



**Temporary Trailer Permit
Rules and Regulations**
Public Works and
Community Development Department

City of Shenandoah
29955 I-45 North
Shenandoah, Texas 77381
281-298-5522
www.shenandoah.tx.us

The following information is provided to assist you with procedures and requirements for submitting permit request. If you have any questions after reading this information, please contact our Customer Service Representatives at 281-298-5522.

The City of Shenandoah has adopted the 2015 International Codes, the 2017 National Electrical Code, 2015 IECC. Local ordinances may be viewed at www.shenandoah.tx.us.

Commercial general contractors shall provide general liability insurance in the amount of 1,000,000.00 per occurrence along with workers' compensation coverage; the City of Shenandoah is required to be a Certificate Holder. Commercial subcontractors shall provide general liability insurance in the amount of 1,000,000.00 per occurrences unless Texas state law requires a lesser amount in which case the City will accept the lesser amount; the City of Shenandoah is required to be a Certificate Holder.

Residential general contractors shall provide general liability insurance in the amount of 1,000,000.00 per occurrence; the City of Shenandoah is required to be a Certificate Holder. Residential subcontractors shall provide general liability insurance in the amount of 1,000,000.00 per occurrences unless Texas state law requires a lesser amount in which case the City will accept the lesser amount; the City of Shenandoah is required to be a Certificate Holder.

The City of Shenandoah will no longer accept payment via credit card for fees and fines accessed to building projects. The City of Shenandoah's current fee schedule is posted for review on the City of Shenandoah website, www.shenandoah.tx.us. The City of Shenandoah strictly adheres to the collection of current fees and fines.

Construction hours are Monday thru Sunday 7 A.M. to 10 P.M.

All signs are permitted separately including construction, temporary and permanent sign.

General Information

- Projects must not be started until the permit has been paid for and posted on the job site.
- Temporary buildings and temporary building material storage areas to be used for construction purposes may be permitted for a specific period of time in accordance with a permit issued by the City and subject to periodic renewal.
- Temporary trailers must be skirted.
- Water account shall be established before you will be allowed to pick up the approved permit and plans.
- Electrical and Plumbing permits will be issued separately.

Documents for Plan Review

All plans shall be submitted in a digital PDF format.

- Provide a complete application along with digital site plan detailing where the temporary trailer will be located.
- Provide location for the electrical service/meter connections.
- Provide location of fence.

Inspections

- Periodic inspections will be performed during the permitted period.

It is the responsibility of the owner/contractor to comply with all adopted codes by the City of Shenandoah. Additional information may be required to assure code compliance. Any over site on the part of the city during plan review or inspection does not relieve the owner/contractor from compliance to all codes. Plans must be on site for each inspection.

I have read the information as stated above.

Company Name

Date

Printed Name

Signature

Email Address

Contact Number