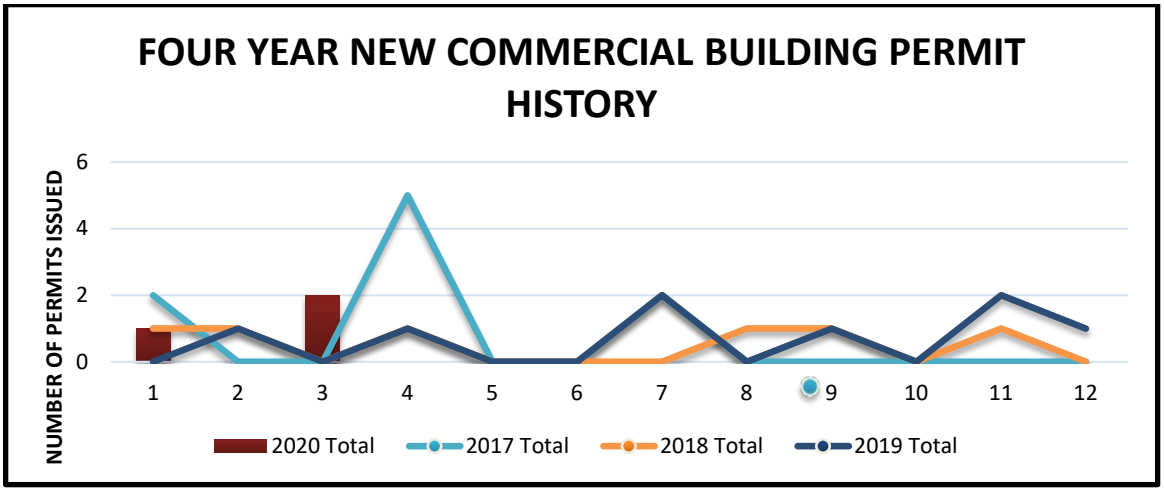
The digital plan review fee is used to purchase equipment and enhance the digital plan review process. In May there was one purchases from the digital plan review account. The digital plan review fee balance is $26,073.12. The chart below outlines the digital plan review revenue and the expenses based on each fiscal year.

Digital Plan Review History							
	FY 2014-2015	**FY 2015-2016**	**FY 2016-2017**	**FY 2017-2018**	**FY 2018-2019**	**FY 2019-2020**	**Balance**
Total Revenue	$7,047.00	$6,095.84	$7,226.15	$5,680.00	$8,215.00	$5,495.00	
Total Expenses	$3,344.25	$5,029.99	$795.00	$475.22	$0.00	$810.99	
Total	**$3,702.75**	**$1,065.85**	**$6,431.15**	**$5,204.78**	**$8,215.00**	**$4,684.01**	**$26,073.12**

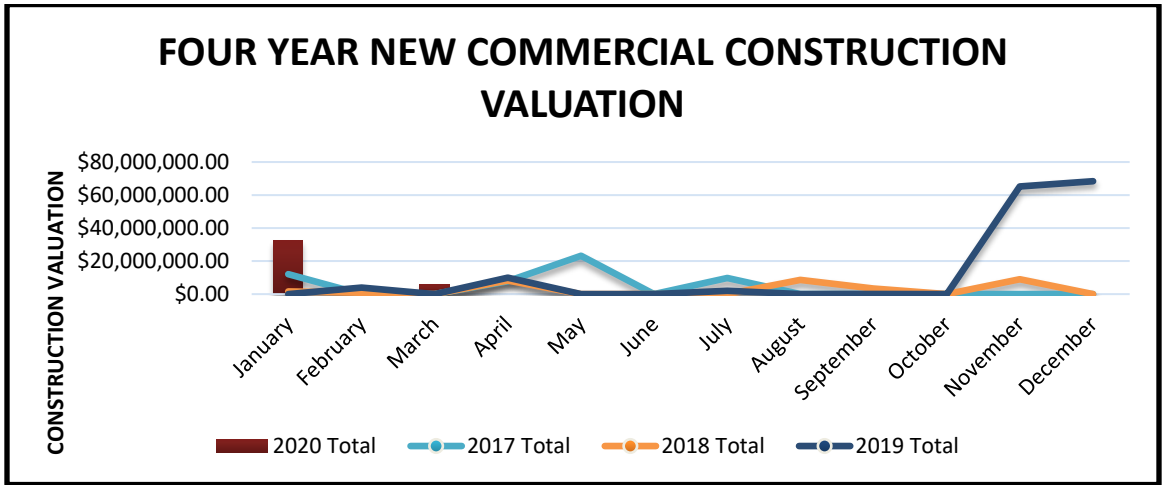
During May the City collected $3,255.00 for commercial and residential tap fees. The chart below compares commercial and residential tap fees collected from 2017 to current.



