



NOTICE OF REGULAR MEETING
September 9, 2020
SHENANDOAH CITY COUNCIL

STATE OF TEXAS
COUNTY OF MONTGOMERY
CITY OF SHENANDOAH

AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Shenandoah City Council will be held on Wednesday, September 9, 2020 at 7:00 p.m. at the City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas for the purpose of considering the following:

1. CALL TO ORDER
2. CALL OF ROLL
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. CITIZENS FORUM

Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to stand up and approach the podium to address Council and give their name and address before sharing their comments.

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

6. COUNCIL INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

INDIVIDUAL CONSIDERATION:

7. Discussion and possible action to appoint the Chief of Police.
8. Presentation of a Proclamation to declare September 17 – 23 as Constitution Week.
9. Discussion and possible action to set Council meeting dates for November and December.
10. Discussion and possible action regarding future scheduled events.
11. Discussion and possible action regarding the investment policy.
12. Discussion and possible action regarding new tree plantings.

13. Discussion and possible action to adopt the following Resolutions needed for the Texas Water Development Board loan application:
- a) Application Filing and Authorized Representative Resolution - Resolution by the City Council of the City of Shenandoah, Texas requesting financial participation from the Texas Water Development Board; authorizing the filing of an application for financial participation; and making certain findings in connection therewith.
 - b) Application Resolution – Certificate of Secretary - Resolution by the City Council of the City of Shenandoah, Texas requesting financial participation from the Texas Water Development Board; authorizing the filing of an application for financial participation; and making certain findings in connection therewith.
14. Discussion regarding a project ranking process.

15. CITIZENS FORUM

Citizens are invited to speak for three (3) minutes on matters relating to city government that relate to agenda or non-agenda items. Speakers are asked to stand up and approach the podium to address Council and give their name and address before sharing their comments.

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

16. City Administrator updates.

17. COUNCIL INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

Executive Session – According to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code as follows:

- i) Government Code § Sec. 551.071. Consultation with Attorney; Pending Litigation
 - OHAH vs City of Shenandoah
- a) Consideration and if determined appropriate, take action resulting from the item(s) listed under Executive Session.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

City Hall is wheelchair accessible. A sloped entry is available at the entrance with specially marked parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 281-298-5522 or Fax 281-367-2225 for information.

I certify that the attached notice of meeting was posted on the bulletin board at City of Shenandoah Municipal Complex, 29955 IH-45 North, Shenandoah, Texas, on the 4th day of September 2020 at: 12:20 o'clock p.m.



Courtney Clary, City Secretary





Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>September 9, 2020</u>	ITEM NUMBER: <u>7</u>
DEPARTMENT: <u>Administration</u>	PREPARED BY: <u>Kathie Reyer</u>
PRICING: _____	EXHIBITS: _____

SUBJECT/PROCEEDING:

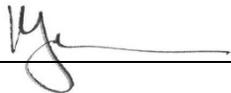
Discussion and possible action to appoint a Chief of Police.

RECOMMENDED ACTION:

BACKGROUND/DISCUSSION:

Council will take action to appoint a Chief of Police.

APPROVALS:

DEPARTMENT HEAD _____	DATE: _____
CITY ADMINISTRATOR  _____	DATE: <u>September 3, 2020</u>

CITY OF SHENANDOAH OFFICIAL PROCLAMATION

DESIGNATING SEPTEMBER 17 THROUGH 23 AS CONSTITUTION WEEK

WHEREAS: September 17, 2020, marks the two hundred and thirty-third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, M. Ritchey Wheeler, Mayor of the City of Shenandoah, Texas, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Shenandoah, Texas, to be affixed this 9th day of September, 2020.

M. RITCHEY WHEELER, Mayor

ATTEST:

COURTNEY CLARY, City Secretary



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: September 9, 2019

ITEM NUMBER: 9

DEPARTMENT: Administration

PREPARED BY: Kathie Reyer

PRICING: _____

EXHIBITS: _____

SUBJECT/PROCEEDING:

November and December City Council meeting dates

RECOMMENDED ACTION:

Set dates

BACKGROUND/DISCUSSION:

Due to the holidays, City Council meets once in November and December. We usually meet on the second Wednesday of the month, but Council has the option to choose alternative dates.

