



ADOPTED BUDGET

2016 – 2017



CITY COUNCIL:
MAYOR – RITCH WHEELER
POSITION 1: RON RAYMAKER
POSITION 2: JOHN HOUSTON
POSITION 3: DARRELL FRAZIER
POSITION 4: JEAN TEAGUE
POSITION 5: MICHAEL MCLEOD

CITY STAFF:
CITY ADMINISTRATOR – GREG SMITH
FINANCE DIRECTOR – JENNIFER CALVERT
POLICE CHIEF – JOHN CHANCELLOR
PUBLIC WORKS DIRECTOR – JOSEPH PEART
DIR. OF CAPITAL PROJECTS/INFS – KENNY EICKELBERG
CITY SECRETARY – KATHIE REYER



2016-2017 Budget

This budget will raise more total property taxes than last year's budget by \$60,459 due to new property added to the tax roll this year.

2015 Property Tax Rates

Property Tax Rate	\$0.2399/\$100
Effective Tax Rate	\$0.2259/\$100
Effective Maintenance & Operations Rate	\$0.3045/\$100
Rollback Tax Rate	\$0.4298/\$100
Debt Rate	\$0.2873/\$100
Total Amount of Debt Obligations	\$2,418,940

2016 Property Tax Rates

Property Tax Rate	\$0.2295/\$100
Effective Tax Rate	\$0.2297/\$100
Effective Maintenance & Operations Rate	\$0.3737/\$100
Rollback Tax Rate	\$0.3656/\$100
Debt Rate	\$0.2166/\$100
Total Amount of Debt Obligations	\$2,334,676

Record Vote

Members Present

- | | | | |
|---|--------------------------|---|----------------------------|
| 1 | Mayor Ritch Wheeler | 4 | Darrell Fazier, Position 3 |
| 2 | Ron Raymaker, Position 1 | 5 | Jean Teague, Position 4 |
| 3 | John Houston, Position 2 | 6 | Michael McLeod, Position 5 |

Members Voting For:

- | | | | |
|---|-----------------------------|---|----------------------------|
| 1 | Mayor Ritch Wheeler | 4 | Jean Teague, Position 4 |
| 2 | John Houston, Position 2 | 5 | Michael McLeod, Position 5 |
| 3 | Darrell Frazier, Position 3 | 6 | |

Members Voting Against:

- | | | | |
|---|--------------------------|---|--|
| 1 | Ron Raymaker, Position 1 | 4 | |
| 2 | | 5 | |
| 3 | | 6 | |

Members Present but Not Voting:

- | | | | |
|---|--|---|--|
| 1 | | 2 | |
|---|--|---|--|

Members Absent:

- | | | | |
|---|--|---|--|
| 1 | | 2 | |
|---|--|---|--|



Organization Chart

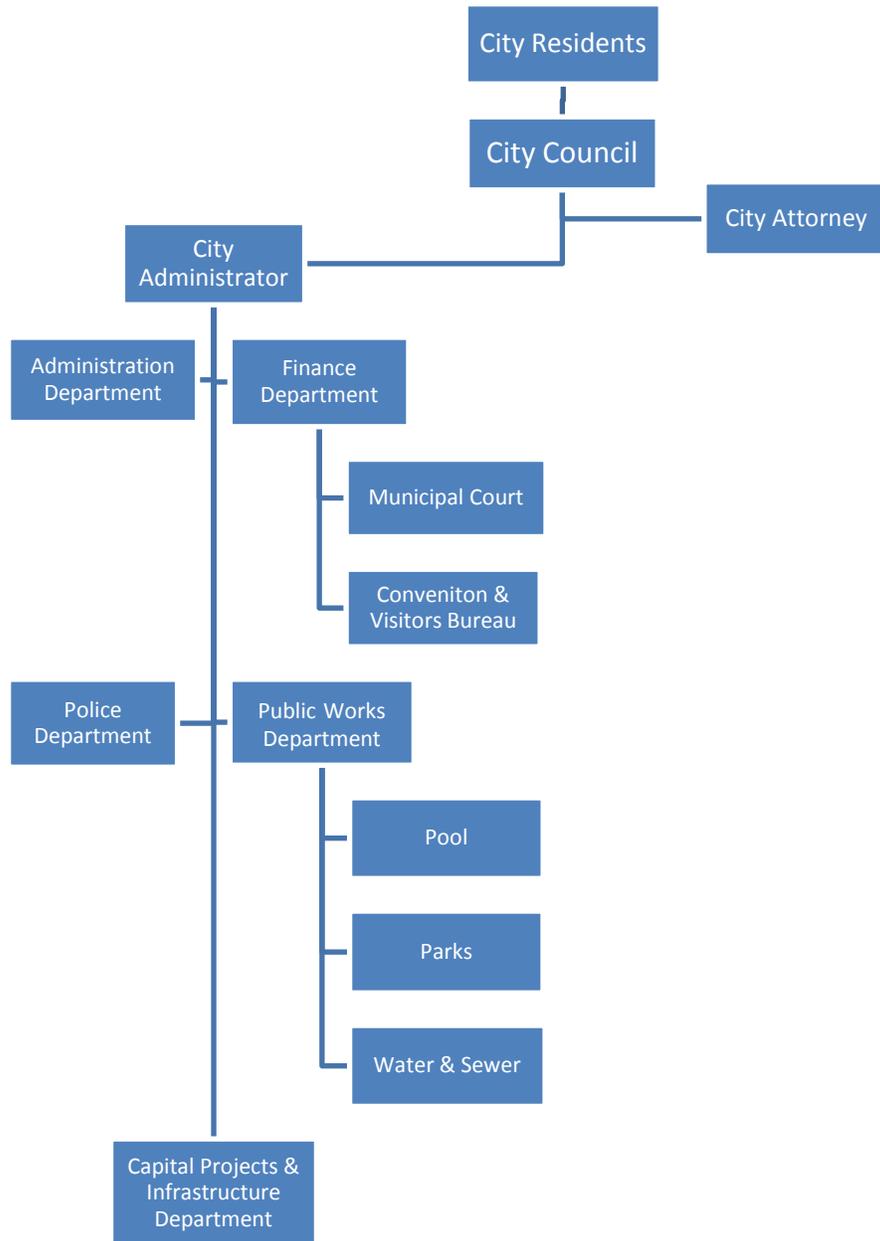
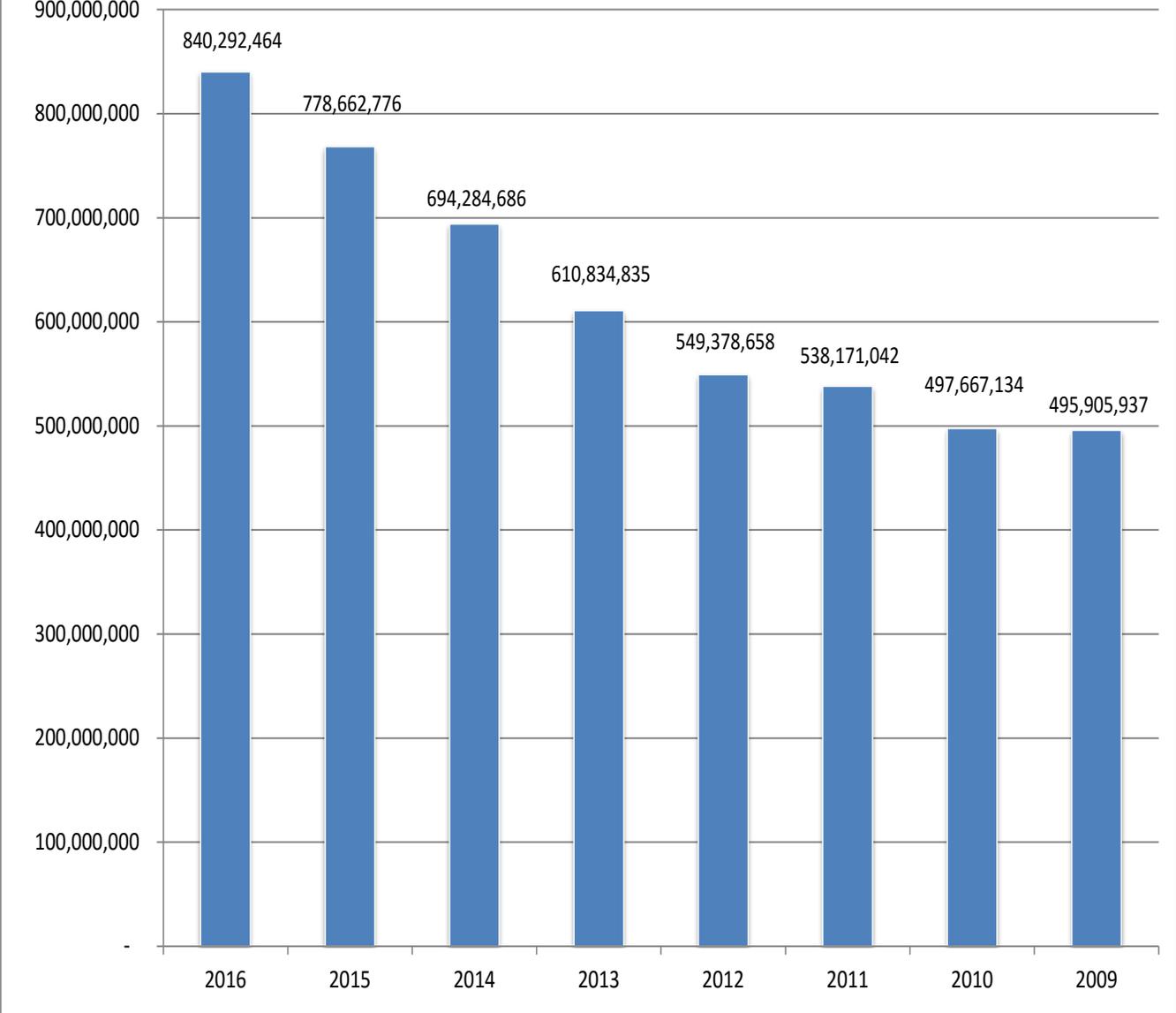




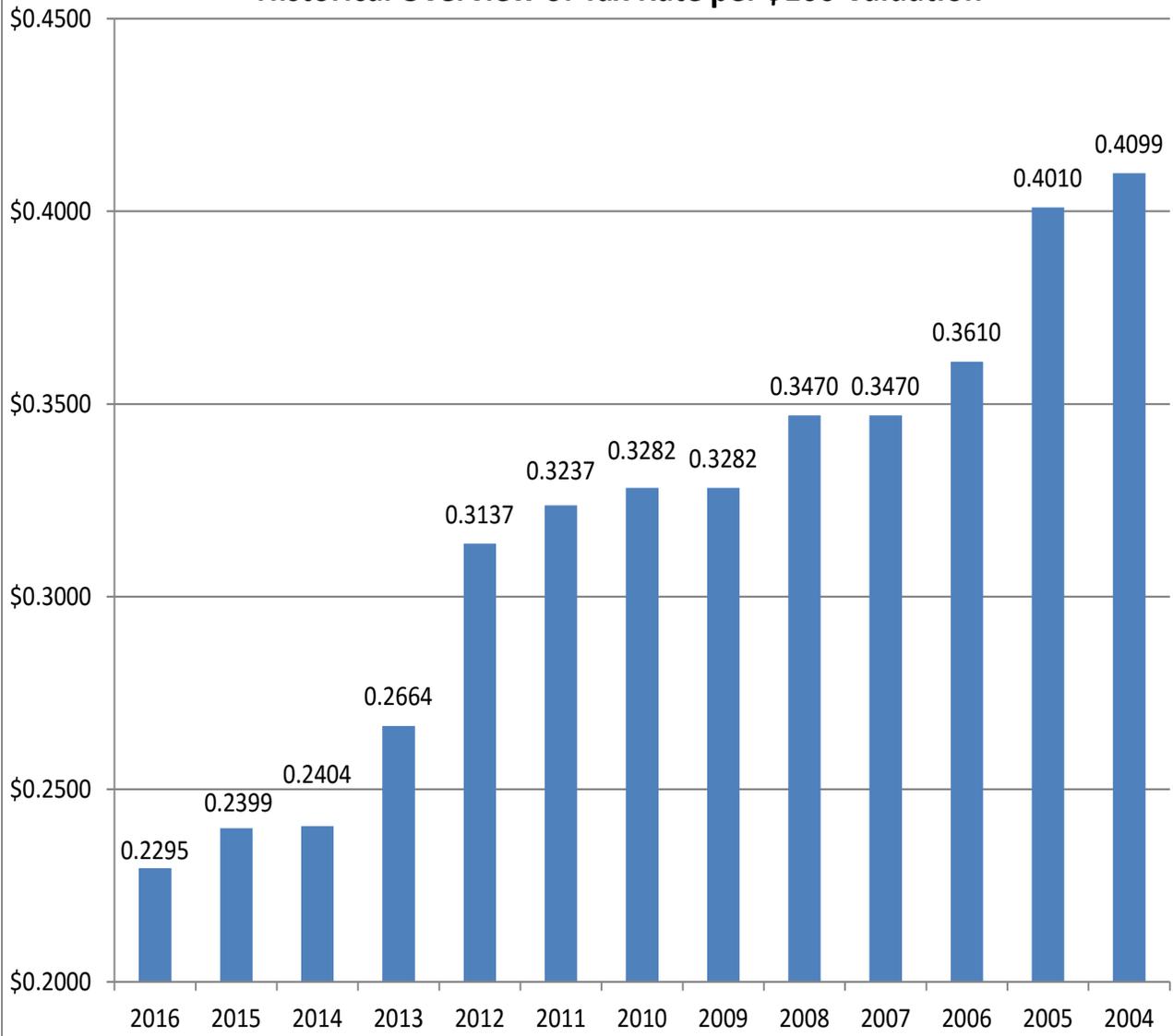
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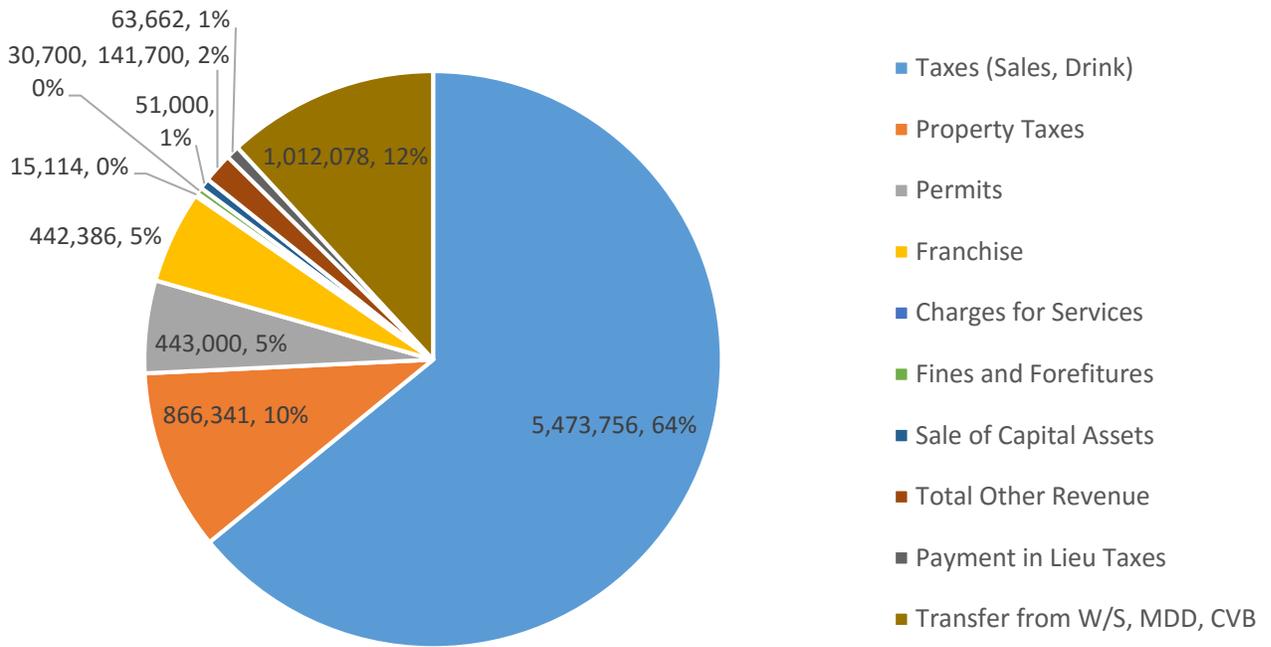
Historical Overview of Ad Valorem Taxable Value



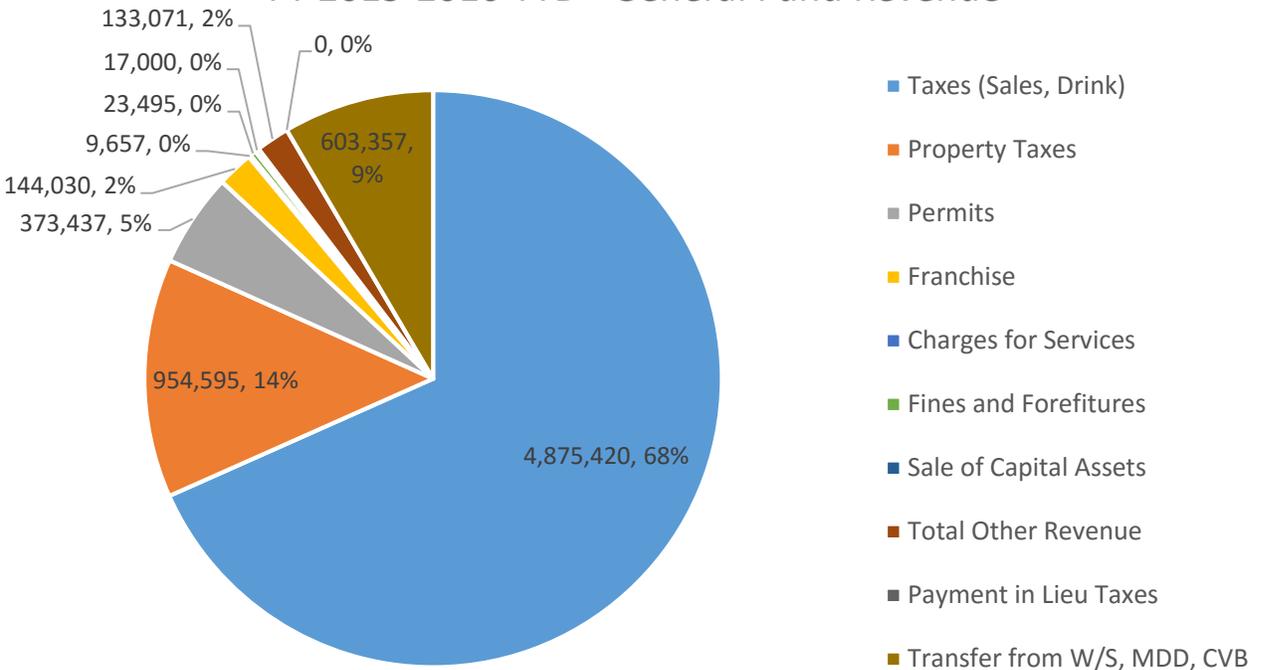
Historical Overview of Tax Rate per \$100 Valuation



FY 2016-2017 Proposed - General Fund Revenue



FY 2015-2016 YTD - General Fund Revenue





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-00 General Fund Revenue						
100-00-50-511000	Property Taxes	\$ 866,341	\$ 875,637	\$ 954,594.88	\$ 800,639.60	\$ 801,320.61
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Taxable value of \$840,292,464 @ \$0.2295/\$100		1	\$ 875,637.00	\$ 875,637.00	
100-00-50-512000	Drink Tax	\$ 242,756	\$ 258,032	\$ 180,431.76	\$ 248,720.91	\$ 221,534.02
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical and estd. receipts for Q4		1	\$ 242,756.00	\$ 242,756.00	
100-00-51-513000	Sales Tax	\$ 5,231,000	\$ 5,276,380	\$ 4,694,988.68	\$ 5,316,041.99	\$ 5,374,347.73
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 5,231,000.00	\$ 5,231,000.00	
100-00-52-521000	Building Permits	\$ 435,000	\$ 401,000	\$ 368,687.04	\$ 462,038.62	\$ 449,209.20
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical and anticipated development		1	\$ 435,000.00	\$ 435,000.00	
100-00-52-521400	Other Permits	\$ 8,000	\$ 14,000	\$ 4,750.00	\$ 11,531.50	\$ 13,698.50
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 8,000.00	\$ 8,000.00	
100-00-53-530100	Gas	\$ 31,100	\$ 33,100	\$ 30,785.24	\$ 35,297.69	\$ 26,863.11
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 30,000.00	\$ 30,000.00	
2016-2017	Swim team heating (reimbursed by Sharks)		2	\$ 550.00	\$ 1,100.00	
100-00-53-530300	Electric	\$ 259,286	\$ 242,400	\$ -	\$ 244,401.78	\$ 233,137.13
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 259,286.00	\$ 259,286.00	
100-00-53-530500	Cable	\$ 32,000	\$ 19,000	\$ 25,793.07	\$ 27,035.57	\$ 17,790.12
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on estd. year end receipts/historical		1	\$ 32,000.00	\$ 32,000.00	
100-00-53-530600	Telephone	\$ 120,000	\$ 130,000	\$ 87,451.74	\$ 136,256.31	\$ 111,003.90
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 120,000.00	\$ 120,000.00	
100-00-54-541900	Code Enforcement Violation	\$ -	\$ 1,000	\$ -	\$ 1,020.78	\$ 1,534.00



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-00-54-543100	Pool Use Fees	\$ 15,114	\$ 13,350	\$ 9,657.00	\$ 17,267.90	\$ 9,116.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Daily swim		25	\$ 5.00	\$ 125.00	
2016-2017	Master swim		3	\$ 35.00	\$ 105.00	
2016-2017	Non-resident memberships		4	\$ 150.00	\$ 600.00	
2016-2017	Shenandoah Sharks lease		1	\$ 11,000.00	\$ 11,000.00	
2016-2017	Swim lessons (non-resident)		12	\$ 100.00	\$ 1,200.00	
2016-2017	Swim lessons (resident)		40	\$ 50.00	\$ 2,000.00	
2016-2017	Water aerobics		4	\$ 21.00	\$ 84.00	
100-00-55-551000	Court Fines	\$ 18,700	\$ 21,000	\$ 15,406.60	\$ 18,731.97	\$ 23,307.96
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 18,700.00	\$ 18,700.00	
100-00-55-551100	Court Fees	\$ 12,000	\$ 12,000	\$ 8,087.91	\$ 8,816.88	\$ 12,503.06
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 12,000.00	\$ 12,000.00	
100-00-56-561000	Interest	\$ 5,100	\$ 4,800	\$ 3,293.70	\$ 5,319.26	\$ 9,539.95
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on current/estd. balances		1	\$ 5,100.00	\$ 5,100.00	
100-00-56-561100	Leases	\$ 21,600	\$ 21,600	\$ 16,200.00	\$ 27,133.33	\$ 24,900.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Landology		12	\$ 1,800.00	\$ 21,600.00	
100-00-56-566700	Undesignated	\$ 115,000	\$ 60,000	\$ 113,576.54	\$ 284,346.02	\$ 72,900.38
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 115,000.00	\$ 115,000.00	
100-00-56-568500	Transfer From Development District	\$ 535,875	\$ 510,053	\$ 326,851.32	\$ 430,383.42	\$ 405,453.95
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	15% legal		1	\$ 18,000.00	\$ 18,000.00	
2016-2017	80% Woodlands Fire Department agreement		1	\$ 461,396.00	\$ 461,396.00	
2016-2017	Administration personnel (252 hrs. + benefits)		1	\$ 13,814.00	\$ 13,814.00	
2016-2017	Finance personnel (58 hrs. + benefits)		1	\$ 2,065.00	\$ 2,065.00	
2016-2017	Financial audit		1	\$ 4,800.00	\$ 4,800.00	
2016-2017	Incode fees		1	\$ 800.00	\$ 800.00	
2016-2017	Staff time for projects		1	\$ 35,000.00	\$ 35,000.00	



2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-00-57-571200 Transfer From Convention & Visitors Bureau	\$ 129,787	\$ 123,369	\$ 60,863.40	\$ 96,561.61	\$ 140,946.61
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	10% administration fees	1	\$ 99,520.60	\$ 99,520.60	
2016-2017	10% Incode fees	1	\$ 6,118.00	\$ 6,118.00	
2016-2017	2% finance personnel	1	\$ 6,388.06	\$ 6,388.06	
2016-2017	Cleaning services	12	\$ 162.00	\$ 1,944.00	
2016-2017	Hang banners	1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Dental/health/AD&D	1	\$ 8,815.92	\$ 8,815.92	
2016-2017	Liability/property/workers comp/auto insurance	1	\$ 2,000.00	\$ 2,000.00	
100-00-57-571600 Transfer From Water & Sewer	\$ 351,096	\$ 351,668	\$ 215,642.79	\$ 326,697.40	\$ 301,396.91
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	10% administration fees (less legal)	1	\$ 86,520.60	\$ 86,520.60	
2016-2017	10% finance personnel	1	\$ 31,942.36	\$ 31,942.36	
2016-2017	25% Incode fees	1	\$ 15,239.00	\$ 15,239.00	
2016-2017	33% legal	1	\$ 42,900.00	\$ 42,900.00	
2016-2017	35% salary utility billing clerk	1	\$ 18,209.37	\$ 18,209.37	
2016-2017	50% audit	1	\$ 10,350.00	\$ 10,350.00	
2016-2017	Dental/health/AD&D	1	\$ 69,151.78	\$ 69,151.78	
2016-2017	Liability/property/workers comp/auto insurance	1	\$ 40,791.00	\$ 40,791.00	
2016-2017	Plant grounds maintenance	1	\$ 4,000.00	\$ 4,000.00	
2016-2017	Rent	12	\$ 2,666.00	\$ 31,992.00	
100-00-58-580000 Proceeds from Sale of Capital Assets	\$ 51,000	\$ 56,000	\$ 17,000.00	\$ 54,700.00	\$ 90,705.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Police vehicles	3	\$ 17,000.00	\$ 51,000.00	
100-00-58-580000 Payment In Lieu of Taxes	\$ 60,182				
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Biometrix	1	\$ 20,182.00	\$ 20,182.00	
2016-2017	Memorial Hermann Health System	1	\$ 40,000.00	\$ 40,000.00	
Revenue Total:	\$ 8,540,937	\$ 8,424,390	\$ 7,134,061.67	\$ 8,552,942.54	\$ 8,341,208.14

Administration Department

The Administration Department oversees a variety of services at the core of the City of Shenandoah. These services include accounting and auditing, budget preparation, economic development, human resources, investments, payroll, purchasing, risk management, facility management, tax-related issues and utility services.

The City Secretary, Human Resources and Information Technology divisions are part of the Administration Department. The City Administrator is the head of this department and oversees all aspects of city business. All Department Directors report to the City Administrator.



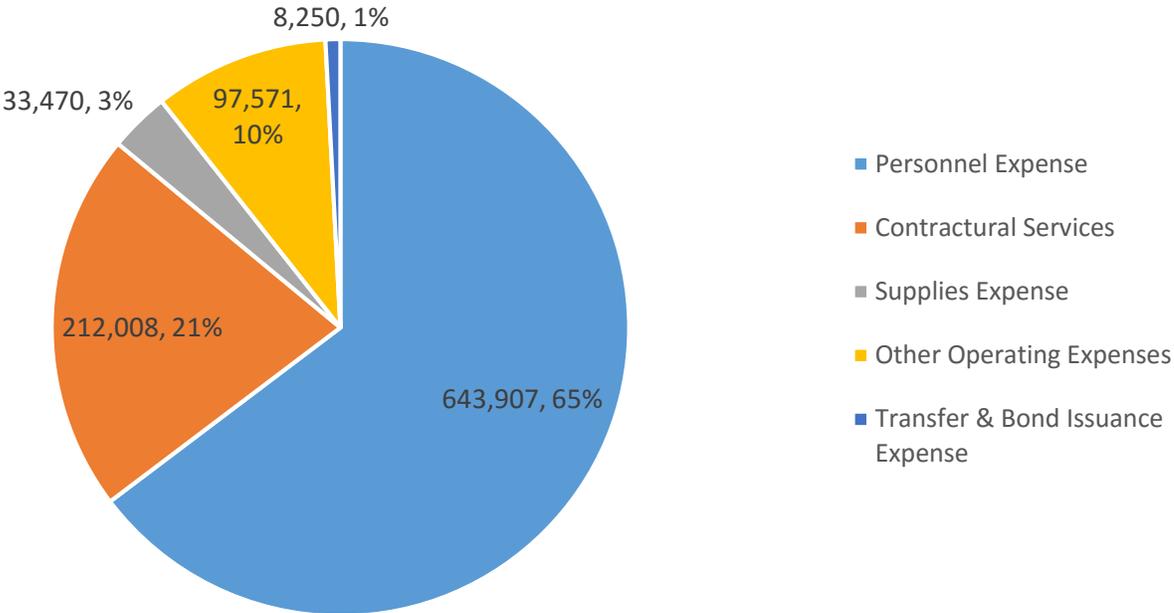
Greg Smith, City Administrator

gsmith@shenandoah.tx.us

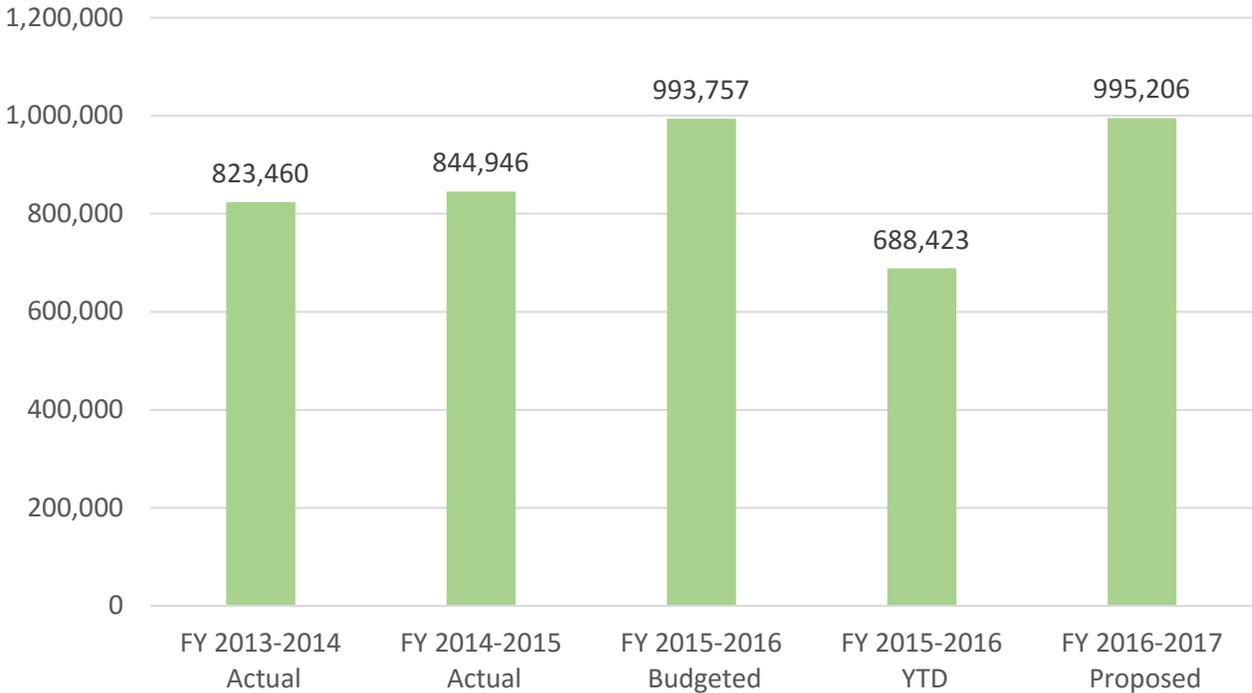
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FY 2016-2017 Proposed - Administration



