

MINUTES OF REGULAR MEETING

February 26, 2020

SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor M. Ritchey Wheeler at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Gristy, Councilmember Fletcher and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, City Attorney William Ferebee, Finance Director Lisa Wasner, Public Works Director Joseph Peart, Police Chief Raymond Shaw, Communications Manager Debbie Pilcher, CVB Director John Mayner, and IT Manager Chris Grizzaffi were also present.

1. CALL TO ORDER

Mayor Wheeler called the meeting to order at 7:00 p.m.

2. CALL OF ROLL

Mayor Wheeler stated for the record that all members were present.

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

Mayor Wheeler gave the invocation.

5. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Ronald Buczek: Click [HERE](#) to view citizens comments

6. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Mayor Wheeler stated for the record that there were no Councilmembers wishing to speak.

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INDIVIDUAL CONSIDERATION:

7. Introduction of new Public Works employee.

Mr. Peart introduced and welcomed Lamar Broadus to the City.

8. Presentation of the MDD report.

To view the presentation, please click [HERE](#)

9. Discussion regarding adding parking spaces at the Toddler Park.

Mr. Peart stated that at the last meeting Council requested that staff look at potentially adding parking spaces to the side of Toddler Park. He stated that there is enough space to add two additional parking spaces in the eastern portion of the property and staffs cost estimate was \$35,000 – \$45,000 large storm inlet that would have to be moved to the South.

Mr. Peart stated that an alternative extending the shoulder of the road by an additional six feet to allow for on street parking while allowing cars to be parked off the main travel way. He added that the cost estimate for this option would be \$10,000 – \$15,000.

Councilmember McLeod asked if going up to the curb or cutting the curb to make it even with the street. Mr. Peart stated that the alternative option would be cutting the curb.

Mayor Wheeler asked how many parking spots would be possible with the removal of the three trees on the west side. Mr. Peart stated that two extra spots may be possible with the removal of those trees.

Councilmember Gristy asked if there had been any discussion with the resident next to the park. Mr. Peart replied that there had been no discussion with the resident related to parking.

Councilmember Fletcher stated that MDD shared concerns of a potential safety issues

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with adding parking spaces next to the park with vehicles backing in and out of those parking spots onto the street due to the 25-foot setback requirements. He added that the parallel parking option seemed to be favored with the MDD Board, but that they deferred further discussion to Council. Councilmember Fletcher stated that he felt the consensus among MDD Board Members was to extend the shoulder to add safer parking options. He then suggested that Council provide staff with some direction on how to move forward.

Councilmember McLeod suggested bringing the item back to budget workshop.

Councilmember Fletcher shared concerns about waiting until budget workshop to discuss parking safety concerns at the Toddler Park.

Mayor Wheeler stated that he preferred to bring the project to budget workshop because rather than deciding on a quick fix for parking options. Mayor Wheeler stated that he felt Council could request a variance from the Planning and Zoning Commission and remove the three trees from the west side in order to expand the parking area potentially allowing for four parking spaces. He added that three trees could be planted elsewhere in exchange for the ones that are removed.

Councilmember Gristy stated that he would prefer to address all safety concerns rather than putting a band aid on the issue by moving on it too quickly.

Mayor Wheeler requested that the Planning and Zoning Commission review all of the parking options that have been presented and asked that staff bring their suggestions back to Council.

10. Discussion regarding a draft 5-10-year Capital Improvement Projects plan

Councilmember Raymaker stated that he wanted to thank Kathie, Joseph and the staff for

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their hard work putting the CIP plan together.

Mr. Peart stated that the Capital Improvement Project Plan presentation was the initial attempt by staff and asked that Council offer suggestions and ask any questions they had.

Councilmember McLeod asked if the waste water sewer lines were all replaced when the streets were redone. Mr. Peart replied that the section of line referred to in the plan is outside of the Valley project and added that the two areas, Savannah and Enchanted, have regular clogging issues and are problem areas.

Councilmember Bradt stated that he appreciated Mr. Peart's work on the plan and liked where it was going.

Ms. Reyer stated that the MDD Board requested to go through the projects by section and asked if Council would prefer to do the same to stay in line with MDD.

Councilmember McLeod suggested bringing the plan to the next joint meeting. Ms. Reyer stated that staff was planning to go through the Comprehensive Plan and the IDC and stated that the CIP plan could also be included in that meeting.

11. Discussion and possible action to adopt the following Resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS, PROVIDING FOR THE APPOINTMENT OF AN ADVISORY COMMITTEE.