The dates for the second Wednesday in November and December are as follows:

- November 11
- December 9

APPROVALS:

DEPARTMENT HEAD _____

DATE: _____

CITY ADMINISTRATOR

 _____

DATE: September 2, 2020



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>September 9, 2020</u>	ITEM NUMBER: _____
DEPARTMENT: <u>Administration</u>	PREPARED BY: <u>Kathie Reyer</u>
PRICING: _____	EXHIBITS: _____

SUBJECT/PROCEEDING:

Discussion and possible action regarding future scheduled events.

RECOMMENDED ACTION:

BACKGROUND/DISCUSSION:

Special events are on the City calendar for the remainder of the year, as follows:

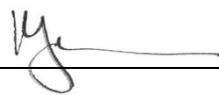
- 10/5 - National Night Out
- 10/31 – Halloween Safe Streets
- 12/1 – Lighting of the Angels
- 12/12 – Luminary Work Day

Due to COVID, the City has been forced to cancel or modify some events earlier this year. Staff would like direction from Council on their preferences for the events listed above.

We are continuing as planned with these events:

- 10/17 – Community Garage Sale
- 10/24 – Trash Bash

APPROVALS:

DEPARTMENT HEAD _____	DATE: _____
CITY ADMINISTRATOR  _____	DATE: <u>September 3, 2020</u>



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>September 9, 2020</u>	ITEM NUMBER: <u>11</u>
DEPARTMENT: <u>Finance</u>	PREPARED BY: <u>Lisa Wasner</u>
PRICING: _____	EXHIBITS: <u>2020 Investment Policy</u>

SUBJECT/PROCEEDING:

2020 Investment Policy

RECOMMENDED ACTION:

Adopt the 2020 Investment Policy

BACKGROUND/DISCUSSION:

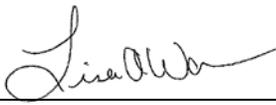
The State of Texas requires the City to review/adopt an investment policy annually. The current policy was revised approximately 10 years ago to be very restrictive in authorized investments. Investments are limited to:

1. Money Market accounts in the City's main depository bank;
2. Certificates of Deposit from Council approved public depositories domiciled within Texas;
3. Local Government Investment Pools as allowed by the Public Funds Investment Act (PFIA).

In addition to stipulating authorized investments, the policy outlines objectives, strategies, delegation of authority and diversification, among other things.

There have been no changes to the current investment policy from last year's minor reorganization and terminology edits.

APPROVALS:

DEPARTMENT HEAD		DATE: <u>August 31, 2020</u>
CITY ADMINISTRATOR		DATE: <u>September 3, 2020</u>

CITY OF SHENANDOAH, TEXAS INVESTMENT POLICY

I.

SCOPE OF AUTHORITY OF OFFICERS TO INVEST CITY FUNDS

This investment policy ("Policy") is adopted by the Shenandoah City Council ("Council") to direct, limit and authorize the City Administrator and Finance Director to administer and supervise the financial affairs of the City of Shenandoah ("City"). This Policy applies to both banking and investment services. This Policy applies to all funds of the City, or those monies or financial resources available for investment by the City.

This Policy shall not govern funds, which are managed under separate investment programs. Such funds currently include: retirement funds, pension funds and deferred compensation funds. These funds shall be maintained as required by federal and state law, or other policies.

II.

SHENANDOAH INVESTMENTS OBJECTIVES

1. Assure the safety of the invested funds of the City;
2. Maintain sufficient liquidity to provide adequate / timely working funds;
3. Attain the highest possible rate of return, while providing protection of principal consistent with the City's operating requirements as determined by the Council;
4. Match the maturity of investment instruments to the projected cash flow requirements of the City;
5. Diversify investments as to maturity, instruments, and financial institutions as permitted under state law;
6. Avoid Speculative Investments.