Administration Expense Per Year





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-11 Administration						
100-11-61-611000	Salaries & Wages	\$ 432,742	\$ 411,413	\$ 302,811.18	\$ 371,862.42	\$ 328,097.38
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	5 staff		1	\$ 420,120.00	\$ 420,120.00	
2016-2017	3% ontime payout		1	\$ 12,622.00	\$ 12,622.00	
100-11-61-611100	Education Pay	\$ 2,400	\$ 2,400	\$ 1,714.50	\$ 2,196.50	\$ 1,664.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Jackie Thompson (Bachelor's)		12	\$ 200.00	\$ 2,400.00	
100-11-61-611400	Overtime	\$ 1,500	\$ 1,500	\$ 1,194.45	\$ 1,326.84	\$ 939.24
100-11-61-611600	Longevity Pay	\$ 1,865	\$ 1,625	\$ 1,665.00	\$ 1,385.00	\$ 1,125.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	5 staff		1	\$ 1,865.00	\$ 1,865.00	
100-11-61-612000	Elected Officials	\$ 64,900	\$ 64,900	\$ 40,476.68	\$ 62,232.60	\$ 48,113.74
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Council Member 1		25	\$ 410.00	\$ 10,250.00	
2016-2017	Council Member 2		25	\$ 410.00	\$ 10,250.00	
2016-2017	Council Member 3		25	\$ 410.00	\$ 10,250.00	
2016-2017	Council Member 4		25	\$ 410.00	\$ 10,250.00	
2016-2017	Council Member 5		25	\$ 410.00	\$ 10,250.00	
2016-2017	Mayor		25	\$ 546.00	\$ 13,650.00	
100-11-61-614100	Retirement	\$ 81,610	\$ 74,719	\$ 55,292.82	\$ 63,353.99	\$ 55,857.22
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	5 staff		1	\$ 79,575.00	\$ 79,575.00	
2016-2017	3% ontime payout		1	\$ 2,035.00	\$ 2,035.00	
100-11-61-614400	FICA/Medicare Tax	\$ 41,520	\$ 40,630	\$ 25,586.79	\$ 31,209.22	\$ 27,673.94
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	5 staff, 6 elected officials		1	\$ 41,315.00	\$ 41,315.00	
2016-2017	3% ontime payout		1	\$ 205.00	\$ 205.00	
100-11-61-614500	Unemployment	\$ 2,970	\$ 2,970	\$ 1,112.19	\$ 1,292.74	\$ 1,682.42
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	5 staff, 6 elected officials; expected new rate		1	\$ 2,970.00	\$ 2,970.00	
100-11-61-614700	Allowances/Misc. Personnel Costs	\$ 14,400	\$ 14,400	\$ 10,284.00	\$ 14,484.00	\$ 14,400.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	City Administrator car allowance		12	\$ 1,200.00	\$ 14,400.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-11-62-620100	Operating Services	\$ 12,720	\$ 13,560	\$ 10,216.50	\$ 13,560.00	\$ 29,097.92
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Charter HD converter box		12	\$ 20.00	\$ 240.00	
2016-2017	Constant Contact		12	\$ 65.00	\$ 780.00	
2016-2017	Internet		12	\$ 975.00	\$ 11,700.00	
100-11-62-621000	Consulting/Professional Services	\$ 14,250	\$ 14,550	\$ 17,284.00	\$ 17,302.85	\$ 57,951.28
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Annual report layout/production		1	\$ 400.00	\$ 400.00	
2016-2017	Bond renewal (City Administrator)		1	\$ 150.00	\$ 150.00	
2016-2017	Legal recording fees		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Municode Ordinance Codification		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Newsletter layout/production		2	\$ 200.00	\$ 400.00	
2016-2017	Newsletter mailing service		3	\$ 300.00	\$ 900.00	
2016-2017	Sales tax consulting service		4	\$ 1,500.00	\$ 6,000.00	
2016-2017	SBA report layout/production		1	\$ 400.00	\$ 400.00	
100-11-62-621300	Legal	\$ 130,000	\$ 130,000	\$ 117,584.51	\$ 126,134.47	\$ 120,000.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Additional legal services		1	\$ 10,000.00	\$ 10,000.00	
2016-2017	Annual contract		12	\$ 10,000.00	\$ 120,000.00	
100-11-62-621900	Contract Labor	\$ 16,500	\$ 16,500	\$ 4,950.00	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Planning & Zoning regular meetings (5@ \$150/mtg)		12	\$ 750.00	\$ 9,000.00	
2016-2017	Planning & Zoning special meetings (5@ \$150/mtg)		10	\$ 750.00	\$ 7,500.00	
100-11-62-622100	Software Program Purchase and Maintenance	\$ -	\$ -	\$ -	\$ 39.99	\$ (199.99)
100-11-62-623800	License & User Fees	\$ -	\$ -	\$ 368.24	\$ -	\$ -
100-11-62-624100	Telephone	\$ 9,600	\$ 8,880	\$ 6,770.08	\$ 8,963.92	\$ 8,292.85
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Line charges and long distance		12	\$ 800.00	\$ 9,600.00	
100-11-62-624200	Postage	\$ 5,634	\$ 5,851	\$ 1,163.36	\$ 1,506.89	\$ 1,621.91
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	FedEx, UPS and misc. postage charges		1	\$ 500.00	\$ 500.00	
2016-2017	Planning & Zoning Commission postage		1	\$ 2,500.00	\$ 2,500.00	
2016-2017	Postage for processing newsletter (annual)		1	\$ 850.00	\$ 850.00	
2016-2017	Postage for processing newsletter (semi annual)		2	\$ 667.00	\$ 1,334.00	
2016-2017	SBA report		1	\$ 450.00	\$ 450.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-11-62-624400	Cellular Phones	\$ 10,920	\$ 10,920	\$ 5,493.31	\$ 7,458.62	\$ 6,878.73
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	2 staff (City Secretary, IT Coordinator)		12	\$ 110.00	\$ 1,320.00	
2016-2017	Hot spot (2)		12	\$ 80.00	\$ 960.00	
2016-2017	City Administrator phone reimbursement		12	\$ 120.00	\$ 1,440.00	
2016-2017	Council device data reimb. (6 up to \$50 each)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Council phone reimb. (6 up to \$50 each)		12	\$ 300.00	\$ 3,600.00	
100-11-62-624500	Printing	\$ 7,884	\$ 7,251	\$ 3,791.53	\$ 5,539.77	\$ 3,910.26
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Annual report		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Newsletter (semi annual)		2	\$ 1,167.00	\$ 2,334.00	
2016-2017	Office forms and business cards		1	\$ 750.00	\$ 750.00	
2016-2017	Residential business communications		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	SBA brochure		1	\$ 1,800.00	\$ 1,800.00	
100-11-62-624600	Legal Notices	\$ 4,500	\$ 4,500	\$ 2,903.40	\$ 1,804.60	\$ 1,225.16
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Notices		1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Planning & Zoning Commission legal notices		1	\$ 3,000.00	\$ 3,000.00	
100-11-63-630800	Uniforms And Safety Gear	\$ 1,500	\$ 1,500	\$ 362.14	\$ 1,245.27	\$ 696.52
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	5 staff		10	\$ 50.00	\$ 500.00	
2016-2017	6 Council Members		12	\$ 50.00	\$ 600.00	
2016-2017	Planning and Zoning Commissioners		8	\$ 50.00	\$ 400.00	
100-11-63-631000	Operating Supplies	\$ 21,420	\$ 19,575	\$ 15,696.41	\$ 21,475.47	\$ 20,279.61
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Annual employee service awards		1	\$ 1,700.00	\$ 1,700.00	
2016-2017	Budget workshop meals		2	\$ 250.00	\$ 500.00	
2016-2017	Council meeting meals		12	\$ 475.00	\$ 5,700.00	
2016-2017	Employee appreciation dinner		1	\$ 10,000.00	\$ 10,000.00	
2016-2017	Hebert's Christmas certificates for employees		64	\$ 30.00	\$ 1,920.00	
2016-2017	Miscellaneous IT		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Monthly birthday celebrations		12	\$ 50.00	\$ 600.00	
100-11-63-631100	Operating Equipment	\$ 2,000	\$ 6,300	\$ 3,618.25	\$ 603.39	\$ 6,179.17
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Council electronic device reimb. (6@\$25/month)		12	\$ 150.00	\$ 1,800.00	
2016-2017	Replacement batteries for UPS		1	\$ 200.00	\$ 200.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-11-63-631200	Office Supplies	\$ 4,400	\$ 4,750	\$ 952.86	\$ 1,396.10	\$ 2,428.27
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Paper goods		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Pens, pads, staples, etc.		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Planning and Zoning Commission supplies		1	\$ 400.00	\$ 400.00	
100-11-63-631400	Office Equipment & Furnishings	\$ 3,850	\$ 5,750	\$ 4,128.10	\$ 7,127.32	\$ 3,504.95
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Office furnishings		1	\$ 1,750.00	\$ 1,750.00	
2016-2017	Replacement computer		2	\$ 800.00	\$ 1,600.00	
2016-2017	Replacement monitor		2	\$ 250.00	\$ 500.00	
100-11-63-631500	Building & Grounds Supplies	\$ 300	\$ 300	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Building supplies		1	\$ 300.00	\$ 300.00	
100-11-67-670100	Elections	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ 8,140.65
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Joint election		1	\$ 8,000.00	\$ 8,000.00	
100-11-67-670300	Public Relations	\$ 34,000	\$ 24,000	\$ 4,247.55	\$ 16,680.77	\$ 18,621.11
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Business development (SBA)		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	David Dream Run		1	\$ 2,500.00	\$ 2,500.00	
2016-2017	Montgomery County Day at the Capitol		1	\$ 10,000.00	\$ 10,000.00	
2016-2017	Promotional items		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Red, Hot & Blue		1	\$ 7,500.00	\$ 7,500.00	
2016-2017	Sponsorships		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	UTZ Senior Demand Response Program		1	\$ 5,000.00	\$ 5,000.00	
100-11-67-670900	Dues/Memberships	\$ 4,800	\$ 3,815	\$ 3,571.42	\$ 3,577.00	\$ 3,317.50
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	CityBase.net		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Conroe Chamber of Commerce		1	\$ 60.00	\$ 60.00	
2016-2017	Constant Contact Software		12	\$ 65.00	\$ 780.00	
2016-2017	Houston-Galveston Area Council (HGAC)		1	\$ 200.00	\$ 200.00	
2016-2017	International Council for Shopping Centers (ICSC)		1	\$ 200.00	\$ 200.00	
2016-2017	Lake Conroe Chamber		1	\$ 100.00	\$ 100.00	
2016-2017	Strategic Gov't resources		1	\$ 100.00	\$ 100.00	
2016-2017	TCMA Region IV		1	\$ 50.00	\$ 50.00	
2016-2017	Texas Assoc. of Gov't Info. Tech (TAGITM)		1	\$ 150.00	\$ 150.00	
2016-2017	Texas Assoc. of Municipal Info. Officers (TAMIO)		1	\$ 110.00	\$ 110.00	
2016-2017	Texas City Management Assoc. (TCMA)		1	\$ 500.00	\$ 500.00	
2016-2017	Texas Economic Development		1	\$ 750.00	\$ 750.00	
2016-2017	Texas Municipal League		1	\$ 800.00	\$ 800.00	



2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-11-67-672000 Publications	\$ 420	\$ 420	\$ 232.00	\$ 145.00	\$ 624.95
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Conroe Courier	1	\$ 120.00	\$ 120.00	
2016-2017	Election Law Manual Supplement update	1	\$ 50.00	\$ 50.00	
2016-2017	Municipal Law Manual Supplement update	1	\$ 50.00	\$ 50.00	
2016-2017	Texas Election Code	1	\$ 140.00	\$ 140.00	
2016-2017	Texas Local Government Code annual	1	\$ 60.00	\$ 60.00	
100-11-67-672300 Travel/Training	\$ 31,600	\$ 24,284	\$ 4,571.02	\$ 23,431.08	\$ 13,027.35
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	City Administrator	1	\$ 7,000.00	\$ 7,000.00	
2016-2017	City Secretary	1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Council Members	5	\$ 2,500.00	\$ 12,500.00	
2016-2017	Executive Assistant	1	\$ 1,500.00	\$ 1,500.00	
2016-2017	IT Coordinator	1	\$ 2,100.00	\$ 2,100.00	
2016-2017	Mayor	1	\$ 3,500.00	\$ 3,500.00	
2016-2017	Payroll/HR Training	1	\$ 500.00	\$ 500.00	
2016-2017	Project & Planning Specialist	1	\$ 500.00	\$ 500.00	
2016-2017	Special travel (City wide)	1	\$ 2,000.00	\$ 2,000.00	
100-11-67-674400 Equipment Maintenance	\$ 600	\$ 600	\$ -	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Computers	12	\$ 50.00	\$ 600.00	
100-11-67-674500 Routine/Preventative Maintenance	\$ -	\$ -	\$ 128.06	\$ -	\$ -
100-11-67-674700 Maintenance Agreements	\$ 18,151	\$ 24,644	\$ 18,759.07	\$ 14,593.22	\$ 14,327.63
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Barracuda SPAM virus	1	\$ 946.00	\$ 946.00	
2016-2017	Copier	12	\$ 125.00	\$ 1,500.00	
2016-2017	Fortinet Firewall	1	\$ 1,325.00	\$ 1,325.00	
2016-2017	MCCI Laserfiche	1	\$ 7,194.00	\$ 7,194.00	
2016-2017	Request Tracker (EGov)	1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Veeam VM annual support	1	\$ 1,100.00	\$ 1,100.00	
2016-2017	Viper anti-virus	1	\$ 700.00	\$ 700.00	
2016-2017	VMWare Essentials Plus annual support	1	\$ 946.00	\$ 946.00	
2016-2017	Website hosting	1	\$ 240.00	\$ 240.00	
2016-2017	Website modules (docs, calendar, etc.)	1	\$ 1,200.00	\$ 1,200.00	
100-11-69-690200 Transfer to Equipment Replacement Fund	\$ 8,250	\$ 8,250	\$ 4,125.00	\$ 3,938.00	\$ 3,938.01
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Servers (8@\$4,500 ea./8 yrs., 1@\$30,000/8 yrs.)	1	\$ 8,250.00	\$ 8,250.00	
Administration Total:	\$ 995,206	\$ 993,757	\$ 688,422.92	\$ 844,946.04	\$ 823,459.82

Finance Department

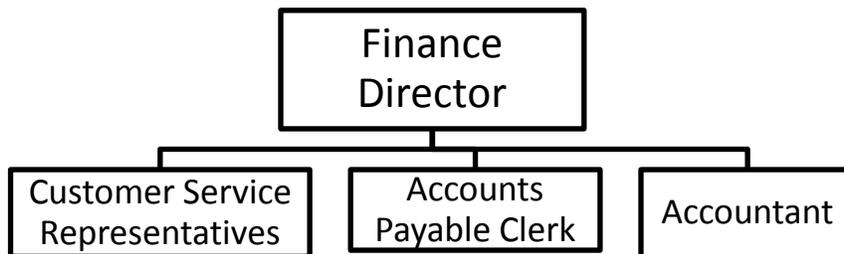
The Finance Department manages all financial aspects of the City, such as accounting and auditing, budget preparation, investments, purchasing, risk management, tax-related issues, and utility billing.

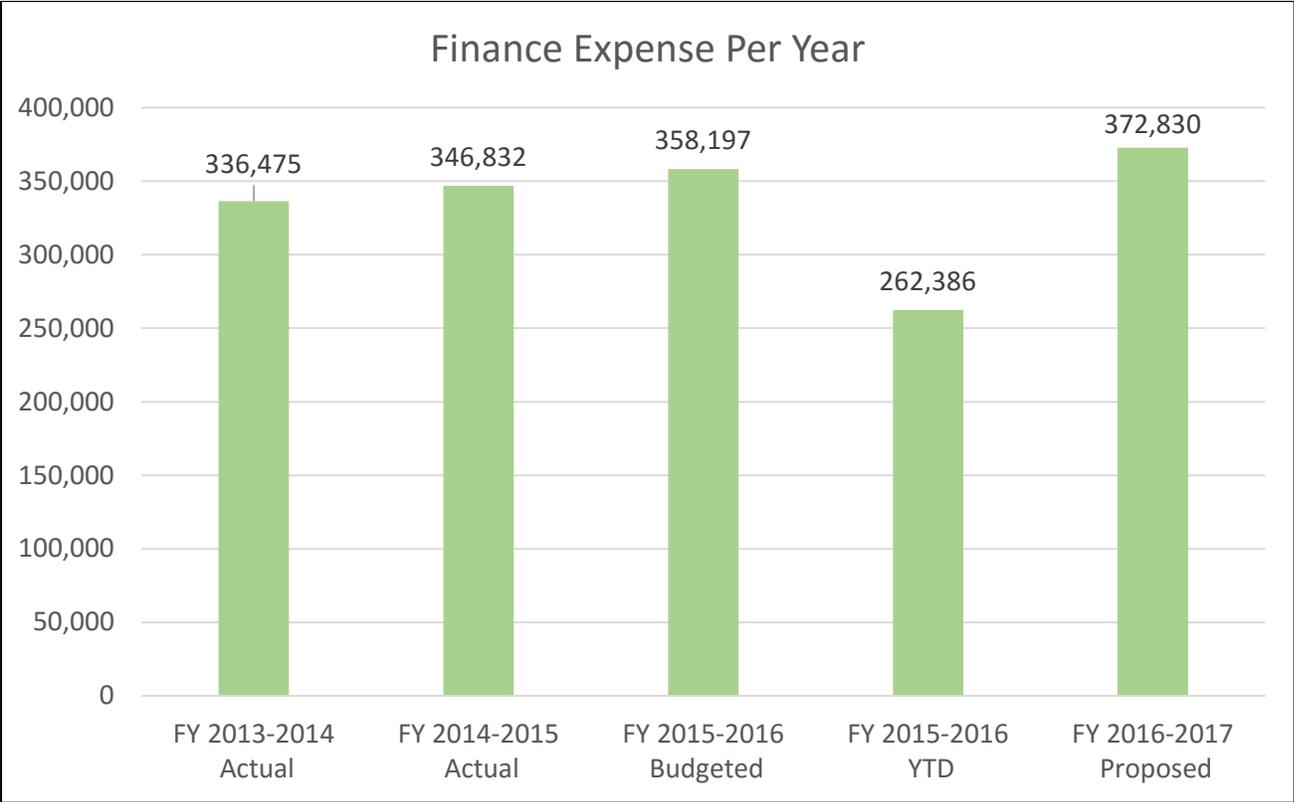
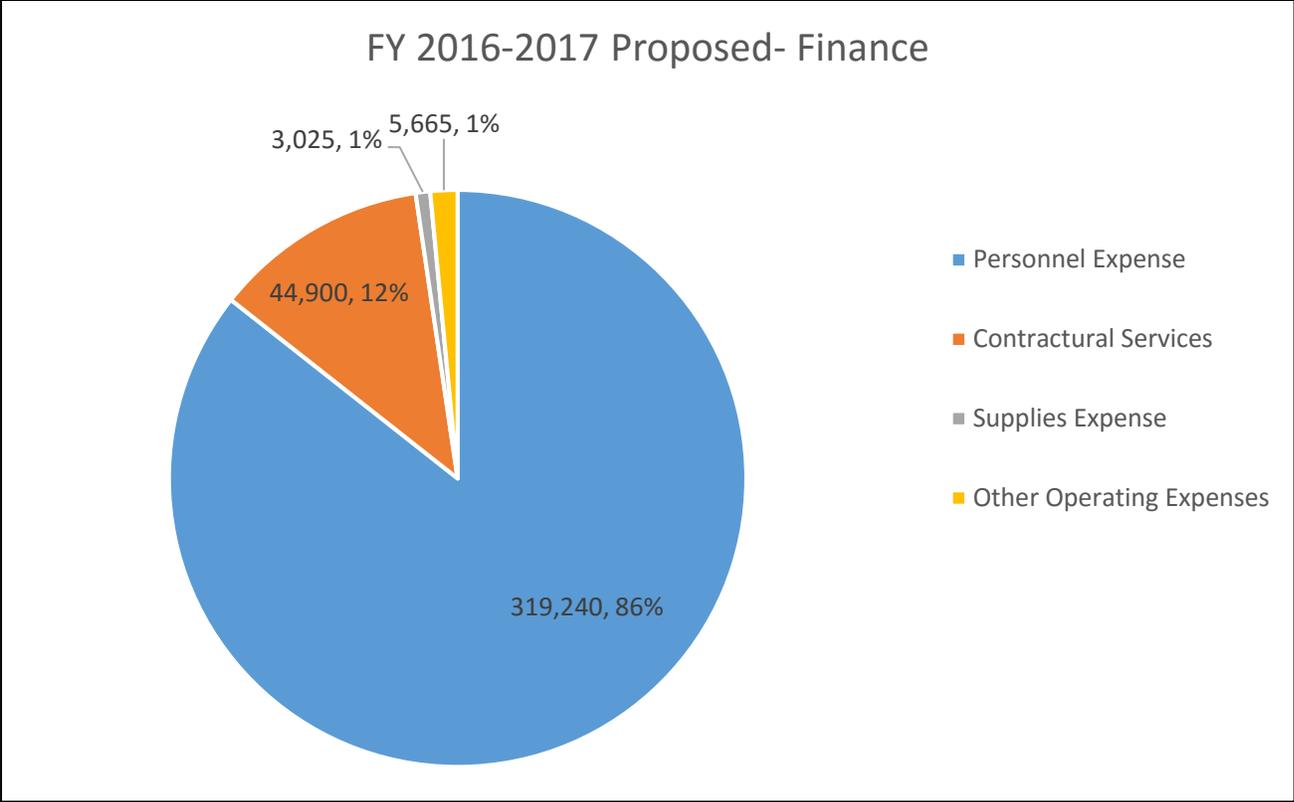
Customer Service is also under the Finance Department. This includes providing information and services related to municipal court, utility billing and building projects. Services include processing all citations issued for violations of state law and city ordinances, holding bench and jury trials, issuing warrants, collecting fines and reporting to various entities, answering questions related to utility bills as well as issuing permits for all building projects. The finance Director oversees this department.



Jennifer Calvert, Finance Director
icalvert@shenandoahtx.us

832-585-8161







2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-12 Finance						
100-12-61-611000	Salaries & Wages	\$ 253,107	\$ 240,479	\$ 178,221.42	\$ 238,725.84	\$ 228,074.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	4 staff			1	\$ 245,739.00	\$ 245,739.00
2016-2017	3% ontime payout			1	\$ 7,368.00	\$ 7,368.00
100-12-61-611400	Overtime	\$ 1,000	\$ 1,000	\$ 50.82	\$ 278.24	\$ -
100-12-61-611600	Longevity Pay	\$ 1,700	\$ 1,195	\$ 1,460.00	\$ 1,220.00	\$ 1,150.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	4 staff			1	\$ 1,700.00	\$ 1,700.00
100-12-61-614100	Retirement	\$ 42,783	\$ 38,883	\$ 29,687.15	\$ 37,655.71	\$ 35,490.74
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	4 staff			1	\$ 41,595.00	\$ 41,595.00
2016-2017	3% ontime payout			1	\$ 1,188.00	\$ 1,188.00
100-12-61-614400	FICA/Medicare Tax	\$ 19,570	\$ 18,565	\$ 13,267.59	\$ 17,276.84	\$ 16,758.11
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	4 staff			1	\$ 19,006.00	\$ 19,006.00
2016-2017	3% ontime payout			1	\$ 564.00	\$ 564.00
100-12-61-614500	Unemployment	\$ 1,080	\$ 1,080	\$ 683.21	\$ 1,030.14	\$ 1,019.14
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	4 staff; expected new rate			1	\$ 1,080.00	\$ 1,080.00
100-12-62-620100	Operating Services	\$ 16,390	\$ 15,590	\$ 11,750.24	\$ 15,635.69	\$ 13,386.05
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Annual ETS compliance fee (credit cards)			1	\$ 150.00	\$ 150.00
2016-2017	Appraisal share (quarterly basis)			4	\$ 4,000.00	\$ 16,000.00
2016-2017	ETS fees for credit card usage (monthly)			12	\$ 20.00	\$ 240.00
100-12-62-621000	Consulting/Professional Services	\$ 26,000	\$ 26,325	\$ 16,985.00	\$ 27,175.00	\$ 32,063.49
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Annual audit (General Fund and Water/Sewer)			1	\$ 20,700.00	\$ 20,700.00
2016-2017	Annual audit (MDD)			1	\$ 4,800.00	\$ 4,800.00
2016-2017	Filling of SEC Disclosure			1	\$ 500.00	\$ 500.00
100-12-62-622100	Software Program Purchase and Maintenance	\$ -	\$ 300	\$ -	\$ -	\$ -



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-12-62-624200	Postage	\$ 1,380	\$ 1,320	\$ 957.39	\$ 1,531.59	\$ 1,237.63
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	A/P check mailing		12	\$ 85.00	\$ 1,020.00	
2016-2017	FedEx/UPS and misc. postage charges		12	\$ 30.00	\$ 360.00	
100-12-62-624400	Cellular Phones	\$ 900	\$ 900	\$ 750.00	\$ 900.00	\$ 900.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Finance Director reimbursement		12	\$ 75.00	\$ 900.00	
100-12-62-624500	Printing	\$ 230	\$ 265	\$ 74.33	\$ 92.23	\$ 100.97
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Business cards, letterhead, envelopes		1	\$ 200.00	\$ 200.00	
2016-2017	Replacement ID/badges		2	\$ 15.00	\$ 30.00	
100-12-63-630800	Uniforms And Safety Gear	\$ 400	\$ 400	\$ 83.96	\$ 343.94	\$ 199.50
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	4 staff		8	\$ 50.00	\$ 400.00	
100-12-63-631000	Operating Supplies	\$ 625	\$ 825	\$ 352.39	\$ 561.50	\$ 709.86
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	1099 supplies		1	\$ 75.00	\$ 75.00	
2016-2017	Envelopes and check stock for A/P		1	\$ 200.00	\$ 200.00	
2016-2017	Ink for color printer		1	\$ 100.00	\$ 100.00	
2016-2017	Ink for MICR printer (checks)		1	\$ 250.00	\$ 250.00	
100-12-63-631100	Operating Equipment	\$ -	\$ 1,600	\$ 1,320.41	\$ -	\$ -
100-12-63-631200	Office Supplies	\$ 1,200	\$ 750	\$ 218.47	\$ 651.06	\$ 624.06
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Computer supplies (keyboards, mouse)		1	\$ 100.00	\$ 100.00	
2016-2017	Desk chair mats		2	\$ 200.00	\$ 400.00	
2016-2017	Staples, copy paper, pens, pads, etc.		1	\$ 400.00	\$ 400.00	
2016-2017	Supplies for budget books		1	\$ 300.00	\$ 300.00	
100-12-63-631400	Office Equipment & Furnishings	\$ 800	\$ 2,800	\$ 2,792.79	\$ 1,283.98	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Replacement computer		1	\$ 800.00	\$ 800.00	
100-12-67-670300	Public Relations	\$ -	\$ -	\$ -	\$ -	\$ 33.15



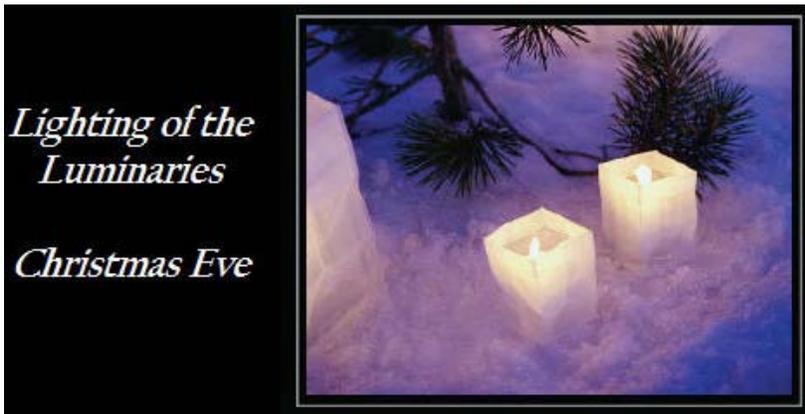
2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-12-67-670900	Dues/Memberships	\$ 465	\$ 520	\$ 375.00	\$ 377.15	\$ 535.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Gov't Finance Officer's Assoc. of Texas-Acct.		1	\$ 90.00	\$ 90.00	
2016-2017	Gov't Finance Officer's Assoc. of Texas-Fin. Dir.		1	\$ 90.00	\$ 90.00	
2016-2017	Gov't Finance Officer's Assoc.-Finance Director		1	\$ 150.00	\$ 150.00	
2016-2017	Sam's Club (city's memberships)		3	\$ 45.00	\$ 135.00	
100-12-67-672000	Publications	\$ 200	\$ 200	\$ 64.00	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Gov't Accounting Bluebook, other updates		1	\$ 200.00	\$ 200.00	
100-12-67-672300	Travel/Training	\$ 5,000	\$ 5,000	\$ 3,292.04	\$ 2,093.43	\$ 4,193.42
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Accountant		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Accounts Payable		1	\$ 500.00	\$ 500.00	
2016-2017	Customer Service Representative		1	\$ 500.00	\$ 500.00	
2016-2017	Finance Director (TML, GFOAT, INCODE)		1	\$ 3,000.00	\$ 3,000.00	
100-12-67-674400	Equipment Maintenance	\$ -	\$ 200	\$ -	\$ -	\$ -
Finance Total:		\$ 372,830	\$ 358,197	\$ 262,386.21	\$ 346,832.34	\$ 336,475.12

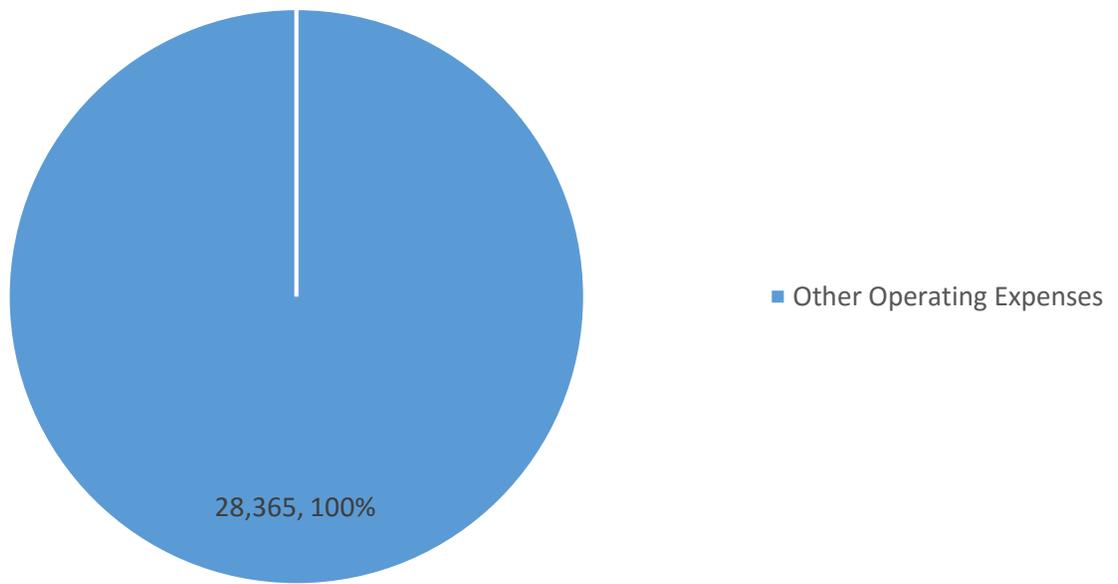
Community Outreach

Community Outreach is a more simplified department and exists to ensure purchasing for community relations is centralized and transparent. This department is managed by various individuals to include the City Secretary, the Finance Director and the City Administrator; however, there is no staff member directly assigned to this department.

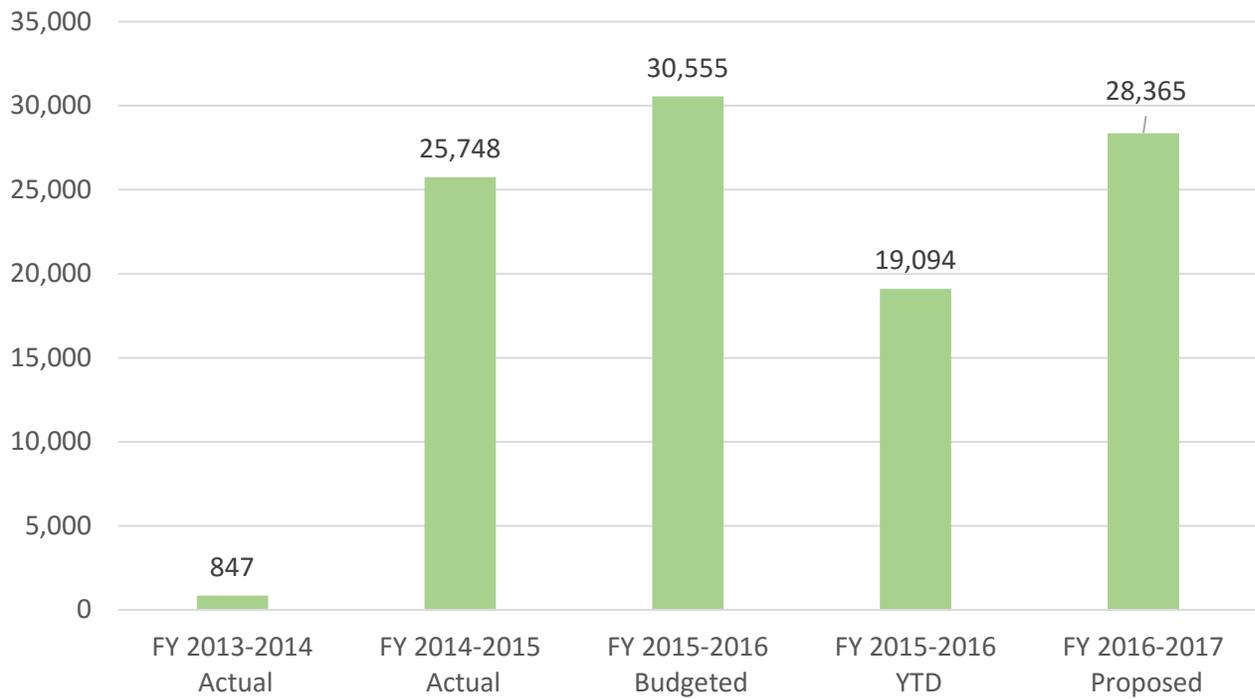
The Shenandoah Civic Club is delegated authority for expenditures from this department for budgeted community events and activities. These events and activities include, but are not limited to, Lighting of the Angels, the Lighting of the Luminaries, the Easter Egg hunt, July Fourth Parade and Yard of the Month.