During May the City issued zero new commercial permit comparable to none in 2019. The chart below compares commercial building permits issued from 2017 to current year.



The commercial construction value based on the contractors' declared construction cost during the month of May is $0.00. The chart below compares new commercial valuation data from 2017 to current year



The table below provides a snapshot of new commercial development and the date the permit was issued.

Active New Commercial Projects		
Address	**Description**	**Date permit issued**
19391 David Memorial	Aloft Hotel	August 15, 2018
18850 David Memorial Drive	Even Hotel	November 21, 2018
17645 Residence Drive	Hyatt House Hotel	May 26, 2019
The Centro, 301 N Centro Circle	Pool Cover	September 18, 2019
9000 Six Pines Drive	LifeTime Fitness	November 6, 2019
9002 Six Pines Drive	Lifetime Fitness Parking	November 6, 2019
8900 Six Pines Drive	Mill Creek Multifamily	December 3, 2019
201 David Vetter Blvd.	The Woodlofts	January 10, 2020
The Centro, 18346 W Centro Circle	Dog Park	Mach 3, 2020
18200 IH 45	Hampton Inn & Suites	March 9, 2020

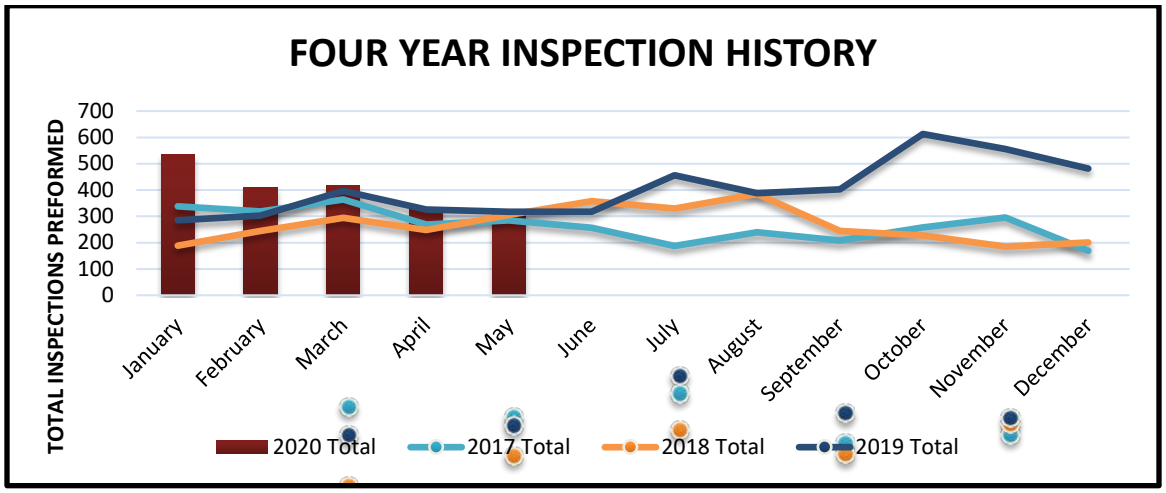
The table below provides a snapshot of commercial remodels/buildouts and the date the permit was issued.

Active Commercial Remodel/Buildout Projects		
Address	**Description**	**Date permit issued**
109 Honey Berry Street	Communication Antenna	March 26, 2019
8851 Metropark Drive, Suite 100	Top Sushi	August 16, 2019
19103 IH 45N	Home Depot Tool Rental	November 12, 2019
8821 Metropark Drive, Suite 1500	Aesthetics Smiles Dentistry	February 24, 2020
121 Vision Park Blvd, Suite 200	Hope for Healing	February 24, 2020
1120 Medical Plaza Drive, Suite 230	Memorial Hermann Tenant Space	February 26, 2020
29955 IH 45	Shenandoah Community Room	March 17, 2020
9250 Pinecroft Drive	Memorial Hermann Transformer Update	March 24, 2020
8880 Metropark Drive, Suite 100	Sharetea	March 25, 2020
8851 Metropark Drive, Suite 900	Jordans Sweet Shoppe	March 25, 2020
129 Vision Park Blvd., Suite 206	Millennium Physicians	March 25, 2020
9305 Pinecroft, Suite 200	Memorial Hermann Surgery Center	March 30, 2020
910 Medical Plaza Drive	Memorial Hermann Parking Garage Expansion	April 16, 2020
9180 Pinecroft Drive, Suite 405	Memorial Hermann Cardio Expansion	April 24, 2020
121 Vision Park Blvd., Suite 300	Orbis Education	May 8, 2020
121 Vision Park Blvd. 2nd Floor	VP2 Partners	May 20, 2020
19333 David Memorial Drive	Crowne Plaza	May 21, 2020
19265 David Memorial Drive	Floors for Living	May 28, 2020

