

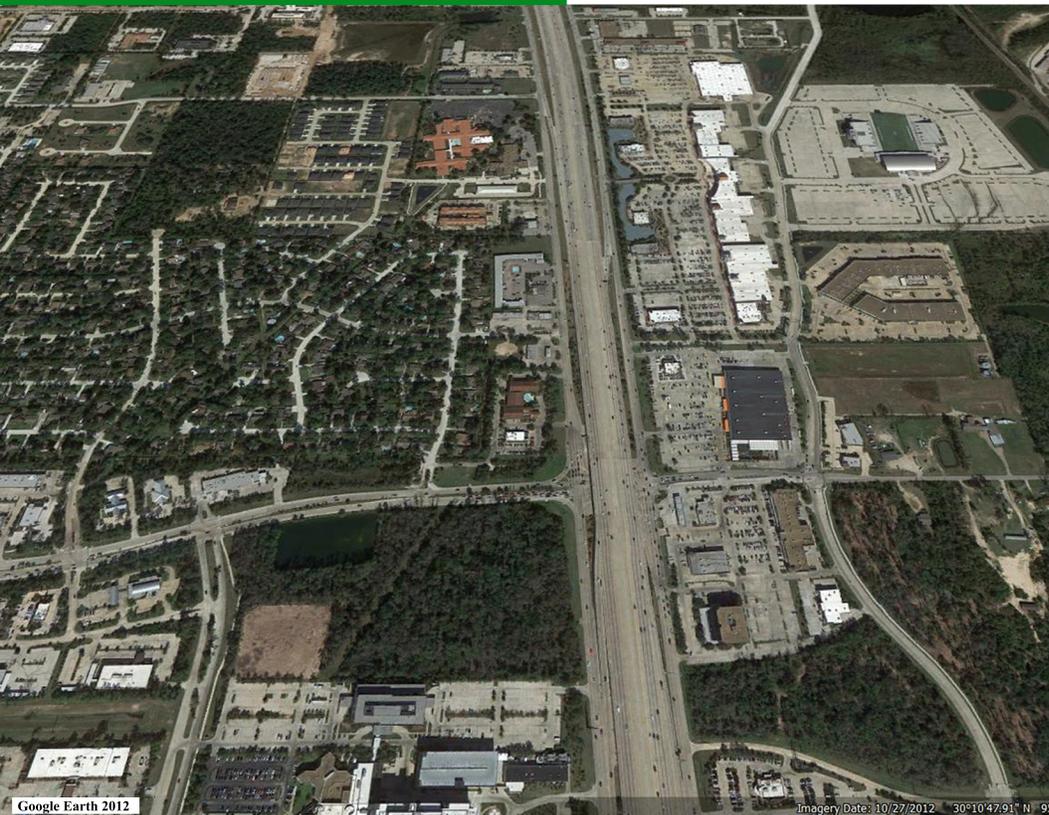


City Council

- Wes Stephens - Mayor
- Ron Hyde - Mayor Pro-tem
- Gary Henson - Position 1
- Darrell Frazier - Position 3
- Jean Teague - Position 4
- Jason L. Frazer - Position 5

Google Earth 1995

Imagery Date: 1/22/1995 30°10'47.91" N 95°



City Staff

- Greg Smith - City Administrator
- John Chancellor - Police Chief
- Byron Bevers - Public Works Director
- Jennifer Calvert - Finance Director
- Kathie Reyer - City Secretary



Google Earth 2012

Imagery Date: 10/27/2012 30°10'47.91" N 95°



Record Vote for 2013-2014 Budget

Members Present:

1	Wes Stephens	4	Darrell Frazier
2	Jason L. Frazer	5	Ron Hyde
3	Jean Teague	6	Gary Henson

Members Voting For:

1	Jason L. Frazer	4	Ron Hyde
2	Jean Teague	5	Gary Henson
3	Darrell Frazier	6	

Members Voting Against:

1	_____	4	_____
2	_____	5	_____
3	_____	6	_____

Members Present but Not Voting:

1	Wes Stephens	2	_____
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Members Absent:

1	_____	2	_____
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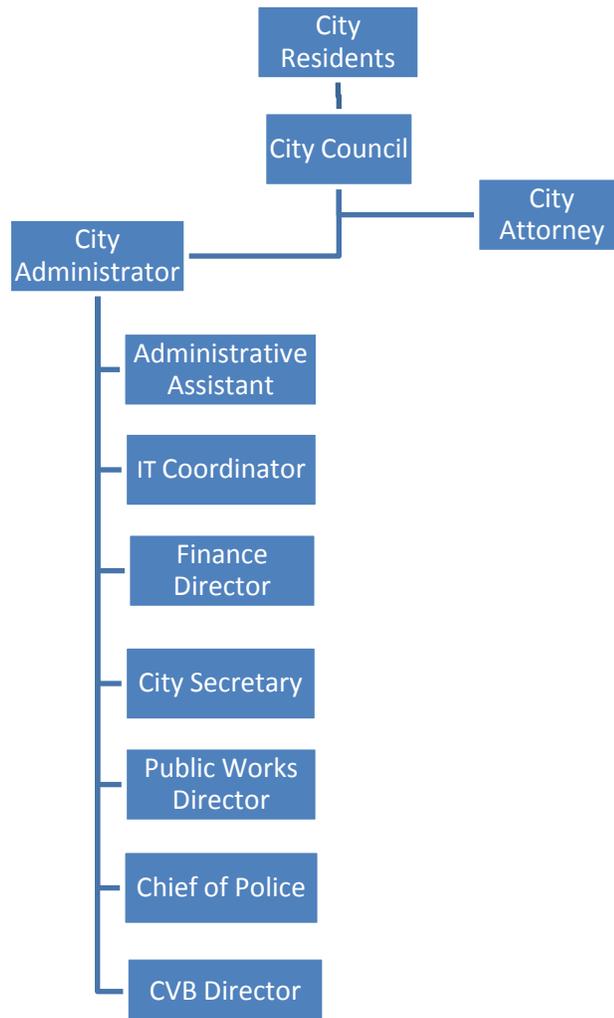
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ENTERPRISE FUND

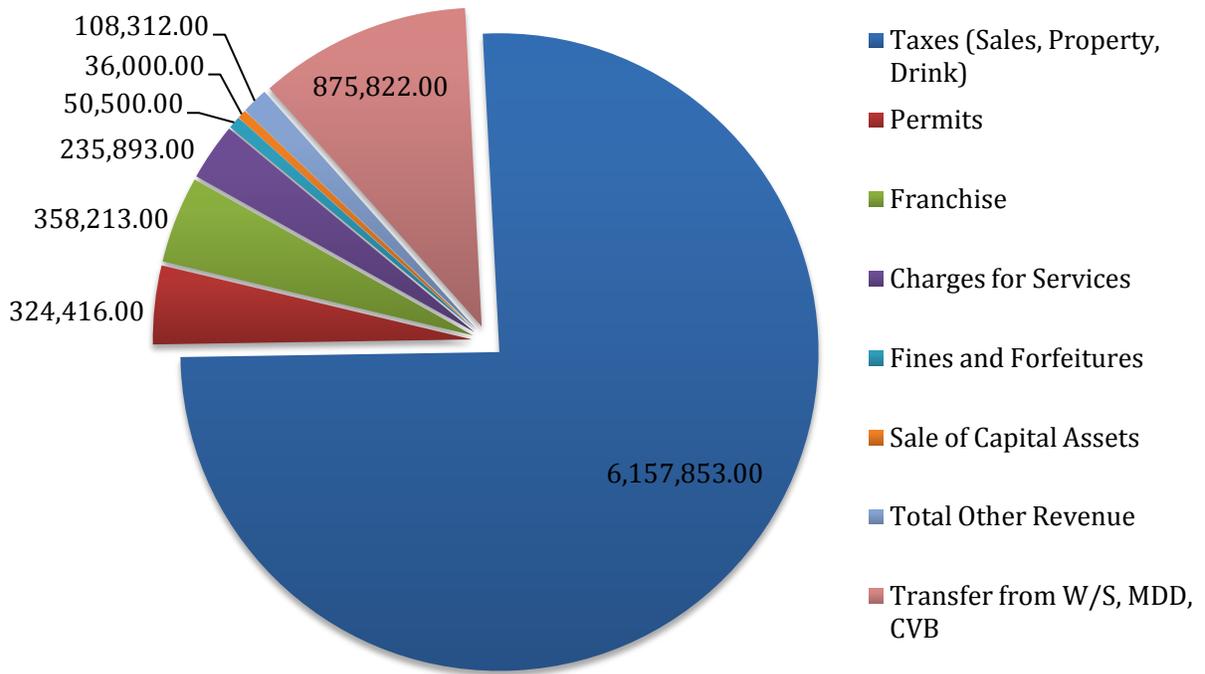
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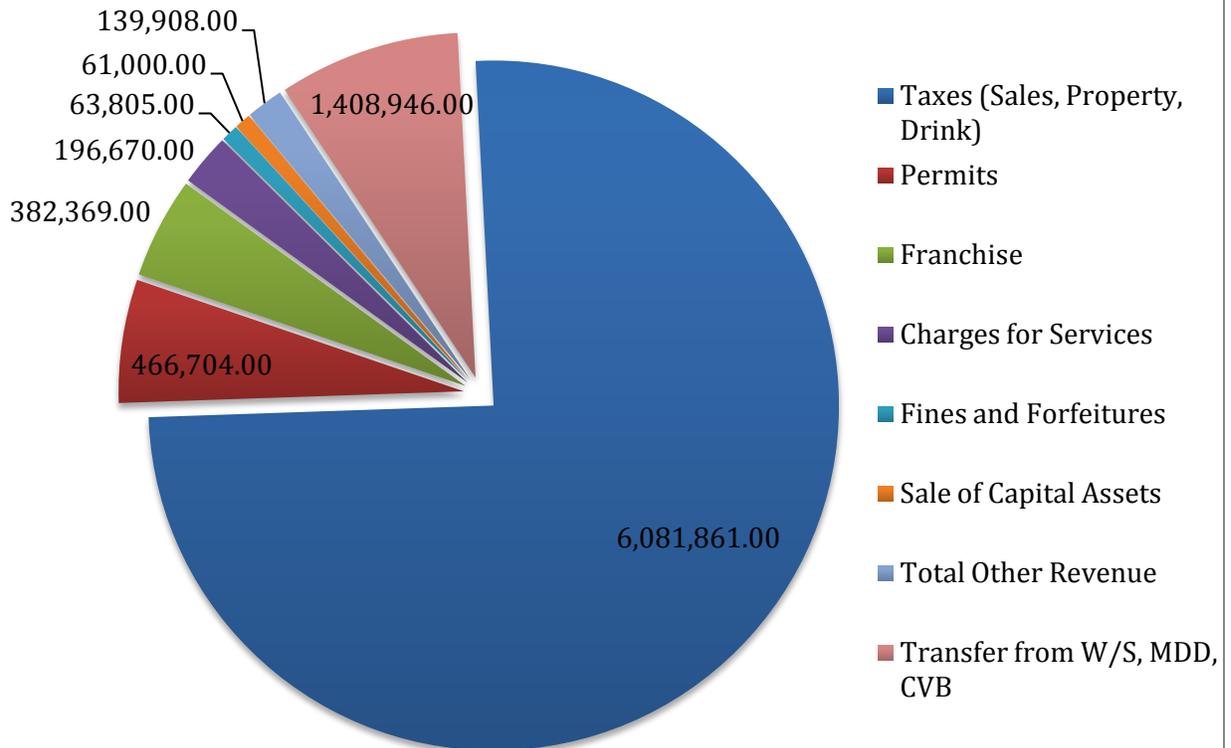
Organizational Chart



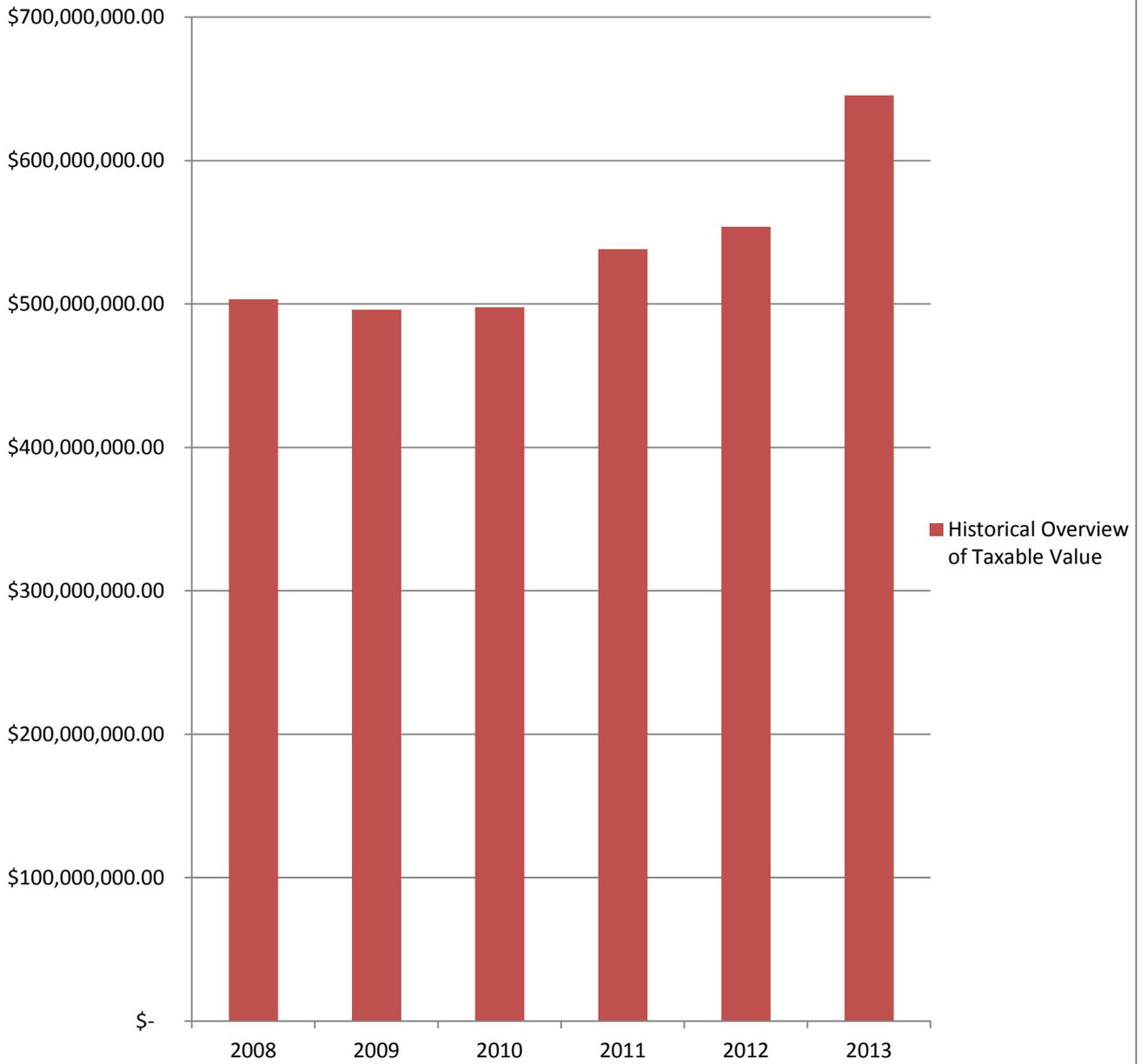
FY 2013-2014 Adopted Budget - General Fund Revenue



FY 2012-2013 Actual - General Fund Revenue



Historical Overview of Ad Valorem Taxable Value





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-00 Revenue

<u>100-00-50-511000</u>	Property Taxes	\$ 813,488	\$ 804,290	\$ 802,095	\$ 783,335	\$ 776,921
<u>100-00-50-512000</u>	Drink Tax	\$ 154,500	\$ 103,097	\$ 134,152	\$ 132,595	\$ 155,227
<u>100-00-51-513000</u>	Sales Tax	\$ 5,189,865	\$ 4,631,195	\$ 5,145,614	\$ 4,673,018	\$ 4,344,006
<u>100-00-52-521000</u>	Building Permits	\$ 320,000	\$ 226,000	\$ 458,570	\$ 324,298	\$ 227,853
<u>100-00-52-521400</u>	Other Permits	\$ 4,416	\$ 8,600	\$ 8,136	\$ 9,521	\$ 26,189
<u>100-00-53-530100</u>	Gas-Entex	\$ 24,000	\$ 38,000	\$ 24,162	\$ 28,417	\$ 37,026
<u>100-00-53-530300</u>	Electric	\$ 231,473	\$ 215,000	\$ 221,226	\$ 231,473	\$ 224,092
<u>100-00-53-530500</u>	Cable	\$ 19,000	\$ 37,000	\$ 22,219	\$ 39,997	\$ 32,832
<u>100-00-53-530600</u>	Telephone	\$ 83,740	\$ 83,740	\$ 114,762	\$ 99,291	\$ 80,198
<u>100-00-54-541300</u>	Trash Collection	\$ 195,892	\$ 172,380	\$ 164,025	\$ 122,226	\$ 110,455
<u>100-00-54-541700</u>	Recycling	\$ 19,476	\$ 12,592	\$ 16,249	\$ 12,344	\$ 7,163
<u>100-00-54-541900</u>	Code Enforcement Violation	\$ 6,000	\$ 6,000	\$ 453	\$ 20,025	\$ 20,008
<u>100-00-54-542400</u>	Shenandoah Club	\$ -	\$ -	\$ -	\$ -	\$ -
<u>100-00-54-543100</u>	Pool Use Fees	\$ 10,800	\$ 13,000	\$ 9,943	\$ 17,506	\$ 18,350
<u>100-00-54-543101</u>	Trash Bins	\$ 2,500	\$ -	\$ 3,250	\$ 3,800	\$ -
<u>100-00-54-543200</u>	Pool Program Fees	\$ 1,225	\$ 2,000	\$ 2,750	\$ 2,771	\$ 571
<u>100-00-55-551000</u>	Court Fines	\$ 30,000	\$ 12,000	\$ 32,178	\$ 41,214	\$ 93,540
<u>100-00-55-551100</u>	Court Fees	\$ 15,500	\$ 6,000	\$ 15,175	\$ 30,284	\$ 36,906
<u>100-00-55-552200</u>	Asset Forfeiture	\$ 5,000	\$ -	\$ 16,452	\$ -	\$ 0
<u>100-00-56-561000</u>	Interest	\$ 3,120	\$ 2,000	\$ 3,206	\$ 2,529	\$ 2,250
<u>100-00-56-561100</u>	Leases	\$ 39,192	\$ 31,992	\$ 31,992	\$ 16,040	\$ 16,670
<u>100-00-56-565400</u>	Intergovernmental	\$ -	\$ -	\$ 4,319	\$ 325,288	\$ 94,847
<u>100-00-56-566700</u>	Undesignated	\$ 66,000	\$ 66,000	\$ 100,390	\$ 200,296	\$ 91,910
<u>100-00-56-568500</u>	Transfer from MDD	\$ 433,394	\$ 386,066	\$ 329,831	\$ 685,112	\$ 440,802
<u>100-00-57-571100</u>	Draw on Reserves	\$ -	\$ 567,000	\$ 141,654	new line item	new line item
<u>100-00-57-571200</u>	Transfer from Hotel/Motel	\$ 119,692	\$ 110,913	\$ 89,276		



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-00-57-571400	Revenue Remaining from Prior Fiscal Year	\$	-	\$	582,180	\$	582,180	new line item	new line item	
100-00-57-571600	Transfer from Water/Sewer	\$	322,736	\$	315,252	\$	266,004			
100-00-58-580000	Sales of Cap. Assets	\$	36,000	\$	53,000	\$	61,000	2,225,558	\$	-
TOTAL		\$	8,147,009	\$	8,485,297	\$	8,801,263	10,026,940	\$	6,837,819



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Fund: 100 - GENERAL FUND

Function: 00 - Revenue

100-00-50-511000	Property Taxes				813,488.00
Budget Detail					
Description		Units	Price	Amount	
M&O tax rate of .1332/\$100 based on \$610,726,785		1	(813,488.00)	(813,488.00)	
100-00-50-512000	Drink Tax				154,500.00
Budget Detail					
Description		Units	Price	Amount	
Based on history and states portion		1	(154,500.00)	(154,500.00)	
100-00-51-513000	Sales Tax				5,189,865.00
Budget Detail					
Description		Units	Price	Amount	
5% increase over FY 2013 actuals (4 yr analysis)		1	(5,189,865.00)	(5,189,865.00)	
100-00-52-521000	Building Permits				320,000.00
Budget Detail					
Description		Units	Price	Amount	
Based on anticipated development schedule		1	(320,000.00)	(320,000.00)	
100-00-52-521400	Other Permits				4,416.00
Budget Detail					
Description		Units	Price	Amount	
Based on usage		1	(4,416.00)	(4,416.00)	
100-00-53-530100	Gas-Entex				24,000.00
Budget Detail					
Description		Units	Price	Amount	
Based on usage		1	(24,000.00)	(24,000.00)	
100-00-53-530300	Electric				231,473.00
Budget Detail					
Description		Units	Price	Amount	
Based on usage		1	(231,473.00)	(231,473.00)	
100-00-53-530500	Cable				19,000.00
Budget Detail					
Description		Units	Price	Amount	
Reduced based on actual receipts		1	(19,000.00)	(19,000.00)	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

			Current Budget	
100-00-53-530600	Telephone			83,740.00
Budget Detail				
Description	Units	Price	Amount	
Based on usage	1	(83,740.00)	(83,740.00)	
100-00-54-541300	Trash Collection			195,892.00
Budget Detail				
Description	Units	Price	Amount	
Based on 900 homes	10,800	(16.49)	(178,092.00)	
Street Fee (10%)	1	(17,800.00)	(17,800.00)	
100-00-54-541700	Recycling			19,476.00
Budget Detail				
Description	Units	Price	Amount	
Based on 300 homes	3,600	(5.41)	(19,476.00)	
100-00-54-541900	Code Enforcement Violation			6,000.00
100-00-54-543100	Pool Use Fees			10,800.00
Budget Detail				
Description	Units	Price	Amount	
Non-resident memberships	10	(150.00)	(1,500.00)	
Shenandoah Sharks Lease (based on FY 2013)	1	(9,300.00)	(9,300.00)	
100-00-54-543101	Trash Bins			2,500.00
Budget Detail				
Description	Units	Price	Amount	
Based on usage	1	(2,500.00)	(2,500.00)	
100-00-54-543200	Pool Program Fees			1,225.00
Budget Detail				
Description	Units	Price	Amount	
Daily Swim	10	(5.00)	(50.00)	
Master Swim	5	(35.00)	(175.00)	
Swim lessons (non-resident)	5	(100.00)	(500.00)	
Swim lessons (resident)	10	(50.00)	(500.00)	
100-00-55-551000	Court Fines			30,000.00
Budget Detail				
Description	Units	Price	Amount	
Based on history	1	(30,000.00)	(30,000.00)	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

			Current Budget
100-00-55-551100	Court Fees		15,500.00
Budget Detail			
	Description	Units	Price
	Based on history	1	(15,500.00)
			(15,500.00)
100-00-55-552200	Asset Forfeiture		5,000.00
100-00-56-561000	Interest		3,120.00
Budget Detail			
	Description	Units	Price
	Based on history	12	(260.00)
			(3,120.00)
100-00-56-561100	Leases		39,192.00
Budget Detail			
	Description	Units	Price
	Frankel lease	12	(600.00)
	Water/Sewer rent	12	(2,666.00)
			(31,992.00)
100-00-56-566700	Undesignated		66,000.00
Budget Detail			
	Description	Units	Price
	Flat with FY 2013	1	(66,000.00)
			(66,000.00)
100-00-56-568500	Transfer From Development District		433,394.00
Budget Detail			
	Description	Units	Price
	15% legal	1	(19,500.00)
	80% Woodlands Fire Department Agreement	1	(356,918.00)
	Administration fees (182 hrs + benefits)	1	(12,276.00)
	Finance personnel (est. 33 hrs/yr)	1	(1,200.00)
	Financial audit	1	(7,500.00)
	Incode fees (less than 2%)	1	(1,000.00)
	Staff time for projects	1	(35,000.00)
			(35,000.00)
100-00-57-571200	Transfer From Convention		119,692.00
Budget Detail			
	Description	Units	Price
	10% administration fees	1	(81,254.00)
	10% Incode fees	1	(8,128.00)
	2% finance personnel	1	(4,454.00)
	Auto insurance	1	(400.00)
	Dental/health/ad&d	2	(9,153.00)
	Liability/property/workers compensation	1	(7,150.00)
			(7,150.00)



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
322,736.00

100-00-57-571600 Transfer From Water And Sewer

Budget Detail

Description	Units	Price	Amount
10% administration fees	1	(81,254.00)	(81,254.00)
10% finance personnel	1	(22,267.00)	(22,267.00)
25% Incode fees	1	(20,319.00)	(20,319.00)
25% salary utility billing clerk	1	(11,603.00)	(11,603.00)
33% legal	1	(42,900.00)	(42,900.00)
50% financial audit	1	(11,800.00)	(11,800.00)
Auto insurance	1	(3,700.00)	(3,700.00)
Dental/health/ad&d	1	(62,740.00)	(62,740.00)
Grounds maintenance at water plants	1	(3,756.00)	(3,756.00)
Lease	12	(2,666.00)	(31,992.00)
Liability/property/workers compensation	1	(30,405.00)	(30,405.00)

100-00-58-580000 Proceeds from Sale of Capital Assets

36,000.00

Budget Detail

Description	Units	Price	Amount
3 Police vehicles	1	(33,000.00)	(33,000.00)
Public Works vehicle	1	(3,000.00)	(3,000.00)

Function 00 Total:

8,147,009.00

Administration Department

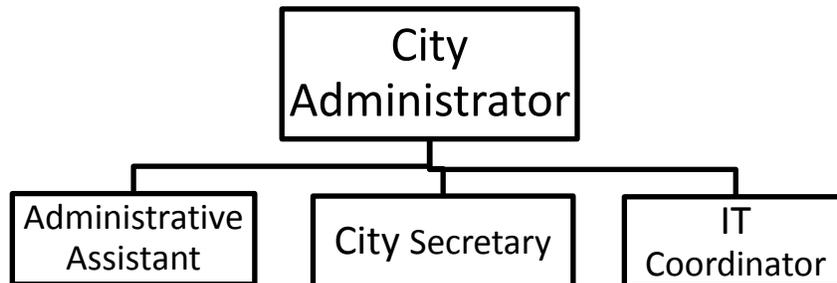
The Administration Department oversees a variety of services at the core of the City of Shenandoah. These services include accounting and auditing, budget preparation, economic development, human resources, investments, payroll, purchasing, risk management, facility management, tax-related issues and utility services.

The City Secretary, Human Resources and Information Technology divisions are all part of the Administration Department. The City Administrator is the head of this department and oversees all aspects of city business.

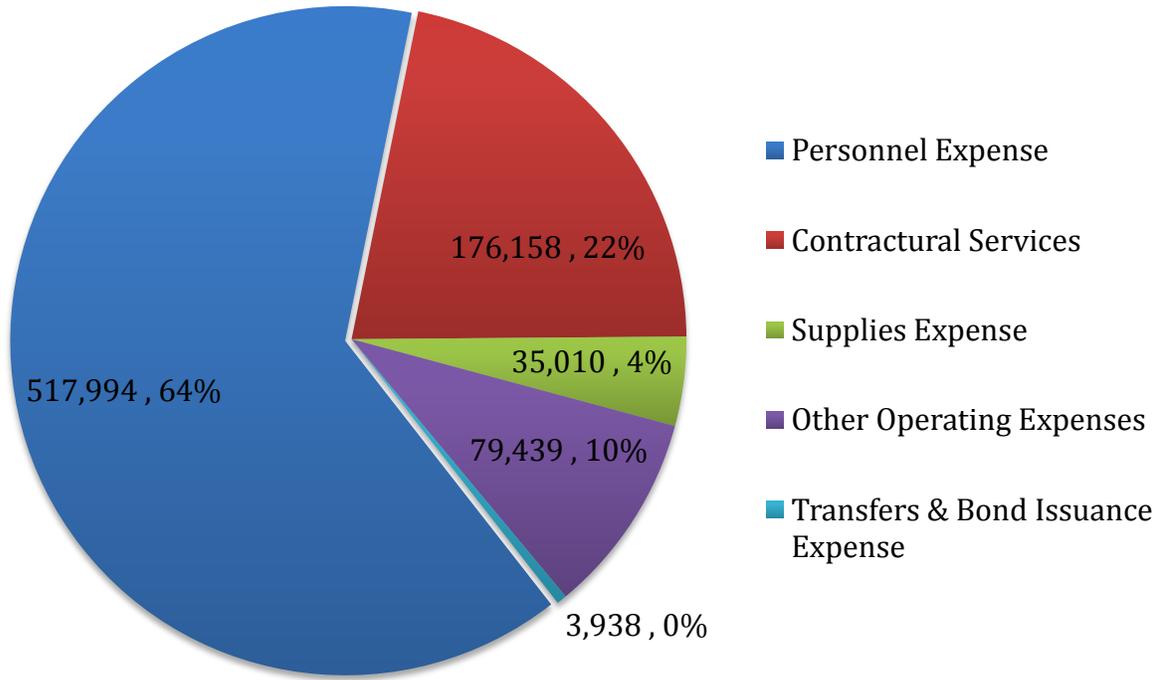


Greg Smith, City Administrator
gsmith@shenandoahtx.us

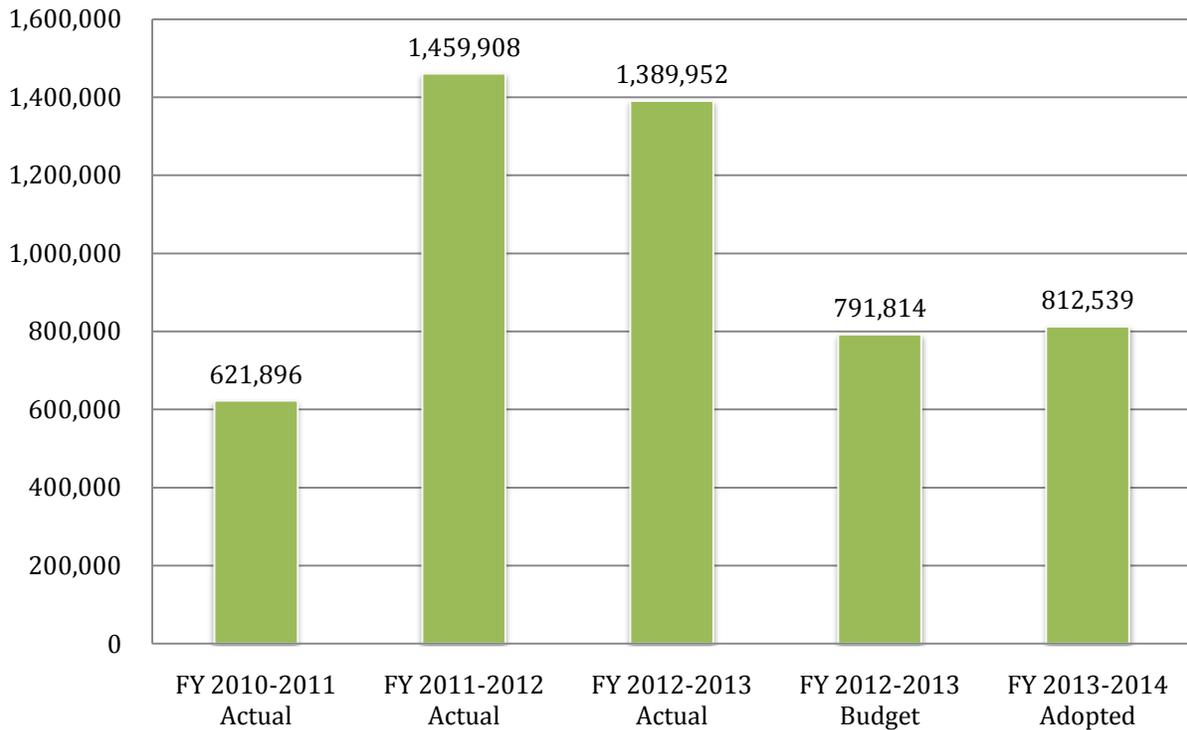
832-585-8160



FY 2013-2014 Adopted - Administration



Administration Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-11 Administration

<u>100-11-61-611000</u>	Salaries & Wages	\$	328,791	\$	318,850	\$	297,516	\$	340,827	\$	191,554
<u>100-11-61-611100</u>	Education Pay	\$	-	\$	2,400	\$	-	\$	2,020	\$	200
<u>100-11-61-611400</u>	Overtime	\$	1,000	\$	1,000	\$	-	\$	54	\$	101
<u>100-11-61-611500</u>	Incentive Pay	\$	25,000	\$	25,000	\$	21,250	\$	23,006	\$	16,000
<u>100-11-61-611600</u>	Longevity Pay	\$	1,125	\$	950	\$	890	\$	1,360	\$	1,430
<u>100-11-61-612000</u>	Elected Officials	\$	57,000	\$	57,000	\$	58,231	\$	54,161	\$	53,470
<u>100-11-61-614100</u>	Retirement	\$	56,918	\$	51,000	\$	46,311	\$	49,824	\$	50,481
<u>100-11-61-614400</u>	Fica/Medicare Tax	\$	32,860	\$	32,200	\$	25,385	\$	29,610	\$	30,739
<u>100-11-61-614500</u>	Unemployment	\$	900	\$	1,050	\$	396	\$	3,209	\$	1,040
<u>100-11-61-614700</u>	Allowances/Misc. Personnel Costs	\$	14,400	\$	14,400	\$	14,400	\$	14,400	\$	14,000
<u>100-11-62-620100</u>	Operating Services	\$	13,570	\$	13,570	\$	14,752	\$	14,054	\$	24,242
<u>100-11-62-621000</u>	Consulting & Professional Services	\$	5,300	\$	16,750	\$	13,389	\$	8,629	\$	9,401
<u>100-11-62-621300</u>	Legal	\$	130,000	\$	130,000	\$	797,470	\$	842,318	\$	131,029
<u>100-11-62-624100</u>	Telephone	\$	7,620	\$	7,620	\$	8,050	\$	6,884	\$	9,168
<u>100-11-62-624200</u>	Postage	\$	1,830	\$	750	\$	1,402	\$	517	\$	614
<u>100-11-62-624400</u>	Cellular Phones	\$	8,688	\$	8,952	\$	6,470	\$	7,511	\$	6,814
<u>100-11-62-624500</u>	Printing	\$	6,150	\$	2,750	\$	4,264	\$	659	\$	386
<u>100-11-62-624600</u>	Legal Notices	\$	3,000	\$	3,000	\$	2,225	\$	1,395	\$	1,272
<u>100-11-63-630800</u>	Uniforms & Safety Gear	\$	1,000	\$	1,000	\$	601	\$	545	\$	173
<u>100-11-63-631000</u>	Operating Supplies	\$	15,500	\$	13,200	\$	19,177	\$	10,731	\$	11,700
<u>100-11-63-631100</u>	Operating Equipment	\$	11,010	\$	4,400	\$	3,548	\$	7,223	\$	2,569
<u>100-11-63-631200</u>	Office Supplies	\$	5,500	\$	5,500	\$	1,582	\$	1,282	\$	1,901
<u>100-11-63-631400</u>	Office Equipment & Furnishings	\$	1,500	\$	1,500	\$	1,282	\$	36	\$	9,075
<u>100-11-63-631500</u>	Building & Grounds Supplies	\$	500	\$	500	\$	-	\$	-	\$	-



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-11-67-670100	Elections	\$	8,000	\$	8,000	\$	5,668	\$	51	\$	450
100-11-67-670300	Public Relations	\$	28,000	\$	22,500	\$	10,462	\$	11,980	\$	13,394
100-11-67-670900	Dues & Memberships	\$	3,555	\$	3,680	\$	3,063	\$	3,633	\$	4,364
100-11-67-672000	Publications	\$	389	\$	389	\$	370	\$	314	\$	290
100-11-67-672300	Travel And Training	\$	20,600	\$	22,500	\$	12,360	\$	7,189	\$	13,418
100-11-67-674400	Equipment Maintenance	\$	1,200	\$	1,200	\$	-	\$	646	\$	12,745
100-11-67-674700	Maintenance Agreements	\$	15,150	\$	12,165	\$	12,824	\$	10,760	\$	2,860
100-11-67-675400	Equipment Lease	\$	2,545	\$	4,100	\$	2,677	\$	5,081	\$	7,014
100-11-69-690200	Transfer to Equipment Replacement Fund	\$	3,938	\$	3,938	\$	3,938	\$	-	\$	-
TOTAL		\$	812,539	\$	791,814	\$	1,389,952	\$	1,459,908	\$	621,896



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 11 - Administration

[100-11-61-611000](#) Salaries And Wages 328,791.00

Budget Detail

Description	Units	Price	Amount
4 Staff	1	328,791.00	328,791.00

[100-11-61-611400](#) Overtime 1,000.00

[100-11-61-611500](#) Incentive Pay 25,000.00

[100-11-61-611600](#) Longevity Pay 1,125.00

Budget Detail

Description	Units	Price	Amount
4 staff	1	1,125.00	1,125.00

[100-11-61-612000](#) Elected Officials 57,000.00

[100-11-61-614100](#) Retirement 56,918.00

Budget Detail

Description	Units	Price	Amount
4 Staff	1	56,918.00	56,918.00

[100-11-61-614400](#) FICA/Medicare Tax 32,860.00

Budget Detail

Description	Units	Price	Amount
4 staff, 6 Elected Officials	1	32,860.00	32,860.00

[100-11-61-614500](#) Unemployment 900.00

Budget Detail

Description	Units	Price	Amount
4 staff	1	900.00	900.00

[100-11-61-614700](#) Allowances/Misc. Personnel Costs 14,400.00

Budget Detail

Description	Units	Price	Amount
City Administrator car allowance	12	1,200.00	14,400.00

[100-11-62-620100](#) Operating Services 13,570.00

Budget Detail

Description	Units	Price	Amount
Charter box converter	1	250.00	250.00
Internet	12	975.00	11,700.00
MCCI Annual support (Laserfiche Webinar)	1	1,620.00	1,620.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

[100-11-62-621000](#) Consulting And Professional Services 5,300.00

Budget Detail

Description	Units	Price	Amount
Bond renewal- City Administrator	1	50.00	50.00
Legal recording fees	1	750.00	750.00
Municode Ordinance Codification	1	3,000.00	3,000.00
Newsletter layout/production	4	150.00	600.00
Newsletter mailing service	4	225.00	900.00