FY 2016-2017 Proposed - Community Outreach



Community Outreach Expense Per Year





2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-14 Community Outreach					
100-14-67-670303 Public Relations-Community Garage Sale	\$ 390	\$ 440	\$ 40.00	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Signs (community inserts and yard)	1	\$ 350.00	\$ 350.00	
2016-2017	Utility billing insert	1	\$ 40.00	\$ 40.00	
100-14-67-670307 Public Relations-Easter Egg Hunt	\$ 3,765	\$ 3,285	\$ 3,038.31	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Advertising and signs	1	\$ 300.00	\$ 300.00	
2016-2017	Easter Bunny costume	1	\$ 50.00	\$ 50.00	
2016-2017	Easter Bunny handout	1	\$ 400.00	\$ 400.00	
2016-2017	Entertainment (face painting/balloon tech)	1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Supplies (decorations/eggs)	1	\$ 1,475.00	\$ 1,475.00	
2016-2017	Utility billing insert	1	\$ 40.00	\$ 40.00	
100-14-67-670308 Public Relations - Fall meet and Greet	\$ 350	\$ -	\$ -	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Community signs	1	\$ 300.00	\$ 300.00	
2016-2017	Hospitality	1	\$ 50.00	\$ 50.00	
100-14-67-670309 Public Relations - Halloween Safe Streets	\$ -	\$ 200	\$ -	\$ -	\$ -
100-14-67-670312 Public Relations-Luminaries	\$ 3,840	\$ 3,350	\$ 2,149.65	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Signs	1	\$ 300.00	\$ 300.00	
2016-2017	Supplies (bags, sand, candles, lighters)	1	\$ 3,500.00	\$ 3,500.00	
2016-2017	Utility billing insert	1	\$ 40.00	\$ 40.00	
100-14-67-670313 Public Relations - National Night Out	\$ 1,200	\$ 400	\$ 189.37	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Civic Club reusable bags	1	\$ 650.00	\$ 650.00	
2016-2017	Handouts (calendar magnets)	1	\$ 350.00	\$ 350.00	
2016-2017	Supplies (ribbons)	1	\$ 200.00	\$ 200.00	
100-14-67-670314 Public Relations - Shenandoah Shine	\$ 620	\$ -	\$ -	\$ -	\$ -



2016-2017 Proposed Budget

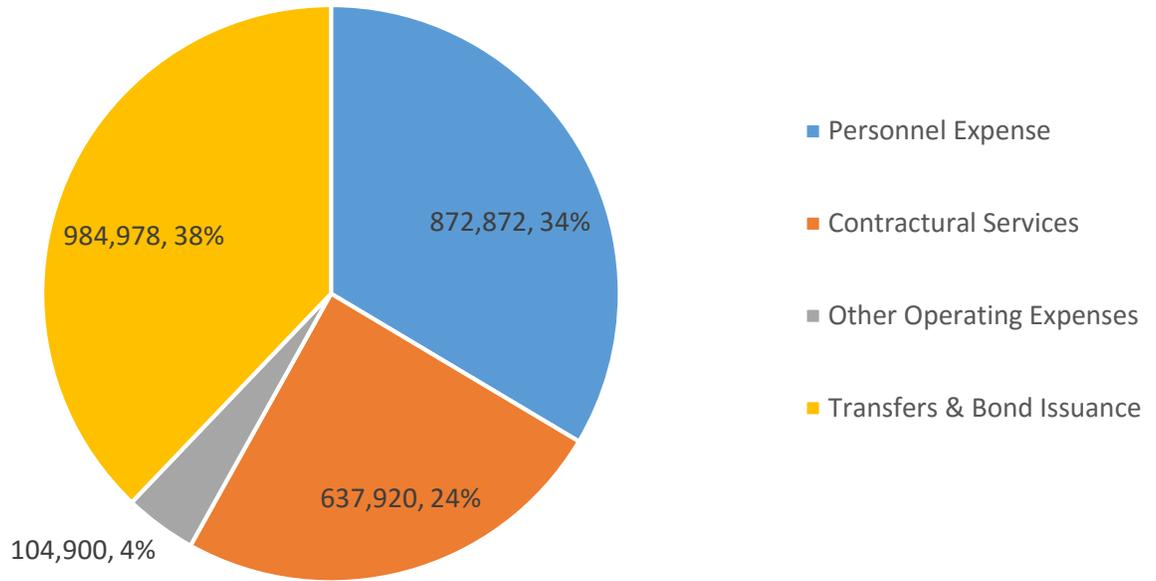
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-14-67-670315	Public Relations - Summer Pool Party	\$ 940	\$ -	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Community signs		1	\$ 300.00	\$ 300.00	
2016-2017	Hospitality (hot dogs, chips, ice, drinks, etc.)		1	\$ 600.00	\$ 600.00	
2016-2017	Utility billing insert		1	\$ 40.00	\$ 40.00	
100-14-67-670318	Public Relations - Arbor Day	\$ 415	\$ 75	\$ 73.30	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Kids activity		1	\$ 300.00	\$ 300.00	
2016-2017	Supplies (hospitality snacks/coffee)		1	\$ 75.00	\$ 75.00	
2016-2017	Utility billing insert		1	\$ 40.00	\$ 40.00	
100-14-67-670321	Public Relations-Yard Of The Month	\$ 460	\$ 400	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Home Depot gift cards		16	\$ 25.00	\$ 400.00	
2016-2017	Signs		1	\$ 60.00	\$ 60.00	
100-14-67-670323	Public Relations-Lighting Of The Angels	\$ 15,985	\$ 22,005	\$ 13,603.21	\$ 25,747.89	\$ 846.50
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Entertainment (camel, snow slide, snow ball, etc.)		1	\$ 10,750.00	\$ 10,750.00	
2016-2017	Golf carts		1	\$ 600.00	\$ 600.00	
2016-2017	Hospitality (sandwiches, hot choc., chips, etc.)		1	\$ 2,150.00	\$ 2,150.00	
2016-2017	Pictures with Santa		1	\$ 250.00	\$ 250.00	
2016-2017	Set up (zip ties, duct tape, ext. cords)		1	\$ 540.00	\$ 540.00	
2016-2017	Supplies (table cloths, wreaths, cntr pcs., etc.)		1	\$ 1,600.00	\$ 1,600.00	
2016-2017	Toy drive		1	\$ 15.00	\$ 15.00	
2016-2017	Utility billing insert		2	\$ 40.00	\$ 80.00	
100-14-67-670330	Public Relations - Adult Night at the Pool	\$ 400	\$ 400	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Lifeguards (2@3 hrs. for 3 events)		1	\$ 400.00	\$ 400.00	
Community Outreach Total:		\$ 28,365	\$ 30,555	\$ 19,093.84	\$ 25,747.89	\$ 846.50

Non-Department

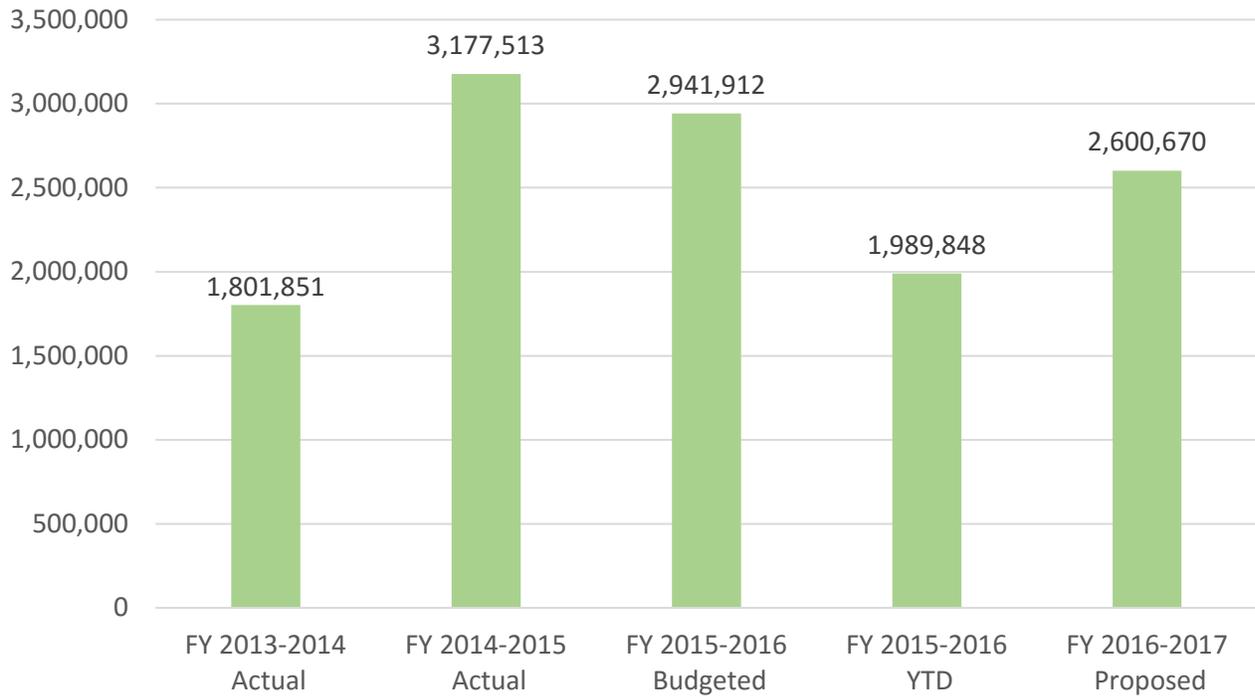
Non-Department was created in the 2011-2012 fiscal year and is for all expenditures of City-wide nature. This includes insurance (medical, property/liability/auto), tuition reimbursement, software and fire services as well as transfers for debt service. These expenditures are budgeted here for transparency purposes and so other departments can be analyzed year over year based on true expenditures specific to that department.

As with Community Outreach, there are no staff members within this department and it is managed by the City Administrator and the Finance Director.

FY 2016-2017 Proposed - Non-Department



Non-Department Expense Per Year





2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual	
100-17 Non-Department						
100-17-61-611500	Incentive Pay	\$ 43,320	\$ 35,000	\$ 17,368.50	\$ 19,079.00	\$ 20,043.04
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Incentive Pay		1	\$ 35,000.00	\$	35,000.00
2016-2017	TMRS and taxes		1	\$ 8,320.00	\$	8,320.00
100-17-61-614000	Dental/Life/AD&D	\$ 57,552	\$ 47,676	\$ 41,081.26	\$ 47,090.04	\$ 42,360.60
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Dental based on enrollment and 3% increase		12	\$ 4,430.00	\$	53,160.00
2016-2017	Life, AD&D based on enrollment and 3% increase		12	\$ 366.00	\$	4,392.00
100-17-61-614200	Group Insurance	\$ 720,000	\$ 543,060	\$ 469,485.42	\$ 527,511.42	\$ 467,612.33
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	14% increase for Affordable Care Act		1	\$ 90,000.00	\$	90,000.00
2016-2017	Based on current enrollment		12	\$ 52,500.00	\$	630,000.00
100-17-61-614300	Workers Compensation	\$ 52,000	\$ 59,000	\$ 51,597.12	\$ 59,431.72	\$ 57,616.12
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on estimated payroll		1	\$ 52,000.00	\$	52,000.00
100-17-62-621000	Consulting/Professional Services	\$ 576,744	\$ 544,800	\$ 391,355.81	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Fire service agreement - The Woodlands		4	\$ 144,186.00	\$	576,744.00
100-17-62-622100	Software Program Purchase And Maintenance	\$ 61,176	\$ 61,176	\$ 62,676.00	\$ 67,730.00	\$ 80,076.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Incode (quarterly billing)		4	\$ 15,294.00	\$	61,176.00
100-17-67-671900	Tuition Reimbursement	\$ 25,000	\$ 25,000	\$ 8,284.93	\$ 14,747.06	\$ 9,780.00
100-17-67-673100	Insurance-Auto	\$ 22,300	\$ 22,050	\$ 20,009.00	\$ 19,622.00	\$ 20,718.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on current schedule (no addtl vehicles)		1	\$ 22,000.00	\$	22,000.00
2016-2017	Community Resource Officer unit		1	\$ 300.00	\$	300.00
100-17-67-673500	Insurance-General Liability	\$ 28,800	\$ 32,445	\$ 27,818.90	\$ 31,457.96	\$ 32,666.86
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on current schedule		1	\$ 28,800.00	\$	28,800.00



2016-2017 Proposed Budget

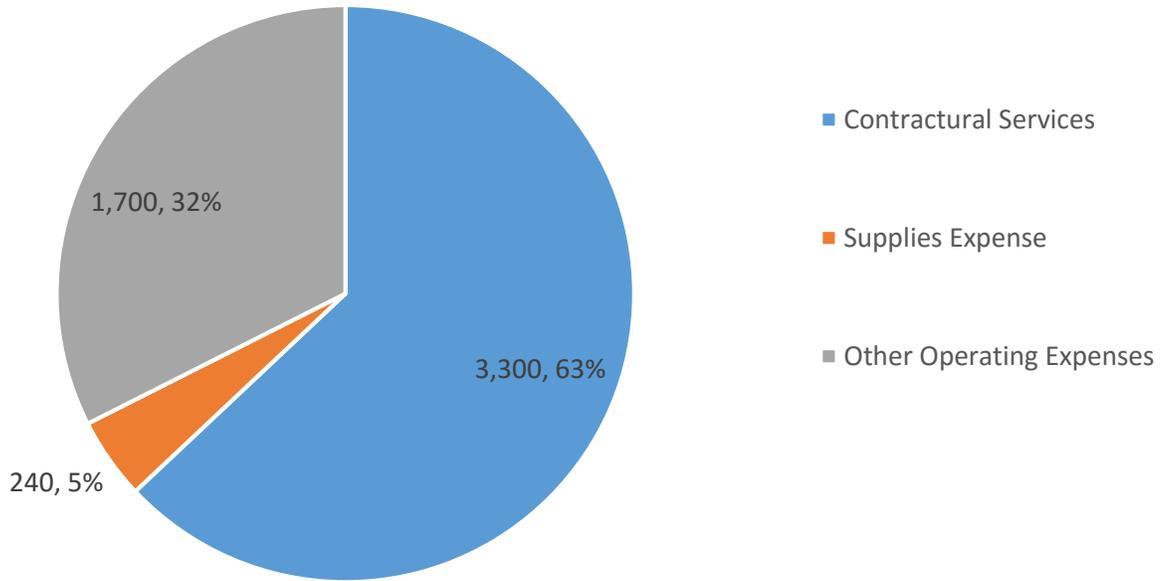
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-17-67-673700	Insurance-Real/Personal Property	\$ 28,800	\$ 30,983	\$ 28,448.80	\$ 29,092.86	\$ 30,614.69
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on current schedule		1	\$ 28,500.00	\$ 28,500.00	
2016-2017	Toddler park and Vision Park sign		1	\$ 300.00	\$ 300.00	
100-17-68-681300	Transfer to Debt Service-Property Tax	\$ 866,341	\$ 875,637	\$ 264,996.80	\$ 764,908.20	\$ 798,642.13
100-17-68-681400	Transfer to Capital Projects	\$ 118,637	\$ 672,967	\$ 624,093.81	\$ 1,345,954.32	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Incode Disaster Recovery		1	\$ 28,538.00	\$ 28,538.00	
2016-2017	MD conference room video room update		1	\$ 5,389.00	\$ 5,389.00	
2016-2017	Police interview room camera system		1	\$ 5,490.00	\$ 5,490.00	
2016-2017	Chevrolet Silverado, Community Resource Officer		1	\$ 47,995.00	\$ 47,995.00	
2016-2017	Handheld radios		1	\$ 5,525.00	\$ 5,525.00	
2016-2017	Community signs		1	\$ 20,000.00	\$ 20,000.00	
2016-2017	Pool parking lot maintenance		1	\$ 5,700.00	\$ 5,700.00	
100-17-68-681500	Transfer To Debt Service-Sales Tax	\$ -	\$ 27,118	\$ -	\$ 269,967.60	\$ 261,763.82
Non-Department Total:		\$ 2,600,670	\$ 2,941,912	\$ 1,989,847.85	\$ 3,177,513.18	\$ 1,801,850.55

Emergency Management

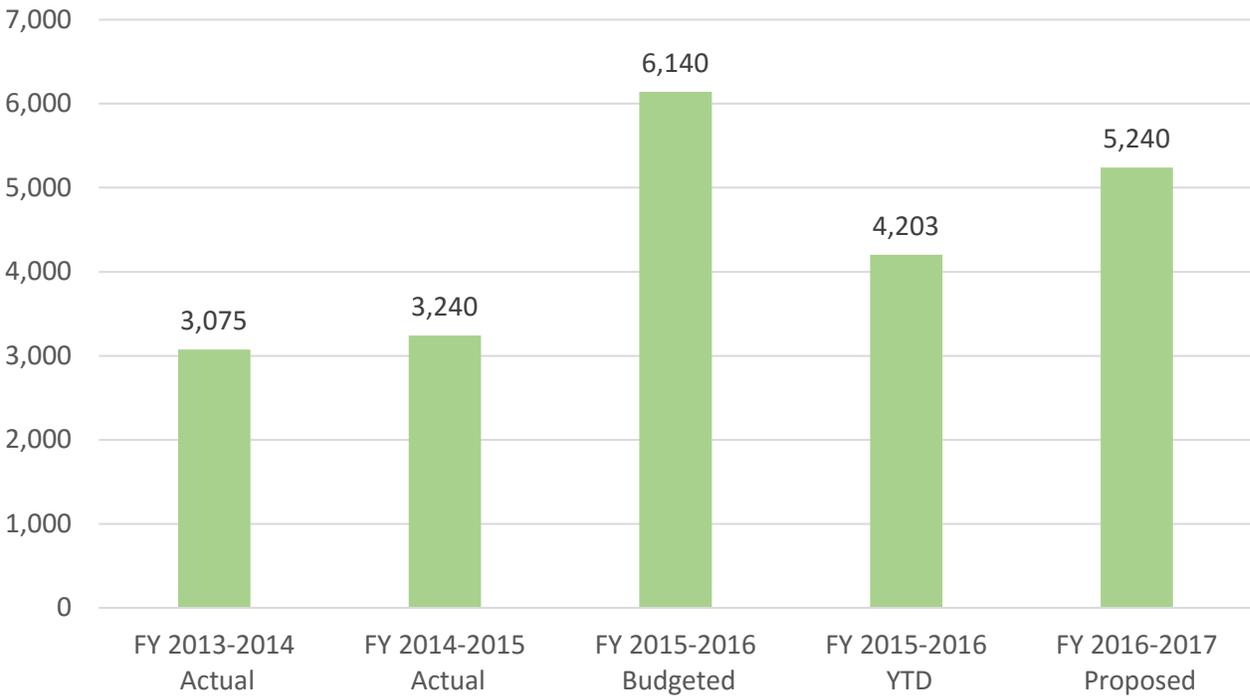
As emergency management has come to play an integral part in serving the community, the City created the Emergency Management Department in the 2011-2012 fiscal year. This department is overseen by the Chief of Police who is designated, by City ordinance, as the Emergency Management Coordinator. Supplies and equipment to facilitate the management of various natural and man-made emergencies are budgeted in this department.

There are no staff members specifically assigned to this department.

FY 2016-2017 Proposed - Emergency Management



Emergency Management Expense





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-21 Emergency Management						
100-21-62-620100	Operating Services	\$ -	\$ -	\$ 111.78	\$ -	\$ -
100-21-62-623800	Licenses And User Fees	\$ 2,800	\$ 2,800	\$ 2,400.00	\$ 2,720.00	\$ 2,720.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	City notification system-Blackboard		1,400	\$ 2.00	\$ 2,800.00	
100-21-62-624500	Printing	\$ 500	\$ 500	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Emergency management documents		1	\$ 500.00	\$ 500.00	
100-21-63-631100	Operating Equipment	\$ -	\$ 900	\$ 1,247.04	\$ 266.01	\$ -
100-21-63-631200	Office Supplies	\$ 240	\$ 240	\$ -	\$ 54.06	\$ 4.90
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	EOC copy paper, pads, pens, markers		12	\$ 20.00	\$ 240.00	
100-21-63-631400	Office Equipment & Furnishings	\$ -	\$ -	\$ 244.02	\$ -	\$ -
100-21-67-672300	Travel & Training	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 150.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Emergency management conference		1	\$ 1,500.00	\$ 1,500.00	
100-21-67-674700	Maintenance Agreements	\$ 200	\$ 200	\$ 200.00	\$ 200.00	\$ 200.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Copier for EOC		1	\$ 200.00	\$ 200.00	
Emergency Management Total:		\$ 5,240	\$ 6,140	\$ 4,202.84	\$ 3,240.07	\$ 3,074.90

Police Department

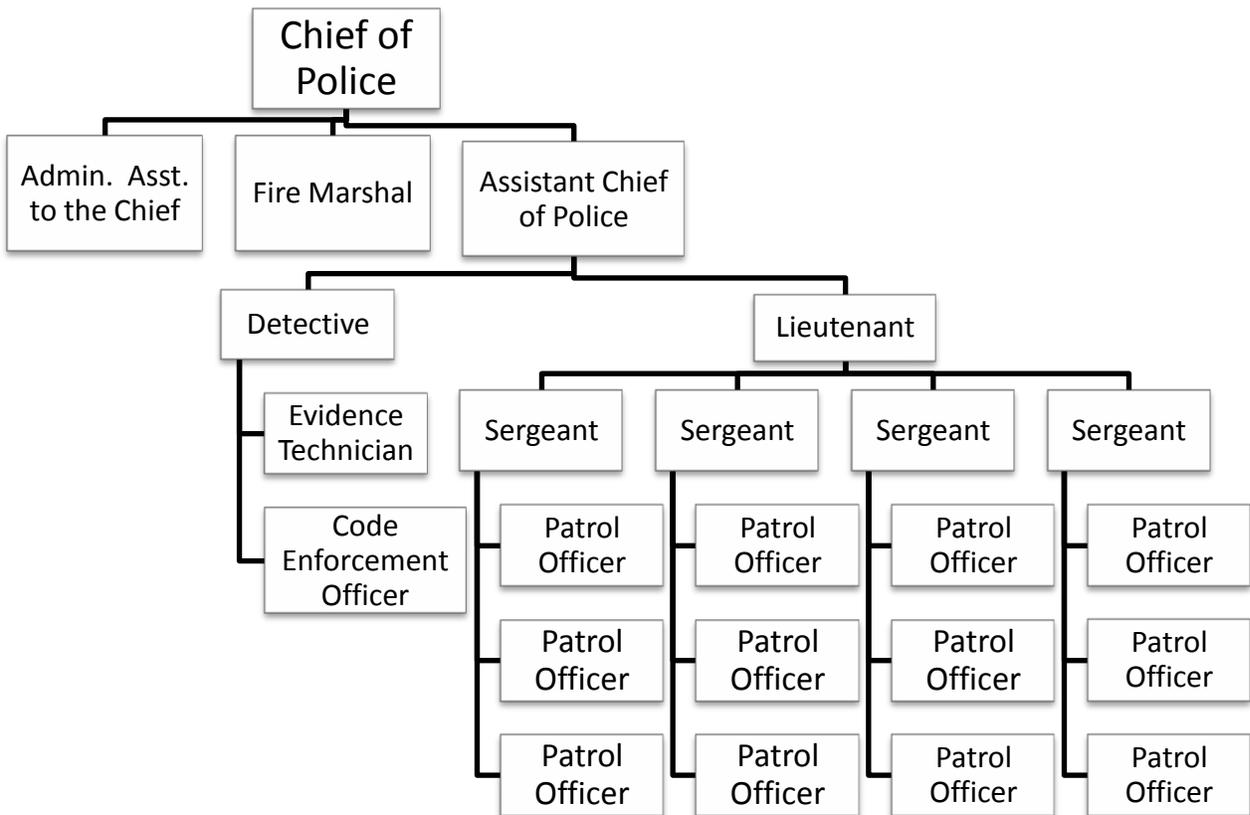
The Police Department is responsible for the safety of the City. The Police Chief manages 22 sworn officers which include a Detective, Evidence Technician and Fire Marshal. The department utilizes the Areas of Responsibility (AOR) program which assigned 12 specific geographical areas of the City to individual officers. Within this area each officer is tasked with numerous duties including the fostering and maintenance of these community partnerships, as well as helping to educate, evaluate and mitigate crime conditions. The Police Department also handles all Code Enforcement matters as well as fire safety and prevention, inspection and other related programs and responsibilities.

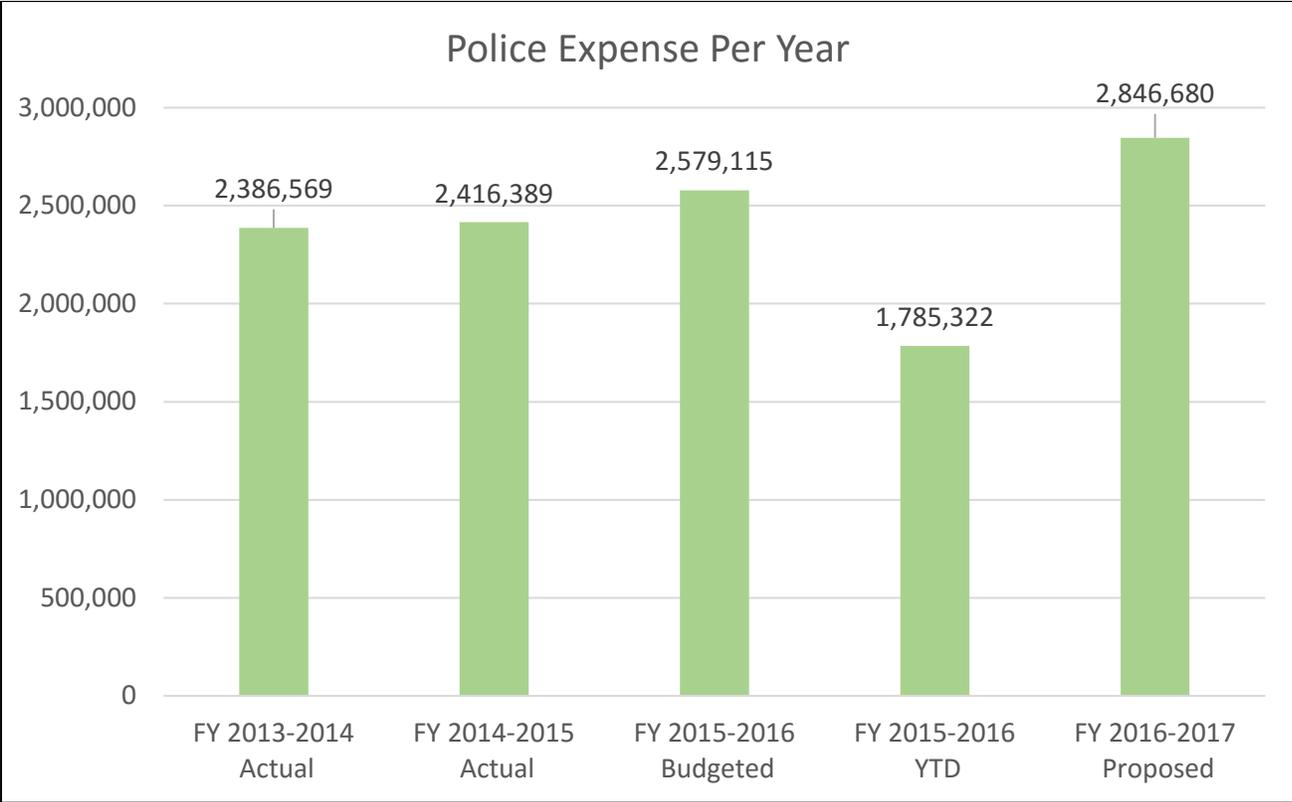
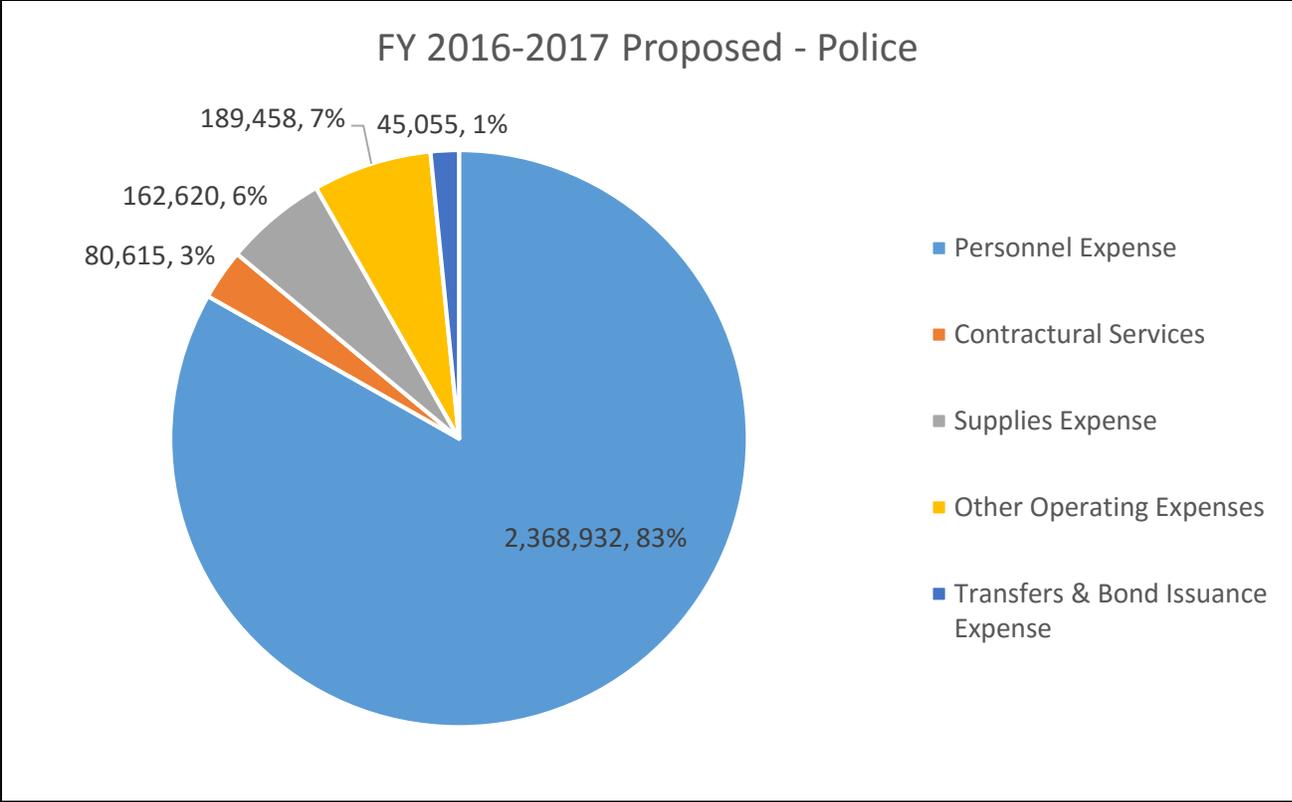