III.
INVESTMENT STRATEGY

The City maintains portfolios, utilizing four specific investment strategies designed to address the unique characteristics of the fund groups represented in the portfolios:

1. The Primary Investment strategies for operating funds, and commingled pools containing operating funds, is to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure limiting volatility during economic cycles. This may be accomplished by purchasing high quality, short to medium term securities, complimenting each other in a laddered or barbell maturity structure. The dollar weighted average maturity portfolios that include operating funds will be 365 days or less, calculated using the stated final maturity dates of each security.
2. The primary Investment strategies for debt service funds is the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date exceeding the final service payment date.
3. The primary Investment strategies for debt service reserve funds shall be the ability to generate a dependable revenue stream in the appropriate debt service fund from securities with a low degree of volatility. Except as may be required by the bond ordinance specific to an individual issue, securities should be of high quality, with short to intermediate term maturities. Volatility shall be controlled by purchasing securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium if at all possible. Such securities tend to hold their value during economic cycles. Securities purchased shall not have a stated final maturity date exceeding the final debt service payment date of the issue, with the most years yet to pay.
4. The primary Investment strategies for special projects, or special purpose funds portfolios, will be to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of maturities held should not exceed the estimated project completion date.

IV.
AUTHORIZED INVESTMENTS

All investments on behalf of the City shall comply with the Investment Act for investment of public funds. It is the policy of the City to limit its investments to:

1. Money market accounts in the City's main depository bank;
2. Certificates of deposits from Council approved public depositories that are domiciled in the State of Texas;
3. Local Government Investment pools as allowed by the Investment Act such as TexPool and TexPool Prime.

V.
DELEGATION OF AUTHORITY

The Finance Director, under the supervision of the City Administrator, shall serve as the investment officer of the City ("Investment Officer") and shall direct the cash management program of the City. The Finance Director and/or City Administrator may deposit, withdraw, invest, transfer and manage the City's funds in accordance with the Public Funds Investment Act of 1987 (Chapter 2256, Texas Government Code) ("Investment Act") as amended and as allowed by this Policy. All investment transactions will be completed on a delivery versus payment (DVP) basis.

The City may participate in a public funds investment pool created under the Chapter 791 of the Government Code to the extent and manner as provided by law for the investment of public funds and this Policy. The City may make the necessary designations and delegations of investment authority as required for participation in such public funds investment pool in accordance with Chapter 791 of the Government Code.

The City authorizes the Investment Officer to solicit bids for investments in writing, electronically or in any combination of these methods. The Investment Officer shall be bonded in an amount not less than \$10,000.

The City shall, at a minimum, provide the designated Investment Officer with bi-annual training regarding the Public Funds Investment Act of 1987. Sources approved to provide training to the designated investment officers are:

1. Government Finance Officers Association
2. Government Finance Officers Association of Texas
3. Government Treasury Organization of Texas

4. University of North Texas Center for Public Management
5. Texas Municipal League

VI.

SAFETY AND INVESTMENT MANAGEMENT

The Investment Officer shall exhibit prudence and discretion in the selection and management of securities and the City's funds. Such skill and judgment will be exercised in order that no individual or group of transactions shall be undertaken that would jeopardize the total capital sum of the overall portfolio.

The City will not allow speculation (such as anticipating an appreciation of capital through changes in market interest rates) in the selection of any investment. The Investment Officer shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.

VII.

DIVERSITY

The investment portfolio shall be diversified to reduce the risk of loss of investment income from over-concentration of assets in a specific issue, a specific issue size, or a specific class of securities. Nevertheless, the City recognizes that in a diversified portfolio, occasional measured losses are inevitable, and must be considered within the context of the overall portfolio's investment return. Also, it is intended that investments in all funds shall be managed in such a way that any market price losses resulting from interest-rate volatility shall be offset by income received from the balance of the portfolio during a 12-month period.

VIII.

INTERNAL CONTROLS

The Finance Director shall establish a system of internal controls designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated charges in financial markets, or imprudent actions by employees and officers of the City, including but not limited to:

1. Control of collusion;
2. Separation of duties;

3. Separation of transaction authority from accounting and record keeping;
4. Custodial safekeeping;
5. Avoidance of bearer-form securities;
6. Clear designation of authority;
7. Specific limitations regarding security losses;
8. Limiting the number of authorized investment officials;
9. Documentation of transactions and strategies;
10. Creation of an investment committee to include the City Administrator and a minimum of one Council Member.

These controls shall be reviewed periodically by the City's independent auditing firm.

IX.