[100-11-62-621300](#) Legal 130,000.00

Budget Detail

Description	Units	Price	Amount
Additional legal services	1	10,000.00	10,000.00
Annual contract	12	10,000.00	120,000.00

[100-11-62-624100](#) Telephone 7,620.00

Budget Detail

Description	Units	Price	Amount
Line charges and long distance	1	7,620.00	7,620.00

[100-11-62-624200](#) Postage 1,830.00

Budget Detail

Description	Units	Price	Amount
Misc. postage, FedEx, and UPS charges	1	750.00	750.00
Postage for newsletter (quarterly)	4	270.00	1,080.00

[100-11-62-624400](#) Cellular Phones 8,688.00

Budget Detail

Description	Units	Price	Amount
2 staff (City Secretary, IT Coordinator)	12	104.00	1,248.00
City Administrator reimbursement	12	120.00	1,440.00
Council Members reimbursement	12	300.00	3,600.00
Ipad data (6)	1	1,440.00	1,440.00
Monthly fee air cards (2)	12	80.00	960.00

[100-11-62-624500](#) Printing 6,150.00

Budget Detail

Description	Units	Price	Amount
Newsletter	4	850.00	3,400.00
Office forms and business cards	1	750.00	750.00
Residential/business communications	1	2,000.00	2,000.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

100-11-62-624600 Legal Notices				Current Budget 3,000.00
Budget Detail				
Description	Units	Price	Amount	
Notices	1	3,000.00	3,000.00	
100-11-63-630800 Uniforms And Safety Gear				1,000.00
Budget Detail				
Description	Units	Price	Amount	
4 staff (2 each)	8	50.00	400.00	
6 Council (2 each)	12	50.00	600.00	
100-11-63-631000 Operating Supplies				15,500.00
Budget Detail				
Description	Units	Price	Amount	
Certificates for employees	50	30.00	1,500.00	
Employee appreciation dinner	1	8,000.00	8,000.00	
Meeting meals	1	5,500.00	5,500.00	
Miscellaneous IT	1	500.00	500.00	
100-11-63-631100 Operating Equipment				11,010.00
Budget Detail				
Description	Units	Price	Amount	
Digital camera and accessories	1	2,550.00	2,550.00	
Hard drive storage area network (terabyte)	6	320.00	1,920.00	
Replacement batteries for large UPS	16	55.00	880.00	
Replacement computers	2	1,400.00	2,800.00	
Replacement mobile devices	2	800.00	1,600.00	
Wireless access point Fortinet	3	420.00	1,260.00	
100-11-63-631200 Office Supplies				5,500.00
Budget Detail				
Description	Units	Price	Amount	
Paper goods	1	3,000.00	3,000.00	
Pens, pads, staples, etc.	1	2,500.00	2,500.00	
100-11-63-631400 Office Equipment And Furnishings				1,500.00
Budget Detail				
Description	Units	Price	Amount	
Office furniture	1	1,500.00	1,500.00	
100-11-63-631500 Building And Grounds Supplies				500.00
Budget Detail				
Description	Units	Price	Amount	
Misc. building supplies	1	500.00	500.00	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

100-11-67-670100	Elections	Current Budget 8,000.00	
Budget Detail			
Description	Units	Price	Amount
Joint election	1	8,000.00	8,000.00
100-11-67-670300	Public Relations	28,000.00	
Budget Detail			
Description	Units	Price	Amount
40th Anniversary celebration	1	7,000.00	7,000.00
Business development	1	1,500.00	1,500.00
David Dream Run	1	2,500.00	2,500.00
Promotional Items	1	2,000.00	2,000.00
Red Hot & Blue	1	7,500.00	7,500.00
Sponsorships	1	7,500.00	7,500.00
100-11-67-670900	Dues/Memberships	3,555.00	
Budget Detail			
Description	Units	Price	Amount
CityBase.net	1	1,000.00	1,000.00
Houston-Galveston Area	1	200.00	200.00
International Council for Shopping Centers	1	200.00	200.00
Strategic Gov't. resources	1	100.00	100.00
Texas Assoc. of Municipal Officers	1	110.00	110.00
Texas City Management Association (TCMA)	1	500.00	500.00
Texas Economic Development Council	1	750.00	750.00
Texas Municipal League	1	595.00	595.00
TX Assoc. of Govt. Info Tech. (TAGITM)	1	100.00	100.00
100-11-67-672000	Publications	389.00	
Budget Detail			
Description	Units	Price	Amount
Conroe Courier	1	120.00	120.00
Election Law Manual Supplement Update	1	35.00	35.00
Municipal Law Manual Supplement Update	1	35.00	35.00
Texas Election Code	1	139.00	139.00
Texas Local Government Code Annual	1	60.00	60.00
100-11-67-672300	Travel And Training	20,600.00	
Budget Detail			
Description	Units	Price	Amount
Administrative Assistant	1	1,000.00	1,000.00
City Administrator	1	6,000.00	6,000.00
City Secretary	1	2,500.00	2,500.00
Council Members	1	7,500.00	7,500.00
Special travel (City wide)	1	2,000.00	2,000.00
TAGITM/DIR/GSA Conference - IT Coord.	1	1,600.00	1,600.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

100-11-67-674400 Equipment Maintenance			Current Budget
Budget Detail			1,200.00
<hr/>			
Description	Units	Price	Amount
Copier and computers	12	100.00	1,200.00
 100-11-67-674700 Maintenance Agreements			 15,150.00
Budget Detail			
<hr/>			
Description	Units	Price	Amount
Barracuda SPAM virus	1	1,000.00	1,000.00
Copier	1	1,100.00	1,100.00
Fortinet Firewall	1	1,200.00	1,200.00
MCCI Laserfiche	1	6,250.00	6,250.00
Request-Tracker (EGov)	1	3,000.00	3,000.00
Viper anti-virus	1	650.00	650.00
Website	1	750.00	750.00
Website modules (docs, calendar, etc.)	1	1,200.00	1,200.00
 100-11-67-675400 Equipment Lease			 2,545.00
Budget Detail			
<hr/>			
Description	Units	Price	Amount
Copier buyout	1	2,545.00	2,545.00
 100-11-69-690200 Transfer to Equipment Replacement Fund			 3,938.00
Budget Detail			
<hr/>			
Description	Units	Price	Amount
Servers (7@ 4,500 each/8 years)	1	3,938.00	3,938.00
 Function 11 Total:			 812,539.00

Finance Department

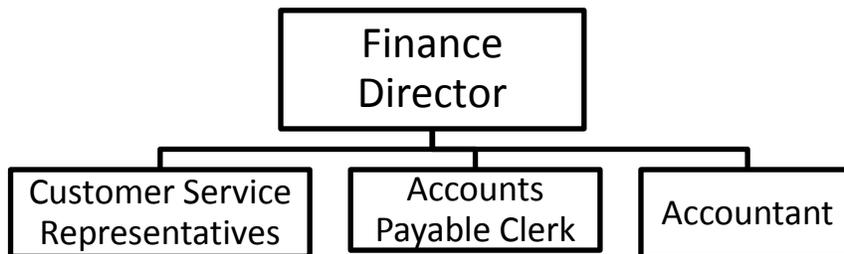
The Finance Department manages all financial aspects of the City, such as accounting and auditing, budget preparation, investments, purchasing, risk management, tax-related issues, and utility billing.

Customer Service is also under the Finance Department. This includes providing information and services related to municipal court, utility billing and building projects. Services include processing all citations issued for violations of state law and city ordinances, holding bench and jury trials, issuing warrants, collecting fines and reporting to various entities, answering questions related to utility bills as well as issuing permits for all building projects. The Finance Director oversees this department.

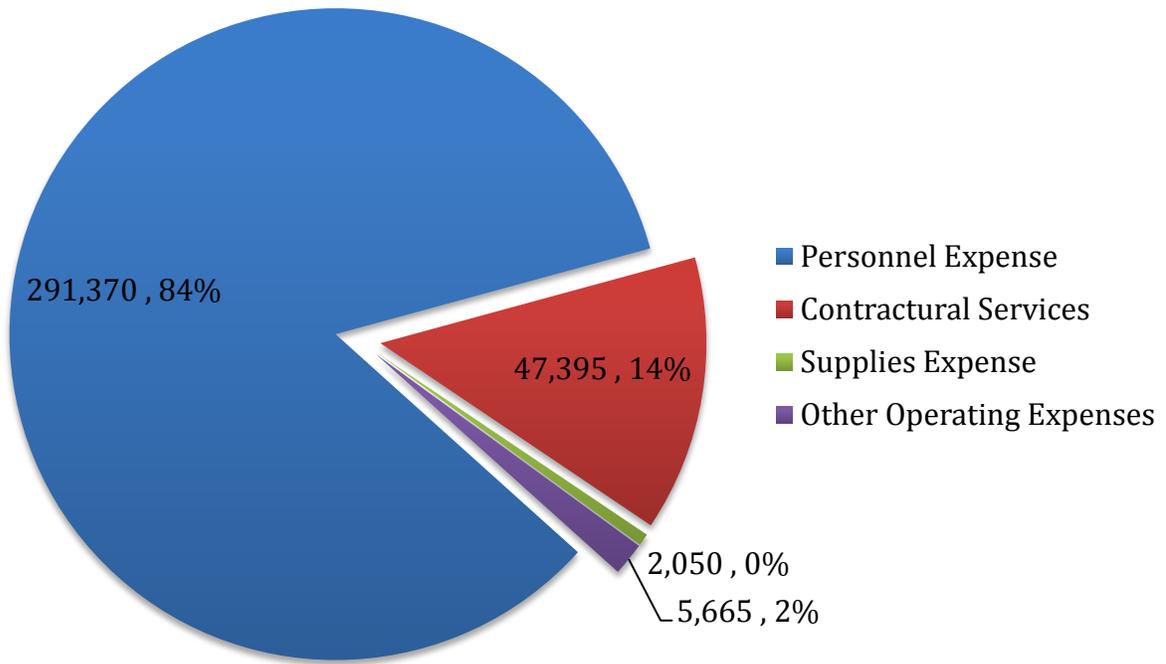


Jennifer Calvert, Finance Director
icalvert@shenandoahtx.us

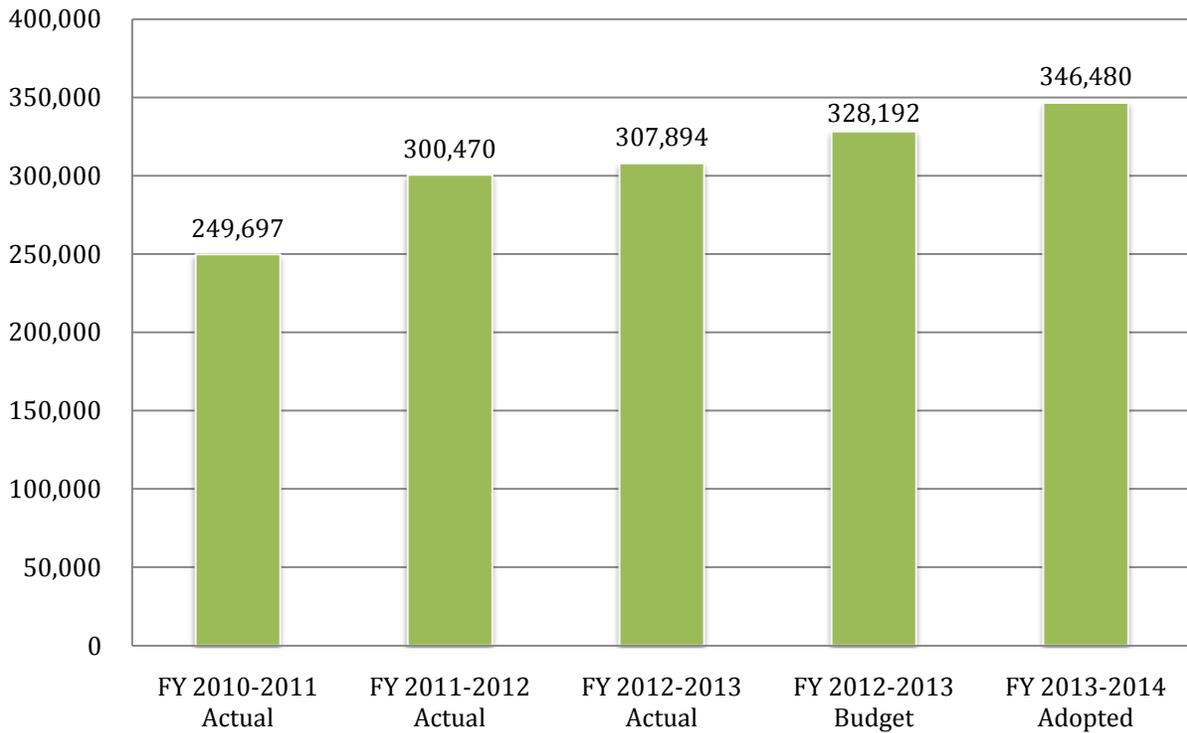
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FY 2013-2014 Adopted - Finance



Finance Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-12 Finance

100-12-61-611000	Salaries & Wages	\$	231,834	\$	216,500	\$	199,892	\$	207,109	\$	157,947
100-12-61-611100	Education Pay	\$	2,400	\$	-	\$	2,157	\$	-	\$	-
100-12-61-611200	Certificate Pay	\$	-	\$	-	\$	-	\$	325	\$	-
100-12-61-611400	Overtime	\$	1,000	\$	-	\$	16	\$	17	\$	98
100-12-61-611600	Longevity Pay	\$	1,320	\$	1,170	\$	1,155	\$	1,585	\$	780
100-12-61-612000	Part Time	\$	-	\$	-	\$	6,210	\$	5,840	\$	-
100-12-61-614100	Retirement	\$	36,359	\$	30,600	\$	28,278	\$	27,649	\$	20,940
100-12-61-614400	Fica/Medicare Tax	\$	18,097	\$	16,700	\$	15,345	\$	15,851	\$	11,935
100-12-61-614500	Unemployment	\$	360	\$	1,044	\$	277	\$	1,341	\$	216
100-12-62-620100	Operating Services	\$	13,160	\$	16,708	\$	15,745	\$	14,337	\$	28,998
100-12-62-621000	Consulting & Professional Services	\$	31,935	\$	34,270	\$	28,531	\$	19,058	\$	21,455
100-12-62-624200	Postage	\$	1,200	\$	950	\$	1,567	\$	1,268	\$	(1,298)
100-12-62-624400	Cellular Phones	\$	900	\$	900	\$	900	\$	900	\$	838
100-12-62-624500	Printing	\$	200	\$	200	\$	22	\$	55	\$	-
100-12-63-630800	Uniforms & Safety Gear	\$	350	\$	350	\$	241	\$	192	\$	137
100-12-63-631000	Operating Supplies	\$	1,200	\$	1,950	\$	911	\$	1,100	\$	245
100-12-63-631200	Office Supplies	\$	500	\$	500	\$	684	\$	516	\$	1,540
100-12-63-631400	Office Equipment & Furnishings	\$	-	\$	1,400	\$	1,731	\$	814	\$	-
100-12-67-670300	Public Relations	\$	100	\$	100	\$	-	\$	-	\$	73
100-12-67-670900	Dues & Memberships	\$	315	\$	550	\$	510	\$	768	\$	645
100-12-67-672300	Travel & Training	\$	5,050	\$	4,100	\$	3,652	\$	1,748	\$	2,931
100-12-67-674400	Equipment Maintenance	\$	200	\$	200	\$	69	\$	-	\$	2,218
TOTAL		\$	346,480	\$	328,192	\$	307,894	\$	300,470	\$	249,697



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 12 - Finance

100-12-61-611000	Salaries And Wages				231,834.00
Budget Detail					
	Description	Units	Price	Amount	
	4 staff	1	231,834.00	231,834.00	
100-12-61-611100	Education Pay				2,400.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	24	100.00	2,400.00	
100-12-61-611400	Overtime				1,000.00
100-12-61-611600	Longevity Pay				1,320.00
Budget Detail					
	Description	Units	Price	Amount	
	4 staff	1	1,320.00	1,320.00	
100-12-61-614100	Retirement				36,359.00
Budget Detail					
	Description	Units	Price	Amount	
	4 staff	1	34,951.00	34,951.00	
100-12-61-614400	FICA/Medicare Tax				18,097.00
Budget Detail					
	Description	Units	Price	Amount	
	4 staff	1	17,396.00	17,396.00	
100-12-61-614500	Unemployment				360.00
Budget Detail					
	Description	Units	Price	Amount	
	4 staff	1	360.00	360.00	
100-12-62-620100	Operating Services				13,160.00
Budget Detail					
	Description	Units	Price	Amount	
	Annual ETS compliance fee (credit cards)	1	120.00	120.00	
	Appraisal share (quarterly basis)	4	3,200.00	12,800.00	
	ETS fees for credit card usage	12	20.00	240.00	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
31,935.00

[100-12-62-621000](#) Consulting And Professional Services

Budget Detail

Description	Units	Price	Amount
Annual audit (General Fund and Water/Sewer)	1	23,600.00	23,600.00
Annual audit (MDD)	1	7,500.00	7,500.00
Annual audit response letter	1	425.00	425.00
Filing of SEC Disclosure	1	250.00	250.00
Public Official Bond Renewal (Finance Director)	1	50.00	50.00
Purge financial records (shred)	1	110.00	110.00

[100-12-62-624200](#) Postage

1,200.00

Budget Detail

Description	Units	Price	Amount
FedEx/UPS charges for large A/P checks	1	400.00	400.00
General A/P check mailing	1	800.00	800.00

[100-12-62-624400](#) Cellular Phones

900.00

Budget Detail

Description	Units	Price	Amount
Cell phone reimbursement-Finance Director	12	75.00	900.00

[100-12-62-624500](#) Printing

200.00

Budget Detail

Description	Units	Price	Amount
Business cards, letterhead, envelopes	1	200.00	200.00

[100-12-63-630800](#) Uniforms And Safety Gear

350.00

Budget Detail

Description	Units	Price	Amount
4 staff	7	50.00	350.00

[100-12-63-631000](#) Operating Supplies

1,200.00

Budget Detail

Description	Units	Price	Amount
1099 materials	1	50.00	50.00
Deposit slips	1	100.00	100.00
Envelopes and check stock for A/P	1	600.00	600.00
Ink for MICR printer (check printer)	1	450.00	450.00

[100-12-63-631200](#) Office Supplies

500.00

Budget Detail

Description	Units	Price	Amount
Staples, copy paper, pens, pads	1	500.00	500.00



2013-2014 Adopted Budget

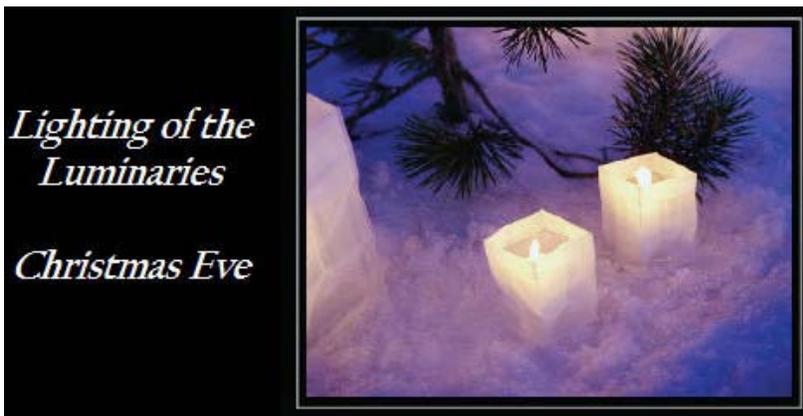
City of Shenandoah
August 2013

100-12-67-670300	Public Relations			Current Budget
				100.00
	Budget Detail	<hr/>		
	Description	Units	Price	Amount
	Business development	1	100.00	100.00
100-12-67-670900	Dues/Memberships			315.00
	Budget Detail	<hr/>		
	Description	Units	Price	Amount
	Government Finance Officers Ass. - Finance Dir.	1	150.00	150.00
	Government Treasurers Org. of Texas - Accountant	1	75.00	75.00
	Sam's Club (City's memberships)	2	45.00	90.00
100-12-67-672300	Travel And Training			5,050.00
	Budget Detail	<hr/>		
	Description	Units	Price	Amount
	Accountant	1	1,200.00	1,200.00
	Accounts Payable Clerk	1	250.00	250.00
	Customer Service Representative	1	250.00	250.00
	Finance Director	1	3,350.00	3,350.00
100-12-67-674400	Equipment Maintenance			200.00
	Budget Detail	<hr/>		
	Description	Units	Price	Amount
	MICR printer (checks)	1	200.00	200.00
Function 12 Total:				346,480.00

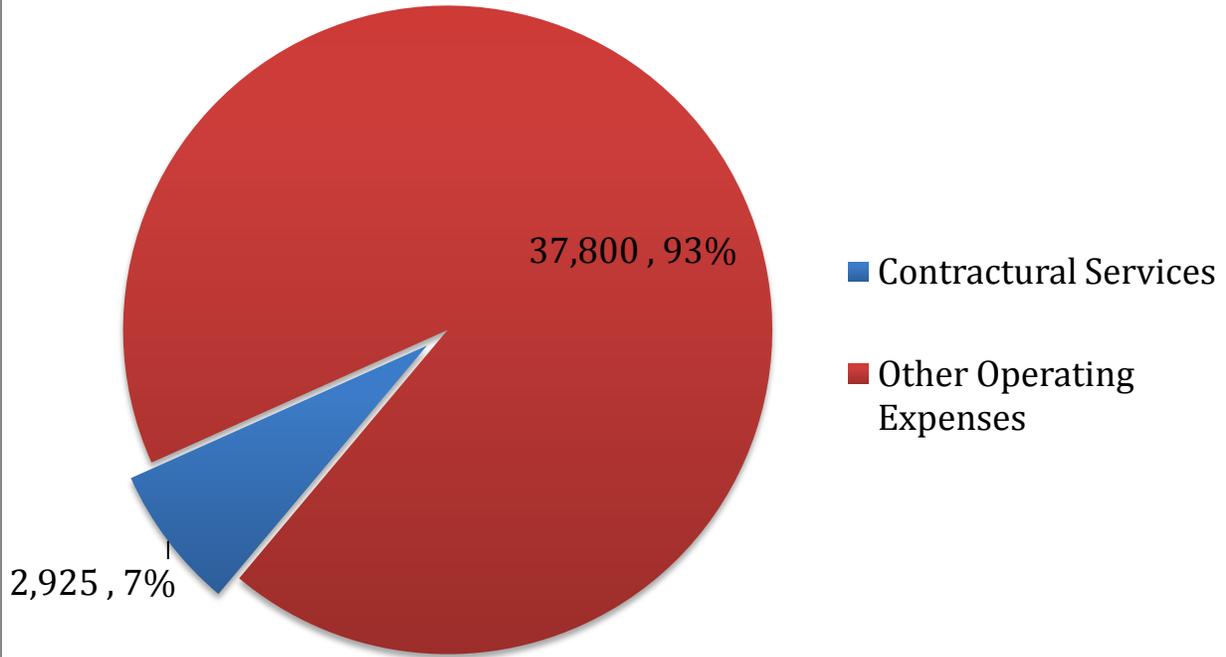
Community Outreach

Community Outreach is a more simplified department and exists to ensure purchasing for community relations is centralized and transparent. This department is managed by various individuals to include the City Secretary, the Finance Director and the City Administrator; however, there is no staff member directly assigned to this department.

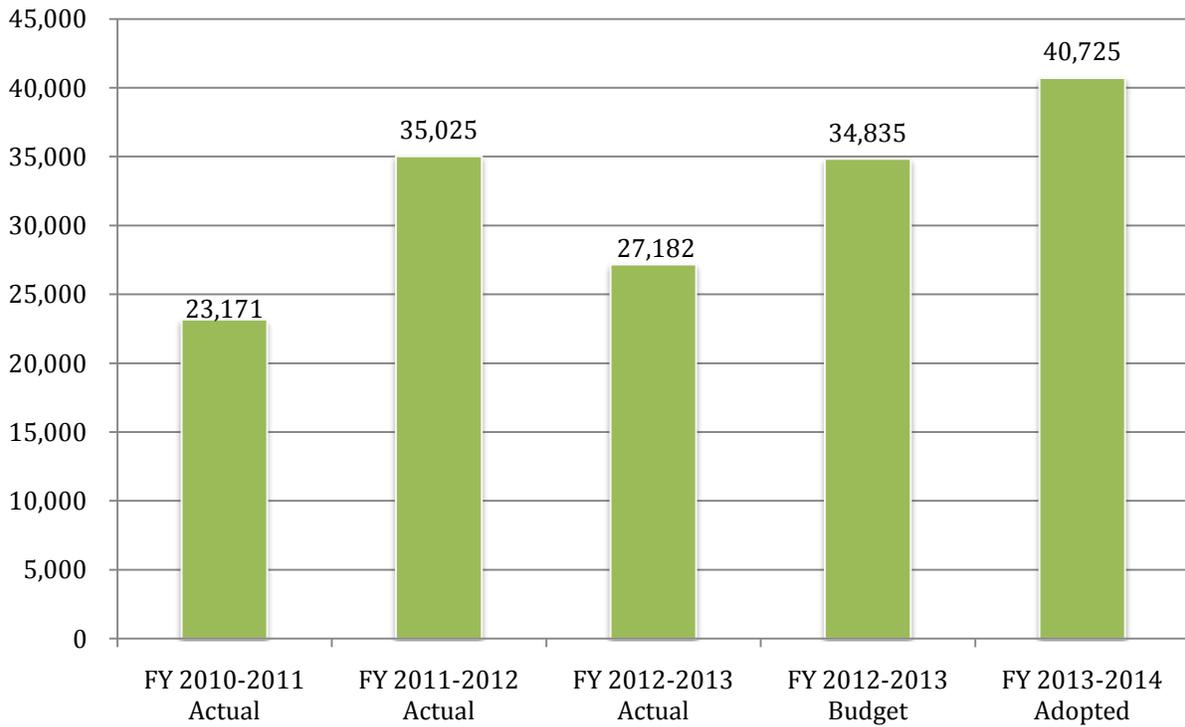
The Shenandoah Civic Club is delegated authority for expenditures from this department for budgeted community events and activities. These events and activities include, but are not limited to, Lighting of the Angels, the Lighting of the Luminaries, the Easter Egg hunt, July Fourth Parade and Yard of the Month.



FY 2013-2014 Adopted - Community Outreach



Community Outreach Expense By Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-14 Community Outreach

100-14-62-620100	Operating Services	\$ -	\$ -	\$ -	\$ -	\$ -
100-14-62-624200	Postage	\$ 500	\$ 450	\$ 348	\$ 323	\$ -
100-14-62-624500	Printing	\$ 2,425	\$ 2,300	\$ -	\$ -	\$ 1,374
100-14-67-670300	Public Relations	\$ 35,075	\$ 29,710	\$ 25,250	\$ 33,767	\$ 21,627
100-14-67-674200	Signs	\$ 2,725	\$ 2,375	\$ 1,585	\$ 934	\$ 170
TOTAL		\$ 40,725	\$ 34,835	\$ 27,182	\$ 35,025	\$ 23,171



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 14 - Community Outreach

[100-14-62-624200](#) Postage 500.00

Budget Detail

Description	Units	Price	Amount
General postage	1	100.00	100.00
Lighting of the Angels invitations	1	400.00	400.00

[100-14-62-624500](#) Printing 2,425.00

Budget Detail

Description	Units	Price	Amount
Easter egg hunt printing	1	75.00	75.00
General printing	1	1,500.00	1,500.00
Lighting of the Angels invitations	1	350.00	350.00
Luminaries	1	100.00	100.00
Water bill inserts	1	400.00	400.00

[100-14-67-670300](#) Public Relations 35,075.00

Budget Detail

Description	Units	Price	Amount
Arbor Day refreshments	1	25.00	25.00
Arbor Day supplies	1	25.00	25.00
Easter egg hunt entertainment	1	1,200.00	1,200.00
Easter egg hunt supplies, food and beverages	1	1,575.00	1,575.00
Fourth of July	1	600.00	600.00
Lighting of the Angels decorating	1	1,000.00	1,000.00
Lighting of the Angels hospitality	1	1,250.00	1,250.00
Lighting of the Angels lighting maintenance	1	2,500.00	2,500.00
Lighting of the Angels lights and angels	1	4,000.00	4,000.00
Lighting of the Angels pictures with Santa	1	600.00	600.00
Lighting of the Angels Santa visit	1	810.00	810.00
Lighting of the Angels setup	1	300.00	300.00
Lighting of the Angles entertainment	1	9,975.00	9,975.00
Lighting of the Angles toy drive	1	15.00	15.00
Luminaries refreshments	1	250.00	250.00
Luminaries supplies	1	4,950.00	4,950.00
New holiday decorations for the pool	1	5,000.00	5,000.00
Scholarship fundraising	1	750.00	750.00
Veterans Day candy	1	225.00	225.00
Veterans Day supplies	1	25.00	25.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
2,725.00

[100-14-67-674200](#) Signs

Budget Detail

Description	Units	Price	Amount
Arbor day signs	1	25.00	25.00
Community garage sale signs	1	400.00	400.00
Easter egg hunt signs	1	300.00	300.00
General signs	1	1,250.00	1,250.00
Lighting of the Angels signs	1	250.00	250.00
Luminaries signs	1	250.00	250.00
Santa visit signs	1	250.00	250.00

Function 14 Total:

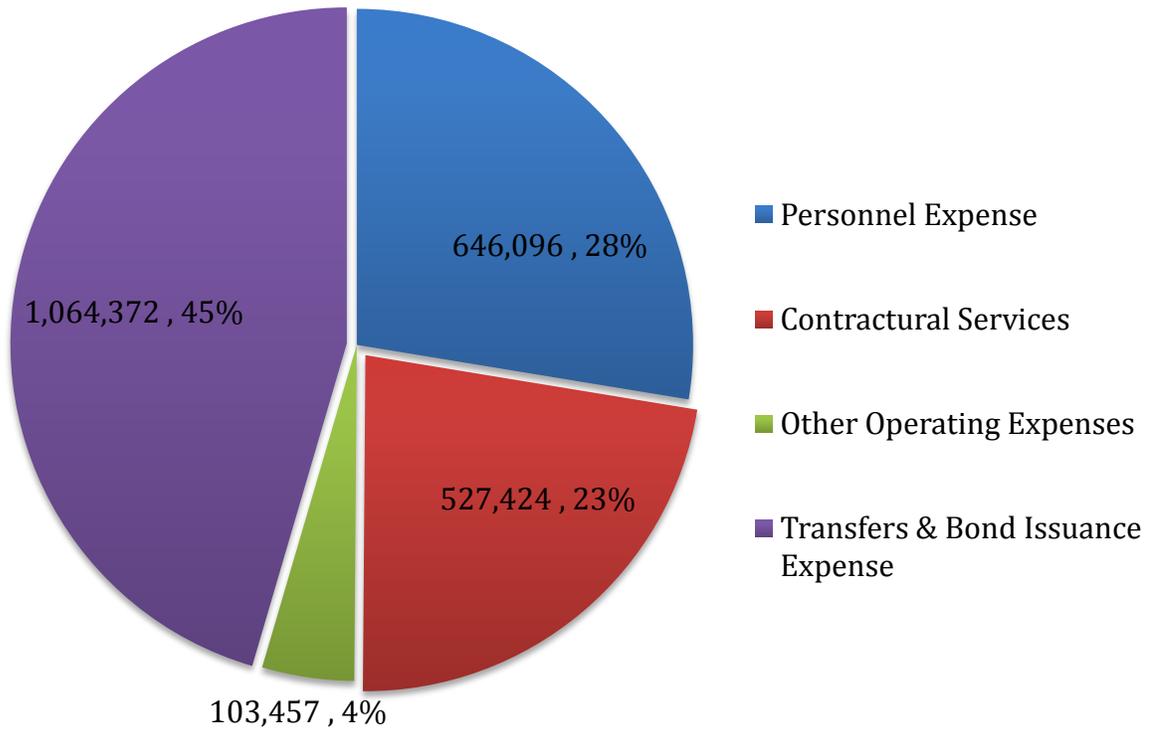
40,725.00

Non-Department

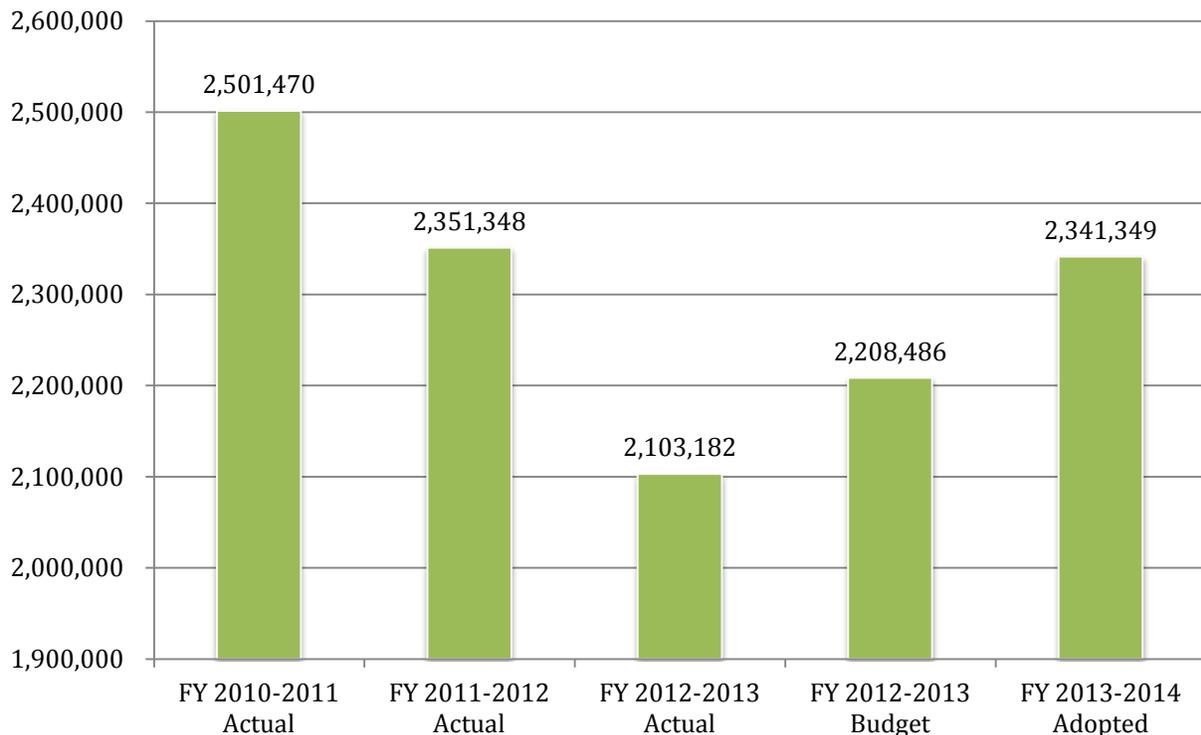
Non-Department was created in the 2011-2012 fiscal year and is for all expenditures of City-wide nature. This includes insurance (medical, property/liability/auto), tuition reimbursement, software and fire services as well as transfers for debt service. These expenditures are budgeted here for transparency purposes and so other departments can be analyzed year over year based on true expenditures specific to that department.

As with Community Outreach, there are no staff members within this department and it is managed by the City Administrator and the Finance Director.