John Chancellor, Chief of Police

jchancellor@shenandoah.tx.us

832-585-8103







2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-22 Police						
<u>100-22-61-611000</u>	Salaries & Wages	\$ 1,706,283	\$ 1,588,685	\$ 1,144,151.71	\$ 1,561,525.08	\$ 1,511,482.32
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	24 staff		1	\$ 1,601,223.00	\$ 1,601,223.00	
2016-2017	Community Resource Officer		1	\$ 56,249.00	\$ 56,249.00	
2016-2017	Training officer stipend		12	\$ 200.00	\$ 2,400.00	
2016-2017	3% ontime payout		1	\$ 46,411.00	\$ 46,411.00	
<u>100-22-61-611100</u>	Education Pay	\$ 16,200	\$ 16,200	\$ 9,955.75	\$ 12,174.25	\$ 11,206.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Barry Gresham (Bachelor's)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Bryan Carlisle (Master's)		12	\$ 100.00	\$ 1,200.00	
2016-2017	Courtney Pullen (Bachelor's)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Jake Reuvers (Bachelor's)		12	\$ 200.00	\$ 2,400.00	
2016-2017	James Hulse (Bachelor's)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Larry Collins (Bachelor's)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Robert Picone (Associates)		12	\$ 50.00	\$ 600.00	
2016-2017	Troye Dunlap (Bachelor's)		12	\$ 200.00	\$ 2,400.00	
<u>100-22-61-611200</u>	Certification Pay	\$ 55,200	\$ 54,000	\$ 36,705.00	\$ 46,408.18	\$ 43,339.50
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Barry Gresham (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Cedric McDuffie (Intermediate Peace Officer)		12	\$ 100.00	\$ 1,200.00	
2016-2017	Courtney Pullen (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Danny Nabors (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Earlie Lucas (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Jake Reuvers (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	James Bureson (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	James Hulse (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Jeremy Thompson (Intermediate Peace Officer)		12	\$ 100.00	\$ 1,200.00	
2016-2017	Jimmie Miles (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	John Ferrand (Masters Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Kevin Frantz (Intermediate Peace Officer)		12	\$ 100.00	\$ 1,200.00	
2016-2017	Larry Collins (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Mark Brockhoeft (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Michael Bledsoe (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Raymond Shaw (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Robert Gordon (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Robert Picone (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
2016-2017	Solon Upshaw (Advanced Peace Officer)		12	\$ 200.00	\$ 2,400.00	
2016-2017	Troye Dunlap (Master's Peace Officer)		12	\$ 300.00	\$ 3,600.00	
<u>100-22-61-611400</u>	Overtime	\$ 800	\$ 500	\$ 502.89	\$ 336.20	\$ 194.77
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Administration overtime		1	\$ 800.00	\$ 800.00	
<u>100-22-61-611401</u>	Overtime-Court Testimony	\$ 1,530	\$ 1,598	\$ 183.24	\$ 152.58	\$ 664.79
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	34 hrs.; \$45/hr.		34	\$ 45.00	\$ 1,530.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-22-61-611403	Overtime-FTO	\$ 1,800	\$ 1,880	\$ 1,309.91	\$ 1,633.46	\$ 4,430.06
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	40 hrs.; \$45/hr.		40	\$ 45.00	\$ 1,800.00	
100-22-61-611404	Overtime-Investigation	\$ -	\$ -	\$ 244.97	\$ 390.02	\$ 8,984.86
100-22-61-611405	Overtime-Late Call/Report	\$ 5,850	\$ 4,896	\$ 5,872.48	\$ 5,454.28	\$ 3,331.65
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	2.5 hrs./week; \$45/hr.		130	\$ 45.00	\$ 5,850.00	
100-22-61-611406	Overtime-Shift Coverage	\$ 43,200	\$ 45,120	\$ 35,825.26	\$ 70,510.66	\$ 58,052.90
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	80 hrs./month; \$45/hr.		12	\$ 3,600.00	\$ 43,200.00	
100-22-61-611407	Overtime-Special Events	\$ 3,240	\$ 5,452	\$ 14,722.78	\$ 13,836.11	\$ 14,067.11
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Add'l events - 4 officers/ 4 hrs. each; \$45/hr.		16	\$ 45.00	\$ 720.00	
2016-2017	HSS - 4 officers/4 hrs. each; \$45/hr.		16	\$ 45.00	\$ 720.00	
2016-2017	NNO - 10 officers/4 hrs. each; \$45/hr.		40	\$ 45.00	\$ 1,800.00	
100-22-61-611408	Overtime-On Site Training	\$ 29,700	\$ 36,096	\$ 19,626.43	\$ 15,520.54	\$ 21,271.78
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Firearms train/qualify (16 ofcrs/5 hrs. ea.; \$45/hr.)		4	\$ 3,600.00	\$ 14,400.00	
2016-2017	Firearms train/qualify Community Resource Officer		5	\$ 45.00	\$ 225.00	
2016-2017	Force on force (16 officers/5 hrs. each; \$45/hr.)		2	\$ 3,600.00	\$ 7,200.00	
2016-2017	Force on force Community Resource Officer		5	\$ 45.00	\$ 225.00	
2016-2017	Less-than-lethal (16 officers/5 hrs. each; \$45/hr.)		1	\$ 3,600.00	\$ 3,600.00	
2016-2017	Less-than-lethal Community Resource Officer		5	\$ 45.00	\$ 225.00	
2016-2017	Medical recert (16 officers/5 hrs. each; \$45/hr.)		1	\$ 3,600.00	\$ 3,600.00	
2016-2017	Medical recert Community Resource Officer		5	\$ 45.00	\$ 225.00	
100-22-61-611409	Overtime - Crime Reduction Program	\$ -	\$ 2,444	\$ -	\$ -	\$ -
100-22-61-611600	Longevity Pay	\$ 11,235	\$ 10,840	\$ 10,840.00	\$ 10,205.00	\$ 9,040.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	25 staff		1	\$ 11,235.00	\$ 11,235.00	
100-22-61-614100	Retirement	\$ 317,833	\$ 287,077	\$ 214,069.50	\$ 275,891.13	\$ 263,023.13
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	24 staff		1	\$ 301,131.00	\$ 301,131.00	
2016-2017	Community Resource Officer		1	\$ 9,220.00	\$ 9,220.00	
2016-2017	3% ontime payout		1	\$ 7,482.00	\$ 7,482.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-22-61-614400	FICA/Medicare Tax	\$ 145,311	\$ 137,066	\$ 97,309.02	\$ 128,235.10	\$ 126,395.48
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	24 Staff		1	\$ 137,604.00	\$ 137,604.00	
2016-2017	Community Resource Officer		1	\$ 4,156.00	\$ 4,156.00	
2016-2017	3% ontime payout		1	\$ 3,551.00	\$ 3,551.00	
100-22-61-614500	Unemployment	\$ 6,750	\$ 6,210	\$ 4,103.66	\$ 5,421.14	\$ 5,229.67
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	24 staff, expected rate		1	\$ 6,480.00	\$ 6,480.00	
2016-2017	Community Resource Officer		1	\$ 270.00	\$ 270.00	
100-22-61-614700	Allowances/Misc. Personnel Costs	\$ 24,000	\$ 24,000	\$ 17,570.00	\$ 25,270.00	\$ 24,000.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Assistant Police Chief car allowance		12	\$ 1,000.00	\$ 12,000.00	
2016-2017	Police Chief car allowance		12	\$ 1,000.00	\$ 12,000.00	
100-22-62-621000	Consulting/Professional Services	\$ 16,000	\$ 14,760	\$ 12,016.89	\$ 11,528.10	\$ 3,110.29
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Accident drug testing		6	\$ 50.00	\$ 300.00	
2016-2017	After hours phone support-CPD-qtrly		4	\$ 3,000.00	\$ 12,000.00	
2016-2017	Legal notices-found property		2	\$ 100.00	\$ 200.00	
2016-2017	New hire physical test		2	\$ 50.00	\$ 100.00	
2016-2017	New hire psychological test		2	\$ 200.00	\$ 400.00	
2016-2017	S.A.N.E. kits		4	\$ 750.00	\$ 3,000.00	
100-22-62-621300	Legal	\$ 900	\$ 875	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Lien fees-file/release		20	\$ 45.00	\$ 900.00	
100-22-62-623800	Licenses & User Fees	\$ 31,260	\$ 30,470	\$ 13,648.71	\$ 19,532.85	\$ 29,238.83
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Accurint/Lexis Nexis		12	\$ 99.00	\$ 1,188.00	
2016-2017	Coban - DVMS annual renewal		6	\$ 375.00	\$ 2,250.00	
2016-2017	Guardian - performance recognition program		1	\$ 982.00	\$ 982.00	
2016-2017	InterAct subscription renewal - annual		1	\$ 8,000.00	\$ 8,000.00	
2016-2017	LeadsOnline - access/investigation system		1	\$ 1,700.00	\$ 1,700.00	
2016-2017	MCSO MDT - VPN client, tokens, maintenance		1	\$ 2,600.00	\$ 2,600.00	
2016-2017	MCSO radio access (16 portable/26 handhelds)		42	\$ 90.00	\$ 3,780.00	
2016-2017	TCLEDDS - state database access		1	\$ 680.00	\$ 680.00	
2016-2017	Vehicle GPS (16 units@\$40/mo.)		16	\$ 600.00	\$ 9,600.00	
2016-2017	Vehicle GPS Community Resource Officer (\$40/mo.)		12	\$ 40.00	\$ 480.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-22-62-623900	Animal Control	\$ 750	\$ 1,495	\$ 75.00	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Relocation of skunks		10	\$ 75.00	\$ 750.00	
100-22-62-624200	Postage	\$ 1,120	\$ 1,120	\$ 352.29	\$ 481.11	\$ 488.95
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	FedEx, UPS, USPS		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Radar recert./recal. postage		4	\$ 30.00	\$ 120.00	
100-22-62-624400	Cellular Phones	\$ 26,460	\$ 26,340	\$ 15,248.12	\$ 23,090.46	\$ 22,024.49
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Air cards(16@\$50/mo.)		12	\$ 800.00	\$ 9,600.00	
2016-2017	Community Resource Officer		12	\$ 70.00	\$ 840.00	
2016-2017	Community Resource Officer air card		12	\$ 50.00	\$ 600.00	
2016-2017	Chief reimbursement		12	\$ 75.00	\$ 900.00	
2016-2017	Patrol, Admn., Sgts., Fire Marshall, etc. (22@\$55/mo.)		12	\$ 1,210.00	\$ 14,520.00	
100-22-62-624500	Printing	\$ 4,125	\$ 4,125	\$ 1,247.00	\$ 2,768.17	\$ 2,500.80
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Artwork-business cards		4	\$ 15.00	\$ 60.00	
2016-2017	Artwork-wrecker decals		1	\$ 40.00	\$ 40.00	
2016-2017	Citation books		100	\$ 13.00	\$ 1,300.00	
2016-2017	Crime prevention forms (DBV)-1,000 per order		3	\$ 175.00	\$ 525.00	
2016-2017	Tow slips, CE work orders, ID & business cards		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Wrecker decals-250 per order		1	\$ 200.00	\$ 200.00	
100-22-63-630800	Uniforms And Safety Gear	\$ 24,185	\$ 20,653	\$ 15,915.38	\$ 16,525.38	\$ 21,921.34
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	1 staff		2	\$ 50.00	\$ 100.00	
2016-2017	Admin. uniforms (6)(4 uniforms each@\$180)		6	\$ 720.00	\$ 4,320.00	
2016-2017	Award bars		5	\$ 25.00	\$ 125.00	
2016-2017	Badges		4	\$ 90.00	\$ 360.00	
2016-2017	Community Resource Officer uniforms		4	\$ 180.00	\$ 720.00	
2016-2017	Clothing allowance - detective		1	\$ 600.00	\$ 600.00	
2016-2017	Embroidered police badge patches (replenish)		500	\$ 1.60	\$ 800.00	
2016-2017	Kydex tourniquet holders		6	\$ 35.00	\$ 210.00	
2016-2017	Patrol uniforms (4 uniforms each@\$180)		16	\$ 720.00	\$ 11,520.00	
2016-2017	Replacement duty gear		1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Tourniquets		6	\$ 25.00	\$ 150.00	
2016-2017	Vest covers & embroidery (\$85 vests/\$10 embroid)		24	\$ 95.00	\$ 2,280.00	
100-22-63-631000	Operating Supplies	\$ 2,000	\$ 2,325	\$ 798.49	\$ 1,833.63	\$ 2,185.50
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Evidence supplies		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	General supplies		1	\$ 1,000.00	\$ 1,000.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-22-63-631100	Operating Equipment	\$ 112,850	\$ 3,048	\$ 6,120.24	\$ (14,076.67)	\$ 3,004.99
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Medical kits		2	\$ 75.00	\$ 150.00	
2016-2017	Tahoes		2	\$ 56,350.00	\$ 112,700.00	
100-22-63-631115	Operating Equipment Supplies	\$ 500	\$ 400	\$ 107.38	\$ 137.86	\$ 147.40
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Computer supplies		1	\$ 300.00	\$ 300.00	
2016-2017	Flashlight/camera batteries		1	\$ 200.00	\$ 200.00	
100-22-63-631200	Office Supplies	\$ 2,000	\$ 2,000	\$ 1,139.07	\$ 1,783.02	\$ 2,470.63
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Copy paper, pens, note pads, staples, etc.		1	\$ 2,000.00	\$ 2,000.00	
100-22-63-631400	Office Equipment & Furnishings	\$ 3,150	\$ 4,600	\$ 3,918.52	\$ 5,184.79	\$ 3,997.38
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Computers		3	\$ 800.00	\$ 2,400.00	
2016-2017	Monitors 24"		3	\$ 250.00	\$ 750.00	
100-22-63-631700	Training Supplies	\$ 17,935	\$ 17,935	\$ 6,074.12	\$ 16,825.30	\$ 13,175.24
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	.223 ammo (8 cases)		8	\$ 320.00	\$ 2,560.00	
2016-2017	.357 mag ammo (2 cases)		2	\$ 310.00	\$ 620.00	
2016-2017	40 cal ammo (10 cases)		10	\$ 280.00	\$ 2,800.00	
2016-2017	40 mm sponge rounds (25 rounds - annual recert.)		25	\$ 26.00	\$ 650.00	
2016-2017	45 cal ammo (10 cases)		10	\$ 320.00	\$ 3,200.00	
2016-2017	9 mm ammo (7 cases)		7	\$ 215.00	\$ 1,505.00	
2016-2017	Buckshot/slug ammo		1	\$ 400.00	\$ 400.00	
2016-2017	Duty ammo replacement		1	\$ 900.00	\$ 900.00	
2016-2017	OC spray replacement		10	\$ 10.00	\$ 100.00	
2016-2017	S.W.A.T. training ammo (3 officers)		3	\$ 700.00	\$ 2,100.00	
2016-2017	Taser training cartridges		1	\$ 2,500.00	\$ 2,500.00	
2016-2017	Training - paint, tape, staples, permanent markers		1	\$ 500.00	\$ 500.00	
2016-2017	Training dummy rounds		1	\$ 100.00	\$ 100.00	
100-22-67-670300	Public Relations	\$ 13,000	\$ 10,000	\$ 7,548.55	\$ 9,919.87	\$ 2,860.88
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Halloween Safe Streets (increase due to add'l streets)		1	\$ 7,000.00	\$ 7,000.00	
2016-2017	National Night Out		1	\$ 6,000.00	\$ 6,000.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-22-67-670900	Dues/Memberships	\$ 4,153	\$ 2,422	\$ 1,578.00	\$ 1,687.00	\$ 2,017.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Code enforcement license renewal (JF, MB, MAP)		3	\$ 106.00	\$ 318.00	
2016-2017	FBINAA (Asst. Chief, Det. Hulse)		2	\$ 105.00	\$ 210.00	
2016-2017	Fire Marshal dues - NFPA, ICC, IAAI, NAFI, TCFP		1	\$ 600.00	\$ 600.00	
2016-2017	IACP (Chief & Asst. Chief)		2	\$ 150.00	\$ 300.00	
2016-2017	ILEA membership		1	\$ 125.00	\$ 125.00	
2016-2017	Property & Evidence Assoc. (Prop./Evid. Tech)		1	\$ 50.00	\$ 50.00	
2016-2017	TPCA Membership (Asst. Chief)		1	\$ 50.00	\$ 50.00	
2016-2017	TPCA Recognition Program annual dues		1	\$ 500.00	\$ 500.00	
2016-2017	TPCA Recognition Program assessment dues		1	\$ 2,000.00	\$ 2,000.00	
100-22-67-672000	Publications	\$ 480	\$ 300	\$ 143.10	\$ -	\$ 208.50
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Fire Marshall code book (virtual)		1	\$ 180.00	\$ 180.00	
2016-2017	Law updates		1	\$ 300.00	\$ 300.00	
100-22-67-672300	Travel/Training	\$ 33,600	\$ 30,800	\$ 14,698.77	\$ 25,221.41	\$ 25,547.17
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Administrative Assistant		1	\$ 500.00	\$ 500.00	
2016-2017	Assistant Chief		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Community Resource Officer		1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Chief		1	\$ 3,500.00	\$ 3,500.00	
2016-2017	Code Enforcement (specialized training)		1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Detective		1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Evidence/Property Mgmt.(tapeit/excel/evidence conf)		1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Fire Marshal(FM conf./fire & arson/training conf.)		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Lieutenant		1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Patrol Officers		12	\$ 1,100.00	\$ 13,200.00	
2016-2017	Sergeants		4	\$ 1,100.00	\$ 4,400.00	
2016-2017	Training Officer		1	\$ 500.00	\$ 500.00	
100-22-67-674300	Code Remediation	\$ 1,500	\$ 1,500	\$ -	\$ 237.28	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Removal of grass/debris in residential areas		1	\$ 1,500.00	\$ 1,500.00	
100-22-67-674400	Equipment Maintenance	\$ 6,930	\$ 6,630	\$ 2,025.75	\$ 2,575.90	\$ 4,781.75
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Radar signs maintenance		2	\$ 300.00	\$ 600.00	
2016-2017	Radio repairs		10	\$ 393.00	\$ 3,930.00	
2016-2017	Recertification/recalibration of radars		4	\$ 600.00	\$ 2,400.00	



2016-2017 Proposed Budget

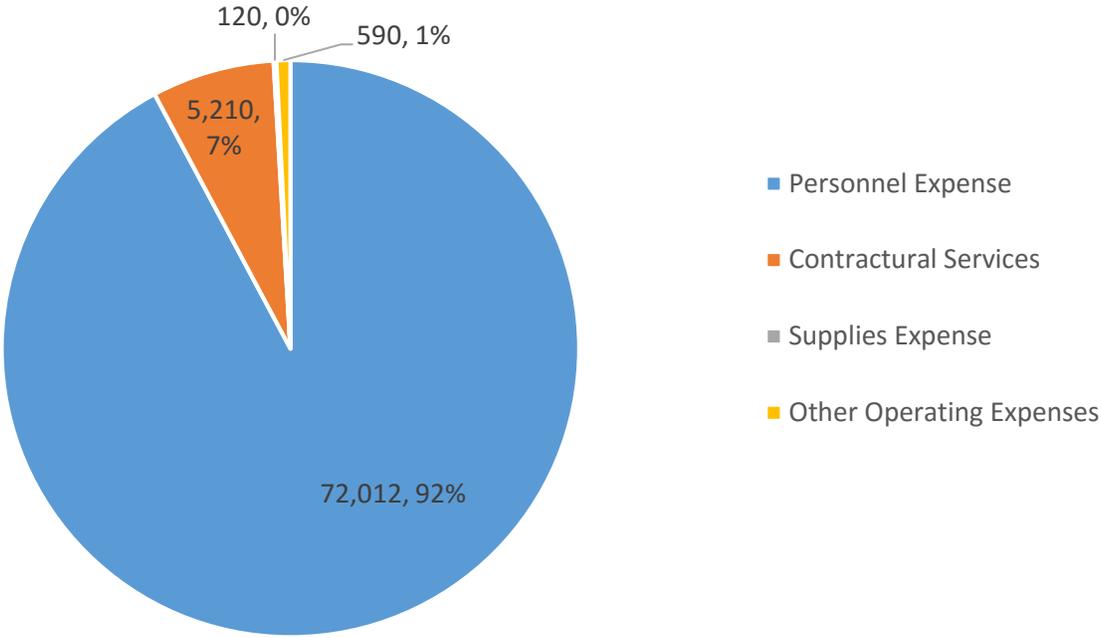
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-22-67-674500	Routine/Preventative Maintenance	\$ 40,995	\$ 33,828	\$ 14,936.01	\$ 21,865.02	\$ 30,551.79
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Brake check Community Resource Officer		2	\$ 45.00	\$ 90.00	
2016-2017	Brake checks (16 units; 3/unit)		51	\$ 45.00	\$ 2,295.00	
2016-2017	Car washes/waxes (monthly)		12	\$ 684.00	\$ 8,208.00	
2016-2017	Complete tire replacement (16 units; 1/unit)		17	\$ 1,100.00	\$ 18,700.00	
2016-2017	Complete tire replacement Community Resource Offcr.		1	\$ 1,100.00	\$ 1,100.00	
2016-2017	PMA basic (16 units; 3/units)		48	\$ 90.00	\$ 4,320.00	
2016-2017	PMA basic Community Resource Officer		3	\$ 90.00	\$ 270.00	
2016-2017	PMC full (16 units; 2/unit)		32	\$ 135.00	\$ 4,320.00	
2016-2017	PMC full Community Resource Officer Unit		2	\$ 135.00	\$ 270.00	
2016-2017	Post pursuit inspection patrol (15 units; 1/unit)		15	\$ 50.00	\$ 750.00	
2016-2017	State inspection/emission (16 units; 1 unit)		16	\$ 42.00	\$ 672.00	
100-22-67-674600	Vehicle Repairs	\$ 20,400	\$ 16,240	\$ 12,959.89	\$ 13,115.51	\$ 3,632.07
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Non-routine repairs on vehicles (17 units)		17	\$ 1,200.00	\$ 20,400.00	
100-22-67-674700	Maintenance Agreements	\$ 2,400	\$ 2,400	\$ 811.37	\$ 1,720.43	\$ 2,294.97
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Administration copier		12	\$ 200.00	\$ 2,400.00	
100-22-67-675500	Fuel-Vehicles	\$ 66,000	\$ 90,000	\$ 22,924.03	\$ 48,684.28	\$ 72,909.56
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Patrol/pool car vehicles		22,200	\$ 2.75	\$ 61,050.00	
2016-2017	Storm fuel		1,800	\$ 2.75	\$ 4,950.00	
100-22-69-690200	Transfer to Equipment Replacement Fund	\$ 45,055	\$ 32,785	\$ 18,042.50	\$ 32,785.00	\$ 32,784.99
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Community Resource vehicle (\$31,000/4 yrs.)		1	\$ 7,750.00	\$ 7,750.00	
2016-2017	Non-patrol vehicles (1@ \$28,000/7 yrs.)		1	\$ 4,000.00	\$ 4,000.00	
2016-2017	Pool car (2 @ \$23,100/7 yrs.)		2	\$ 3,300.00	\$ 6,600.00	
2016-2017	Radio Comm. Rsrc. (1 mobile@\$3,450 each/10 yrs.)		1	\$ 345.00	\$ 345.00	
2016-2017	Radios (13 mobile @ \$3,450 each/10 yrs.)		13	\$ 345.00	\$ 4,485.00	
2016-2017	Radios (24 handhelds @ \$3,750 each/10 yrs.)		24	\$ 375.00	\$ 9,000.00	
2016-2017	Radios Comm. Rsrc. (1 handheld@\$3,750 ea./10 yrs.)		1	\$ 375.00	\$ 375.00	
2016-2017	Tasers (24 @ \$1,500 each/5 yrs.)		24	\$ 300.00	\$ 7,200.00	
2016-2017	Tasers Comm. Resource Officer (\$1,500 each/5 yrs.)		1	\$ 300.00	\$ 300.00	
2016-2017	Vest Comm. Resource Officer (\$1,000 each/5 yrs.)		1	\$ 200.00	\$ 200.00	
2016-2017	Vests (24 @ \$1,000 each/5 yrs.)		24	\$ 200.00	\$ 4,800.00	
Police Total:		\$ 2,846,680	\$ 2,579,115	\$ 1,785,321.78	\$ 2,416,389.43	\$ 2,386,568.54

Municipal Court Department

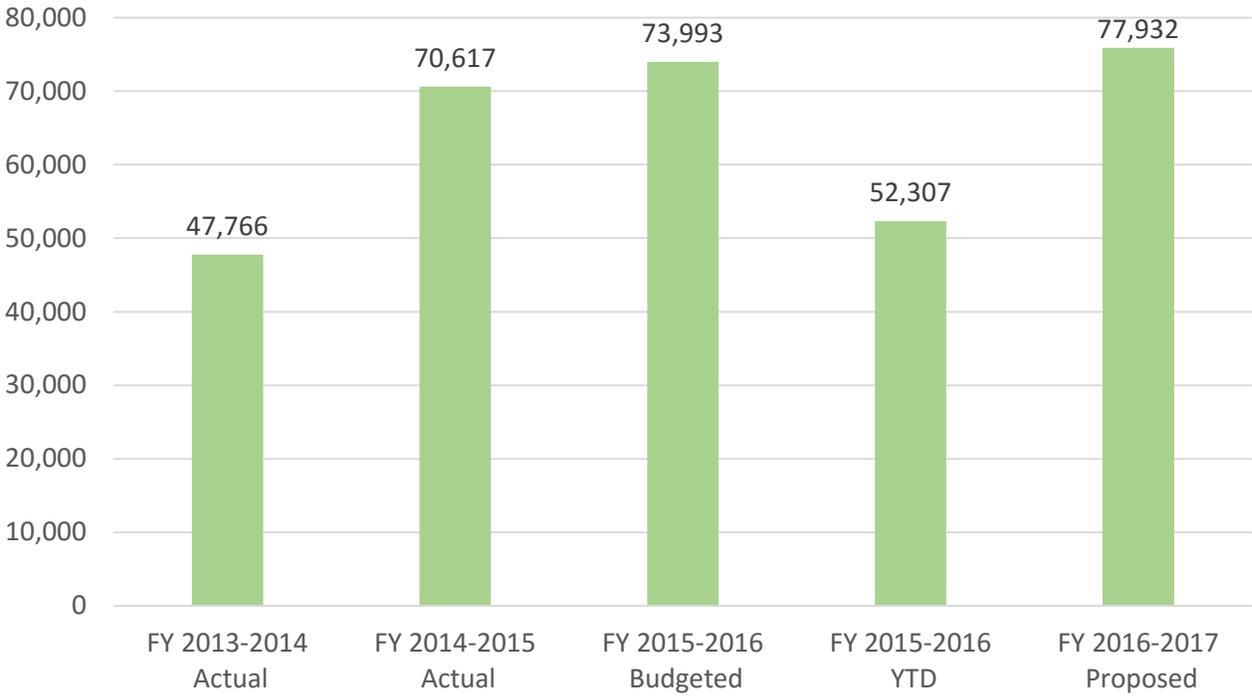
In previous years the Municipal Court Department was a full department with two Court Clerks and a Court Administrator. In the 2011-2012 fiscal year the City stopped issuing citations to the Shenandoah Court and ceased operating a full active court. The Court Administrator position was phased out through attrition and the court clerks function as Customer Service Representatives (CSR). This process allowed the City to offer a “one-stop shop” experience. The CSR’s do process citations/warrants filed prior to September 1, 2011 as well as all past and future code enforcement violations.

The Municipal Court Department is managed by the Finance Director.

FY 2016-2017 Proposed - Municipal Court



Municipal Court Expense Per Year





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-23 Municipal Court						
100-23-61-611000	Salaries & Wages	\$ 55,815	\$ 53,036	\$ 39,210.98	\$ 52,742.60	\$ 34,961.59
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	1 staff			1	\$ 54,193.00	\$ 54,193.00
2016-2017	3% ontime payout			1	\$ 1,622.00	\$ 1,622.00
100-23-61-611100	Education Pay	\$ -	\$ -	\$ -	\$ 150.00	\$ 91.00
100-23-61-611200	Certification Pay	\$ 600	\$ 600	\$ 432.25	\$ 601.75	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Heather Smallwood (Court Clerk level 1)			12	\$ 50.00	\$ 600.00
100-23-61-611400	Overtime	\$ 1,000	\$ 1,000	\$ 55.99	\$ 110.53	\$ -
100-23-61-611600	Longevity Pay	\$ 265	\$ 205	\$ 205.00	\$ 145.00	\$ 30.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	1 staff			1	\$ 265.00	\$ 265.00
100-23-61-614100	Retirement	\$ 9,648	\$ 8,787	\$ 6,595.14	\$ 8,455.21	\$ 5,268.64
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	1 staff			1	\$ 9,386.00	\$ 9,386.00
2016-2017	3% ontime payout			1	\$ 262.00	\$ 262.00
100-23-61-614400	FICA/Medicare Tax	\$ 4,414	\$ 4,196	\$ 3,029.26	\$ 3,958.58	\$ 2,618.02
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	1 staff			1	\$ 4,289.00	\$ 4,289.00
2016-2017	3% ontime payout			1	\$ 125.00	\$ 125.00
100-23-61-614500	Unemployment	\$ 270	\$ 270	\$ 171.00	\$ 241.47	\$ 285.92
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	1 staff; expected new rate			1	\$ 270.00	\$ 270.00
100-23-62-620100	Operating Services	\$ 840	\$ 636	\$ 317.45	\$ 926.55	\$ 464.09
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Annual ETS compliance fee (credit cards)			2	\$ 150.00	\$ 300.00
2016-2017	ETS fees for credit card usage			12	\$ 45.00	\$ 540.00
100-23-62-621900	Contract Labor	\$ 3,480	\$ 3,555	\$ 1,324.30	\$ 2,648.60	\$ 3,580.75
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Appearances by Judge			5	\$ 359.00	\$ 1,795.00
2016-2017	Appearances by Prosecutor			5	\$ 304.00	\$ 1,520.00
2016-2017	Court Interpreter			1	\$ 75.00	\$ 75.00
2016-2017	Jury duty			6	\$ 15.00	\$ 90.00



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-23-62-624200	Postage	\$ 565	\$ 598	\$ 140.98	\$ 148.78	\$ 117.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Certified court summons		10	\$ 6.50	\$ 65.00	
2016-2017	Warrant round up		4	\$ 125.00	\$ 500.00	
100-23-62-624500	Printing	\$ 325	\$ 325	\$ 303.63	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Warrant notice postcards (quantity 1500)		1	\$ 325.00	\$ 325.00	
100-23-63-630800	Uniforms And Safety Gear	\$ 100	\$ 100	\$ 88.14	\$ 88.96	\$ 65.76
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	1 staff		2	\$ 50.00	\$ 100.00	
100-23-63-631000	Operating Supplies	\$ 20	\$ 20	\$ 7.70	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Labels		1	\$ 20.00	\$ 20.00	
100-23-63-631400	Office Equipment & Furnishings	\$ -	\$ 300	\$ 184.76	\$ -	\$ -
100-23-67-670900	Dues/Memberships	\$ 40	\$ 40	\$ 40.00	\$ 40.00	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Texas Court Clerk Association		1	\$ 40.00	\$ 40.00	
100-23-67-672300	Travel/Training	\$ 550	\$ 325	\$ 200.00	\$ 358.64	\$ 283.62
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Incode Training		1	\$ 200.00	\$ 200.00	
2016-2017	Senior Court Clerk (TMCEC)		1	\$ 350.00	\$ 350.00	
Municipal Court Total:		\$ 77,932	\$ 73,993	\$ 52,306.58	\$ 70,616.67	\$ 47,766.39

Public Works Department

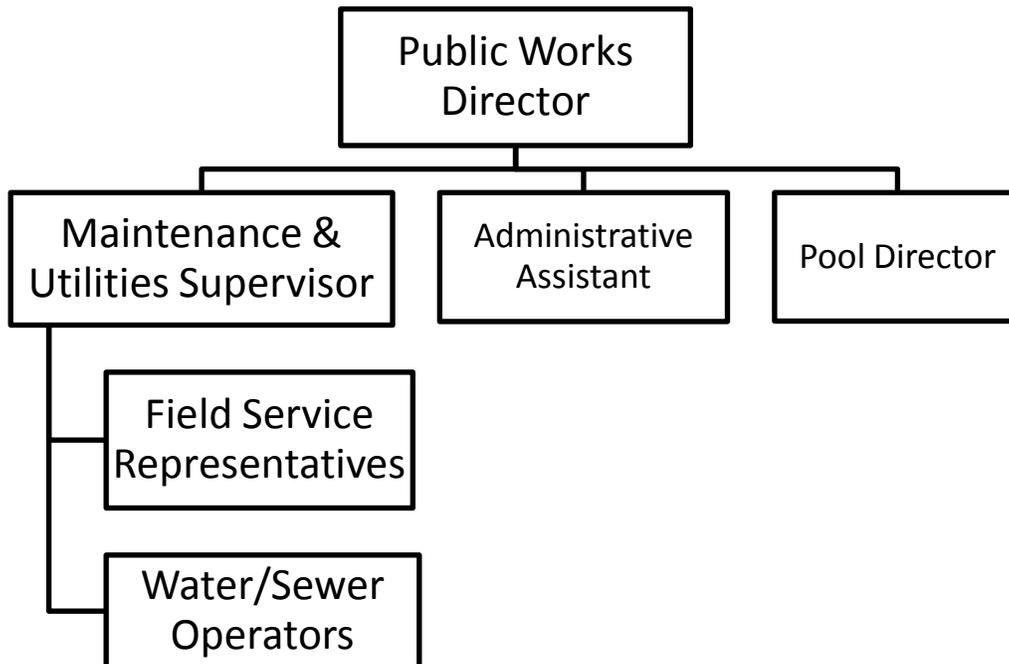
The Public Works Department is responsible for the delivery of a variety of services to the citizens and customers of the City. Those include public works, permitting, parks and the pool.

The Public Works Department is also responsible for maintaining the City sanitary sewer collection system, potable water distribution system, three groundwater wells and wastewater treatment plant and all the facilities associated with these systems

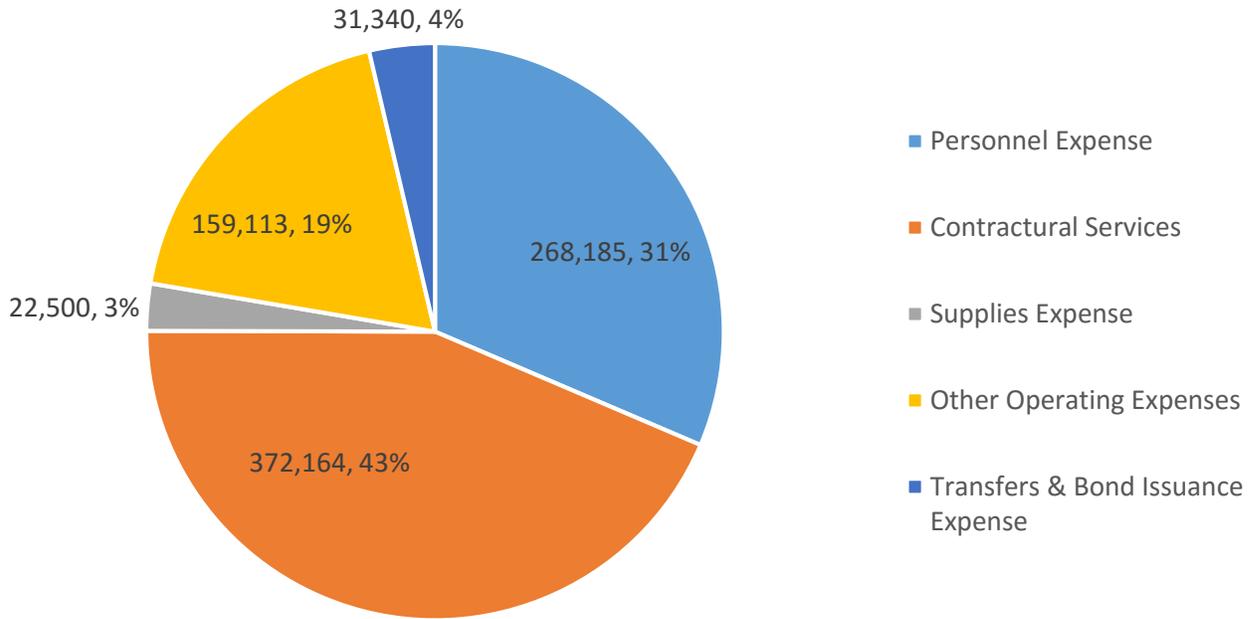


Joseph Peart, Public Works Director
jpeart@shenandoahtx.us

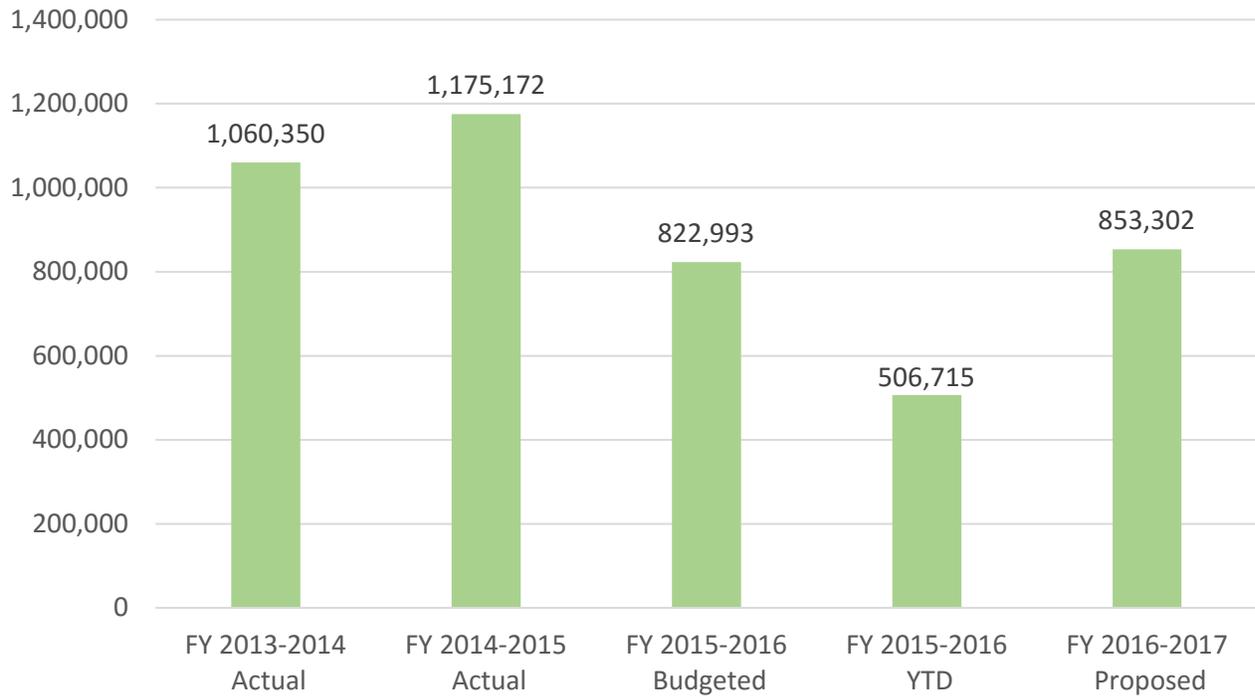
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FY 2016-2017 Proposed - Public Works



