

## MINUTES OF REGULAR MEETING

June 24, 2020

### SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor M. Ritchey Wheeler at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Gristy, Councilmember Fletcher and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, City Attorney William Ferebee, Finance Director Lisa Wasner, Public Works Director Joseph Peart, Interim Police Chief Troye Dunlap, Communications Manager Debbie Pilcher, CVB Director John Mayner, and IT Manager Chris Grizzaffi were also present.

#### 1. CALL TO ORDER

Mayor Wheeler called the meeting to order at 7:00 p.m.

#### 2. CALL OF ROLL

Mayor Wheeler stated for the record that all members were present.

#### 3. PLEDGE OF ALLEGIANCE

#### 4. INVOCATION

Mayor Wheeler gave the invocation.

#### 5. CITIZENS FORUM

*Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.*

Allen Taylor – To hear citizen comments, please click [HERE](#)

#### 6. COUNCIL'S INQUIRY

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Mayor Wheeler stated that there had been discussions on whether to have the Independence Celebration on July 4th and that he felt that if large crowds could gather to protest for whatever reason, then it should be alright for residents to gather to celebrate the birth of the United States of America as an Independent nation. He added that the event would be held at the City Park from 9:00 a.m. to 11:00 a.m. on Saturday, July 4, 2020.

#### INDIVIDUAL CONSIDERATION:

7. Introduction of new police officer and oath of office.

Lieutenant Jake Reuvers provided background information on new officer Sha’Kethia Taylor and Interim Police Chief Troye Dunlap pinned Ms. Taylor with the Shenandoah badge and lead the Oath of Office to swear in Ms. Taylor to the Shenandoah Police Department.

8. Presentation of the new CVB web site.

To view the presentation, please click [HERE](#)

9. Presentation of the Municipal Development District monthly report.

To view the presentation, please click [HERE](#)

10. Discussion and possible action to adopt the following resolution:

A RESOLUTION OF THE CITY OF SHENANDOAH, TEXAS APPROVING ANNUAL SERVICE PLAN UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR PUBLIC IMPROVEMENTS FOR THE METROPARK PUBLIC IMPROVEMENT DISTRICT; AND ENACTING OTHER PROVISIONS RELATING THERETO.

COUNCILMEMBER RAYMAKER MADE A MOTION TO ADOPT A RESOLUTION APPROVING THE ANNUAL SERVICE PLAN UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR PUBLIC IMPROVEMENTS FOR THE METROPARK PUBLIC IMPROVEMENT DISTRICT, COUNCILMEMBER GRISTY SECONDED. THE MOTION CARRIED 5/0.

11. Presentation of a final report regarding the proposed zoning amendment for a special use permit for a Beer and Wine Retailer Permit (On Premise) with Food and Beverage Certificate. The proposed zoning amendment is for 1500 Research Forest Drive, Suite 240, Shenandoah, Texas 77380. (Ploy Thai

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Cuisine)

Ms. Reyer stated that the Planning and Zoning Commission unanimously approved the special use permit for a beer and wine retailer permit for Ploy Thai Cuisine.

12. Public hearing regarding proposed zoning amendment for a special use permit for a Beer and Wine Retailer Permit (On Premise) with Food and Beverage Certificate. The proposed zoning amendment is for 1500 Research Forest Drive, Suite 240, Shenandoah, Texas 77380.

Mayor Wheeler opened the public hearing at 7:26 p.m.

With there being no citizens wishing to speak, Mayor Wheeler closed the public hearing at 7:27 p.m.

13. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 102, SO AS TO A SPECIAL USE PERMIT FOR A WINE AND BEER RETAILERS (ON-PREMISE) PERMIT WITH A FOOD AND BEVERAGE CERTIFICATE FOR PLOY THAI CUISINE LOCATED AT 1500 RESEARCH FOREST DRIVE, SUITE 240, SHENANDOAH, TEXAS; PROVIDING FOR A PENALTY IN THE AMOUNT OF \$2,000 FOR VIOLATIONS THEREOF; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

COUNCILMEMBER BRADT MADE A MOTION TO ADOPT AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CHAPTER 102, SO AS TO A SPECIAL USE PERMIT FOR A WINE AND BEER RETAILERS (ON PREMISE) PERMIT WITH A FOOD AND BEVERAGE CERTIFICATE FOR PLOY THAI CUISINE, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

14. Discussion and possible action regarding TMLIRP rerate.

COUNCILMEMBER MCLEOD MADE A MOTION TO APPROVE TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL LIMITS AND DEDUCTIBLES PRESENTED TO COUNCIL, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

15. Discussion and possible action to cast a vote for nominee(s) to the Montgomery County Emergency Communications District Board of Managers.

