

MINUTES OF REGULAR MEETING

April 28, 2021

SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor M. Ritchey Wheeler at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Gristy, Councilmember Fletcher and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, City Attorney William Ferebee, Finance Director Lisa Wasner, Public Works Director Joseph Peart, Police Chief Troye Dunlap, CVB Director John Mayner, Community Development Director Jackie Thompson, IT Manager Chris Grizzaffi, and Communications Manager Debbie Pilcher were also present.

1. CALL TO ORDER

Mayor Wheeler called the meeting to order at 7:00 p.m.

2. CALL OF ROLL

Mayor Wheeler stated for the record that all members were present.

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

Mayor Wheeler gave the invocation.

5. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Mayor Wheeler stated for the record that there were no citizens that wished to speak.

6. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

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INDIVIDUAL CONSIDERATION:

7. Presentation of the MDD monthly report.

To view the presentation, please click [HERE](#)

8. Presentation of a Zoning Alcohol Permit "ZAP" for Mary's Mediterranean Bar & Grill located at 1500 Research Forest Drive, Suite 100, Shenandoah, Texas 77381.

Ms. Thompson stated that Mary's Mediterranean Bar & Grill had changed owners which required that they obtain an alcohol permit from the City prior to being granted a permit by TABC. She added that the Planning and Zoning Commission reviewed the application and recommended approval.

9. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 102, SO AS TO A ZONING ALCOHOL PERMIT FOR A WINE AND BEER ON-PREMISE RETAILER'S PERMIT FOR THE PROPERTY LOCATED AT 1500 RESEARCH FOREST DRIVE, SUITE 100, SHENANDOAH, TEXAS; PROVIDING FOR A PENALTY IN THE AMOUNT OF \$2,000 FOR VIOLATIONS THEREOF; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

COUNCILMEMBER FLETCHER MADE A MOTION TO ADOPT AN ORDINANCE FOR A ZONING ALCOHOL PERMIT FOR A WINE AND BEER ON-PREMISE RETAILER'S PERMIT FOR MARY'S MEDITERRANEAN BAR & GRILL, COUNCILMEMBER GRIST SECONDED. THE MOTION CARRIED 5/0.

10. Discussion and possible action to award a bid for replacement of the Motor Control Center at Water Plant No. 2.

COUNCILMEMBER FLETCHER MADE A MOTION TO AWARD A BID TO MCDONALD MUNICIPAL AND INDUSTRIAL FOR THE REPLACEMENT OF THE MOTOR CONTROL CENTER AT WATER PLANT NO. 2, COUNCILMEMBER BRADT SECONDED. THE MOTION CARRIED 5/0.

11. Discussion and possible action regarding a purchase from the equipment replacement fund.

COUNCILMEMBER GRISTY MADE A MOTION TO APPROVE A POLICE PURCHASE FROM THE EQUIPMENT REPLACEMENT FUND, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

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12. Discussion and possible action to declare surplus equipment.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE DECLARATION OF SURPLUS EQUIPMENT ITEMS PRESENTED TO COUNCIL, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

13. Discussion and possible action regarding second quarter budget amendments.

COUNCILMEMBER GRISTY MADE A MOTION TO APPROVE THE PRESENTED BUDGET AMENDMENTS, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

14. Discussion and possible action to approve a reallocation of CVB funds.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE USE OF UNUSED ADVERTISING FUNDS FOR THE MILES MEDIA PROGRAM, THE MEDICAL TOURISM PROGRAM, AND THE AROUND HOUSTON TOURISM PROGRAM, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

15. Discussion regarding Capital Improvement Projects.

To view the presentation, please click [HERE](#)

Ms. Wasner stated that President Bevers requested a budget amendment to fund the Holly Hill project with Council approval.

Councilmember Raymaker inquired about the Wastewater Collection Lines project's low priority. Mr. Peart stated that there would be a lot of initial capital investment to do the testing, which would potentially produce numerous repair projects. He added that the amount spent to treat the extra water was minimal, especially when compared to the amount of funding needed for the project.