Public Works Expense Per Year





2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-30 Public Works					
100-30-61-611000 Salaries & Wages	\$ 205,598	\$ 197,460	\$ 146,914.21	\$ 364,429.24	\$ 340,602.94
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	5 staff	1	\$ 199,672.00	\$ 199,672.00	
2016-2017	3% ontime payout	1	\$ 5,926.00	\$ 5,926.00	
100-30-61-611100 Education Pay	\$ 600	\$ 600	\$ 432.25	\$ 1,464.25	\$ 1,805.25
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Lacy Davis (Associates)	12	\$ 50.00	\$ 600.00	
100-30-61-611200 Certification Pay	\$ 2,400	\$ 2,400	\$ 1,757.00	\$ 2,359.00	\$ 3,001.75
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Steve Early (Class B Water/Wastewater)	12	\$ 200.00	\$ 2,400.00	
100-30-61-611400 Overtime	\$ 500	\$ 500	\$ 5,330.67	\$ 3,011.47	\$ 4,552.72
100-30-61-611407 Special Events	\$ 1,755	\$ 1,755	\$ 1,907.24	\$ 511.61	\$ -
100-30-61-611410 After Hours Calls	\$ 2,700	\$ 2,700	\$ -	\$ -	\$ -
100-30-61-611411 NCAA	\$ -	\$ -	\$ -	\$ -	\$ -
100-30-61-611412 Office And Inspection	\$ -	\$ -	\$ -	\$ -	\$ -
100-30-61-611600 Longevity Pay	\$ 985	\$ 690	\$ 685.00	\$ 1,370.00	\$ 1,310.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	5 staff	1	\$ 985.00	\$ 985.00	
100-30-61-612000 Part Time	\$ -	\$ -	\$ -	\$ 2,650.00	\$ -
100-30-61-614100 Retirement	\$ 35,883	\$ 33,024	\$ 25,741.44	\$ 59,781.53	\$ 55,043.17
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	5 staff	1	\$ 34,927.00	\$ 34,927.00	
2016-2017	3% ontime payout	1	\$ 956.00	\$ 956.00	
100-30-61-614400 FICA/Medicare Tax	\$ 16,414	\$ 15,767	\$ 12,260.32	\$ 29,238.44	\$ 26,871.43
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	5 staff	1	\$ 15,959.00	\$ 15,959.00	
2016-2017	3% ontime payout	1	\$ 455.00	\$ 455.00	
100-30-61-614500 Unemployment	\$ 1,350	\$ 1,350	\$ 774.50	\$ 1,465.33	\$ 1,448.85
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	5 staff; expected new rate	1	\$ 1,350.00	\$ 1,350.00	
100-30-61-614700 Allowances/Misc. Personnel Costs	\$ -	\$ -	\$ -	\$ 9,640.00	\$ 12,000.00



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-30-62-620100	Operating Services	\$ 50,740	\$ 50,684	\$ 31,712.37	\$ 3,292.45	\$ 8,857.01
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Auction services for sale of surplus property		1	\$ 500.00	\$ 500.00	
2016-2017	Fire alarm inspection - pw bldg. and city hall		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Fire alarm landlines - pw bldg. and city hall		12	\$ 200.00	\$ 2,400.00	
2016-2017	Fire alarm monitoring - pw bldg. and city hall		12	\$ 70.00	\$ 840.00	
2016-2017	Janitorial services - pw bldg., city hall, and cvb		12	\$ 3,750.00	\$ 45,000.00	
100-30-62-621000	Consulting/Professional Services	\$ 1,850	\$ 3,350	\$ 7,222.75	\$ 1,266.35	\$ 4,764.70
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Aerial photo updates		1	\$ 600.00	\$ 600.00	
2016-2017	Consulting/professional services		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Drug screens		5	\$ 50.00	\$ 250.00	
100-30-62-621100	Engineer	\$ 18,000	\$ 15,000	\$ 14,445.00	\$ 21,341.25	\$ 25,027.53
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Engineering services		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Mapping services		1	\$ 10,000.00	\$ 10,000.00	
2016-2017	MS4 annual reporting		1	\$ 3,000.00	\$ 3,000.00	
100-30-62-621900	Contract Labor	\$ -	\$ -	\$ -	\$ 13,571.33	\$ 11,235.61
100-30-62-622100	Software Program Purchase and Maintenance	\$ 2,750	\$ 2,750	\$ -	\$ 1,087.50	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Security and camera software fees		1	\$ 2,750.00	\$ 2,750.00	
100-30-62-623100	Trash Collection	\$ 3,000	\$ 2,400	\$ 2,520.00	\$ 214,713.07	\$ 196,070.45
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Trash bash		2	\$ 1,500.00	\$ 3,000.00	
100-30-62-623300	Landscaping & Irrigation	\$ 191,400	\$ 181,446	\$ 100,469.77	\$ 170,340.14	\$ 121,032.49
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Base landscape		12	\$ 15,000.00	\$ 180,000.00	
2016-2017	Irrigation repair		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	ROW landscape		1	\$ 4,000.00	\$ 4,000.00	
2016-2017	Tree pruning and removal (cost per tree)		15	\$ 360.00	\$ 5,400.00	



2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-30-62-623400 Street, Street Light And Drainage Maintenance	\$ 61,000	\$ 61,000	\$ 28,208.64	\$ 46,703.29	\$ 28,467.64
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Drainage	1	\$ 10,000.00	\$ 10,000.00	
2016-2017	Pathway maintenance	1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Road striping (6 miles @1/4 per yr. = 1.5 miles)	1	\$ 15,000.00	\$ 15,000.00	
2016-2017	Solar street light repairs	1	\$ 2,500.00	\$ 2,500.00	
2016-2017	Street and curb repairs	1	\$ 30,000.00	\$ 30,000.00	
2016-2017	Street sign repairs	1	\$ 2,500.00	\$ 2,500.00	
100-30-62-623600 Building & Grounds Services	\$ 35,740	\$ 33,020	\$ 20,258.87	\$ 70,581.51	\$ 45,847.55
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Annual floor buffing	1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Bay doors and gates	1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Electrical repairs	1	\$ 3,500.00	\$ 3,500.00	
2016-2017	HVAC repairs	1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Landscape and irrigation improvements	1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Locksmith	1	\$ 500.00	\$ 500.00	
2016-2017	Movers (office furniture)	1	\$ 500.00	\$ 500.00	
2016-2017	Municipal complex parking lot striping	1	\$ 4,000.00	\$ 4,000.00	
2016-2017	Municipal complex general improvements & repairs	1	\$ 4,000.00	\$ 4,000.00	
2016-2017	Painting	1	\$ 2,500.00	\$ 2,500.00	
2016-2017	Pest control	12	\$ 285.00	\$ 3,420.00	
2016-2017	Plumbing repairs	1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Window tint replacement (CVB front doors)	1	\$ 320.00	\$ 320.00	
100-30-62-623800 License & User Fees	\$ 1,800	\$ 2,400	\$ 2,036.85	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	GPS (5 units @ \$30 monthly)	60	\$ 30.00	\$ 1,800.00	
100-30-62-624200 Postage	\$ 600	\$ 600	\$ 54.65	\$ 2,425.66	\$ 1,731.84
100-30-62-624400 Cellular Phones	\$ 3,984	\$ 4,104	\$ 1,948.82	\$ 2,763.60	\$ 2,878.68
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Field Srvc Reps., Crew Ldr., U & M Sup. (4@ \$73/mo.)	12	\$ 292.00	\$ 3,504.00	
2016-2017	Air card (1)	12	\$ 40.00	\$ 480.00	
100-30-62-624500 Printing	\$ 800	\$ 800	\$ 345.78	\$ 1,068.13	\$ 431.50
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Business cards and other printing	1	\$ 300.00	\$ 300.00	
2016-2017	Map printing for conference rooms	2	\$ 250.00	\$ 500.00	
100-30-62-624600 Legal Notices	\$ 500	\$ -	\$ -	\$ 8,295.96	\$ 7,224.94
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Permit notice	1	\$ 500.00	\$ 500.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-30-63-630800	Uniforms And Safety Gear	\$ 3,000	\$ 3,246	\$ 3,114.50	\$ 3,491.45	\$ 2,103.84
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	3 staff (6 uniforms)		18	\$ 125.00	\$ 2,250.00	
2016-2017	Event shirts (3 staff, 1 shirt/1 staff 2 shirts)		5	\$ 50.00	\$ 250.00	
2016-2017	Safety gear and first aid		1	\$ 500.00	\$ 500.00	
100-30-63-631000	Operating Supplies	\$ 2,500	\$ 2,500	\$ 2,163.76	\$ 1,118.27	\$ 2,121.60
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Gutter brooms for street sweeper		1	\$ 1,400.00	\$ 1,400.00	
2016-2017	Operating supplies		12	\$ 50.00	\$ 600.00	
2016-2017	ROW supplies		1	\$ 500.00	\$ 500.00	
100-30-63-631100	Operating Equipment	\$ 1,200	\$ 1,200	\$ 913.08	\$ 6,661.52	\$ 525.75
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Tools, misc. hand tools		1	\$ 1,200.00	\$ 1,200.00	
100-30-63-631200	Office Supplies	\$ 2,500	\$ 2,500	\$ 1,116.95	\$ 2,351.26	\$ 2,531.63
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Copy paper, pens, pads, etc.		1	\$ 2,500.00	\$ 2,500.00	
100-30-63-631400	Office Equipment & Furnishings	\$ 1,850	\$ 2,650	\$ 1,425.18	\$ 1,500.89	\$ 2,893.08
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Office furnishings		1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Replacement computer		1	\$ 850.00	\$ 850.00	
100-30-63-631500	Building & Grounds Supplies	\$ 11,450	\$ 12,050	\$ 5,669.80	\$ 9,105.96	\$ 12,079.64
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Batteries		1	\$ 250.00	\$ 250.00	
2016-2017	Cleaning supplies		1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Defibrillator batteries and pads		2	\$ 300.00	\$ 600.00	
2016-2017	Detention pond supplies		1	\$ 500.00	\$ 500.00	
2016-2017	Flags		1	\$ 500.00	\$ 500.00	
2016-2017	Other maintenance supplies		1	\$ 3,500.00	\$ 3,500.00	
2016-2017	Paper goods		1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Towels		1	\$ 100.00	\$ 100.00	
100-30-67-670300	Public Relations	\$ 1,500	\$ 1,000	\$ 814.10	\$ 354.58	\$ 231.80
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Community signs		1	\$ 500.00	\$ 500.00	
2016-2017	Programs and notices		1	\$ 1,000.00	\$ 1,000.00	



2016-2017 Proposed Budget

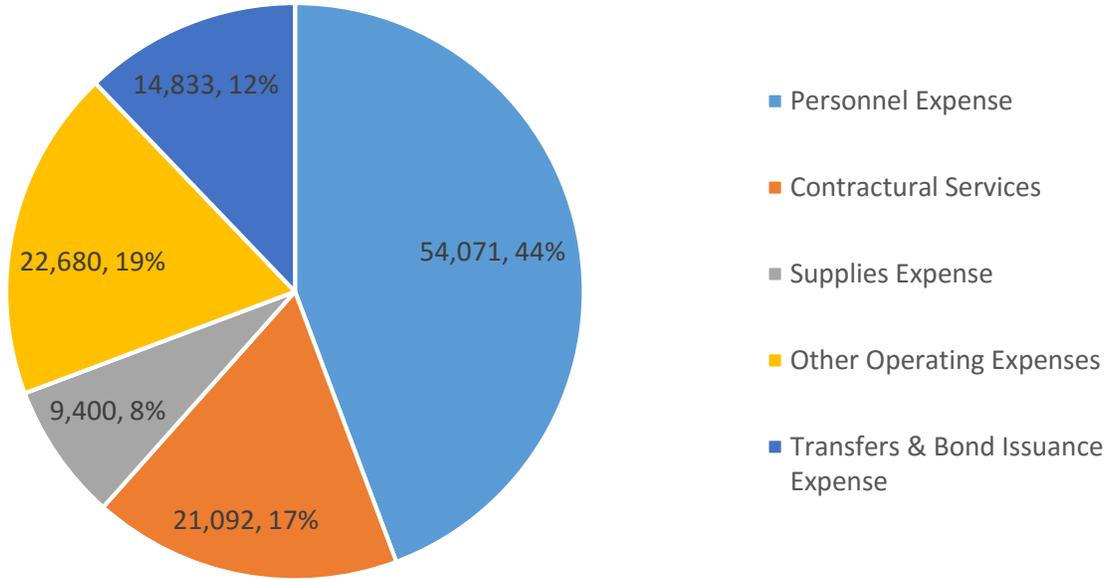
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-30-67-670900	Dues/Memberships	\$ 1,000	\$ 1,000	\$ 55.00	\$ 607.25	\$ 518.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	License renewals (plumbing, water/waste water)			1	\$ 1,000.00	\$ 1,000.00
100-30-67-672000	Publications	\$ 500	\$ 500	\$ -	\$ 1,529.44	\$ 1,432.28
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Reference materials and guides			1	\$ 500.00	\$ 500.00
100-30-67-672300	Travel/Training	\$ 3,350	\$ 3,350	\$ 109.74	\$ 3,626.13	\$ 4,903.73
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Customer Service Representative			1	\$ 500.00	\$ 500.00
2016-2017	Field Service Crew Leader			1	\$ 750.00	\$ 750.00
2016-2017	Field Service Representatives			2	\$ 500.00	\$ 1,000.00
2016-2017	Utilities and Maintenance Supervisor			1	\$ 1,100.00	\$ 1,100.00
100-30-67-674400	Equipment Maintenance	\$ 12,800	\$ 6,400	\$ 836.70	\$ 5,179.13	\$ 10,470.02
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Christmas Angels maintenance (banners & lights)			1	\$ 6,400.00	\$ 6,400.00
2016-2017	Copier maintenance (PW building)			1	\$ 500.00	\$ 500.00
2016-2017	Equipment maintenance and repairs			1	\$ 5,000.00	\$ 5,000.00
2016-2017	Generator battery replacement			2	\$ 200.00	\$ 400.00
2016-2017	Gym equipment			2	\$ 250.00	\$ 500.00
100-30-67-674403	Equipment Repair	\$ 1,500	\$ 4,000	\$ 1,111.14	\$ -	\$ -
100-30-67-674500	Routine/Preventative Maintenance - Vehicles	\$ 4,085	\$ 3,000	\$ 2,656.83	\$ 1,462.76	\$ 672.48
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Brake check (1 per vehicle)			5	\$ 45.00	\$ 225.00
2016-2017	PMA basic - equipment			2	\$ 90.00	\$ 180.00
2016-2017	PMA basic - vehicles			5	\$ 90.00	\$ 450.00
2016-2017	PMA full - equipment			2	\$ 135.00	\$ 270.00
2016-2017	PMA full - vehicles			5	\$ 135.00	\$ 675.00
2016-2017	Registration			5	\$ 15.00	\$ 75.00
2016-2017	State inspections			5	\$ 42.00	\$ 210.00
2016-2017	Tire replacement (2 tires per vehicle)			10	\$ 200.00	\$ 2,000.00
100-30-67-674600	Vehicle Repairs	\$ 3,000	\$ -	\$ -	\$ 1,749.24	\$ 288.06
100-30-67-674700	Maintenance Agreements	\$ 20,356	\$ 20,406	\$ 7,090.47	\$ 12,632.19	\$ 15,901.92
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Copier			12	\$ 412.00	\$ 4,944.00
2016-2017	Generator maintenance and testing			1	\$ 5,000.00	\$ 5,000.00
2016-2017	Gym equipment quarterly service			4	\$ 200.00	\$ 800.00
2016-2017	HVAC - pm, filter service, and belt replacement			4	\$ 885.50	\$ 3,542.00
2016-2017	HVAC chiller - pm, quarterly, annual inspections			4	\$ 820.00	\$ 3,280.00
2016-2017	Plotter/scanner			12	\$ 70.00	\$ 840.00
2016-2017	Security and camera service agreement			1	\$ 1,950.00	\$ 1,950.00



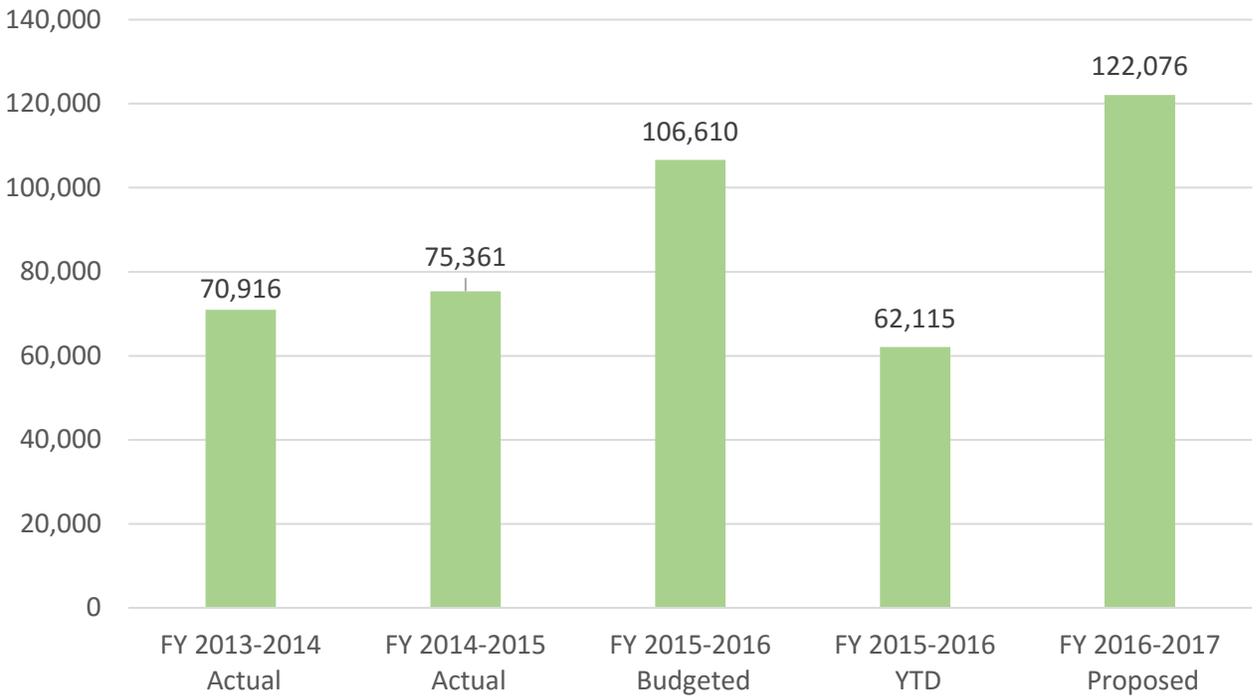
2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-30-67-675400	Equipment Lease	\$ 1,000	\$ 1,000	\$ -	\$ 808.00	\$ 3,980.61
100-30-67-675500	Fuel-Vehicles	\$ 8,550	\$ 9,469	\$ 463.70	\$ 1,306.54	\$ 1,368.90
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	500 gallon gas tank			500	\$ 2.75	\$ 1,375.00
2016-2017	Diesel for city hall generator			1,500	\$ 3.50	\$ 5,250.00
2016-2017	Vehicle and small equipment fuel			700	\$ 2.75	\$ 1,925.00
100-30-67-676100	Utilities-Electricity	\$ 99,468	\$ 99,468	\$ 58,691.47	\$ 58,000.17	\$ 67,604.23
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	City hall based on usage			12	\$ 5,201.50	\$ 62,418.00
2016-2017	Public works building based on usage			12	\$ 1,287.50	\$ 15,450.00
2016-2017	Street lights and entrances			12	\$ 1,800.00	\$ 21,600.00
100-30-67-676200	Utilities-Natural Gas	\$ 2,004	\$ 2,004	\$ 381.32	\$ 1,216.34	\$ 1,416.43
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Based on usage			12	\$ 167.00	\$ 2,004.00
100-30-69-690200	Transfer to Equipment Replacement Fund	\$ 31,340	\$ 33,450	\$ 15,075.00	\$ 29,100.00	\$ 29,100.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	1/2 ton truck (1@\$23,100/7 yrs.)			1	\$ 3,300.00	\$ 3,300.00
2016-2017	4x4 utility vehicle (1@\$14,800/10 yrs.)			1	\$ 1,480.00	\$ 1,480.00
2016-2017	Bucket truck (1@\$81,600/10 yrs.)			1	\$ 8,160.00	\$ 8,160.00
2016-2017	High efficiency vehicle (1@\$25,200/7 yrs.)			1	\$ 3,600.00	\$ 3,600.00
2016-2017	Pool car (1@\$23,100/7 yrs.)			1	\$ 3,300.00	\$ 3,300.00
2016-2017	Street sweeper (1@\$115,000/10 yrs.)			1	\$ 11,500.00	\$ 11,500.00
Public Works Total:		\$ 853,302	\$ 822,993	\$ 506,714.87	\$ 1,175,172.23	\$ 1,060,350.05

FY 2016-2017 Proposed - Pool



Pool Expense Per Year





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-31 Swimming Pool						
100-31-61-611000	Salaries & Wages	\$ -	\$ -		\$ -	\$ -
100-31-61-612000	Part Time	\$ 49,105	\$ 48,700	\$ 22,771.32	\$ 38,938.28	\$ 38,633.47
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	10 Lifeguards			1	\$ 31,300.00	\$ 31,300.00
2016-2017	Pool Director			1	\$ 17,400.00	\$ 17,400.00
2016-2017	3% ontime payout			1	\$ 405.00	\$ 405.00
100-31-61-614400	FICA/Medicare Tax	\$ 3,757	\$ 3,726	\$ 1,770.20	\$ 2,994.70	\$ 2,943.06
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Pool Director, 10 lifeguards			1	\$ 3,726.00	\$ 3,726.00
2016-2017	3% ontime payout			1	\$ 31.00	\$ 31.00
100-31-61-614500	Unemployment	\$ 1,209	\$ 1,209	\$ 41.75	\$ 72.72	\$ 837.37
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Pool Director, 10 lifeguards; expected new rate			1	\$ 1,209.00	\$ 1,209.00
100-31-62-620100	Operating Services	\$ 3,182	\$ 2,882	\$ 1,676.06	\$ 2,254.61	\$ 2,188.80
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Fire alarm monitoring			12	\$ 35.00	\$ 420.00
2016-2017	Fire system inspection			1	\$ 770.00	\$ 770.00
2016-2017	Pandora radio			12	\$ 6.00	\$ 72.00
2016-2017	Phone and internet service			12	\$ 160.00	\$ 1,920.00
100-31-62-621000	Consulting/Professional Services	\$ 1,000	\$ 1,000	\$ 47.75	\$ 1,111.75	\$ 429.75
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Drug screen tests			20	\$ 50.00	\$ 1,000.00
100-31-62-623600	Buildings & Grounds Services	\$ 16,250	\$ 2,250	\$ 1,396.80	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Building repairs			1	\$ 250.00	\$ 250.00
2016-2017	HVAC repairs			1	\$ 500.00	\$ 500.00
2016-2017	Landscaping			1	\$ 500.00	\$ 500.00
2016-2017	Pool aerator			1	\$ 5,000.00	\$ 5,000.00
2016-2017	Pool deck repair			1	\$ 10,000.00	\$ 10,000.00
100-31-62-624400	Cellular Phones	\$ 660	\$ 900	\$ 401.73	\$ 602.06	\$ 562.30
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Pool Director			12	\$ 55.00	\$ 660.00



2016-2017 Proposed Budget

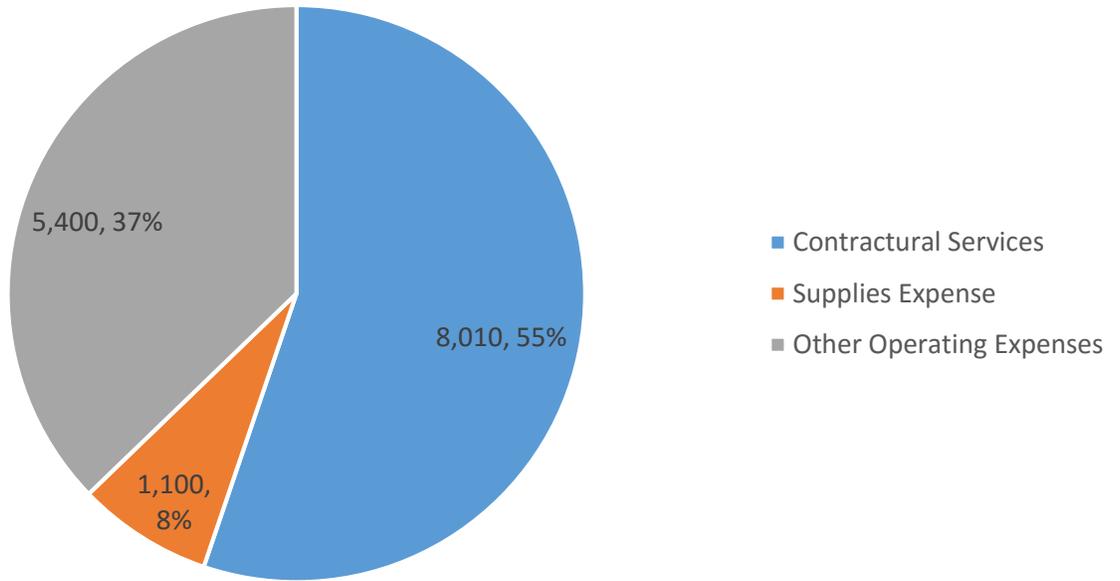
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-31-63-630800	Uniforms And Safety Gear	\$ 850	\$ 850	\$ 478.54	\$ 784.88	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	10 Lifeguards		10	\$ 50.00	\$ 500.00	
2016-2017	Other safety gear		1	\$ 250.00	\$ 250.00	
2016-2017	Pool Director		2	\$ 50.00	\$ 100.00	
100-31-63-631000	Operating Supplies	\$ 4,000	\$ 4,000	\$ 2,972.64	\$ 3,647.07	\$ 2,905.97
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Chemicals		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Salt		1	\$ 1,500.00	\$ 1,500.00	
2016-2017	Testing kits		1	\$ 500.00	\$ 500.00	
100-31-63-631100	Operating Equipment	\$ 2,500	\$ 2,500	\$ 115.98	\$ 8,305.70	\$ 10,787.05
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Pool furniture		1	\$ 2,500.00	\$ 2,500.00	
100-31-63-631200	Office Supplies	\$ 400	\$ 400	\$ 89.68	\$ 30.21	\$ 28.95
100-31-63-631500	Building & Grounds Supplies	\$ 1,650	\$ 1,100	\$ 979.24	\$ 329.10	\$ 1,040.85
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Defibrillator batteries and pads		1	\$ 350.00	\$ 350.00	
2016-2017	Grounds paint, snake away, light bulbs, etc.		1	\$ 250.00	\$ 250.00	
2016-2017	Handgrips for climbing wall		1	\$ 550.00	\$ 550.00	
2016-2017	Paper goods and cleaning supplies		1	\$ 250.00	\$ 250.00	
2016-2017	Repair supplies		1	\$ 250.00	\$ 250.00	
100-31-67-670300	Public Relations	\$ 1,300	\$ 1,300	\$ 538.96	\$ 717.30	\$ 669.78
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Advertise new pool programs		1	\$ 500.00	\$ 500.00	
2016-2017	Polar Bear Plunge		1	\$ 800.00	\$ 800.00	
100-31-67-672300	Travel/Training	\$ 2,100	\$ 1,560	\$ 1,282.03	\$ 675.00	\$ 589.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Lifeguard training classes		10	\$ 135.00	\$ 1,350.00	
2016-2017	Pool Operator		1	\$ 500.00	\$ 500.00	
2016-2017	Swim Instructor		1	\$ 250.00	\$ 250.00	
100-31-67-674400	Equipment Maintenance	\$ 10,250	\$ 2,000	\$ -	\$ 7,647.00	\$ 463.26
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Repairs to pool equipment and pumps		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Salt cell replacement		3	\$ 2,750.00	\$ 8,250.00	
100-31-67-676100	Utilities-Electricity	\$ 7,200	\$ 7,200	\$ 4,510.89	\$ 6,368.96	\$ 7,662.68
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on usage		12	\$ 600.00	\$ 7,200.00	



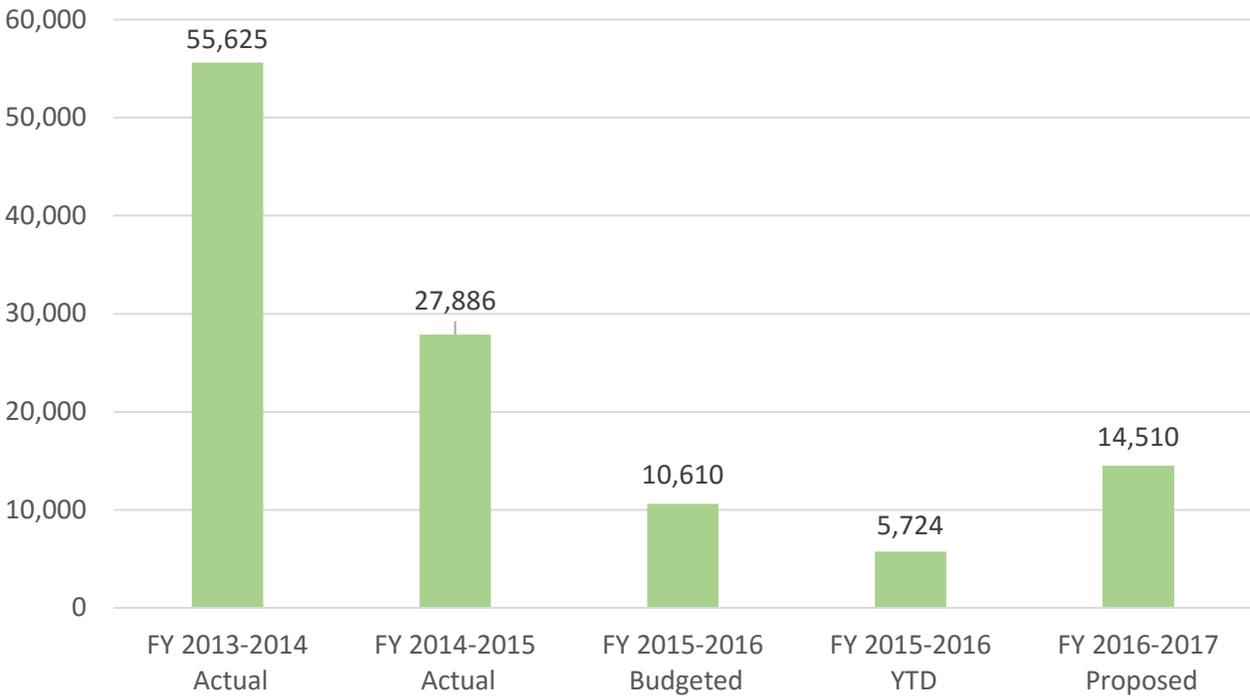
2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-31-67-676200	Utilities-Natural Gas	\$ 1,830	\$ 1,300	\$ 702.55	\$ 881.97	\$ 1,173.41
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	City usage (reimbursed by requestor)		1	\$ 550.00	\$ 550.00	
2016-2017	Minimum usage		9	\$ 20.00	\$ 180.00	
2016-2017	Swim team heating (reimbursed by Sharks)		2	\$ 550.00	\$ 1,100.00	
100-31-69-690200	Transfer to Equipment Replacement Fund	\$ 14,833	\$ 23,733	\$ 22,339.76	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Pool slide (1@\$50,000/10 yrs.)		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Rock wall for pool (1@\$35,000/15 yrs.)		1	\$ 2,333.00	\$ 2,333.00	
2016-2017	Salt water system (1@\$150,000/20 yrs.)		1	\$ 7,500.00	\$ 7,500.00	
Swimming Pool Total:		\$ 122,076	\$ 106,610	\$ 62,115.25	\$ 75,361.31	\$ 70,915.70

FY 2016-2017 Proposed - Parks



Parks Expense Per Year





2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-32 Parks					
100-32-62-620100 Operating Services	\$ 4,010	\$ 3,110	\$ 2,086.90	\$ 633.73	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Fire alarm inspection	1	\$ 770.00	\$ 770.00	
2016-2017	Fire alarm landlines	12	\$ 175.00	\$ 2,100.00	
2016-2017	Fire alarm monitoring	12	\$ 35.00	\$ 420.00	
2016-2017	Security U-Verse line	12	\$ 60.00	\$ 720.00	
100-32-62-623000 Landscaping And Irrigation Improvements	\$ 4,000	\$ -	\$ -	\$ 1,672.18	\$ 21,975.58
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Turf and tree management	1	\$ 4,000.00	\$ 4,000.00	
100-32-62-624000 Pathway Maintenance	\$ -	\$ -	\$ -	\$ 5.27	\$ 63.32
100-32-63-631000 Park Supplies	\$ 1,100	\$ 1,500	\$ 1,672.27	\$ 673.85	\$ 1,519.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Main park paper goods and pet waste supplies	1	\$ 800.00	\$ 800.00	
2016-2017	Toddler Park paper goods and pet waste supplies	1	\$ 300.00	\$ 300.00	
100-32-63-631500 Landscaping Supplies	\$ -	\$ -	\$ -	\$ 431.87	\$ 617.24
100-32-63-631600 Park Improvements	\$ -	\$ -	\$ -	\$ 20.66	\$ -
100-32-67-676100 Utilities - Electricity	\$ 5,400	\$ 6,000	\$ 1,964.86	\$ 24,448.39	\$ 31,449.45
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	City park	12	\$ 400.00	\$ 4,800.00	
2016-2017	Toddler park	12	\$ 50.00	\$ 600.00	
Parks Total:	\$ 14,510	\$ 10,610	\$ 5,724.03	\$ 27,885.95	\$ 55,624.59

Capital Projects and Infrastructure

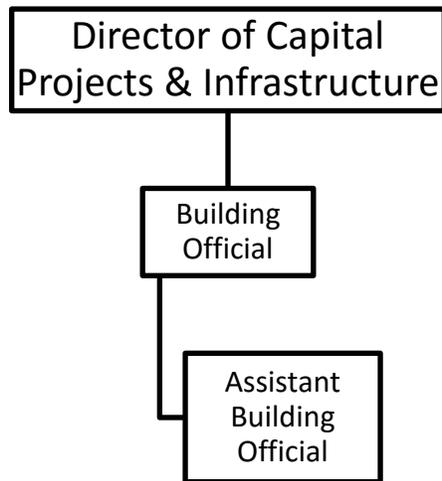
The Capital Projects and Infrastructure Department is responsible for managing all capital projects and the City's infrastructure. This includes working with related parties such as engineers, developers, builders and project vendors.

