

MINUTES OF SPECIAL MEETING
BUDGET WORKSHOPS

July 31, 2020 – 5:00 p.m.

SHENANDOAH CITY COUNCIL

The July 31, 2020 meeting was called to order by Mayor Pro Tem Charlie Bradt at 5:00 p.m. City Council members present, Councilmember McLeod, Councilmember Gristy, Councilmember Fletcher and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, Communications Manager Debbie Pilcher, Finance Director Lisa Wasner, Interim Police Chief Troye Dunlap, Director of Public Works Joseph Peart, and IT Manager Chris Grizzaffi were also present.

1. CALL TO ORDER

Mayor Pro Tem Charlie Bradt called the meeting to order at 5:00 p.m.

2. CALL OF ROLL

Mayor Pro Tem Charlie Bradt stated for the record that Mayor Wheeler was absent and would arrive late to the meeting.

3. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Mayor Pro Tem Charlie Bradt stated for the record that there were no citizens that wished to speak.

INDIVIDUAL CONSIDERATION

4. Discussion regarding the 2020 property tax rate.

After some discussion the consensus was to approve a property tax rate no higher than the effective tax rate for the 2020-2021 fiscal year.

5. Discussion and possible action regarding the 2018 – 2019 General Fund Budget Surplus.

The consensus among Council was to bring this item before Council for approval.

6. Discussion and possible action regarding new staff addition – Civilian Code Enforcement.

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The consensus among Council was to add the Civilian Code Enforcement position to the budget for approval.

7. Budget Discussions

1. General Fund (Fund 100)

-Revenue (Dept 00)

-Administration (Dept 11)

- Move Local promotions, Stadium Night and David's Dream Run to Non-Department separate GL
- Moved 10% CVB Director Salary items to Non-Department
- Newsletter to be sent out twice a year

-Finance (Dept 12)

-Community Outreach (Dept 14)

-Non-Department (Dept 17)

- Group insurance was \$33,000 higher and dental decreased \$3,000 from initial proposed budget numbers

-Fire Services (Dept 18)

- Removed Patrol Time in Woodlands

-Emergency Management (Dept 21)

- Increase PPE for COVID Prevention

-Police (Dept 22)

- Decreases in Administrative Assistant OT and retirement
- Decrease in OT hours
- Additional operating equipment expense per Tahoe
- General maintenance increase for equipment

-Municipal Court (Dept 23)

-Public Works (Dept 30)

- Increase forest reserves
- Decrease OT for special events

-Pool (Dept 31)

-Parks (Dept 32)

-Community Development (Dept 43)

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- Added Code Enforcement Officer Expenses
- Technology (Dept 55)
- Additional hardware and software contracts
 - Decrease in internet services
 - Toddler park camera removal
2. Hotel & Motel Fund (CVB) (Fund 200)
- Revenue (Dept 00)
- Reduction due to COVID-19
- CVB (Dept 45)
- Pool care usage expense addition
 - Increase for travel ads for new hotels
- Rental Amounts
- Increase in rental expenses
3. Water & Sewer (Fund 600)
- Revenue (Dept 00)
- Increases to Water, Sewer, GRP fees, and LSGCD fees according to rate study
 - T-Mobile lease agreement
- Water & Sewer (Dept 50)
- Increase to special events OT, belt press preventative maintenance, and technology cost
 - Decrease administration fees transfer by 10%
- Utility Billing (Dept 51)
4. Non-Major Funds
- Park Beautification Fund (Fund 102)
- Equipment Replacement Fund (Fund 120)
- Trash/Recycling Fund (Fund 140)
- Debt Service Fund (300)
7. Capital Projects/Purchases Discussions
1. MDD Eligible Funding Projects
- Decision to accept 70% of the Hydropillar Rehab funding

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2. General Fund Funding Projects
3. Water & Sewer Eligible Funding Projects

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Mayor Wheeler stated for the record that there were no citizens that wished to speak.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

There being no further business, Mayor Wheeler adjourned the meeting at 9:15 p.m.

ADJOURN

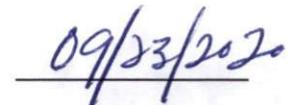
The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

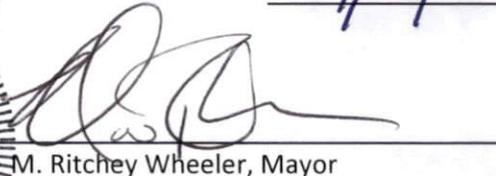
SUBMITTED BY:


Courtney Clary, City Secretary

DATE APPROVED:






M. Ritchey Wheeler, Mayor