SAFEKEEPING AND CUSTODY

To protect against potential fraud and embezzlement, the cash and investments of the City shall be secured through third-party custody and safekeeping procedures as approved in writing by the City. The depository bank will deposit pledged investment securities with either the Federal Reserve or a third-party custodian that is a State or National Bank which is domiciled within Texas, which has a capital stock and permanent surplus of not less than \$5 million, and which has been approved as a custodian bank by the City. The depository bank shall promptly issue and deliver to the City's Investment Officer Trust receipts for the securities pledged. The market value of the pledged collateral will be independently monitored by the custodial bank on a monthly basis.

If directed by the Council, the Investment Officer shall have the responsibility for preparation and execution of a third-party custodial bank contract which incorporates the provisions of and is in compliance with the Public Funds Collateral Act of 1989 (Chapter 2257, Texas Government Code), for review and approval by the Council.

X.

REPORT BY THE FINANCE DIRECTOR

The Finance Director shall provide the Council and the City Administrator a signed quarterly report on the investment performance along with the monthly statement of

expenditures, receipts, and balance sheet of each fund and any other information requested by law to be reported by the Finance Director. The investment performance report shall include all securities held, maturities, yields and income executed for the month and any other information required by law.

XII.

AUTHORIZED BROKERS

A copy of these investment policies shall be delivered to the senior management of any firm, dealer, broker, or financial institution seeking to conduct business with the City. Before transactions are initiated, the senior management shall execute an affidavit verifying they have received and thoroughly reviewed this Policy, have provided copies of this Policy to subordinate staff persons assigned to the City's account, and have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising from investment transactions.



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: <u>September 9, 2020</u>	ITEM NUMBER: <u>12</u>
DEPARTMENT: <u>Public Works</u>	PREPARED BY: <u>Joseph Peart</u>
PRICING: <u>\$19,870.00</u>	EXHIBITS: <u>Yellowstone Proposal</u>

SUBJECT/PROCEEDING:

Tree plantings at the Maplewood Park and Wellman Rd. greenbelt.

RECOMMENDED ACTION:

Staff recommends approval of the contract with Yellowstone Landscaping.

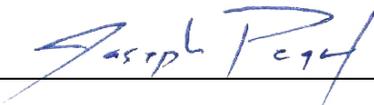
BACKGROUND/DISCUSSION:

This project will use the Tree Replacement fund to replace five trees that have died at the Maplewood Park and add an additional four trees to the park. The five trees that have died were planted during the park reforestation project of 2016 and tree planting project of 2019.

The project will also replace seven trees that have died in the greenbelt off of Wellman Road between the Sunningdale apartments and Wellman Manor. All dead trees are outside of their warranty period.

Yellowstone Landscaping provided the lowest pricing for the project.

APPROVALS:

DEPARTMENT HEAD	 <hr style="border: 0; border-top: 1px solid black;"/>	DATE: <u>September 2, 2020</u>
CITY ADMINISTRATOR	 <hr style="border: 0; border-top: 1px solid black;"/>	DATE: <u>September 3, 2020</u>



CONTRACT/ESTIMATE

PROJECT #:		DATE:	7-20-20
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PHONE NUMBERS:

BILLED TO:	City of Shenandoah	HOME:		WORK:	
	29955 IH-45 North	FAX:		MOBILE:	281 298-5522
	Shenandoah, TX 77381	EMAIL:	mcooley@shenandoahtx.us		
	Mark A. Cooley			CUST #:	

SERVICE ADDRESS:	Two locations: Maplewood Park
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WORK TO BE PERFORMED:	COST
Saw off 3 dead Red Oak trees 2 dead Redbud trees as low as possible, at Maplewood Park. Remove all generated debris from site	780.00
Stump grind where 2 Redbud trees were removed	450.00
Plant 3 Machine transplanted "Shumardi" Red Oak trees ,sanding, lightly pruning and mulch. @ 2958 each	8875.00
Plant (2) 30 gallon replacement Redbud trees, stake and mulch	770.00
Repair any broken irrigation lateral lines, heads or bubblers damage by tree spade	
Alternate Options:	
Plant 4 Additional 30 gallon "Shumardi" Red Oaks at \$350.00 each for inside sidewalk in open area (4 @ \$ 350.00=\$1400.00)	
Add 4 bubblers to newly planted Red Oaks (2 hours at 95.00 per hour=\$190.00)	
If acceptable, please sign and email back to me or fax back to our office. Fax: 713 774-3360 Thank you, jmurphy@yellowstonelandscape.com John Murphy Certified Arborist TX-3814A	