The department also ensures developers and builders comply with current adopted building codes through plan review and inspections.

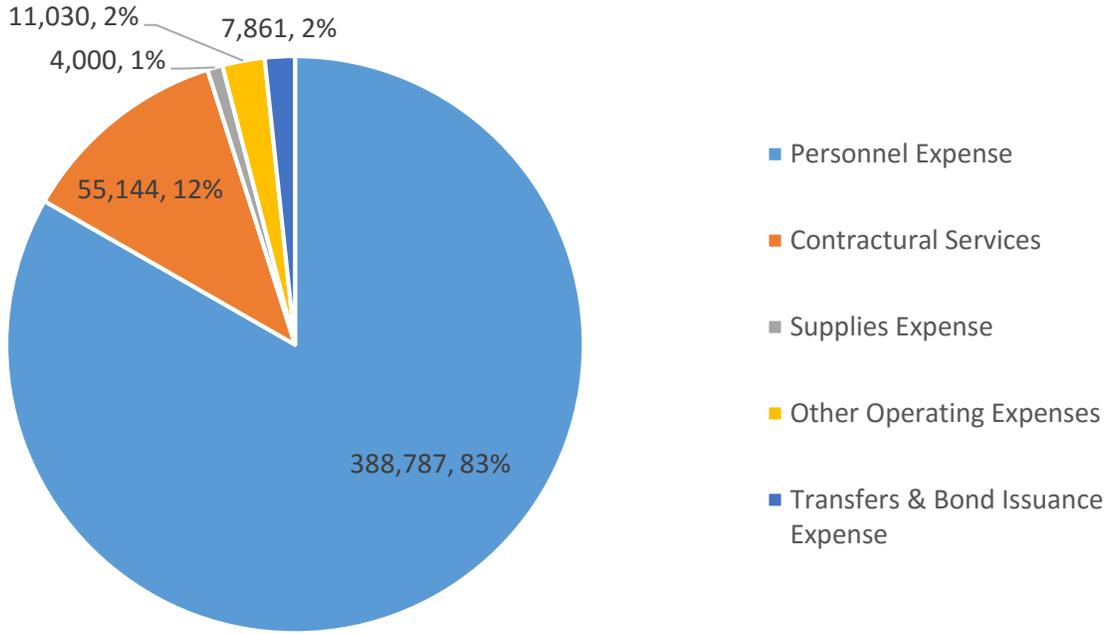
Kenny Eichelberg, Director of Capital
Projects & Infrastructure

keichelberg@shenandoahtx.us

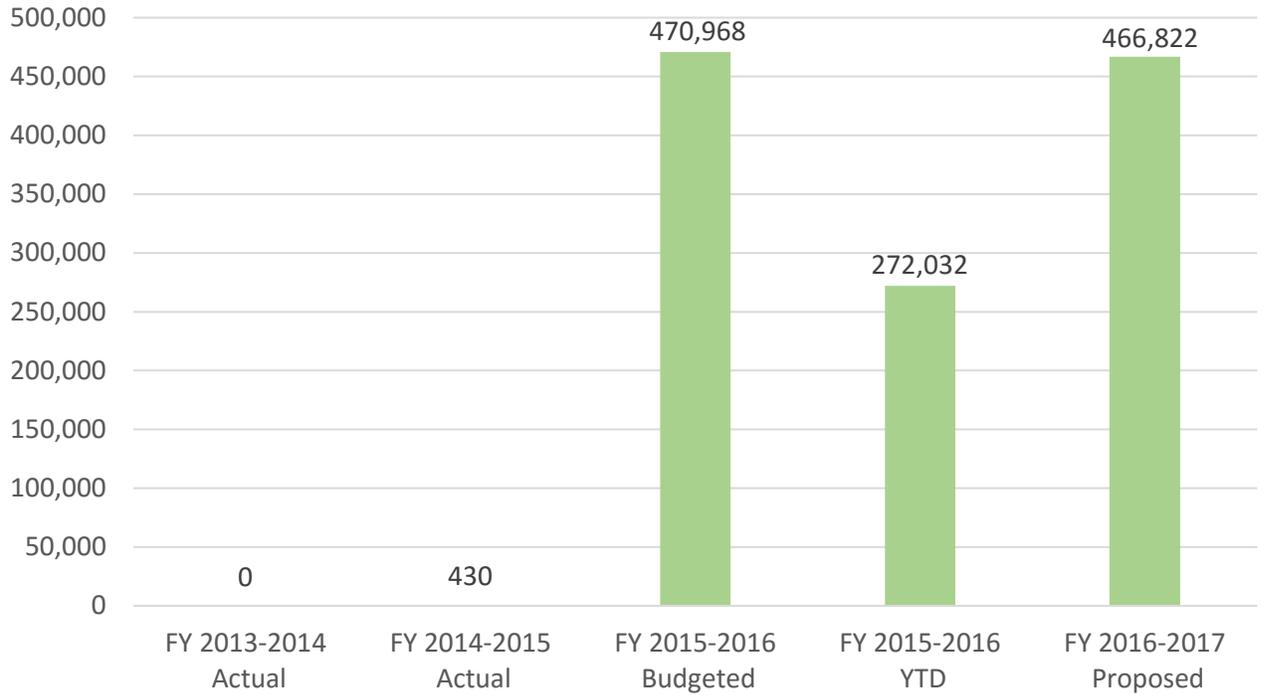
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FY 2016-2017 Proposed - Capital Projects & Infrastructure



Capital Projects & Infrastructure





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-43 Capital Projects & Infrastructure						
100-43-61-611000	Salaries & Wages	\$ 253,704	\$ 257,855	\$ 178,047.28	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	3 staff			1	\$ 246,360.11	\$ 246,360.11
2016-2017	3% onetime payout			1	\$ 7,344.00	\$ 7,344.00
100-43-61-611400	Overtime	\$ 2,200	\$ 2,200	\$ 1,273.39	\$ -	\$ -
100-43-61-611600	Longevity Pay	\$ 250	\$ 475	\$ 115.00	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	3 staff			1	\$ 250.00	\$ 250.00
100-43-61-612000	Part Time	\$ 50,337	\$ 50,000	\$ 100.00	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	1 staff			1	\$ 50,000.00	\$ 50,000.00
2016-2017	3% onetime payout			1	\$ 337.00	\$ 337.00
100-43-61-614100	Retirement	\$ 44,851	\$ 43,667	\$ 30,069.66	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	3 staff			1	\$ 43,667.00	\$ 43,667.00
2016-2017	3% onetime payout			1	\$ 1,184.00	\$ 1,184.00
100-43-61-614400	FICA/Medicare Tax	\$ 24,365	\$ 24,674	\$ 13,977.75	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	3 staff, 1 part time			1	\$ 23,777.00	\$ 23,777.00
2016-2017	3% onetime payout			1	\$ 588.00	\$ 588.00
100-43-61-614500	Unemployment	\$ 1,080	\$ 1,080	\$ 538.81	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	3 staff, 1 part time; expected new rate			1	\$ 1,080.00	\$ 1,080.00
100-43-61-614700	Allowances/Misc. Personnel Costs	\$ 12,000	\$ 12,000	\$ 8,570.00	\$ 430.00	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Director car allowance			12	\$ 1,000.00	\$ 12,000.00
100-43-62-620100	Operating Services	\$ -	\$ 2,100	\$ 994.50	\$ -	\$ -
100-43-62-621000	Consulting/Professional Services	\$ 100	\$ 100	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Accident drug screens			2	\$ 50.00	\$ 100.00



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-43-62-621100	Engineer	\$ 32,500	\$ 32,500	\$ 12,025.00	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	City Engineer Retainer		12	\$ 500.00	\$ 6,000.00	
2016-2017	Engineering Services		1	\$ 26,500.00	\$ 26,500.00	
100-43-62-622100	Software Program Purchase and Maintenance	\$ 510	\$ 750	\$ 105.54	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Blue Beam Revue Extreme - plan review		1	\$ 400.00	\$ 400.00	
2016-2017	Drop Box		1	\$ 110.00	\$ 110.00	
100-43-62-623700	Plan Review and Inspections	\$ 14,400	\$ 14,400	\$ 20,500.00	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Additional inspector coverage		4	\$ 375.00	\$ 1,500.00	
2016-2017	Civil plan review by City Engineer		12	\$ 1,000.00	\$ 12,000.00	
2016-2017	Fire inspection and plan review		12	\$ 75.00	\$ 900.00	
100-43-62-623800	License & User Fees	\$ 720	\$ 960	\$ 669.43	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	GPS (2 units @ \$30 monthly)		24	\$ 30.00	\$ 720.00	
100-43-62-624400	Cellular Phones	\$ 3,564	\$ 3,060	\$ 2,136.97	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Assistant Building Official		12	\$ 51.00	\$ 612.00	
2016-2017	Building Official		12	\$ 51.00	\$ 612.00	
2016-2017	Director reimbursement		12	\$ 75.00	\$ 900.00	
2016-2017	Hot spot for Asst. Building Official		12	\$ 40.00	\$ 480.00	
2016-2017	Hot spot for Building Official		12	\$ 40.00	\$ 480.00	
2016-2017	Hot spot for Fire Marshal		12	\$ 40.00	\$ 480.00	
100-43-62-624500	Printing	\$ 1,250	\$ 1,250	\$ 60.00	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Inspection labels and other printing		1	\$ 1,250.00	\$ 1,250.00	
100-43-62-624600	Legal Notices	\$ 2,100	\$ -	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Legal notices for bidding projects		7	\$ 300.00	\$ 2,100.00	
100-43-63-630800	Uniforms and Safety Gear	\$ 1,000	\$ 1,000	\$ 969.42	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	3 staff, 1 part time		8	\$ 50.00	\$ 400.00	
2016-2017	Safety gear and first aid		1	\$ 600.00	\$ 600.00	



2016-2017 Proposed Budget

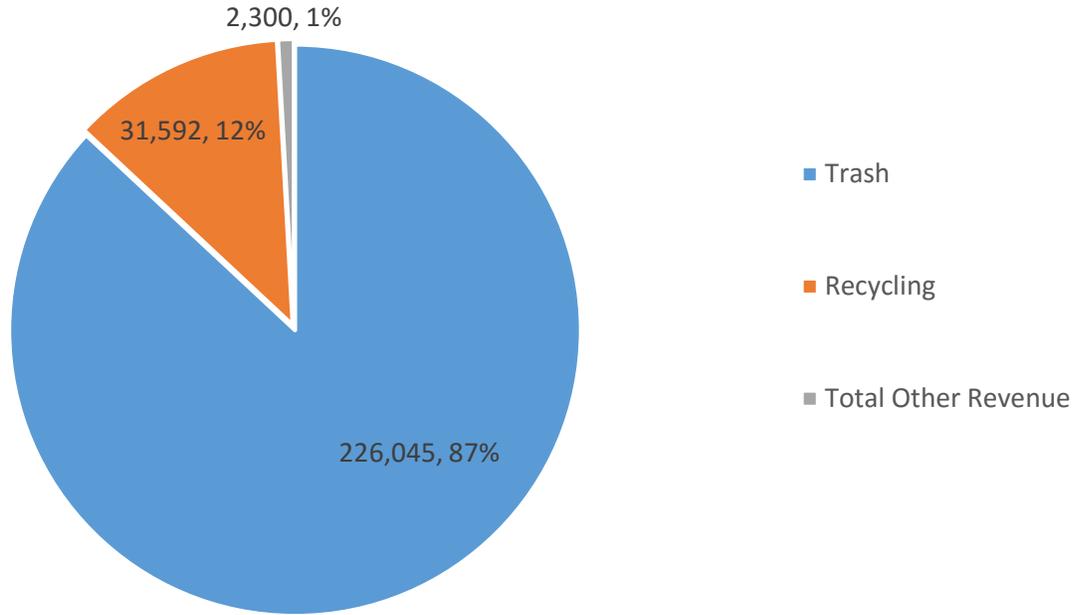
	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-43-63-631000 Operating Supplies	\$ 300	\$ -	\$ -	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Field supplies - misc. tools, paint, supplies	-	\$ -	\$ 300.00	
100-43-63-631200 Office Supplies	\$ 1,000	\$ 1,000	\$ 157.93	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Office supplies director and building officials	1	\$ 500.00	\$ 500.00	
2016-2017	Office supplies front desk	1	\$ 500.00	\$ 500.00	
100-43-63-631400 Office Equipment & Furnishings	\$ 1,700	\$ 1,720	\$ -	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	iPads for field work/Building Official/Inspectors	2	\$ 850.00	\$ 1,700.00	
100-43-67-670900 Dues/Memberships	\$ 1,690	\$ 1,900	\$ 565.00	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	ICC, BOAT, NFPA, IAEl and other	1	\$ 1,050.00	\$ 1,050.00	
2016-2017	Master electrician license	2	\$ 100.00	\$ 200.00	
2016-2017	Plumbing inspector license	4	\$ 100.00	\$ 400.00	
2016-2017	Professional Engineer	1	\$ 40.00	\$ 40.00	
100-43-67-672000 Publications	\$ 2,000	\$ 2,000	\$ 601.73	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Code books and references	1	\$ 2,000.00	\$ 2,000.00	
100-43-67-672300 Travel/Training	\$ 7,050	\$ 5,950	\$ 85.00	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Asst. Building Official	1	\$ 1,200.00	\$ 1,200.00	
2016-2017	Building Inspector	1	\$ 600.00	\$ 600.00	
2016-2017	Building Official	1	\$ 1,200.00	\$ 1,200.00	
2016-2017	Customer Service Sup. (Incode Bldg. Projects)	1	\$ 1,100.00	\$ 1,100.00	
2016-2017	Director	1	\$ 2,200.00	\$ 2,200.00	
2016-2017	Master Electrician continuing education	2	\$ 125.00	\$ 250.00	
2016-2017	Plumbing Inspector continuing education	4	\$ 125.00	\$ 500.00	
100-43-67-674500 Routine/Preventive Maintenance	\$ 652	\$ 400	\$ 286.73	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	PMA basic - 1/2 ton pickup truck	2	\$ 90.00	\$ 180.00	
2016-2017	PMA basic - Prius	2	\$ 60.00	\$ 120.00	
2016-2017	PMA full - 1/2 ton pickup truck	1	\$ 135.00	\$ 135.00	
2016-2017	PMA full - Prius	1	\$ 135.00	\$ 135.00	
2016-2017	Registration	2	\$ 15.00	\$ 30.00	
2016-2017	State inspections	2	\$ 26.00	\$ 52.00	



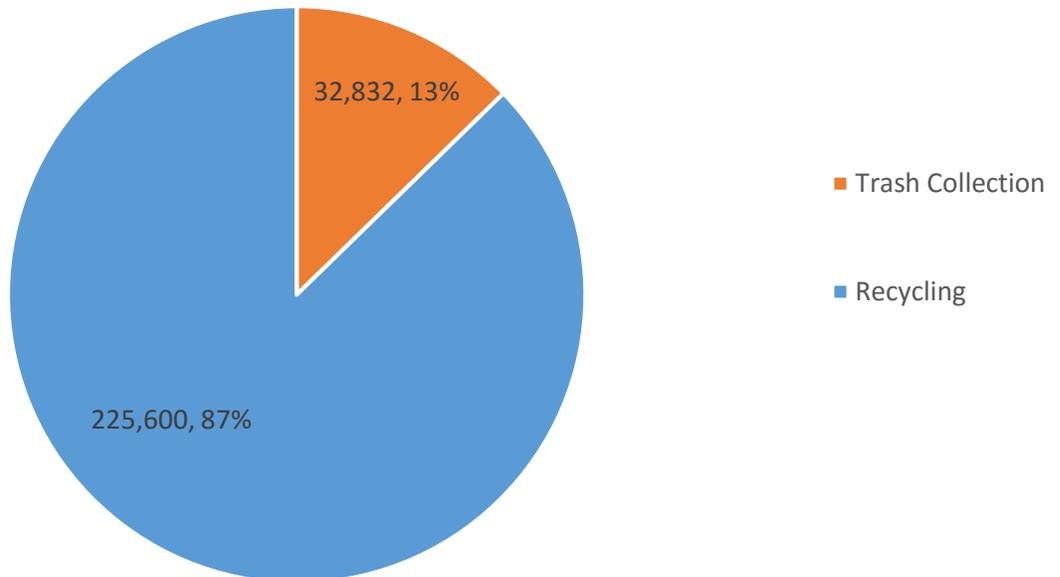
2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
100-43-67-674600	Vehicle Repairs	\$ 400	\$ 200	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Non-routine repairs on vehicles		2	\$ 200.00	\$ 400.00	
100-43-67-675500	Fuel	\$ 1,238	\$ 1,688	\$ 182.52	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Fuel		450	\$ 2.75	\$ 1,237.50	
100-43-69-690200	Transfer to Equipment Replacement Fund	\$ 7,861	\$ 8,039	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	1/2 ton pickup truck (1@\$29,827.95/7 yrs.)		1	\$ 4,261.14	\$ 4,261.14	
2016-2017	High efficiency vehicle 1@ \$25,200 each/7 years)		1	\$ 3,600.00	\$ 3,600.00	
Capital Projects & Infrastructure Total:		\$ 468,822	\$ 470,968	\$ 272,031.66	\$ 430.00	\$ -
Fund 100 Surplus or (Deficit):		\$ 155,304	\$ 29,541	\$ 1,485,893.84	\$ 388,807.43	\$ 1,754,275.98

FY 2016-2017 Proposed - Trash & Recycling Revenue



FY 2016-2017 Proposed - Trash & Recycling Expense





2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
140 -00 Trash & Recycling Revenue					
140-00-56-561300 Penalty	\$ 2,300	\$ -	\$ 1,723.00	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Based on historical	1	\$ 2,300.00	\$ 2,300.00	
140-00-56-566700 Undesignated	\$ -	\$ 60	\$ 12.53	\$ -	\$ -
140-00-54-541300 Trash Collection	\$ 226,045	\$ 239,738	\$ 138,692.20	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Street fee	12,024	\$ 1.86	\$ 22,364.64	
2016-2017	Trash bins	60	\$ 50.00	\$ 3,000.00	
2016-2017	Trash collection based on 1002 homes@12 months	12,024	\$ 16.69	\$ 200,680.56	
140-00-54-541700 Recycling	\$ 31,592	\$ 35,100	\$ 17,548.38	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Recycling based on 433 homes@12 months	5,196	\$ 6.08	\$ 31,591.68	
Revenue Over / (Under):	\$ 259,937	\$ 274,898	\$ 157,976.41	\$ -	\$ -



2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
140 -33 Trash & Recycling					
140-33-62-623103 Recycling	\$ 32,832	\$ 35,100	\$ 17,444.70	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Recycling based on 450 homes @ 12 months	5,400	\$ 6.08	\$ 32,832.00	
140-33-62-623100 Trash Collection					
\$ 225,600	\$ 239,738	\$ 134,622.56	\$ -	\$ -	
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Trash bins	60	\$ 50.00	\$ 3,000.00	
2016-2017	Trash collection based on 1,000 homes @ 12 months	12,000	\$ 18.55	\$ 222,600.00	
Trash & Recycling Total:					
	\$ 258,432	\$ 274,838	\$ 152,067.26	\$ -	\$ -
Fund 140 Surplus or (Deficit):					
	\$ 1,505	\$ 60	\$ 5,909.15	\$ -	\$ -

Convention and Visitors Bureau (CVB)

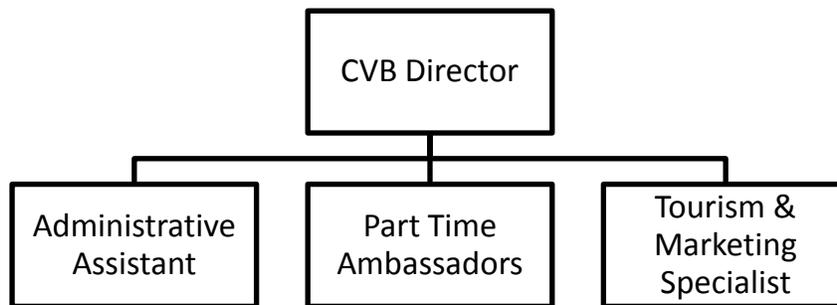
The Shenandoah CVB proudly supports and promotes the city's eight hotels, the nationally recognized sports venues, and over 40 restaurants. Comprised of a director, a tourism marketing specialist, an administrative assistant and two ambassadors, the CVB staff operates out of the Visitors Center located on David Memorial Drive near the CISD stadium and natatorium.

The Visitors Center is a recognized Texas Tourism Information Center and is stocked with information from across the state. It is also home to the exhibit featuring David Vetter, the "Bubble Boy. Stop by and plan your next vacation or just browse and enjoy our hospitality.

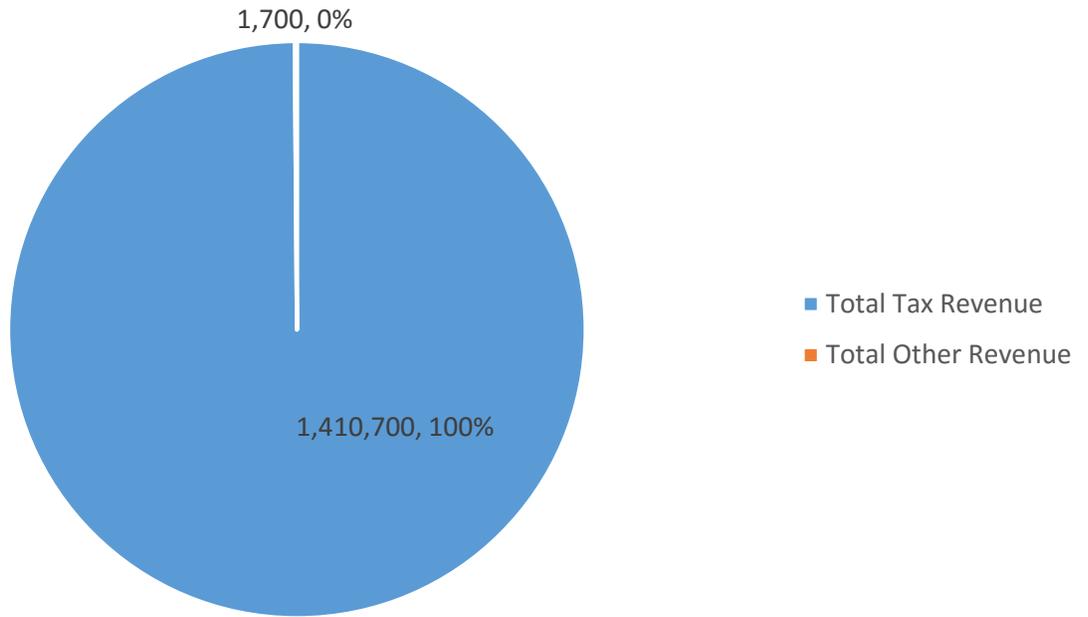


Jennifer Calvert, CVB Director
icalvert@shenandoahtx.us

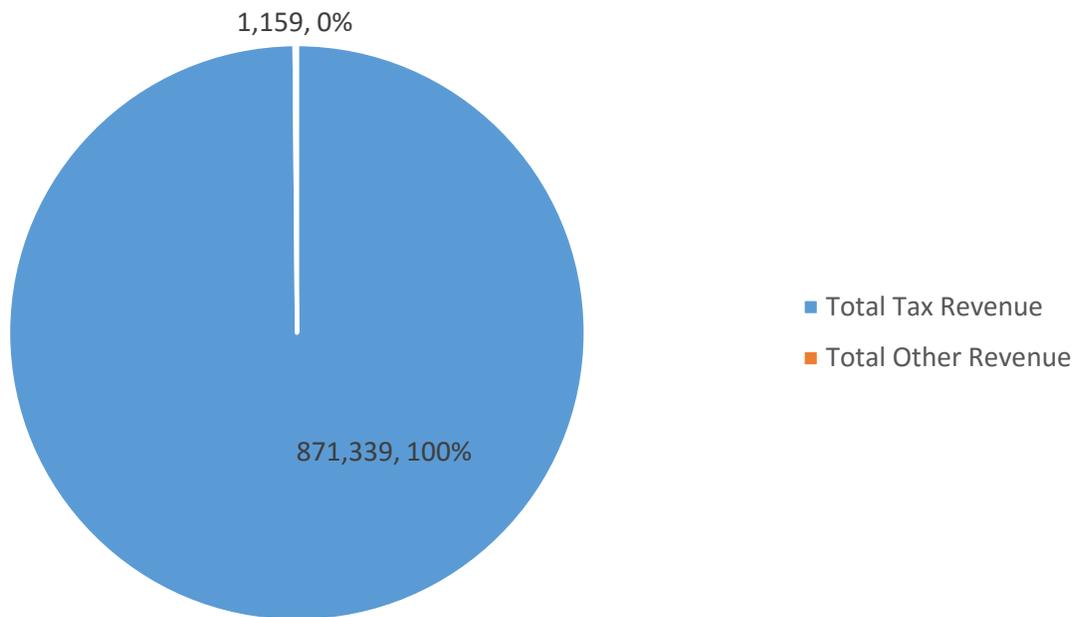
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FY 2016-2017 Proposed - Hotel/Motel Revenue



FY 2015-2016 YTD - Hotel/Motel Revenue

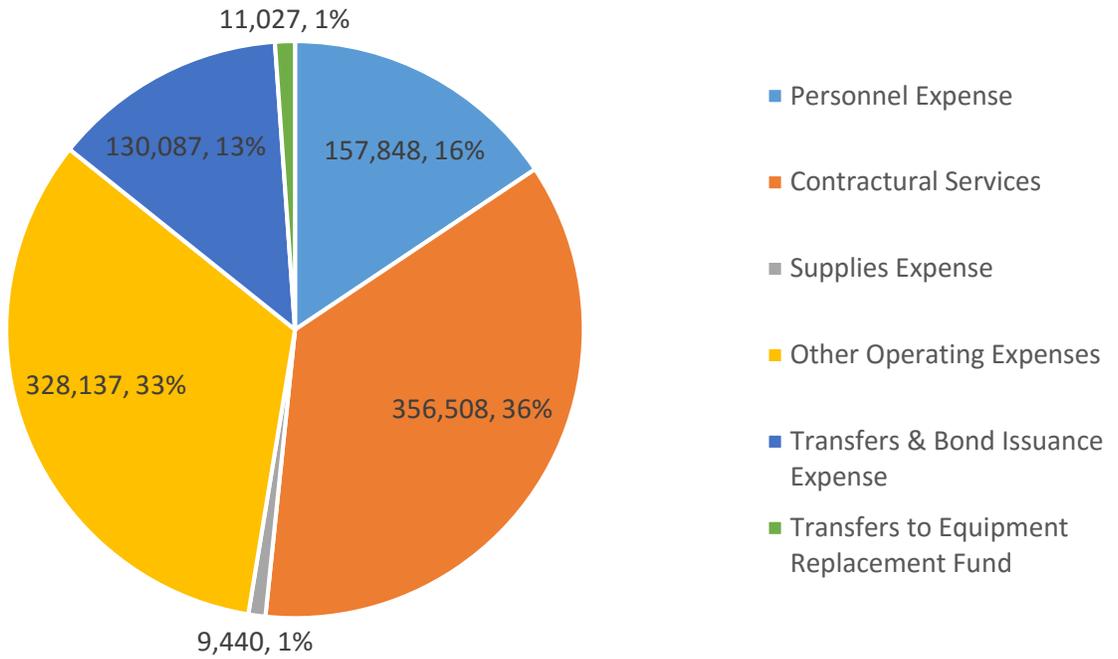




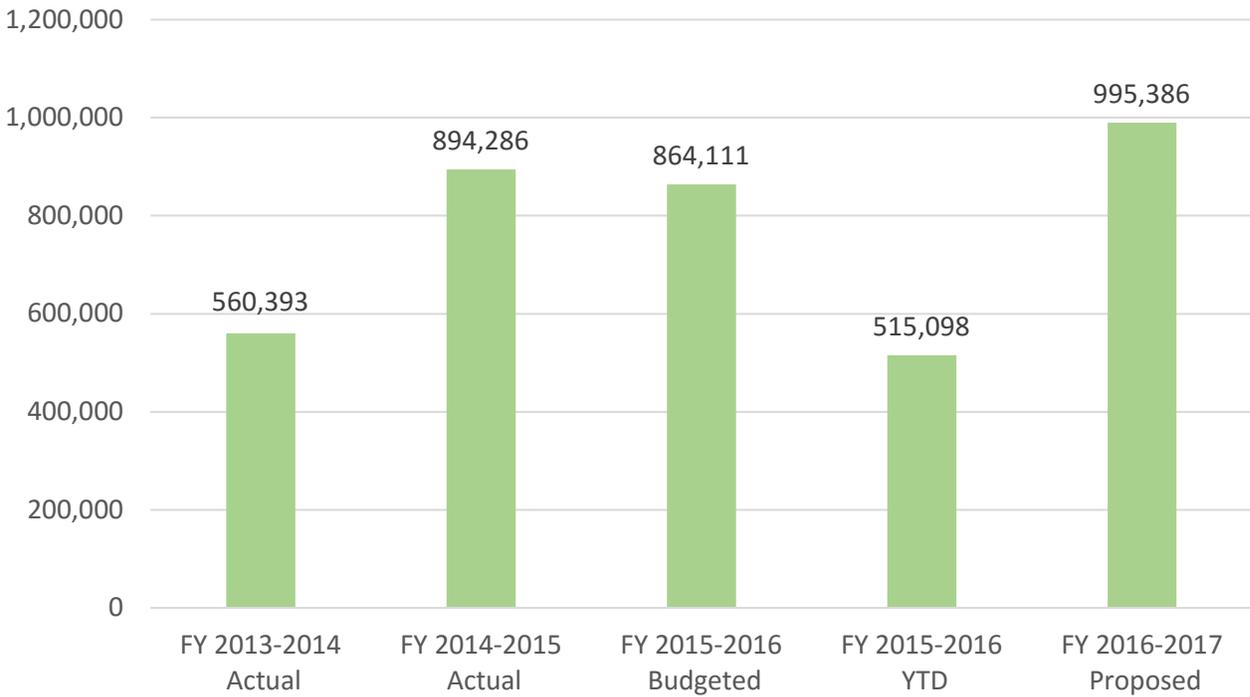
2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
200-00 Hotel / Motel Revenue					
200-00-50-515000 Motel/Hotel Tax	\$ 1,410,700	\$ 1,279,165	\$ 871,339.10	\$ 1,153,215.71	\$ 913,767.11
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Cambria 3 months @50% occ.	1	\$ 56,700.00	\$ 56,700.00	
2016-2017	Flat with prev. fiscal year budget; based on historical	1	\$ 1,279,000.00	\$ 1,279,000.00	
2016-2017	Home 2 Suites 6 months @50% occ.	1	\$ 75,000.00	\$ 75,000.00	
200-00-56-561000 Interest	\$ 1,700	\$ 1,080	\$ 1,159.38	\$ 1,204.25	\$ 936.73
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Based on estimated balance	1	\$ 1,700.00	\$ 1,700.00	
200-00-56-566700 Undesignated			\$ -	\$ 1,318.55	\$ 2,862.75
Revenue Total:	\$ 1,412,400	\$ 1,280,245	\$ 872,498.48	\$ 1,155,738.51	\$ 917,566.59

FY 2016-2017 Proposed- Hotel/Motel



Hotel/Motel Expense Per Year





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
200-45 Hotel / Motel						
200-45-61-611000	Salaries & Wages	\$ 88,901	\$ 87,437	\$ 64,052.30	\$ 64,046.93	\$ 48,639.88
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	2 staff			1	\$ 80,514.00	\$ 80,514.00
2016-2017	Director stipend			12	\$ 500.00	\$ 6,000.00
2016-2017	3% ontime payout			1	\$ 2,387.00	\$ 2,387.00
200-45-61-611100	Education Pay	\$ 4,800	\$ 4,800	\$ 3,558.00	\$ 3,178.00	\$ 1,264.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Courtney Alexander (Bachelor's)			12	\$ 200.00	\$ 2,400.00
2016-2017	Jennifer Salazar (Bachelor's)			12	\$ 200.00	\$ 2,400.00
200-45-61-611400	Overtime	\$ 1,000	\$ 1,000	\$ 226.30	\$ 9,434.25	\$ 539.13
200-45-61-611407	Special Events	\$ 2,500	\$ 2,500	\$ -	\$ 46.93	\$ -
200-45-61-611600	Longevity Pay	\$ 270	\$ 150	\$ 150.00	\$ 50.00	\$ 20.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	2 staff			1	\$ 270.00	\$ 270.00
200-45-61-612000	Part Time	\$ 19,167	\$ 16,640	\$ 6,854.40	\$ 9,741.50	\$ 15,616.05
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Pool of part time workers (weekends, PTO, etc. hrs.)			1,716	\$ 11.00	\$ 18,876.00
2016-2017	3% ontime payout			1	\$ 291.00	\$ 291.00
200-45-61-614100	Retirement	\$ 18,314	\$ 16,886	\$ 12,632.68	\$ 13,632.59	\$ 8,889.54
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	2 staff, Dir. stipend			1	\$ 17,929.00	\$ 17,929.00
2016-2017	3% ontime payout			1	\$ 385.00	\$ 385.00
200-45-61-614400	FICA/Medicare Tax	\$ 9,841	\$ 9,336	\$ 6,570.24	\$ 7,362.42	\$ 5,646.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	2 staff, Dir. stipend, part time			1	\$ 9,636.00	\$ 9,636.00
2016-2017	3% ontime payout			1	\$ 205.00	\$ 205.00
200-45-61-614500	Unemployment	\$ 1,055	\$ 1,040	\$ 385.56	\$ 353.26	\$ 640.17
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	2 staff, 2 part time; expected new rate			1	\$ 1,055.00	\$ 1,055.00
200-45-61-614700	Allowances/Misc. Personnel Costs	\$ 12,000	\$ 12,000	\$ 8,570.00	\$ 12,430.00	\$ 8,000.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Director car allowance			12	\$ 1,000.00	\$ 12,000.00