FY 2013-2014 Adopted - Non-Department



Non-Department Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-17 Non-Department

100-17-61-614000	Dental/Life/AD&D	\$	46,762	\$	45,400	\$	42,253	\$	44,871	\$	55,558
100-17-61-614200	Group Insurance	\$	540,041	\$	511,475	\$	462,147	\$	440,034	\$	514,603
100-17-61-614300	Workers Compensation	\$	59,293	\$	59,293	\$	56,693	\$	59,293	\$	62,759
100-17-62-620100	Operating Services	\$	-	\$	-	\$	-	\$	13,027	\$	159,791
100-17-62-621016	Consulting & Professional Srvcs	\$	446,148	\$	404,590	\$	379,325	\$	376,048	\$	-
100-17-62-622100	Incode Software	\$	81,276	\$	81,276	\$	81,901	\$	80,043	\$	95,663
100-17-67-671900	Tuition Reimbursement	\$	25,000	\$	25,000	\$	4,170	\$	2,567	\$	8,917
100-17-67-673100	Insurance - Auto	\$	19,457	\$	25,500	\$	19,457	\$	24,713	\$	21,401
100-17-67-673500	Insurance - General Liability	\$	29,000	\$	35,300	\$	28,028	\$	34,238	\$	49,762
100-17-67-673700	Insurance - Real/Personal Liability	\$	30,000	\$	24,000	\$	26,656	\$	23,095	\$	17,371
100-17-68-681300	Transfer to Debt Srvs-Prop. Tax	\$	813,488	\$	804,290	\$	790,762	\$	782,828	\$	769,517
100-17-68-681500	Transfer to Debt Srvs-Sales Tax	\$	250,884	\$	192,362	\$	211,790	\$	388,944	\$	601,197
100-17-68-681400	Transfer to Capital Projects (prev in admin)	\$	-	\$	-	\$	-	\$	81,646	\$	144,932
TOTAL		\$	2,341,349	\$	2,208,486	\$	2,103,182	\$	2,351,348	\$	2,501,470



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 17 - Non-Department

100-17-61-614000	Dental/life/ad&d				46,762.00
Budget Detail					
Description		Units	Price	Amount	
3% increase from 2013 actuals (est.)		1	46,762.00	46,762.00	
100-17-61-614200	Group Insurance				540,041.00
Budget Detail					
Description		Units	Price	Amount	
7% increase over FY 2013 final (est.)		1	540,041.00	540,041.00	
100-17-61-614300	Workers Compensation				59,293.00
Budget Detail					
Description		Units	Price	Amount	
No change from FY 2013		1	59,293.00	59,293.00	
100-17-62-621016	Consulting And Professional Services-The Woodlands				446,148.00
Budget Detail					
Description		Units	Price	Amount	
Woodlands Fire Department agreement		3	115,000.00	345,000.00	
Woodlands Fire Department agreement		1	101,148.00	101,148.00	
100-17-62-622100	Software Program Purchase And Maintenance				81,276.00
Budget Detail					
Description		Units	Price	Amount	
Incode software (quarterly billing)		4	20,319.00	81,276.00	
100-17-67-671900	Tuition Reimbursement				25,000.00
100-17-67-673100	Insurance-Auto				19,457.00
Budget Detail					
Description		Units	Price	Amount	
Based on FY 2013 actuals		1	19,457.00	19,457.00	
100-17-67-673500	Insurance-General Liability				29,000.00
Budget Detail					
Description		Units	Price	Amount	
Reduction from FY 2013		1	29,000.00	29,000.00	
100-17-67-673700	Insurance-Real/Personal Property				30,000.00
Budget Detail					
Description		Units	Price	Amount	
10% increase over 2013 (pool, HVAC, Cat. WW)		1	30,000.00	30,000.00	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

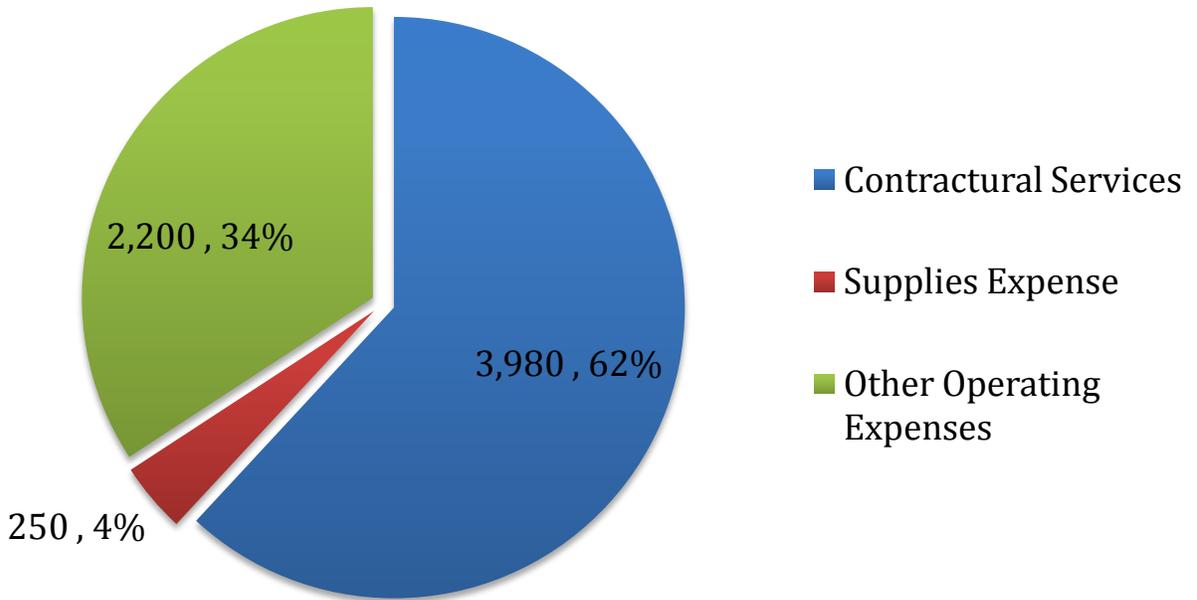
	Current Budget
100-17-68-681300 Transfer to Debt Service- Property Tax	813,488.00
100-17-68-681500 Transfer To Debt Service-Sales Tax	250,884.00
Function 17 Total:	2,341,349.00

Emergency Management

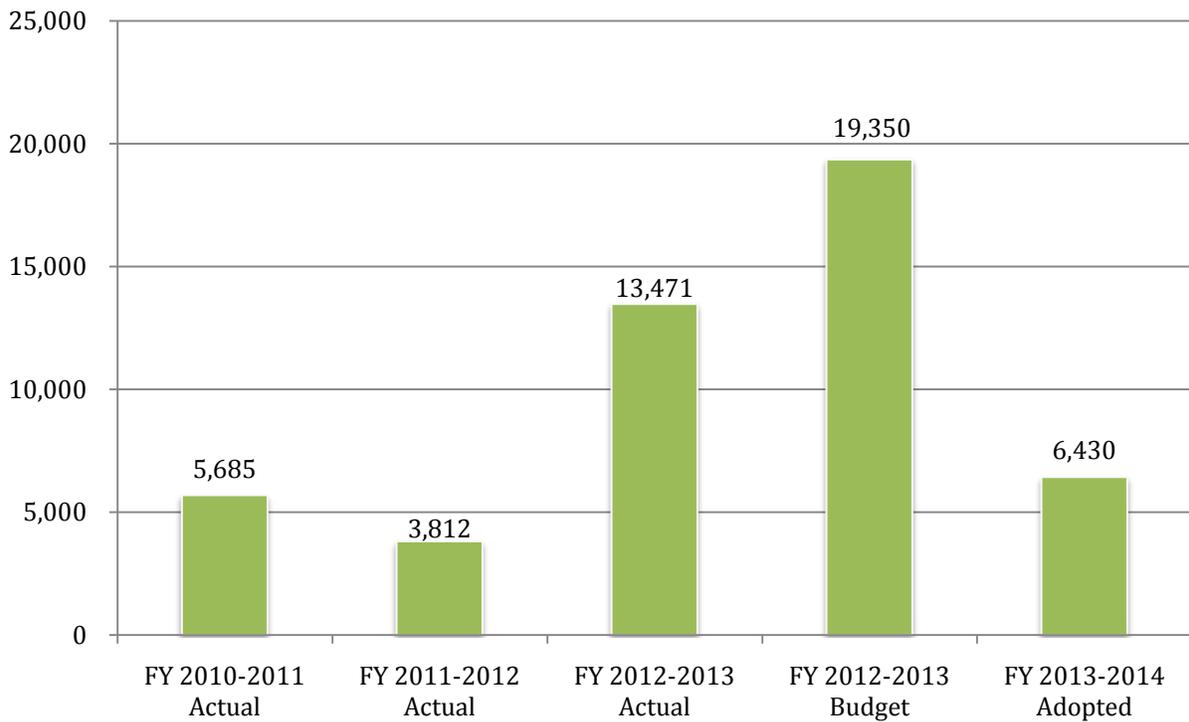
As emergency management has come to play an integral part in serving the community, the City created the Emergency Management Department in the 2011-2012 fiscal year. This department is overseen by the Chief of Police who is designated, by City ordinance, as the Emergency Management Coordinator. Supplies and equipment to facilitate the management of various natural and man-made emergencies are budgeted in this department.

There are no staff members specifically assigned to this department.

FY 2013-2014 Adopted - Emergency Management



Emergency Management Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-21 Emergency Management

100-21-62-620100	Operating Services	\$ -	\$ -	\$ -	\$ -	\$ -	119
100-21-62-623800	Licenses & User Fees	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	3,500
100-21-62-624100	Telephone	\$ 1,080	\$ 1,000	\$ 1,073	\$ 937	\$ -	-
100-21-62-624500	Printing	\$ 500	\$ 500	\$ -	\$ -	\$ -	10
100-21-63-631100	Operating Equipment	\$ -	\$ 9,000	\$ 8,098	\$ 275	\$ -	1,856
100-21-63-631200	Office Supplies	\$ 250	\$ 250	\$ 1,445	\$ -	\$ -	-
100-21-63-631400	Office Equipment & Furnishings	\$ -	\$ 6,000	\$ 255	\$ -	\$ -	-
100-21-67-672300	Travel & Training	\$ 2,000	\$ -	\$ -	\$ -	\$ -	-
100-21-67-674700	Maintenance Agreements	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	200
TOTAL		\$ 6,430	\$ 19,350	\$ 13,471	\$ 3,812	\$ 5,685	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 21 - Emergency Management

[100-21-62-623800](#) Licenses And User Fees 2,400.00

Budget Detail

Description	Units	Price	Amount
City notification system (CTY)	1,200	2.00	2,400.00

[100-21-62-624100](#) Telephone 1,080.00

Budget Detail

Description	Units	Price	Amount
Satellite phones - 2 phones	12	90.00	1,080.00

[100-21-62-624500](#) Printing 500.00

Budget Detail

Description	Units	Price	Amount
Printing	1	500.00	500.00

[100-21-63-631200](#) Office Supplies 250.00

Budget Detail

Description	Units	Price	Amount
Copy paper, pads, writing utensils	1	250.00	250.00

[100-21-67-672300](#) Travel And Training 2,000.00

Budget Detail

Description	Units	Price	Amount
Emergency Management Training Conf. (2 staff)	1	2,000.00	2,000.00

[100-21-67-674700](#) Maintenance Agreements 200.00

Budget Detail

Description	Units	Price	Amount
Copier for EOC	1	200.00	200.00

Function 21 Total: 6,430.00

Police Department

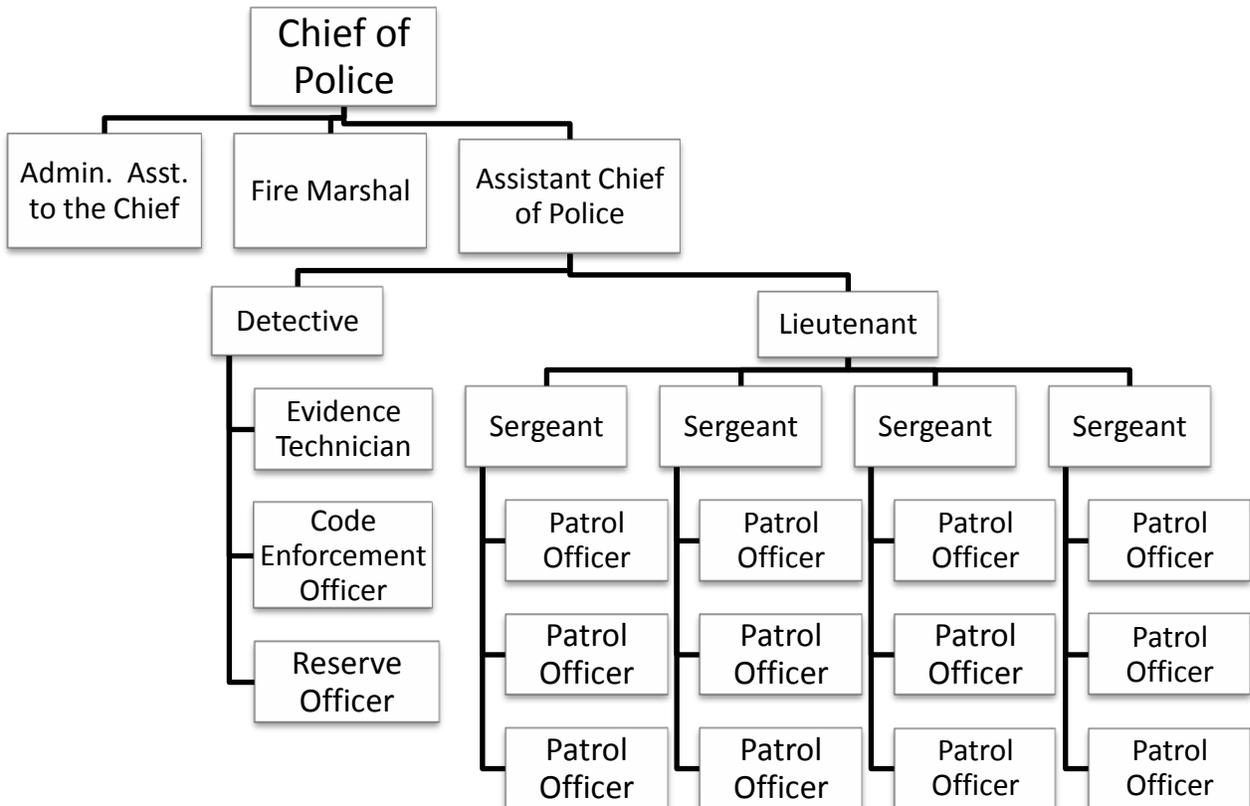
The Police Department is responsible for the safety of the City. The Police Chief manages 23 sworn officers which include a Detective, Evidence Technician and Fire Marshal. The department implemented the Areas of Responsibility (AOR) program which assigned 12 specific geographical areas of the City to individual officers. Within this area each officer is tasked with numerous duties including the fostering and maintenance of these community partnerships, as well as helping to educate, evaluate and mitigate crime conditions. The Police Department also handles all Code Enforcement matters as well as fire safety and prevention, inspection and other related programs and responsibilities.



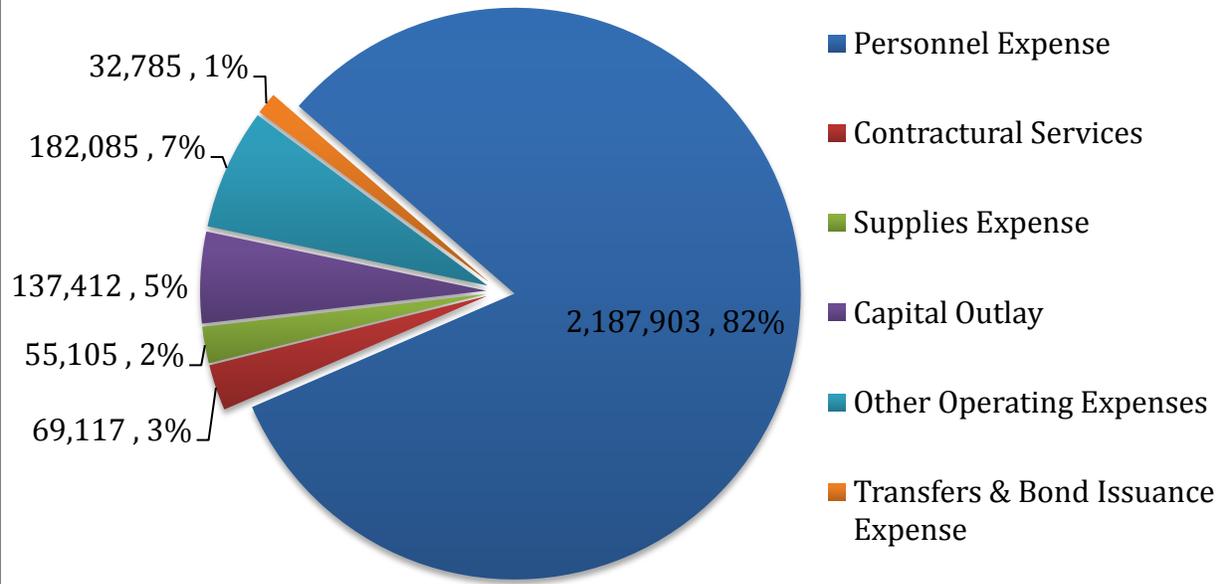
John Chancellor, Chief of Police

ichancellor@shenandoahtx.us

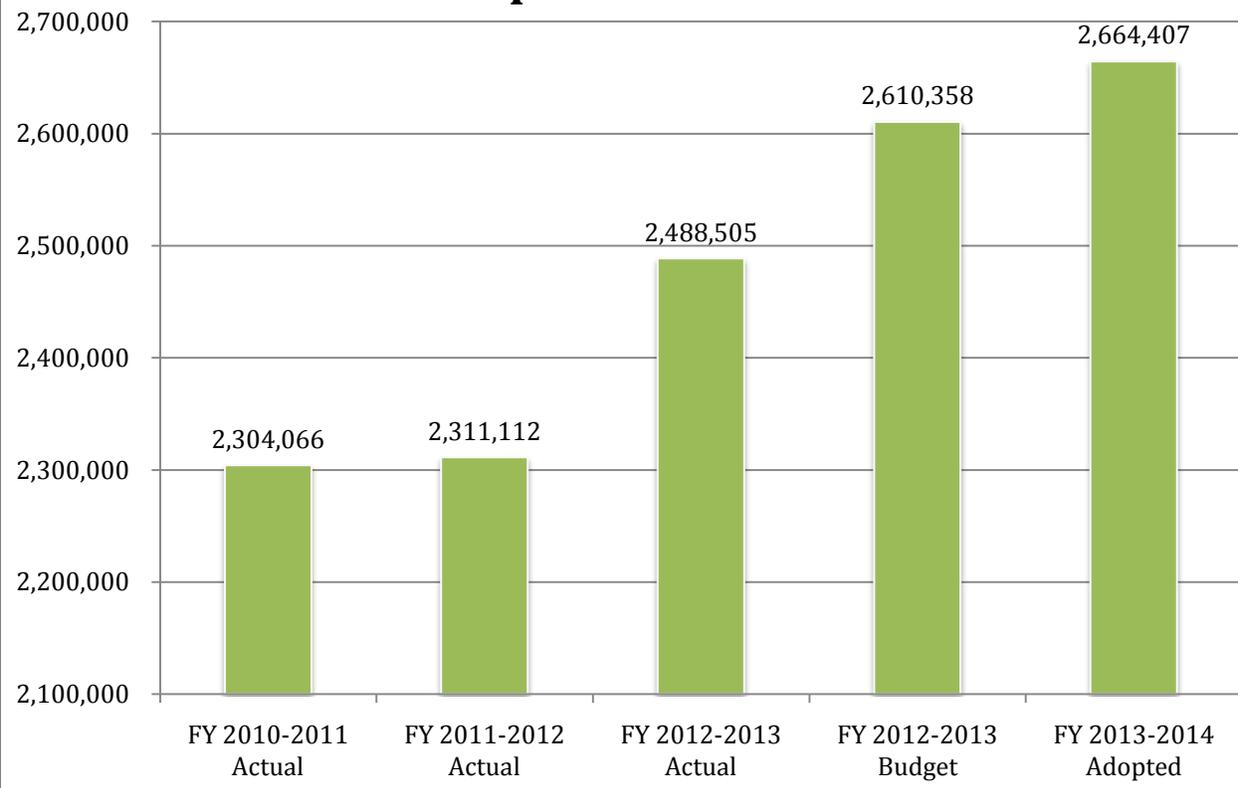
832-585-8103



FY 2013-2014 Adopted - Police



Police Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-22 Police

<u>100-22-61-611000</u>	Salaries & Wages	\$	1,545,091	\$	1,498,758	\$	1,479,803	\$	1,482,688	\$	1,443,423
<u>100-22-61-611100</u>	Education Pay	\$	9,600	\$	16,800	\$	14,364	\$	15,336	\$	15,100
<u>100-22-61-611200</u>	Certification Pay	\$	48,000	\$	48,000	\$	45,581	\$	43,804	\$	39,625
<u>100-22-61-611400</u>	Overtime	\$	141,316	\$	137,200	\$	107,369	\$	104,437	\$	158,900
<u>100-22-61-611600</u>	Longevity Pay	\$	9,845	\$	9,775	\$	9,655	\$	10,060	\$	8,620
<u>100-22-61-614100</u>	Retirement	\$	272,544	\$	243,485	\$	233,743	\$	221,393	\$	216,888
<u>100-22-61-614400</u>	FICA & Medicare	\$	135,347	\$	132,692	\$	122,434	\$	120,913	\$	122,544
<u>100-22-61-614500</u>	Unemployment	\$	2,160	\$	6,300	\$	405	\$	6,651	\$	1,925
<u>100-22-61-614700</u>	Allowances/Misc. Personnel Costs	\$	24,000	\$	24,000	\$	24,000	\$	24,000	\$	12,450
<u>100-22-62-621000</u>	Consulting & Professional Services	\$	2,450	\$	3,250	\$	1,921	\$	2,304	\$	4,710
<u>100-22-62-621300</u>	Legal	\$	1,000	\$	1,000	\$	-	\$	-	\$	-
<u>100-22-62-623800</u>	Licenses & User Fees	\$	33,811	\$	36,900	\$	29,123	\$	37,420	\$	27,650
<u>100-22-62-623900</u>	Animal Control	\$	2,990	\$	2,990	\$	1,690	\$	1,625	\$	2,015
<u>100-22-62-624200</u>	Postage	\$	1,000	\$	1,000	\$	816	\$	1,751	\$	860
<u>100-22-62-624400</u>	Cellular Phones	\$	23,416	\$	21,672	\$	22,631	\$	27,507	\$	30,286
<u>100-22-62-624500</u>	Printing	\$	4,450	\$	3,000	\$	2,956	\$	1,215	\$	1,465
<u>100-22-63-630800</u>	Uniforms & Safety Gear	\$	22,650	\$	18,685	\$	21,378	\$	19,929	\$	22,059
<u>100-22-63-631000</u>	Operating Supplies	\$	5,500	\$	4,500	\$	4,497	\$	2,329	\$	4,668
<u>100-22-63-631100</u>	Operating Equipment	\$	4,000	\$	12,506	\$	26,791	\$	6,380	\$	6,448
<u>100-22-63-631200</u>	Office Supplies	\$	3,000	\$	3,000	\$	2,412	\$	2,960	\$	3,027
<u>100-22-63-631400</u>	Office Equipment & Furnishings	\$	4,200	\$	5,600	\$	5,550	\$	2,303	\$	1,176
<u>100-22-63-631700</u>	Training Supplies	\$	15,755	\$	11,400	\$	11,340	\$	8,500	\$	12,895
<u>100-22-66-669900</u>	Capital Outlay	\$	137,412	\$	133,800	\$	133,997	\$	-	\$	-
<u>100-22-67-670300</u>	Public Relations	\$	10,000	\$	10,500	\$	9,513	\$	12,412	\$	9,472
<u>100-22-67-670900</u>	Dues & Memberships	\$	2,477	\$	2,570	\$	2,375	\$	2,723	\$	3,069



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-22-67-672000	Publications	\$ 600	\$ 1,500	\$ 758	\$ 241	\$ 176	
100-22-67-672300	Travel & Training	\$ 30,800	\$ 30,000	\$ 28,821	\$ 20,528	\$ 28,571	
100-22-67-674300	Code Remediation	\$ 2,500	\$ 5,000	\$ -	\$ 7,711	\$ 2,720	
100-22-67-674400	Equipment Maintenance	\$ 6,500	\$ 5,000	\$ 5,362	\$ 1,203	\$ 138	
100-22-67-674500	Routine & Preventative Maintenance-Vehicles	\$ 29,208	\$ 29,200	\$ 24,792	\$ 31,272	\$ 21,970	
100-22-67-674600	Vehicle Maintenance	\$ 7,000	\$ 7,000	\$ 4,978	\$ 5,228	\$ 13,517	
100-22-67-674700	Maintenance Agreements	\$ 3,000	\$ 9,240	\$ 2,938	\$ 2,497	\$ 2,126	
100-22-67-675500	Fuel-Vehicles	\$ 90,000	\$ 101,250	\$ 73,728	\$ 83,793	\$ 85,574	
100-22-69-690200	Transfer to Equipment Replacement Fund	\$ 32,785	\$ 32,785	\$ 32,785	\$ -	\$ -	
TOTAL		\$ 2,664,407	\$ 2,610,358	\$ 2,488,505	\$ 2,311,112	\$ 2,304,066	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 22 - Police

[100-22-61-611000](#) Salaries And Wages 1,545,091.00

Budget Detail

Description	Units	Price	Amount
24 staff	1	1,545,091.00	1,545,091.00

[100-22-61-611100](#) Education Pay 9,600.00

Budget Detail

Description	Units	Price	Amount
4 staff	1	9,600.00	9,600.00

[100-22-61-611200](#) Certification Pay 48,000.00

Budget Detail

Description	Units	Price	Amount
16 staff	1	48,000.00	48,000.00

[100-22-61-611401](#) Overtime-Court testimony 2,575.00

[100-22-61-611403](#) Overtime-FTO 3,090.00

[100-22-61-611404](#) Overtime-Investigation 16,480.00

[100-22-61-611405](#) Overtime-Late call/report 8,240.00

[100-22-61-611406](#) Overtime-Shift coverage 57,680.00

[100-22-61-611407](#) Overtime-Special events 12,360.00

[100-22-61-611408](#) Overtime-On site training 36,256.00

Budget Detail

Description	Units	Price	Amount
Qualifications/recerts/force on force	8	4,532.00	36,256.00

[100-22-61-611409](#) Overtime - Crime reduction program 4,635.00

[100-22-61-611600](#) Longevity Pay 9,845.00

Budget Detail

Description	Units	Price	Amount
24 staff	1	9,845.00	9,845.00

[100-22-61-614100](#) Retirement 272,544.00

Budget Detail

Description	Units	Price	Amount
24 staff	1	272,544.00	272,544.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

			Current Budget
100-22-61-614400 FICA/Medicare Tax			135,347.00
Budget Detail			
Description	Units	Price	Amount
24 staff	1	135,347.00	135,347.00
 100-22-61-614500 Unemployment			 2,160.00
 100-22-61-614700 Allowances/Misc. Personnel Costs			 24,000.00
Budget Detail			
Description	Units	Price	Amount
Assistant Chief car allowance	12	1,000.00	12,000.00
Chief car allowance	12	1,000.00	12,000.00
 100-22-62-621000 Consulting And Professional Services			 2,450.00
Budget Detail			
Description	Units	Price	Amount
New hire physical test	2	50.00	100.00
New hire psych test	2	200.00	400.00
New hire/accident drug test	6	75.00	450.00
Sexual assault kits	2	750.00	1,500.00
 100-22-62-621300 Legal			 1,000.00
Budget Detail			
Description	Units	Price	Amount
Fees associated with liens file/release	1	1,000.00	1,000.00
 100-22-62-623800 License And User Fees			 33,811.00
Budget Detail			
Description	Units	Price	Amount
Accurint	12	99.00	1,188.00
After hours phone support (WFD) (quarterly)	4	3,100.00	12,400.00
COBAN in car system DVMS annual license renewal			2,500.00
COBAN interview room annual license renewal			250.00
EnRoute Mobile Client - MDT software			1,000.00
Guardian-performance and recognition software			815.00
InterAct annual RMS subscription renewal			7,248.00
LeadsOnline (access system/investigation)			1,700.00
MCSO MDT-VPN client, token and maintenance			2,600.00
MCSO radio access (15 portable, 24 hand held)			3,510.00
TCLEDDS (state database access)			600.00
 100-22-62-623900 Animal Control			 2,990.00
Budget Detail			
Description	Units	Price	Amount
Relocation of skunks	46	65.00	2,990.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

100-22-62-624200	Postage	Current Budget 1,000.00
Budget Detail		
Description	Units	Price
Letters, shipping charges, FedEx charges	1	1,000.00
		Amount 1,000.00
100-22-62-624400	Cellular Phones	23,416.00
Budget Detail		
Description	Units	Price
Cell phone (1) Detective	12	90.00
Cell phones (19) 16 Patrol, CE, FM, RO	12	998.00
Cell phones (3) Chief, Assist Chief, Lt.	12	237.00
Equipment repair/replacements	1	460.00
MiFi air cards (4)	12	168.00
Patrol air cards (10)	12	420.00
		Amount 1,080.00 11,976.00 2,844.00 460.00 2,016.00 5,040.00
100-22-62-624500	Printing	4,450.00
Budget Detail		
Description	Units	Price
Crime prevention forms	1	1,200.00
Tow slips, CE work orders, ID cards, business card	1	2,000.00
Traffic compliance forms	250	5.00
		Amount 1,200.00 2,000.00 1,250.00
100-22-63-630800	Uniforms And Safety Gear	22,650.00
Budget Detail		
Description	Units	Price
1 staff	2	50.00
Badges, award bars	1	885.00
Clothing allowance - detective	1	500.00
Replacement duty gear	1	3,000.00
Sergeant Chevrons	100	2.00
Shock plates	25	85.00
Uniforms - admin/patrol (22)	88	150.00
Uniforms - reserve officer	4	150.00
Vest covers	24	85.00
		Amount 100.00 885.00 500.00 3,000.00 200.00 2,125.00 13,200.00 600.00 2,040.00
100-22-63-631000	Operating Supplies	5,500.00
Budget Detail		
Description	Units	Price
Vehicle, equipment, computer supplies	1	5,500.00
		Amount 5,500.00
100-22-63-631100	Operating Equipment	4,000.00
Budget Detail		
Description	Units	Price
Radar sign and mounting brackets	1	4,000.00
		Amount 4,000.00
100-22-63-631200	Office Supplies	3,000.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

[100-22-63-631400](#) Office Equipment And Furnishings 4,200.00

Budget Detail

Description	Units	Price	Amount
Replacement computers	3	1,400.00	4,200.00

[100-22-63-631700](#) Training Supplies 15,755.00

Budget Detail

Description	Units	Price	Amount
Ammo/OC Spray/Training/Taser Supplies	1	15,255.00	15,255.00
Target Range Supplies	1	500.00	500.00

[100-22-66-669900](#) Capital Outlay 137,412.00

Budget Detail

Description	Units	Price	Amount
Fully Equipped Police Package Tahoes	3	45,804.00	137,412.00

[100-22-67-670300](#) Public Relations 10,000.00

Budget Detail

Description	Units	Price	Amount
Halloween Safe Streets	1	4,000.00	4,000.00
National Night Out	1	6,000.00	6,000.00

[100-22-67-670900](#) Dues/Memberships 2,477.00

Budget Detail

Description	Units	Price	Amount
Code enforcement license renewals-2 staff	2	106.00	212.00
Fire Marshal - NFPA, ICC, IAAI, NAFI, TCFP	1	540.00	540.00
State/national dues	1	1,225.00	1,225.00
TPCA Recognition Program annual dues	1	500.00	500.00

[100-22-67-672000](#) Publications 600.00

Budget Detail

Description	Units	Price	Amount
Law updates/administration manuals	1	600.00	600.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
30,800.00

[100-22-67-672300](#) Travel And Training

Budget Detail

Description	Units	Price	Amount
Administrative Assistant	1	500.00	500.00
Assistant. Chief	1	2,000.00	2,000.00
Chief	1	3,500.00	3,500.00
Detective	1	2,000.00	2,000.00
Fire Marshall	1	1,500.00	1,500.00
Lieutenant	1	1,500.00	1,500.00
Patrol Officers	18	1,100.00	19,800.00

[100-22-67-674300](#) Code Remediation

2,500.00

Budget Detail

Description	Units	Price	Amount
Removal of grass/debris in residential areas	1	2,500.00	2,500.00

[100-22-67-674400](#) Equipment Maintenance

6,500.00

Budget Detail

Description	Units	Price	Amount
Equipment maintenance-radios, radar, etc.	1	6,500.00	6,500.00

[100-22-67-674500](#) Routine And Preventative Maintenance-Vehicles

29,208.00

Budget Detail

Description	Units	Price	Amount
Monthly car washes/waxes	12	684.00	8,208.00
Routine And preventative maintenance	1	21,000.00	21,000.00

[100-22-67-674600](#) Vehicle Maintenance

7,000.00

[100-22-67-674700](#) Maintenance Agreements

3,000.00

Budget Detail

Description	Units	Price	Amount
Admin/patrol copiers	24	125.00	3,000.00

[100-22-67-675500](#) Fuel-Vehicles

90,000.00

Budget Detail

Description	Units	Price	Amount
Fuel	24,000	3.75	90,000.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

[100-22-69-690200](#) Transfer to Equipment Replacement Fund

Current Budget
32,785.00

Budget Detail

Description	Units	Price	Amount
Non-patrol vehicles (1@28,000/7 years)	1	4,000.00	4,000.00
Pool car (1@23,100/7 years)	1	3,300.00	3,300.00
Radios (13 mobile@3,450 each/10 years)	1	4,485.00	4,485.00
Radios (24 handhelds@3,750 each/10 years)	1	9,000.00	9,000.00
Tasers (24@1,500 each/5 years)	1	7,200.00	7,200.00
Vests (24@1,000 each/5 years)	1	4,800.00	4,800.00

Function 22 Total:

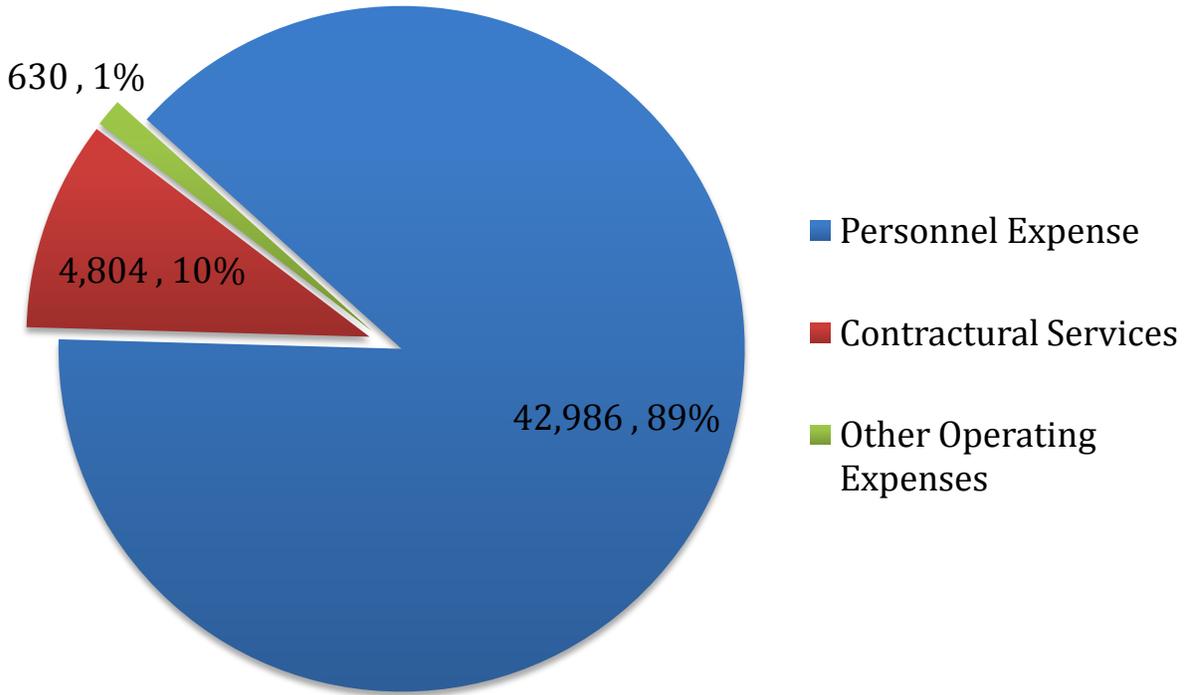
2,664,407.00

Municipal Court Department

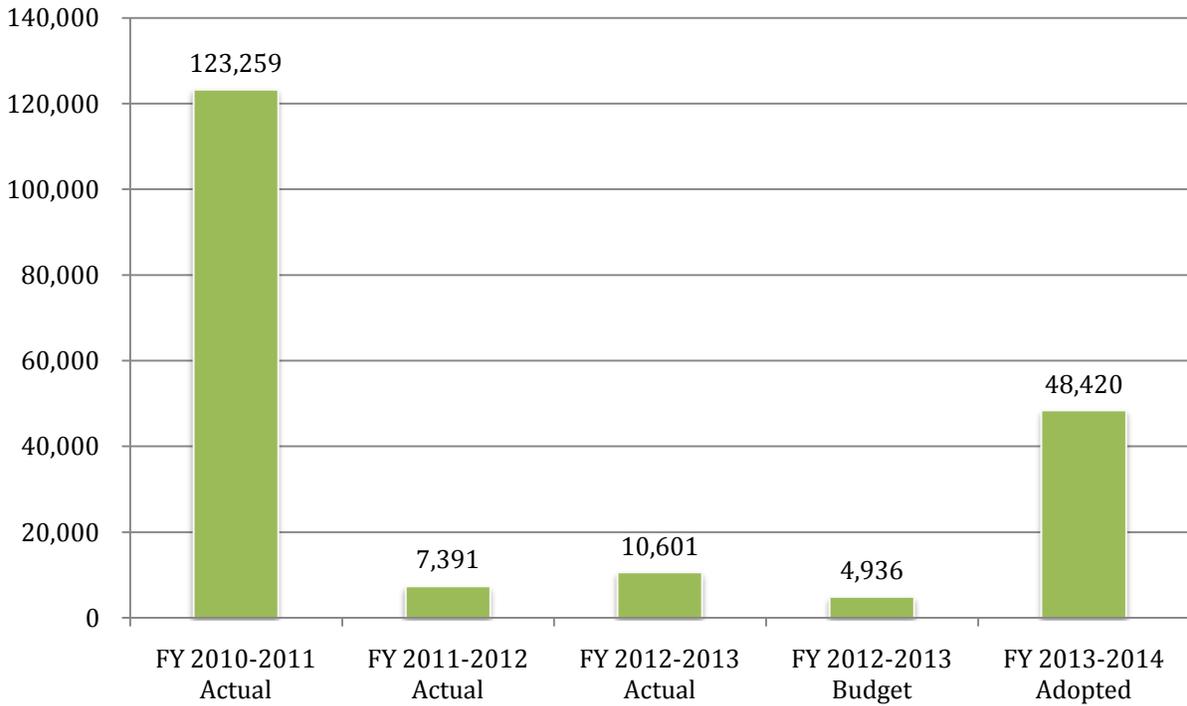
In previous years the Municipal Court Department was a full department with two Court Clerks and a Court Administrator. In the 2011-2012 fiscal year the City stopped issuing citations to the Shenandoah Court and ceased operating a full active court. The Court Administrator position was phased out through attrition and the Court Clerk position was converted to a Customer Service Representative (CSR) position. This process allowed the City to offer a “one-stop shop” experience. The CSR’s do process citations/warrants filed prior to September 1, 2011 as well as all past and future code enforcement violations. The City holds court approximately six times a year to process outstanding warrants and code enforcement issues.

The Municipal Court Department is managed by the Finance Director.