During May the Building Official had zero scheduled development meeting.

Development Meetings	
Meeting Date	**Topic for Discussion**

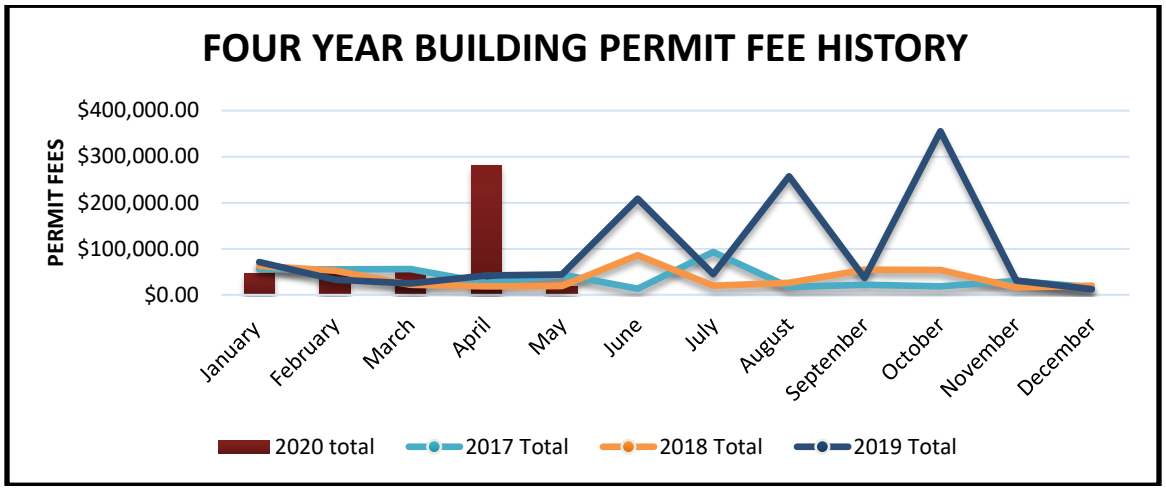
During May the City performed 309 inspections. A YTD increase by 22% compared to 2019. The chart below compares the total number of inspections performed from 2017 to current year.



Inspections performed include:

- Building Department – 270
- Fire Inspector – 19
- Third Party Inspector – 0

During May the City collected $19,058.10 for building permit fees. Permit fees have increase by 110% YTD compared to 2019. The chart below compares building permit fees collected from 2017 to current year.



There were ten Certificates of Occupancy/completion issued in May including the following:

Owner	Address	Project	Date Issued
FIVE BELOW	19075 I-45 SUITE 108	20190578	05.06.2020
DAVID WEEKLY HOMES LLC	111 CHATSWORTH LN.	20190566	05.18.2020
GRACE LILY LP	135 BONNIE RIDGE CIRCLE	20190522	05.18.2020
GRACE LILY LP	151 BONNIE RIDGE CIRCLE	20190387	05.18.2020
GRACE LILY LP	166 BONNIE RIDGE CIRCLE	20190523	05.20.2020

** Indicate a Temporary Certificate of Occupancy was issued

During May 16 sign permits were issued.

- 166 Sycamore Street – Real Estate Sign
- 9250 Pinecroft Drive – Wall Sign (X5)
- 9250 Pinecroft Drive – Monument Sign (X4)
- 9250 Pinecroft Drive – Temporary Sign (X6)

PLANNING/DEVELOPMENT ACTIVITY

During the month of May the Planning and Zoning Commission had two scheuduled meetings.