Yellowstone Landscape will not be held liable for damage to existing utilities, cables, pipes, and all other improvements located under the surface of the property, or unmarked easements - *unless owner or owner's agent identifies and locates, with sufficient markers, all possible hazards prior to commencement of work.* **Yellowstone Landscape will not** be responsible for confirming ownership of property or trees located on property where requested work is to be completed. Work may be performed at different intervals; therefore explaining several invoices from one contract. **Contract Estimates are valid for 60 days from the date provided on the estimate and pricing is subject to revision if there are changes in the scope of work.**
Residential Arbor Customer – Credit card information is required prior to scheduling of work – card will not be charged until work is completed. A service charge of 1.5% per month or 18% APR will be added to all overdue accounts. You will also be liable for all legal and collection fees.

Subtotal	10,875.00
Sales Tax	No tax
Total	\$10,875.00

Accepted By: _____

Date: _____

Credit Card Type/Number: _____

Expiration Date: _____



Shenandoah City Council

AGENDA REPORT

AGENDA DATE:	<u>September 9, 2020</u>	ITEM NUMBER:	<u>13</u>
DEPARTMENT:	<u>Public Works</u>	PREPARED BY:	<u>Joseph Peart</u>
PRICING:	<u>\$6,000,000</u>	EXHIBITS:	<u>TWDB-0201 & TWDB-0201C Forms</u>

SUBJECT/PROCEEDING:

Resolutions requesting financial participation from the Texas Water Development Board's (TWDB) Clean Water State Revolving Fund for improvement to the City's Wastewater Treatment Plant (WWTP).

RECOMMENDED ACTION:

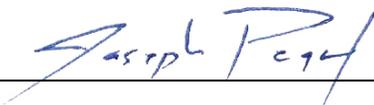
Staff recommends approval and passage of the resolutions.

BACKGROUND/DISCUSSION:

The City is seeking a loan from the TWDB through the Clean Water State Revolving Fund to complete improvements to the WWTP amounting to \$6,000,000. The TWDB is able to offer low interest loans for projects that will help maintain and improve water quality in the state of Texas. This project will improve the WWTP to meet increasing demands on the system and allow us to continue to treat our wastewater to the strict requirements of the Texas Commission on Environmental Quality (TCEQ).

Passage of these resolutions is a requirement for obtaining the loan.

APPROVALS:

DEPARTMENT HEAD	<u></u>	DATE:	<u>September 2, 2020</u>
CITY ADMINISTRATOR	<u></u>	DATE:	<u>September 3, 2020</u>

Application Filing and Authorized Representative Resolution

A RESOLUTION by the City Council of the City of Shenandoah, Texas requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ 6,000,000 to provide for the costs of improvements to the wastewater system of the City of Shenandoah, Texas (the "City"), including the design and construction of updates to the existing wastewater treatment plant.

SECTION 2: That the Honorable Ritch Wheeler, Mayor of the City, be and is hereby designated the authorized representative of the City for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: Mr. John L. Martin, Jr.
Hilltop Securities, Inc.

Engineer: Mr. John Bleyl, P.E.
Bleyl Engineering

Bond Counsel: Mr. Jonathan K. Frels
Bracewell LLP

PASSED AND APPROVED, this the _____ day of _____, 20_____.