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
200-45-62-620100	Operating Services	\$ 756	\$ 1,236	\$ 726.99	\$ 26,280.94	\$ 1,660.75
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Fire alarm monitoring		12	\$ 63.00	\$ 756.00	
200-45-62-620200	Operating Services - Lease Payment	\$ 118,150	\$ 119,034	\$ 94,583.80	\$ 113,699.69	\$ 117,398.98
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Anticipated escrow reconciliation for 2016		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Current lease		6	\$ 9,458.38	\$ 56,750.28	
2016-2017	Lease increase due to changes in property taxes		6	\$ 9,900.00	\$ 59,400.00	
200-45-62-621000	Consulting/Professional Services	\$ 28,710	\$ 22,640	\$ 2,211.14	\$ 23,290.78	\$ 23,308.25
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Commercial shoot (2 yr. schedule)		1	\$ 13,000.00	\$ 13,000.00	
2016-2017	Consulting for design fees, photos/maps		1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Hotel audit		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Interactive program updates		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Pest control		4	\$ 95.00	\$ 380.00	
2016-2017	Photobucket subscription		1	\$ 89.99	\$ 89.99	
2016-2017	Website hosting		1	\$ 240.00	\$ 240.00	
2016-2017	Website update		1	\$ 5,000.00	\$ 5,000.00	
200-45-62-621700	Advertising	\$ 201,124	\$ 131,124	\$ 69,817.07	\$ 69,784.27	\$ 76,786.12
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Banners (TIRR, specialty)		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	CISD Agreement		4	\$ 6,250.00	\$ 25,000.00	
2016-2017	Convention South Interactive Guide		1	\$ 95.00	\$ 95.00	
2016-2017	Cynthia Woods Mitchell Pavilion		2	\$ 8,750.00	\$ 17,500.00	
2016-2017	Digital marketing with Live Nation		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Expedia TravelAds (dependent on HOT revenue)		1	\$ 55,000.00	\$ 55,000.00	
2016-2017	Google Ad Words		1	\$ 10,000.00	\$ 10,000.00	
2016-2017	Greater Houston Visitors Map & Guide		1	\$ 4,000.00	\$ 4,000.00	
2016-2017	National advertising		1	\$ 25,000.00	\$ 25,000.00	
2016-2017	Search Engine Optimization		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Super bowl 2017		1	\$ 25,000.00	\$ 25,000.00	
2016-2017	Texas Events Calendar		2	\$ 869.00	\$ 1,738.00	
2016-2017	Texas Highways		3	\$ 1,475.00	\$ 4,425.00	
2016-2017	Texas Hotel & Lodging Association group listing		1	\$ 4,000.00	\$ 4,000.00	
2016-2017	Texas Monthly (1/6 page ad)		3	\$ 1,500.00	\$ 4,500.00	
2016-2017	Texas State Travel Guide		1	\$ 4,331.00	\$ 4,331.00	
2016-2017	TourTexas.com web display/PDF brochure		1	\$ 3,145.00	\$ 3,145.00	
2016-2017	Visit Houston Official Visitors Guide		2	\$ 2,695.00	\$ 5,390.00	
200-45-62-622100	Software Program Purchase and Maintenance	\$ -	\$ 1,300	\$ 1,299.00	\$ -	\$ -



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
200-45-62-623800	License & User Fees	\$ 1,368	\$ 480	\$ 1,234.94	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	GPS (1 unit/\$30 month)		12	\$ 30.00	\$ 360.00	
2016-2017	Laserfiche		1	\$ 907.50	\$ 907.50	
2016-2017	Website domain names		4	\$ 25.00	\$ 100.00	
200-45-62-624200	Postage	\$ 900	\$ 900	\$ 332.58	\$ 198.39	\$ 92.31
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	FedEx, UPS and postage for postcards		12	\$ 75.00	\$ 900.00	
200-45-62-624400	Cellular Phones	\$ 1,140	\$ 1,140	\$ 782.20	\$ 605.00	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Hot spot		12	\$ 40.00	\$ 480.00	
2016-2017	Tourism Marketing Specialist reimbursement		12	\$ 55.00	\$ 660.00	
200-45-62-624500	Printing	\$ 4,360	\$ 1,195	\$ 996.53	\$ 1,854.54	\$ 146.98
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Business cards		1	\$ 80.00	\$ 80.00	
2016-2017	Dining guides		4	\$ 560.00	\$ 2,240.00	
2016-2017	Rack cards		4	\$ 510.00	\$ 2,040.00	
200-45-63-630800	Uniforms And Safety Gear	\$ 3,400	\$ 3,400	\$ -	\$ 413.80	\$ 181.52
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	2 staff, 2 part time		8	\$ 50.00	\$ 400.00	
2016-2017	Promotional uniforms		1	\$ 3,000.00	\$ 3,000.00	
200-45-63-631000	Operating Supplies	\$ 1,440	\$ 1,200	\$ 952.88	\$ 856.87	\$ 1,311.46
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Kitchen/cleaning supplies, paper goods		12	\$ 120.00	\$ 1,440.00	
200-45-63-631100	Operating Equipment	\$ 2,500	\$ 1,800	\$ 13,447.04	\$ 400.00	\$ 42,582.06
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Commercial charging station		1	\$ 2,500.00	\$ 2,500.00	
200-45-63-631200	Office Supplies	\$ 600	\$ 600	\$ 699.06	\$ 483.47	\$ 516.83
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Copy paper, pens, pads, etc.		12	\$ 50.00	\$ 600.00	



2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
200-45-63-631400 Office Equipment & Furnishings	\$ 1,500	\$ 3,700	\$ 2,130.50	\$ 1,259.53	\$ 725.58
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Christmas tree/decorations	1	\$ 500.00	\$ 500.00	
2016-2017	Dolly	1	\$ 200.00	\$ 200.00	
2016-2017	Replacement computer	1	\$ 800.00	\$ 800.00	
200-45-67-670300 Public Relations	\$ 17,400	\$ 17,400	\$ 7,591.77	\$ 18,282.49	\$ 6,935.67
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Hotel relations	12	\$ 100.00	\$ 1,200.00	
2016-2017	Promotional items	4	\$ 4,000.00	\$ 16,000.00	
2016-2017	Texas postcards	2	\$ 100.00	\$ 200.00	
200-45-67-670900 Dues/Memberships	\$ 8,320	\$ 6,099	\$ 4,630.82	\$ 4,388.88	\$ 4,205.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Hotel & Lodging Association of Greater Houston	1	\$ 350.00	\$ 350.00	
2016-2017	Nat'l Assoc. of Sports Commissions	1	\$ 795.00	\$ 795.00	
2016-2017	South Mo. Co. Chamber	1	\$ 1,850.00	\$ 1,850.00	
2016-2017	Texas Association of CVB's	1	\$ 875.00	\$ 875.00	
2016-2017	Texas Business Travel Association	1	\$ 100.00	\$ 100.00	
2016-2017	Texas Hotel Lodging Association	1	\$ 3,300.00	\$ 3,300.00	
2016-2017	Texas Travel Industry Association	1	\$ 1,050.00	\$ 1,050.00	
200-45-67-672000 Publications	\$ 126	\$ 126	\$ 100.00	\$ 126.00	\$ 126.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Conroe Courier Newspaper	2	\$ 63.00	\$ 126.00	
200-45-67-672300 Travel/Training	\$ 5,500	\$ 7,500	\$ 2,525.70	\$ 2,375.09	\$ 4,297.45
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Administrative Assistant	1	\$ 500.00	\$ 500.00	
2016-2017	CVB Director (TACVB)	1	\$ 1,000.00	\$ 1,000.00	
2016-2017	Sports marketing travel (NAIA, etc.)	1	\$ 2,000.00	\$ 2,000.00	
2016-2017	Tourism Marketing Specialist (TTIA, TACVB)	1	\$ 2,000.00	\$ 2,000.00	
200-45-67-674500 Routine/Preventive Maintenance	\$ -	\$ -	\$ 17.11	\$ -	\$ -
200-45-67-674600 Vehicle Maintenance	\$ 350	\$ 350	\$ -	\$ 114.61	\$ 185.24
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Pool car maintenance	1	\$ 350.00	\$ 350.00	



2016-2017 Proposed Budget

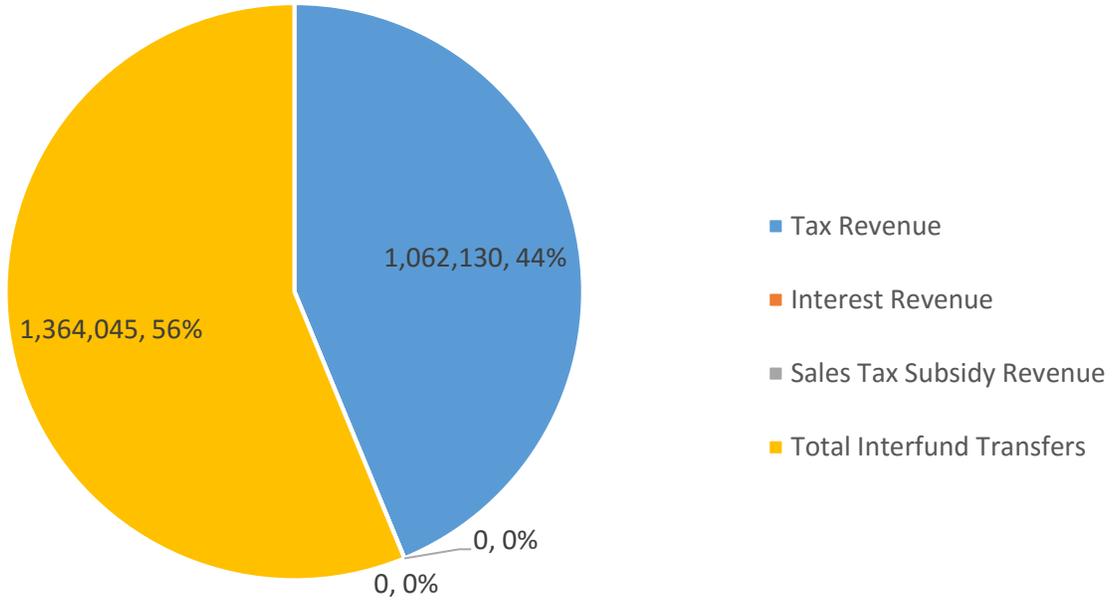
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
200-45-67-674700	Maintenance Agreements	\$ 5,343	\$ 7,858	\$ 2,346.58	\$ 4,624.84	\$ 4,683.37
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Annual fire alarm inspection		1	\$ 390.00	\$ 390.00	
2016-2017	Annual fire sprinkler inspection		1	\$ 455.00	\$ 455.00	
2016-2017	Copier		12	\$ 50.00	\$ 600.00	
2016-2017	Fire alarm maintenance		1	\$ 450.00	\$ 450.00	
2016-2017	HVAC quarterly maintenance		4	\$ 642.00	\$ 2,568.00	
2016-2017	Interactive map program		4	\$ 220.00	\$ 880.00	
200-45-67-675500	Fuel-Vehicles	\$ 138	\$ 188	\$ 21.10	\$ 81.09	\$ 61.58
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on usage		50	\$ 2.75	\$ 137.50	
200-45-67-676100	Utilities-Electricity	\$ 6,000	\$ 6,000	\$ 3,806.25	\$ 6,086.49	\$ 6,734.27
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on usage		12	\$ 500.00	\$ 6,000.00	
200-45-67-676600	Utilities - Communication	\$ 9,960	\$ 10,020	\$ 7,505.48	\$ 10,430.15	\$ 10,527.07
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Cable		12	\$ 80.00	\$ 960.00	
2016-2017	Fiber line for internet/phone		12	\$ 750.00	\$ 9,000.00	
200-45-67-676700	Hosted Sporting Events	\$ 275,000	\$ -	\$ -	\$ 328,622.26	\$ 24,425.48
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	2017 NCAA Swimming & Diving Championships		1	\$ 275,000.00	\$ 275,000.00	
200-45-68-681100	Transfer To General Operating	\$ 129,787	\$ 123,369	\$ 60,863.40	\$ 96,561.61	\$ 140,946.61
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	10% administration fees		1	\$ 99,520.60	\$ 99,520.60	
2016-2017	10% Incode fees		1	\$ 6,118.00	\$ 6,118.00	
2016-2017	2% finance personnel		1	\$ 6,388.06	\$ 6,388.06	
2016-2017	Cleaning services		12	\$ 162.00	\$ 1,944.00	
2016-2017	Dental/heath/AD&D		1	\$ 8,815.92	\$ 8,815.92	
2016-2017	Hang banners		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	liability/property/workers comp/auto		1	\$ 2,000.00	\$ 2,000.00	
200-45-68-681400	Transfer To Capital Projects	\$ -	\$ 230,000	\$ 127,838.43	\$ 56,218.66	\$ -
200-45-68-681600	Transfer to Water & Sewer	\$ 2,640	\$ 2,640	\$ 126.00	\$ 2,882.73	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Water and sewer usage		12	\$ 220.00	\$ 2,640.00	



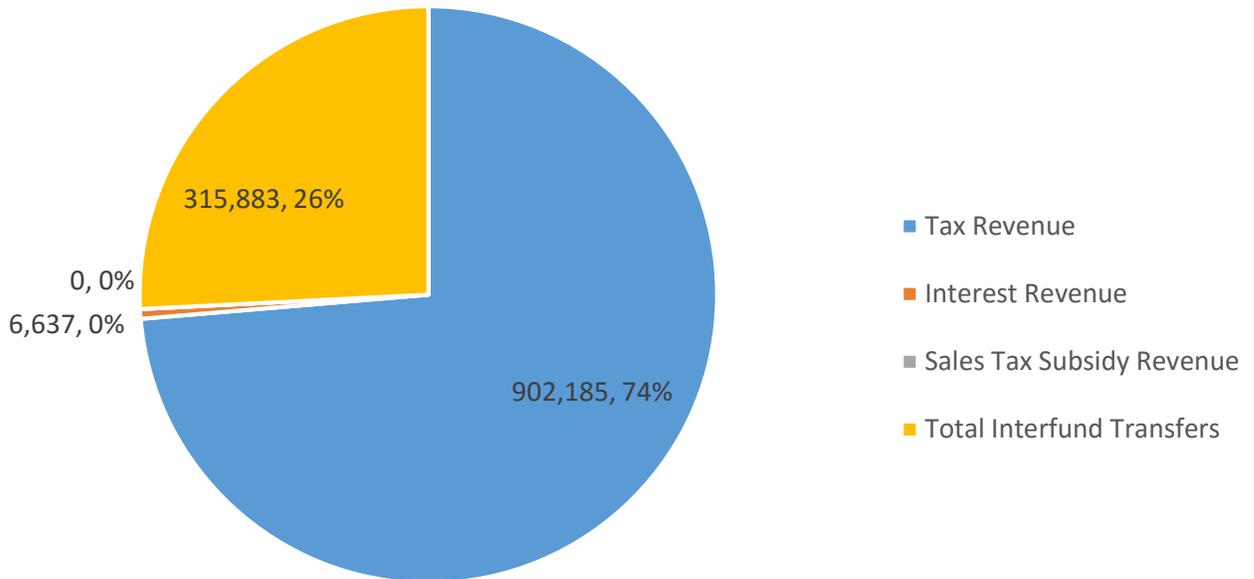
2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
200-45-69-690200 Transfer to Equipment Replacement Fund	\$ 11,027	\$ 11,024	\$ 5,512.00	\$ 4,088.04	\$ 3,300.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	20% of servers (7@\$4,500 each/8 years)	7	\$ 563.00	\$ 3,941.00	
2016-2017	CVB vehicle (1@\$30,000/7 years)	1	\$ 4,286.00	\$ 4,286.00	
2016-2017	Portable restroom trailer (1@\$42,000/15 years)	1	\$ 2,800.00	\$ 2,800.00	
Hotel / Motel Total:	\$ 995,386	\$ 864,111	\$ 515,097.85	\$ 894,286.10	\$ 560,393.35
Fund 200 Surplus or (Deficit):	\$ 417,014	\$ 416,134	\$ 357,400.63	\$ 261,452.41	\$ 357,173.24

FY 2016-2017 Proposed - Debt Service Revenue



FY 2015-2016 YTD - Debt Service Revenue

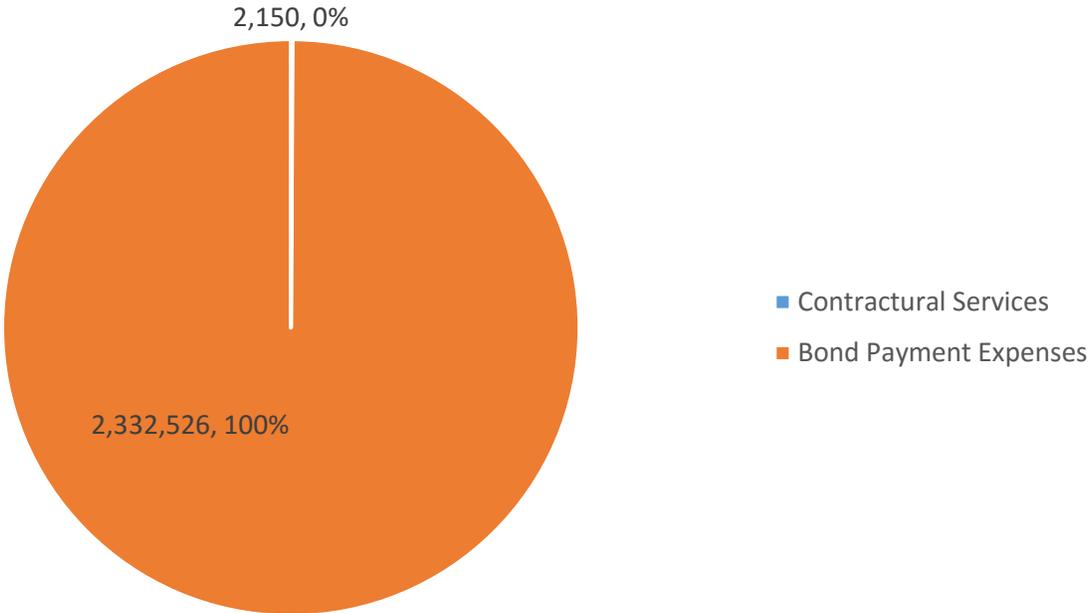




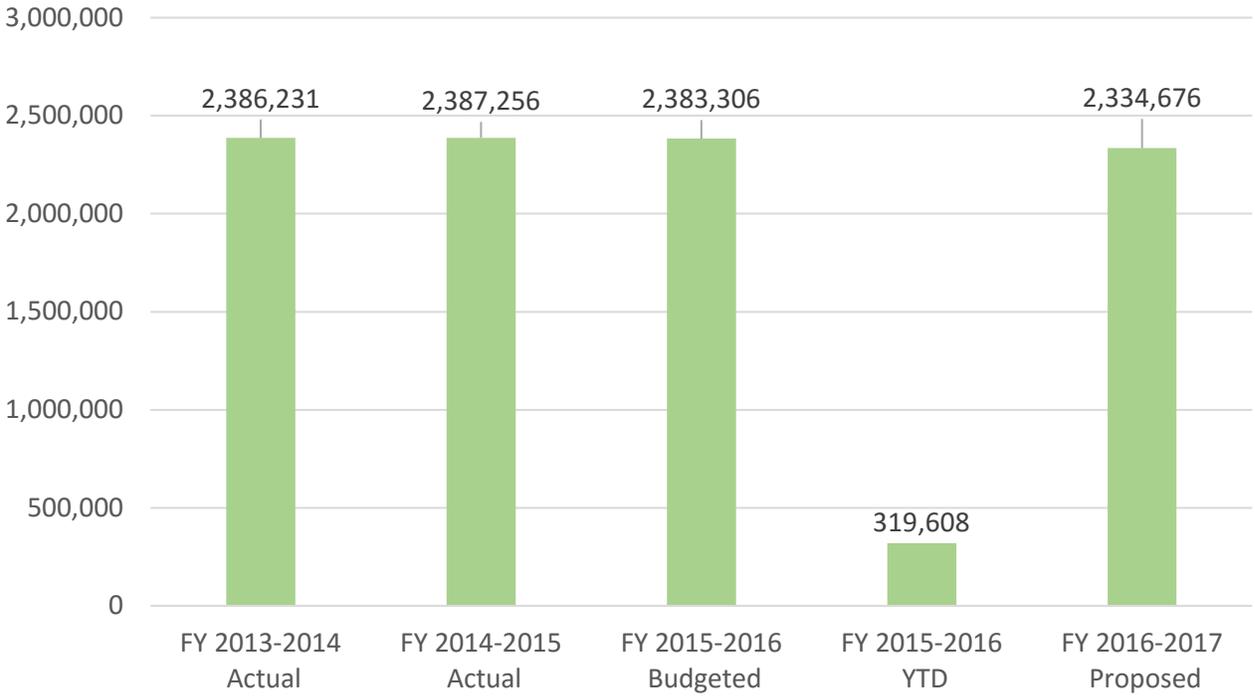
2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
300-00 Debt Service Revenue					
300-00-50-511000 Property Taxes	\$ 1,062,130	\$ 971,903	\$ 902,185.25	\$ 856,534.32	\$ 821,154.12
300-00-56-561000 Interest	\$ -		\$ 6,637.42	\$ 43.51	\$ 10.35
300-00-56-569000 Sales Tax Subsidy	\$ -	\$ 27,118	\$ -	\$ 269,967.60	\$ 261,763.82
300-00-57-571100 Transfer From General Operating	\$ 866,341	\$ 875,637	\$ 264,996.80	\$ 764,908.20	\$ 798,642.13
300-00-57-571600 Transfer From Water/Sewer	\$ 497,704	\$ 508,642	\$ 50,886.25	\$ 508,116.26	\$ 507,221.11
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	2008 CO interest August 2017	1	\$ 12,900.00	\$ 12,900.00	
2016-2017	2008 CO interest February 2017	1	\$ 12,900.00	\$ 12,900.00	
2016-2017	2008 CO principle August 2017	1	\$ 150,000.00	\$ 150,000.00	
2016-2017	2009 CO interest August 2017	1	\$ 11,600.00	\$ 11,600.00	
2016-2017	2009 CO interest February 2017	1	\$ 11,600.00	\$ 11,600.00	
2016-2017	2009 CO principle August 2017	1	\$ 155,000.00	\$ 155,000.00	
2016-2017	2011 CO interest August 2017 (30%)	1	\$ 20,352.00	\$ 20,352.00	
2016-2017	2011 CO interest February 2017 (30%)	1	\$ 20,352.00	\$ 20,352.00	
2016-2017	2011 CO principle August 2017 (30%)	1	\$ 55,500.00	\$ 55,500.00	
2016-2017	2015 GO Refunding interest August 2017	1	\$ 23,750.00	\$ 23,750.00	
2016-2017	2015 GO Refunding interest February 2017	1	\$ 23,750.00	\$ 23,750.00	
Revenue Total:	\$ 2,426,175	\$ 2,383,306	\$ 1,224,705.72	\$ 2,399,569.89	\$ 2,388,791.53

FY 2016-2017 Proposed - Debt Service



Debt Service Expense Per Year

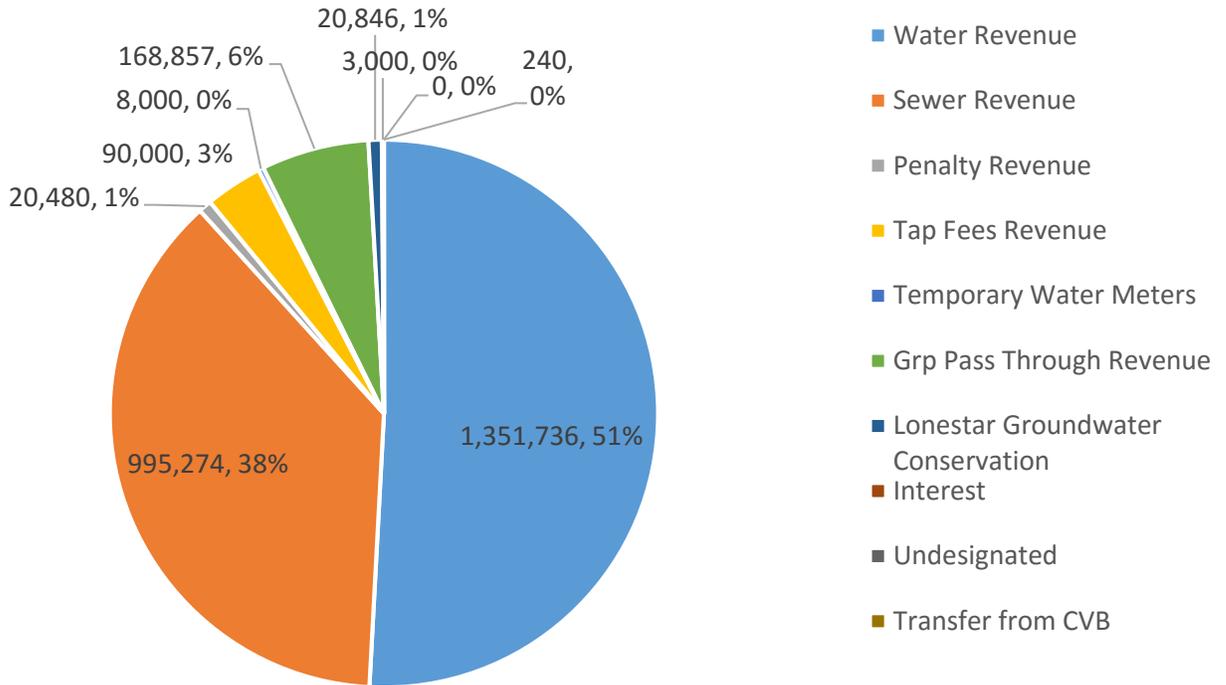




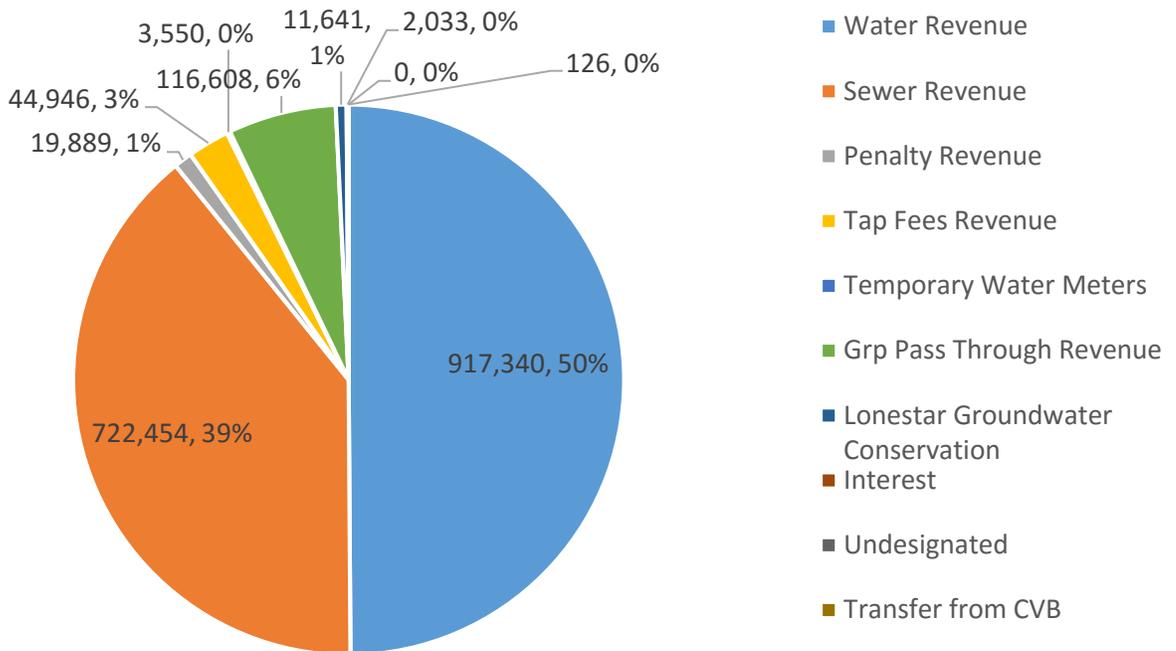
2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
300-80 Debt Service					
300-80-62-620100 Operating Services	\$ 2,150	\$ 3,550	\$ 3,725.00	\$ 2,000.00	\$ 2,250.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	5th year rebate calculation; Series 2011	1	\$ 2,150.00	\$ 2,150.00	
300-80-65-652500 Bond Payments-Principal	\$ 1,550,000	\$ 1,510,000	\$ -	\$ 1,465,000.00	\$ 1,415,000.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	2008 CO August 2017	1	\$ 150,000.00	\$ 150,000.00	
2016-2017	2008 GO August 2017	1	\$ 195,000.00	\$ 195,000.00	
2016-2017	2009 CO August 2017	1	\$ 155,000.00	\$ 155,000.00	
2016-2017	2009 GO August 2017	1	\$ 335,000.00	\$ 335,000.00	
2016-2017	2011 GO August 2017	1	\$ 185,000.00	\$ 185,000.00	
2016-2017	2013 GO Refunding August 2017	1	\$ 530,000.00	\$ 530,000.00	
300-80-65-652600 Bond Payments-Interest	\$ 782,526	\$ 869,756	\$ 315,883.05	\$ 920,256.26	\$ 968,981.26
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	2008 CO August 2017	1	\$ 12,900.00	\$ 12,900.00	
2016-2017	2008 CO February 2017	1	\$ 12,900.00	\$ 12,900.00	
2016-2017	2008 GO August 2017	1	\$ 12,100.00	\$ 12,100.00	
2016-2017	2008 GO February 2017	1	\$ 12,100.00	\$ 12,100.00	
2016-2017	2009 CO August 2017	1	\$ 11,600.00	\$ 11,600.00	
2016-2017	2009 CO February 2017	1	\$ 11,600.00	\$ 11,600.00	
2016-2017	2009 GO August 2017	1	\$ 24,675.00	\$ 24,675.00	
2016-2017	2009 GO February 2017	1	\$ 24,675.00	\$ 24,675.00	
2016-2017	2011 GO August 2017	1	\$ 67,838.00	\$ 67,838.00	
2016-2017	2011 GO February 2017	1	\$ 67,838.00	\$ 67,838.00	
2016-2017	2013 GO Refunding August 2017	1	\$ 96,600.00	\$ 96,600.00	
2016-2017	2013 GO Refunding February 2017	1	\$ 96,600.00	\$ 96,600.00	
2016-2017	2015 GO Refunding August 2017	1	\$ 165,550.00	\$ 165,550.00	
2016-2017	2015 GO Refunding February 2017	1	\$ 165,550.00	\$ 165,550.00	
Debt Service Total:	\$ 2,334,676	\$ 2,383,306	\$ 319,608.05	\$ 2,387,256.26	\$ 2,386,231.26
Fund 300 Surplus or (Deficit):	\$ 91,499	\$ -	\$ 905,097.67	\$ 12,313.63	\$ 2,560.27

FY 2016-2017 Proposed - Water & Sewer Reveune



FY 2015-2016 YTD - Water & Sewer Revenue





2016-2017 Proposed Budget

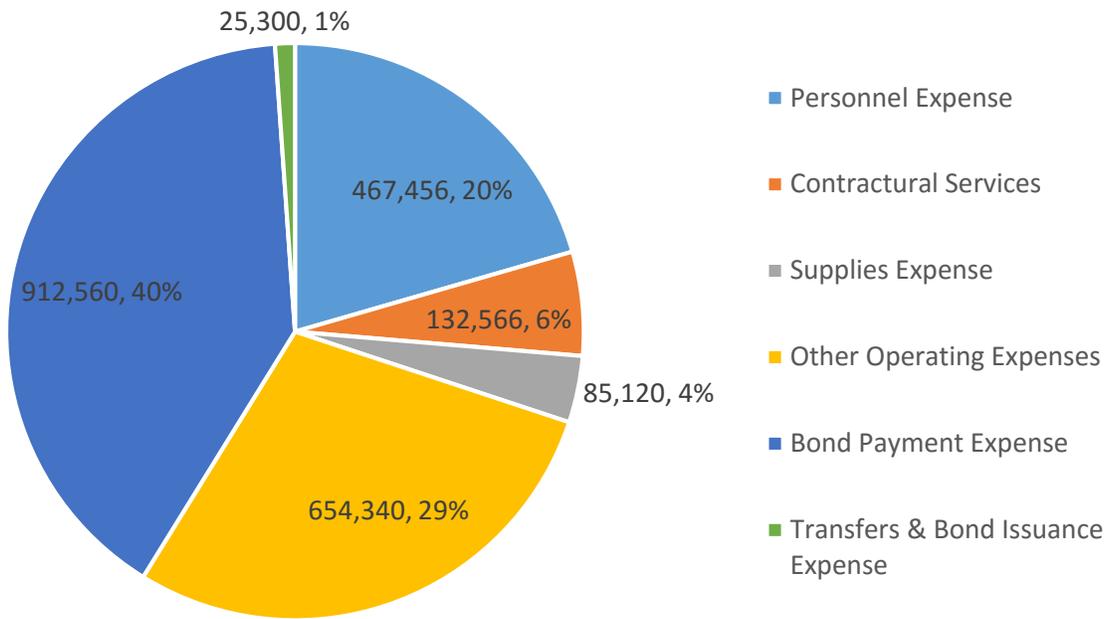
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-00 Water & Sewer Revenue						
600-00-54-541100	Water	\$ 1,351,736	\$ 1,324,486	\$ 917,340.47	\$ 1,404,890.19	\$ 1,343,705.74
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	2% increase for commercial development		1	\$ 27,250.00	\$ 27,250.00	
2016-2017	Based on historical		1	\$ 1,324,486.00	\$ 1,324,486.00	
600-00-54-541200	Sewer	\$ 995,274	\$ 975,656	\$ 722,454.00	\$ 1,056,834.42	\$ 989,992.03
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	2% increase for commercial development		1	\$ 19,618.00	\$ 19,618.00	
2016-2017	Flat with previous year; based on historical		1	\$ 975,656.00	\$ 975,656.00	
600-00-54-541500	Penalty	\$ 20,480	\$ 19,000	\$ 19,888.68	\$ 18,039.68	\$ 17,465.48
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 20,480.00	\$ 20,480.00	
600-00-54-542000	Tap Fees	\$ 90,000	\$ 135,000	\$ 44,946.30	\$ 130,356.78	\$ 89,133.06
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on projected development		50	\$ 1,800.00	\$ 90,000.00	
600-00-54-542600	Temporary Water Meters	\$ 8,000	\$ 8,000	\$ 3,550.00	\$ 9,275.00	\$ 10,139.43
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical		1	\$ 8,000.00	\$ 8,000.00	
600-00-54-545000	Groundwater Reduction Plan Fees	\$ 168,857	\$ 166,764	\$ 116,607.71	\$ 186,372.73	\$ 174,985.59
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	1% increase for commercial development		1	\$ 2,093.00	\$ 2,093.00	
2016-2017	Based on usage (\$/1,000 gals)		277,940	\$ 0.60	\$ 166,764.00	
600-00-54-545300	Lonestar Groundwater Conservation District	\$ 20,846	\$ 16,676	\$ 11,641.03	\$ 18,644.23	\$ 17,415.89
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on usage (\$/1,000 gals)		277,940	\$ 0.075	\$ 20,845.50	
600-00-56-561000	Interest	\$ 3,000	\$ 3,000	\$ 2,033.13	\$ 2,961.68	\$ 2,464.65
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on anticipated balances		1	\$ 3,000.00	\$ 3,000.00	
600-00-56-566700	Undesignated	\$ -	\$ 60	\$ -	\$ 52.06	\$ (2.19)