FY 2013-2014 Adopted - Municipal Court



Municipal Court Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-23 Municipal Court

100-23-61-611000	Salaries & Wages	\$	35,094	\$	-	\$	5,117	\$	(464)	\$	80,945
100-23-61-611200	Certification Pay	\$	-	\$	-	\$	-	\$	-	\$	1,000
100-23-61-611400	Overtime	\$	-	\$	-	\$	-	\$	-	\$	931
100-23-61-611600	Longevity Pay	\$	25	\$	-	\$	-	\$	-	\$	1,360
100-23-61-614100	Retirement	\$	4,923	\$	-	\$	731	\$	-	\$	11,003
100-23-61-614400	Fica/Medicare Tax	\$	2,683	\$	-	\$	391	\$	-	\$	5,981
100-23-61-614500	Unemployment	\$	261	\$	-	\$	5	\$	-	\$	261
100-23-62-620100	Operating Services	\$	-	\$	468	\$	936	\$	276	\$	751
100-23-62-620200	Operating Services-Court-Technology Fund	\$	324	\$	-	\$	-	\$	-	\$	-
100-23-62-621000	Consulting & Professional Services	\$	40	\$	190	\$	48	\$	75	\$	363
100-23-62-621900	Contract Labor	\$	4,323	\$	3,978	\$	3,272	\$	6,646	\$	13,937
100-23-62-624200	Postage	\$	117	\$	-	\$	1	\$	146	\$	932
100-23-63-631200	Office Supplies	\$	-	\$	-	\$	-	\$	166	\$	687
100-23-67-670900	Dues & Memberships	\$	80	\$	-	\$	-	\$	-	\$	130
100-23-67-672300	Travel & Training	\$	550	\$	300	\$	100	\$	546	\$	949
100-23-67-674400	Equipment Maintenance	\$	-	\$	-	\$	-	\$	-	\$	380
100-23-67-674700	Maintenance Agreements	\$	-	\$	-	\$	-	\$	-	\$	3,649
TOTAL		\$	48,420	\$	4,936	\$	10,601	\$	7,391	\$	123,259



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 23 - Municipal Court

100-23-61-611000	Salaries And Wages				35,094.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	1	35,094.00	35,094.00	
100-23-61-611600	Longevity Pay				25.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	1	25.00	25.00	
100-23-61-614100	Retirement				4,923.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	1	4,923.00	4,923.00	
100-23-61-614400	FICA/Medicare Tax				2,683.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	1	2,683.00	2,683.00	
100-23-61-614500	Unemployment				261.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	1	261.00	261.00	
100-23-62-620200	Operating Services				324.00
Budget Detail					
	Description	Units	Price	Amount	
	ETS fees for credit card usage	12	27.00	324.00	
100-23-62-621000	Consulting And Professional Services				40.00
Budget Detail					
	Description	Units	Price	Amount	
	Document shredding	1	40.00	40.00	
100-23-62-621900	Contract Labor				4,323.00
Budget Detail					
	Description	Units	Price	Amount	
	Appearances by Judge	6	359.00	2,154.00	
	Appearances by Prosecutor	6	304.00	1,824.00	
	Court Interpreter	3	85.00	255.00	
	Jury duty	6	15.00	90.00	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

[100-23-62-624200](#) Postage 117.00

Budget Detail

Description	Units	Price	Amount
Postage (certified court summons)	18	6.50	117.00

[100-23-67-670900](#) Dues/Memberships 80.00

Budget Detail

Description	Units	Price	Amount
Texas Court Clerk Association membership	2	40.00	80.00

[100-23-67-672300](#) Travel And Training 550.00

Budget Detail

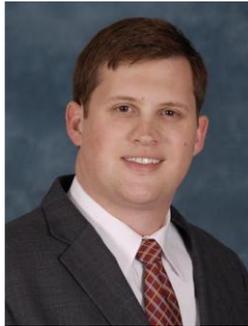
Description	Units	Price	Amount
Court Clerk (TMCEC)	1	150.00	150.00
Customer Service Representative	1	250.00	250.00
Senior Court Clerk (TMCEC)	1	150.00	150.00

Function 23 Total: 48,420.00

Public Works Department

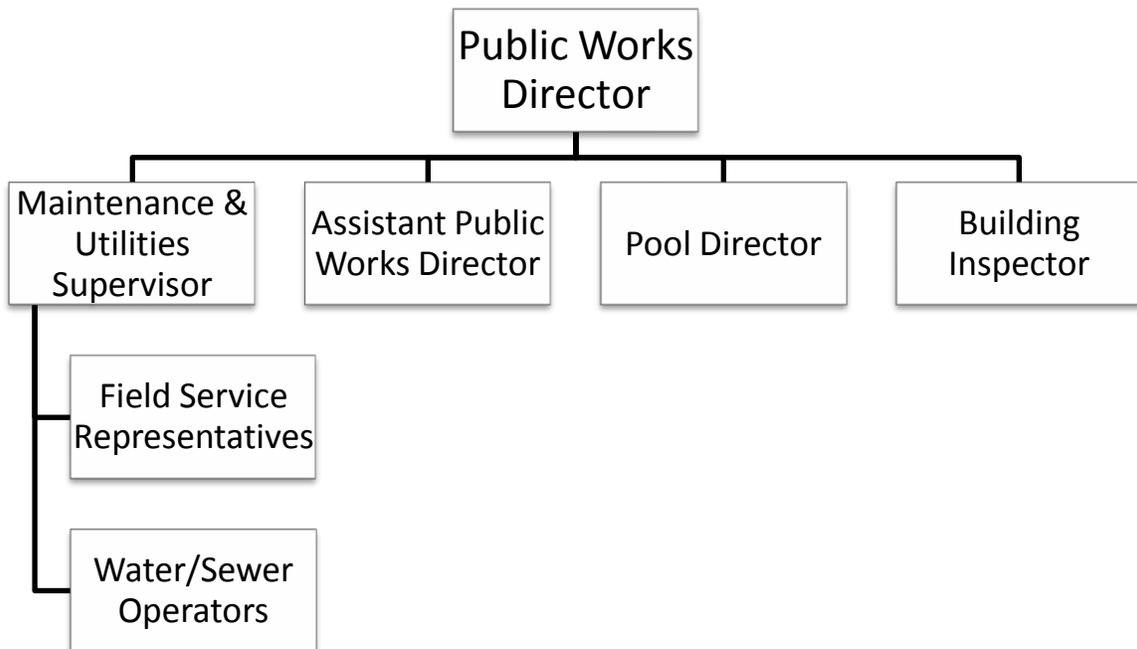
The Public Works Department includes several divisions that are responsible for the delivery of services to the citizens and customers of the City. Those include Public Works, Community Development, the Building Department and Parks and Recreation.

One of the Department's duties is to ensure residents and commercial developers and builders apply for the necessary permits when building or making improvements to property within the City. The Public Works Department is responsible for maintaining the City sanitary sewer collection system, potable water distribution system, three groundwater wells and wastewater treatment plant and all the facilities associated with these systems

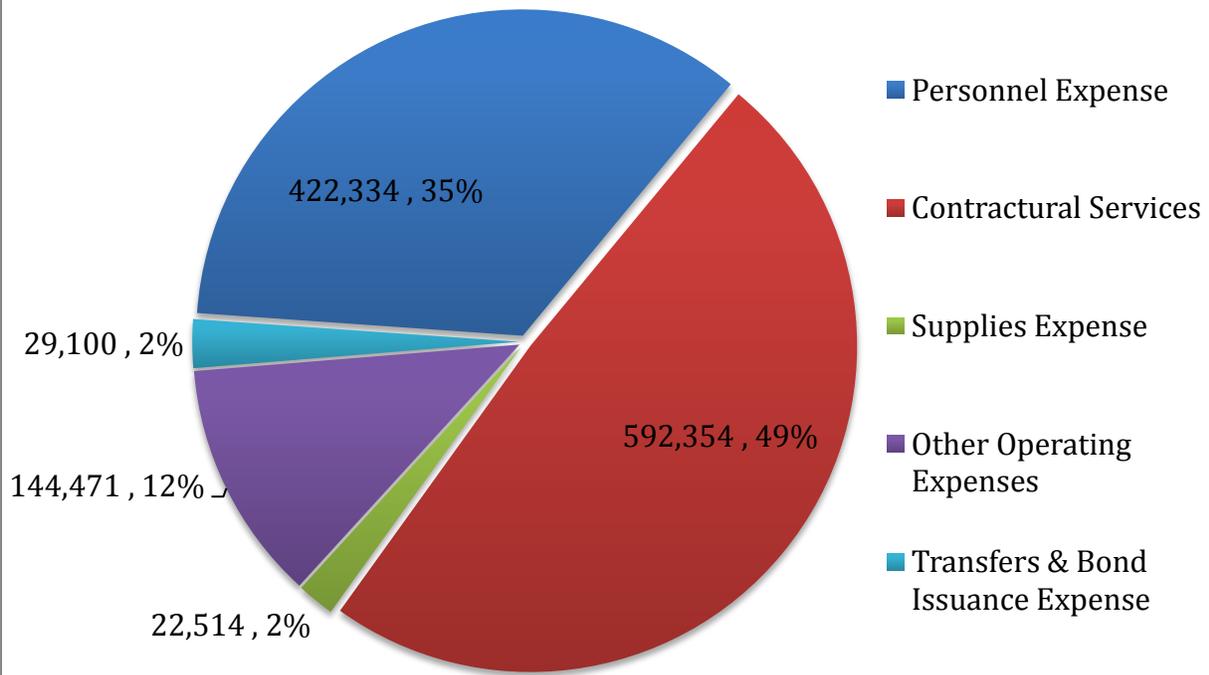


Byron Bevers, Public Works Director

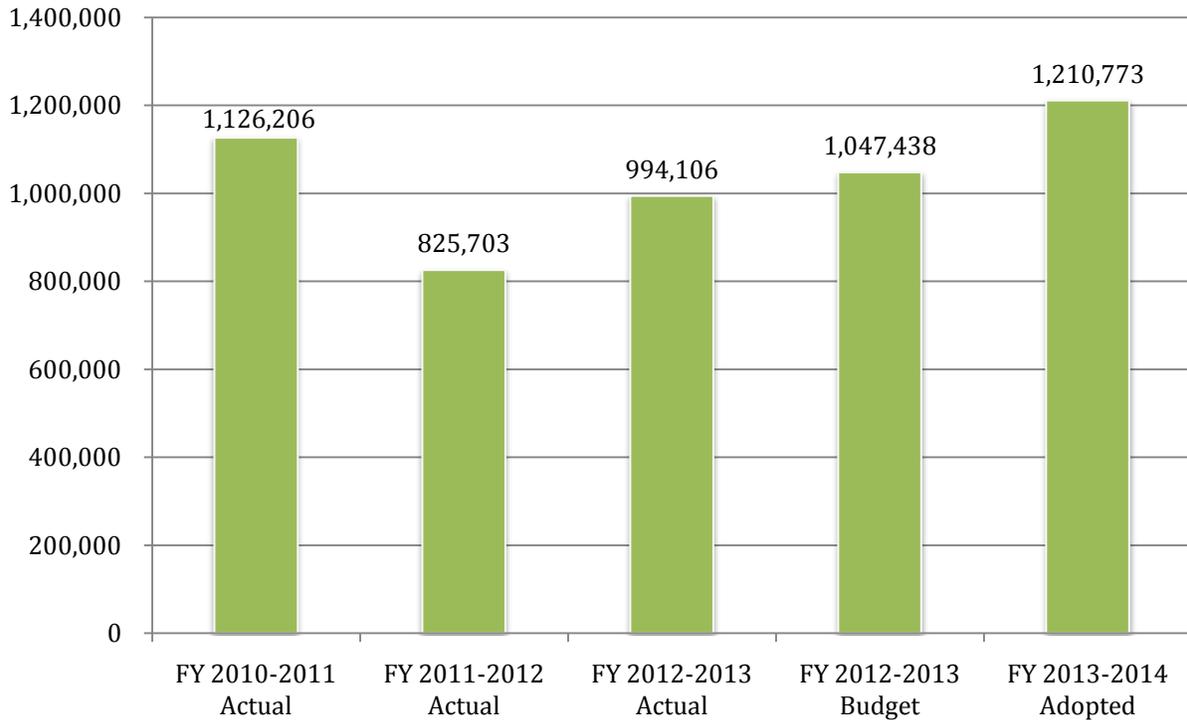
bbevers@shenandoah.tx.us
832-585-8142



FY 2013-2014 Adopted - Public Works



Public Works Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-30 Public Works

<u>100-30-61-611000</u>	Salaries & Wages	\$	319,983	\$	274,250	\$	280,817	\$	186,455	\$	382,679
<u>100-30-61-611100</u>	Education Pay	\$	1,200	\$	-	\$	1,043	\$	600	\$	2,625
<u>100-30-61-611200</u>	Certification Pay	\$	2,400	\$	2,400	\$	3,050	\$	2,675	\$	1,800
<u>100-30-61-611400</u>	Overtime	\$	6,007	\$	8,506	\$	4,521	\$	3,426	\$	7,695
<u>100-30-61-611600</u>	Longevity Pay	\$	1,275	\$	900	\$	885	\$	555	\$	1,895
<u>100-30-61-612000</u>	Part Time	\$	-	\$	-	\$	-	\$	11,602	\$	12,024
<u>100-30-61-614100</u>	Retirement	\$	52,699	\$	40,250	\$	42,140	\$	26,589	\$	52,497
<u>100-30-61-614400</u>	Fica/Medicare Tax	\$	26,230	\$	22,000	\$	22,668	\$	15,625	\$	30,865
<u>100-30-61-614500</u>	Unemployment	\$	540	\$	1,600	\$	441	\$	1,407	\$	847
<u>100-30-61-614700</u>	Allowances/Misc. Personnel Costs	\$	12,000	\$	-	\$	4,000	\$	-	\$	-
<u>100-30-62-620100</u>	Operating Services	\$	3,967	\$	1,975	\$	3,964	\$	1,196	\$	1,915
<u>100-30-62-621000</u>	Consulting & Professional Services	\$	3,750	\$	3,625	\$	4,531	\$	100,384	\$	10,173
<u>100-30-62-621030</u>	Drought Impact	\$	25,000	\$	25,000	\$	5,847	\$	42,842	\$	-
<u>100-30-62-621100</u>	Engineer	\$	43,750	\$	41,500	\$	40,492	\$	25,507	\$	26,431
<u>100-30-62-621900</u>	Contract Labor	\$	21,660	\$	18,660	\$	12,572	\$	21,803	\$	34,166
<u>100-30-62-622300</u>	Mosquito Abatement	\$	-	\$	-	\$	-	\$	688	\$	840
<u>100-30-62-623100</u>	Trash Collection	\$	202,718	\$	173,416	\$	177,421	\$	159,165	\$	199,375
<u>100-30-62-623300</u>	Landscaping & Irrigation	\$	165,188	\$	108,984	\$	106,457	\$	-	\$	-
<u>100-30-62-623400</u>	Street, Street Light & Drainage Maintenance	\$	35,000	\$	21,000	\$	2,043	\$	16,896	\$	25,975
<u>100-30-62-623500</u>	Ditch Maintenance	\$	-	\$	-	\$	-	\$	-	\$	-
<u>100-30-62-623600</u>	Building & Grounds Services	\$	23,289	\$	23,130	\$	20,374	\$	34,401	\$	33,792
<u>100-30-62-623700</u>	Plan Review & Inspections	\$	46,210	\$	41,875	\$	60,164	\$	28,095	\$	18,696
<u>100-30-62-624200</u>	Postage	\$	3,670	\$	500	\$	1,580	\$	626	\$	976
<u>100-30-62-624400</u>	Cellular Phones	\$	2,652	\$	1,884	\$	2,202	\$	1,952	\$	3,951



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-30-62-624500	Printing	\$	2,200	\$	1,215	\$	1,549	\$	1,571	\$	1,355
100-30-62-624600	Legal Notices	\$	13,300	\$	7,750	\$	10,520	\$	9,625	\$	8,309
100-30-63-630800	Uniforms & Safety Gear	\$	3,114	\$	2,350	\$	2,393	\$	1,689	\$	3,575
100-30-63-631000	Operating Supplies	\$	500	\$	-	\$	(13)	\$	296	\$	2,559
100-30-63-631100	Operating Equipment	\$	1,200	\$	2,000	\$	1,104	\$	1,190	\$	4,592
100-30-63-631200	Office Supplies	\$	2,000	\$	2,000	\$	3,560	\$	2,542	\$	4,447
100-30-63-631400	Office Equipment & Furnishings	\$	2,900	\$	2,900	\$	4,016	\$	4,272	\$	2,726
100-30-63-631500	Building & Grounds Supplies	\$	12,800	\$	14,500	\$	9,005	\$	16,046	\$	7,515
100-30-66-669900	Capital Outlay	\$	-	\$	25,000	\$	37,153	\$	-	\$	127,154
100-30-67-670300	Public Relations	\$	1,000	\$	500	\$	769	\$	820	\$	573
100-30-67-670900	Dues & Memberships	\$	4,600	\$	1,800	\$	1,011	\$	984	\$	1,364
100-30-67-672000	Publications	\$	1,800	\$	1,600	\$	827	\$	787	\$	740
100-30-67-672300	Travel & Training	\$	10,400	\$	7,900	\$	1,549	\$	3,420	\$	6,646
100-30-67-674400	Equipment Maintenance	\$	5,400	\$	2,500	\$	5,936	\$	8,661	\$	3,326
100-30-67-674500	Routine & Preventative Maintenance-Vehicles	\$	1,750	\$	1,350	\$	1,892	\$	3,691	\$	2,167
100-30-67-674600	Vehicle Maintenance	\$	1,350	\$	1,350	\$	3,555	\$	1,487	\$	2,136
100-30-67-674700	Maintenance Agreements	\$	15,700	\$	29,254	\$	7,036	\$	2,238	\$	5,446
100-30-67-675400	Equipment Lease	\$	5,600	\$	5,500	\$	2,566	\$	2,452	\$	-
100-30-67-675500	Fuel-Vehicles	\$	9,859	\$	10,414	\$	7,781	\$	7,557	\$	15,808
100-30-67-676100	Utilities-Electricity	\$	85,008	\$	85,000	\$	64,257	\$	72,597	\$	75,421
100-30-67-676200	Utilities-Natural Gas	\$	2,004	\$	2,000	\$	1,329	\$	1,289	\$	1,131
100-30-69-690200	PW Equipment Replacement	\$	29,100	\$	29,100	\$	29,100	\$	-	\$	-
TOTAL		\$	1,210,773	\$	1,047,438	\$	994,106	\$	825,703	\$	1,126,206



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 30 - Public Works

100-30-61-611000	Salaries And Wages				319,983.00
Budget Detail					
	Description	Units	Price	Amount	
	6 staff	1	319,983.00	319,983.00	
100-30-61-611100	Education Pay				1,200.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	1	1,200.00	1,200.00	
100-30-61-611200	Certification Pay				2,400.00
Budget Detail					
	Description	Units	Price	Amount	
	1 staff	1	2,400.00	2,400.00	
100-30-61-611400	Overtime				6,007.00
Budget Detail					
	Description	Units	Price	Amount	
	After hours calls	1	2,002.00	2,002.00	
	Office staff	1	2,003.00	2,003.00	
	Special events	1	2,002.00	2,002.00	
100-30-61-611600	Longevity Pay				1,275.00
Budget Detail					
	Description	Units	Price	Amount	
	6 staff	1	1,275.00	1,275.00	
100-30-61-614100	Retirement				52,699.00
Budget Detail					
	Description	Units	Price	Amount	
	6 staff	1	52,699.00	52,699.00	
100-30-61-614400	FICA/Medicare Tax				26,230.00
Budget Detail					
	Description	Units	Price	Amount	
	6 staff	1	26,230.00	26,230.00	
100-30-61-614500	Unemployment				540.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
12,000.00

[100-30-61-614700](#) Allowances/Misc. Personnel Costs

Budget Detail

Description	Units	Price	Amount
Assistant Public Works Director car allowance	12	1,000.00	12,000.00

[100-30-62-620100](#) Operating Services

3,967.00

Budget Detail

Description	Units	Price	Amount
ArcView Internal GIS Software, annual fee	1	400.00	400.00
Deliveries, courthouse fees, and other expenses	1	375.00	375.00
Fire alarm landlines for PW Building (Birch)	12	90.00	1,080.00
Fire alarm monitoring for City Hall (Comcast)	12	36.00	432.00
Fire alarm monitoring for PW building (ProTech)	12	40.00	480.00
Google Earth Pro, annual fee	3	400.00	1,200.00

[100-30-62-621000](#) Consulting And Professional Services

3,750.00

Budget Detail

Description	Units	Price	Amount
Aerial photo updates	1	500.00	500.00
Consulting services	1	1,500.00	1,500.00
Drug screens	5	50.00	250.00
Urban Forestry Services	1	1,500.00	1,500.00

[100-30-62-621030](#) Drought Impact

25,000.00

[100-30-62-621100](#) Engineer

43,750.00

Budget Detail

Description	Units	Price	Amount
City Engineer retainer	12	500.00	6,000.00
Engineering services	1	31,500.00	31,500.00
Mapping services	1	4,000.00	4,000.00
Standard City Specifications	1	2,250.00	2,250.00

[100-30-62-621900](#) Contract Labor

21,660.00

Budget Detail

Description	Units	Price	Amount
Contract labor based on workload	480	17.00	8,160.00
Planning & Zoning Regular Meetings (\$150/mtg)	12	750.00	9,000.00
Planning & Zoning Special Meetings (\$150/mtg)	6	750.00	4,500.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
202,718.00

100-30-62-623100 Trash Collection

Budget Detail

Description	Units	Price	Amount
Recycling (average 300 homes)	3,600	5.41	19,476.00
Solid waste collection (average 900 homes)	10,800	16.49	178,092.00
Trash bash	2	1,200.00	2,400.00
Trash bins	55	50.00	2,750.00

100-30-62-623300 Landscaping And Irrigation

165,188.00

Budget Detail

Description	Units	Price	Amount
Additional service areas (add'l ROW and other)	12	4,727.00	56,724.00
Base irrigation services (current contract)	12	340.00	4,080.00
Base landscape services (current contract)	12	8,532.00	102,384.00
Irrigation repair	1	2,000.00	2,000.00

100-30-62-623400 Street, Street Light And Drainage Maintenance

35,000.00

Budget Detail

Description	Units	Price	Amount
Additional areas (RF, Six Pines, Pinecroft, DMD)	1	14,000.00	14,000.00
Streets and drainage	1	21,000.00	21,000.00

100-30-62-623600 Building And Grounds Services

23,289.00

Budget Detail

Description	Units	Price	Amount
Cleaning service for towels and mats	52	32.00	1,664.00
Electrical repairs	1	6,500.00	6,500.00
Landscape and irrigation improvements	1	5,000.00	5,000.00
Locksmith	1	500.00	500.00
Other small repairs and carpet cleaning	1	8,000.00	8,000.00
Pest control	5	325.00	1,625.00

100-30-62-623700 Plan Review And Inspections

46,210.00

Budget Detail

Description	Units	Price	Amount
Additional inspector coverage	48	375.00	18,000.00
Civil plan review by City Engineer	7	1,000.00	7,000.00
Plan delivery	7	30.00	210.00
Third party plan review	3	7,000.00	21,000.00

100-30-62-624200 Postage

3,670.00

Budget Detail

Description	Units	Price	Amount
P&Z Postage (certified mail)	380	6.50	2,470.00
Postage	12	100.00	1,200.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
2,652.00

[100-30-62-624400](#) Cellular Phones

Budget Detail

Description	Units	Price	Amount
Monthly fee air cards (2)	24	40.00	960.00
Monthly fee cell phone (1 Field Serv. Rep.)	12	41.00	492.00
Monthly fee smart phone (Asst. PW Dir., Maint./Ut)	24	50.00	1,200.00

[100-30-62-624500](#) Printing

2,200.00

Budget Detail

Description	Units	Price	Amount
Business cards & other printing	1	300.00	300.00
City permitting labels (4.25x5.5)	1	350.00	350.00
Customer contact cards	1	150.00	150.00
Door hangers	1	150.00	150.00
Inspection cards	1	750.00	750.00
Map printing for conference rooms	2	250.00	500.00

[100-30-62-624600](#) Legal Notices

13,300.00

Budget Detail

Description	Units	Price	Amount
Legal notices	19	700.00	13,300.00

[100-30-63-630800](#) Uniforms And Safety Gear

3,114.00

Budget Detail

Description	Units	Price	Amount
2 staff - event shirts	4	50.00	200.00
2 staff - uniform	104	16.00	1,664.00
4 staff shirts	8	50.00	400.00
P&Z Commissioners (5)	5	50.00	250.00
Safety gear and first aid	1	600.00	600.00

[100-30-63-631000](#) Operating Supplies

500.00

[100-30-63-631100](#) Operating Equipment

1,200.00

[100-30-63-631200](#) Office Supplies

2,000.00

[100-30-63-631400](#) Office Equipment And Furnishings

2,900.00

Budget Detail

Description	Units	Price	Amount
Desktop computer	1	1,400.00	1,400.00
Other equipment and furnishings	1	1,500.00	1,500.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

100-30-63-631500 Building And Grounds Supplies				Current Budget
				12,800.00
Budget Detail				
Description	Units	Price	Amount	
Cleaning supplies	1	3,000.00	3,000.00	
Other maintenance supplies	1	6,000.00	6,000.00	
Paper goods	1	3,000.00	3,000.00	
Quarterly air filter replacement (156 total)	4	200.00	800.00	
100-30-67-670300 Public Relations				1,000.00
100-30-67-670900 Dues/Memberships				4,600.00
Budget Detail				
Description	Units	Price	Amount	
License renewals (plumb. insp., master elec., ICC)	1	900.00	900.00	
Memberships (TWUA, ICC, BOAT, UMPSET, etc.)	1	1,200.00	1,200.00	
Transportation Advocacy Group	1	2,500.00	2,500.00	
100-30-67-672000 Publications				1,800.00
Budget Detail				
Description	Units	Price	Amount	
Code books and reference books	1	1,300.00	1,300.00	
Other reference material	1	500.00	500.00	
100-30-67-672300 Travel And Training				10,400.00
Budget Detail				
Description	Units	Price	Amount	
Asst. Director (PW & PD training)	1	3,000.00	3,000.00	
Building Inspector	1	2,400.00	2,400.00	
Field Service Representative	1	500.00	500.00	
P&Z Commissioners	5	600.00	3,000.00	
Utilities & Maintenance Supervisor	1	1,500.00	1,500.00	
100-30-67-674400 Equipment Maintenance				5,400.00
Budget Detail				
Description	Units	Price	Amount	
Equipment maintenance and repairs	1	5,000.00	5,000.00	
Generator battery replacement	2	200.00	400.00	
100-30-67-674500 Routine And Preventative Maintenance-Vehicles				1,750.00
100-30-67-674600 Vehicle Maintenance				1,350.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
15,700.00

100-30-67-674700 Maintenance Agreements

Budget Detail

Description	Units	Price	Amount
Copier	12	400.00	4,800.00
Generator maintenance and testing	1	5,050.00	5,050.00
HVAC annual	1	2,500.00	2,500.00
Plotter/scanner (A&A Graphics)	1	600.00	600.00
Security and camera maintenance fees	1	2,750.00	2,750.00

100-30-67-675400 Equipment Lease

5,600.00

Budget Detail

Description	Units	Price	Amount
Aerial lift for banners (weekly)	2	950.00	1,900.00
Copy machine (lease or buyout)	12	225.00	2,700.00
Other equipment lease	1	1,000.00	1,000.00

100-30-67-675500 Fuel-Vehicles

9,859.00

Budget Detail

Description	Units	Price	Amount
Diesel for City Hall generator	1,666	4.00	6,664.00
Vehicle and small equipment fuel	852	3.75	3,195.00

100-30-67-676100 Utilities-Electricity

85,008.00

Budget Detail

Description	Units	Price	Amount
City Hall based on usage	12	5,417.00	65,004.00
Public Works building based on usage	12	1,667.00	20,004.00

100-30-67-676200 Utilities-Natural Gas

2,004.00

Budget Detail

Description	Units	Price	Amount
Based on usage	12	167.00	2,004.00

100-30-69-690200 Transfer to Equipment Replacement Fund

29,100.00

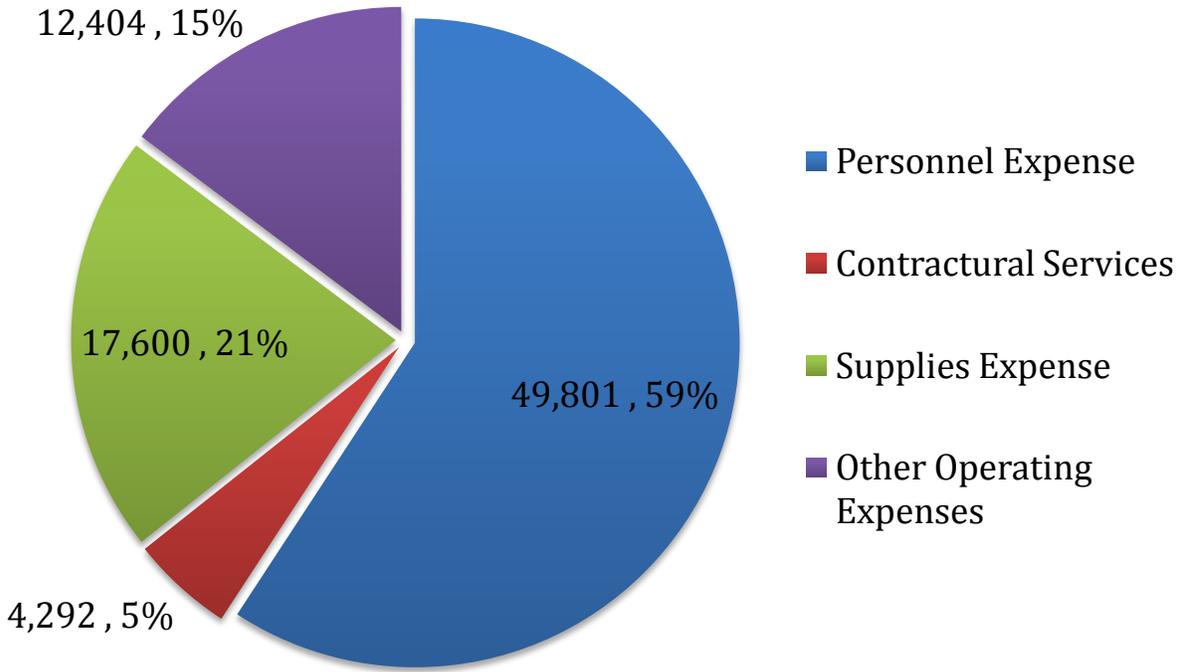
Budget Detail

Description	Units	Price	Amount
1 ton truck (1@28,500/10 years)	1	2,850.00	2,850.00
1/2 ton truck (1@23,100/7 years)	1	3,300.00	3,300.00
Gator (1@9,500/10 years)	1	950.00	950.00
High efficiency vehicle (2@25,200 each/7 years)	1	7,200.00	7,200.00
Pool car (1@23,100/7 years)	1	3,300.00	3,300.00
Street sweeper (1@115,000/10 years)	1	11,500.00	11,500.00

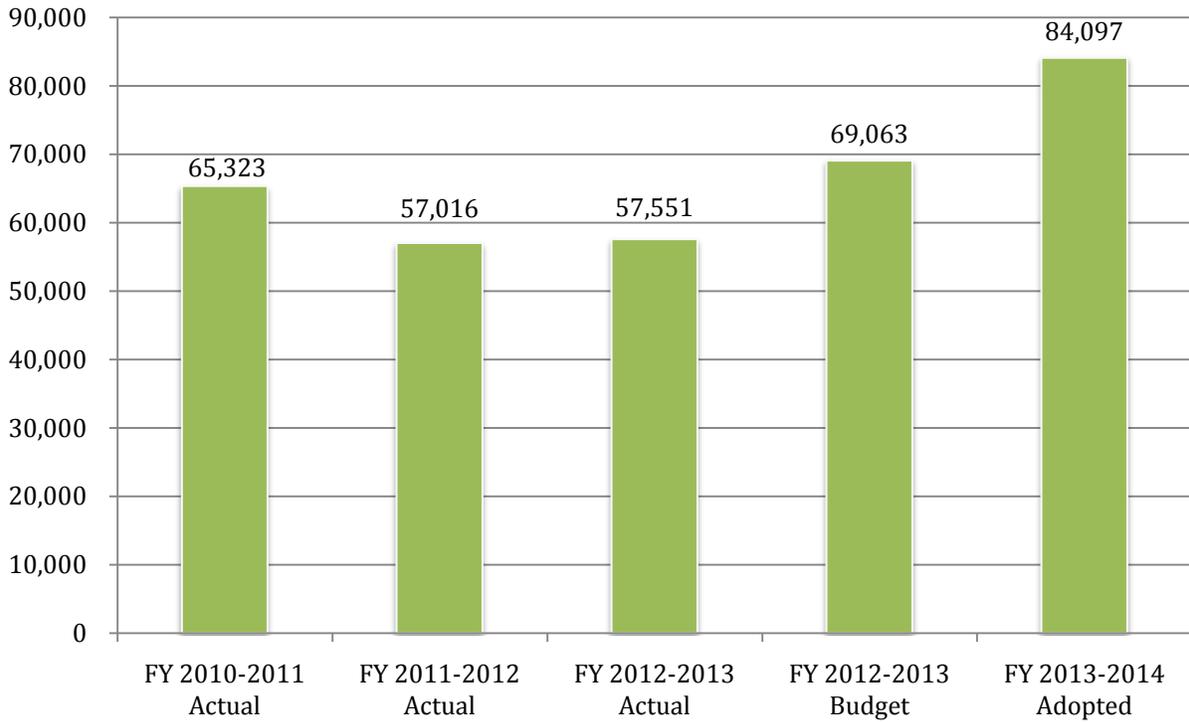
Function 30 Total:

1,210,773.00

FY 2013-2014 Adopted - Pool



Pool Expense By Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-31 Pool

100-31-61-611000	Salaries & Wages	\$	-	\$	-	\$	380	\$	11,131	\$	22,281
100-31-61-612000	Part Time	\$	45,596	\$	44,350	\$	33,197	\$	25,609	\$	20,146
100-31-61-614100	Retirement	\$	-	\$	-	\$	-	\$	386	\$	3,007
100-31-61-614400	FICA & Medicare	\$	3,489	\$	3,400	\$	2,555	\$	2,801	\$	3,286
100-31-61-614500	Unemployment	\$	716	\$	1,200	\$	37	\$	1,039	\$	287
100-31-62-620100	Operating Services	\$	2,160	\$	-	\$	151	\$	-	\$	445
100-31-62-621000	Consulting & Professional Svcs	\$	700	\$	-	\$	323	\$	175	\$	50
100-31-62-621900	Contract Labor	\$	1,000	\$	1,000	\$	-	\$	-	\$	225
100-31-62-624100	Telephone	\$	-	\$	840	\$	1,486	\$	1,051	\$	945
100-31-62-624400	Cellular Phones	\$	432	\$	348	\$	432	\$	445	\$	464
100-31-63-630800	Uniforms & Safety Gear	\$	850	\$	475	\$	120	\$	-	\$	-
100-31-63-631000	Operating Supplies	\$	4,850	\$	4,850	\$	3,379	\$	6,477	\$	6,717
100-31-63-631100	Operating Equipment	\$	10,000	\$	3,300	\$	5,240	\$	463	\$	3,262
100-31-63-631200	Office Supplies	\$	400	\$	400	\$	74	\$	158	\$	74
100-31-63-631400	Office equipment & furnishings	\$	-	\$	-	\$	379	\$	-	\$	-
100-31-63-631500	Building & Grounds Supplies	\$	1,500	\$	1,500	\$	3,366	\$	109	\$	227
100-31-67-670300	Public Relations	\$	1,000	\$	1,000	\$	268	\$	10	\$	-
100-31-67-672300	Travel & Training	\$	900	\$	900	\$	228	\$	-	\$	250
100-31-67-674400	Equipment Maintenance	\$	1,000	\$	1,000	\$	-	\$	2,336	\$	-
100-31-67-676100	Utilities-Electricity	\$	4,500	\$	4,500	\$	5,343	\$	4,826	\$	3,657
100-31-67-676200	Utilities - Natural Gas	\$	5,004	\$	-	\$	597	\$	-	\$	-
TOTAL		\$	84,097	\$	69,063	\$	57,551	\$	57,016	\$	65,323



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 31 - Swimming Pool

[100-31-61-612000](#) Part Time 45,596.00

Budget Detail

Description	Units	Price	Amount
Lifeguards	1	31,300.00	31,300.00
Pool Director	1	14,296.00	14,296.00

[100-31-61-614400](#) FICA/Medicare Tax 3,489.00

Budget Detail

Description	Units	Price	Amount
Pool Director and lifeguards	1	3,489.00	3,489.00

[100-31-61-614500](#) Unemployment 716.00

[100-31-62-620100](#) Operating Services 2,160.00

Budget Detail

Description	Units	Price	Amount
Fire alarm monitoring (ProTech)	12	55.00	660.00
Phone and internet service (AT&T)	12	125.00	1,500.00

[100-31-62-621000](#) Consulting And Professional Services 700.00

Budget Detail

Description	Units	Price	Amount
lifeguards	14	50.00	700.00

[100-31-62-621900](#) Contract Labor 1,000.00

Budget Detail

Description	Units	Price	Amount
Lifeguards as needed	1	1,000.00	1,000.00

[100-31-62-624400](#) Cellular Phones 432.00

Budget Detail

Description	Units	Price	Amount
1 staff	12	36.00	432.00

[100-31-63-630800](#) Uniforms And Safety Gear 850.00

Budget Detail

Description	Units	Price	Amount
1 staff	2	50.00	100.00
10 Lifeguards	10	50.00	500.00
Other safety gear	1	250.00	250.00