ATTEST: _____

By: _____

(Seal)

Application Resolution - Certificate of Secretary

THE STATE OF TEXAS §
COUNTY OF MONTGOMERY §
APPLICANT CITY OF SHENANDOAH §

I, the undersigned, Secretary of the CITY OF SHENANDOAH, TEXAS Texas,
DO HEREBY CERTIFY as follows:

1. That on the 9th day of September, 2020, a regular/special meeting of the
City Council was held; the duly constituted members of the
CITY COUNCIL being as follows:

Ritch Wheeler, Mayor; Ron Raymaker, Position 1; Ted Fletcher, Position 2; Dean Gristy, Position 3; Charlie Bradt, Position 4; Michael McLeod, Position 5

all of whom were present at the meeting, except the following:

Among other business considered at the meeting, the attached resolution entitled:

"A RESOLUTION by the City Council of the City of Shenandoah, Texas requesting
financial participation from the Texas Water Development Board; authorizing the filing of an application
for financial participation; and making certain findings in connection therewith."

was introduced and submitted to the City Council of the City of Shenandoah, Texas for passage and adoption. After
presentation and consideration of the resolution, and upon a motion made by _____ and
seconded by _____, the resolution was passed and adopted by the
City Council of the City of Shenandoah, Texas by the following vote:

_____ voted "For" _____ voted "Against" _____ abstained

all as shown in the official minutes of the City Council of the City of Shenandoah, Texas for this meeting.

2. That the attached resolution is a true and correct copy of the original on file in the official records
of the City; the qualified and acting members of the City Council of the City of Shenandoah, Texas on
the date of this meeting are those persons shown above and, according to the records of my office, advance notice of
the time, place, and purpose of meeting was given to each member of the City Council; and that the
meeting, and the deliberations of the public business described above, was open to the public and written notice of
the meeting, including the subject of the resolution described above, was posted and given in advance of the meeting
in compliance with the provisions of Chapter 551 of the Texas Government Code.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of
the _____, this the _____ day of _____, 20_____.

Secretary

(SEAL)



Shenandoah City Council

AGENDA REPORT

AGENDA DATE: September 9, 2020

ITEM NUMBER: 14

DEPARTMENT: Administration

PREPARED BY: Kathie Reyer

PRICING: _____

EXHIBITS: _____

SUBJECT/PROCEEDING:

Discussion regarding a project ranking process.

RECOMMENDED ACTION:

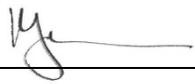
BACKGROUND/DISCUSSION:

Councilman Raymaker has proposed a refined project ranking process to help prioritize and track capital projects/purchases.

APPROVALS:

DEPARTMENT HEAD _____

DATE: _____

CITY ADMINISTRATOR  _____

DATE: September 3, 2020

MDD Eligible Capital Projects 2020 - 2021					
Rank	Fund	Project Name	Priority	Cost	MDD Eligible Amount
<i>Priority 1, 2 and 3 Projects</i>					
1	Water & Sewer	ACP Waterline Replacement - Memorial Hermann	HIGH	445,000	311,500
2	Water & Sewer	ACP Waterline Replacement - I-45 Crossing at Research	HIGH	182,000	127,400
3	Water & Sewer	ACP Waterline Replacement - I-45 at Texaco	HIGH	336,000	235,200
4	Water & Sewer	ACP Waterline Replacement - David Memorial at Vetter	HIGH	207,000	144,900
5	Water & Sewer	WWTP Improvements - Preliminary Engineering	HIGH	250,000	250,000
6	Water & Sewer	Motor Control Center (MCC) Replacement	HIGH	482,000	337,400
7	General Fund	David Memorial Extension - <i>Final Design</i>	HIGH	85,920	85,920
8	General Fund	Questica Budgeting & Capital Planning Software (25% Share)	HIGH-2	5,625	5,625
9	General Fund	I-45 and Research Forest Dr. Intersection Improvements	HIGH	1,026,250	1,026,250
10	Water & Sewer	Sewer Inspection Camera System	HIGH-2	13,000	9,100
11	Water & Sewer	Replacement Fencing	HIGH-2	44,000	30,800
12	General Fund	Holly Hill Reserve - Plan, Study, & Engineering	HIGH-2	60,000	60,000
13	General Fund	Wellman Road Bridge - Drainage Expansion - Design Only	MODERATE	20,000	20,000
14	General Fund	Main Park Security Cameras	MODERATE	27,000	27,000
15	General Fund	Stormwater Mapping	MODERATE	50,000	50,000
16	General Fund	Skid Loader	LOW	46,000	32,200
17	General Fund	Shenandoah Park Drive Roadway Replacement	LOW	50,000	50,000
18	General Fund	Additional Parking at Toddler Park	LOW	57,000	57,000
TOTALS FOR PROJECTS				3,386,795	2,860,295