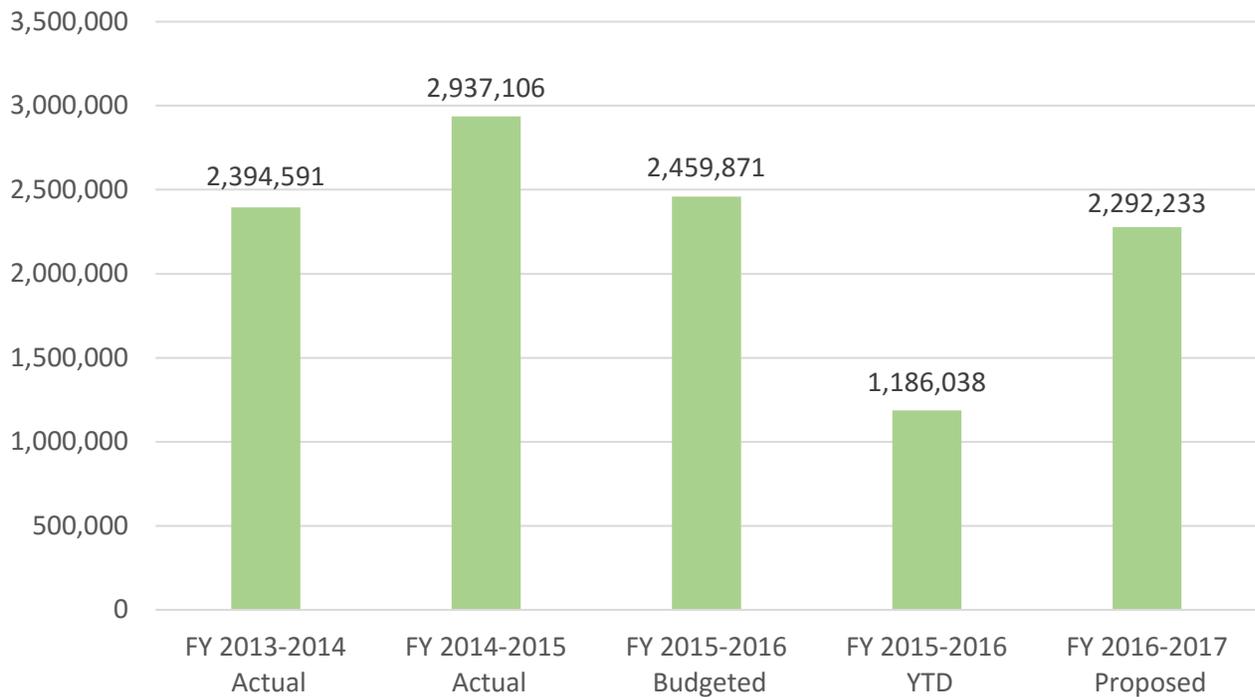
2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-00-57-571200	Transfer from Convention & Visitors Bureau	\$ 240	\$ 2,640	\$ 126.00	\$ 2,882.73	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Visitor Center water usage		12	\$ 20.00	\$ 240.00	
Revenue Total:		\$ 2,658,433	\$ 2,651,282	\$ 1,838,587.32	\$ 2,830,309.50	\$ 2,645,299.68

FY 2016-2017 Proposed - Water & Sewer



Water & Sewer Expense Per Year





2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-50 Water & Sewer						
600-50-61-611000	Salaries & Wages	\$ 347,766	\$ 329,436	\$ 230,479.36	\$ 371,041.78	\$ 354,573.81
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	7 staff			1	\$ 337,626.00	\$ 337,626.00
2016-2017	3% ontime payout			1	\$ 10,140.00	\$ 10,140.00
600-50-61-611100	Education Pay	\$ 3,600	\$ -	\$ 750.00	\$ -	\$ -
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Raymond De Santis (Master's)			12	\$ 300.00	\$ 3,600.00
600-50-61-611200	Certification Pay	\$ 4,800	\$ 3,000	\$ 2,348.75	\$ 3,008.75	\$ 2,498.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	Gerard Gomez (Class AA water/wastewater)			12	\$ 200.00	\$ 2,400.00
2016-2017	Raymond De Santis (Class AA water/wastewater)			12	\$ 200.00	\$ 2,400.00
600-50-61-611400	Overtime	\$ 1,000	\$ 1,000	\$ 18,975.57	\$ 17,403.79	\$ 12,301.41
600-50-61-611406	Shift Coverage	\$ -	\$ -	\$ -	\$ -	\$ -
600-50-61-611407	Special Events	\$ 2,340	\$ 2,340	\$ -	\$ -	\$ -
600-50-61-611410	After Hours Calls	\$ 10,800	\$ 10,800	\$ -	\$ -	\$ -
600-50-61-611411	NCAA	\$ -	\$ -	\$ -	\$ -	\$ -
600-50-61-611600	Longevity Pay	\$ 2,105	\$ 1,945	\$ 2,340.00	\$ 2,380.00	\$ 1,960.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	7 staff			1	\$ 2,105.00	\$ 2,105.00
600-50-61-614100	Retirement	\$ 64,298	\$ 56,801	\$ 43,575.92	\$ 64,490.85	\$ 65,691.84
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	7 staff			1	\$ 62,663.00	\$ 62,663.00
2016-2017	3% ontime payout			1	\$ 1,635.00	\$ 1,635.00
600-50-61-614400	FICA/Medicare Tax	\$ 29,408	\$ 27,580	\$ 20,394.98	\$ 30,864.67	\$ 28,806.01
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	7 staff			1	\$ 28,632.00	\$ 28,632.00
2016-2017	3% ontime payout			1	\$ 776.00	\$ 776.00
600-50-61-614500	Unemployment	\$ 1,890	\$ 1,890	\$ 980.96	\$ 1,398.11	\$ 1,449.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
2016-2017	7 staff; estimated rate			1	\$ 1,890.00	\$ 1,890.00



2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-50-61-614700 Allowances/Misc. Personnel Costs	\$ 12,000	\$ 12,000	\$ 8,570.00	\$ 13,070.00	\$ 6,024.18
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Director car allowance	12	\$ 1,000.00	\$ 12,000.00	
600-50-62-620100 Operating Services	\$ 117,360	\$ 102,588	\$ 82,682.87	\$ 109,818.71	\$ 107,273.30
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Alarm monitoring for water/sewer facilities	12	\$ 300.00	\$ 3,600.00	
2016-2017	Annual testing required by TCEQ	1	\$ 12,000.00	\$ 12,000.00	
2016-2017	Guadalajara - utility billing	12	\$ 2,050.00	\$ 24,600.00	
2016-2017	Landline for Parkgate lift station autodial	12	\$ 35.00	\$ 420.00	
2016-2017	Monthly lab, analysis, and testing fees	12	\$ 1,600.00	\$ 19,200.00	
2016-2017	Phone/internet at WWTP	12	\$ 100.00	\$ 1,200.00	
2016-2017	Sludge hauls	120	\$ 450.00	\$ 54,000.00	
2016-2017	Testing required by TCEQ (weekly)	52	\$ 45.00	\$ 2,340.00	
600-50-62-621000 Consulting/Professional Services	\$ 250	\$ 250	\$ 285.00	\$ 191.00	\$ 220.50
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Accident drug screens	5	\$ 50.00	\$ 250.00	
600-50-62-621100 Engineer	\$ 5,000	\$ 5,000	\$ 4,040.00	\$ 1,762.50	\$ 12,840.62
600-50-62-621900 Contract Labor	\$ 680	\$ 680	\$ -	\$ -	\$ 1,033.60
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	General labor at water/sewer facilities	40	\$ 17.00	\$ 680.00	
600-50-62-623600 Building & Grounds Maintenance	\$ 1,000	\$ 1,750	\$ 846.94	\$ 253.30	\$ 763.35
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	General repairs	1	\$ 1,000.00	\$ 1,000.00	
600-50-62-623800 License & User Fees	\$ 1,890	\$ 1,890	\$ 701.55	\$ 450.00	\$ 450.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	GPS (4 units@\$30 month)	48	\$ 30.00	\$ 1,440.00	
2016-2017	MCSO radio access (5 handhelds)	5	\$ 90.00	\$ 450.00	
600-50-62-624200 Postage	\$ 750	\$ 750	\$ 24.18	\$ 475.34	\$ 601.37
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	For required mailings (i.e. TCEQ)	1	\$ 750.00	\$ 750.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-50-62-624400	Cellular Phones	\$ 4,986	\$ 5,916	\$ 3,064.85	\$ 4,035.62	\$ 3,940.36
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Air card (1)		12	\$ 40.00	\$ 480.00	
2016-2017	Field Service Reps & operators (4@\$55/mo.)		12	\$ 220.00	\$ 2,640.00	
2016-2017	Public Works Director		12	\$ 75.50	\$ 906.00	
2016-2017	SCADA air card (2)		24	\$ 40.00	\$ 960.00	
600-50-62-624500	Printing	\$ 150	\$ 150	\$ 34.98	\$ 128.91	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	TCEQ compliance mail outs		1	\$ 150.00	\$ 150.00	
600-50-62-624600	Legal Notices	\$ 500	\$ 500	\$ -	\$ -	\$ 512.00
600-50-63-630800	Uniforms And Safety Gear	\$ 5,880	\$ 6,290	\$ 5,642.36	\$ 4,413.57	\$ 2,794.64
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	5 staff (6 uniforms)		30	\$ 125.00	\$ 3,750.00	
2016-2017	Event shirts (5 staff, 1 shirt/2 staff, 2 shirts)		9	\$ 50.00	\$ 450.00	
2016-2017	First aid for buildings & trucks		1	\$ 180.00	\$ 180.00	
2016-2017	Safety gear		1	\$ 1,500.00	\$ 1,500.00	
600-50-63-631000	Operating Supplies	\$ 55,340	\$ 50,300	\$ 40,737.68	\$ 50,892.44	\$ 41,786.03
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Belt press polymer		12	\$ 750.00	\$ 9,000.00	
2016-2017	Chemical supplies		1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Cl & SO2 150 lb. tank rental (27 units/monthly)		324	\$ 10.00	\$ 3,240.00	
2016-2017	Cl & SO2 2000 lb. tank rental (5 units/monthly)		60	\$ 50.00	\$ 3,000.00	
2016-2017	Fire hydrant paint		1	\$ 500.00	\$ 500.00	
2016-2017	General supplies		1	\$ 2,500.00	\$ 2,500.00	
2016-2017	Lab instruments		1	\$ 2,100.00	\$ 2,100.00	
2016-2017	Lubrication oil for well		1	\$ 2,000.00	\$ 2,000.00	
2016-2017	WWTP chemicals		12	\$ 2,500.00	\$ 30,000.00	
600-50-63-631100	Operating Equipment	\$ 21,500	\$ 21,500	\$ 5,260.35	\$ 41,060.59	\$ 25,664.54
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Lift station equipment		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Waste water treatment plant equipment		1	\$ 4,500.00	\$ 4,500.00	
2016-2017	Water meters		30	\$ 250.00	\$ 7,500.00	
2016-2017	Water plant equipment		1	\$ 4,500.00	\$ 4,500.00	
600-50-63-631200	Office Supplies	\$ 750	\$ 750	\$ 201.62	\$ 60.80	\$ 429.61
600-50-63-631400	Office Equipment And Furnishings	\$ 500	\$ 1,300	\$ 1,491.06	\$ 2,374.79	\$ 1,363.18
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Replacement furniture		1	\$ 500.00	\$ 500.00	



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-50-63-631500	Building & Grounds Supplies	\$ 1,150	\$ 2,650	\$ 118.34	\$ 760.13	\$ 1,986.32
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Defibrillator batteries and pads		2	\$ 200.00	\$ 400.00	
2016-2017	Lights at water/sewer facilities		1	\$ 500.00	\$ 500.00	
2016-2017	Other supplies		1	\$ 250.00	\$ 250.00	
600-50-67-670300	Public Relations	\$ 1,000	\$ 1,000	\$ 187.00	\$ 1,134.92	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Notices		1	\$ 1,000.00	\$ 1,000.00	
600-50-67-670600	Groundwater Reduction Plan	\$ 210,000	\$ 198,000	\$ 42,928.02	\$ 133,361.46	\$ 50,148.47
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on 12 month history of gallons sold		350,000	\$ 0.60	\$ 210,000.00	
600-50-67-670800	Usage Fees	\$ 45,125	\$ 39,200	\$ 11,814.75	\$ 34,746.65	\$ 34,878.90
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	LSGCD (1,000 gals) based on 12 month pumpage		375,000	\$ 0.075	\$ 28,125.00	
2016-2017	TCEQ		1	\$ 17,000.00	\$ 17,000.00	
600-50-67-670900	Dues/Memberships	\$ 2,200	\$ 3,110	\$ 770.00	\$ 1,308.50	\$ 957.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	TAWWA membership		1	\$ 200.00	\$ 200.00	
2016-2017	TWUC license renewal		1	\$ 2,000.00	\$ 2,000.00	
600-50-67-672000	Publications	\$ 400	\$ 400	\$ -	\$ 5.95	\$ 336.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	AWWA references, other references		1	\$ 400.00	\$ 400.00	
600-50-67-672300	Travel/Training	\$ 6,000	\$ 3,900	\$ 2,248.00	\$ 7,050.31	\$ 5,528.18
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Administrative Assistant		1	\$ 500.00	\$ 500.00	
2016-2017	Director (TML, TAWWA, TCEQ, PATC)		1	\$ 3,000.00	\$ 3,000.00	
2016-2017	Field Service Representatives		2	\$ 500.00	\$ 1,000.00	
2016-2017	Operators		3	\$ 500.00	\$ 1,500.00	



2016-2017 Proposed Budget

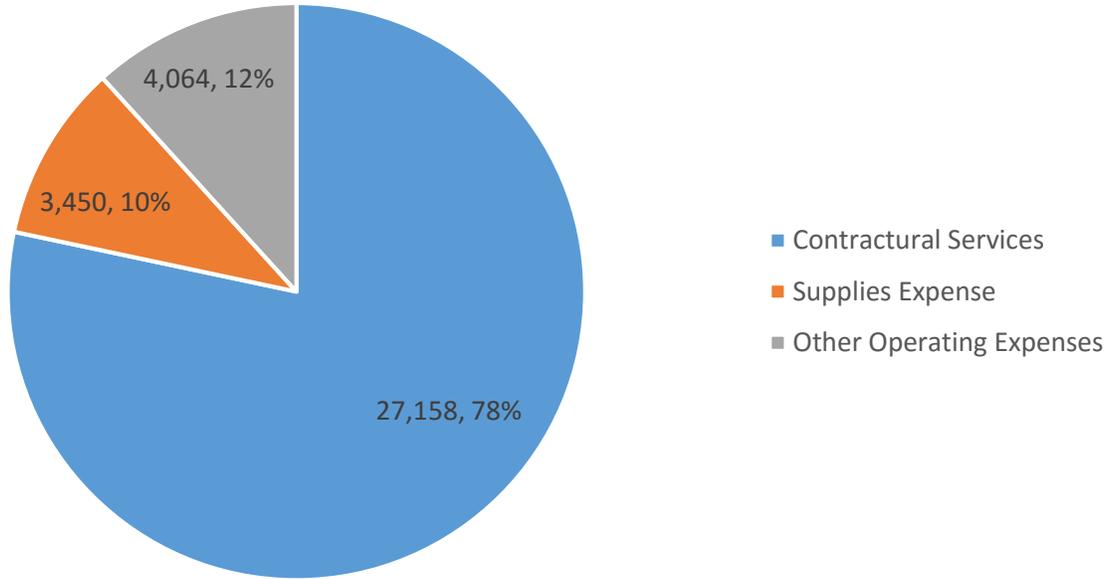
		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-50-67-674400	Equipment Maintenance	\$ 118,000	\$ 122,000	\$ 71,074.19	\$ 71,424.90	\$ 109,468.01
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Annual generator battery replacement		10	\$ 200.00	\$ 2,000.00	
2016-2017	Close coupled pump rebuild		2	\$ 3,000.00	\$ 6,000.00	
2016-2017	Repair/maintenance for collection system		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Repair/maintenance for distribution system		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Repair/maintenance for lift stations		7	\$ 5,000.00	\$ 35,000.00	
2016-2017	Repair/maintenance for waste water treatment plant		1	\$ 35,000.00	\$ 35,000.00	
2016-2017	Repair/maintenance for water plants		2	\$ 15,000.00	\$ 30,000.00	
600-50-67-674500	Routine/Preventative Maintenance	\$ 36,590	\$ 36,650	\$ 5,813.35	\$ 4,553.25	\$ 148.84
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Annual lift station cleaning		7	\$ 1,000.00	\$ 7,000.00	
2016-2017	Brake check (1 per vehicle)		4	\$ 45.00	\$ 180.00	
2016-2017	Chlorine and sulfur dioxide systems		1	\$ 8,900.00	\$ 8,900.00	
2016-2017	Flow meter calibration		1	\$ 650.00	\$ 650.00	
2016-2017	PMA basic - equipment		3	\$ 90.00	\$ 270.00	
2016-2017	PMA basic - vehicles		4	\$ 90.00	\$ 360.00	
2016-2017	PMA full - equipment		3	\$ 135.00	\$ 405.00	
2016-2017	PMA full - vehicles		4	\$ 135.00	\$ 540.00	
2016-2017	Pump inspections		1	\$ 10,000.00	\$ 10,000.00	
2016-2017	Registration		5	\$ 15.00	\$ 75.00	
2016-2017	State inspections		5	\$ 42.00	\$ 210.00	
2016-2017	Tire replacement (2 tires per vehicle)		8	\$ 200.00	\$ 1,600.00	
2016-2017	Water tank inspections		1	\$ 5,000.00	\$ 5,000.00	
2016-2017	Well inspection services		1	\$ 1,400.00	\$ 1,400.00	
600-50-67-674600	Vehicle Repairs	\$ 3,000	\$ 3,000	\$ 1,703.41	\$ 935.27	\$ 410.84
600-50-67-674700	Maintenance Agreements	\$ 24,200	\$ 24,200	\$ 15,780.12	\$ 25,293.00	\$ 21,555.10
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Belt press preventative maintenance		1	\$ 2,500.00	\$ 2,500.00	
2016-2017	Generator maintenance and testing		1	\$ 21,700.00	\$ 21,700.00	
600-50-67-675500	Fuel-Vehicles	\$ 16,325	\$ 20,250	\$ 3,558.33	\$ 10,874.30	\$ 9,030.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Diesel		200	\$ 3.50	\$ 700.00	
2016-2017	Diesel storm fuel		2,500	\$ 3.50	\$ 8,750.00	
2016-2017	Unleaded		2,500	\$ 2.75	\$ 6,875.00	
600-50-67-676100	Utilities-Electricity	\$ 190,000	\$ 190,000	\$ 115,515.31	\$ 171,181.00	\$ 185,470.87
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical usage		1	\$ 190,000.00	\$ 190,000.00	
600-50-67-676200	Utilities-Natural Gas	\$ 1,500	\$ 1,500	\$ 805.87	\$ 1,277.36	\$ 1,344.09
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Based on historical usage		1	\$ 1,500.00	\$ 1,500.00	



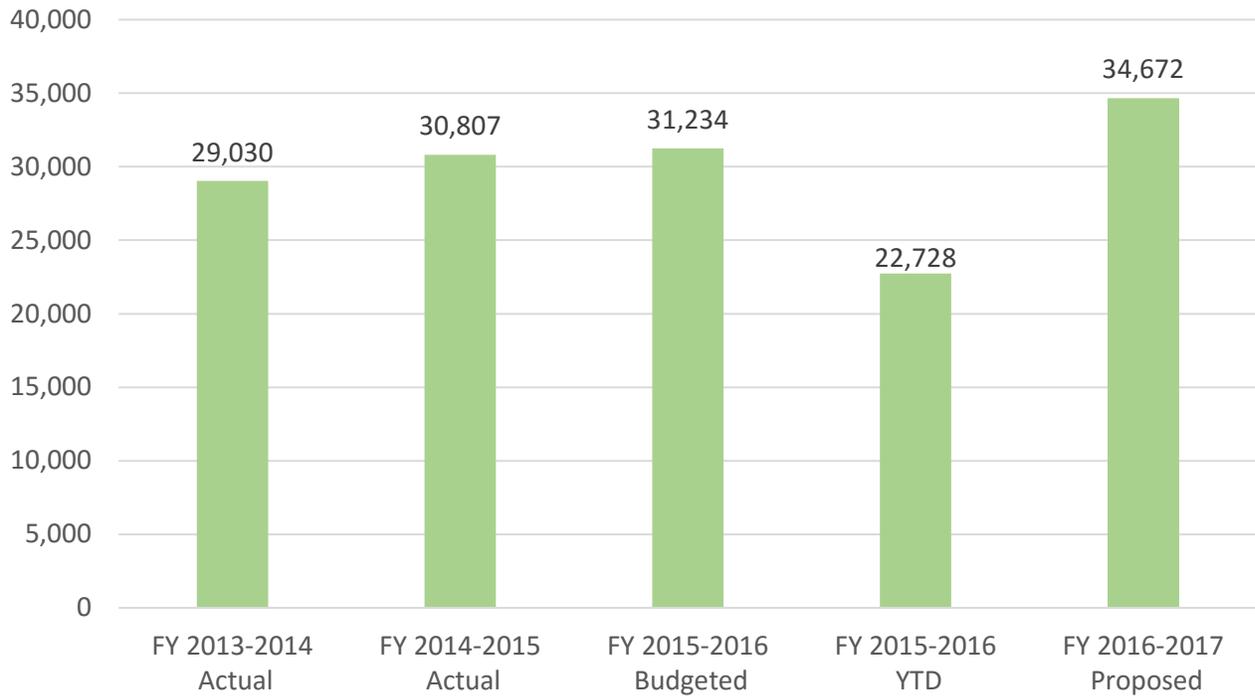
2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-50-68-681100 Transfer to General Operating	\$ 351,096	\$ 351,668	\$ 215,642.79	\$ 326,697.40	\$ 301,396.91
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	10% administration fees (less legal)	1	\$ 86,520.60	\$ 86,520.60	
2016-2017	10% finance personnel	1	\$ 31,942.36	\$ 31,942.36	
2016-2017	25% Incode fees	1	\$ 15,239.00	\$ 15,239.00	
2016-2017	33% legal	1	\$ 42,900.00	\$ 42,900.00	
2016-2017	35% salary Utility Billing Clerk (finance)	1	\$ 18,209.37	\$ 18,209.37	
2016-2017	50% audit	1	\$ 10,350.00	\$ 10,350.00	
2016-2017	Dental/health/AD&D (estimated)	1	\$ 69,151.78	\$ 69,151.78	
2016-2017	Liability/property/workers comp/auto	1	\$ 40,791.00	\$ 40,791.00	
2016-2017	Plant grounds maintenance	1	\$ 4,000.00	\$ 4,000.00	
2016-2017	Rent	12	\$ 2,666.00	\$ 31,992.00	
600-50-68-681300 Transfer To Debt Service	\$ 497,704	\$ 508,642	\$ 50,886.25	\$ 508,116.26	\$ 507,221.11
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	2008 CO interest August 2017	1	\$ 12,900.00	\$ 12,900.00	
2016-2017	2008 CO interest February 2017	1	\$ 12,900.00	\$ 12,900.00	
2016-2017	2008 CO principle August 2017	1	\$ 150,000.00	\$ 150,000.00	
2016-2017	2009 CO interest August 2017	1	\$ 11,600.00	\$ 11,600.00	
2016-2017	2009 CO interest February 2017	1	\$ 11,600.00	\$ 11,600.00	
2016-2017	2009 CO principle August 2017	1	\$ 155,000.00	\$ 155,000.00	
2016-2017	2011 GO interest August 2017	1	\$ 20,352.00	\$ 20,352.00	
2016-2017	2011 GO interest February 2017	1	\$ 20,352.00	\$ 20,352.00	
2016-2017	2011 GO principle August 2017	1	\$ 55,500.00	\$ 55,500.00	
2016-2017	2015 GO Refunding interest August 2017	1	\$ 23,750.00	\$ 23,750.00	
2016-2017	2015 GO Refunding interest February 2017	1	\$ 23,750.00	\$ 23,750.00	
600-50-68-681400 Transfer To Capital Projects	\$ 66,100	\$ 281,995	\$ 162,538.72	\$ 405,901.74	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	4x4 replacement utility vehicle	1	\$ 16,100.00	\$ 16,100.00	
2016-2017	Sewer pipeline capacity improv. (prof. srvcs. only)	1	\$ 50,000.00	\$ 50,000.00	
600-50-69-690200 Transfer to Equipment Replacement Fund	\$ 25,300	\$ 25,300	\$ 11,225.00	\$ 22,450.00	\$ 20,100.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	1 ton truck (2@\$28,500/10 yrs.)	2	\$ 2,850.00	\$ 5,700.00	
2016-2017	1/2 ton truck (1@\$23,100/7 yrs.)	1	\$ 3,300.00	\$ 3,300.00	
2016-2017	Backhoe (1@\$81,000/15 yrs.)	1	\$ 5,400.00	\$ 5,400.00	
2016-2017	Gator (1@\$9,500/10 yrs.)	1	\$ 950.00	\$ 950.00	
2016-2017	High efficiency vehicle (1@\$25,200/7 yrs.)	1	\$ 3,600.00	\$ 3,600.00	
2016-2017	Jet machine (1@\$35,250/15 yrs.)	1	\$ 2,350.00	\$ 2,350.00	
2016-2017	Mini excavator (1@\$28,500/15 yrs.)	1	\$ 1,900.00	\$ 1,900.00	
2016-2017	Tractor (1@\$31,500/15 yrs.)	1	\$ 2,100.00	\$ 2,100.00	
Water & Sewer Total:	\$ 2,292,233	\$ 2,459,871	\$ 1,186,038.43	\$ 2,937,106.19	\$ 2,394,590.84

FY 2016-2017 Proposed - Utility Billing



Utility Billing Expense Per Year





2016-2017 Proposed Budget

	2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-51 Utility Billing					
600-51-62-620100 Operating Services	\$ 2,808	\$ 2,520	\$ 2,289.23	\$ 2,058.68	\$ 1,861.64
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Annual ETS compliance fee	2	\$ 150.00	\$ 300.00	
2016-2017	Folding and stuffing inserts	12	\$ 35.00	\$ 420.00	
2016-2017	Folding and stuffing utility bills	12	\$ 174.00	\$ 2,088.00	
600-51-62-621000 Consulting/Professional Services	\$ -	\$ -	\$ 140.00	\$ -	\$ -
600-51-62-623800 Licenses & User Fees	\$ 15,150	\$ 11,830	\$ 9,007.03	\$ 14,643.35	\$ 13,963.39
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	ETS fees for credit card transactions	12	\$ 950.00	\$ 11,400.00	
2016-2017	ETS fees for online bill pay (250 users/month)	3,000	\$ 1.25	\$ 3,750.00	
600-51-62-624200 Postage	\$ 9,000	\$ 8,100	\$ 4,312.39	\$ 5,906.87	\$ 5,889.77
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Certified mail- past due notices	12	\$ 100.00	\$ 1,200.00	
2016-2017	Regular mail- utility bills and past due notices	12	\$ 650.00	\$ 7,800.00	
600-51-62-624500 Printing	\$ 200	\$ 200	\$ -	\$ 204.73	\$ 30.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Billing inserts	1	\$ 100.00	\$ 100.00	
2016-2017	Business cards for utility billing	1	\$ 100.00	\$ 100.00	
600-51-63-630800 Uniforms And Safety Gear	\$ 50	\$ 50	\$ -	\$ -	\$ -
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	1 staff	1	\$ 50.00	\$ 50.00	
600-51-63-631000 Operating Supplies	\$ 2,500	\$ 2,800	\$ 2,800.00	\$ 2,890.59	\$ 2,776.99
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Paper stock for bills including envelopes	1	\$ 2,500.00	\$ 2,500.00	
600-51-63-631100 Operating Equipment	\$ -	\$ 800	\$ 1,318.82	\$ 1,671.99	\$ -
600-51-63-631200 Office Supplies	\$ 900	\$ 750	\$ 373.57	\$ 408.26	\$ 516.22
Budget Detail					
Budget Code	Description	Units	Price	Amount	
2016-2017	Office supplies	1	\$ 500.00	\$ 500.00	
2016-2017	Past due door hangers	1	\$ 100.00	\$ 100.00	
2016-2017	Postage machine supplies	1	\$ 300.00	\$ 300.00	
600-51-63-631400 Office Equipment & Furnishings	\$ -	\$ -	\$ 184.76	\$ -	\$ 1,295.00



2016-2017 Proposed Budget

		2016-2017 Proposed	2015-2016 Budget	2015-2016 YTD	2014-2015 Actual	2013-2014 Actual
600-51-67-672300	Travel/Training	\$ 500	\$ 500	\$ -	\$ -	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Utility Billing Clerk		1	\$ 500.00	\$ 500.00	
600-51-67-674700	Maintenance Agreements	\$ 840	\$ 960	\$ 486.06	\$ 298.63	\$ -
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Utility bills printer		12	\$ 70.00	\$ 840.00	
600-51-67-675400	Equipment Lease	\$ 2,724	\$ 2,724	\$ 1,816.00	\$ 2,724.00	\$ 2,697.00
Budget Detail						
Budget Code	Description		Units	Price	Amount	
2016-2017	Postage machine		12	\$ 227.00	\$ 2,724.00	
Utility Billing Total:		\$ 34,672	\$ 31,234	\$ 22,727.86	\$ 30,807.10	\$ 29,030.01
Fund 600 Surplus or (Deficit):		\$ 331,527	\$ 160,177	\$ 629,821.03	\$ (79,502.79)	\$ 156,777.83

Dept	ID	NAME	DEPARTMENT	RE	CA	CA RECOMM.	FUNDED	FUNDING	AMOUNT
A D M I N	17-11-01	INCODE/DISASTER RECOVERY	ADMIN	7	8	YES	YES	GENERAL FUND	\$77,600
	17-11-02	FIBER TO THE HOME	ADMIN			HOLD	NO	GENERAL FUND	\$1,500,000
	17-11-03	SV UNDERGROUND POWER	ADMIN			HOLD	NO	GENERAL FUND	\$7,500,000
	17-11-04	MD CONFERENCE ROOM VIDEO UPDATE	ADMIN	7	8	YES	YES	GENERAL FUND	\$5,389
P O L I C E	17-22-01	BODY CAMERAS	POLICE	10	8	YES	2015-2016 BUDGET	GENERAL FUND	\$22,750
	17-22-02	TAHOE REPLACEMENT	POLICE	10	10	YES	MOVED TO OPERATING BUDGET	GENERAL FUND	\$112,700
	17-22-03	INTERVIEW ROOM CAMERA SYSTEM	POLICE	10	10	YES	YES	GENERAL FUND	\$5,490
	17-22-04	CHEVROLET SILVERADO	POLICE	10	8	YES	YES	GENERAL FUND	\$47,995
E M	17-22-05	HANDHELD RADIOS	EMERGENCY MANAGEMENT	7	10	YES	YES	GENERAL FUND	\$5,525
P U B L I C W O R K S	17-30-01	HVAC CONTROLLER RELOCATION	PUBLIC WORKS			NO	NO	GENERAL FUND	\$23,200
	17-30-02	COMMUNITY SIGNS	PUBLIC WORKS	7	7	YES	YES	GENERAL FUND	\$20,000
	17-30-05	DAVID MEMORIAL DR. - PHASE II	PUBLIC WORKS	9	10	YES	YES	MDD	\$3,040,000
	17-30-06	DAVID MEMORIAL DR. - PHASE III (COUNTY)	PUBLIC WORKS	9	9	YES		MDD/ M. COUNTY	*\$3,655,000
	17-31-01	POOL DECK REPAIR	POOL	7	8	YES	MOVED TO OPERATING BUDGET	GENERAL FUND	\$8,000
	17-31-02	POOL PARKING LOT MAINTENANCE	POOL	7	3	YES	YES	GENERAL FUND	\$5,700
	17-31-03	POOL AERATOR	POOL	2	9	YES	MOVED TO OPERATING BUDGET	GENERAL FUND	\$4,000
C P & I	17-30-07	EASTSIDE REGIONAL DETENTION POND	CP&I		1	MORE DISCUSSION	NO	MDD	\$16,000,000
	17-30-08	HOLLY HILL DRAINAGE IMPROVEMENT	CP&I	7	4	MORE DISCUSSION	NO	GENERAL FUND	\$110,000
	17-30-09	VETERANS MEMORIAL PARK	CP&I			MORE DISCUSSION	NO	GENERAL FUND	\$2,485,000
C V B	17-45-01	VISITOR SHUTTLE SERVICES	CVB	1	1	MORE DISCUSSION	NO	CVB	\$74,700
W & S	17-50-01	4X4 UTILITY VEHICLE	WATER & SEWER	7	7	YES	YES	WATER & SEWER	\$16,100
	17-50-07	PIPELINE CAPACITY IMPROVEMENT	WATER & SEWER	10	9	MORE DISCUSSION	\$50,000 APPROVED	WATER & SEWER	\$450,000

* TO BE REIMBURSED BY COUNTY