COUNCILMEMBER MCLEOD MADE A MOTION TO RECOMMEND RICHARD TRAMM TO

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COMPLETE THE CURRENT TERM AND FOR SERVICE IN THE NEXT TERM, COUNCILMEMBER BRADT SECONDED. THE MOTION CARRIED 5/0.

16. Discussion of Capital Improvement Plan (CIP).

To view the CIP information presented, please click [HERE](#)

Mr. Peart stated that the presentation included the CIP in its entirety. Mr. Peart stated that the City had received additional cost estimates from contractors as well as Bleyl Engineering offering a clearer understanding of projects listed in the plan.

Mr. Peart stated that at the Municipal Development District Meeting the Board suggested that the water project at David Memorial/Vetter be delayed to 2022 so that all the projects can be bid together.

Councilmember McLeod asked if any planned road work would affect that project. Mr. Peart stated that they would not.

Mr. Peart stated that the Board also suggested that the Wellman Road bridge drainage expansion project potentially be delayed depending what revenues look like and could be discussed at a later time, and that the Board also suggested that the Interstate 45/Research Forest intersection improvements move up higher on the list and shared interest to aid in funding the project. Mr. Peart also stated that Board Member Raymaker requested a cost estimate for the 10 year plan for the Research Forest Drive rebuild in order to keep it visible to anyone planning in the future.

17. Discussion and possible action to approve the minutes of the May 13, 2020 and the May 27, 2020 regular meetings.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE MINUTES OF THE MAY 13, 2020 AND THE MAY 27, 2020 REGULAR MEETINGS, COUNCILMEMBER RAYMAKER SECONDED.

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THE MOTION CARRIED 5/0.

18. Discussion and possible action to approve the accounts payable for May, 2020.

COUNCILMEMBER FLETCHER MADE A MOTION TO RATIFY THE ACCOUNTS PAYABLE FOR MAY, 2020, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 5/0.

19. CITIZENS FORUM

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Mayor Wheeler stated for the record that there were no citizens that wished to speak.

20. City Administrator Updates – Monthly Reports.

Ms. Reyer stated that there were no updates.

21. COUNCIL'S INQUIRY

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Councilmember McLeod stated that the flags put out by the Oak Ridge High School band would be out from June 30<sup>th</sup> – July 7<sup>th</sup>.

Councilmember Gristy stated that he was looking forward to the Independence Celebration and was excited to see everyone out.

Councilmember Fletcher stated that in light of recent events he wanted the men and women of the Shenandoah Police Department to know that he and the rest of City Council support the

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necessary decisions that are made on duty to uphold the law, and he asked that officers not be fearful that the City would turn against officers for doing the best they can in a difficult job. Councilmember Fletcher asked that all officers keep their heads high and keep up the good work. He added that Shenandoah residents are very appreciative of the police department and asked that officers continue to honor themselves, the City, and their families with integrity.

Councilmember Fletcher stated that a resident spoke at a previous meeting and stated that Kathie Reyer was on an "earn as you learn program." Councilmember Fletcher stated that he had no doubt that Ms. Reyer was the right person for the City Administrator position, and that in the 10 years she has been with the City that she has accomplished so much and felt that she should be recognized. He ended by thanking Ms. Reyer for everything she has done and continues to do.

Councilmember Raymaker thanked all of the staff and John Bleyl for always working hard to help with putting together the Municipal Development District monthly reports.

Mayor Wheeler reminded everyone that the Independence Celebration would be held on July 4, 2020 from 9:00 a.m. to 11:00 a.m.

EXECUTIVE SESSION

*Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.*

There being no further business, Mayor Wheeler adjourned the meeting at 7:42 p.m.

**ADJOURN**

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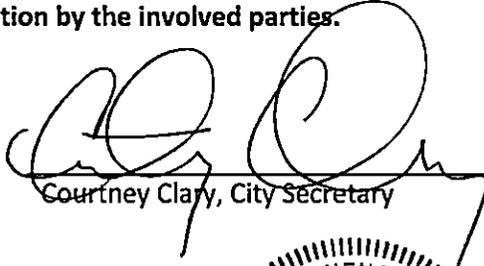
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***The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.***

**Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.**

SUBMITTED BY:



Courtney Clay, City Secretary

DATE APPROVED:

08/12/2020



M. Ritchey Wheeler, Mayor