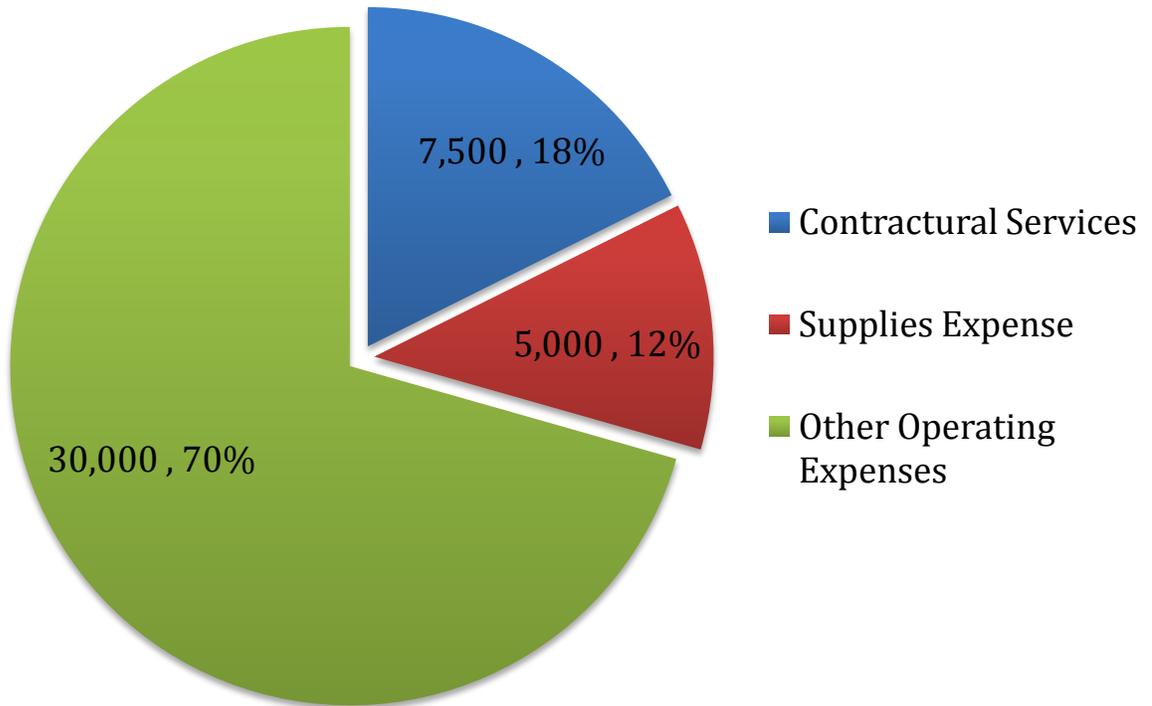


2013-2014 Adopted Budget

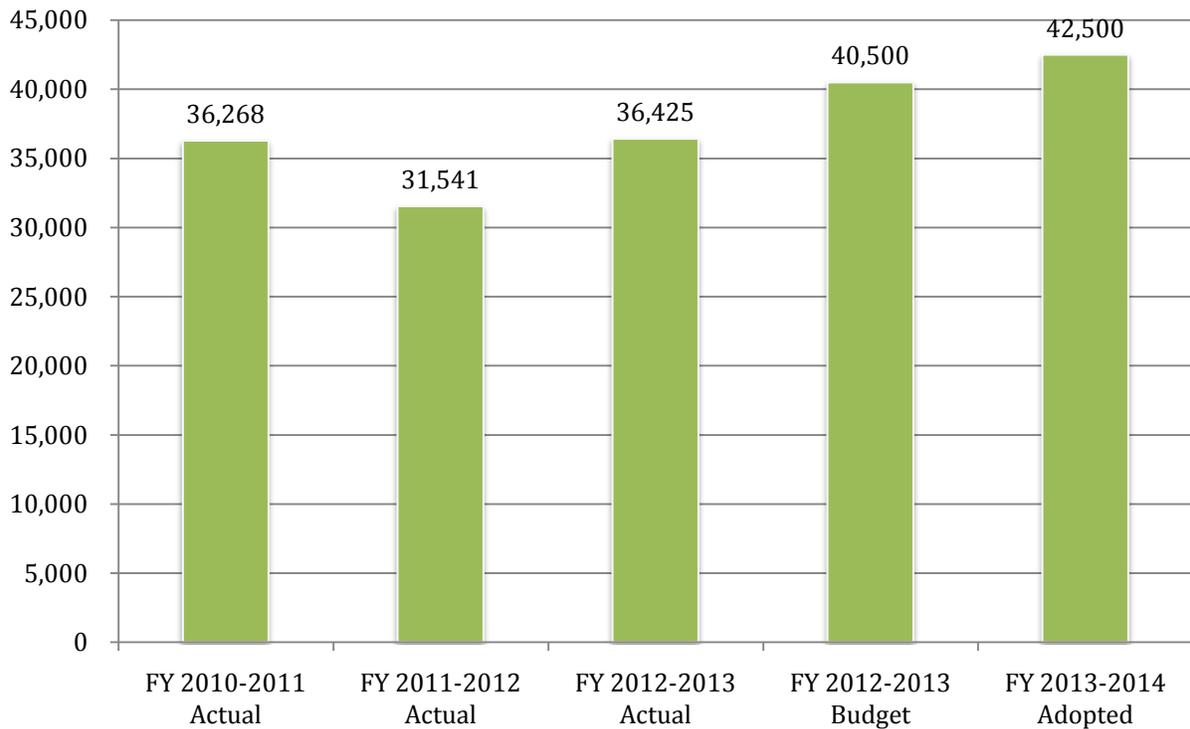
City of Shenandoah
August 2013

			Current Budget	
100-31-63-631000	Operating Supplies			4,850.00
Budget Detail				
Description	Units	Price	Amount	
Chemicals, salt, guard equipment	1	4,850.00	4,850.00	
100-31-63-631100	Operating Equipment			10,000.00
Budget Detail				
Description	Units	Price	Amount	
Pool equipment (chairs and umbrellas)	1	10,000.00	10,000.00	
100-31-63-631200	Office Supplies			400.00
100-31-63-631500	Building And Grounds Supplies			1,500.00
Budget Detail				
Description	Units	Price	Amount	
Grounds paint, Snake-Away, etc.	1	250.00	250.00	
Landscaping supplies	1	1,000.00	1,000.00	
Restroom	1	250.00	250.00	
100-31-67-670300	Public Relations			1,000.00
Budget Detail				
Description	Units	Price	Amount	
Advertise new pool programming	1	1,000.00	1,000.00	
100-31-67-672300	Travel And Training			900.00
Budget Detail				
Description	Units	Price	Amount	
Certified pool operator class	1	500.00	500.00	
Lifeguard training classes	1	400.00	400.00	
100-31-67-674400	Equipment Maintenance			1,000.00
Budget Detail				
Description	Units	Price	Amount	
Repairs to pumps, bathrooms and pool structures	1	1,000.00	1,000.00	
100-31-67-676100	Utilities-Electricity			4,500.00
Budget Detail				
Description	Units	Price	Amount	
Based on usage			4,500.00	
100-31-67-676200	Utilities - Natural Gas			5,004.00
Budget Detail				
Description	Units	Price	Amount	
Based on usage	12	417.00	5,004.00	
Function 31 Total:			84,097.00	

FY 2013-2014 Adopted - Parks & Rights-of-Way



Parks & Right-of-Ways Expense Per Year - GF





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-32 Parks and Rights of Way

100-32-62-623000	Landscaping & Irrigation Maintenance	\$	6,500	\$	6,500	\$	1,406	\$	1,300	\$	910
100-32-62-624000	Pathway Maintenance	\$	1,000	\$	500	\$	-	\$	114	\$	1,980
100-32-63-631000	Supplies	\$	2,000	\$	500	\$	1,856	\$	48	\$	283
100-32-63-631500	Landscaping Supplies	\$	500	\$	500	\$	259	\$	1,015	\$	3,789
100-32-63-631600	Park Improvements	\$	2,500	\$	2,500	\$	1,006	\$	1,026	\$	-
100-32-67-676100	Utilities - Electricity	\$	30,000	\$	30,000	\$	31,899	\$	28,039	\$	29,306
TOTAL		\$	42,500	\$	40,500	\$	36,425	\$	31,541	\$	36,268



2013-2014 Adopted Budget

City of Shenandoah
August 2013

					Current Budget
		Function: 32 - Parks and Rights-of-Way			
100-32-62-623000	Landscaping And Irrigation Improvements				6,500.00
100-32-62-624000	Pathway Maintenance				1,000.00
100-32-63-631000	Park Supplies				2,000.00
Budget Detail		<hr/>			
Description		Units	Price	Amount	
Park and ROW supplies		1	2,000.00	2,000.00	
100-32-63-631500	Landscaping Supplies				500.00
Budget Detail		<hr/>			
Description		Units	Price	Amount	
Mulch, fertilizer and plants		1	500.00	500.00	
100-32-63-631600	Park Improvements				2,500.00
100-32-67-676100	Utilities - Electricity				30,000.00
Budget Detail		<hr/>			
Description		Units	Price	Amount	
Lights for parks		12	1,250.00	15,000.00	
Lights for Rights of Way		12	1,250.00	15,000.00	
Function 32 Total:					42,500.00



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

100-60 General Fund Capital Projects

100-60-66-660300	General Fund Capital Projects	\$ 545,083	\$ 1,149,180	\$ 1,528,394	\$ 183,320	-
100-60-66-663800	Street Lights	\$ -	\$ -	\$ 41,132	\$ -	-
TOTAL		\$ 545,083	\$ 1,149,180	\$ 1,569,526	\$ 183,320	-



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 60 - General Fund Capital Projects

[100-60-66-660300](#) General Fund Capital Projects 545,083.00

Budget Detail

Description	Units	Price	Amount
Vehicle Replacement	1	100,583.00	100,583.00
Shade Structure at pool & other improvements	1	25,000.00	25,000.00
Rockwall for Pool	1	40,000.00	40,000.00
David Memorial Traffic flow improvement	1	8,500.00	8,500.00
City Hall LED retrofit	1	90,000.00	90,000.00
Wellman Road pathway (Malaga)	1	281,000.00	281,000.00

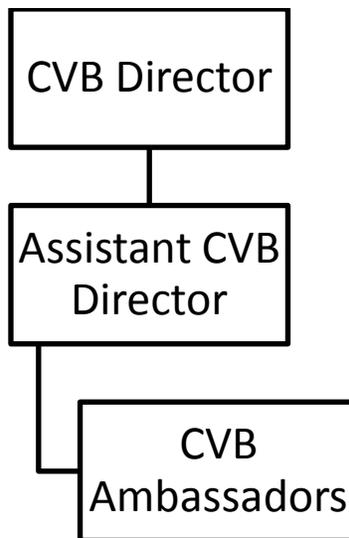
Function 60 Total: 545,083.00

Fund 100 Surplus or (Deficit): 4,206.00

Convention and Visitors Bureau (CVB)

The Shenandoah CVB supports and promotes the City's seven hotels, the nationally recognized sports venues and the 39 restaurants. Comprised of a director, an assistant director and three ambassadors, the CVB staff operates out of the Visitors Center located on David Memorial Drive near the CISD stadium and natatorium.

The Visitors Center is a recognized Texas Tourism Information Center and provides information from across the state. It is also home to the Footprints in Courage Museum, which highlights area history, culture and inspiring stories of human achievement.

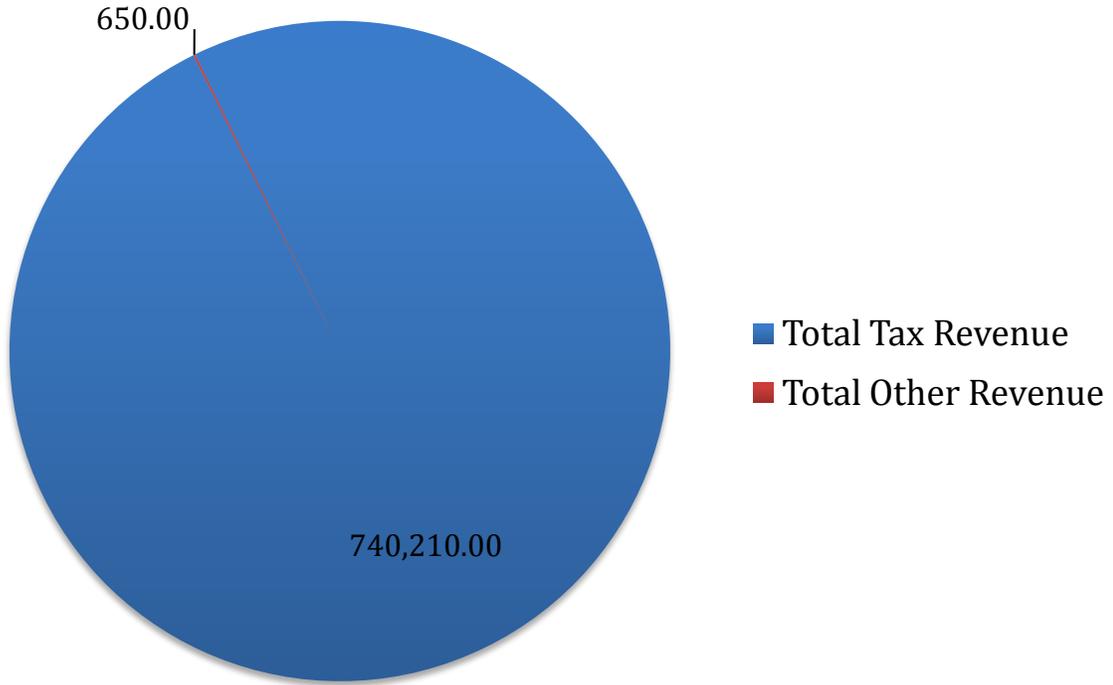


Jennifer Calvert, Interim CVB Director

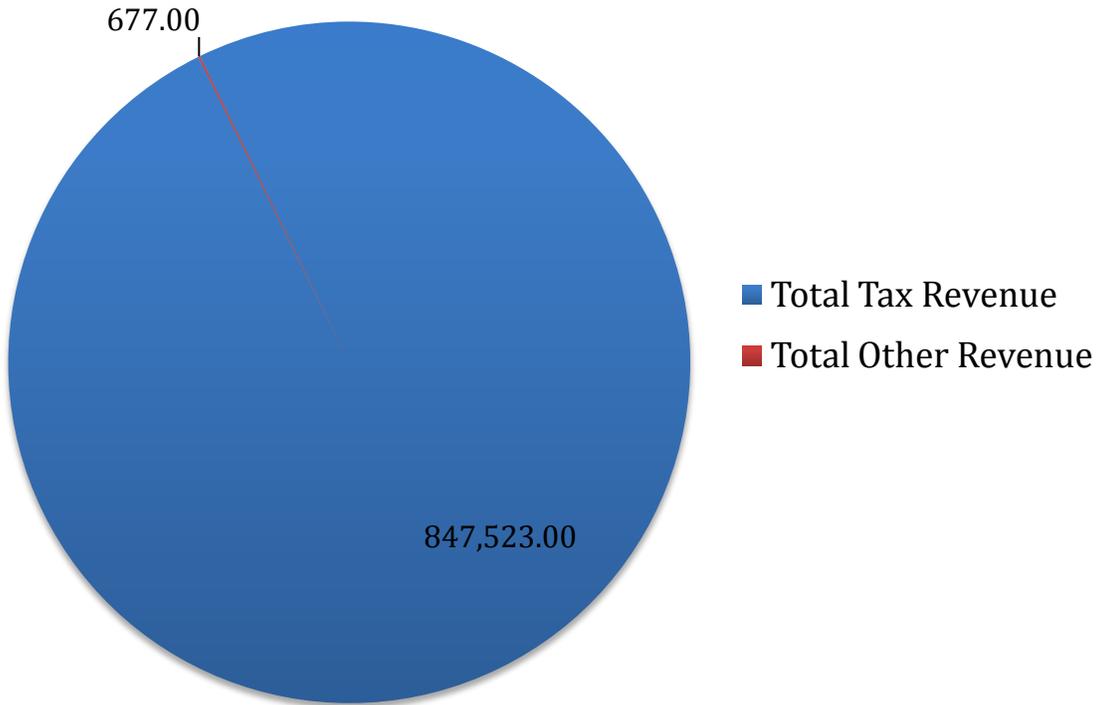
icalvert@shenandoahtx.us

832-585-8161

FY 2013-2014 Adopted Budget - Hotel/Motel Revenue



FY 2012-2013 Actual - Hotel/Motel Revenue





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

200-00 Convention and Visitors Bureau Revenue

200-00-50-515000	Hotel/Motel Tax	\$	740,210	\$	718,710	\$	847,523	\$	713,812	\$	635,998
200-00-50-561000	Interest	\$	650	\$	600	\$	677	\$	589	\$	451
200-00-56-562800	CVB Brochure Sales	\$	-	\$	-	\$	-	\$	1,250	\$	1,500
TOTAL		\$	740,860	\$	719,310	\$	848,200	\$	715,651	\$	637,949



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Fund: 200 - HOTEL/MOTEL

Function: 00 - Revenue

[200-00-50-515000](#) Motel/Hotel Tax 740,210.00

Budget Detail

Description	Units	Price	Amount
3% increase over FY 2013 budgeted	1	(740,210.00)	(740,210.00)

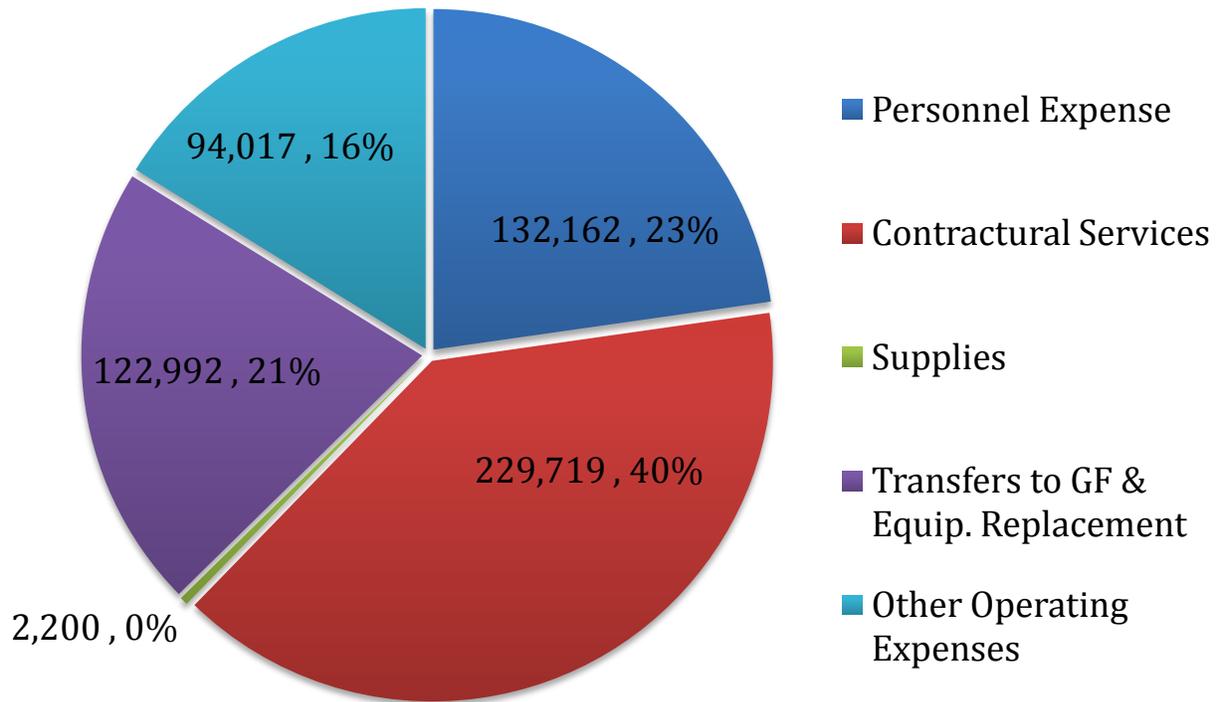
[200-00-56-561000](#) Interest 650.00

Budget Detail

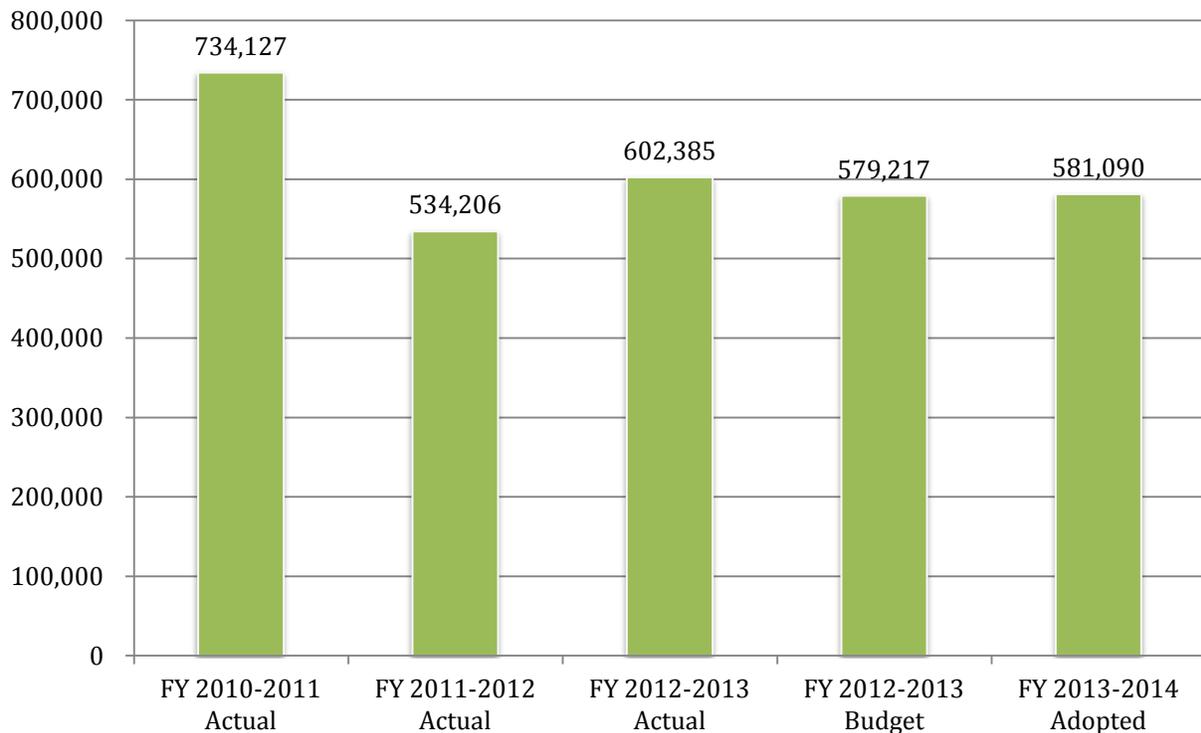
Description	Units	Price	Amount
Based on 12 month history	1	(650.00)	(650.00)

Function 00 Total: 740,860.00

FY 2013-2014 Adopted - Hotel/Motel



Hotel/Motel Expense Per Year





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

200-45 Convention and Visitors Bureau

200-45-61-611000	Salaries & Wages	\$	90,133	\$	115,200	\$	98,255	\$	135,422	\$	179,698
200-45-61-611100	Education Pay	\$	2,400	\$	2,400	\$	800	\$	2,400	\$	2,400
200-45-61-611400	Overtime	\$	-	\$	-	\$	13,651	\$	-	\$	-
200-45-61-611600	Longevity Pay	\$	55	\$	1,300	\$	1,300	\$	1,435	\$	1,255
200-45-61-612000	Part Time	\$	16,640	\$	14,100	\$	11,577	\$	11,175	\$	3,155
200-45-61-614100	Retirement	\$	14,231	\$	16,700	\$	16,769	\$	18,542	\$	23,361
200-45-61-614400	FICA/Medicare	\$	8,356	\$	10,200	\$	9,592	\$	11,874	\$	13,806
200-45-61-614400	Unemployment	\$	347	\$	950	\$	110	\$	848	\$	315
200-45-61-614700	Allowances/Misc. Personnel Costs	\$	-	\$	-	\$	250	\$	3,000	\$	3,000
200-45-62-620100	Operating Services	\$	840	\$	3,860	\$	837	\$	360	\$	127,578
200-45-62-620200	Operating Services-Lease Payment	\$	106,092	\$	100,404	\$	105,693	\$	100,395	\$	100,365
200-45-62-620400	Operating Services-Plant Maintenance	\$	-	\$	-	\$	-	\$	-	\$	2,150
200-45-62-621000	Consulting & Professional Services	\$	16,700	\$	17,000	\$	3,319	\$	48,924	\$	18,117
200-45-62-621700	Advertising	\$	102,087	\$	50,318	\$	10,994	\$	7,776	\$	23,922
200-45-62-624100	Telephone	\$	-	\$	-	\$	-	\$	-	\$	-
200-45-62-624200	Postage	\$	600	\$	1,200	\$	56	\$	194	\$	1,025
200-45-62-624400	Cellular Phones	\$	600	\$	1,320	\$	793	\$	1,856	\$	2,038
200-45-62-624500	Printing	\$	2,800	\$	3,800	\$	690	\$	2,312	\$	2,549
200-45-63-630800	Uniforms & Safety Gear	\$	700	\$	700	\$	-	\$	-	\$	838
200-45-63-631000	Operating Supplies	\$	1,000	\$	1,500	\$	1,018	\$	915	\$	5,176
200-45-63-631100	Operating Equipment	\$	-	\$	-	\$	2,163	\$	-	\$	781
200-45-63-631200	Office Supplies	\$	500	\$	1,000	\$	221	\$	156	\$	705
200-45-63-631400	Office Equipment & Furnishings	\$	-	\$	1,300	\$	2,337	\$	3,298	\$	11,104



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

200-45-67-670300	Public Relations	\$ 14,950	\$ 30,150	\$ 15,959	\$ 35,482	\$ 72,860	
200-45-67-670900	Dues & Memberships	\$ 3,100	\$ 4,615	\$ 4,575	\$ 5,180	\$ 5,030	
200-45-67-672000	Publications	\$ 165	\$ 159	\$ 167	\$ 156	\$ 156	
200-45-67-672300	Travel & Training	\$ 2,500	\$ 6,100	\$ 2,808	\$ 1,783	\$ 5,336	
200-45-67-674400	Equipment Maintenance	\$ 500	\$ 1,000	\$ -	\$ 271	\$ -	
200-45-67-674600	Vehicle Maintenance	\$ 350	\$ 350	\$ 105	\$ -	\$ -	
200-45-67-674700	Maintenance Agreements	\$ 4,968	\$ 1,950	\$ 1,538	\$ 1,181	\$ -	
200-45-67-675400	Equipment Lease	\$ -	\$ 3,708	\$ 3,380	\$ 3,701	\$ -	
200-45-67-675500	Fuel - Vehicles	\$ 300	\$ 600	\$ -	\$ -	\$ -	
200-45-67-676100	Utilities - Electricity	\$ 6,000	\$ 6,000	\$ 5,088	\$ 6,697	\$ 6,677	
200-45-67-676600	Utilities - Communication	\$ 11,184	\$ 12,120	\$ 11,718	\$ 5,229	\$ 2,940	
200-45-67-676700	Hosted Sporting Events	\$ 50,000	\$ -	new line item	new line item	new line item	
200-45-67-679400	NCAA Fees	\$ -	\$ 55,000	\$ 184,047	\$ 1,613	\$ -	
200-45-68-681100	Transfer to General Operating	\$ 119,692	\$ 110,913	\$ 89,276	\$ 122,030	\$ 117,791	
200-45-69-690200	Transfer to Equipment Replacement Fund	\$ 3,300	\$ 3,300	\$ 3,300	\$ -	\$ -	
TOTAL		\$ 581,090	\$ 579,217	\$ 602,385	\$ 534,206	\$ 734,127	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 45 - Hotel / Motel

[200-45-61-611000](#) Salaries And Wages 90,133.00

Budget Detail

Description	Units	Price	Amount
Administrative Assistant	1	39,588.00	39,588.00
Director	1	44,545.00	44,545.00
Interim Direcor stipend	3	2,000.00	6,000.00

[200-45-61-611100](#) Education Pay 2,400.00

Budget Detail

Description	Units	Price	Amount
1 staff	1	2,400.00	2,400.00

[200-45-61-611600](#) Longevity Pay 55.00

Budget Detail

Description	Units	Price	Amount
1 staff	1	55.00	55.00

[200-45-61-612000](#) Part Time 16,640.00

Budget Detail

Description	Units	Price	Amount
2 staff	1	16,640.00	16,640.00

[200-45-61-614100](#) Retirement 14,231.00

Budget Detail

Description	Units	Price	Amount
2 staff, 1 interim Dir.	1	14,231.00	14,231.00

[200-45-61-614400](#) FICA/Medicare Tax 8,356.00

Budget Detail

Description	Units	Price	Amount
2 staff, 2 part time, 1 Interim Dir.	1	8,356.00	8,356.00

[200-45-61-614500](#) Unemployment 347.00

Budget Detail

Description	Units	Price	Amount
2 staff, 2 part time	1	347.00	347.00

[200-45-62-620100](#) Operating Services 840.00

Budget Detail

Description	Units	Price	Amount
Fire alarm monitoring	12	30.00	360.00
Panic alarm monitoring	12	40.00	480.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
106,092.00

[200-45-62-620200](#) Operating Services - Lease Payment

Budget Detail

Description	Units	Price	Amount
Increased due to changes in Common Area Maint.	12	8,841.00	106,092.00

[200-45-62-621000](#) Consulting And Professional Services

16,700.00

Budget Detail

Description	Units	Price	Amount
Advertising development	1	7,500.00	7,500.00
Consulting for design fees, photography/maps	1	7,500.00	7,500.00
Google Analytics (web tracking) setup fee	1	200.00	200.00
Hotel audit	1	1,500.00	1,500.00

[200-45-62-621700](#) Advertising

102,087.00

Budget Detail

Description	Units	Price	Amount
Banners	1	20,000.00	20,000.00
Chamber maps (every 2 years, featured)	1	1,575.00	1,575.00
CISD Natatorium	1	25,000.00	25,000.00
Cynthia Woodlands Mitchell Pavilion	1	15,900.00	15,900.00
Southwest/United Airlines	1	5,500.00	5,500.00
Sports Events Magazine	2	2,680.00	5,360.00
Superbowl 2017	1	-	-
Texas Accommodations Guide	1	750.00	750.00
Texas Highways	3	3,160.00	9,480.00
Texas Monthly	3	3,334.00	10,002.00
Texas State Travel Guide	12	710.00	8,520.00

[200-45-62-624200](#) Postage

600.00

Budget Detail

Description	Units	Price	Amount
Based on usage	12	50.00	600.00

[200-45-62-624400](#) Cellular Phones

600.00

Budget Detail

Description	Units	Price	Amount
CVB Director reimbursement	8	75.00	600.00

[200-45-62-624500](#) Printing

2,800.00

Budget Detail

Description	Units	Price	Amount
Museum rack cards (2,500)	1	500.00	500.00
Rack cards (2,500)	1	500.00	500.00
Tear-off dining maps	1	1,800.00	1,800.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

			Current Budget
200-45-63-630800 Uniforms And Safety Gear			700.00
Budget Detail			
Description	Units	Price	Amount
2 staff, 2 part time	8	50.00	400.00
Ambassadors	6	50.00	300.00
 200-45-63-631000 Operating Supplies			 1,000.00
Budget Detail			
Description	Units	Price	Amount
Kitchen supplies (trash bags, paper goods, tissue)	1	1,000.00	1,000.00
 200-45-63-631200 Office Supplies			 500.00
Budget Detail			
Description	Units	Price	Amount
Copy paper, pads, writing utensils	1	500.00	500.00
 200-45-67-670300 Public Relations			 14,950.00
Budget Detail			
Description	Units	Price	Amount
Greater Montgomery Co. Restaurant Assoc.	1	350.00	350.00
Promotional items	1	14,600.00	14,600.00
 200-45-67-670900 Dues/Memberships			 3,100.00
Budget Detail			
Description	Units	Price	Amount
Greater Montgomery County Restaurant Assoc.	1	195.00	195.00
South Montgomery County Woodlands Chamber	1	1,680.00	1,680.00
Texas Association of CVB's	1	700.00	700.00
Texas Travel Industry Association	1	525.00	525.00
 200-45-67-672000 Publications			 165.00
Budget Detail			
Description	Units	Price	Amount
Conroe Courier Newspaper	2	63.00	126.00
Texas Highways Magazine	12	1.50	18.00
Texas Monthly Magazine	12	1.75	21.00
 200-45-67-672300 Travel And Training			 2,500.00
Budget Detail			
Description	Units	Price	Amount
Administrative Assistant	1	500.00	500.00
Director	1	2,000.00	2,000.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

200-45-67-674400 Equipment Maintenance				Current Budget
Budget Detail				500.00
<hr/>				
Description	Units	Price	Amount	
Computer Maintenance	1	500.00	500.00	
200-45-67-674600 Vehicle Maintenance				350.00
Budget Detail				
<hr/>				
Description	Units	Price	Amount	
Pool Car maintenance	1	350.00	350.00	
200-45-67-674700 Maintenance Agreements				4,968.00
Budget Detail				
<hr/>				
Description	Units	Price	Amount	
Copier	12	100.00	1,200.00	
Fire alarm annual maintenance	1	450.00	450.00	
HVAC maintenance	4	642.00	2,568.00	
Website	1	750.00	750.00	
200-45-67-675500 Fuel - Vehicles				300.00
Budget Detail				
<hr/>				
Description	Units	Price	Amount	
Pool car	1	300.00	300.00	
200-45-67-676100 Utilities - Electricity				6,000.00
Budget Detail				
<hr/>				
Description	Units	Price	Amount	
Based on usage	12	500.00	6,000.00	
200-45-67-676600 Utilities - Communication				11,184.00
Budget Detail				
<hr/>				
Description	Units	Price	Amount	
Cable	12	35.00	420.00	
Fiber line for internet/phone	12	750.00	9,000.00	
Fire Alarm phone service	12	100.00	1,200.00	
Phone service	12	47.00	564.00	
200-45-67-676700 Hosted Sporting Events				50,000.00
Budget Detail				
<hr/>				
Description	Units	Price	Amount	
Future NCAA Championships	1	50,000.00	50,000.00	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

[200-45-68-681100](#) Transfer to General Operating

Current Budget
119,692.00

Budget Detail

Description	Units	Price	Amount
10% administration fees	1	81,254.00	81,254.00
10% Incode fees	1	8,128.00	8,128.00
2% finance personnel	1	4,454.00	4,454.00
Auto insurance	1	400.00	400.00
Dental/medical/ad&d	2	9,153.00	18,306.00
Liability/property/workers compensation	1	7,150.00	7,150.00

[200-45-69-690200](#) Transfer to Equipment Replacement Fund

3,300.00

Budget Detail

Description	Units	Price	Amount
Pool Car (1@23,100/7 years)	1	3,300.00	3,300.00

Function 45 Total:

581,090.00

Fund 200 Surplus or (Deficit):

159,770.00



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

300-00 Debt Service Revenue

300-00-50-511000	Property Taxes	\$	813,488	\$	919,110	\$	905,067	\$	917,724	\$	870,880
300-00-56-561000	Interest	\$	100	\$	500	\$	17	\$	157	\$	325
300-00-56-569000	Sales Tax Subsidy	\$	250,884	\$	192,362	\$	211,790	\$	-	\$	-
300-00-57-571100	Transfer from General Operating	\$	813,488	\$	804,290	\$	790,762	\$	1,171,772	\$	1,370,713
300-00-57-571600	Transfer from Water & Sewer	\$	507,222	\$	506,102	\$	506,102	\$	474,755	\$	76,197
TOTAL		\$	2,385,182	\$	2,422,364	\$	2,413,737	\$	2,564,408	\$	2,318,116

300-80 Debt Service

300-80-62-620100	Operating Services	\$	1,200	\$	3,100	\$	1,800	\$	1,847	\$	2,447
300-80-62-652500	Bond Payments-Principal	\$	1,415,000	\$	1,325,000	\$	1,325,000	\$	1,370,000	\$	1,325,000
300-80-62-6526000	Bond Payments-Interest	\$	968,982	\$	1,093,764	\$	1,088,498	\$	1,198,488	\$	1,027,751
TOTAL		\$	2,385,182	\$	2,421,864	\$	2,415,298	\$	2,570,335	\$	2,355,198



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Fund: 300 - DEBT SERVICE

Function: 00 - Revenue

[300-00-50-511000](#) Property Taxes 813,488.00

Budget Detail

Description	Units	Price	Amount
I&S rate of .1332/\$100 based on \$610,726,785 val	1	(813,488.00)	(813,488.00)

[300-00-56-561000](#) Interest 100.00

[300-00-56-569000](#) Sales Tax Subsidy 250,884.00

[300-00-57-571100](#) Transfer From General Operating 813,488.00

Budget Detail

Description	Units	Price	Amount
M&O taxes	1	(813,488.00)	(813,488.00)

[300-00-57-571600](#) Transfer From Water/Sewer 507,222.00

Budget Detail

Description	Units	Price	Amount
2008 CO principle for August 2014	1	(135,000.00)	(135,000.00)
2008 CO's interest for August 2014	1	(31,847.00)	(31,847.00)
2008 CO's interest for February 2014	1	(31,847.00)	(31,847.00)
2009 CO interest for August 2014	1	(33,550.00)	(33,550.00)
2009 CO interest for February 2014	1	(33,550.00)	(33,550.00)
2009 CO principle for August 2014	1	(145,000.00)	(145,000.00)
2011 GO interest for August 2014 (30%)	1	(22,714.00)	(22,714.00)
2011 GO interest for February 2014 (30%)	1	(22,714.00)	(22,714.00)
2011 GO principle for August 2014 (30%)	1	(51,000.00)	(51,000.00)

Function 00 Total: 2,385,182.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 80 - Debt Service

[300-80-62-620100](#) Operating Services 1,200.00

Budget Detail

Description	Units	Price	Amount
Paying Agent fees (US Bank)	4	300.00	1,200.00

[300-80-65-652500](#) Bond Payments-Principal 1,415,000.00

Budget Detail

Description	Units	Price	Amount
2007 CO August 2014	1	435,000.00	435,000.00
2008 CO August 2014	1	135,000.00	135,000.00
2008 GO August 2014	1	175,000.00	175,000.00
2009 CO August 2014	1	145,000.00	145,000.00
2009 GO August 2014	1	305,000.00	305,000.00
2011 GO August 2014	1	170,000.00	170,000.00
2013 GO Refunding August 2014	1	50,000.00	50,000.00

[300-80-65-652600](#) Bond Payments-Interest 968,982.00

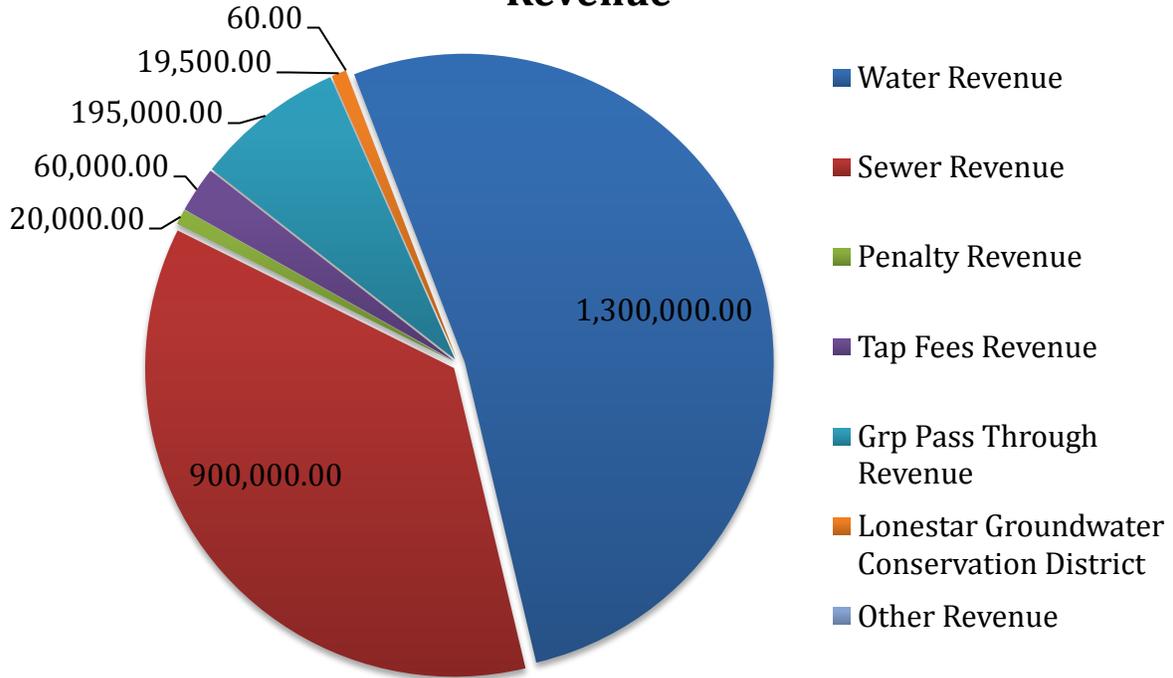
Budget Detail

Description	Units	Price	Amount
2007 CO August 2014	1	17,800.00	17,800.00
2007 CO February 2014	1	17,800.00	17,800.00
2008 CO August 2014	1	31,847.00	31,847.00
2008 CO February 2014	1	31,847.00	31,847.00
2008 GO August 2014	1	108,956.00	108,956.00
2008 GO February 2014	1	108,956.00	108,956.00
2009 CO August 2014	1	33,550.00	33,550.00
2009 CO February 2014	1	33,550.00	33,550.00
2009 GO August 2014	1	113,825.00	113,825.00
2009 GO February 2014	1	113,825.00	113,825.00
2011 GO August 2014	1	75,713.00	75,713.00
2011 GO February 2014	1	75,713.00	75,713.00
2013 GO Refunding August 2014	1	102,800.00	102,800.00
2013 GO Refunding February 2014	1	102,800.00	102,800.00

