



Commercial Development
Permit Application
Public Works and
Community Development Department

City of Shenandoah, Texas
29955 I-45 North
Shenandoah, Texas 77381
281-298-5522

When plans are submitted to the city for review, plans must be submitted as follows:

- All of the different sets of plans will have a cover sheet identifying what type of plans they are.
- No application will be accepted if it is incomplete.
- PLANS SHALL BE SUBMITTED IN A DIGITAL PDF FORMAT.
- Additional fees may apply if not submitted digitally.
- Review rules and regulations for more information regarding plan submission.

Note:

- Construction hours are Monday thru Sunday 7 A.M. to 10 P.M.
- Certificate of Occupancy takes up to 72 hours once the final inspections have passed.
- Inspection turnaround is 24 hours.
- Inspections must be cancelled by 8:30 to avoid any fees.
- No inspections will be scheduled if a re-inspection fee is due.
- Signs are permitted separately including construction, temporary, and permanent signs.
- Alcohol permit must be submitted to the City and will take approximately three months to obtain a permit.

Project Name

Address

Owner's Signature

Date

<p>Date Received <i>Office Use</i></p>	
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www.shenandoah.tx.us

*** PERMIT APPLICATION EXPIRES IN 6 MONTHS (180 DAYS) NON-TRANSFERABLE***

JOB ADDRESS:		SCOPE OF WORK	
OWNER:	MAILING ADDRESS:	EMAIL:	TELEPHONE:
CONTRACTOR:	MAILING ADDRESS:	EMAIL:	TELEPHONE:
OCCUPANCY LOAD:	CONSTRUCTION TYPE:	OCCUPANCY :	
TDLR REGISTRATION NUMBER	TOTAL SQUARE FOOTAGE	VALUATION OF WORK	\$
PERMIT FEES (BASED ON PROJECT VALUATION)			
\$0 - \$50,000	\$1,200.00 FOR FIRST \$1,000 + \$8.00 FOR EACH ADDITIONAL \$1,000 OR FRACTION THEREOF		\$
\$50,001 - \$100,000	\$1,592.00 FOR FIRST \$50,000 + \$7.00 FOR EACH ADDITIONAL \$1,000 OR FRACTION THEREOF		\$
\$100,001 - \$500,000	\$1,942.00 FOR FIRST \$100,000 + \$4.00 FOR EACH ADDITIONAL \$1,000 OR FRACTION THEREOF		\$
\$500,001 +	\$3,542.00 FOR FIRST \$500,000 + \$3.75 FOR EACH ADDITIONAL \$1,000 OR FRACTION THEREOF		\$
DIGITAL PLAN REVIEW (BASED ON NUMBER OF SHEETS PER SET)			
NUMBER OF SHEETS PER SET	1-10 SHEETS	\$15.00	\$
DIGITAL PLAN REVIEW (BASED ON NUMBER OF SHEETS PER SET)	11-20 SHEETS	\$20.00	\$
	21-30 SHEETS	\$25.00	\$
	31-40 SHEETS	\$30.00	\$
	41-50 SHEETS PLUS	\$50.00	\$
FIRE MARSHAL PLAN REVIEW (BASED ON SQUARE FOOTAGE)			
0 - 100,000 SQ. FT.	\$500.00 FOR FIRST 10,000 SQ. FT. + \$100.00 FOR EACH ADDITIONAL 2,000 OR FRACTION THEREOF		\$
100,000 SQ. FT. +	\$500.00 FOR FIRST 10,000 SQ. FT. + \$150.00 FOR EACH ADDITIONAL 2,000 OR FRACTION THEREOF		\$
NOTE: Additional fees will be added if paper plans are submitted. See permit fee schedule of cost of additional plan submittals.			
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether or not specified herein. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law office regulating construction or the performance of construction.			
NAME OF PROPERTY OWNER OR AGENT:	SIGNATURE OF PROPERTY OWNER OR AGENT:		
OFFICE USE ONLY			
DATE RECEIVED		TOTAL FEE:	\$