AGENDA DATE	MEETING TYPE
January 7, 2020	**Special Meeting**
January 21, 2020	**Regular Scheduled Meeting**
May 5, 2020	**Special Meeting**
May 19, 2020	**Regular Scheduled Meeting**

During the month of May one application pertaining to property development were filed with the City.

A breakdown of approved development applications is outline below.

DEVELOPMENT APPLICATIONS				
APPLICATION	PROPERTY ADDRESS/PARCEL IDENTIFICATION	PROJECT/APPLICANT	APPROVAL/ISSUED DATE	EXPIRATION DATE
Extension of a Mixed Beverage Sales Permit with Late Hours	8915 Metropark Drive	Dave & Busters	January 23,2019	February 28, 2020
Extension of a Use Permit to allow minimum square footage of retail space and parking structure	Restricted Reserve "A" of the Eastwood Village Replat No. 1	The Woodlofts	January 23,2019	August 14, 2019
Minor Replat of Lot 11 Metropark Square Phase 1A	Cabinet Z, Sheet 4586	MetroPark	February 21, 2019	_
Special Use Permit to allow Mixed Beverage Restaurant Permit with Food and Beverage Certificate	1700 Research Forest Drive	Killen's Steakhouse	February 27, 2019	February 27, 2020
Special Use Permit to allow minimum square footage, parking garage, increased FAR and building height	11.323 acres of land under Clerk's File No. 2010087585 Montgomery County Official Public Records	LifeTime Fitness/Mill Creek Multifamily	February 27, 2019	February 27, 2020
Application for a Zoning Regulation Amendment for Planned Development District #11 (PDD #11) to allow an alternate building material	PDD #11 The Centro	The Centro	_	_
Special Use Permit to allow for a Beer Retail Dealer's Permit Off-Premise and a Wine Only Package Store Permit	19091 IH 45, Shenandoah Texas	Sam's Club	May 22, 2019	May 22, 2020
Final Plat for 11.323 acres of land	11.323 acres of land under Clerk's File No. 2010087585 Montgomery County Official Public Records	LifeTime Fitness/Mill Creek Multifamily	May 22, 2019	_
Special Use Permit to allow for a Mixed Beverage On-Premise Permit	1620 Research Forest Drive, Suite 100	First Watch	June 26, 2019	June 26, 2019
Special Use Permit to allow for a Mixed Beverage On-Premise Permit	8851 MetroPark Drive, Suite 100	Top Sushi	August 14, 2019	August 14, 2020
Final Plat for 2.203 acres of land	Being 2.203 acres of land under Clerk's File No. 2016117550 Montgomery County Official Public Records	Metro Development, Office Building	Withdrawn	
Variance to the minimum lot depth for property located within the Commercial Corridor "CC" Zoning District	Being 2.203 acres of land under Clerk's File No. 2016117550 Montgomery County Official Public Records	Metro Development, Office Building	Withdrawn	
Application for Sign Exception to allow for signage on an accessory structure (X3)	28727 IH45 S, Shenandoah, Texas 77381	Skipper Beverage Company/Valero	August 25, 2019	_
Application for Sign Exception to allow for a single-family residential development use of a construction sign.	Wellman Manor/David Weekley Homes, LLC	Wellman Manor	September 19, 2019	_
Special Use Permit to allow for a Mixed Beverage On-Premise Permit	8821 MetroPark Drive, Suite 1600	BurgerIM	December 11, 2019	December 11, 2020
Administrative Appeal to exterior elevations	The Centro	PHSH, LLC	_	_
Variance to the maximum building height to allow for construction of two additional parking levels on an existing parking garage	910 Medical Plaza, Parking Garage	Memorial Hermann	December 11, 2019	_
Application for Sign Exception to allow for signage the north and west elevation to which exceed the allowable color requirements.	19053 IH 45, Suite H, Shenandoah, Texas	Paradise Grills	November 25, 2019	_
Application for Sign Exception to allow for and additional wall sign and existing wall signs (above the allowed number of signs) to remain on the front elevation.	19103 IH 45, Shenandoah, Texas 77385	Home Depot	December 17, 2019	_
Application for Sign Exception to allow panel sign to exceed the allowable color requirements.	8821 Metropark Drive	Dave & Busters	December 17, 2019	_
Special Use Permit to allow for Medical Services: General	1500 Research Forest Drive, Suite 120, Shenandoah, Texas	IV Bars of The Woodlands	January 22, 2020	January 22, 2021
Special Use Permit to allow Beer and Wine Retailers Permit with Food and Beverage Certificate	1500 Research Forest Drive, Suite 240, Shenandoah, Texas	Ploy Thai Cuisine		
Special Use Permit to allow Mixed Beverage Restaurant Permit with Food and Beverage Certificate	1644 Research Forest Drive, Suite 100, Shenandoah, Texas	Lama Mediterranean	May 27, 2020	May 27, 2021
Applicatoin to amend a Special Use Permit allowing minimum square footage of retail space and parking structure	Restricted Reserve "A" of the Eastwood Village Replat No. 1	The Woodlofts	Withdrawn	