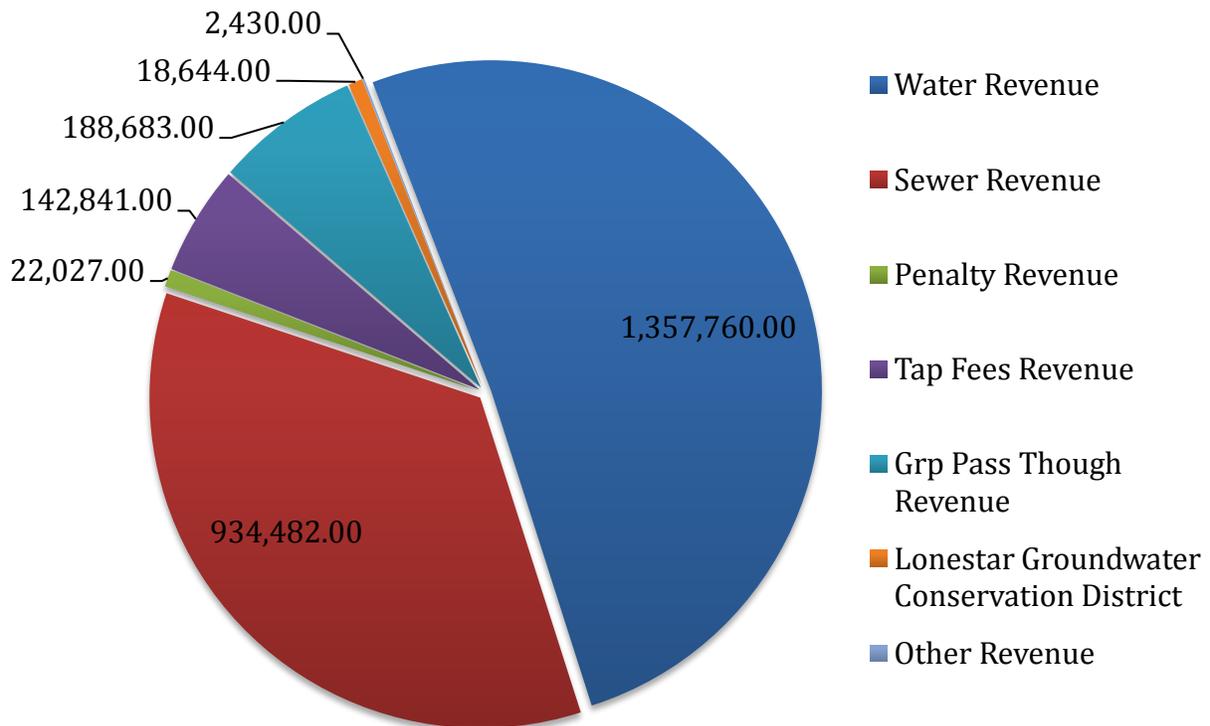
Function 80 Total: 2,385,182.00

Fund 300 Surplus or (Deficit): -

FY 2013-2014 Adopted Budget - Water & Sewer Revenue



FY 2012-2013 Actual - Water & Sewer Revenue





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

600-00 Water and Sewer Revenue

600-00-54-541100	Water	\$	1,300,000	\$	1,260,000	\$	1,357,760	\$	1,340,966	\$	1,191,299
600-00-54-541200	Sewer	\$	900,000	\$	864,000	\$	934,482	\$	903,868	\$	796,863
600-00-54-541500	Penalty	\$	20,000	\$	18,000	\$	22,027	\$	21,729	\$	16,530
600-00-54-542000	Tap Fees	\$	60,000	\$	44,400	\$	142,841	\$	77,909	\$	62,359
600-00-54-545000	Grp Pass Through	\$	195,000	\$	167,500	\$	188,683	\$	182,200	\$	149,317
600-00-54-545300	Lonestar Groundwater Conservation District	\$	19,500	\$	16,750	\$	18,644	\$	18,237	\$	15,059
600-00-56-561000	Interest	\$	-	\$	2,800	\$	2,337	\$	2,641	\$	806
600-00-56-566700	Undesignated	\$	60	\$	54	\$	93	\$	144,063	\$	128,209
TOTAL		\$	2,494,560	\$	2,373,504	\$	2,666,867	\$	2,691,614	\$	2,360,442



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Fund: 600 - WATER / SEWER

Function: 00 - Revenue

[600-00-54-541100](#) Water 1,300,000.00

Budget Detail

Description	Units	Price	Amount
Based on receivables data/325,000,000 gal sold	1	(1,300,000.00)	(1,300,000.00)

[600-00-54-541200](#) Sewer 900,000.00

Budget Detail

Description	Units	Price	Amount
Based on receivables data/325,000,000 gal sold	1	(900,000.00)	(900,000.00)

[600-00-54-541500](#) Penalty 20,000.00

Budget Detail

Description	Units	Price	Amount
Based on receivables data	1	(20,000.00)	(20,000.00)

[600-00-54-542000](#) Tap Fees 60,000.00

Budget Detail

Description	Units	Price	Amount
Projections based on usage	1	(60,000.00)	(60,000.00)

[600-00-54-545000](#) Groundwater Reduction Plan Fees 195,000.00

Budget Detail

Description	Units	Price	Amount
Fees based on usage (\$/1,000 gal)	325,000	(0.60)	(195,000.00)

[600-00-54-545300](#) Lonestar Groundwater Conservation District 19,500.00

Budget Detail

Description	Units	Price	Amount
Regulatory fee based on usage (\$/1,000 gal)	325,000	(0.06)	(19,500.00)

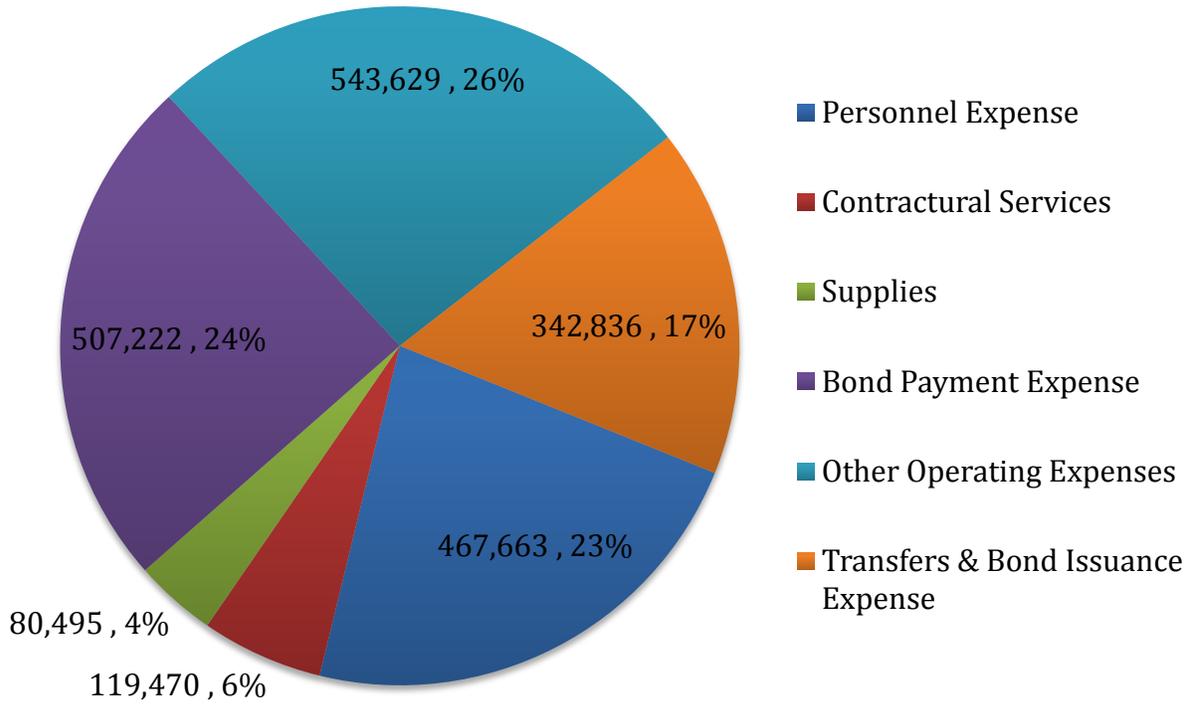
[600-00-56-566700](#) Undesignated 60.00

Budget Detail

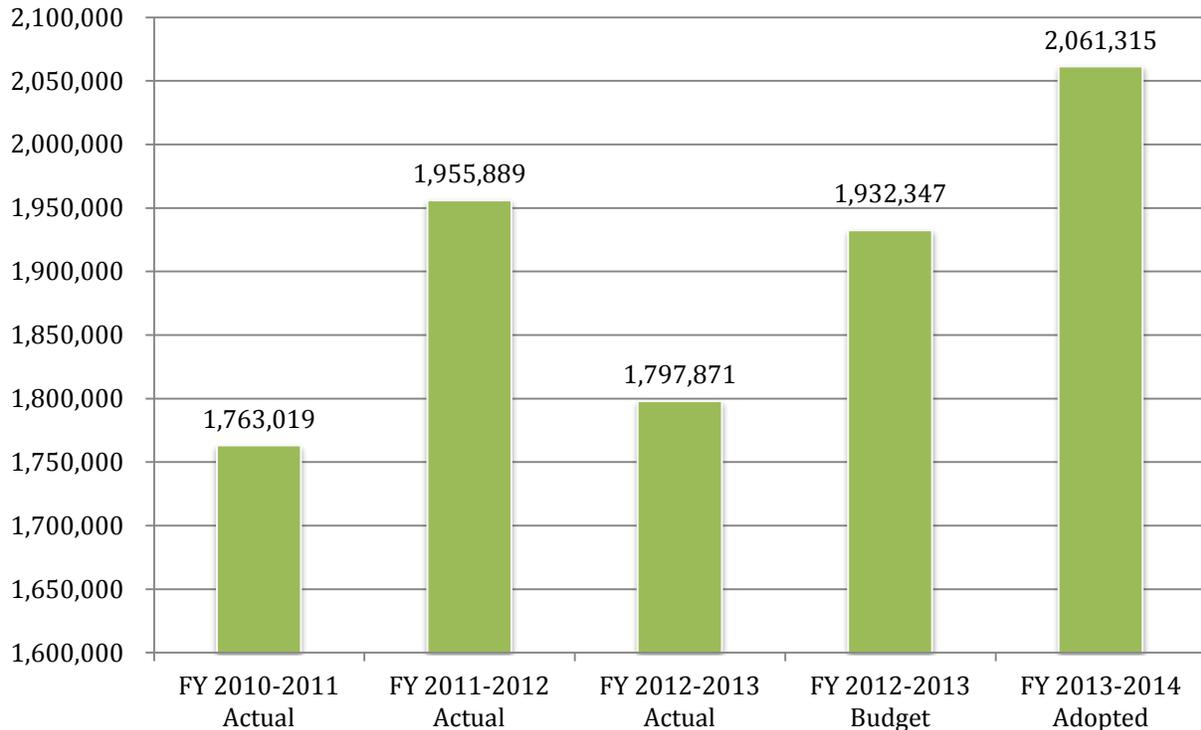
Description	Units	Price	Amount
Sales Tax discount	12	(5.00)	(60.00)

Function 00 Total: 2,494,560.00

FY 2013-2014 Adopted - Water & Sewer



Water & Sewer Expense Per Year





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

600-50 Water and Sewer

600-50-61-611000	Salaries & Wages	\$	353,152	\$	335,200	\$	331,609	\$	374,058	\$	400,212
600-50-61-611100	Education Pay	\$	-	\$	-	\$	-	\$	575	\$	2,850
600-50-61-611200	Certification Pay	\$	6,000	\$	6,000	\$	6,007	\$	7,175	\$	7,700
600-50-61-611400	Overtime	\$	6,527	\$	4,608	\$	8,908	\$	12,210	\$	16,454
600-50-61-611600	Longevity Pay	\$	1,960	\$	1,540	\$	1,540	\$	1,495	\$	2,070
600-50-61-614100	Retirement	\$	58,351	\$	50,500	\$	50,841	\$	53,917	\$	59,516
600-50-61-614400	FICA/Medicare	\$	29,043	\$	27,500	\$	27,315	\$	30,508	\$	31,673
600-50-61-614400	Unemployment	\$	630	\$	1,850	\$	(189)	\$	2,616	\$	418
600-50-61-614700	Allowances/Misc. Personnel Costs	\$	12,000	\$	12,000	\$	12,000	\$	12,000	\$	12,350
600-50-62-620100	Operating Services	\$	94,080	\$	86,630	\$	92,295	\$	79,617	\$	97,530
600-50-62-621000	Consulting & Professional Services	\$	250	\$	1,000	\$	467	\$	141,598	\$	51,507
600-50-62-621100	Engineer	\$	16,750	\$	10,000	\$	16,236	\$	5,546	\$	9
600-50-62-621200	Auditor	\$	-	\$	-	\$	-	\$	17,000	\$	15,300
600-50-62-621900	Contract Labor	\$	1,360	\$	4,080	\$	1,446	\$	12,350	\$	-
600-50-62-623600	Building & grounds Maintenance	\$	1,500	\$	1,500	\$	491	\$	4,369	\$	583
600-50-62-623800	License & User Fees	\$	540	\$	540	\$	450	\$	-	\$	-
600-50-62-624200	Postage	\$	650	\$	650	\$	661	\$	-	\$	410
600-50-62-624400	Cellular Phones	\$	3,840	\$	2,640	\$	3,245	\$	5,113	\$	4,373
600-50-62-624500	Printing	\$	100	\$	100	\$	110	\$	57	\$	52
600-50-62-624600	Legal Notices	\$	400	\$	-	\$	1,721	\$	-	\$	-
600-50-62-625600	General Fund Fees	\$	-	\$	-	\$	-	\$	16,000	\$	16,000
600-50-63-630800	Uniforms & Safety Gear	\$	6,785	\$	5,005	\$	3,960	\$	5,647	\$	5,510
600-50-63-631000	Operating Supplies	\$	48,510	\$	37,725	\$	39,735	\$	34,018	\$	37,706
600-50-63-631100	Operating Equipment	\$	21,000	\$	21,000	\$	13,303	\$	6,953	\$	13,302
600-50-63-631200	Office Supplies	\$	900	\$	900	\$	606	\$	115	\$	258



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

600-50-63-631400	Office Equipment & Furnishings	\$ 2,800	\$ 6,300	\$ 1,547	\$ 915	\$ -		
600-50-63-631500	Building & Grounds Supplies	\$ 500	\$ 500	\$ 437	\$ 289	\$ 546		
600-50-65-652500	Bond Payments -Principal	\$ -	\$ -	\$ -	\$ -	\$ -		
600-50-65-652600	Bond Payments-Interest	\$ -	\$ -	\$ -	\$ -	\$ -		
600-50-65-670300	Public Relations	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 30		
600-50-67-670600	Grp	\$ 195,000	\$ 167,500	\$ -	\$ -	\$ 26,422		
600-50-67-670800	Usage Fees	\$ 32,900	\$ 31,200	\$ 36,265	\$ 47,699	\$ 30,879		
600-50-67-670900	Dues & Memberships	\$ 3,400	\$ 3,400	\$ 1,024	\$ 1,351	\$ 855		
600-50-67-672000	Publications	\$ 400	\$ 400	\$ -	\$ -	\$ -		
600-50-67-672300	Travel & Training	\$ 8,200	\$ 6,000	\$ 2,996	\$ 3,626	\$ 2,636		
600-50-67-674400	Equipment Maintenance	\$ 67,000	\$ 55,425	\$ 131,736	\$ 95,564	\$ 27,944		
600-50-67-674500	Routine & Preventative Maintenance-Vehicles	\$ 1,350	\$ 1,350	\$ 442	\$ 681	\$ 1,341		
600-50-67-674600	Vehicle Maintenance	\$ 1,350	\$ 1,350	\$ 4,989	\$ 2,813	\$ 952		
600-50-67-674700	Maintenance Agreements	\$ 39,100	\$ 37,300	\$ 13,667	\$ 7,250	\$ 11,525		
600-50-67-675500	Fuel-Vehicles	\$ 22,125	\$ 23,400	\$ 8,727	\$ 12,029	\$ 19,500		
600-50-67-676100	Utilities-Electricity	\$ 170,004	\$ 143,000	\$ 157,828	\$ 165,983	\$ 183,796		
600-50-67-676200	Utilities-Natural Gas	\$ 1,800	\$ 1,800	\$ 1,258	\$ 1,224	\$ 1,003		
600-50-68-681100	Transfer to General Operating	\$ 322,736	\$ 315,252	\$ 297,996	\$ 318,772	\$ 336,197		
600-50-68-681300	Transfer to Debt Service	\$ 507,222	\$ 506,102	\$ 506,102	\$ 474,755	\$ 76,197		
600-50-68-681400	Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ 267,414		
600-50-69-690200	Transfer to Equipment Replacement Fund	\$ 20,100	\$ 20,100	\$ 20,100	\$ -	\$ -		
TOTAL		\$ 2,061,315	\$ 1,932,347	\$ 1,797,871	\$ 1,955,889	\$ 1,763,019		



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 50 - Water And Sewer

600-50-61-611000	Salaries And Wages				353,152.00
Budget Detail					
	Description	Units	Price	Amount	
	7 staff	1	353,152.00	353,152.00	
600-50-61-611200	Certification Pay				6,000.00
Budget Detail					
	Description	Units	Price	Amount	
	2 staff			6,000.00	
600-50-61-611400	Overtime				6,527.00
Budget Detail					
	Description	Units	Price	Amount	
	After hours call	1	3,264.00	3,264.00	
	PTO and holiday coverage	1	3,263.00	3,263.00	
600-50-61-611600	Longevity Pay				1,960.00
Budget Detail					
	Description	Units	Price	Amount	
	7 staff	1	1,960.00	1,960.00	
600-50-61-614100	Retirement				58,351.00
Budget Detail					
	Description	Units	Price	Amount	
	7 staff	1	58,351.00	58,351.00	
600-50-61-614400	FICA/Medicare Tax				29,043.00
Budget Detail					
	Description	Units	Price	Amount	
	7 staff	1	29,043.00	29,043.00	
600-50-61-614500	Unemployment				630.00
Budget Detail					
	Description	Units	Price	Amount	
	7 staff	1	630.00	630.00	
600-50-61-614700	Allowances/Misc. Personnel Costs				12,000.00
Budget Detail					
	Description	Units	Price	Amount	
	Public Works Director car allowance	12	1,000.00	12,000.00	



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
94,080.00

[600-50-62-620100](#) Operating Services

Budget Detail

Description	Units	Price	Amount
Alarm monitoring for water/sewer facilities	12	300.00	3,600.00
Annual testing required by TCEQ (Bio-Aquatic)	1	12,000.00	12,000.00
Guadalajara - utility billing	1	21,000.00	21,000.00
Landline for Parkgate lift station autodial (AT&T)	12	35.00	420.00
Monthly lab, analysis and testing fees	12	1,100.00	13,200.00
Phone/internet at WWTP (Consolidated)	12	85.00	1,020.00
Sludge removal/hauls (Terra Renewal)	90	450.00	40,500.00
Testing required by TCEQ (weekly)	52	45.00	2,340.00

[600-50-62-621000](#) Consulting And Professional Services

250.00

Budget Detail

Description	Units	Price	Amount
Drug screens	5	50.00	250.00

[600-50-62-621100](#) Engineer

16,750.00

Budget Detail

Description	Units	Price	Amount
City standard specifications	1	2,250.00	2,250.00
Engineer - water/sewer issues	1	10,000.00	10,000.00
Water/sewer master plan update	1	4,500.00	4,500.00

[600-50-62-621900](#) Contract Labor

1,360.00

Budget Detail

Description	Units	Price	Amount
General labor at water/sewer facilities	80	17.00	1,360.00

[600-50-62-623600](#) Building and Grounds Maintenance

1,500.00

[600-50-62-623800](#) License And User Fees

540.00

Budget Detail

Description	Units	Price	Amount
MCSO Radio access (6 handhelds)	6	90.00	540.00

[600-50-62-624200](#) Postage

650.00

[600-50-62-624400](#) Cellular Phones

3,840.00

Budget Detail

Description	Units	Price	Amount
5 staff (2 Field Service Reps, 3 Operators)	60	41.00	2,460.00
Monthly fee air cards (1)	12	40.00	480.00
Public Works Director reimbursement	12	75.00	900.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

600-50-62-624500	Printing			Current Budget 100.00
Budget Detail				
	Description	Units	Price	Amount
	TCEQ compliance mail outs	1	100.00	100.00
600-50-62-624600	Legal Notices			400.00
600-50-63-630800	Uniforms And Safety Gear			6,785.00
Budget Detail				
	Description	Units	Price	Amount
	2 staff	4	50.00	200.00
	5 field staff event shirts	10	50.00	500.00
	5 staff - uniforms	260	15.50	4,030.00
	First aid for buildings & trucks	1	180.00	180.00
	Gloves, boots, and other safety gear	1	1,875.00	1,875.00
600-50-63-631000	Operating Supplies			48,510.00
Budget Detail				
	Description	Units	Price	Amount
	Armstrong water tech	12	742.50	8,910.00
	Chemical supplies	1	3,000.00	3,000.00
	DXI Industries - WWTP Chemicals	1	30,000.00	30,000.00
	General supplies	1	2,500.00	2,500.00
	Lab instruments - Hach	1	2,100.00	2,100.00
	Lubrication oil for well	1	2,000.00	2,000.00
600-50-63-631100	Operating Equipment			21,000.00
Budget Detail				
	Description	Units	Price	Amount
	Equipment repairs	1	21,000.00	21,000.00
600-50-63-631200	Office Supplies			900.00
600-50-63-631400	Office Equipment And Furnishings			2,800.00
Budget Detail				
	Description	Units	Price	Amount
	Desktop	1	1,400.00	1,400.00
	Desktop scanner	1	1,000.00	1,000.00
	Other equipment (i.e. marker boards)	1	400.00	400.00
600-50-63-631500	Building And Grounds Supplies			500.00
600-50-67-670300	Public Relations			1,000.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

600-50-67-670600 Groundwater Reduction Plan				Current Budget 195,000.00
Budget Detail				
Description	Units	Price	Amount	
Based on 12 month history of gallons sold	325,000	0.60	195,000.00	
 600-50-67-670800 Usage Fees				32,900.00
Budget Detail				
Description	Units	Price	Amount	
LSGCD (1,000 gallons), based on 12 month history	365,000	0.06	21,900.00	
TCEQ	1	11,000.00	11,000.00	
 600-50-67-670900 Dues/Memberships				3,400.00
Budget Detail				
Description	Units	Price	Amount	
TWUC license renewals & other memberships	1	3,400.00	3,400.00	
 600-50-67-672000 Publications				400.00
Budget Detail				
Description	Units	Price	Amount	
American Water Works Assoc. and other references	1	400.00	400.00	
 600-50-67-672300 Travel And Training				8,200.00
Budget Detail				
Description	Units	Price	Amount	
Admin Staff	1	500.00	500.00	
CPM Course-Director	1	3,000.00	3,000.00	
Director	1	2,200.00	2,200.00	
Field Service Representative	2	500.00	1,000.00	
Operators	3	500.00	1,500.00	
 600-50-67-674400 Equipment Maintenance				67,000.00
Budget Detail				
Description	Units	Price	Amount	
Generator battery replacement	10	200.00	2,000.00	
Pump preventative maintenance and rebuilds	1	15,000.00	15,000.00	
Water distribution and sewer collection system	1	50,000.00	50,000.00	
 600-50-67-674500 Routine And Preventative Maintenance-Vehicles				1,350.00
 600-50-67-674600 Vehicle Maintenance				1,350.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
39,100.00

600-50-67-674700 Maintenance Agreements

Budget Detail

Description	Units	Price	Amount
Belt press preventative maintenance	1	2,500.00	2,500.00
Flow meter calibration	1	650.00	650.00
Generator Maintenance and Testing	1	21,700.00	21,700.00
Maintenance on chlorine & sulfur dioxide systems	1	8,850.00	8,850.00
Water tank inspection - Dunham Engineering	1	4,000.00	4,000.00
Well inspection services	1	1,400.00	1,400.00

600-50-67-675500 Fuel-Vehicles

22,125.00

Budget Detail

Description	Units	Price	Amount
Diesel	500	4.00	2,000.00
Diesel for storage tanks at WWTP	2,500	4.00	10,000.00
Unleaded	2,700	3.75	10,125.00

600-50-67-676100 Utilities-Electricity

170,004.00

Budget Detail

Description	Units	Price	Amount
Based on usage	12	14,167.00	170,004.00

600-50-67-676200 Utilities-Natural Gas

1,800.00

Budget Detail

Description	Units	Price	Amount
Based on usage	12	150.00	1,800.00

600-50-68-681100 Transfer to General Operating

322,736.00

Budget Detail

Description	Units	Price	Amount
10% Administration fees	1	81,254.00	81,254.00
10% Finance personnel	1	22,267.00	22,267.00
25% Incode software	1	20,319.00	20,319.00
25% salary utility billing clerk	1	11,603.00	11,603.00
33% legal	1	42,900.00	42,900.00
50% audit	1	11,800.00	11,800.00
Auto insurance	1	3,700.00	3,700.00
Dental/health/ad&d	1	62,740.00	62,740.00
Liability/property/worker's compensation	1	30,405.00	30,405.00
Plant grounds maintenance	1	3,756.00	3,756.00
Rent	12	2,666.00	31,992.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget
507,222.00

[600-50-68-681300](#) Transfer to Debt Service

Budget Detail

Description	Units	Price	Amount
2008 CO's interest for August 2014	1	31,847.00	31,847.00
2008 CO's interest for February 2014	1	31,847.00	31,847.00
2008 CO's principal for August 2014	1	135,000.00	135,000.00
2009 CO's interest for August 2014	1	33,550.00	33,550.00
2009 CO's interest for February 2014	1	33,550.00	33,550.00
2009 CO's principal for August 2014	1	145,000.00	145,000.00
2011 GO interest for August 2014 (30%)	1	22,714.00	22,714.00
2011 GO interest for February 2014 (30%)	1	22,714.00	22,714.00
2011 GO principal for August 2014 (30%)	1	51,000.00	51,000.00

[600-50-69-690200](#) Transfer to Equipment Replacement Fund

20,100.00

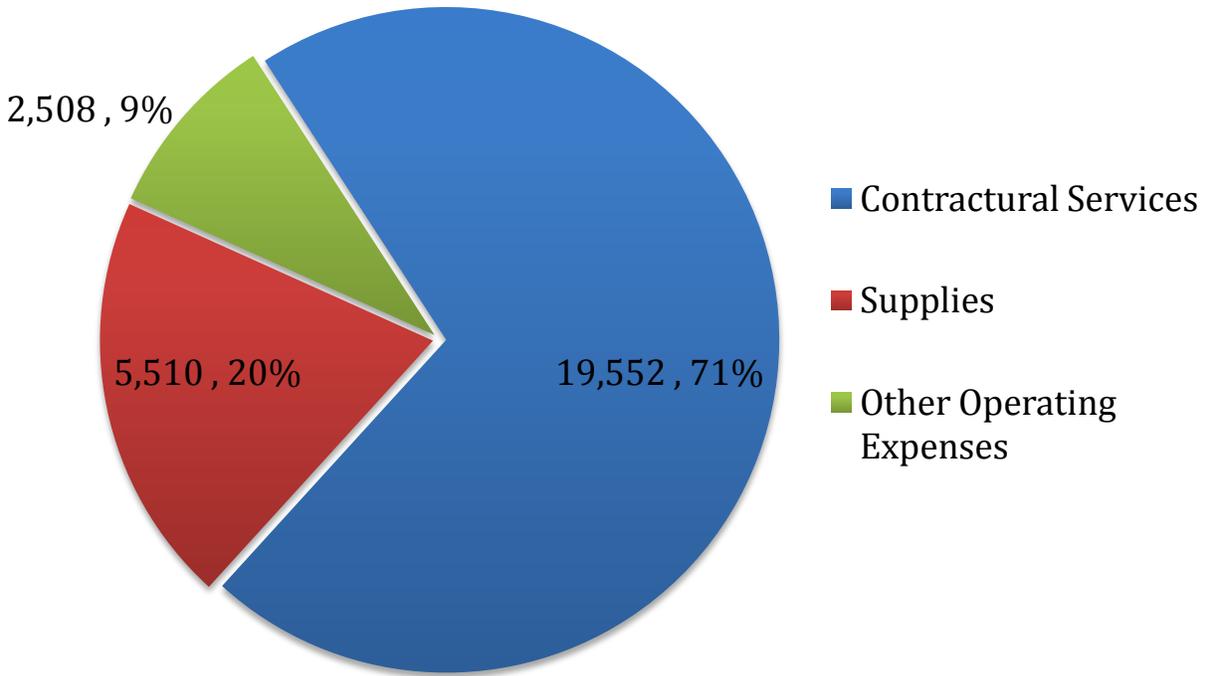
Budget Detail

Description	Units	Price	Amount
1 ton truck (1@28,500/10 years)	1	2,850.00	2,850.00
1/2 ton truck (1@23,100/7 years)	1	3,300.00	3,300.00
Backhoe (1@81,000/15 years)	1	5,400.00	5,400.00
Gator (1@9,500/10 years)	1	950.00	950.00
High efficiency vehicle (1@25,200/7 years)	1	3,600.00	3,600.00
Mini excavator (1@28,500/15 years)	1	1,900.00	1,900.00
Tractor (1@31,500/15 years)	1	2,100.00	2,100.00

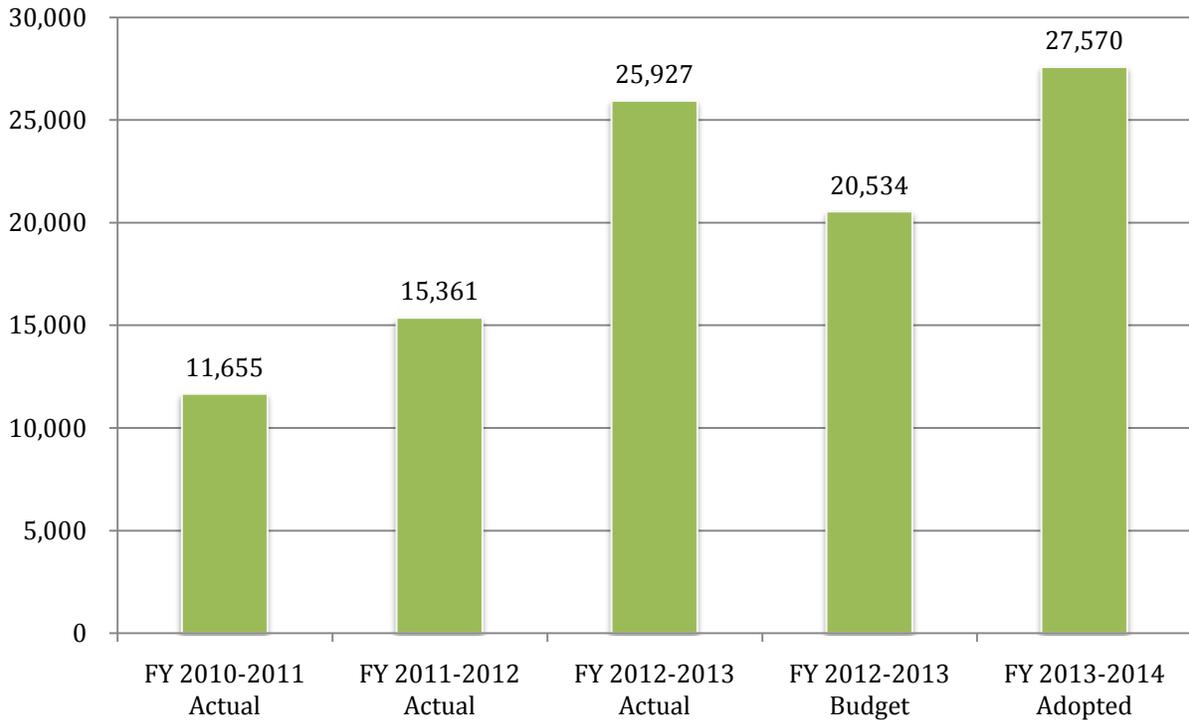
Function 50 Total:

2,061,315.00

FY 2013-2014 Adopted - Utility Billing



Utility Billing Expense Per Year





**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

600-51 Utility Billing

600-51-62-620100	Operating Services	\$ 1,860	\$ 1,812	\$ 1,702	\$ 249	748
600-51-62-621000	Consulting & Professional Services	\$ 40	\$ 210	\$ -	\$ -	1,480
600-51-62-623800	Licenses & User Fees	\$ 11,592	\$ 7,110	\$ 13,188	\$ 7,297	750
600-51-62-624200	Postage	\$ 5,880	\$ 5,652	\$ 4,921	\$ 4,300	6,060
600-51-62-624500	Printing	\$ 180	\$ 250	\$ 44	\$ 146	-
600-51-63-630800	Uniforms & Safety Gear	\$ 50	\$ 50	\$ -	\$ -	-
600-51-63-631000	Operating Supplies	\$ 2,960	\$ 2,650	\$ 2,521	\$ 2,108	893
600-51-63-631200	Office Supplies	\$ 1,200	\$ 1,800	\$ 1,106	\$ 1,161	22
600-51-63-631400	Office Equipment and Furnishings	\$ 1,300	\$ -	\$ -	\$ -	-
600-51-67-672300	Travel & Training	\$ -	\$ 300	\$ -	\$ 11	1,273
600-51-67-674400	Equipment Maintenance	\$ -	\$ 700	\$ 45	\$ 90	429
600-51-67-675400	Equipment Lease	\$ 2,508	\$ -	\$ 2,400	\$ -	-
TOTAL		\$ 27,570	\$ 20,534	\$ 25,927	\$ 15,361	11,655



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 51 - Utility Billing

[600-51-62-620100](#) Operating Services 1,860.00

Budget Detail

Description	Units	Price	Amount
Folding and stuffing utility bills	12	155.00	1,860.00

[600-51-62-621000](#) Consulting And Professional Services 40.00

Budget Detail

Description	Units	Price	Amount
Purging utility billing records (shred)	1	40.00	40.00

[600-51-62-623800](#) License And User Fees 11,592.00

Budget Detail

Description	Units	Price	Amount
Annual ETS compliance fee	1	120.00	120.00
ETS fees for credit card transactions	12	581.00	6,972.00
ETS fees for online bill pay (300 users per month)	3,600	1.25	4,500.00

[600-51-62-624200](#) Postage 5,880.00

Budget Detail

Description	Units	Price	Amount
Certified mail out of past due notices	12	25.00	300.00
Mail out of past due notices	12	15.00	180.00
Mail out of utility bills	12	450.00	5,400.00

[600-51-62-624500](#) Printing 180.00

Budget Detail

Description	Units	Price	Amount
Billing inserts	12	15.00	180.00

[600-51-63-630800](#) Uniforms And Safety Gear 50.00

Budget Detail

Description	Units	Price	Amount
1 staff	1	50.00	50.00

[600-51-63-631000](#) Operating Supplies 2,960.00

Budget Detail

Description	Units	Price	Amount
Labels, ink, supplies for postage machine	1	300.00	300.00
Paper for past due notice hangers	1	200.00	200.00
Paper stock, mailing/return envelopes for billing	12	205.00	2,460.00



2013-2014 Adopted Budget

City of Shenandoah
August 2013

600-51-63-631200 Office Supplies				Current Budget
				1,200.00
Budget Detail _____				
Description	Units	Price	Amount	
Copy paper, pens, binders	1	200.00	200.00	
Supplies for printer	1	1,000.00	1,000.00	
 600-51-63-631400 Office Equipment and Furnishings				 1,300.00
Budget Detail _____				
Description	Units	Price	Amount	
Replacement printer for utility billing	1	1,300.00	1,300.00	
 600-51-67-675400 Equipment Lease				 2,508.00
Budget Detail _____				
Description	Units	Price	Amount	
Postage machine lease	12	209.00	2,508.00	
Function 51 Total:				27,570.00



**FY 2013-2014
Adopted**

**FY 2012-
2013 Budget**

**FY 2012-
2013 Actual**

**FY 2011-
2012 Actual**

**FY 2010-
2011 Actual**

600-60 Water & Sewer Fund Capital Projects

600-60-66-660000	Water & Sewer Fund Capital Projects	\$	384,000	\$	580,000	\$	484,236	new line item	new line item
TOTAL		\$	384,000	\$	580,000	\$	484,236		



2013-2014 Adopted Budget

City of Shenandoah
August 2013

Current Budget

Function: 60 - Water & Sewer Fund Capital Projects

[600-60-66-660000](#) Water & Sewer Fund Capital Projects 384,000.00

Budget Detail

Description	Units	Price	Amount
Manhole inflow protection	1	16,000.00	16,000.00
Water Plant 4 -planning phase	1	20,000.00	20,000.00
Vehicle replacement	1	28,000.00	28,000.00
Water Plant 1 demolition	1	65,000.00	65,000.00
Wastewater Treatment Plant lift station	1	80,000.00	80,000.00
Wellman Road waterline - Tuscany to Malaga	1	175,000.00	175,000.00

