



NOTICE OF SPECIAL WORKSHOP MEETING
July 22, 2020
SHENANDOAH CITY COUNCIL
MUNICIPAL DEVELOPMENT DISTRICT BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF MONTGOMERY
CITY OF SHENANDOAH

AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Shenandoah City Council and the Municipal Development District Board of Directors will be held on Wednesday, July 22, 2020 at 5:00 p.m. at the City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas for the purpose of considering the following:

1. CALL TO ORDER
2. CALL OF ROLL

INDIVIDUAL CONSIDERATION

3. Discussion regarding the Capital Improvement Plan (CIP). To view, please click [HERE](#).
4. CITIZENS FORUM

Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to stand up and approach the podium to address Council and give their name and address before sharing their comments.

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

5. Council/Commissioner/Director Inquiry

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

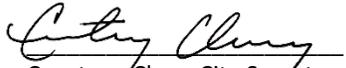
ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

City Hall is wheelchair accessible. A sloped entry is available at the entrance with specially marked parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 281-298-5522 or Fax 281-367-2225 for information.

I certify that the attached notice of meeting was posted on the bulletin board at City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas, on the 17 day of July 2020 at 2:05 o'clock p.m.


Courtney Clary, City Secretary





Joint Workshop Meeting AGENDA REPORT

AGENDA DATE:	<u>July 22, 2020</u>	ITEM NUMBER:	<u>3</u>
DEPARTMENT:	<u>Public Works</u>	PREPARED BY:	<u>Joseph Peart</u>
PRICING:	<u>NA</u>	EXHIBITS:	<u>Capital Improvement Plan (CIP)</u>

SUBJECT/PROCEEDING:

Discussion regarding five year Capital Improvement Plan (CIP) with estimated revenues.

RECOMMENDED ACTION:

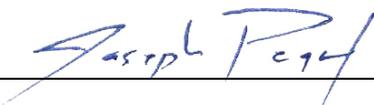
Discussion only.

BACKGROUND/DISCUSSION:

The CIP is a tool for city council to use during budgeting. The CIP details funding requirements for large capital projects that are separate from the operation and maintenance budget. The CIP is grouped with the following categories: Water, Wastewater, Stormwater, Roadways, Parks and Pool, and City Facilities and Equipment.

The goal of the joint workshop is to discuss projects and build a consensus about funding. Staff has rated each project as Low, Medium, and High to establish priority. The focus is on the projects rated as "High" for the next fiscal year budget.

APPROVALS:

DEPARTMENT HEAD	<u></u>	DATE:	<u>July 17, 2020</u>
CITY ADMINISTRATOR	<u></u>	DATE:	<u>July 17, 2020</u>

Proposed Capital Projects 2020 - 2021

Fund	Project Name	Priority	Cost	MDD Eligible Amount *
Water Plant #2				
Water & Sewer	Motor Control Center (MCC) Replacement	HIGH	\$ 482,000.00	\$ 337,400.00
Water Distribution System				
Water & Sewer	ACP Waterline Replacement - I-45 at Texaco	HIGH	\$ 336,000.00	\$ 235,200.00
Water & Sewer	ACP Waterline Replacement - Memorial Hermann	HIGH	\$ 445,000.00	\$ 311,500.00
Water & Sewer	ACP Waterline Replacement - David Memorial at Vetter	HIGH	\$ 207,000.00	\$ 144,900.00
Water & Sewer	ACP Waterline Replacement - I-45 Crossing at Research	HIGH	\$ 182,000.00	\$ 127,400.00
Wastewater Treatment Plant				
Water & Sewer	Replacement Fencing	HIGH	\$ 44,000.00	\$ 30,800.00
Equipment				
Water & Sewer	WWTP Improvements - Preliminary Engineering	HIGH	\$ 250,000.00	\$ 250,000.00
Water & Sewer	Sewer Inspection Camera System	HIGH	\$ 13,000.00	\$ 9,100.00
Stormwater Conveyance				
General Fund	Wellman Road Bridge - Drainage Expansion	MODERATE	\$ 239,000.00	\$ 239,000.00
General Fund	Holly Hill Reserve	HIGH	\$ 90,000.00	\$ 90,000.00
General Fund	Stormwater Mapping	MODERATE	\$ 50,000.00	\$ 50,000.00
Road Maintenance Projects				
General Fund	David Memorial Extension	HIGH	\$ 257,760.00	\$ 257,760.00
General Fund	I-45 and Research Forest Dr. Intersection Improvements	HIGH	\$ 1,026,250.00	\$ 1,026,250.00
Pathways				
General Fund	Shenandoah Park Drive Roadway Replacement	LOW	\$ 50,000.00	\$ 50,000.00
Park Projects - Main Park				
General Fund	Additional Parking at Toddler Park	LOW	\$ 57,000.00	\$ 57,000.00
General Fund	Main Park Security Cameras	HIGH	\$ 27,000.00	\$ 27,000.00
Public Works Building				
General Fund	Office Expansion	HIGH	\$ 25,000.00	\$ -
General Fund	Platform and Lift	HIGH	\$ 47,000.00	\$ -
General Fund	Generator Pad & Automatic Transfer Switch	MODERATE	\$ 56,000.00	\$ -
Equipment				
General Fund	Skid Loader	LOW	\$ 46,000.00	\$ -
City Software - Finance				
General Fund	Questica Budgeting & Capital Planning Software	HIGH	\$ 22,500.00	\$ 5,625.00
Information Technology				
General Fund	Incode Public Safety Software	MODERATE	\$ 93,829.00	\$ -
Total Water Sewer Projects				\$ 1,959,000.00
Total General Fund Projects				\$ 2,087,339.00
Total MDD Eligible Water Sewer Projects				\$ 1,446,300.00
Total MDD Eligible General Fund Projects				\$ 1,802,635.00
Total Projects				\$ 4,046,339.00

* MDD Funding for Water & Sewer projects set at the 70% share based on historical funding.