MUNICIPAL COURT

In May code enforcement issued zero citation and warning filed with the court. A monthly breakdown of outstanding cases and value is shown below.

Status of Outstanding Cases										
	Cases 2007 to Present	Dollar Value		Cases Prior to 2007	Dollar Value		Total Cases	Case Count Change	Total Dollar Value	Total Dollar Value Change
OCT	1,850	516,702.76		3,797	956,510.78		5,647	2	$ 1,473,213.54	571.00
NOV	1,849	516,373.76		3,796	956,215.78		5,645	2	$ 1,472,589.54	624.00
DEC	1,847	515,760.56		3,796	956,215.78		5,643	2	$ 1,471,976.34	613.20
JAN	1,844	514,686.46		3,796	956,215.78		5,640	3	$ 1,470,902.24	1,074.10
FEB	1,841	514,015.26		3,796	956,215.78		5,637	3	$ 1,470,231.04	671.20
MAR	1,841	514,015.26		3,793	955,295.78		5634	3	$ 1,469,311.04	920.00
APR	1,839	513,474.06		3,787	953,600.78		5626	8	$ 1,467,074.84	2,236.20
MAY	1,832	511,661.06		3,787	953,600.78		5619	7	$ 1,465,261.84	1,813.00

In May the Court closed seven outstanding cases reducing the value of outstanding cases by $2,236.20. A breakdown of the dispositions of the outstanding closed cases is shown below.

- Cases Paid In Full – 6 ($1,813.00)
- Cased Dismissed after completion of Deferred – 1 (Court Fee's and Fine paid prior)

MISC. REPORTED ACTIVITY

Development Activity													
	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
Plans Processed	53	62	64	63	85	81	68	57	25	67	58	55	36
Additional Municipal Court Activity													
Warrants Issued	0	1	0	0	0	0	0	0	0	0	0	0	0
Court Cases Set	4	1	2	1	0	0	0	0	2	0	1	0	3
General Activity													
Payments Processed	637	513	512	536	532	390	560	474	486	503	547	499	427