Function 60 Total: 384,000.00

Fund 600 Surplus or Deficit: 21,675.00

Capital Project/Purchase List

2013-2014

ID	Name	Department	DH Score	CA Score	Recommendation	Funding Source	Amount
1314-70	Vehicle replacement	Police	10	10	Funded	General Fund	\$100,583
1314-71	TASER Replacement	Police	8	5	Funded	Seizure Funds	\$18,292
1314-3	Shade structure(s) at pool	Pool	4	4	Funded	General Fund	\$20,000
1314-68	Rockwall for pool	Pool	7	7	Funded	General Fund	\$40,000
1314-41	Recycling container storage area	Public Works	9	10	Funded	General Fund	\$15,000
1314-57	City Hall LED retrofit	Public Works	9	8	Funded	General Fund	\$90,000
1314-27	Wellman Road pathway from Malaga to existing pathway	Public Works	7	8	Funded	General Fund	\$281,000
1314-37	Manhole inflow protection for all manholes	Water/Sewer	7	7	Funded	Water/Sewer	\$16,000
1314-29	Water Plant 4 - Planning Phase	Water/Sewer	4/8	3/8	Funded	Water/Sewer	\$20,000
1314-23	Vehicle replacement	Water/Sewer	10	10	Funded	Water/Sewer	\$28,000
1314-15	Water plant 1 demolition	Water/Sewer	7	8	Funded	Water/Sewer	\$65,000
1314-32	WWTP lift station	Water/Sewer	6	6	Funded	Water/Sewer	\$80,000
1314-62	Wellman Rd waterline from Tuscany Woods to Malaga	Water/Sewer	10	10	Funded	Water/Sewer	\$175,000
1314-40	Oak Haven detention pond	Public Works	10	10	Funded	MDD	\$115,000
1314-56	Adaptive stop lights	Public Works	8	8	Funded	MDD	\$210,000
1314-60	IH-45 pathway - TxDOT TE grant	Public Works	10	10	Funded	MDD	\$236,325
1314-30	Vision Park Detention Pond Improvements	Public Works	10	10	Funded	MDD	\$505,000
1314-2	Rehabilitation of pool slide	Pool	7	6			\$3,500
1314-43	Pool Enhancements: furniture and fixtures, speakers throughout, bike	Pool					\$5,000
1314-42	David Memorial Drive traffic flow improvements from Oak Ridge	Public Works					\$8,500
1314-53	IH-45 accoustical abatement consultant	Public Works	3	1			\$10,000
1314-19	Open Space between Wellman and pool - pipe ditch	Public Works	3	1			\$52,000
1314-36	City Hall Floor Replacement	Public Works	4	3			\$60,000
1314-26	Wellman Road pathway from IH-45 to Hurley	Public Works	7	7			\$205,000
1314-39	Concrete line ditch bottom for North/South ditch	Public Works	6	5			\$265,000
1314-47	Street lights along Wellman Road	Public Works	8	9			\$280,000
1314-48	David Memorial Drive pathway to provide access to Research Park	Public Works					\$300,000
1314-22	Pathway - Research Forest from Six Pines to Grogan's Mill	Public Works	7	7			\$330,000

Capital Project/Purchase List

2013-2014

ID	Name	Department	DH Score	CA Score	Recommendation	Funding Source	Amount
1314-46	Street lights along David Memorial Drive	Public Works					\$400,000
1314-59	Vision Park Street lights	Public Works	7	5/7			\$400,000
1314-14	Holly Hill park	Public Works	4	3			\$450,000
1314-33	Pine Forest Drive - Granite	Public Works	2/10	2/10			\$720,000
1314-24	Park	Public Works	*	*			\$1,500,000
1314-69	City Landscaping	Public Works					\$100,000-\$500,000
1314-12	David Memorial Drive lift station	Water/Sewer	7/10	10*			\$500,000
1314-31	SE Elevated Storage Tank and waterline along David Memorial Dr.	Water/Sewer	2	3			\$2,080,000

* See Capital Project/Purchase Worksheet for more details



Lone Star Products & Equipment llc
2131 FM 1960 Rd. W
Houston, TX 77090

Estimate

Date	Estimate No.
4/23/2013	2968

Name/Address

City of Shenandoah
 29955 IH 45 North
 Shenandoah, Texas 77381

Ship To

Police Department
 29955 IH 45 North
 Shenandoah, Texas 77381

Bid/Solicitation	Terms	Delivery Time	FOB
	Net 30		

Item	Description	Qty	Rate	Total
SILSS-00026	Federal Signal SpectraLux ILS, Red/White, Blue/White	1	942.00	942.00
EP2SSMBSJ	Predator 2™ Split LED Single Surface Mount Light, Black Housing, Red/Blue	6	75.00	450.00
MBPS07JJ	Whelen Mirror Beams, Tahoe	1	324.60	324.60
ELUC2S010J	SoundOff Undercover LED Insert - Red/Blue	6	65.00	390.00
PLUC2HSB	SoundOff UniversalUnderCover Surface Mount Bezel - Black	6	8.00	48.00
RAZORBAK-RB	RazorBak Rear LED Lightbar, 2007+ Tahoe/Suburban	1	599.00	599.00
ETHTAH0-07	SoundOff Chevrolet Tahoe 2007 Plug In Headlight Flasher, 100% Solid State	1	55.00	55.00
EL6GDJ	XP 63 LED Deck/Grille Light w/ adjustable height mounting bracket	4	80.00	320.00
640000	Federal Signal PA640 Siren Lightbar Controller	1	299.00	299.00
ES100	Federal Signal Dynamax ES100 Speaker, 100 Watt	1	129.00	129.00
ESB-TAH08	Federal Signal Dynamax Bracket, Tahoe	1	13.00	13.00
CC-TMC-22	Troy Products -specific 7" slope/15" level console	1	375.00	375.00
AC-SIDEARM-12	Troy Products Console Side Mount Arm Rest	1	75.00	75.00
AC-INBHG	Troy Products Internal Beverage Holder	1	40.00	40.00
CM-TMC7-SA-C...	Troy Products Computer Mount Insert, TMC Sloped Area, Panasonic CF30 Dock	1	450.00	450.00
5-VS	Setina Partition, SUV, Fold-Down Window	1	559.00	559.00
MZL-100	AC DC Industries - Delay Timer, 75A	1	119.95	119.95
ECVDMLTAL00	Universal LED Dome Light - 6" Round, w/ Red Night Light, 10/30 Volt, White Lens / White LEDs New Design	1	49.50	49.50
SETINA-GUNR...	Setina Single Weapon Rack, Universal Lock	1	202.30	202.30
Installation	Standard Installation of Equipment	1	400.00	400.00
Installation	Installation of customer supplied Coban Camera System	1	225.00	225.00
Misc Products 1	Window Tint - Front 2 Windows	1	70.00	70.00

Total

E.I.N. 26-2856037
CAGE Code 5EV45
DUNS Number: 010355268



Lone Star Products & Equipment llc
 2131 FM 1960 Rd. W
 Houston, TX 77090

Estimate

Date	Estimate No.
4/23/2013	2968

Name/Address

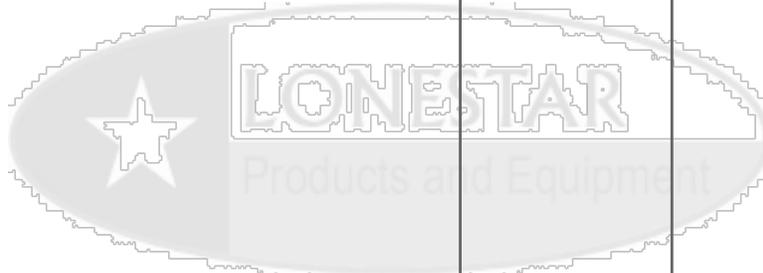
City of Shenandoah
 29955 IH 45 North
 Shenandoah, Texas 77381

Ship To

Police Department
 29955 IH 45 North
 Shenandoah, Texas 77381

Bid/Solicitation	Terms	Delivery Time	FOB
	Net 30		

Item	Description	Qty	Rate	Total
ETULT12W	SoundOff LED Utility Light, 12" Strip Surface Mount, White	1	41.62	41.62
EGHST2J-12	SoundOff Ghost Surface Mount LED	2	79.00	158.00
PT02	Prisoner Transport Systems Tahoe Seat and Rear Partition	1	949.00	949.00
	***** ALL ITEMS ON BUY BOARD CONTRACT 363-10 *****			
	Sales Tax		8.25%	0.00



Total	\$7,283.97
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E.I.N. 26-2856037
CAGE Code 5EV45
DUNS Number: 010355268



COBAN Technologies, Inc.
 11375 W. Sam Houston Pkwy S., Suite 800
 Houston, TX 77031-2348
 TEL: 281-925-0488, FAX: 281-925-0535

SALES QUOTE

Quote No.: 11430
 Date: 2/26/2013
 Page: 1 of 1

Bill to: Attn: Lt. Nolan Diver
 Shenandoah Police Department
 29955 IH 45 North
 Shenandoah, TX 77381
 Phone:281-858-8106

Ship to: Attn: Jon Forbes
 Lone Star Products & Equipment LLC
 2048 FM 1960 Rd. West
 C/O Shenandoah PD
 Houston, TX 77090
 Phone:832-249-1700

Account No.: 0000000564	Your P/O No.: SYSTEM QUOTE	Terms: Net 30
Sales Rep : SH2	Shipping Via: FEDEX Ground	Due Date: 3/28/13

Line	Item Number	Description	Quantity	Unit Price	Extended
1	SYSED-02	EDGE In-Car System	1	4,600.00 /KT	4,600.00
2	SCOPT-01	OPT- GPS	1	/KT	(Included)
3	SCOPT-34	OPT- SINGLE SHOT GLASS ANTENNA 802.11A/B/G DUAL BAND - LOW PROFILE ANTENNA 2.4GHz-2.5GHz 4.9GHz-5.9GHz	1	150.00 /KT	150.00
4	SCOPT-02	OPT- LAPTOP / MDC INTERFACE	1	100.00 /KT	100.00
5	SCOPT-05	OPT- GIGATECK CARD READER	1	150.00 /KT	150.00
6	MAED-03	A- EDGE TAHOE ADD-ON ADAPTOR PLATE	1	100.00 /KT	100.00
7	WLIC-01	COBAN DVMS SOLUTION	1	250.00 /KT	250.00
8	LSET-10	SETUP- WIRELESS CLIENT SETUP (PER CAR)	1	50.00 /KT	50.00
9	LFEE-051	SHIPPING- EDGE Shipping Charget to Lone Star for Installation	1	45.00 /KT	45.00
10	SCOPT-35	OPT- EDGE MHDD 40G TO 32G SSD 40G SATA to 32G SSD	1	/KT	(Included)

Sub Total: 5,445.00

Sales Tax:

Total Amount: 5,445.00

Balance:	5,445.00
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Precision Graphics for your Emergency or Commercial Fleet installed at your location

P.O. BOX 702 - FULSHEAR, TEXAS 77441
281.788.6287 - FAX: 832.363.1484

QUOTE DATE:
May 6, 2013

QUOTE TO: *Shenandoah Police Department*
29955 IH 45 North
Shenandoah, Texas 77381

ATTENTION: *Lt. Nolan Diver*
281-298-5522

INSTALL LOCATION: *TBD*

Description:

Design, manufacture and install graphics onto 1 Chevy Tahoe Police vehicle, graphics are digitally printed in full color onto Oracal 5600 white reflective and laminated with Oracal 751 clear for UV stabilization and scratch resistance. Graphics include installation at your location and a 5 Year Oracal Factory backed Warranty.*

Price per unit: \$486.30

Total 1 unit: \$486.30

Purchase Order required to begin production.

**Terms and conditions apply. See OnSiteDecals.com Warranty Statement for details.*

Quote good until: *September 30, 2013*

Quote End



Terms and Conditions

Portable Computer Systems, Inc., dba: PCS Mobile
Standard Reseller: Terms and Conditions

1. Contract Terms. These Terms and Conditions are attached to and made a part of a "Quote" for resale of products ("Products") provided by Portable Computer Systems, Inc., dba: PCS Mobile ("PCS") to the buyer named therein ("Buyer"); and all further references herein to "this Agreement" mean the Quote, including these Terms and Conditions. Upon acceptance of this Agreement by Buyer, the provisions of this Agreement constitute a binding contract between PCS and Buyer. This Agreement shall be accepted by Buyer upon either receipt from Buyer of any written communication confirming this Agreement or acceptance by Buyer of Products shipped by PCS pursuant to this Agreement. This Agreement supersedes all prior communications relating to the Products covered by this Agreement, and any contrary or supplemental provisions in any Buyer purchase order or other communication from Buyer are specifically rejected.
2. Payment. Payment for the Products shall be in US dollars as stated in this Agreement. Unless stated otherwise, prices stated in this Agreement do not include any state or local sale, use or other taxes or assessments or freight charges (beyond delivery by PCS to common carrier), all of which shall be paid by Buyer. A service charge of 1.5% per month will be charged on all past due balances and will be due on demand. All PCS costs of collection, including reasonable attorney's fees, shall be paid by Buyer. Buyer grants PCS a security interest (and the right to file UCC financing statements) in the Products to secure payment of all amounts due. If Buyer fails to make any payment when due, PCS shall have the right to revoke any credit extended, regarding the Products or otherwise, to delay or cancel any or all future deliveries without liability to Buyer. The obligation of PCS to deliver Products shall terminate without notice upon filing of any bankruptcy proceeding by or against Buyer or appointment of any trustee for Buyer or any of its assets. Under no circumstances may Buyer set off against amounts due PCS pursuant to this Agreement any claim Buyer may have against PCS for any reason.
3. Shipment. Delivery of all Products shall be F.O.B. place of shipment by or for PCS, unless otherwise agreed in writing. PCS reserves the right to select the means of shipment, point of shipment and routing. Delivery will be deemed complete upon transfer of possession of Products to common carrier as described above, whereupon all risk of loss, damage or destruction to the Products shall pass to Buyer.
4. Acceptance of Products; Returns. All Products shall be deemed accepted by Buyer unless Buyer notifies PCS in writing within seven (7) calendar days of receipt of Products of any short shipment, wrong-product shipment, damaged Products or similar discrepancies. Once accepted by Buyer, Products may be returned only with authorization from PCS, in the sole discretion of PCS; and in no case will returns be considered more than thirty (30) days after delivery to Buyer. If accepted for return Products will be subject to a 20% restocking fee.
5. Warranties. PCS makes no representation with regard to Products of any kind or nature, express or implied, including any warranty of merchantability or fitness for a particular purposes, or usage of trade. Products are covered by manufacturer's warranty only. Copies of manufacturer's warranty will be provided to Buyer upon written request. PCS assigns to Buyer all warranties on the Products accepted by Buyer; and PCS shall have no obligation relating to processing claims there under, though PCS may assist Buyer therewith at the sole option of PCS.
6. Limitation on Liability. In no event shall PCS be liable for any claims for loss of use, revenue, profit or customer, or any direct, indirect, special, incidental or consequential damages of any kind or nature arising out of, or connected with the Products, the use thereof, or the sale thereof by PCS to Buyer. Further, Buyer agrees to indemnify and defend PCS from any such claims.
7. Force Majeure. PCS shall not be liable for any delay or failure to perform any obligation of PCS under this Agreement that is caused by events of force majeure, including without limitation strikes, riots, casualties, acts of God, war, governmental action or other cause beyond the reasonable control of PCS.
8. Miscellaneous. This Agreement constitutes the entire agreement between PCS and Buyer regarding the Products, and may not be modified except by written agreement signed by the party to be charged with the modification. Buyer's rights under this Agreement may not be assigned without the written consent of PCS. If any provision of this Agreement shall become invalid or illegal under any provision of applicable law, the remainder of this Agreement shall not be affected. This Agreement shall be binding upon both PCS and Buyer, and their respective successors and assigns. This Agreement shall be interpreted in accordance with the internal laws of the State of Colorado.

2013 - 2014 Capital Project/Purchase

Department: Police

Check One

Capital Project

Capital Purchase

Project Name: TASER Replacement

Ranking:* 1 \longleftrightarrow 10

Department Manager 8

City Administrator 5

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	<u> </u>
Engineering	<u> </u>
Legal	<u> </u>
Equipment	<u> \$18,291.90</u>
Grand Total	<u> \$18,291.90</u>

Purchase Cost	
Equipment	<u> \$18,291.90</u>
Miscellaneous	<u> </u>
	<u> </u>
Grand Total	<u> \$18,291.90</u>

Explanation/Justification:

In 2012 the Police Department purchased nine Taser model X2's to replace aging equipment. We need to purchase 14 more to complete the replacement process. The X2 models operate differently from the old models and require a different training procedure.

City Administrator Comments:

Funded through PD funds.

Attachment List: TASER replacement memo, Surrendered Money spreadsheet and TASER Pricing Sheet.

 6/25/2013
 Department Manager Signature Date

 6/28/2013
 City Administrator Signature Date

CM Recommended:

Council Approved:



INTEROFFICE MEMORANDUM

To: Greg Smith, City Administrator
From: John R. Chancellor, Police Chief
Subject: TASER Replacement Purchase
Date: June 21, 2013

Earlier this year the Police Department used asset forfeiture funds to purchase 9 TASERS with holsters and necessary accessories. At this time we are asking Council to purchase the additional 14 TASERS to complete the outfitting of our remaining officers. The cost to complete the TASER purchase is \$18,291.90.

We currently have \$5,241.50 in our asset forfeiture account and have also turned in \$4,929.76 from old cases where money was either taken as evidence or not claimed. We also have \$16,268.00 in a pending seizure case; however, we do not know what the outcome of that case will be. We are asking Council to allow us to complete the purchase of the TASERS and we will return the money from future asset forfeiture cases. At this time we would need an additional \$8,120.64.00 to complete the purchase.

The breakdown of the purchase is as follows:

- 14 X2 TASERS @ \$978.00 = 13,692.00
- 15 X2 Power Magazine (automatic shut-down) @ \$61.95 = \$929.25
- 14 X2 Right hand holsters @ \$61.95 = \$867.30
- 1 X2 Left hand holster @ \$61.95
- 28 X2 Smart Cartridges 25' @ \$29.95 = \$838.60
- 64 X2 Training Smart Cartridges 25' @\$28.95 = \$1,852.80

Staff is asking Council to approve the purchase of the additional 14 TASERS to outfit the remaining officers with the new models.



Surrendered Money
City of Shenandoah Police Department
2013



Case #	Amount	Date Received	Date Surrendered to City of Shenandoah	Date Turned Over to City General Fund	Custodial Officer Name	Case Number
05M001257	\$ 11.27	7/26/2005	1/24/2013	1/24/2013	PICONE	05M001257
08M00925	\$ 20.00	6/22/2008	1/28/2013	1/28/2013	PICONE	08M00925
NO CASE #	\$ 6.23	No Date	3/6/2013	3/6/2013	PICONE	NO CASE #
04M001041	\$ 68.00	7/21/2004	3/7/2013	3/7/2013	PICONE	04M001041
01M001106	\$ 300.00	11/27/2001	3/7/2013	3/7/2013	PICONE	01M001106
99M000455	\$ 43.00	6/9/1999	3/8/2013	3/8/2013	PICONE	99M000455
03M001438	\$ 140.00	7/22/2003	3/8/2013	3/8/2013	PICONE	03M001438
09M000521	\$ 1,045.00	4/24/2009	3/11/2013	3/11/2013	PICONE	09M000521
10M000609	\$ 238.00	7/9/2010	3/18/2013	3/18/2013	PICONE	10M000609
99M000081	\$ 20.00	2/3/1999	3/20/2013	3/20/2013	PICONE	99M000081
07M000694	\$ 507.12	5/17/2007	4/4/2013	4/4/2013 & 4/9/2013	PICONE	07M000694
07M000326	\$ 260.00	3/17/2007	4/12/2013	4/12/2013	PICONE	07M000326
07M000548	\$ 749.00	4/24/2007	4/23/2013	4/23/2013	PICONE	07M000548
06M000633	\$ 959.73	6/14/2006	4/29/2013	4/29/2013	PICONE	06M000633
10M000402	\$ 342.78	5/7/2010	5/23/2013	5/23/2013	PICONE	10M000402
08M001007	\$ 20.63	7/9/2008	5/30/2013	5/30/2013	PICONE	08M001007
08M001734	\$ 199.00	12/24/2008	6/19/2013	6/19/2013	PICONE	08M001734
Total:	\$ 4,929.76					



17800 N. 85th St. Scottsdale, AZ 85255-6311

Toll Free: 800.978.2737 • Fax: 480.991.0791

www.TASER.com • Sales@TASER.com

2013 TASER® X2™ CEW Law Enforcement Pricing

Model	Product Description	Agency Price
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X2 Conducted Electrical Weapons (Handle Only without Power Magazine, choose one)

22002	Black X2 CEW	\$978.00 ea
22003	Yellow X2 CEW	\$978.00 ea

X2 Power Magazines (Choose one)

22010	Performance Power Magazine (PPM)	\$51.55 ea
22012	Tactical Performance Power Magazine (TPPM)	\$51.55 ea

X2 Power Magazine (Optional)

22011	Automatic Shut-Down Power Magazine (APPM)	\$61.95 ea
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Optional Accessories

X2 Holsters

22501	Holster, X2, Right Hand, Blackhawk!®	\$61.95 ea
22504	Holster, X2, Left Hand, Blackhawk!	\$61.95 ea

Customer Care Extended Warranty

22014	4-year Extended Warranty	\$308.99 ea
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*X2 Smart™ Cartridges***

22150	15' Live Smart Cartridge	\$27.95 ea
22151	25' Live Smart Cartridge	\$29.95 ea
22152	35' Live Smart Cartridge	\$30.95 ea
22155	Inert Simulator 25' Smart Cartridge	\$39.95 ea
22157	25' Training Smart Cartridge (Blue Blast Door/Non-conductive)	\$28.95 ea

TASER CAM™ HD Recorders

26810	TASER CAM HD	\$499.95 ea
26820	TASER CAM HD with Automatic Shut-Down (AS) Feature	\$524.95 ea
26762	TASER CAM HD USB download kit	\$14.95 ea
26763	TASER CAM HD 4-Year Extended Warranty	\$149.95 ea
26764	TASER CAM HD Replacement Battery	\$49.95 ea

X2 Dataport Download Kits

22013	Kit, Dataport Download, USB, X2	\$159.95 ea
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HOGUE® HANDALL™ Grips

22017	Grip, CEW, Hogue	\$12.95 ea
22018	Grip, CEW, Hogue, packaged	\$14.95 ea

**15-foot, 25-foot, and 35-foot X2 cartridges are compatible with TASER® X2 and X3® CEWs. X3 cartridges (part numbers 33100, 33101, 33102, 33103, 33104, and 33106) are NOT compatible with the X2 CEW.

Title: TASER® X2™ and X26™ Agency Pricing and Sales Terms and Conditions

Department: Sales/Customer Service

Version: 4.0

Release Date: 1/22/2013



2013 TASER X26™ CEW Law Enforcement Pricing

Model	Product Description	Agency Price
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X26 Conducted Electrical Weapons

26511	Black/Silver, Digital Power Magazine (DPM), W/O holster	\$831.00 ea
26523	Yellow/Black, DPM, W/O holster	\$831.00 ea
26550	Black/Black, DPM, W/O holster	\$831.00 ea
26512	Black/Silver, eXtended Digital Power Magazine (XDPM), W/O holster	\$836.00 ea
26524	Yellow/Black, XDPM, W/O holster	\$836.00 ea
26549	Black/Black, XDPM, W/O holster	\$836.00 ea

X26 Power Magazines

26700	Digital Power Magazine (DPM)	\$34.95 ea
26701	eXtended Digital Power Magazine (XDPM)	\$39.95 ea
26702	Controlled Digital Power Magazine (CDPM)	\$53.95 ea
26703	CDPM Start Up Kit	\$185.95 ea

TASER CAM™ Recorder

26830	TASER CAM™ recorder	\$424.95 ea
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X26 Holsters

44952	Holster, X26, Right Hand, Blade-Tech	\$33.95 ea
44953	Holster, X26, Left Hand, Blade-Tech	\$33.95 ea
44972	Holster, X26, Right Hand, BLACKHAWK!	\$33.95 ea
44973	Holster, X26, Left Hand, BLACKHAWK!	\$33.95 ea

Customer Care Extended Warranty

26730	1-year extended X26 warranty	\$97.95 ea
26744	4 year extended X26 warranty	\$194.95 ea

Accessories

26737	TASER CAM™ USB Download Kit **No cost Item**	NC
26500	X26E USB Dataport Download Kit (Windows® 98se, NT, 2000, XP compatible)	\$159.95 ea
80000	Conductive Target, Two-Part BACK	\$12.95 ea
80001	Conductive Target, Two-Part FRONT	\$12.95 ea
85002	TASER Cleaning Kit	\$59.95 ea
85000	Alligator Clip	\$45.00 ea
44550	Suit, Sim, Model II	\$550.00 ea
80100	LASER Engraving, 10-piece minimum	\$6.50 ea.

X26 Cartridges

34200	15' Training	\$20.95 ea
44200	21' Field Use	\$22.95 ea
44203	25' XP™ Field Use	\$25.95 ea
44206	35' XP Field Use	\$33.95 ea
44205	21' Non-Conductive Sim	\$21.95 ea

Attached Terms and Conditions apply to all orders received by TASER International Inc.

For delivery status or to place an order, call TASER's sales department at 800-978-2737 or fax the order to: 480-991-0791.

Title: TASER® X2™ and X26™ Agency Pricing and Sales Terms and Conditions
Department: Sales/Customer Service
Version: 4.0
Release Date: 1/22/2013



**TASER International, Inc.'s Sales Terms and Conditions
for Direct Sales to End User Purchasers
(Effective January 15, 2013)**

These Sales Terms and Conditions apply to your purchase of all TASER International, Inc. ("TASER") products purchased directly from TASER. Goods sold by TASER are expressly subject to and conditioned upon the terms and conditions set forth below. By accepting delivery of the product, you accept and are bound to these Sales Terms and Conditions. Any different or additional terms set forth by you, whether in your purchase order or another communication, are expressly objected to and will not be binding on TASER unless agreed to in writing by an authorized officer of TASER.

Product Background Checks. Some products require that you complete a background check before you will be allowed to purchase the product.

AFID Registration. For the TASER CEWs and TASER cartridges, you must complete the product registration and, where applicable, return to TASER the Anti-Felon Identification ("AFID") registration card that is included with the TASER product. Failure to promptly return the AFID registration card may void any TASER warranty.

Final Sales. All sales are final and no refunds are allowed for TASER law enforcement, military, and corrections products, cartridges and accessories.

Return Policies; Exchanges for TASER Citizen Products. All sales are final and no refunds or exchanges are allowed, except as provided by state or federal law and as specified below:

15-Day Return Period for Citizen Model CEWs, Cartridges and Accessories: The citizen model CEWs, TASER cartridges for citizen products, and accessories for citizen products that are unopened and still in their sealed package may be returned or exchanged within 15 days from the date of receipt of the product for a credit or a refund of the purchase price paid, less shipping and handling, and any applicable restocking fees. Any product returned to TASER without prior authorization from TASER will be considered an unauthorized return, and the customer will not receive credit for the product and TASER will not ship the product back to you.

Restocking Fees: Unless the product is defective or the return is a direct result of a TASER error, TASER may charge a restocking fee of up to 15% of the purchase price paid, plus any applicable sales tax.

How to Return a Product: Before returning a product, you must first contact TASER customer service and obtain a Return Material Authorization ("RMA") number before the end of the applicable return period. TASER will not accept returns without an RMA number. See the Product Warranty, www.TASER.com, or contact TASER at 800.978.2737 or +1.480.905.2000 (for International callers) for information on how to obtain an RMA number. NOTE: You must ship the product to TASER within 5 days of the date that TASER issues the RMA number as follows:

- ship back all products you are seeking to return to TASER and for which you received a RMA number. For partial returns, your credit may be less than the invoice or individual component price due to bundled or promotional pricing or any unadvertised discounts or concessions;
- return the products in their original packaging, in as-new condition, along with any media, documentation, and any other items that were included in your original shipment;
- ship the products at your expense, and insure the shipment or accept the risk of loss or damage during shipment;
- place the RMA number on the outside of the package;
- include proof of purchase of the product (receipt, purchase order, or invoice); and
- include your name, address, and phone number of where to send the exchange item or the product credit or refund.

Upon receipt of your return, TASER will issue a credit or a refund of the purchase price paid, less shipping and handling, and any applicable restocking fees subject to this policy.

BLACKHAWK!® is a registered trademark of BLACKHAWK! Products Group. HANDALL™ is a trademark of Hogue, Inc., and HOGUE® is a registered trademark of Hogue, Inc.

Smart™, TASER CAM™, X2™, X26™, 'Protect Life' and © are trademarks of TASER International, Inc., and TASER® and X3® are registered trademarks of TASER International, Inc., registered in the U.S. © 2013 TASER International, Inc. All rights reserved.

If you fail to follow the return or exchange instructions and policies provided by TASER, TASER is not responsible for product that is lost, damaged, modified, or otherwise processed for disposal or resale.

Payment Terms. Terms of payment are within TASER's sole discretion, and unless otherwise agreed to by TASER, payment must be received by TASER prior to TASER's acceptance of an order. Payment for the products will be made by credit card, wire transfer, or some other prearranged payment method unless credit terms have been agreed to by TASER. Invoices are due and payable within the time period noted on your invoice, measured from the date of the invoice. TASER may invoice parts of an order separately. Your order is subject to cancellation by TASER, in TASER's sole discretion. TASER is not responsible for pricing, typographical, or other errors in any offer by TASER and reserves the right to cancel any orders resulting from such errors.

Taxes. Unless you provide TASER with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with the order.

Shipping; Title; Risk of Loss. Shipping and handling are additional unless otherwise expressly indicated at the time of sale. TASER reserves the right to make partial shipments unless specifically stated otherwise on your purchase order. Products may ship from multiple locations. Title and risk of loss passes from TASER to you on upon delivery to the common carrier by TASER. Any loss or damage that occurs during shipment is your responsibility. You must promptly file claims for damaged items with the freight carrier. Shipping dates are estimates only. Delivery is typically 2-6 weeks after receipt of order or payment.

Excusable delays. TASER will use commercially reasonable efforts to deliver all products ordered by you as soon as reasonably practicable. In the event of interruption of any delivery due to causes beyond the reasonable control of TASER, including but not limited to force majeure, fire, labor disturbances, riots, accidents, or inability to obtain necessary materials or components, TASER has the right, in its sole discretion and upon oral or written notice to you, to delay or terminate the delivery.

Not For Resale or Export. You agree and represent that you are buying only for your own use only, and not for resale or export. Shipping of some TASER products out of the United States is restricted by U.S. federal law and neither the TASER product nor its technology can be exported out of the U.S. without a validated export license issued by the U.S. Department of Commerce and a signed BIS-711 on file with TASER.

Regulations and Restrictions. You agree to comply with all applicable laws, codes and license requirements, and controls of the United States and other applicable jurisdictions in connection with the use of TASER products including your acceptance of responsibility for the payment of any relevant taxes or duties. Please go to the TASER website (www.TASER.com) or contact TASER's Customer Service Department for a list of known regulations and restrictions regarding the sale, possession, and use of TASER CEW products. You are responsible for understanding and verifying all local laws, regulations, and restrictions.

Warranty; Exclusions and Limitations; Release. See TASER's website (www.TASER.com) for warranty provisions, warranty exclusions, release and any limitations of liability. To the extent permitted by law, TASER's warranty and the remedies set forth in that warranty are exclusive and in lieu of all other warranties, remedies, and conditions, whether oral or written, statutory, express or implied, as permitted by applicable law, TASER specifically disclaims any and all statutory or implied warranties, including without limitation, warranties of merchantability, design, fitness for a particular purpose, arising from a course of dealing, usage or trade practice,

warranties against hidden or latent defects, and warranties against patent infringement. If TASER cannot lawfully disclaim statutory or implied warranties than to the extent permitted by law, all such warranties are limited to the duration of the express warranty described above and limited to the other provisions contained in the warranty document.

The remedies provided for in the warranty are expressly in lieu of any other liability TASER may have. TASER's cumulative liability to any party for any loss or damage resulting from any claims, demands, or actions arising out of or relating to any TASER product will not exceed the purchase price paid to TASER by Buyer for the product, notwithstanding third party purchases. In no event will TASER be liable for any direct, special, indirect, incidental, exemplary, punitive or consequential damages, however caused, whether for breach of warranty, breach of contract, negligence, strict liability, tort or under any other legal theory, even if TASER has been advised of the possibility of those damages or if those damages could have been reasonably foreseen, and notwithstanding any failure of essential purpose of any exclusive remedy provided in the warranty. Some local laws do not allow for the limitation or exclusion of liability for incidental or consequential damages, so the above limitation or exclusion may not apply to you. TASER disclaims any representation that it will be able to repair any product under this warranty or make a product exchange without risk to or loss of programs or data.

Buyer agrees to release and save TASER harmless from any and all liability arising out of the deployment, use or misuse of the TASER product, including any claims for damages and personal injuries. Buyer agrees to assume all risks of loss and all liability for any damages and personal injury which may result from the deployment, use or misuse of the TASER product. TASER is not liable for the failure of the TASER product to perform and TASER is not liable for any claims made by a third party or by Buyer for or on behalf of a third party.

Product Warnings. See TASER's website at www.TASER.com for the most current product warnings.

Proprietary information. You agree that TASER has and claims various proprietary rights in the hardware, firmware, software, and the integration of ancillary materials, knowledge, and designs that constitute TASER products, and that you will not directly or indirectly cause any proprietary rights to be violated.

Design changes. TASER reserves the right to make changes in design of any of its products without incurring any obligation to notify you or to make the same change to products previously purchased.

Severable Provisions. If any provision of these Sales Terms and Conditions is found by a court of competent jurisdiction to be invalid or unenforceable, then the remainder will have their full force and effect and the invalid provision will be modified or partially enforced by the court to the maximum extent permitted by law to effectuate the purpose of this agreement.

Entire Agreement. These Sales Terms and Conditions, along with the product warranty, license and service agreement(s), constitute the entire agreement between the parties. These Sales Terms and Conditions supersede and replace any prior agreement or understanding between the parties, including any oral representations concerning the subject matter of this agreement. Any prior or extrinsic representations or agreements, with the exception of the product warranty, any service and license agreement(s), are intended to be discharged or nullified.

Governing law. The laws of the State of Arizona, U.S.A. govern this transaction and agreement, without regard to conflicts of law.

Title: TASER® X2™ and X26™ Agency Pricing and Sales Terms and Conditions
Department: Sales/Customer Service
Version: 4.0
Release Date: 1/22/2013

2013-2014 Capital Project/Purchase

Department: Pool

Check One

Capital Project

Capital Purchase

Project Name: Shade structure(s) at pool

Ranking:* 1 \longleftrightarrow 10

Department Manager 4

City Administrator 4

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$20,000.00</u>
Grand Total	\$20,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

This is to add shade structure(s) at the pool to replace the pavillion which was removed during the pool rehabilitation. The scope of the structures has not been finalized with the pool committee and the estimate may change based on the pool committee and Council's decisions.

City Administrator Comments:

Attachment List: _____


 Department Manager Signature 06/28/13
 Date


 City Administrator Signature 06/28/13
 Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase

Department: Pool

Check One

Capital Project	<input checked="" type="checkbox"/>
Capital Purchase	<input type="checkbox"/>

Project Name: Rock Wall for Pool

Ranking:* 1 \longleftrightarrow 10
 Department Manager 7
 City Administrator 7

***Guide:** #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$40,000.00</u>
Grand Total	\$40,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

During the mater pool project, there was \$10,000 budgeted for a play structure for the pool to replace the diving board that used to be at the pool. The structure chosen was a rock wall for climbing out of and falling back into the pool. The budgeted funds were insufficient to install an appropriately sized rock wall.

City Administrator Comments:

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One Capital Project Capital Purchase

Project Name: Recycling Container Storage Area

Ranking:* 1 \longleftrightarrow 10

Department Manager 9
 City Administrator 10

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Planning	_____
Engineering	_____
Legal	_____
Construction	<u>\$15,000.00</u>
Grand Total	\$15,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

The City has placed a community recycling container at the pool parking lot to test if that was a good location. It appears the location works well and Staff would like to provide a permanent location for the container at the pool parking lot. The project includes additional concrete to minimize the parking spots taken and fencing to enclose the container.

City Administrator Comments:

Must meet City ordinance

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One } Capital Project
 Capital Purchase

Project Name: City Hall Lights

Ranking:* 1 \longleftrightarrow 10
 Department Manager 9
 City Administrator 8

***Guide:** #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$90,000.00</u>
Grand Total	\$90,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

Several lights in City Hall are T-12 ballasts. T-12 light bulbs are becoming increasingly difficult to find as new energy standards are phasing out T-12 lights. The City will need to replace these light regardless. This project is to retrofit all lights at City Hall with LED lights. The energy savings will help payback the project and it is anticipated the City could receive a significant incentive from Entergy for the project, possibly 10-20%.

City Administrator Comments:

Required in part of City Hall lights. 6-8 year payback. 15+ year lifespan on lights. Payback based on straight energy cost not labor and materials replacing bulbs/fixtures.

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase

Department: Public Works

Check One Capital Project
 Capital Purchase

Project Name: Wellman Road Pathway (West)

Ranking:* 1 \longleftrightarrow 10

Department Manager 7
 City Administrator 8

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 6 months

Date Range: October 2013 - March 2014

Project Cost	
Land Acquisition	_____
Engineering	\$41,000.00
Legal	_____
Construction	\$240,000.00
Grand Total	\$281,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

This project is a pathway from the east side of Malaga Forest to the existing pathway which connects the park and Grogan's Mill Rd. A developer will extend the pathway further east of the starting point.

City Administrator Comments:

Greater use of pathway with new development.

Attachment List: _____

Byron L. Jones 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Water/Sewer

Check One

Capital Project	<input checked="" type="checkbox"/>
Capital Purchase	<input type="checkbox"/>

Project Name: Water Plant 4

Ranking:* 1 \longleftrightarrow 10

Department Manager 4/8
 City Administrator 3/8

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Planning	<u>\$20,000.00</u>
Engineering	<u>\$390,000.00</u>
Legal	<u> </u>
Construction	<u>\$2,900,000.00</u>
Grand Total	\$3,310,000.00

Purchase Cost	
Equipment	<u> </u>
Miscellaneous	<u> </u>
	<u> </u>
Grand Total	\$0.00

Explanation/Justification:

The City will need an additional water plant in coming years as well as an alternate water supply to meet the regulations from the Lone Star Groundwater Conservation District. This project is for a Catahoula test well, Jasper (non-alternate water supply aquifer), tanks, and other water plant infrastructure. The plant would be built to accommodate a future reverse osmosis system to treat saline water from the Catahoula aquifer when the alternate water supply becomes necessary. The city is planning to complete a water masterplan which will define when Water Plant 4 will become necessary. The planning phase will be beneficial in the 2013-2014 fiscal year.

