



Mail completed from to:  
  
City of Shenandoah  
Attn: Unclaimed Property  
29955 IH 45  
Shenandoah, TX 77381-1199

**Unclaimed Property Claim Form For Business Owner**

Claimant is required to provide the City with sufficient documentation to establish their right to receive unclaimed property.

As claimant for a business, attach documents supporting your position with the company/business giving you the authority to make a claim.

**Claimant Information**

Business Name: \_\_\_\_\_ TIN: \_\_\_\_\_  
Current Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

**Business Status**

Check below to indicate the current status of the business and attach the requested documents indicating your authority to act:

\_\_\_\_\_ A CORPORATION OR LIMITED LIABILITY COMPANY: Attach a copy of last public information report (PIR) filed with your franchise tax report.

\_\_\_\_\_ A PROFESSIONAL ASSOCIATION OR NON-PROFIT CORPORATION: Attach a copy of the last annual statement filed with Secretary of State, OR a copy of Articles of Incorporation.

\_\_\_\_\_ SOLE OWNERSHIP OF BUSINESS: Attach a copy of your Assumed Name Certificate or a copy of your sales tax permit and enter:

Owner's Name \_\_\_\_\_ SSN \_\_\_\_\_

\_\_\_\_\_ A PARTNERSHIP: Attach a copy of partnership agreement including the NAMES and social security or FEI number of two partners.



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**EXCEPTIONS**

Check If Applicable and Attach Copies of Requested Documents

If business is:

- \_\_\_\_\_ **CLOSED:** Attach a brief statement of Closing, Articles of Dissolution or Corporate Liquidation Form filed with the IRS.
- \_\_\_\_\_ **NAME CHANGED/ASSUMED/MERGED:** Attach a copy of Change of Name Amendment or Assumed Name Certificate.
- \_\_\_\_\_ **PURCHASED/SOLD:** Attach a copy of the Buy/Sell Agreement.

**Claimant Signature**

The named Claimant certifies that this claim for property presumed abandoned is valid and just, that all statements herein are true and correct, and that upon payment of this claim Claimant will indemnify and hold harmless the City of Shenandoah and its employees from any damages, claims, or losses of any kind resulting from the payment of the above property to the Claimant.

Signature \_\_\_\_\_ Date \_\_\_\_\_