SUBMITTED BY: Jackie Thompson

COUNCIL MONTHLY REPORT

DEPARTMENT: CVB

MONTH: MAY 2020

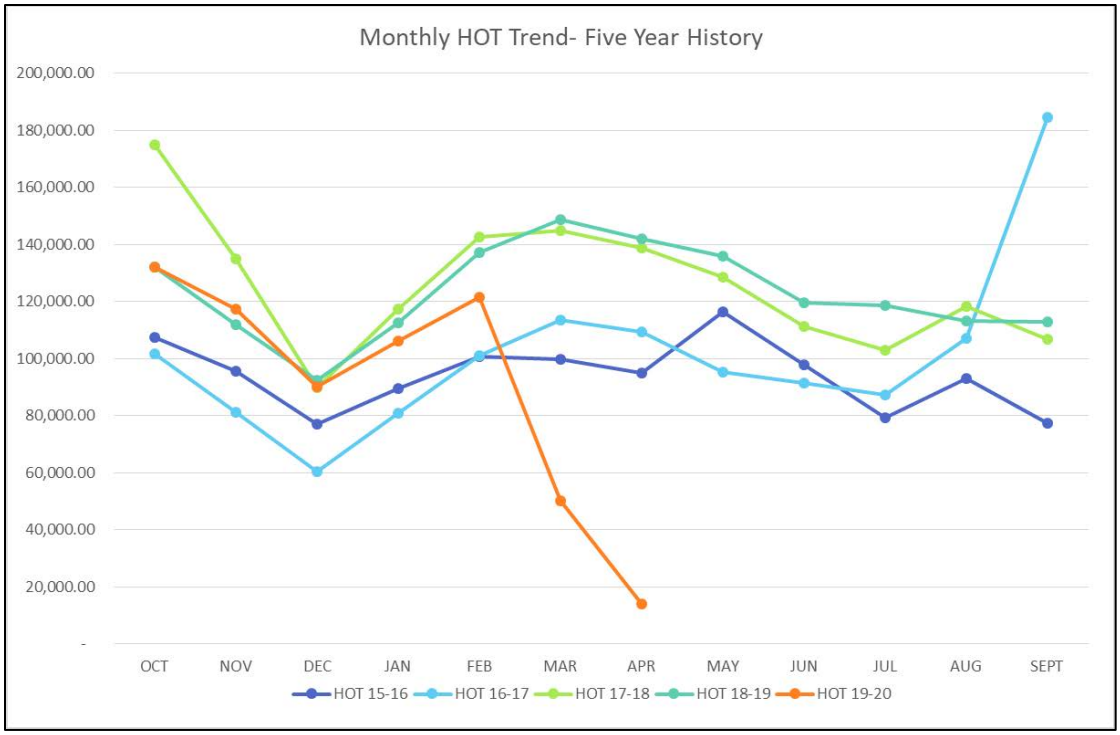
VISITOR CENTER

The visitor center has been officially vacated as of May 15. Staff is undertaking a project of returning several items that had been loaned to the Footprints in Courage museum some 10-15 years ago to the owners of those items.

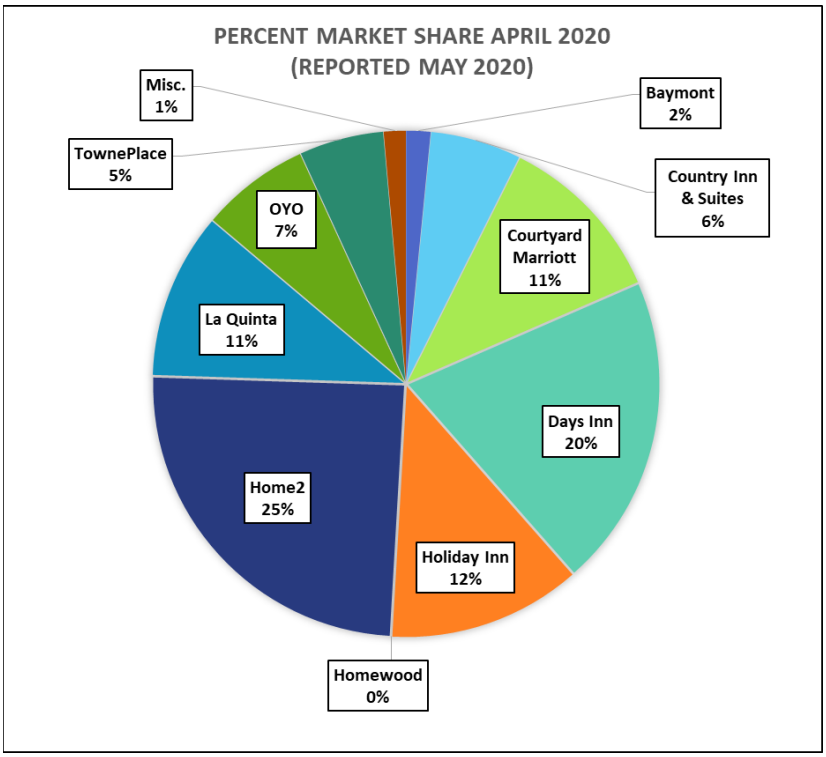
HOTEL OCCUPANCY TAX

The tables below show hotel occupancy tax receipt trends over the past five fiscal years. All decreases from the prior year are highlighted in red. Occupancy tax received in May is for hotel stays in April.

Hotel Occupancy Tax Revenue - Five Year Comparison					
	HOT 15-16	HOT 16-17	HOT 17-18	HOT 18-19	HOT 19-20
OCT	107,316.66	101,567.28	175,090.83	132,006.78	132,121.00
NOV	95,637.35	81,222.24	134,841.48	111,923.97	117,269.67
DEC	76,939.84	60,413.59	89,775.76	92,456.12	90,033.53
JAN	89,514.69	80,722.70	117,308.07	112,506.44	106,155.18
FEB	100,594.30	101,060.82	142,637.52	137,124.53	121,375.69
MAR	99,833.41	113,472.00	144,851.34	148,563.47	50,044.14
APR	95,071.78	109,344.66	138,900.23	141,999.06	13,875.69
MAY	116,269.63	95,131.35	128,682.39	135,771.76	
JUN	97,725.93	91,319.31	111,248.88	119,591.55	
JUL	79,301.81	87,254.82	103,005.12	118,614.77	
AUG	92,999.88	107,252.20	118,355.96	113,192.04	
SEPT	77,493.65	184,439.12	106,834.03	113,013.72	
TOTAL	**1,128,698.93**	**1,213,200.09**	**1,511,531.61**	**1,476,764.21**	**630,874.90**



The graphic below explains the percentage of market share each property claims for the month, based on occupancy tax receipts received. Home2 Suites has claimed the largest portion of market share, followed by Days Inn and Holiday Inn.