Councilmember Raymaker made a motion to adopt a Resolution regarding the appointment of an Advisory Committee to include the Planning and Zoning Commission, Thom Pisula and Patricia Bell, Councilmember Fletcher seconded. The motion carried 5/0.

12. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 2, 2020 CITY GENERAL ELECTION ELECTED TO OFFICE; CANCELLING THE GENERAL ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

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Councilmember Fletcher made a motion to adopt an Ordinance declaring unopposed candidates in the May 2, 2020 City General Election elected to office and cancelling the General Election, Councilmember Raymaker seconded. The motion carried 5/0.

13. Discussion and possible action to increase the budget for the community room project.

Councilmember McLeod made a motion to approve an increase to the budget for the Community Room project with the request that the title of the project be changed, Councilmember Gristy seconded. The motion carried 5/0.

14. Discussion and possible action regarding the purchase of radios from the Equipment Replacement fund.

Councilmember McLeod made a motion to approve the purchase of radios from the Equipment Replacement fund, Councilmember Bradt seconded. The motion carried 5/0.

15. Discussion and possible action to approve the minutes of the January 22, 2020 regular meeting.

Councilmember Bradt made a motion to approve the minutes of the January 22, 2020 regular meeting, Councilmember Raymaker seconded. The motion carried 5/0.

16. Discussion and possible action to ratify the accounts payable for January, 2020.

Councilmember Fletcher made a motion to ratify the accounts payable for January, 2020, Councilmember Gristy seconded. The motion carried 5/0.

17. Non-Action Items

The following budgeted items were authorized by the City Administrator, per Council approval:

- Police Chevrolet Tahoe (Unit 20-01) \$42,054.26
- Community Room reconstruction \$35,000.00

18. CITIZENS FORUM

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19. City Administrator Updates – Monthly Reports.

Ms. Reyer presented the following updates:

- Police Officer opening reported that there are two viable candidates going through the hiring process
- Coffee with Cops had one of the biggest turnouts
- The Police Department along with CISD are working on the second Summer Safety event scheduled for March 28, 2020
- Underbrush clearing and trash cleaning will be resuming at Holly Hill
- Water System Survey crew will be out in the neighborhoods and staff will put the information out for residents
- Arbor Day will be held March 7, 2020 from 9:00am – 12:00pm and the Civic Club rescheduled their meeting to March 3, 2020 and they will be, among other things, filling Easter eggs to prepare for the Easter egg hunt

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Councilmember Raymaker inquired about his request for an updated officer recruitment plan. Ms. Reyer stated that Chief Shaw has asked staff to rework the employment section to draw

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more attention to open positions with a recruiting section as well as adding information for potential volunteers.

Councilmember Fletcher asked if the City had any bites with the Fire Inspector position. Ms. Reyer stated that it is still online and that the salary was increased slightly. She stated that the Fire Inspector field is competitive, and that staff was looking into other options of recruiting. Councilmember Fletcher suggested that staff look into the cost of using a recruiting firm.

Councilmember Fletcher asked that staff promote Safety Expo at the upcoming Trash Bash event. He also requested an SPD Officer be present on March 3, 2020 since City Hall would be a polling location.

Councilmember Gristy stated that registration was still open for the Shenandoah Sharks swim team.

Councilmember Bradt stated that he, Mr. Mayner, and Ms. Reyer attended the Woodlands Economic Development Conference and stated that it was very informative.

Councilmember McLeod stated that the younger slots for the Shenandoah Sharks swim team fill fast and he encouraged residents to sign up. Councilmember McLeod also urged residents to vote and to help their neighbors by educating them with facts and by offering to help get them to the polls if they are unable to do so themselves.

Mayor Wheeler asked for updates regarding the Entergy project on Wellman Road. Ms. Reyer stated that a meeting was scheduled for Thursday, February 27, 2020 at 4:00pm.

Mayor Wheeler closed by sharing that he loves the first part of the year because there are so many Shenandoah events back to back. He encouraged residents to attend the City events to be a part of everything that is so great in Shenandoah.

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EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

There being no further business, Mayor Wheeler adjourned the meeting at 8:10 p.m.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

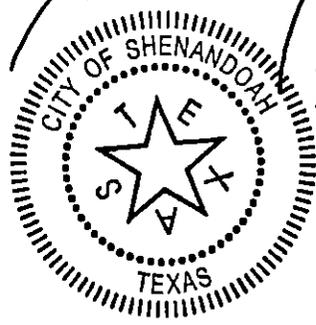
SUBMITTED BY:



Courtney Clary, City Secretary

DATE APPROVED:

04/08/2020





M. Ritchey Wheeler, Mayor