City Administrator Comments:

Planning phase gets an 8 estimated 20K need to consider GRP requirements

Attachment List: _____

Byron L. Jones 06/28/13
 Department Manager Signature Date

[Signature] 6/28/2013
 City Administrator Signature Date

CM Recommended:

Council Approved:



Bleyl & Associates
 Planning • Engineering • Management

100 Nugent Street
 Conroe, Texas 77301
 Phone:(936) 441-7833
 Fax:(936) 760-3833
 Firm No. F-678

ENGINEERING OPINION OF COST
The City of Shenandoah
2013/2014 Project Budgets
1314-29 - Water Plant No. 4⁽¹⁾
BLEYL & ASSOCIATES (F-678)
PROJECT NUMBER 11024
June 2013

NO.	DESCRIPTION OF WORK	Unit	QTY	Unit Cost	Total Price
1.	Mobilization, Insurance, and Bonds	L.S.	1	\$135,000	\$135,000
2.	Catahoula Test Well	L.S.	1	630,000	630,000
3.	Jasper Production Well (1500 GPM) ⁽²⁾	L.S.	1	450,000	450,000
4.	500,000 Gallon GST	L.S.	1	250,000	250,000
5.	Electrical and Controls	L.S.	1	150,000	150,000
6.	SCADA	L.S.	1	110,000	110,000
7.	MCC/Control Building ⁽³⁾	L.S.	1	200,000	200,000
8.	Chlorine Disinfection	L.S.	1	70,000	70,000
9.	25,000 Gallon Hydro Tank	L.S.	1	85,000	85,000
10.	Booster Pumps	L.S.	1	75,000	75,000
11.	Emergency Generator	L.S.	1	300,000	300,000
12.	Painting and Protective Coating	L.S.	1	65,000	65,000
13.	Yard Piping	L.S.	1	50,000	50,000
14.	Miscellaneous Site Work	L.S.	1	\$30,000	\$30,000
				Subtotal	<u>\$2,600,000</u>
				Contingencies (10%)	260,000
				Hydrogeologist ⁽⁴⁾	35,000
				Survey	3,000
				Geotechnical	5,000
				Engineering (Planning) ⁽⁷⁾	11,000
				Engineering (12%)	<u>\$343,200</u>
				TOTAL	<u>\$3,257,200</u>

This Document is Released for the Purpose of:
General Planning
 Under the Authority of:
 Engineer: Derek Wind, P.E.
 License No.: 98212
 It is Preliminary in Nature and not to be Used for
 Feasibility of Land Purchases, Bond Applications,

Notes:

1. Only includes year one construction costs.
2. Jasper Well estimate is based on converting the Catahoula test well into a Jasper production well.
3. Control building to house booster pumps, chlorine, and provide space for controls for future plant upgrades.
4. Hydrogeologist estimate is for the Catahoula test well. Hydrogeologist estimate for the Jasper production well is included in the Engineering estimate.
5. Land acquisition not included.
6. Estimated schedule is subject to change based on final scope of work and engineer availability.
7. Planing costs include research of cooling towers units and sizing, R.O. units and sizing, and control building/MCC planning and sizing for final build out of Water Plant No. 4. Does not include engineering costs for design of Phase II and Final Phase of Water Plant No. 4.

Schedule:

- Engineering - 90 Days
- City Review & Agency Coordination - 60 Days
- Bidding & Contracts - 50 Days
- Construction - 240 Days
- Total - 440 Days

2013-2014 Capital Project/Purchase

Department: Water/Sewer

Check One Capital Project Capital Purchase

Project Name: Vehicle Replacement

Ranking:* 1 \longleftrightarrow 10

Department Manager 10
 City Administrator 10

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	<u> </u>
Engineering	<u> </u>
Legal	<u> </u>
Construction	<u> </u>
Grand Total	\$0.00

Purchase Cost	
Equipment	<u>\$28,000.00</u>
Miscellaneous	<u>\$3,000.00</u>
Trade-In	<u>-\$3,000.00</u>
Grand Total	\$28,000.00

Explanation/Justification:

The Department vehicle replacement plan calls to replace a Ford F-150 this year. The replacement vehicle will be a half-ton truck as high-efficiency vehicles have been placed in all places available.

City Administrator Comments:

Attachment List:

Byron L. Jones 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Water/Sewer

Check One Capital Project Capital Purchase

Project Name: Water Plant 1 Demolition

Ranking:* 1 \longleftrightarrow 10

Department Manager 7
 City Administrator 8

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 6 months

Date Range: October 2013 - March 2014

Project Cost	
Land Acquisition	_____
Engineering	<u>\$8,500.00</u>
Legal	_____
Construction	<u>\$56,500.00</u>
Grand Total	\$65,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

For the past several years Water Plant 1 has been used sparingly in anticipation of its decommission. The Grogan's Mill waterline loop needed to be installed prior to decommission and it completed in June 2013. The demolition includes remove the ground storage tanks, building, foundations, plugging the existing well, site restoration, grading, and salvaging the hydropneumatic tank for use at Water Plant 2. Another project contemplates irrigating and landscaping the site.

City Administrator Comments:

Reduction of on going costs, repairs/modifications will occur if not demolished.

Attachment List: _____

Byron L. Jones 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:



Bleyl & Associates
 Planning • Engineering • Management

100 Nugent Street
 Conroe, Texas 77301
 Phone:(936) 441-7833
 Fax:(936) 760-3833
 Firm No. F-678

ENGINEERING OPINION OF COST
The City of Shenandoah
2013/2014 Project Budgets
1314-15 - Water Plant No. 1 Decommission
BLEYL & ASSOCIATES (F-678)
PROJECT NUMBER 11024
June 2013

<u>NO.</u>	<u>DESCRIPTION OF WORK</u>	<u>Unit</u>	<u>QTY</u>	<u>Unit Cost</u>	<u>Total Price</u>
1.	Mobilization, Insurance, and Bonds	L.S.	1	\$3,000	\$3,000
2.	Dismantle and Remove Two 140,000 Gal. GST	L.S.	1	\$15,000	15,000
3.	Dismantle and Remove Building and Foundation	L.S.	1	6,500	6,500
4.	Remove GST and Hydro Tank Foundations(1)	C.Y.	110	30	3,300
5.	Salvage Hydro Tank ⁽²⁾	L.S.	1	3,000	3,000
6.	Plug and Abandon Existing Well	L.S.	1	5,000	5,000
7.	Cap Existing Yard Piping and Abandon in Place	L.S.	1	3,000	3,000
8.	Cap Existing Water Mains	Ea.	1	1,000	1,000
9.	Site Restoration and Grading	L.S.	1	\$6,000	\$6,000
				Subtotal	<u>\$45,800</u>
				Contingencies (20%)	9,160
				Engineering (15%)	<u>\$8,244</u>
				TOTAL	<u>\$63,204</u>

Notes:

1. Complete removal and disposal of concrete, backfill, and reseeding.
2. To be installed at Water Plant No. 2 in project no. 1314-54.
3. Estimated schedule is subject to change based on final scope of work and engineer availability.

Schedule:

- Engineering - 30 Days
- City Review & Agency Coordination - 60 Days
- Bidding & Contracts - 50 Days
- Construction - 45 Days
- Total - 185 Days

This Document is Released for the Purpose of:
General Planning
 Under the Authority of:
 Engineer: Derek Wind, P.E.
 License No.: 98212
 It is Preliminary in Nature and not to be Used for
 Feasibility of Land Purchases, Bond Applications,
 Loans or Grants.

2013-2014 Capital Project/Purchase

Department: Water/Sewer

Check One Capital Project Capital Purchase

Project Name: Waterline along Wellman

Ranking:* 1 \longleftrightarrow 10

Department Manager 10
 City Administrator 10

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	\$27,000.00
Legal	_____
Construction	\$148,000.00
Grand Total	\$175,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

There is a gap in the waterline along Wellman Road between Tuscany Woods and Malaga Forest. This project closes that gap and will also connect to a waterline that the Sunningdale Apartments extended from

City Administrator Comments:

Required with sale of City property

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One } Capital Project
 Capital Purchase

Project Name: Oak Haven Detention Pond

Ranking:* 1 \longleftrightarrow 10

Department Manager 10
 City Administrator 10

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 5 months

Date Range: October 2013 - February 2014

Project Cost	
Land Acquisition	_____
Engineering	\$15,000.00
Legal	_____
Construction	\$100,000.00
Grand Total	\$115,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

The City tookover ownership of the Oak Haven detention pond. The pond has needed a pump replacement since before the City took control of the pond. Various elements including negotiation with Drainage District 6 has delayed the project. In the meantime, several development within the watershed have been planned including three hotels. In light of the development, the scope of the project has changed from replacing the original pumps to installing the ultimate capacity pumps.

City Administrator Comments:

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Water/Sewer

Check One Capital Project Capital Purchase

Project Name: Adaptive Signals at Stop Lights

Ranking:* 1 \longleftrightarrow 10

Department Manager 8
 City Administrator 8

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$210,000.00</u>
Grand Total	\$210,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

Adaptive signal technology allows for smart stop lights that can adapt to realtime conditions at individual signals. The technology will reduce the amount of time that is spent waiting at stop lights. The cost is approximately \$35,000 for each intersection. The budget price includes the three signals along Research Forest and the signal on David Memorial Dr. which the City recently regained control. The two intersections of IH-45 (northbound and southbound) with Research Forest and Tamina are also included with the anticipation that the City through the County will gain control of these signals as well. If chose an annual maintenance fee will need to be added to the operational budget (\$1,000/yr/signal).

City Administrator Comments:

To assist in regional mobility and to assist in providing alternate to other traffic enhancements. Would not be funded wtihout the rest of Research Forest being funded to Gosling by others.

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One Capital Project Capital Purchase

Project Name: Pathway along IH-45

Ranking:* 1 \longleftrightarrow 10

Department Manager 10
City Administrator 10

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$236,325.00</u>
Grand Total	\$236,325.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

The City has submitted a Transportation Enhancement ("TE") project to TxDOT for a pathway along the IH-45 south-bound feeder road. The pathway would be near Country Lane and continue south to Research Forest eventually terminating at Savannah Dr. The total cost submitted to TxDOT was \$1,039,830 which included engineering. The City's portion of the project is \$236,325.00.

City Administrator Comments:

Committed to program

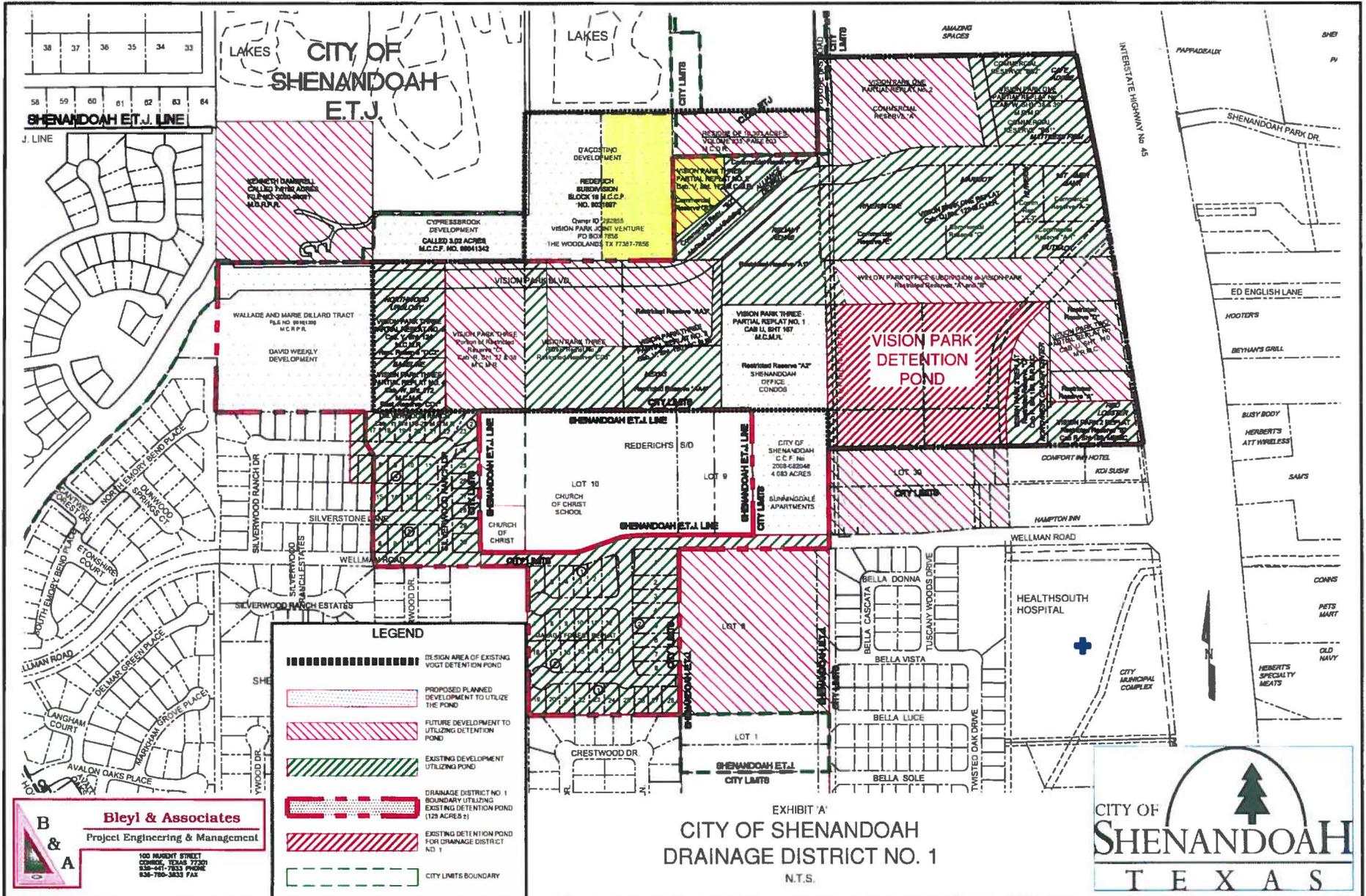
Attachment List: _____

Byron L. Zeners 06/28/13
Department Manager Signature Date

[Signature] 06/28/13
City Administrator Signature Date

CM Recommended:

Council Approved:



F:\100000\10022 Shenandoah Vision Park Storm Drain\Exhibits\Vision Park-Detention.jpg

City of Shenandoah
Vision Park Detention Pond and Storm Drain Estimated Pro Rata Cost
Friday, September 07, 2012

Cost of current contract for Vision Park Storm Drain (includes Engineering and Surveying)	\$589,580.00
Total area of development served by Vision Park Storm Drain	44.66 Acres
Estimated storage required for ultimate development (Per Espey Report - March 2007)	65.00 Ac-Ft
Current detention pond capacity	48.60 Ac-Ft
Detention pond expansion planned for ultimate development (per Espey Report)	18.00 Ac-Ft
Estimated Cost for detention pond expansion required to include ultimate development (\$10/CY plus contingency)	\$363,000.00
Area of development served by current detention pond	95.50 Acres
Ultimate Area of Development	152.00 Acres
Area of development served by future pond expansion	56.50 Acres

Pro Rata Cost Estimate Summary

Development	Acreage	Percent of storm drain watershed (by area)	Pro rata share of cost estimate for Storm Drain	Percent of Detention Pond Expansion (by area)	Pro rata share of cost estimate for Pond Expansion	Total Pro Rata Share for Development
Cypressbrook	3.02	6.76%	\$39,868.60	5.35%	\$19,402.83	\$59,271.43
D'Agostino	5.00	11.20%	\$66,007.61	*N/A	\$0.00	\$66,007.61
David Weekly	9.32	20.86%	\$122,985.38	*N/A	\$0.00	\$122,985.38

* N/A because development is included in existing detention pond capacity

City of Shenandoah
Vision Park Detention Pond and Storm Drain Estimated Pro Rata Cost
Monday, October 08, 2012

Cost of current contract for Vision Park Storm Drain (includes Engineering and Surveying)	\$589,580.00
Total area of development served by Vision Park Storm Drain	44.66 Acres
Pro rata cost per acre for Vision Park Storm Drain	<u>\$13,201.52</u>
Estimated storage required for ultimate development (Per Espey Report - March 2007)	65.00 Ac-Ft
Current detention pond capacity	48.60 Ac-Ft
Detention pond expansion planned for ultimate development (per Espey Report)	18.00 Ac-Ft
Estimated Cost for detention pond expansion required to include ultimate development (\$10/CY plus contingency)	\$470,173.57
Area of development served by current detention pond	95.50 Acres
Ultimate Area of Development	152.00 Acres
Area of development served by future pond expansion	56.50 Acres
Pro rata cost per acre for future pond expansion	<u>\$8,321.66</u>

Pro Rata Cost Estimate Summary

Development	Acreage	Percent of storm drain watershed (by area)	Pro rata share of cost estimate for Storm Drain	Percent of Detention Pond Expansion (by area)	Pro rata share of cost estimate for Pond Expansion	Total Pro Rata Share for Development
Cypressbrook	3.02	6.76%	\$39,868.60	5.35%	\$25,131.40	\$65,000.00
D'Agostino	5.00	11.20%	\$66,007.61	*N/A	\$0.00	\$66,007.61
David Weekly	9.32	20.86%	\$122,985.38	*N/A	\$0.00	\$122,985.38
Gracepoint	8.91	19.95%	\$117,625.57	15.77%	\$74,145.96	\$191,771.52

* N/A because development is included in existing detention pond capacity

2013-2014 Capital Project/Purchase

Department: Pool

Check One Capital Project Capital Purchase

Project Name: Rehabilitation of Pool Slide

Ranking:* 1 \longleftrightarrow 10

Department Manager 7
 City Administrator 6

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 1 month

Date Range: November-December 2013

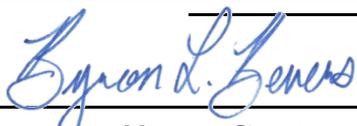
Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$3,500.00</u>
Grand Total	\$3,500.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:
 This is to rehabilitate the pool slide.

City Administrator Comments:
 Needed but could possibly wait one to two years based off of use.

Attachment List: _____


 Department Manager Signature 06/28/13
 Date


 City Administrator Signature 06/28/13
 Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Pool

Check One Capital Project Capital Purchase

Project Name: Pool Enhancements

Ranking:* 1 \longleftrightarrow 10
 Department Manager _____
 City Administrator _____

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 9 months

Date Range: October 2013 - June 2014

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$5,000.00</u>
Grand Total	\$5,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

Pool enhancements including furniture, fixtures, speakers throughout, and bike racks. This item was requested by Jean Teague.

City Administrator Comments:

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One Capital Project Capital Purchase

Project Name: David Memorial Drive Traffic Study

Ranking:* 1 \longleftrightarrow 10
 Department Manager _____
 City Administrator _____

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 2 months

Date Range: October 2013 - November 2013

Project Cost	
Land Acquisition	_____
Engineering	\$8,500.00
Legal	_____
Construction	_____
Grand Total	\$8,500.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

Traffic study at David Memorial Drive and Oak Ridge School Road. This item was requested by Jean Teague.

City Administrator Comments:

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One Capital Project Capital Purchase

Project Name: I-45 Impacts

Ranking:* 1 \longleftrightarrow 10

Department Manager 3
City Administrator 1

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	<u>\$10,000.00</u>
Legal	_____
Construction	_____
Grand Total	\$10,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

I-45 is one of the City's greatest assets but it can also be a negative to resident quality of life. This project is to identify a consultant and work with them to identify small steps the City could take now that will help mitigate the noise impacts from I-45. For example, when planting between the freeway and the residential areas there may be specific plants which would have a benefit. If there are steps the City can take it may preserve and increase property values for residents.

City Administrator Comments:

Discussion should begin since build out is getting close

Attachment List: _____

Byron L. Zeners 06/28/13
Department Manager Signature Date

[Signature] 06/28/13
City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase

Department: Public Works

Check One

Capital Project	<input checked="" type="checkbox"/>
Capital Purchase	<input type="checkbox"/>

Project Name: Open Space Improvement Phase 1

Ranking:* 1 \longleftrightarrow 10

Department Manager 3
City Administrator 1

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 3 months

Date Range: October 2013 - December 2013

Project Cost	
Land Acquisition	_____
Engineering	<u>\$7,000.00</u>
Legal	_____
Construction	<u>\$45,000.00</u>
Grand Total	\$52,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

This project is to improve the open space between Wellman Road and the pool. Specifically piping and existing open ditch and slight grading. Another project contemplates irrigating and landscaping the area.

City Administrator Comments:

Attachment List: _____

Byron L. Jones 06/28/13
Department Manager Signature Date

[Signature] 06/28/13
City Administrator Signature Date

CM Recommended:

Council Approved:



Bleyl & Associates
 Planning • Engineering • Management

100 Nugent Street
 Conroe, Texas 77301
 Phone:(936) 441-7833
 Fax:(936) 760-3833
 Firm No. F-678

ENGINEERING OPINION OF COST
The City of Shenandoah
2013/2014 Project Budgets
1314-19 - Open Space Between Wellman and Pool
BLEYL & ASSOCIATES (F-678)
PROJECT NUMBER 11024
June 2013

<u>NO.</u>	<u>DESCRIPTION OF WORK</u>	<u>Unit</u>	<u>QTY</u>	<u>Unit Cost</u>	<u>Total Price</u>
1.	Mobilization, Insurance, and Bonds	L.S.	1	\$2,100	\$2,100
2.	Clean Out Bottom of Existing Swale	L.S.	1	2,500	2,500
3.	Fill in Existing Swale	C.Y.	85	25	2,125
4.	Install 30" HDPE Storm Sewer	L.F.	250	60	15,000
5.	Install 24" HDPE Storm Sewer	L.F.	75	50	3,750
6.	Install Storm Sewer Manhole	Ea.	1	3,500	3,500
7.	Remove and Replace 6" Concrete and Curb	S.Y.	15	50	750
8.	Tie Into Existing Storm Manhole	Ea.	1	500	500
9.	Hydromulch	Ac.	1	2,000	2,000
10.	Sodding	S.Y.	20	6	120
11.	Site Grading	L.S.	1	\$5,000	\$5,000
				Subtotal	<u>\$37,345</u>
				Contingencies (20%)	7,469
				Engineering (15%)	<u>\$6,722</u>
				TOTAL	<u>\$51,536</u>

Notes:

1. Tree removal not included in cost.
2. Estimated schedule is subject to change based on final scope of work and engineer availability.

Schedule:

Engineering - 30 Days
 City Review & Coordination - 14 Days
 Solicit Bids - 14 Days
 Construction - 21 Days
 Total - 79 Days

This Document is Released for the Purpose of:
General Planning
 Under the Authority of:
 Engineer: Derek Wind, P.E.
 License No.: 98212
 It is Preliminary in Nature and not to be Used for
 Feasibility of Land Purchases, Bond Applications,
 Loans or Grants.

2013-2014 Capital Project/Purchase



Department: Public Works

Check One } Capital Project
 Capital Purchase

Project Name: City Hall Flooring

Ranking:* 1 \longleftrightarrow 10
 Department Manager 4
 City Administrator 3

***Guide:** #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$60,000.00</u>
Grand Total	\$60,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

Most of the carpet throughout City Hall has become worn and stained. It is time to consider replacement. This project is to replace 15,000 square feet of carpet for an estimated cost of \$4.00/SF. Ceramic tile and carpet that is newer (administration area) is not proposed to be replaced at this time.

City Administrator Comments:

Current floor showing wear and is 8 years old. Building updates are occurring. Floor will need to be addressed.

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase

Department: Public Works

Check One

Capital Project	<input checked="" type="checkbox"/>
Capital Purchase	<input type="checkbox"/>

Project Name: Wellman Road Pathway (East)

Ranking:* 1 \longleftrightarrow 10

Department Manager 7
 City Administrator 7

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 6 months

Date Range: October 2013 - March 2014

Project Cost	
Land Acquisition	_____
Engineering	<u>\$30,000.00</u>
Legal	_____
Construction	<u>\$175,000.00</u>
Grand Total	\$205,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

This is a pathway along Wellman Road from IH-45 to Hurley Lane. A developer will extend the pathway from the end to the east side of Malaga Forest. Other developers will extend the pathway north towards Vision Park Blvd.

City Administrator Comments:

Greater use of pathway with new development.

Attachment List: _____

Byron L. Jones 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One } Capital Project
 Capital Purchase

Project Name: North-South Ditches

Ranking:* 1 \longleftrightarrow 10
 Department Manager 6
 City Administrator 5

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 8 months

Date Range: October 2013 - May 2014

Project Cost	
Land Acquisition	_____
Engineering	\$40,000.00
Legal	_____
Construction	\$225,000.00
Grand Total	\$265,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

The North-South ditch runs from the north end of Holly Hill to Wellman Road and ultimately the Vision Park detention pond. The ditch is in need of being cleaned and will require fairly regular cleaning in its current state. This project is to concrete line the ditch to (1) clean the ditch, (2) reduce future maintenance, and (3) improve the flow capacity of the ditch. The concrete will also help prevent ponding along the ditch during low flow conditions.

City Administrator Comments:

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One } Capital Project
 Capital Purchase

Project Name: Street Lights Along Wellman Rd.

Ranking:* 1 \longleftrightarrow 10

Department Manager 8
 City Administrator 9

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$280,000.00</u>
Grand Total	\$280,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

There are approximately 14 locations for street lights along Wellman Road from IH-45 to Grogan's Mill Rd. These locations are based on approximate 500' spacing using solar LED street lights at \$20,000 per light.

City Administrator Comments:

Safety issue with residents walking.

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One } Capital Project
 Capital Purchase

Project Name: Pathway to Research Park Shopping Cen

Ranking:* 1 \longleftrightarrow 10
 Department Manager _____
 City Administrator _____

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	\$40,000.00
Legal	_____
Construction	\$260,000.00
Grand Total	\$300,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

There has been a request to provide pathway access from David Memorial Drive to the Research Park Shopping Center where WalGreen's is located. This option provides a pathway along David Vetter Blvd. and up IH-45. There is a less expensive option (approximately \$90,000) to provide access to the back side of the center along David Memorial Drive. The more expensive option will provide access along David Vetter and to businesses on the south side of David Vetter while the less expensive option will have less overall benefit. This item was requested by Darrell Frazier.

City Administrator Comments:

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase

Department: Public Works

Check One Capital Project Capital Purchase

Project Name: Research Forest Pathway Extension

Ranking:* 1 \longleftrightarrow 10

Department Manager 7
 City Administrator 7

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 7 months

Date Range: October 2013 - April 2014

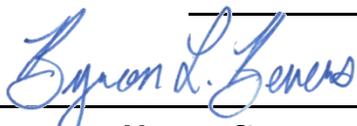
Project Cost	
Land Acquisition	_____
Engineering	<u>\$48,000.00</u>
Legal	_____
Construction	<u>\$282,000.00</u>
Grand Total	\$330,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:
This project will extend the pathway from Six Pines (pathway under construction to be completed in summer 2013) to Grogan's Mill Road. This will provide another connection to the Woodlands pathway system and is on the pathway masterplan.

City Administrator Comments:

Attachment List: _____


 Department Manager Signature 06/28/13
 Date


 City Administrator Signature 06/28/13
 Date

CM Recommended:

Council Approved:



Bleyl & Associates
 Planning • Engineering • Management

100 Nugent Street
 Conroe, Texas 77301
 Phone:(936) 441-7833
 Fax:(936) 760-3833
 Firm No. F-678

ENGINEERING OPINION OF COST
The City of Shenandoah
2013/2014 Project Budgets
1314-22 - Research Forest Pathway from Six Pines to Grogan's Mill
BLEYL & ASSOCIATES (F-678)
PROJECT NUMBER 11024
June 2013

<u>NO.</u>	<u>DESCRIPTION OF WORK</u>	<u>Unit</u>	<u>QTY</u>	<u>Unit Cost</u>	<u>Total Price</u>
1.	Mobilization, Insurance, and Bonds	L.S.	1	\$15,000	\$15,000
2.	Remove and Haul 6" Concrete Driveway and Curb	S.Y.	80	50	4,000
3.	Tie Pathway to Existing Concrete Sidewalk	Ea.	2	500	1,000
4.	Install 8" Concrete Concrete Paving and Curb	S.Y.	80	75	6,000
5.	Dyed Concrete	L.S.	1	15,000	15,000
6.	Install Retaining Wall	L.F.	600	50	30,000
7.	Install 8-foot wide 4" Concrete Pathway	S.Y.	1,850	55	101,750
8.	Install ADA Curb Ramp	Ea.	11	1,200	13,200
9.	Painting and Striping	L.S.	1	5,000	5,000
10.	Concrete Stamp	Ea.	12	500	6,000
11.	Install 24" RCP	L.F.	72	120	8,640
12.	Install 24" SET	Ea.	4	2,000	8,000
13.	Irrigation & Landscaping Mitigation & Improvements	L.S.	1	5,000	5,000
14.	Regrade Existing Ditches	L.S.	1	5,000	5,000
15.	Hydromulch Disturbed Areas	Ac.	1	\$1,500	1,500
16.	Sodding	S.Y.	300	\$6	1,800
17.	Erosion Control	L.S.	1	\$5,000	\$5,000
				Subtotal	<u>\$231,890</u>
				Contingencies (20%) ⁽¹⁾	46,378
				Survey	6,000
				Engineering (15%)	\$41,740
				TOTAL	<u>\$326,008</u>

Notes:

- Higher contingency to account for potential utility conflicts.
- Property and easement acquisition not included.
- Estimated schedule is subject to change based on final scope of work and engineer availability.

Schedule:

Engineering - 60 Days
 City Review & Agency Coordination - 14 Days
 Bidding & Contracts - 50 Days
 Construction - 75 Days
 Total - 199 Days

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General Planning
 Under the Authority of:
 Engineer: Derek Wind, P.E.
 License No.: 98212
 It is Preliminary in Nature and not to be Used for
 Feasibility of Land Purchases, Bond Applications,
 Loans or Grants.

2013-2014 Capital Project/Purchase



Department: Public Works

Check One Capital Project Capital Purchase

Project Name: Street Lights Along David Memorial Dr.

Ranking:* 1 \longleftrightarrow 10
 Department Manager _____
 City Administrator _____

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$400,000.00</u>
Grand Total	\$400,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

There are approximately 20 locations for street lights along David Memorial Drive from the south city limits to Shenandoah Park Dr. These locations are based on approximate 500' spacing using solar LED street lights at \$20,000 per light. This item was requested by Jean Teague.

City Administrator Comments:

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One } Capital Project
 Capital Purchase

Project Name: Street Lights Along Vision Park Blvd.

Ranking:* 1 \longleftrightarrow 10
 Department Manager 7
 City Administrator 5/7

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	<u>\$400,000.00</u>
Grand Total	\$400,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____

Grand Total	\$0.00

Explanation/Justification:

There are approximately 20 locations for street lights along Vision Park Blvd. from IH-45 to Grogan's Mill Rd.
These locations are based on approximate 500' spacing using solar LED street lights at \$20,000 per light.

City Administrator Comments:

7 on roundabout area and western section

Attachment List: _____

Byron L. Zeners 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:



Bleyl & Associates
 Planning • Engineering • Management

100 Nugent Street
 Conroe, Texas 77301
 Phone:(936) 441-7833
 Fax:(936) 760-3833
 Firm No. F-678

ENGINEERING OPINION OF COST
The City of Shenandoah
2013/2014 Project Budgets
1314-14 - Holly Hill Park
BLEYL & ASSOCIATES (F-678)
PROJECT NUMBER 11024
June 2013

<u>NO.</u>	<u>DESCRIPTION OF WORK</u>	<u>Unit</u>	<u>QTY</u>	<u>Unit Cost</u>	<u>Total Price</u>
1.	Mobilization, Insurance, and Bonds	L.S.	1	\$5,000	\$5,000
2.	Remove and Haul Existing Asphalt Paving	S.Y.	562	25	14,050
	Remove and Haul Existing Elevation	C.Y.	80	15	1,200
3.	Install 6" Concrete (Including 5 Parking Spaces)	S.Y.	440	65	28,600
4.	Parking Lot Striping and Signage	L.S.	1	1,000	1,000
5.	Install 8" Waterline ⁽¹⁾	L.F.	650	40	26,000
6.	Connect to Existing Waterlines	Ea.	2	1,000	2,000
7.	Install 8" Gate Valves	Ea.	2	1,500	3,000
8.	Install Fire Hydrant	Ea.	1	3,000	3,000
9.	Hydromulch	Ac.	1	\$1,500	\$1,500
				Subtotal	<u>\$85,350</u>
				Contingencies (20%)	17,070
				Survey	1,500
				Engineering (15%)	<u>\$15,363</u>
				TOTAL⁽²⁾	<u>\$119,283</u>

Notes:

1. Waterline location and linear footage are subject to change.
2. Grading and excavation for amenity pond not included.
3. Estimated schedule is subject to change based on final scope of work and engineer availability.

Schedule:

Engineering - 30 Days
 City Review & Agency Coordination -14 Days
 Bidding & Contracts - 50 Days
 Construction - 45 Days
 Total - 139 Days

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2013-2014 Capital Project/Purchase

Department: Public Works

Check One Capital Project Capital Purchase

Project Name: Shenandoah Park

Ranking:* 1 \longleftrightarrow 10

Department Manager _____ *
 City Administrator _____ *

***Guide :** #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.

Project Timeline: 3 months

Date Range: October 2013 - December 2013

Project Cost	
Land Acquisition	_____
Engineering	\$250,000.00
Legal	_____
Construction	\$1,250,000.00
Grand Total	\$1,500,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

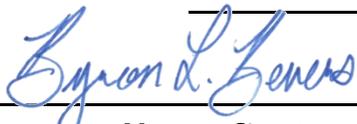
Explanation/Justification:

This project is currently going through a public comment period including a mailed survey. The results of the survey will determine the final scope of the project and the estimate will be adjusted based on those results and decisions.

City Administrator Comments:

* Based on survey results

Attachment List: _____


 Department Manager Signature _____ Date 06/28/13


 City Administrator Signature _____ Date 06/28/13

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Public Works

Check One Capital Project Capital Purchase

Project Name: City Landscaping

Ranking:* 1 \longleftrightarrow 10

Department Manager _____
 City Administrator _____

**Guide: #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline:

Date Range:

Project Cost	
Land Acquisition	_____
Engineering	_____
Legal	_____
Construction	\$100,000 - \$500,000
Grand Total	\$100,000 - \$500,000

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

Landscaping throughout Shenandoah has been discussed previously. Without clear direction it is difficult to develop specific projects. The landscaping could included existing entrances, new entrances, roundabout, I-45 feeder roads, and other City facilities such as future parks. The scope of landscaping could include annual flowers, shrubs, trees, monument signs, and sign lighting.

City Administrator Comments:

Attachment List: _____

Byron L. Jones 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:

2013-2014 Capital Project/Purchase



Department: Water/Sewer

Check One Capital Project Capital Purchase

Project Name: David Memorial Drive Lift Station

Ranking:* 1 \longleftrightarrow 10

Department Manager 7/10
 City Administrator 10*

**Guide : #1 is a want; #7 meets established goals/objectives; #10 is a necessity to perform your work, will pay for the investment or is a safety issue.*

Project Timeline: 8 months

Date Range: October 2013 - May 2014

Project Cost	
Land Acquisition	_____
Engineering	<u>\$65,000.00</u>
Legal	_____
Construction	<u>\$435,000.00</u>
Grand Total	\$500,000.00

Purchase Cost	
Equipment	_____
Miscellaneous	_____
Grand Total	\$0.00

Explanation/Justification:

The capacity of the David Memorial Drive lift station needs to be increased to accommodate additional flow from upcoming hotels, new homes, and other development. The primary capacity increase comes from a larger forcemain but also includes new pumps and some site improvements to improve the visibility from the adjacent driveway down David Memorial Drive. A forcemain easement will be required from Portofino.

City Administrator Comments:

* If hotels built

Attachment List: _____

Byron L. Jones 06/28/13
 Department Manager Signature Date

[Signature] 06/28/13
 City Administrator Signature Date

CM Recommended:

Council Approved:



Bleyl & Associates
 Planning • Engineering • Management

100 Nugent Street
 Conroe, Texas 77301
 Phone:(936) 441-7833
 Fax:(936) 760-3833
 Firm No. F-678

ENGINEERING OPINION OF COST
The City of Shenandoah
2013/2014 Project Budgets
1314-12 - David Memorial Drive Lift Station Rehabilitation
BLEYL & ASSOCIATES (F-678)
PROJECT NUMBER 11024
June 2013

<u>NO.</u>	<u>DESCRIPTION OF WORK</u>	<u>Unit</u>	<u>QTY</u>	<u>Unit Cost</u>	<u>Total Price</u>
1.	Mobilization, Insurance, and Bonds	L.S.	1	\$20,000	\$20,000
2.	Relocate Piping Away From Fence and Street	L.S.	1	5,000	5,000
3.	Adjust wet well vent.	L.S.	1	750	750
4.	Relocate Control Panels and Meter	L.S.	1	2,500	2,500
5.	Remove and Replace Street Side of Fencing	L.F.	35	30	1,050
6.	Sawcut and Remove Concrete Slab	L.S.	1	1,000	1,000
7.	Replace Existing Submersible Pumps	Ea.	3	25,000	75,000
8.	Retaining Wall	L.F.	50	100	5,000
9.	14" C900 Force Main	L.F.	2750	75	206,250
10.	14" Force Main by Bor and Jack	L.F.	250	150	37,500
11.	Electrical Improvements	L.S.	1	5,500	5,500
12.	Site Restoration	L.S.	1	\$1,000	\$1,000
				Subtotal	<u>\$360,550</u>
				Contingencies (20%)	72,110
				Survey	1,500
				Engineering (15%)	<u>\$64,899</u>
				TOTAL	<u>\$499,059</u>

Notes:

1. Estimated schedule is subject to change based on final scope of work and engineer availability.

Schedule:

Engineering - 60 Days
 City Review & Coordination - 14 Days
 Bidding & Contracts - 50 Days
 Construction - 90 Days
 Total - 214 Days

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