The table below shows hotel occupancy tax revenue collected from each property during FY 2019-2020. Any stays that extend past 30 days are exempt of any taxes.

Monthly Hotel Occupancy Tax Receipt Comparison by Property FY 2019-2020												
	Baymont	Country Inn & Suites	Courtyard	Days Inn	Holiday Inn	Homewood	Home2	La Quinta	OYO	TownePlace	Misc.	Total
OCT	$726.65	$1,249.26	$25,478.36	$5,960.03	$29,027.88	$13,877.03	$22,732.49	$9,457.44	$2,062.23	$21,004.55	$545.08	**$132,121.00**
NOV	$0.00	$1,285.55	$21,351.27	$4,975.11	$25,688.95	$13,457.78	$20,324.87	$7,794.29	$1,678.25	$19,959.21	$754.39	**$117,269.67**
DEC	$0.00	$1,326.86	$21,093.27	$4,822.51	$20,657.50	$9,186.20	$14,543.31	$4,417.19	$1,267.38	$12,029.62	$689.69	**$90,033.53**
JAN	$0.00	$2,887.83	$22,657.38	$4,759.15	$24,085.57	$10,991.57	$19,537.47	$5,993.93	$1,119.32	$13,472.22	$650.74	**$106,155.18**
FEB	$1,690.27	$3,473.79	$23,899.12	$5,211.65	$24,950.15	$13,630.47	$20,304.04	$8,449.33	$1,270.46	$18,349.38	$147.03	**$121,375.69**
MAR	$1,068.33	$2,538.62	$9,668.49	$0.00	$10,283.49	$0.00	$9,706.61	$4,399.94	$1,210.44	$10,728.90	$439.32	**$50,044.14**
APR	$216.88	$808.95	$1,536.19	$2,783.20	$1,720.18	$0.00	$3,412.57	$1,478.69	$970.18	$752.22	$196.63	**$13,875.69**
MAY												**$0.00**
JUN												**$0.00**
JUL												**$0.00**
AUG												**$0.00**
SEP												**$0.00**
Tot.	**$3,702.13**	**$13,570.86**	**$125,684.08**	**$28,511.65**	**$136,413.72**	**$61,143.05**	**$110,561.36**	**$41,990.81**	**$9,578.26**	**$96,296.10**	**$3,422.88**	**$630,874.90**

The following chart shows occupancy tax data by property for both April 2019 and April 2020, reported May 2019 and May 2020, respectively. Year-over-year decrease in amount of occupancy tax collected is notated in light red.

Year Over Year Occupancy Tax Comparison												
	Baymont	Country Inn & Suites	Courtyard	Days Inn	Holiday Inn	Homewood	Home2	La Quinta	OYO	TownePlace	Misc.	Total
Apr-19	1,963.81	1,079.40	26,389.22	7,316.71	31,477.56	16,269.76	23,240.99	10,598.96	1,678.41	21,691.74	244.86	**141,951.42**
Apr-20	216.88	808.95	1,536.19	2,783.20	1,720.18	-	3,412.57	1,478.69	970.18	752.22	196.63	**13,875.69**

The following tables report the individual Shenandoah hotels' self-reported Average Daily Rate (ADR) and Occupancy information, respectively, for Fiscal Year 2019-2020. All data is provided where available. Data is collected with Hotel Occupancy Tax Reporting Forms. Not all properties choose to self-report this data.