16. Discussion and possible action to adopt the minutes of the March 10, 2021 regular meeting.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE MINUTES OF THE MARCH

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10, 2021 REGULAR MEETING, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

17. Discussion and possible action to ratify the accounts payable for March, 2021.

COUNCILMEMBER BRADT MADE A MOTION TO RATIFY THE ACCOUNTS PAYABLE FOR MARCH, 2021, COUNCILMEMBER GRISTY SECONDED. THE MOTION CARRIED 5/0.

18. Non-Action Items

The following budgeted items were authorized by the City Administrator, per Council approval. Budgeted Purchase Orders over \$15,000:

- Memorial Hermann ACP Waterline Replacement – Engineering Services – 113,237.50

19. CITIZENS FORUM

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20. City Administrator Updates.

Ms. Reyer provided the following updates:

- The pool was scheduled to open for weekends only beginning May 1, 2021
- Pool registration would be open 3:30 – 7:00 with a new system using kiosks
- Police currently averaging 22 felony arrests per month. The total arrests doubled, and traffic stops were up
- The Safety Expo event was scheduled for Saturday, May 1, 2021

21. COUNCIL'S INQUIRY

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Councilmember Fletcher encourage residents to vote. He also congratulated both candidates for running a clean race and asked that residents continue finding ways to serve the City. Councilmember Fletcher stated that the current Council and staff worked hard to remain transparent, and that there had been some social media posts implying that City Council supported an overpass at Vision Park Boulevard. He added that there was previously a design supported by former Council and Administration I to put a four-lane road through Vision Park Boulevard, down Grogan's Mill Road, and across the freeway which was rejected by the current Council. He also encouraged residents with questions to reach out with questions.

Councilmember Fletcher thanked the police department for consistently working hard to protect residents, and added that he was proud Chief Dunlap for being invited to speak at the State Capital.

Councilmember Raymaker agreed with Councilmember Fletcher in that residents should always question and do their research regarding social media posts about the City.

Councilmember Gristy mentioned the agreement with Willis High School using the pool stating that there was an issue with keeping the pool heated on a few occasions and that they had some ideas on how to correct the issue.

Councilmember McLeod also encouraged residents to get out and vote.

Mayor Wheeler asked for an update regarding the sign on the Memorial Hermann parking garage. Mr. Ferebee stated that staff was working with Memorial Hermann and the Howard Hughes Corporation and that staff would need to make a formal request.

Mayor Wheeler encouraged residents to vote and stated that the voter turnout historically was low. He also encouraged those that serve the City to talk to their neighbors and

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others in the community to encourage others to get involved and to let their voices be heard by participating in City elections and casting their vote.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

There being no further business, Mayor Wheeler adjourned the meeting at 7:56 p.m.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

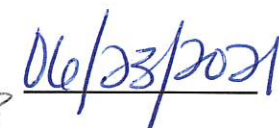
Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

SUBMITTED BY:

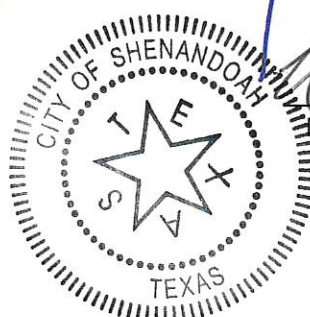


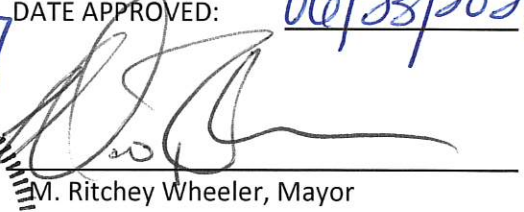
Courtney Clary, City Secretary

DATE APPROVED:



06/23/2021





M. Ritchey Wheeler, Mayor