

Overview of Shenandoah Boards, Commissions and Committees

Planning and Zoning Commission

The Planning and Zoning Commission (P & Z) is charged with making recommendations to the city council regarding plans for the physical development of the city, and for its approval of all plats and replats. The P & Z provides input to a comprehensive plan, which serves as a framework for the land use regulatory process. The commission also advises city council on zoning goals and regulations.

The P & Z consists of five members who are appointed by city council for up to three two-year terms. They must be resident citizens and qualified voters of the city. Per Ordinance 13-028, after the third term expires, members must vacate their positions due to term limits. Members can reapply for any vacancies after sitting out for one twelve month period.

The August meeting is the official annual meeting for the P & Z Commission. The annual meeting is when the commission elects their officers for the year. The P & Z Commission meets on the third Tuesday of each month at 6:00pm at city hall.

Shenandoah Municipal Development District

The Municipal Development District (MDD) was formed in 2009 by proposition in Shenandoah's city limits and also in the city's extraterritorial jurisdiction (ETJ), and imposes the new sales tax to fund projects related to economic development under the provisions of the laws of the State of Texas.

The board consists of five voting members and two non-voting members. Members serve up to three two-year terms. Per Ordinance 13-028, after the third term expires, members must vacate their positions due to term limits. Members can reapply for any vacancies after sitting out for one twelve month period.

They meet on the fourth Wednesday of each month at 6:00pm at city hall.

Specialty Committees

The City Council reserves the right to create ad hoc committees to serve specific purposes as needed and will seek resident involvement.

Note: In the future, meetings may be live streamed on the internet.



Application for Board, Commission or Committee Appointment

Board/Commission/Committee (indicate selection(s) by marking each area of interest).

Planning and Zoning Commission

Shenandoah Municipal Development District

1. Name:	
2. Address:	
3. County:	
4. Business Phone: ()	Home Phone: ()
5. Occupation:	
6. Email address:	
7. First Time Appointment?	Reappointment?
8. If Reappointment, indicate name of group:	
and the time period served:	

9. Have you ever attended a meeting of the particular Board, Commission or Committee to which you seek appointment? If so, which one(s):

10. Briefly describe previous community activities associated with the City of Shenandoah, as well as any outside civic, charitable, and other community work:



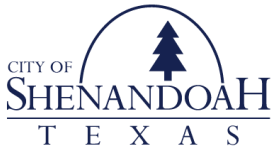
11. Please write a brief summary of your interest in appointment or reappointment to this Board, Commission or Committee:

12. Please write a brief summary of your qualifications for service on this Board, Commission or Committee (attach a resume or bio if preferred):

13. If appointed, what do you expect to gain from your participation on a Board, Commission or Committee?

14. If appointed, what skills or expertise do you have to offer by participation on a Board, Commission or Committee:

15. If appointed, how would the Board, Commission or Committee benefit from your participation?



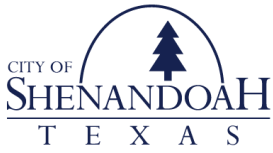
16. Do you anticipate any conflicts of interest arising in connection with your service on the selected Board, Commission or Committee? (see attached "Conflict of Interest" form)

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

17. Do you understand the time commitment required on this Board, Commission or Committee for meetings as well as preparation prior to meetings?

18. If this is a reappointment, do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission or Committee?

19. Do you have any ideas about how the effectiveness of your Board, Commission or Committee can be improved?



Qualifications for appointment to Boards, Commissions or Committees of the City of Shenandoah:

- Applicant must reside as follows:
 - Planning & Zoning Commission – in the City of Shenandoah
 - Shenandoah Municipal Development District – in the City of Shenandoah or the City’s extraterritorial jurisdiction.
- Application must not be an adversary party to pending litigation against the City of Shenandoah except for eminent domain proceedings.
- Applicant must not be in arrears in city taxes, water service charges or other obligations owed to the City of Shenandoah.
- Per Ordinance, a background check is conducted on each applicant. The attached release forms must be included with the completed application.

All applications will be considered equally. Following an interview process, the City Council will consider appointments based upon the information provided on the application and during the interview.

I hereby affirm that the information provided herein is true and correct to the best of my knowledge.

Signature

Date

Send the completed application to:

City of Shenandoah
Attention: City Secretary
29955 I-45 North
Shenandoah, Texas 77381

PRE-APPOINTMENT RELEASE FORM

THE CITY OF SHENANDOAH Police Department will conduct a Criminal Background Check prior to appointment to a board or committee. Please answer the following questions below and sign the Release on the bottom of the page.

1. Have you been convicted of any crime in the past seven years?

Yes

No

If yes, please explain:

2. Have you ever received Deferred Adjudication of any crime in the past seven years?

Yes

No

If yes, please explain:

Date: _____

Applicant Name: _____

Applicant Signature: _____

CITY OF SHENANDOAH
RELEASE AUTHORIZATION

I expressly authorize any person associated with any Law Enforcement Agency (Federal, State, or Local,) or any person who has knowledge of my criminal records, to release information to The CITY OF SHENANDOAH and release their employees or agents from any liability and any person providing the requested information from any damage whatsoever resulting from the acquisition, use, retention, or disclosure of any such information. I will not hold CITY OF SHENANDOAH, their employees or agents responsible for error or inaccuracies in the acquisition of transmittal of information pertaining to the verification of my background.

SIGNATURE OF APPLICANT

WITNESS

DATE SIGNED

APPLICANT

NAME: _____

SSN: _____

DOB: _____

TDL: _____

OTHER COUNTIES RESIDED IN (Seven Years): _____

MAIDEN NAME: _____