SELF REPORTED AVERAGE DAILY RATE FY 2019-2020												
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT
BAYMONT												
COUNTRY INN & SUITES												
COURTYARD	$125.65	$116.93	$110.80	$123.78	$126.18	$117.92	$102.36					
DAYS INN	$ 55.00	$ 55.00	$ 55.00	$ 53.00	$ 59.41		$ 49.78					
HOLIDAY INN	$117.00	$112.00	$116.00	$118.00	$123.00							
HOMEWOOD	$106.13	$ 97.82	$ 96.58	$ 99.01	$ 96.14	$ 88.27	$ 88.57					
HOME 2 SUITES	$125.08	$122.73	$115.17	$122.20	$125.18	$110.69	$ 80.90					
LA QUINTA												
OYO		$ 34.00										
TOWNEPLACE	$107.20	$103.35	$ 92.67	$ 98.36	$108.59	$ 95.19	$ 63.59					

SELF REPORTED OCCUPANCY RATE FY 2019-2020												
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT
BAYMONT												
COUNTRY INN & SUITES												
COURTYARD	76%	71%	72%	69%	77%	36%	13%					
DAYS INN	59%	51%	45%	46%	55%		30%					
HOLIDAY INN	75%	72%	54%	62%	66%							
HOMEWOOD	52%	60%	36%	95%	44%	23%	26%					
HOME 2 SUITES	79%	74%	53%	67%	75%	38%	21%					
LA QUINTA												
OYO		63%										
TOWNEPLACE	90%	86%	59%	67%	86%	49%	12%					

EXPEDIA ADVERTISING

Below is a recap of April 2020 performance on Expedia TravelAds. Current reporting lag time is running one month behind in order to coincide with occupancy tax and self-reported occupancy data.

Shenandoah CVB
Account with 10 properties

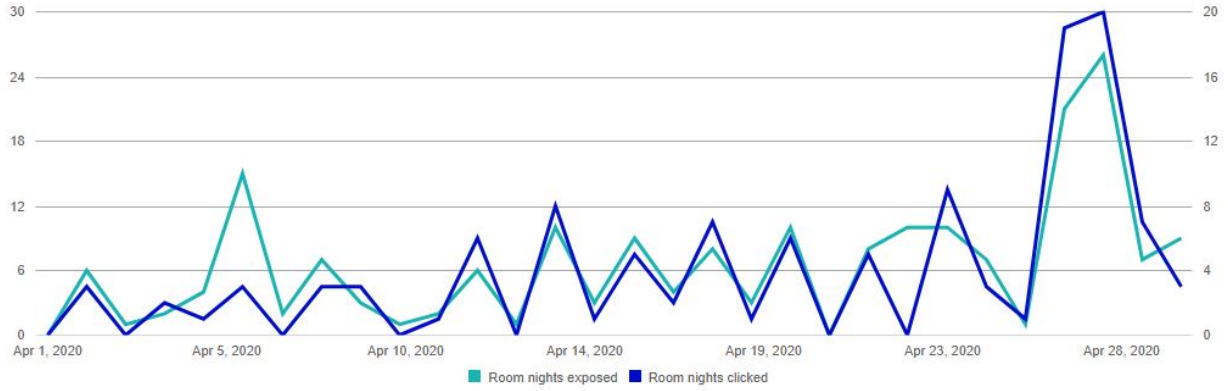
April 1, 2020 - April 30, 2020, Hotel path Customize

Ad delivery

Spend (USD)	Clicks	Avg CPC (USD)	Impressions	Avg rank	CTR
339.69	597	0.57	26,060	3.5	2.29%

Attribution

Revenue clicked (USD)	Room nights clicked	ROAS clicked	Revenue exposed (USD)	Room nights exposed	ROAS exposed
6,446.63	119	19:1	12,037.77	196	35:1



ITEMS OF ADDITIONAL NOTE

- Closed Visitor Center and relocated CVB offices over to City Hall on Wednesday, May 6, 2020.
- Launched a redesigned CVB website at www.VisitShenandoahTx.com on May 19-20, 2020. Redesign included a new, **"Small Meetings & Special Events" planner** and **updated Visitor map**.
- Monthly hotel tax revenue is down 90.23% year-over-year due to pandemic, but this also reflects Towneplace Suites being temporarily closed and collections from Homewood Suites, as they have not been received yet.
- Continued to communicate with our hotels regarding updates to the Governor's orders, and to stores and restaurants regarding who is open and serving, etc.
- Continued to make calls and plan for hyperlocal ad campaign to support local businesses once Governor authorizes re-opening and adequate numbers of businesses re-open and public begins to feel safe enough to get out. Continued work with agency, local media companies and major advertisers to discuss timing issues as well as potentialities of "layering in" hyper-local campaign with larger marketing efforts.

SUBMITTED BY:

John R. Mayner, III